


**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: December 13, 2021**

<b>AGENDA ITEM:</b>	
Community Development Block Grant Program Years 2022 & 2023 Funding Allocations	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b>
Amy Hess, Senior Planner	
<b>DEPARTMENT:</b>	
Community Development	
<b>ATTACHMENTS:</b>	
1. CDBG – Program Years (PYs) 2022 & 2023 Funding Recommendation 2. Exhibit A – Funding Recommendation Spreadsheet	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
<p><b>SUMMARY:</b> It is anticipated that the City of Marysville will receive approximately \$365,000 in Community Development Block Grant (CDBG) funding for program years (PY) 2022 &amp; 2023. On September 9, 2021, the Community Development Department released both capital projects and public service grant applications.</p> <p>Four (4) capital project applications and five (5) public services applications were submitted for Program Year 2022. Two (2) capital project applications and five (5) public service applications were received for Program Year 2023. The Citizen Advisory Committee (CAC) was provided copies of the grant applications, and a summary indicating each grant application met a national objective, are eligible activities and meet the strategies and objectives identified in the 2020-2024 Consolidated Plan.</p> <p>On November 15, 2021 the CAC held a public meeting allowing each applicant to present their proposed projects, to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications. An additional meeting was held on November 22, 2021 to determine a funding recommendation to City Council. Attached are the CACs funding recommendations for PYs 2022 &amp; 2023.</p>	

**RECOMMENDED MOTION:** Approve the Citizen Advisory Committee’s funding recommendation for Program Years 2022 and 2023. Direct staff to notify each subrecipient of the approved funding recommendations and prepare a Program Year 2022 Annual Action Plan in accordance with the 2020-2024 Consolidated Plan.

**CDBG – Program Years (PYs) 2022 & 2023 Funding Recommendation**

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held a public meeting, on November 15, 2021, in review of Program Years (PY) 2022 & 2023 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2020 – 2024 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

**FINDINGS:**

1. The City of Marysville has anticipated receiving approximately \$365,000 in CDBG funding for PY 2022 & 2023, respectively.
2. On September 9, 2021 the Community Development Department released both capital projects and public service grant applications.
3. A total of four (4) Public Facility and Infrastructure (PF&I) and five (5) Public Service (PS) applications were received for PY2022. Two (2) capital project applications and five (5) public service applications were received for Program Year 2023.
4. City Staff reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan.
5. Funding requested in the grant applications for each program year exceeded that of the approximately \$365,000 in anticipated funding from HUD.
6. The CAC held a public meeting on November 15, 2021 allowing each eligible applicant to present their PF&I Project and Public Service applications to the CAC and to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications.
7. An additional meeting was held November 22, 2021 to finalize a funding recommendation to City Council for PY's 2022 & 2023.

**CONCLUSIONS:**

At a meeting held on November 22, 2021, the CAC recommended funding the Capital Projects, Public Services, and Administration. The CAC recommended funding as reflected in the spreadsheet attached hereto as **Exhibit A**. If actual funding allocation exceeds the anticipated amount, additional funds shall be awarded to the Marysville Food Bank public facility project, and any additional shall be equally distributed to all subrecipients.

**RECOMMENDATION:**

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **23<sup>rd</sup> day of November, 2021**.

By: \_\_\_\_\_  
Greg Kanehen, CAC Chair

**Capital Projects (65% minimum)**

Organization	Activity	PY2022 Request	PY2023 Request	CAC PY2022 Recommendation	CAC PY2023 Recommendation
Homage Senior Services	Minor Home Repair	\$ 100,000.00	\$ 110,000.00	\$ 100,000.00	\$ 110,000.00
Boys & Girls Club of Snohomish County	Capital Upgrades	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -
Marysville Community Food Bank	Driveway Paving	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -
City of Marysville Parks	Cedar Field	\$ 23,750.00	\$ 138,750.00	\$ 23,750.00	\$ 138,750.00
<b>Total</b>		<b>\$ 248,750.00</b>	<b>\$ 248,750.00</b>	<b>\$ 248,750.00</b>	<b>\$ 248,750.00</b>

**Public Services (15% Maximum)**

Organization	Activity	PY2022 Request	PY2023 Request	CAC PY2022 Recommendation	CAC PY2023 Recommendation
Catholic Community Services	Chore Services	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00
Homage Senior Services	Meals on Wheels	\$ 20,000.00	\$ 25,000.00	\$ 15,250.00	\$ 15,250.00
Vision Church	Vision Serves	\$ 39,788.00	\$ 39,788.00	\$ -	\$ -
Marysville Community Food Bank	Food for Thought	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Housing Hope	Beachwood Apartments	\$ 22,486.00	\$ 24,777.00	\$ 15,000.00	\$ 15,000.00
<b>Total</b>		<b>\$ 110,274.00</b>	<b>\$ 117,565.00</b>	<b>\$ 56,250.00</b>	<b>\$ 56,250.00</b>

**Administration (20% maximum)**

Organization	Activity	PY2022 Request	PY2023 Request	CAC PY2022 Recommendation	CAC PY2023 Recommendation
City of Marysville	Planning and Administration	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
<b>Total</b>		<b>\$ 60,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 60,000.00</b>
		\$ 120,000.00	\$ 120,000.00		
<b>Total overall Request</b>		<b>\$ 419,024.00</b>	<b>\$ 426,315.00</b>	<b>\$ 365,000.00</b>	<b>\$ 365,000.00</b>

<b>PY2022 Total Anticipated Allocation</b>		<b>\$ 365,000.00</b>
Capital Project Allocation		\$ 248,750.00
Public Service Allocation		\$ 56,250.00

<b>PY2023 Anticipated Allocation</b>		<b>\$ 365,000.00</b>
Capital Project Allocation		\$ 248,750.00
Public Service Allocation		\$ 56,250.00

PY2022 Capital Projects		68%
PY2022 Public Services		15%
PY2022 Admin		16%

PY2023 Capital Projects		68%
PY2023 Public Services		15%
PY2023 Admin		16%