### CITY OF MARYSVILLE AGENDA BILL

# **EXECUTIVE SUMMARY FOR ACTION**

# **CITY COUNCIL MEETING DATE: March 28, 2022**

AGENDA ITEM:	
An Ordinance Amending the 2021-2022 Biennial B	
of Pay Classifications and Grades or Ranges as Bud PREPARED BY:	DIRECTOR APPROVAL:
Sandy Langdon, Finance Director	BIRECION III NO VILE.
DEPARTMENT:	
Finance	
ATTACHMENTS:	
Draft Ordinance	
	A MOUNT.
BUDGET CODE: Various	AMOUNT:
SUMMARY:	
Project Engineer (Parks) (1.0 FTE) – discussed at rette ARPA expenditures just approved require engin Senior Accounting Technician (1.0 FTE)-discussed because there is additional need in payroll Computer Technician (1.0 FTE)-discussed at retreat with move to Civic Center (this is actually a seasons GIS Manager reclassification-would like to move for posting has attracted no candidates at current level Legal Services Manager reclassification- current increclassification  Economic Developer & Property Manager reclassification becommunity Support Specialist I (1.5 FTE) – This was worker program to add a mental health program pra Public Works Restructure (1.0 FTE) – (see attached Deputy City Attorney reclassification	eering support. at retreat – would like to move forward t – would like to move forward because al position now) brward reclassification because current job cumbent is doing work that justifies tication – addition of property management a reclassification of current position. Yould expand the current embedded social ctitioner and case manager.
RECOMMENDED ACTION: Staff recommends that Council authorize the Mayor t the 2021-2022 Biennial Budget and Providing for the Grades or Ranges as Budgeted for in Ordinance No. 3  RECOMMENDED MOTION:	Establishment of Pay Classifications and
I move to authorize the Mayor to sign and execute Or	dinance No

# CITY OF MARYSVILLE Marysville, Washington

ORDINANCE NO.	

AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE 2021-2022 BIENNIAL BUDGET AND PROVIDING FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS BUDGETED FOR IN ORDINANCE NO. 3160.

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Since the adoption of the 2021-2022 budget by the City Council on October 26, 2020, it has been determined that the interests of the residents of the City of Marysville may best be served by the increase of certain expenditures in the 2021- 2022 budget. The following funds as referenced in Ordinance No. 3160 are hereby amended to read as follows:

Fund Title	Fund No.	Description	Current Budget	Amended Budget	Amount of Inc/(Dec)
General Fund	001	Beginning Fund Balance	\$ 14,447,658	\$ 14,447,658	\$ -
General Fund	001	Revenue	110,852,978	111,121,799	268,821
General Fund	001	Expenditures	117,587,090	118,067,175	480,085
General Fund	001	Ending Fund Balance	7,713,546	7,502,282	(211,264)
Water/Sewer Utilities	401	Beginning Fund Balance	11,703,663	11,703,663	-
Water/Sewer Utilities	401	Revenue	59,852,411	59,852,411	-
Water/Sewer Utilities	401	Expenditures	60,612,867	60,676,150	63,283
Water/Sewer Utilities	401	Ending Fund Balance	10,943,207	10,879,924	(63,283)
Solid Waste	410	Beginning Fund Balance	4,686,461	4,686,461	-
Solid Waste	410	Revenue	19,738,833	19,738,833	-
Solid Waste	410	Expenditures	18,345,496	18,340,473	(5,023)
Solid Waste	410	Ending Fund Balance	6,079,798	6,084,821	5,023
Fleet Services	501	Beginning Fund Balance	784,653	784,653	_
Fleet Services	501	Revenue	3,164,303	3,212,781	48,478
Fleet Services	501	Expenditures	3,169,053	3,217,531	48,478
Fleet Services	501	Ending Fund Balance	779,903	779,903	-
Facility Maintenance	502	Beginning Fund Balance	61,739	61,739	-
Facility Maintenance	502	Revenue	783,999	832,477	48,478
Facility Maintenance	502	Expenditures	785,855	834,333	48,478
Facility Maintenance	502	Ending Fund Balance	59,883	59,883	-
IS	503	Beginning Fund Balance	135,643	367,906	232,263
IS	503	Revenue	3,402,907	3,491,502	88,595
IS	503	Expenditures	3,711,502	3,800,097	88,595
IS	503	Ending Fund Balance	(172,952)	59,311	232,263

The detail concerning the above – referenced amendments are attached hereto as Exhibit "A". Since the adoption of the 2021-2022 budget and in accordance with Section 2. MMC 2.50.030, the 2021-2022 biennial budget hereby directs that City employees shall be compensated in accordance with the established pay classifications and grades or ranges attached hereto and contained in Exhibit "B". Except as provided herein, all other provisions of Ordinance No. 3160 Section 3. shall remain in full force and effect, unchanged. Upon approval by the city attorney, the city clerk or the code reviser Section 4. are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections. Section 5. Effective date. This ordinance shall become effective five days after the date of its publication by summary. PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of , 2022. CITY OF MARYSVILLE By\_\_\_\_\_ MAYOR ATTEST: DEPUTY CITY CLERK Approved as to form: CITY ATTORNEY

Date of Publication:

Effective Date (5 days after publication):

## EXHIBIT A – 2021-2022 Amendment Account Detail

	Beginning Cash Balance	Revenue	Appropriation	Ending Fund Balance
Description  General Fund	Adjustment	Adjustment	Adjustment	Adjustment
2022				
Executive - Reclassification: Economic Development & Real Property Manager			12,102	(12,102)
Legal - Reclassification: Legal Services Project Manger		1,155	2,887	(1,732)
Legal - Reclassification: Deputy City Attorney		2,365	5,912	(3,547)
Finance - New 1.0 FTE - Senior Accounting Technician		30,412	76,029	(45,617)
Police - New 1.5 FTE - Community Support Specialist I		100.010	116,819	(116,819)
Engineering - Reorganization - Assistant City Engineer		132,912	132,912	-
Engineering - New 1.0 FTE - Project Engineer (Parks) PW - Reorganization: PW Services Manager		101,979	101,979 (2,408)	2,408
PW - Reorganization: Assistant PW Director/City Engineer			2,956	(2,956)
PW - Reorganization: Public Works Director			(44,837)	44,837
PW - Reorganization: Fleet/Facilities Supervisor			44,584	(44,584)
IS - Interfund Impact - Computer Technician			31,152	(31,152)
Total General Fund		268,822	480,087	(211,265)
PW - Reorganization: PW Services Manager			(2,408)	2,408
PW - Reorganization: Assistant PW Director/City Engineer			2,956	(2,956)
PW - Reorganization: Public Works Director			(57,648)	57,648
PW - Reorganization: Fleet/Facilities Supervisor			44,584	(44,584)
Finance - Interfund Impact - Senior Accounting Technician			30,412	(30,412)
Legal - Interfund Impact - Legal Svc Proj Mgr & Deputy City Atty IS - Interfund Impact - Computer Technician & GIS Manager			3,520 41,868	(3,520) (41,868)
Total Fund 401		-	63,284	(63,284)
2022 PW - Reorganization: Public Works Director			(12,811)	12,811
IS - Interfund Impact - Computer Technician & GIS Manager			7,788	(7,788)
Total Fund 410		_	(5,023)	5,023
2022 New FTE Fleet & Facilities Supervisor			50,989	(50,989)
PW - Reorganization: Public Works Director			(6,405)	6,405
IS - Interfund Impact - Computer Technician & GIS Manager			3,894	(3,894)
Interfund Revenue Adjustment		48,478	,	48,478
Total Fund 501		48,478	48,478	-
<u>2022</u>				
New FTE Fleet & Facilities Supervisor			50,989	(50,989)
PW - Reorganization: Public Works Director			(6,405)	6,405
IS - Interfund Impact - Computer Technician & GIS Manager		40.470	3,894	(3,894)
Interfund Revenue Adjustment Total Fund 502		48,478 <b>48,478</b>	48,478	48,478
rotari uliu 392		40,470	40,470	-
<u>2022</u>	-	-		-
Reclassification: GIS Supervisor to GIS Manager	-		10,716	(10,716)
New 1.0 FTE - Computer Technician			77,879	(77,879)
Interfund Revenue Adjustment		88,595		88,595
Beginning Fund Balance Adjustment	232,263	CO =0-	00 =0-	232,263
Total Fund 503	232,263	88,595	88,595	232,263

## EXHIBIT B – 2021-2022 Compensation Grids

#### CITY OF MARYSVILLE MANAGEMENT PAY GRID 2022

_				2.0% Inc	re	ase											
PAY CODE	TITLE		Step 1	Step 2		Step 3		Step 4	Step 5		Step 6		Step 7		Step 8		Step 9
M112	No Position	\$	76,116 36.60	\$ 78,405 37.70	\$		\$ \$	83,154 39.97	\$	\$ \$	88,227 42.42	\$ \$	90,882	\$ \$	93,171 44.80	\$ \$	95,480 45.90
M113	Assistant Court Administrator Athletic Supervisor Community Center Supervisor Cultural Arts Supervisor Recreation Supervisor Utility Billing Supervisor Police Records Supervisor	\$ \$	82,960 39.88	\$ 85,442 41.08	\$	88,033	\$	90,645 43.57	\$ 93,386	\$	96,193 46.25	\$	43.70 99,064 47.62	\$	101,546 48.82	\$	104,073 50.03
M114	Legal Services Project Manager Human Resource Analyst	\$	89,069 42.82	\$ 91,746 44.10	\$		\$	97,315 46.79	\$	\$	103,252 49.64	\$	106,382 51.14	\$	109,016 52.41	\$	111,736 53.72
M115	Administrative Services Supervisor  GIS Supervisor  Training and Community Outreach Administrator  Fleet and Facilities Supervisor	\$	95,329 45.83	\$ 98,158 47.20	\$		\$	104,158 50.07	\$	\$	110,506 53.13	\$	113,830 54.72	\$	116,636 56.08	\$	119,550 57.48
M116	Parks Maintenance/Support Services Supervisor Prosecutor Solid Waste/Fleet Services-Supervisor Storm/Sewer Supervisor Street Supervisor Water Operations Supervisor Water Resource Supervisor Water Maintenance Water Maintenance Water Maintenance Water Resource Supervisor Water Resource Supervisor Water Resource Supervisor Water Maintenance Water Resource Supervisor Water Resource S	\$ \$	102,000 49.04	\$ 105,044 50.50	\$		\$	111,434 53.57	\$	\$	118,233 56.84	\$	121,774 58.55	\$	124,817 60.01	\$	127,926 61.51
M117	Building Official Court Administrator Financial Operations Manager Financial Planning Administrator Planning Manager Senior Project Engineer Traffic Engineer Manager IS Supervisor Human Resources Program Manager Economic Development Manager	\$ \$	107,072 51.48	\$ 110,290 53.02	\$		\$ \$	117,003 56.25	\$	\$	124,127 59.68	\$	127,861 61.48	\$	131,057 63.01	\$ \$	134,338 64.59
M118	Communications Manager Development Services Manager Senior Project Manager Civic Campus Project Manager Public Works Services Manager	\$	112,448 54.06	\$ 115,794 55.67	\$		\$	122,853 59.07	\$	\$	130,344 62.67	\$	134,251 64.55	\$	137,619 66.17	\$	141,052 67.81
M119	Assistant Parks Director Utility Manager PW Services Manager Transportation Services-and Parks Maintenance Manager	\$	118,061 56.76	\$ 121,601 58.47	\$		\$	129,006 62.03	\$	\$	136,864 65.80	\$	140,965 67.77	\$	144,484 69.46	\$	148,110 71.21
M120	Assistant City Engineer	\$	123,954 59.59	\$ 127,667 61.37	\$		\$	135,460 65.13	\$	\$	143,707 69.08	\$	148,024 71.17	\$	151,716 72.94	\$	155,514 74.77
M121	No Position City Engineer Deputy City Attorney	\$	130,171 62.59	\$ 134,079 64.46	\$		\$	142,217 68.37	\$	\$	150,895 72.54	\$	155,429 74.73	\$	159,292 76.58	\$ \$	163,264 78.49
M122	Assistant Finance Director Economic Development & Real Property Manager Assistant Public Works Director/City Engineer Deputy City Attorney	\$	136,669 65.71	\$ 140,749 67.67	\$		\$	149,363 71.81	\$	\$	158,429 76.16	\$	163,179 78.45	\$	167,280 80.43	\$	171,446 82.43
M123	Assistant Police Chief	\$	150,334 72.28	\$ 154,845 74.45		159,487 76.67	\$	164,279 78.98	\$		174,274 83.78		179,499 86.30	\$	183,989 88.45	\$	188,587 90.67
M124	Community Development Director Parks Director IS Director HR Director	\$	157,846 75.89													\$	202,035 97.13
M125	Finance Director Director of Engineering and Transportation Services Director of Public Works Services and Utilities	\$	165,747 79.68													\$ \$	212,139 101.99
M126	Police Chief City Attorney Public Works Director	\$	174,036 83.67													\$	222,759 107.10
M130	Chief Administrative Officer	\$	188,090 90.43													\$	240,755 115.75

#### CITY OF MARYSVILLE NON REPRESENTED PAY GRID 2022

	I					2.0	0% Increas	e										
PAY CODE	TITLE		Step 1		Step 2		Step 3		Step 4	Step 5		Step 6		Step 7		Step 8		Step 9
N110	Human Resource Assistant Planning Technician Confidential Legal Assistant Computer Technician Community Support Specialist I	\$	67,115 32.26	\$ \$	69,122 33.23	\$		\$		\$	\$	77,801 37.40	\$ \$	80,132 38.53	\$	82,140 39.49	\$	84,191 40.47
N111	Deputy City Clerk Probation Officer Communications/Marketing Specialist Confidential Admin Specialist	\$	71,130 34.20	\$	73,289 35.23	\$	,	\$	77,736 37.37	\$	\$	82,442 39.64	\$	84,946 40.84	\$	87,061 41.86	\$	89,242 42.90
N112	Code Enforcement Officer Confidential Admin. Associate Development Services Technician Financial Specialist - Engineering GIS Technician Inspector I - Building Inspector I - Construction Paralegal Planning Assistant Surface Water Specialist Surface Water Inspector Sr Systems & Operations Technician Community Support Specialist II	\$ \$	76,116 36.60	\$ \$	78,405 37.70	\$		\$ \$	83,154 39.97	\$	\$ \$	88,227 42.42	\$ \$	90,882 43.70	\$ \$	93,171 44.80	\$ \$	95,480 45.90
N113	Associate Planner I.S. Analyst Engineering Technician Financial Analyst GIS Analyst Human Resource Specialist Inspector II - Building Inspector II - Construction Executive Services Coordinator NPDES Coordinator	\$	82,960 39.88	\$	85,442 41.08	\$		\$	90,645 43.57	\$	\$	96,193 46.25	\$	99,064 47.62	\$	101,546 48.82	\$	104,073 50.03
N114	Crime & Intelligence Analyst Electronic Control Systems Administrator Inspector III - Combo Inspector III - Electrical Planner Systems & Database Analyst	\$	89,069 42.82	\$	91,746 44.10	\$		\$	97,315 46.79	\$ 5 100,252 5 48.20	\$	103,252 49.64	\$	106,382 51.14	\$	109,016 52.41	\$	111,736 53.72
N115	Assistant Building Official Civil Plan Review Project Engineer Senior Planner Associate Traffic Engineer	\$	95,329 45.83	\$	98,158 47.20	\$	101,115 48.61	\$	104,158 50.07	\$ 5 107,289 5 51.58	\$	110,506 53.13	\$	113,830 54.72		116,636 56.08	\$	119,550 57.48
N116	IS System Administrator	\$	102,000 49.04	\$	105,044 50.50	\$	108,195 52.02	\$	111,434 53.57	\$ 5 114,780 5 55.18	\$	118,233 56.84	\$	121,774 58.55	\$	124,817 60.01	\$	127,926 61.51

#### CITY OF MARYSVILLE NON REPRESENTED HOURLY PAY GRID 2022

2.0% Increase

PAY CODE	TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
	Executive Services Coordinator NPDES Coordinator	\$ 39.88	\$ 41.08	\$ 42.31	\$ 43.57	\$ 44.89	\$ 46.25	\$ 47.62	\$ 48.82	\$ 50.03

#### Teamsters Pay Grid 2022

2% Increase

			2% Inc	rease						
	2022									
	Pay									
2022 Classification	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Custodian	U20	\$44,598	\$45,936	\$47,314	\$48,733	\$50,195	\$51,701	\$53,252	\$54,583	\$55,948
		\$21.44	\$22.08	\$22.75	\$23.43	\$24.13	\$24.86	\$25.60	\$26.24	\$26.90
		<u> </u>	· ·			·				·
Customer Service Representative	U25	\$53,517	\$55,123	\$56,776	\$58,480	\$60,234	\$62,041	\$63,902	\$65,500	\$67,138
Parks Maintenance Tech I	3 - 3	\$25.73	\$26.50	\$27.30	\$28.12	\$28.96	\$29.83	\$30.72	\$31.49	\$32.28
Streets Maintenance Tech I	_	Ψ <b>2</b> 3.73	ÿ20.30	ΨZ7.50	<b>720.12</b>	720.50	Q23.03	γ30.7 <u>E</u>	<b>γ31.</b> -13	732.20
Custodian Lead										
Custodian Lead										
Assounting Took AD	U30	\$56,728	\$58,430	\$60,183	\$61,989	\$63,848	\$65,764	\$67,737	\$69,430	\$71,166
Accounting Tech - AP	030	\$27.27						\$32.57	\$33.38	\$34.21
Accounting Tech - Utility Billing		\$27.27	\$28.09	\$28.93	\$29.80	\$30.70	\$31.62	\$32.57	\$33.38	\$34.21
CD Program Specialist										
Police Records Tech										
Purchasing/Inventory Specialist										
PW Administrative Assistant										
Storm/Sewer Tech I										
Utility Locator										
Judicial Process Specialist	U35	\$61,267	\$63,105	\$64,998	\$66,948	\$68,956	\$71,025	\$73,156	\$74,984	\$76 <i>,</i> 859
Meter Technician		\$29.46	\$30.34	\$31.25	\$32.19	\$33.15	\$34.15	\$35.17	\$36.05	\$36.95
Parks Administrative Associate										
Parks Maintenance Tech II										
Solid Waste Tech II										
Streets Maintenance Tech II										
Storm/Sewer Tech II										
Traffic Maintenance Worker II										
Traffic Control Systems Tech										
,										
Small Equipment Mechanic	U40	\$64,943	\$66,891	\$68,898	\$70,965	\$73,093	\$75,286	\$77,545	\$79,483	\$81,471
Evidence Specialist		\$31.22	\$32.16	\$33.12	\$34.12	\$35.14	\$36.20	\$37.28	\$38.21	\$39.17
Parks Administrative Specialist		7	7	700	7.	7	700.00	70	700	700
Planning Administrative Specialist										
PW Administrative Specialist										
Police Administrative Specialist										
Senior Accounting Tech										
Senior Accounting Tech										
WWTP Maintenance Tech I										
wwir Maintenance Tech I										
Construction Control Construct	Luar	¢60.400	ć70.22F	ć72.242	674.542	Ć7C 740	ć70.0F1	Ć04 433	ć02.4F0	Ć05 544
Cross Connection Control Specialist	U45	\$68,190	\$70,235	\$72,342	\$74,513	\$76,748	\$79,051	\$81,422	\$83,458	\$85,544
Parks Maintenance Lead I		\$32.78	\$33.77	\$34.78	\$35.82	\$36.90	\$38.01	\$39.15	\$40.12	\$41.13
Police Records Tech Lead										
Streets Maintenance Lead I										
Storm/Sewer Lead I										
Water Operations Tech II										
Construction Tech II										
Water Quality Specialist										
Facilities Maintenance Journeyman	U50	\$72,963	\$75,152	\$77,406	\$79,729	\$82,120	\$84,584	\$87,122	\$89,300	\$91,532
Industrial Waste/Pretreatment										
Technician		\$35.08	\$36.13	\$37.21	\$38.33	\$39.48	\$40.67	\$41.89	\$42.93	\$44.01
Mechanic										
Streets Maintenance Tech Lead II										
Storm/Sewer Tech Lead II										
Solid Waste Lead II										
Parks Maintenance Lead II										
WWTP Operator										
Construction Lead I										
Water Operator										
Trace Operator										
WWTP Maintenance Tech II										
	L									
WWTP Maintenance Tech II	USS.	\$78.070	\$80 413	\$82 825	\$85 310	\$87.869	\$90 505	\$93 220	\$95 551	\$97 939
WWTP Maintenance Tech II  Mechanic Lead II	U55	\$78,070 \$37.53	\$80,413 \$38.66	\$82,825 \$39.82	\$85,310 \$41.01	\$87,869 \$42.24	\$90,505 \$43.51	\$93,220 \$44.82	\$95,551 \$45.94	\$97,939 \$47.09
Mechanic Lead II Senior Traffic Control Systems Tech	U55	\$78,070 \$37.53	\$80,413 \$38.66	\$82,825 \$39.82	\$85,310 \$41.01	\$87,869 \$42.24	\$90,505 \$43.51	\$93,220 \$44.82	\$95,551 \$45.94	\$97,939 \$47.09
Mechanic Lead II Senior Traffic Control Systems Tech Construction Lead II	US5									
Mechanic Lead II Senior Traffic Control Systems Tech Construction Lead II Water Operations Lead II	U55									
Mechanic Lead II Senior Traffic Control Systems Tech Construction Lead II Water Operations Lead II Water Quality Lead	U55									
Mechanic Lead II Senior Traffic Control Systems Tech Construction Lead II Water Operations Lead II Water Quality Lead WWTP Maintenance Lead	U55									
Mechanic Lead II Senior Traffic Control Systems Tech Construction Lead II Water Operations Lead II Water Quality Lead	<u>U55</u>									

# CITY OF MARYSVILLE MPMA - COMMANDER PAY GRID 2022

5% Increase

TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		Step 7
Police Commander	\$ 143,886	\$ 148,196	\$ 152,644	\$ 157,232	\$ 161,959	\$ 165,990	\$	170,137
	\$ 69.17	\$ 71.25	\$ 73.39	\$ 75.59	\$ 77.87	\$ 79.80	\$	81.79

# MPOA - (OFFICERS & SERGEANTS) January 1, 2022 Through December 31, 2022

4% increase

Monthly

PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officers	6,622	6,874	7,121	7,509	7,941	8,257
Police Sergeant	9,336	9,743				
Entry Police	5,959					

# MPOA - (CUSTODY OFFICER, CORPORAL & COMMUNITY SERVICE OFFICER) January 1, 2022 - December 31, 2022

3% increase

Monthly

PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Community Service Officer	5,067	5,274	5,490	5,715	5,950	6,194	6,434
Custody Sergeant	7,037	7,246					
Custody Corporal	6,760	6,922					
Custody Officer	5,194	5,416	5,605	5,802	6,030	6,283	6,469