

City Council



1049 State Avenue
Marysville, WA 98270

**Work Session
June 7, 2021**

Call to Order

Mayor Nehring called the June 7, 2021 Work Session to order at 7:00 p.m.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Mark James, Councilmember Tom King, Councilmember Kelly Richards, Councilmember Michael Stevens, Councilmember Steve Muller

Staff: Chief Administrative Officer (CAO) Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Erik Scairpon, Public Works Director Esco Bell, City Attorney Jon Walker, Parks, Culture & Recreation Director Tara Mizell, Community Development Director Haylie Miller, City Engineer Jeff Laycock, Human Resources Manager Teri Lester, Community Information Officer (CIO) Connie Mennie, Interim Community Development Director Allan Giffen, Sgt. Chris Jones, Fire Chief Martin McFalls, Information Services Manager Worth Norton, Systems Analyst Mike Davis

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Muller seconded by Councilmember James.

AYES: ALL

Presentations

1. Review Materials, Discuss, and Provide Direction to Staff for Preparation of an Ordinance for Enhanced Services Facilities to be considered at a Future Council Meeting

Interim Community Development Director Giffen introduced this item regarding Enhanced Service Facilities (ESFs) proposed regulations. The Planning Commission spent considerable time discussing this topic and is recommending allowing ESFs as a permitted use in five Commercial or Mixed Use zones, allowing ESFs as a Conditional Use in the two Multifamily zones when located within 1/4 mile of transit routes or 1/4 mile of Commercial zones and also establishing a section with regulations pertaining specifically to the operation and management of ESFs.

Per Council direction the Economic Development Committee also reviewed this item and directed staff to prepare an alternative for discussion by the full Council. The alternative would not allow ESFs as a Conditional Use in the two Multifamily zones. It would allow ESFs in Commercial and Mixed Use zones, but only when located within 1/4 mile of State Avenue or Smokey Point Blvd. It would also require a minimum separation of 1/4 mile between ESFs and would require ESFs to be located on a floor above the ground floor commercial use within the Downtown Commercial, General Commercial, and Community Business zones, but not in the Mixed Use zones. Interim Director Giffen reviewed maps showing where ESFs would be allowed under both the Planning Commission recommendation and the alternative recommendation by the Economic Development Committee. He noted that staff was requesting direction from the Council.

Councilmember James stated he has a lot of questions and concerns about this even with the alternative proposal. He spoke in support of taking time to get this right. He suggested considering excluding everything south of Grove, noting that the north end of the city near 152nd may be a good area. In general, he recommended increasing restrictions in the areas that ESFs would be allowed, knowing that they could be loosened in the future if desired.

Councilmember Muller asked about the western boundary. Interim Director Giffen explained that the map showed the boundary within 1/4 mile of either side of State Avenue, but it could be changed at Council's request. Councilmember Muller said his understanding was that it would go all the way to I-5 which would include some properties that would potentially fit this use.

Councilmember King asked about restrictions near schools. Interim Director Giffen replied there is no restriction under state law or in either of the recommendations. Councilmember King said he would like to see a buffer between ESFs and existing schools.

Council President Norton agreed with removing the Downtown Commercial zone from this due to the City's efforts to revitalize that area. She noted that it appeared Council was not ready to make a decision. There was some discussion about how to work out

the details. There was consensus that the work by the Economic Development Committee was a good starting point and that the Committee should take another look at it.

Approval of Minutes (Written Comment Only Accepted from Audience.)

Consent

2. Approval of the May 25, 2021 Payroll in the Amount of \$1,457,507.92 Paid by EFT Transactions and Check Numbers 33461 through 33485
3. Approval of the May 26, 2021 Claims in the Amount of \$3,057,332.83 Paid by EFT Transactions and Check Numbers 148393 through 148510 with Check Numbers 139883 and 148289 Voided
4. Approval of the June 2, 2021 Claims in the Amount of \$2,448,109.61 Paid by EFT Transactions and Check Numbers 148511 through 148654

Review Bids

5. Consider Awarding the Schaefer Cart Purchase to General Equipment Company and Approving the Purchase Agreement in the Amount of \$401,821.23

City Engineer Laycock reviewed this Purchase Agreement with Schaefer Cart for the garbage cart purchase for the central annexation in 2022. There were no further comments or questions.

6. Consider Awarding the 2021 Pavement Preservation Project to Cadman Materials, Inc. and Approving the Contract in the Amount of \$795,592.50 and Approve a Management Reserve of \$79,559.25 for a Total Allocation of \$875,151.75

City Engineer Laycock reviewed the 2021 Pavement Presentation project on State Avenue between Grove and 80th Street and on 47th between 76th and 84th Street. Cadman Materials was the low bidder, and they have done previous overlays in the city. There were no comments or questions.

Public Hearings

7. Consider a Resolution Adopting a Six-Year Transportation Improvement Plan (2022-2027)

New Business

8. Consider the First Amendment to the Master Service Agreement with Securus Technologies

Chief Scairpon introduced Sgt. Chris Jones who discussed this topic. Sgt. Jones explained this is an extension and expansion of a current agreement the Police Department has with Securus for the phone system inside the current facility.

9. Consider the Independent Contractor Agreement with Rae Boyd APRN, BC, PLLC, for Marysville Jail Facility Medical Services

Sgt. Jones reviewed this proposed extension of the current contract with Rae Boyd who provides medical services for inmates on a case-by-case basis. This would take the contract through the end of the year.

10. Consider the Ranney Well Pump and Motor Repair and Replacement Contract with PumpTech, Inc. in the Amount of \$92,178.92

City Engineer Laycock reviewed this repair and replacement contract with PumpTech for the Ranney Well Pump.

Councilmember Muller asked about the normal life expectancy of the pump and motor. City Engineer Laycock stated he would get that information.

11. Consider the Acceptance of the 2020 Pavement Preservation Program Project with Reece Construction Company, Starting the 60-day Lien Filing Period for Project Closeout

City Engineer Laycock explained the 2020 Pavement Preservation Program project had been completed.

12. Consider the 2020 Transportation Benefit District Annual Report

City Engineer Laycock made a PowerPoint presentation regarding the 2020 Transportation Benefit District (TBD) Annual Report. He reviewed revenue and expenses and highlighted projects that were completed including pavement preservation projects; 83rd and Soper intersection improvements; and other construction, design, and planning projects. He also highlighted 2021 planned pavement preservation, street improvements, and design projects. Councilmembers asked clarification questions related to the presentation.

13. Consider a Resolution Adopting Policies and Procedures for Right-of-Way Procedures, Waiver of Appraisal Procedures and Administrative Settlement Policy

City Engineer Laycock explained this updates the City's Policies and Procedures for Right-of-Way Procedures, Waiver of Appraisal Procedures, and Administrative Settlement Policy.

14. Consider a Resolution Authorizing a \$105,000.00 Interfund Loan from the General Fund 001 to the CDBG Fund 109, and Providing a Formula for Payment of Interest

Finance Director Langdon reviewed this short-term interfund loan from the General Fund to the CDBG (Community Development Block Grant) Fund.

15. Consider a Resolution Authorizing a \$455,000.00 Interfund Loan from the General Fund 001 to the Affordable Housing Tax Fund 115, and Providing a Formula for Payment of Interest

Director Langdon reviewed this interfund loan for the purchase of housing under the Affordable Housing Tax Fund.

16. Consider a Resolution Declaring Certain Items of Personal Property to be Surplus and Authorizing the Sale and Disposal Thereof

Director Langdon reviewed technical items to be surplus to the schools.

Councilmember Richards asked how the City makes sure all the information is cleared from the equipment. Finance Director Langdon explained that the IT Department is very thorough with scrubbing the equipment.

17. Consider an Ordinance Setting Water, Sewer, and Surface Water Utility Rates and Amending Sections 14.07.060, 14.07.070, 14.19.010 and 14.19.050 of the MMC as Allowed Under Section 14.07.075

Director Langdon noted that starting in 2006 the City has done a 2% annual increase in utility rates (water, sewer and surface water). At this point a rate study is needed which will take some time. Staff is requesting that the rates continue at a 2% increase through the completion of the rate study and then consider it again after that.

Councilmember Muller brought up a concern about how the surface water fee is applied to Accessory Dwelling Units (ADUs). Director Langdon suggested including that in the rate study so the consultant can take a look at it.

18. Consider an Ordinance Amending Section 6.36.030 of the MMC to Update the Criminal Penalty for Loitering

City Attorney Walker reviewed housekeeping amendments to the MMC to update the Criminal Penalty for Loitering.

Legal

Mayor's Business

- He welcomed new Public Works Director Esco Bell.

- He commended the Parks, Culture and Recreation Department on the recent Poochella event.
- He participated in a panel discussion on homelessness last Thursday night with some other elected officials. It was another opportunity to brag on Marysville's embedded social worker program. People are very interested in this program.
- The Diversity Advisory Committee held a virtual forum last Thursday night which was well-received.
- He gave the final State of the City address at the Kiwanis Club.

Staff Business

HR Manager Lester had no comments.

CIO Mennie had no comments.

Director Mizell had no comments.

City Attorney Walker had no comments.

Chief Scairpon:

- He reported on the police department's recent promotional and retirement ceremony last week. He announced that Asst. Chief Goldman has officially retired and will be missed.
- He also reported on new hires and noted they are actively recruiting for additional positions.
- He, Mayor Nehring and some others will be participating in the Juneteenth celebration next weekend at Comeford Park.

Director Bell said he was happy to be with the City and enjoyed his first day.

City Engineer Laycock expressed appreciation for the opportunity to serve as Interim Public Works Director and welcomed Director Bell to the position.

Chief McFalls welcomed everyone back to the in-person meeting.

Director Miller:

- She congratulated and welcomed Director Bell.
- She will be bringing a mid-year update on permit numbers next month.
- Community Development sent out letters to restaurants in the city requesting their feedback regarding food truck regulations.

Director Langdon explained that City Hall reopened last week, and all is going well.

CAO Hirashima:

- She agreed it was great to be back in person, but noted that the City stayed very busy during COVID-19.

- She thanked Council for the budget amendment approved earlier this year to address staffing needs.
- She thanked Parks for the Poochella event.
- She thanked the Public Works managers for all of their work during the gap of filling the Public Works Director position.

Call on Councilmembers and Committee Reports

Councilmember Richards stated it was good to be back. Welcome to Director Bell.

Councilmember Muller:

- She commented it was good to be back.
- The LEOFF 1 Committee met last week. They approved two claims and denied one claim. They will be reviewing surrounding municipalities' LEOFF 1 codes.
- It was great to see the kids back at the spray park over Memorial Day weekend.

Councilmember King:

- He thanked Jeff Laycock for his work as Interim Public Works Director and welcomed Director Esco Bell.
- He enjoyed riding the Centennial Trail connection on his bike.
- It was great to see the kids at the spray park last week.
- Poochella was a great event.

Councilmember James:

- He welcomed Director Esco Bell.
- He sat in on the Economic Development Committee as an alternate and was blown away by all that is going on in the City.
- It is really good to be back in person.

Councilmember Vaughan:

- He noted it was great to be back, but commented on the value of what they have learned about operating remotely and more efficiently.
- He thanked staff for their work on technology and logistics for making this meeting and all the meetings happen.
- He is glad to hear the City is considering food trucks.

Councilmember Stevens welcomed Director Bell. He is looking forward to seeing everyone in person next week.

Council President Norton:

- She provided a report on the May 27 Public Safety Committee meeting.
 - The committee reviewed crime statistics in the city; details of these are included in the materials sent to Council. Citywide crime is down 17.64% compared to the four-year average. Crime levels are still operating at a low normal level.

- There have been some catalytic converter thefts recently.
- Mental health cases last year increased by 3,920%.
- They received legislative updates on the new bills that were passed in Olympia recently. In summary, this will provide some challenges for police officers.
- She welcomed Director Esco Bell.
- She thanked the IT staff for their work tonight and over the past year.
- It's great to be back in person.

Adjournment

The meeting was adjourned at 8:25 p.m.

Approved this _____ day of _____, 2021.

Mayor
Jon Nehring