

City Council



1049 State Avenue  
Marysville, WA 98270

**Work Session  
July 6, 2021**

**Call to Order**

Mayor Nehring called the July 6 Work Session to order at 7 p.m. in person at Marysville City Hall and via Zoom.

**Pledge of Allegiance**

Mayor Nehring led the Pledge of Allegiance.

**Roll Call**

**Present:**

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Kelly Richards, Councilmember Steve Muller

Staff: Finance Director Sandy Langdon, Parks Director Tara Mizell, Police Chief Erik Scairpon, City Attorney Jon Walker, Human Resources Manager Teri Lester, Public Works Director Esco Bell, Community Development Director Haylie Miller, Information Services Director Worth Norton, City Engineer Jeff Laycock, Community Information Officer (CIO) Connie Mennie, Systems Analyst Mike Davis

Absent: Councilmember Stevens (excused)

**Motion** to excuse Councilmember Stevens moved by Councilmember Muller seconded by Councilmember Richards.

**VOTE:** Motion carried 6 - 0

**Approval of the Agenda**

**Motion** to approve the agenda moved by Councilmember Muller seconded by Councilmember Richards.

**VOTE:** Motion carried 6 - 0

## **Presentations**

A. Proclamation: Declaring July 2021 Parks and Recreation Month in Marysville

Mayor Nehring read the Proclamation into the record.

B. Private Development Update

Community Development Director Miller presented an update on development activity happening around Marysville. She presented a PowerPoint presentation with general details related to projects in different areas of Marysville including Lakewood, Smokey Point, Central Marysville and Sunnyside. Additionally, five commercial projects were explained in more detail: UPS, MI 5 Building, Smartcap, Salacia, and Northpoint.

Mayor Nehring commented that Council had requested to be more involved in development activity so they connected the Economic Development Committee with the Community Development team to get an in-depth presentation. Council President Norton expressed appreciation for the periodic updates to Council and having the opportunity for more in-depth conversations in the Economic Development Committee.

## **Approval of Minutes (Written Comment Only Accepted from Audience.)**

1. Approval of the June 14, 2021 City Council Meeting Minutes

## **Consent**

2. Approval of the June 25, 2021 Payroll in the Amount of \$1,794,575.96 Paid by EFT Transactions and Check Numbers 33513 through 33537

3. Approval of the June 23, 2021 Claims in the Amount of \$3,421,004.63 Paid by EFT Transactions and Check Numbers 148897 through 149059 with Check Number 128466 Voided

4. Approval of the June 30, 2021 Claims in the Amount of \$1,358,436.49 Paid by EFT Transactions and Check Numbers 149060 through 149195

## **Review Bids**

5. Consider the LID Improvements for Cedar Avenue Project Contract with SRV Construction, Inc. in the Amount of \$1,592,252.09 and Approve a Management Reserve of \$159,225.21 for a Total Allocation of \$1,751,477.30

City Engineer Laycock reviewed this item related to installation of bio retention facilities, curb extensions, amplifying parking in the area, and making it more pedestrian-oriented with pedestrian lighting. The bid came in a bit higher than the engineers' estimate which staff is seeing more often in this climate.

6. Consider the Jennings Park Pickleball Courts Project Contract with Matia Contractors in the Amount of \$239,395.14 and Approve a Management Reserve of \$11,969.76 for a Total Allocation of \$251,364.90

City Engineer Laycock reviewed this item related to the construction of eight pickleball courts at Jennings Park including site excavation, grading, stormwater utilities, paving, court surfacing and fencing.

Councilmember James asked about overflow parking. City Engineer Laycock replied parking is not part of this project. He expects that it would be covered in other areas of the park.

Council President Norton asked how long the project would take. City Engineer Laycock thought it could possibly be done by the end of September if they get started right away.

Councilmember Richards asked if the courts will be lighted. City Engineer Laycock replied that they will not be lighted. Councilmember Richards asked if they would lose the baseball field as a result of this project. Director Mizell replied that it will still be usable for the youngest players.

7. Consider the 2021 Citywide Road Re-Striping Project Contract with Specialized Pavement Markings, Inc. in the Amount of \$108,486.80 and Approve a Management Reserve of \$10,849.00 for a Total Allocation of \$119,335.80

Director Bell reviewed the restriping project bid which came in close to the engineer's estimate. There was some discussion about the City looking into purchasing its own striper at some point.

## **Public Hearings**

## **New Business**

8. Consider the Acceptance of the Stillaguamish Water Treatment Plant Safety Improvements Project Starting the 60 day Lien Filing Period for Project Closeout

Director Bell reviewed the Stillaguamish Water Treatment Plant Safety Improvements project closeout. The project was inspected by city staff and done well.

9. Consider the Professional Services Agreement with Azavar Government Solutions for Local Government Revenue Audit Program

Director Langdon reviewed this item related to a revenue audit for the city fees and taxes assessed which are not collected by the state. She noted it has taken her a while to find someone who could do the full work. She reviewed the agreement and the experience of the company.

## **Legal**

## **Mayor's Business**

Thanks to everyone involved with the 4th of July event.

## **Staff Business**

Chief Scairpon:

- There were no citations issued for fireworks. Between July 1 and the 5 there was a total of 139 fireworks calls for service which was a 34% decrease from last year. He reviewed how these calls were handled.
- He gave an update on recent police activity.

Director Langdon had no further comments.

Director Mizell commented that the 4th of July event was great, and tons of people showed up.

Director Bell noted he is still getting familiar with the city staff and departments.

Human Resources Manager Lester commented that she watched the livestream of the fireworks show, and it looked great.

Director Norton reported that the computers the City surplused last month went to the Legacy High School. The kids rebuilt them and donated 48 computers to Housing Hope and several computers to Hugs for Homies and a few other local charities.

CIO Mennie reported that Tim Daniels, a local citizen, offered to help with the livestream on the 4th. He is a senior technical consultant for a major company in Seattle and donated his services for free. She commented on the large number of people it takes to make the fireworks livestream happen and expressed appreciation for their help.

City Attorney Walker had no further comments.

Mayor Nehring welcomed Worth Norton to the director team.

## **Call on Councilmembers and Committee Reports**

Councilmember Vaughan reported highlights from the Finance Committee meeting. There was a report on the golf course. Rounds in the first quarter of 2020 were down

significantly, but went up in the second half of 2020. This year so far rounds are up significantly. Sales tax revenue is up over 28%. Construction sales tax is down about 6%. Sales tax is comparable to or better than the national average. There is a concern about accounts receivable on utility billing because there is about \$2.6M outstanding. The City has awarded \$22,000 of the \$25,000 allotted to help 111 accounts.

Councilmember Richards commented that he was sorry to have missed the 4th of July show, but he heard it was fantastic. He will be out of town for next week's meeting.

Councilmember King commented that the fireworks show was great. He thanked all the departments for their great work.

Councilmember Muller commented that it was a quiet, but good 4th of July.

Councilmember James thanked everyone for the 4th of July event. He also heard good reports back from friends. Congratulations to Worth Norton. He was pleased to hear there were no fireworks citations issued.

Council President Norton thanked all the staff involved in making the 4th of July event happen for the community. She appreciated being able to watch it on Facebook because her family didn't make it back in time. She also enjoyed the drone footage and heard wonderful things from those who were there.

## **Adjournment**

**Motion** to adjourn the meeting moved by Councilmember Muller seconded by Councilmember James.

**VOTE:** Motion carried 6 - 0

The meeting was adjourned at 7:54 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor  
Jon Nehring