

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 28, 2022

AGENDA ITEM:	
Community Development Block Grant – Program Year 2022 Annual Action Plan	
PREPARED BY:	DIRECTOR APPROVAL: <i>Haylie Miller</i>
Amy Hess, Senior Planner	
DEPARTMENT:	
Community Development	
ATTACHMENTS:	
1. Citizen Advisory Committee AAP Recommendation 2. PY2022 Annual Action Plan Executive Summary	
BUDGET CODE:	AMOUNT:
SUMMARY:	

On December 13, 2021, Marysville City Council affirmed the Citizen Advisory Committees (CAC) CDBG Program Year (PY) 2022-2023 funding allocations.

Staff prepared a DRAFT PY2022 AAP that was made available for 30-day public review and comment from January 4, 2022 – February 7, 2022. One written comment in support of continued funding of the Meals on Wheels and Minor Home Repair programs was received as of the date of this hearing. The PY2022 AAP provides specific housing and community development actions in accordance with the adopted 2020-2024 Consolidated Plan. No changes in the approved funding were recommended by the CAC. At this time, the City of Marysville has not received its final funding allocation from the U.S. Department of Housing and Urban Development (HUD). The award amounts listed in Exhibit A are contingent upon the level of funding awarded to the City of Marysville and may be increased or decreased depending on the final CDBG allocation.

On February 16, 2022, the CAC reviewed the Draft PY2022 AAP and made a recommendation to approve as presented. The full PY2022 AAP can be viewed [here](#).

<p>RECOMMENDED ACTION: Staff recommends that Council approve the Program Year 2022 Annual Action Plan, as recommended by the Citizen Advisory Committee, provide a summary of, and response to any comments received during the public hearing into the Program Year 2022 Annual Action Plan, and direct staff to forward Program Year 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development.</p> <p>RECOMMENDED MOTION: I move to authorize the Mayor to sign and execute _____.</p>



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

CDBG - Program Year (PY) 2022 Annual Action Plan Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held a public meeting, on January 10 and February 28, 2022, in review of Program Year (PY) 2022 Community Development Block Grant (CDBG) Annual Action Plan (AAP), in accordance with the City of Marysville 2020 – 2024 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having provided a notice of 30-day public comment for the DRAFT PY2022 CDBG AAP on January 4, 2022, does hereby enter the following finding, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$365,000 in CDBG funding for PY 2022 & 2023, respectively.
2. On September 9, 2021 the Community Development Department released both capital projects and public service grant applications for PY's 2022 & 2023.
3. On November 22, 2021, the CAC recommended four (4) Capital Projects and five (5) Public Service organizations receive funding for PY2022.
4. The DRAFT PY2022 CDBG AAP was made available for public review and comment from January 4, 2022 through February 7, 2022.
5. One written comment in support of continued funding for the Homage programs was received during the public comment period.
6. At this time, the City of Marysville has not received its final funding allocation from the U.S. Department of Housing and Urban Development (HUD). The award amounts listed in Exhibit A are contingent upon the level of funding awarded to the City of Marysville and may be increased or decreased proportionately depending on the final CDBG allocation.
7. On February 16, 2022, the CAC held a virtual meeting to review the Draft PY2022 AAP and make a recommendation to City Council.

CONCLUSIONS:

At a meeting held on February 16, 2022, the CAC recommended Marysville City Council approve the PY2022 AAP, as presented, adjust award amounts as needed based on actual allocation, and incorporate any comments received as appropriate.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to approve the PY2022 CDBG AAP attached hereto, and authorize the Mayor to execute contracts for the amounts awarded this **16th day of February, 2022.**

By: 
Greg Kanehen, CAC Chair

Exhibit A

Capital Projects (65% minimum)

Organization	Activity	PY2022 Request	CAC PY2022 Recommendation
Homage Senior Services	Minor Home Repair	\$ 100,000.00	\$ 100,000.00
Boys & Girls Club of Snohomish County	Capital Upgrades	\$ 25,000.00	\$ 25,000.00
Marysville Community Food Bank	Driveway Paving	\$ 100,000.00	\$ 100,000.00
City of Marysville Parks	Cedar Field	\$ 23,750.00	\$ 23,750.00
Total		\$ 248,750.00	\$ 248,750.00

Public Services (15% Maximum)

Organization	Activity	PY2022 Request	CAC PY2022 Recommendation
Catholic Community Services	Chore Services	\$ 8,000.00	\$ 6,000.00
Homage Senior Services	Meals on Wheels	\$ 20,000.00	\$ 15,250.00
Vision Church	Vision Serves	\$ 39,788.00	\$ -
Marysville Community Food Bank	Food for Thought	\$ 20,000.00	\$ 20,000.00
Housing Hope	Beachwood Apartments	\$ 22,486.00	\$ 15,000.00
Total		\$ 110,274.00	\$ 56,250.00

Administration (20% maximum)

Organization	Activity	PY2022 Request	CAC PY2022 Recommendation
City of Marysville	Planning and Administration	\$ 60,000.00	\$ 60,000.00
Total		\$ 60,000.00	\$ 60,000.00
Total overall Request		\$ 419,024.00	\$ 365,000.00
PY2022 Total Anticipated Allocation		\$ 365,000.00	
Capital Project Allocation		\$ 248,750.00	
Public Service Allocation		\$ 56,250.00	
PY2022 Capital Projects			68%
PY2022 Public Services			15%
PY2022 Admin			16%

Program Year 2022 DRAFT Annual Action Plan

Executive Summary

City of Marysville

Community Development Department
80 Columbia Avenue
Marysville, WA 98270
360.363.8100
marysvillewa.gov



Executive Summary

Each year of the Consolidated Plan, the City is required to develop an Annual Action Plan, which outlines the specific projects and funding allocations for the program year. Funded projects and activities are designed to support the strategies and objectives described in the Strategic Plan.

Evaluation of past performance

There has been great success in assisting underserved populations with household repairs and chores, which enables them to retain their independence and remain in their homes. Over 100 individuals benefit annually from the Community Development Block Grant Funds (CDBG) funds allocated to the agencies that provide minor home repair and chore services to low-income seniors and disabled persons. The agencies are providing a much-needed service and acting in a timely manner.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, at least 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

The Marysville Food Bank Backpack program was very successful in providing nutritious meals to low income children throughout the City. This need was exacerbated by the COVID-19 pandemic and the subrecipient was able to adapt and provide meals to children even under challenging circumstances. With CDBG funds, the program was able to expand from only Elementary schools to all of the middle and high schools within the City, providing nearly 600 meals. A service that provides low-income senior and disabled adults with nutritious meals at their homes, alleviating the stress and health issues associated with food insecurity, has exceeded its goals in the past years. This need has also increased dramatically due to the pandemic.

Capital projects throughout the City, including park and sidewalk improvements, and improvements to local facilities such as the Boys and Girls Club, have been completed. These projects improve access to improved facilities for low-moderate income individuals.

Annual Action Plan Activities

The biennial grant application process was completed in September of 2021. The Citizen Advisory Committee (CAC) held a public meeting allowing each applicant to present their proposed projects, to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications, and make a funding recommendation to City Council for both the 2022 and 2023 Program Years.

The following activities were awarded PY2022 funds and are included in the 2022 Annual Action Plan (AAP):

Capital Projects (65% minimum)

Organization	Activity	PY2022 Request	CAC PY2022 Recommendation
Homage Senior Services	Minor Home Repair	\$ 100,000.00	\$ 100,000.00
Boys & Girls Club of Snohomish County	Capital Upgrades	\$ 25,000.00	\$ 25,000.00
Marysville Community Food Bank	Driveway Paving	\$ 100,000.00	\$ 100,000.00
City of Marysville Parks	Cedar Field	\$ 23,750.00	\$ 23,750.00
Total		\$ 248,750.00	\$ 248,750.00

Public Services (15% Maximum)

Organization	Activity	PY2022 Request	CAC PY2022 Recommendation
Catholic Community Services	Chore Services	\$ 8,000.00	\$ 6,000.00
Homage Senior Services	Meals on Wheels	\$ 20,000.00	\$ 15,250.00
Vision Church	Vision Serves	\$ 39,788.00	\$ -
Marysville Community Food Bank	Food for Thought	\$ 20,000.00	\$ 20,000.00
Housing Hope	Beachwood Apartments	\$ 22,486.00	\$ 15,000.00
Total		\$ 110,274.00	\$ 56,250.00

Administration (20% maximum)

Organization	Activity	PY2022 Request	CAC PY2022 Recommendation
City of Marysville	Planning and Administration	\$ 60,000.00	\$ 60,000.00
Total		\$ 60,000.00	\$ 60,000.00
Total overall Request		\$ 419,024.00	\$ 365,000.00
PY2022 Total Anticipated Allocation		\$ 365,000.00	
Capital Project Allocation		\$ 248,750.00	
Public Service Allocation		\$ 56,250.00	
PY2022 Capital Projects			68%

PY2022 Public Services		15%
PY2022 Admin		16%

2020-2024 Strategic Plan

The five-year strategies and objectives set forth in this Consolidated Plan to help address local priority housing and community development needs are outlined below. The activities allocated PY2022 funds support these strategies and objectives.

<i>Affordable Housing</i>	
<i>Housing Strategy 1 (AHS-1)</i>	Enable homeowners to remain in their homes, primarily benefiting seniors, persons with disabilities, and very low-income persons
<i>Housing Objective 1 (AHO-1)</i>	Provide assistance for improving the safety and accessibility of housing units that benefit seniors and persons with physical or developmental disabilities
<i>Housing Objective 2 (AHO-2)</i>	Assist very low-, low-, and moderate-income homeowners improve the safety of their homes, with priority given to very low-income households
<i>Housing Strategy 2 (AHS-2)</i>	Preserve and increase the affordable housing stock
<i>Homeless</i>	
<i>Homeless Strategy 1 (HMS-1)</i>	Work to reduce and end homelessness
<i>Homeless Objective 1 (HMO-1)</i>	Assist persons at risk of becoming homeless by providing support for homeless prevention programs
<i>Homeless Objective 2 (HMO-2)</i>	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families
<i>Homeless Objective 3 (HMO-3)</i>	Support emergency shelters meeting the needs of homeless Marysville families or runaway youth
<i>Non-homeless Special Needs</i>	
<i>Special Needs Strategy 1 (SNS-1)</i>	Support an environment that allows special needs populations to safely live with dignity and independence
<i>Special Needs Objective 1 (SNO-1)</i>	Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence
<i>Community Development</i>	
<i>Community Development</i>	Promote a suitable living environment, dignity, self-

<i>Strategy 1 (CDS-1)</i>	sufficiency, and economic advancement for low- and moderate-income persons
<i>Community Development Strategy 2 (CDS-2)</i>	Promote living wage job creation and retention that benefits low- and moderate-income individuals
<i>Public Facilities Objective 1 (PFO-1)</i>	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities
<i>Public Facilities Objective 2 (PFO-2)</i>	Eliminate blighting influences and the deterioration of property and facilities in low- and moderate-income areas by providing funds for rehabilitation
<i>Public Facilities Objective 3 (PFO-3)</i>	Increase access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation
<i>Infrastructure Objective 1 (INO-1)</i>	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure
<i>Public Services Objective 1 (PSO-1)</i>	Invest in public services concerned with employment, particularly of low- and moderate-income individuals
<i>Public Services Objective 2 (PSO-2)</i>	Support programs that provide homeless, special needs, and low-income populations with basic needs and access to essential services, such as transportation, health care, childcare, case management, and legal assistance
<i>Economic Development Objective 1 (EDO-1)</i>	Provide support for the establishment, stabilization, and expansion of small businesses (including micro-businesses) that benefit low- and moderate-income individuals

As the City pursues these strategies and objectives over the next year, the availability of public services for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aid in the availability, accessibility, and sustainability, including establishing permanent supportive housing, of a suitable living environment for low- and moderate-income residents. Additional public facility and infrastructure improvements will add to the availability, accessibility and sustainability of a suitable living environment for low- and moderate-income residents.