

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 22, 2021

AGENDA ITEM:	
Community Development Block Grant – Program Year 2021 Annual Action Plan	
PREPARED BY:	DIRECTOR APPROVAL:
Amy Hess, Senior Planner	<i>Allan Giffen</i> , Interim Director
DEPARTMENT:	
Community Development	
ATTACHMENTS:	
1. Citizen Advisory Committee AAP Recommendation 2. PY2021 Annual Action Plan Executive Summary	
BUDGET CODE:	AMOUNT:
SUMMARY:	

On January 13, 2020, Marysville City Council affirmed the Citizen Advisory Committees (CAC) CDBG Program Year (PY) 2020-2021 funding allocations.

Staff prepared a DRAFT PY2021 AAP that was made available for 30-day public review and comment from December 31, 2020 – February 1, 2021. No public comments related to the AAP have been received as of the date of this hearing. The PY2021 AAP provides specific housing and community development actions in accordance with the adopted 2020-2024 Consolidated Plan. No changes in the approved funding were recommended by the CAC. At this time, the City of Marysville has not received its final funding allocation from the U.S. Department of Housing and Urban Development (HUD). The award amounts listed in Exhibit A are contingent upon the level of funding awarded to the City of Marysville and may be increased or decreased depending on the final CDBG allocation.

On January 6, 2021, the CAC reviewed the Draft PY2021 AAP and made a recommendation to approve as presented. The full PY2021 AAP can be viewed [here](#).

<p>RECOMMENDED ACTION: Staff recommends that Council approve the Program Year 2021 Annual Action Plan, as recommended by the Citizen Advisory Committee, provide a summary of, and response to any comments received during the public hearing into the Program Year 2021 Annual Action Plan, and direct staff to forward Program Year 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development.</p> <p>RECOMMENDED MOTION: I move to authorize the Mayor to sign and execute _____.</p>



COMMUNITY DEVELOPMENT DEPARTMENT

80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

CDBG - Program Year (PY) 2021 Annual Action Plan Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held a public meeting, on January 6, 2021, in review of Program Year (PY) 2021 Community Development Block Grant (CDBG) Annual Action Plan (AAP), in accordance with the City of Marysville 2020 - 2024 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having provided a notice of 30-day public comment for the DRAFT PY2021 CDBG AAP on December 28, 2020, does hereby enter the following finding, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2020 & 2021, respectively.
2. On September 21, 2019 the Community Development Department released both capital projects and public service grant applications for PY's 2020 & 2021.
3. On December 6, 2019, the CAC recommended three (3) Capital Projects and three (3) Public Service organizations receive funding for PY2021.
4. The DRAFT PY2021 CDBG AAP was made available for public review and comment from December 31, 2020 through February 1, 2021.
5. No public comments were received during the comment period.
6. At this time, the City of Marysville has not received its final funding allocation from the U.S. Department of Housing and Urban Development (HUD). The award amounts listed in Exhibit A are contingent upon the level of funding awarded to the City of Marysville and may be increased or decreased proportionately depending on the final CDBG allocation.
7. On January 6, 2021, the CAC held a virtual meeting to review the Draft PY2021 AAP and make a recommendation to City Council.

CONCLUSIONS:

At a meeting held on January 6, 2021, the CAC recommended Marysville City Council approve the PY2021 AAP, as presented, adjust award amounts as needed based on actual allocation, and incorporate any comments received as appropriate.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to approve the PY2021 CDBG AAP attached hereto, and authorize the Mayor to execute contracts for the amounts awarded this **2nd day of February, 2021**.

By: _____
Greg Kanehen, CAC Chair

Exhibit A

Organization	Activity	PY2021 CAC Recommendation
CAPITAL PROJECTS (65% minimum)		
Homage Senior Services	Minor Home Repair	\$100,000
City of Marysville PW	Crosswalk Improvement Program	\$81,200
Boys & Girls Club of Snohomish County	Capital Upgrades	\$47,100
TOTAL		\$228,300

Organization	Activity	PY2021 CAC Recommendation
PUBLIC SERVICES (15% maximum)		
Housing Hope	Beachwood Apartments	\$17,500
Homage Senior Services	Meals on Wheels	\$14,700
Interfaith Association NW WA	Miracle House	\$0
Volunteers of America	Maud's House Emergency Women's Shelter	\$0
Domestic Violence Services	Prevention/Education Program	\$0
Marysville Community Food Bank	Food for Thought Backpack Program	\$19,500
TOTAL		\$51,700

Organization	Activity	PY2021 CAC Recommendation
ADMINISTRATION (20% maximum)		
City of Marysville	Planning and Administration	\$65,000
PY2021 Anticipated Allocation		\$345,000

Program Year 2021 DRAFT Annual Action Plan

Executive Summary

City of Marysville

Community Development Department
80 Columbia Avenue
Marysville, WA 98270
360.363.8100
marysvillewa.gov



MARYSVILLE
WASHINGTON

Executive Summary

Each year of the Consolidated Plan, the City is required to develop an Annual Action Plan, which outlines the specific projects and funding allocations for the program year. Funded projects and activities are designed to support the strategies and objectives described in the Strategic Plan.

Evaluation of past performance

There has been great success in assisting underserved populations with household repairs and chores, which enables them to retain their independence and remain in their homes. Over 100 individuals benefit annually from the Community Development Block Grant Funds (CDBG) funds allocated to the agencies that provide minor home repair and chore services to low-income seniors and disabled persons. The agencies are providing a much-needed service and acting in a timely manner.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

The Marysville Food Bank Backpack program was very successful in providing nutritious meals to low income children throughout the City. This need was exacerbated by the COVID-19 pandemic and the subrecipient was able to adapt and provide meals to children even under challenging circumstances. With CDBG funds, the program was able to expand from only Elementary schools to all of the middle and high schools within the City, providing nearly 600 meals. A service that provides low-income senior and disabled adults with nutritious meals at their homes, alleviating the stress and health issues associated with food insecurity, has exceeded its goals in the past years. This need has also increased dramatically due to the pandemic.

Capital projects throughout the City, including park and sidewalk improvements, and improvements to local facilities such as the Boys and Girls Club, have been completed. These projects improve access to improved facilities for low-moderate income individuals.

Annual Action Plan Activities

The biennial grant application release was completed in September of 2019. The Citizen Advisory Committee (CAC) held a public meeting allowing each applicant to present their proposed projects, to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications, and make a funding recommendation to City Council for both the 2020 and 2021 Program Years.

The following activities were awarded PY2021 funds and are included in the 2021 Annual Action Plan (AAP):

Organization	Activity	PY2021 CAC Recommendation
CAPITAL PROJECTS (65% minimum)		
Homage Senior Services	Minor Home Repair	\$100,000
City of Marysville PW	Crosswalk Improvement Program	\$81,200
Boys & Girls Club of Snohomish County	Capital Upgrades	\$47,100
TOTAL		\$228,300

Organization	Activity	PY2021 CAC Recommendation
PUBLIC SERVICES (15% maximum)		
Housing Hope	Beachwood Apartments	\$17,500
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Interfaith Association NW WA	Miracle House	\$0
Volunteers of America	Maud's House Emergency Women's Shelter	\$0
Domestic Violence Services	Prevention/Education Program	\$0
Marysville Community Food Bank	Food for Thought Backpack Program	\$19,500
TOTAL		\$51,700

Organization	Activity	PY2021 CAC Recommendation
ADMINISTRATION (20% maximum)		
City of Marysville	Planning and Administration	\$65,000
PY2021 Anticipated Allocation		\$345,000

2020-2024 Strategic Plan

The five-year strategies and objectives set forth in this Consolidated Plan to help address local priority housing and community development needs are outlined below. The activities allocated PY2021 funds support these strategies and objectives.

Affordable Housing	
Housing Strategy 1 (AHS-1)	Enable homeowners to remain in their homes, primarily benefiting seniors, persons with disabilities, and very low-income persons
Housing Objective 1 (AHO-1)	Provide assistance for improving the safety and accessibility of housing units that benefit seniors and persons with physical or developmental disabilities
Housing Objective 2 (AHO-2)	Assist very low-, low-, and moderate-income homeowners improve the safety of their homes, with priority given to very low-income households
Housing Strategy 2 (AHS-2)	Preserve and increase the affordable housing stock
Homeless	
Homeless Strategy 1 (HMS-1)	Work to reduce and end homelessness
Homeless Objective 1 (HMO-1)	Assist persons at risk of becoming homeless by providing support for homeless prevention programs
Homeless Objective 2 (HMO-2)	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families
Homeless Objective 3 (HMO-3)	Support emergency shelters meeting the needs of homeless Marysville families or runaway youth
Non-homeless Special Needs	
Special Needs Strategy 1 (SNS-1)	Support an environment that allows special needs populations to safely live with dignity and independence
Special Needs Objective 1 (SNO-1)	Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence
Community Development	
Community Development Strategy 1 (CDS-1)	Promote a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons
Community Development Strategy 2 (CDS-2)	Promote living wage job creation and retention that benefits low- and moderate-income individuals
Public Facilities Objective 1 (PFO-1)	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities

Public Facilities Objective 2 (PFO-2)	Eliminate blighting influences and the deterioration of property and facilities in low- and moderate-income areas by providing funds for rehabilitation
Public Facilities Objective 3 (PFO-3)	Increase access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation
Infrastructure Objective 1 (INO-1)	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure
Public Services Objective 1 (PSO-1)	Invest in public services concerned with employment, particularly of low- and moderate-income individuals
Public Services Objective 2 (PSO-2)	Support programs that provide homeless, special needs, and low-income populations with basic needs and access to essential services, such as transportation, health care, childcare, case management, and legal assistance
Economic Development Objective 1 (EDO-1)	Provide support for the establishment, stabilization, and expansion of small businesses (including micro-businesses) that benefit low- and moderate-income individuals

As the City pursues these strategies and objectives over the next year, the availability of public services for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aide in the availability, accessibility, and sustainability, including establishing permanent supportive housing, of a suitable living environment for low- and moderate-income residents. Additional public facility and infrastructure improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate-income residents.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Program Year 2021 Annual Action Plan

City Council Approval:

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
<http://marysvillewa.gov> ♦ (360) 363-8100 ♦ Office Hours: Mon – Fri 7:30 AM – 4:00 PM

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

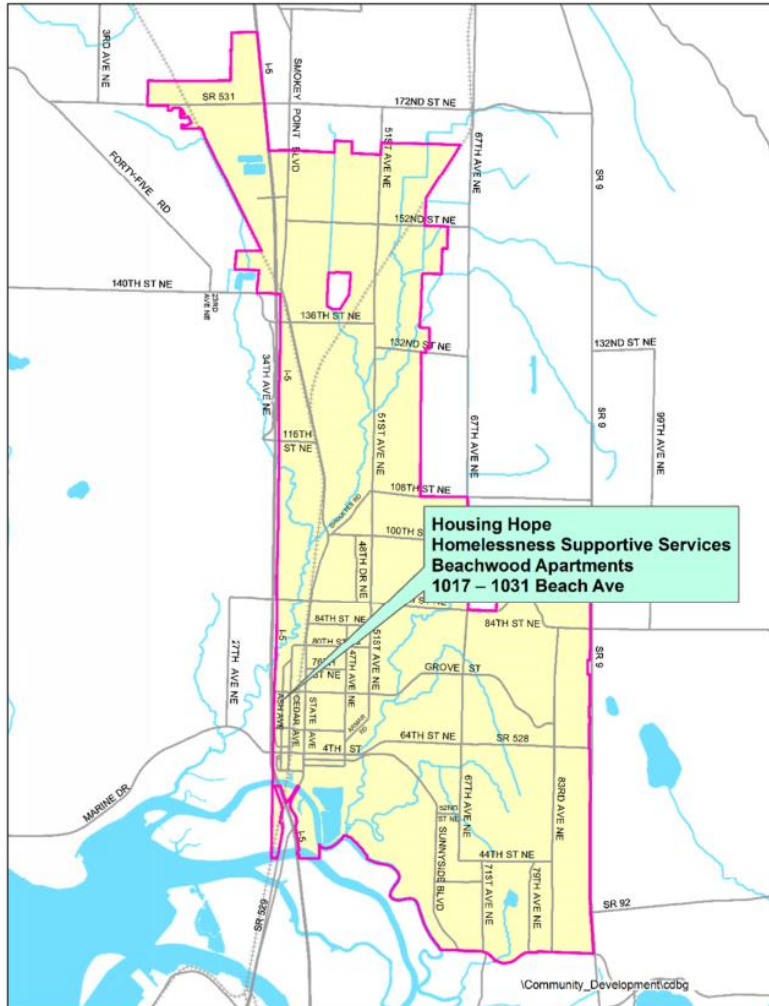
1. Introduction

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As the City pursues the strategies and objectives outlined in this plan over the next years, the affordability of decent rental and owned housing units for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, is anticipated to increase. Affordable housing continues to be a challenge in Marysville and Snohomish County as a whole. Continued support for public services should aid in the availability, accessibility, and sustainability of a suitable living environments for low- and moderate-income residents. Increased support for transitional housing and permanent supportive housing should increase the ability of homeless and at risk of homelessness population's transition to permanent housing. Additional public facilities improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate-income residents. A focus on specific and priority public services should help specified populations in maintaining their residences and independence.

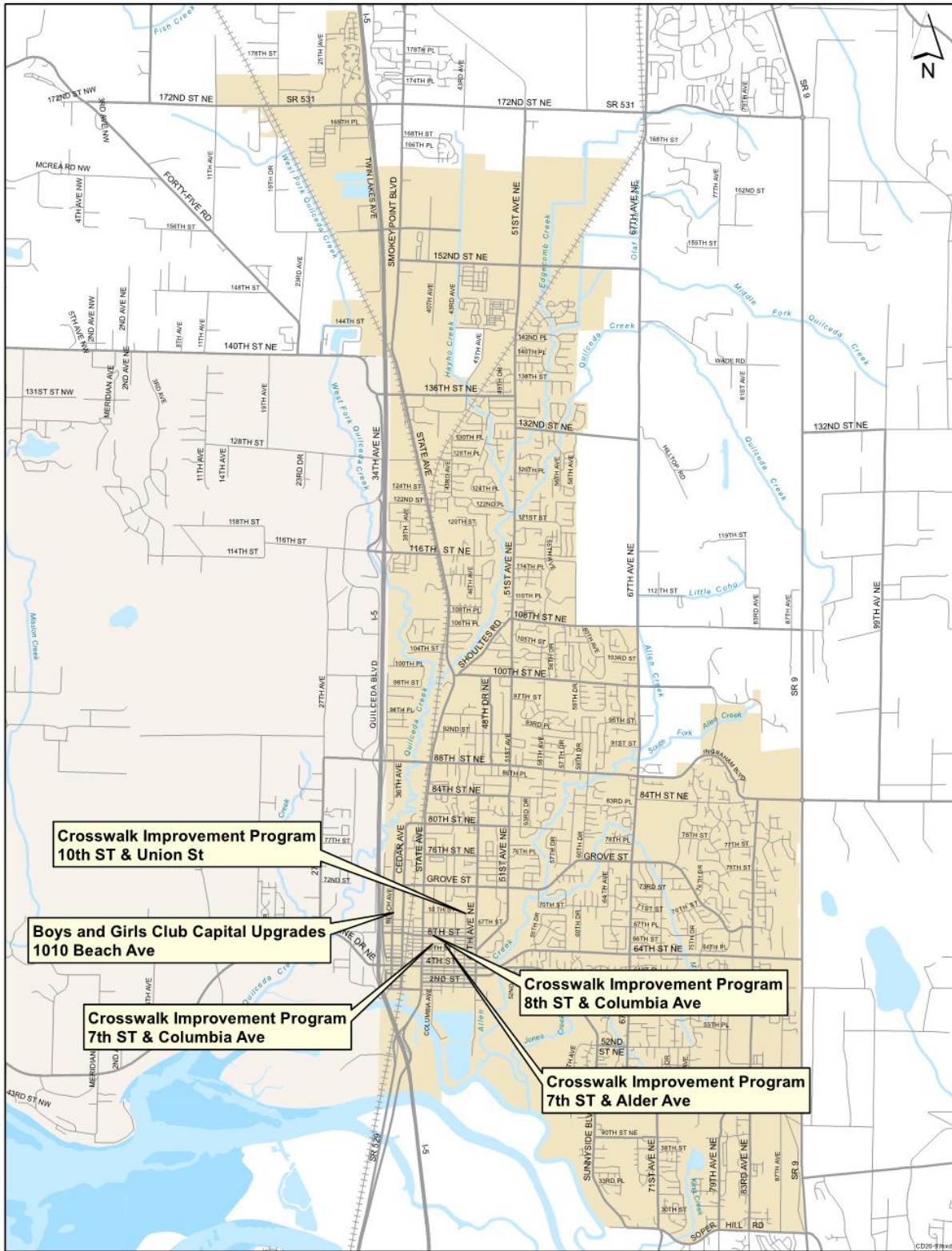
Program Year 2021 – Public Services



PUBLIC SERVICES LOCATED CITY-WIDE

- ¹Senior Services Snohomish County – Meals on Wheels
- ²Marysville Community Food Bank – Backpack Program

Public Services



Capital Projects

Annual Action Plan
2021

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

There has been great success in assisting underserved populations with household repairs, which enables them to retain their independence and remain in their homes. Nearly 100 individuals benefited from the CDBG funds allocated to the agencies which provide minor home repair to low-income seniors and disabled persons each program year. The agencies are providing a much-needed service, acting in a timely manner, and addressing an ever growing need in the community.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, at least 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing. This program has been very successful and is addressing an ever growing need in the community.

The Marysville Food Bank Backpack program was very successful in providing nutritious meals to low income children throughout the City. With CDBG funds, the program was able to expand from only Elementary schools to all of the middle and high schools within the City. This program has had to adapt due to COVID-19 and the changes to schools, but is still proving to serve a great need. The City funds a program to provide low-income senior and disabled adults with nutritious meals at their homes, and that program reached its expected goal. Over ninety percent of the individuals served reported the meals help them maintain their independence and allow them to continue living at home. The City and agencies have seen a dramatic uptick in the need for home food delivery as a result of the COVID-19 pandemic.

Capital Improvement projects were also completed which improved access to improved facilities, and increased safety for low-moderate income individuals, including addressing gaps in infrastructure in low-moderate income neighborhoods.

Given the positive performance outcomes and, in some cases, exceedance of goals, many of the same programs were selected to receive funding for PY2021. The above mentioned past performances and demonstrated need, helped guide the City in its selection of activities for the upcoming year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

To ensure that all interested and affected parties have an opportunity to participate in development of the 2021 Action Plan, the City solicited input from citizens and the public and nonprofit agencies that serve them, through public meetings, public hearings, a 30-day public comment period, and general

communications. The City also utilized its social media pages to reach as many citizens and agencies as possible. Public meeting and public hearing comments and written public comments were reviewed and incorporated into the Annual Action Plan as appropriate.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

The Annual Action Plan is made available in multiple formats and in multiple locations around the City in an effort to provide options for citizens. In addition, the plan is made available on the City's webpage and a News Bulletin is released in local circulations as well on Social Media and the City's public television channel. The City continually looks for new ways to engage the public in its process.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MARYSVILLE	
CDBG Administrator	MARYSVILLE	Community Development

Table 1 – Responsible Agencies

Narrative

The City of Marysville’s Community Development Department is the lead agency responsible for preparing the Consolidated Plan, Annual Action Plan, and for planning, developing, and implementing the CDBG Program. Several key public and nonprofit agencies, as listed in the Annual Action Plan, are expected to administer the programs covered by this plan.

Consolidated Plan Public Contact Information

City of Marysville
Community Development Department
80 Columbia Ave.
Marysville WA 98270

Amy Hess, Associate Planner
360-363-8215
ahess@marysvillewa.gov

Chris Holland, Planning Manager

360-363-8207
cholland@marysvillewa.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The public and low-income housing providers, as well as the governmental planning, health, mental health and service agencies, have close working relationships in Marysville and Snohomish County. Snohomish County Human Services Department is the lead agency for homeless housing and behavioral health activities in our community. The City consults regularly with the local Continuum of Care and also participates in the Partnership to End Homelessness. The City also consults regularly with the Housing Authorities working in Snohomish County. The City collaborates with Snohomish County, the City of Everett, and local Housing Authorities on the compilation of its five-year Consolidated Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

City of Marysville Community Development staff collected quantitative and qualitative data via online research, communications with other agencies, public meetings, public comment periods, and a public hearing to develop the Annual Action Plan. Staff utilized research gathered from surveys issued directly to low- and moderate- income individuals to gain a better understanding of the available resources, changing needs, barriers, and strategies for serving Marysville's low- and moderate-income population. To solicit additional details from all stakeholders, the City held public meetings and a public hearing.

In preparing the Annual Action Plan, staff consulted with a comprehensive group of public and private housing, health, and social services agencies, including those focused on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. Staff also consulted with agencies focused on homeless strategies and resources and lead-based paint hazards, as well as the local public housing authorities and adjacent governments, including those involved with metropolitan-wide planning.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As part of the HOME Consortium with Snohomish County, City of Marysville's staff participated in the County's process to establish a Continuum of Care strategy. City staff sits on the County's Partnership to End Homelessness Continuum of Care Board. This group has helped to convene a relationship with a major regional medical center to look at respite care/homelessness. It is also working to develop new strategies to identify the changing homeless population and their needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not directly receive ESG funds. The City has coordinated with Snohomish County Human Services, and the organizations most responsible for using ESG funds and for administering HMIS for service providers who operate in the County. The City has incorporated Snohomish County Continuum of Care Action Plan and Snohomish County Housing and Community Development Consolidated Plan goals, strategies, activities and outcomes in the 2020-2024 Consolidated Plan as well as this Annual Action Plan.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Everett Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
2	Agency/Group/Organization	SNOHOMISH COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Process coordination
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one meetings with County staff to increase coordination of homeless housing activities and ensure general alignment of goals/outcomes.
3	Agency/Group/Organization	City of Everett
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Process coordination
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one (virtual) meetings with city staff. Anticipate increased coordination of homeless and housing activities among agencies that receive funding from both Cities as well as the County.

4	Agency/Group/Organization	HOUSING HOPE
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft plan was sent to agency staff for review and comment. The feedback gives City staff a better understanding of the housing needs within the City.
5	Agency/Group/Organization	SENIOR SERVICES OF SNOHOMISH COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.

6	Agency/Group/Organization	CATHOLIC COMMUNITY SERVICES
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.
7	Agency/Group/Organization	Marysville-Tulalip Salvation Army
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Draft plan was sent to the agency for comment. Additionally, the City discussed the needs of homeless populations specific to Marysville that the agency sees on a daily basis and will continue to work with the agency on ways to collaborate to address the needs.
8	Agency/Group/Organization	Everett/Snohomish County Continuum of Care
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan sent to agency for review/comment.
9	Agency/Group/Organization	COCOON HOUSE
	Agency/Group/Organization Type	Housing Services-Children Services-homeless Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan sent to agency for review/comment
10	Agency/Group/Organization	Marysville Community Food Bank
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.

Identify any Agency Types not consulted and provide rationale for not consulting

There is no Community-Based Development Organization (CBDO) or Neighborhood Revitalization Strategy Agency (NRSA) currently.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Snohomish County of Community and Homeless Services	Both plans support projects which provide housing and supportive services to formerly homeless individuals and families and those at risk of homelessness, and assist individuals and families with attaining and sustaining permanent housing as quickly as possible.
Comprehensive Plan	City of Marysville	The comprehensive plan outlines housing affordability targets, expected housing availability, expected population growth, as well as employment targets. These data sets are consulted in development of the strategic plan.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Citizen Participation Process (CPP) is designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City of Marysville. The CPP encourages the participation of all citizens within the City of Marysville, including racially and ethnically diverse populations and non-English speaking persons, as well as persons with disabilities. Feedback from citizens was considered in the City’s goal setting.

Additionally, refer to Snohomish County Consolidated Plan Consultation and Citizen Participation sections as the City worked collaboratively with the County and the City of Everett in the Consultation and Citizen Participation processes. The City's entire Citizen Participation Plan (CPP) can be reviewed upon request. The information will be made available in a format accessible to persons with disabilities, upon request.

Publication of the Draft 2021 Annual Action Plan for a 30-day public review and comment period and additional public hearings provided residents with an additional opportunity to comment. No comments were received during the public comment period or at the public hearing.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community				
2	Internet Outreach	Non-targeted/broad community				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Newspaper Ad	Non-targeted/broad community				
4	Public Hearing	Non-targeted/broad community				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Strategic Plan presents the City of Marysville's priority needs, strategies, and objectives to demonstrate how the City will provide new or improved availability/accessibility, affordability, and sustainability of decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income residents. The Strategic Plan will be in effect from July 1, 2020 through June 30, 2024.

The City adopted Ordinance 3144, in accordance with HB 1406, creating the affordable and supportive housing sales tax credit fund. It is anticipated that implementation of this fund will generate approximately \$90,000 annually for acquiring, rehabilitating, or construction of affordable housing. Funds may also be utilized for the operations and maintenance costs of new units of affordable or supportive housing, or providing rental assistance to tenants. The program will allow the sales tax credit for the afore mentioned uses for a period of 20 years.

CDBG funds will be targeted to activities benefiting the block groups where at least 51% of the residents have income at or below 80% of the

median income, as defined by HUD. The investment of CDBG funds will be based on whether an activity meets all of the following criteria:

- Meets a national objective
- Meets a CDBG objective
- Is an eligible activity according to CDBG entitlement program guidelines
- Is consistent with the priorities and objectives of this plan

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	345,000	0	0	345,000	1,300,000	The City anticipates receiving approximately \$345,000 for each of the remaining years in the Con Plan to be used for used for admin/planning, housing, public facilities, public services

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for the City’s CDBG

program, the City anticipates that most major projects will be funded primarily through non-CDBG resources. In previous years, CDBG funds have been used to fill funding gaps in projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2020	2024	Affordable Housing Public Housing Non-Homeless Special Needs	City of Marysville	Housing Non-homeless Special Needs	CDBG: \$100,000	Homeowner Housing Rehabilitated: 75 Household Housing Unit
2	Homelessness	2020	2024	Homeless		Homelessness Housing Non-homeless Special Needs	CDBG: \$17,500	Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted
3	Planning and Administration	2020	2024	Planning and Administration		Homelessness Housing Non-homeless Special Needs Non-housing Community Development	CDBG: \$65,000	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Community Development	2020	2024	Non-Housing Community Development	Downtown Marysville City of Marysville	Non-housing Community Development	CDBG: \$128,300	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 630 Households Assisted
5	Non-homeless Special Needs	2020	2024	Non-Homeless Special Needs	Downtown Marysville City of Marysville	Non-homeless Special Needs	CDBG: \$34,200	Public service activities other than Low/Moderate Income Housing Benefit: 670 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Using the available CDBG funds, the City proposes assisting approximately 75 senior and special needs households with affordable housing through activities that rehabilitate existing units and assist homeowners with everyday chores allowing them to stay in their homes. The City will continue to support HASCO’s strategy as described in the Strategic Plan.

2	Goal Name	Homelessness
	Goal Description	Provide affordable housing and comprehensive services to individuals and families experiencing or at-risk of homelessness. The goal is to assist homeless in transitioning from shelter to housing. This would include addressing the needs related to homelessness.
3	Goal Name	Planning and Administration
	Goal Description	Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.
4	Goal Name	Community Development
	Goal Description	Using the available CDBG funds, the City proposes assisting individuals by promoting a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons. Funds will also be used to improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities.
5	Goal Name	Non-homeless Special Needs
	Goal Description	Provide services to low income seniors and disabled adults allowing them to preserve their independence and provide a safe living environment. Services providing meals to low-income senior citizens, disabled adults, and low-income school aged children.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Marysville anticipates it will receive \$345,000 in federal funding for the 2021 program year under the CDBG program. The City anticipates that these funds will help leverage funding from other public and private resources.

Capital projects will include activities related to housing, rehabilitation, public facilities, and infrastructure. Public services will include services that meet the needs of homeless and special needs populations, specifically seniors, persons with disabilities, as well as services that address hunger. Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

#	Project Name
1	PY2021 - CDBG Planning and Administration
2	PY2021 - Non-homeless Special Needs
3	PY2021 - Affordable Housing
4	PY2021 - Infrastructure
5	PY2021 - Homeless Housing and Supportive Services
6	PY2021 - Public Facilities

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Assistance will be primarily directed to the City’s areas with a majority of low- and moderate-income residents and concentrations of racial and ethnic diversity, as identified in the 2020-2024 Consolidated Plan.

Allocation priorities and investments for the 2021 program year were informed by the priority needs identified in the citizen and consultation processes and general research, as well as the potential for providing the greatest benefit, considering the limited amount of funding available, while meeting CDBG Program requirements.

The greatest obstacle to meeting underserved needs is expected to be the availability of adequate financial resources to keep pace with demand, particularly related to affordable housing and services for the growing senior population, persons with disabilities, growing homeless population with mental health and chemical dependency issues, and low- and moderate-income populations.

AP-38 Project Summary

Project Summary Information

1	Project Name	PY2021 - CDBG Planning and Administration
	Target Area	City of Marysville
	Goals Supported	Planning and Administration
	Needs Addressed	Housing Homelessness Non-homeless Special Needs Non-housing Community Development
	Funding	CDBG: \$65,000
	Description	Provides support for planning and administration of CDBG Program
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Planning and administration of the CDBG program.
2	Project Name	PY2021 - Non-homeless Special Needs
	Target Area	City of Marysville
	Goals Supported	Housing Non-homeless Special Needs

	Needs Addressed	Housing Non-homeless Special Needs
	Funding	CDBG: \$34,200
	Description	Provide services and assistance to elderly and functionally disabled adults at risk of losing their independence or becoming homeless. Homage Senior Services was awarded \$14,700 for the Meals on Wheels program; and Marysville Community Food Bank was awarded \$19,500 for the Food for Thought Backpack program providing meals for low-income students.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide services and assistance to elderly and functionally disabled adults at risk of losing their independence or becoming homeless. Homage Senior Services was awarded \$14,700 for the Meals on Wheels program; and Marysville Community Food Bank was awarded \$19,500 for the Food for Thought Backpack program providing meals for low-income students.
3	Project Name	PY2021 - Affordable Housing
	Target Area	City of Marysville
	Goals Supported	Housing Non-homeless Special Needs
	Needs Addressed	Housing Non-homeless Special Needs
	Funding	CDBG: \$100,000

	Description	Provide assistance for improving the safety and accessibility of housing units that benefit low-income seniors and persons with physical or developmental disabilities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide assistance for improving the safety and accessibility of housing units that benefit low-income seniors and persons with physical or developmental disabilities.
4	Project Name	PY2021 - Infrastructure
	Target Area	Downtown Marysville
	Goals Supported	Community Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$81,200
	Description	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Install rectangular rapid flashing beacons (RRFB's) at several high trafficked crosswalks in low-moderate income neighborhoods.
5	Project Name	PY2021 - Homeless Housing and Supportive Services
	Target Area	Downtown Marysville
	Goals Supported	Housing Homelessness
	Needs Addressed	Housing Homelessness
	Funding	CDBG: \$17,500
	Description	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide affordable housing and comprehensive services to individuals and families experiencing or at risk of homelessness. Services include case management, adult education and employment training, parent education and support, life skills training, childcare, and supported access to critical community services such as public benefits, mental health and substance abuse treatment. The project will serve 20 families (75 individuals), living at the Beachwood Apartment complex.

6	Project Name	PY2021 - Public Facilities
	Target Area	City of Marysville
	Goals Supported	Community Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$47,100
	Description	Improve the safety and livability of low- and moderate-income neighborhoods by increasing access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide numerous upgrades to an existing public facility.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Nineteen percent of the PY2021 funds will be directed to public facilities and public services in the downtown area. The remaining funds are not directed to any specific target area, but are utilized citywide, including many areas which are low-moderate income.

Geographic Distribution

Target Area	Percentage of Funds
Downtown Marysville	19
City of Marysville	81

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The projects that have been targeted in specific neighborhoods/tracts reflect the priority to encourage activities to locate where they are most effective and efficient. One of the capital projects has locales within the Downtown area; however, there is no way to determine the income level of all users, therefore, the estimated 2,500 individuals it will serve was not included in the above estimated percentage of funds.

Discussion

Public service and capital projects serve resident throughout the City that are low-moderate income. Because these are Citywide activities, it is sometimes difficult to anticipate what specific geographic areas are being benefitted. Past performance of these projects has demonstrated that there is an incredible need for these services; one which continues to grow.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

This section provides a brief summary of the actions the City will take during the upcoming year to reduce public policy barriers that may exist for affordable housing and residential development. While the primary factors driving the cost of housing are not within the control of the City, barriers may exist when the cost of housing or the incentive to develop, maintain, or improve affordable housing are negatively affected by public policies of the jurisdiction. Public policies include tax policies affecting land and other policies, land use controls, zoning ordinances, building codes, fees and charges, and policies that affect return on residential investment. The City has worked to streamline the permitting process in an effort to reduce the amount of time it takes to get through the permitting process and keep costs down. The City will be looking at its housing stock during the next Comprehensive Plan update to identify possible shortfalls.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Marysville Comprehensive Plan provides guidance for Marysville’s future growth and development in compliance with the State of Washington's Growth Management Act. The plan reflects how citizens of Marysville want the City to look and function in the future, and provides the basis for achieving that vision. The comprehensive plan translates community values and vision into policies and regulations that direct the quality of growth, intensity and diversity of land use, transportation modes, street planning, public facilities and services, parks and recreation, and resource lands and critical areas. The Housing Element of the Compressive Plan identifies projected housing needs and identifies goals and policies to guide future housing development to meet these needs within the community, includes policies to encourage development of affordable housing, and anticipates housing affordability and needs for low-moderate income households. In the upcoming comprehensive plan update, that City will be reviewing its housing stock to identify any shortfalls and determine progress made towards housing goals.

Discussion

Consistent with the strategy outlined in SP-55 in the Strategic Plan of the Snohomish County Consortium 2020-2024 Consolidated Plan, in the upcoming program year, the City will continue its commitment to overcoming cost barriers and to develop and maintain affordable housing for low- and moderate-income households in our community through the allocation of a portion of CDBG funds. As a member of the Snohomish County Consortium, we are also continuing to allocate local funds under the Snohomish County Affordable Housing Trust Fund to help with

affordable housing needs. Comprehensive and regional planning activities have been occurring, and are anticipated to continue.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City will continue to conduct outreach to various community sectors to inform lenders, property managers, and the public about Fair Housing laws. Fair housing information is available on the City website. The City will also continue to work with non-profits to determine where the greatest underserved needs lie.

Actions planned to foster and maintain affordable housing

The City will work to reduce barriers to affordable housing by awarding CDBG funds to projects that will help develop or maintain decent and safe affordable housing for low-to-moderate income persons in our community. In addition, the City will specifically explore reducing barriers for production of low-income housing, shelters, transitional housing, housing for elderly and special needs housing. CDBG funds will be awarded to assist populations at risk of homelessness obtain and maintain income and housing.

Actions planned to reduce lead-based paint hazards

The City will continue to pursue the Lead-based Paint Strategy as described in the Strategic Plan to evaluate and reduce the number of housing units containing lead-based paint hazards. All housing rehabilitation efforts on homes that were built before 1978 will include lead-based paint hazard evaluations. All hazards will be addressed, either through abatement or interim controls to minimize the hazards.

Actions planned to reduce the number of poverty-level families

The City provides funding to organizations which provide supportive services to homeless and at risk of homelessness families including Case Managers that work with parents to develop goals and systemic plans to move families forward, including basic education, access to child support, legal remedies, quality childcare, and preparation for employment. The City will continue to fund these types of services.

Actions planned to develop institutional structure

The City will continue to use its citizen participation process to solicit public comments on local priorities and objectives for CDBG funds and to receive feedback on progress made towards meeting the local

strategies and objectives. The Citizen Advisory Committee (CAC) for Housing and Community Development enhances the level of guidance from the community, coordination between public and nonprofit agencies, and supports further development of the institutional structure.

Participation in the Partnership to End Homelessness will continue to inform the City on the most current housing needs and assist in development of strategies to address those needs.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate and support the efforts of local housing and service agencies. The City is actively participating in the development of the Partnership to End Homelessness' Strategic Plan. The City works with the Housing Authority of Snohomish County (HASCO) as well as the Everett Housing Authority on existing and proposed housing projects located within the City, and is on the review team for LIHTC projects within Snohomish County.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The 2021 Action Plan continues some of the programs that the City has implemented in the past. Programs include; Minor Home Repair; public facility and infrastructure improvements, and public (human) services Supportive Services for low- and moderate- income individuals and families. In addition, two Public Service projects address food insecurities of low-and moderate-income children and low- and moderate-income seniors and adults with disabilities. These programs have proven to be very successful in the past and are serving a continually growing need in our community. These programs have been funded again for the 2021 Program Year.

The City does not expect to receive program income, proceeds from Section 108 loan guarantees, surplus funds from urban renewal settlement, returned grant funds, or income from float-funded activities during the term of the Con Plan. Depending on how the pandemic known as COVID-19 progresses, there is a possibility that the City may fund any urgent need activities in response to the pandemic. One Capital Project funded is to provide rectangular rapid flash beacons (RRFB's) at a number of locations in a low-moderate income areas to improve safety. Users of the improvements will have safer routes to commercial, recreation, and educational uses. The City has no way to determine the income level of all users of the areas, therefore, the amount awarded to that project has not been included in estimated percentage of CDBG funds that are expected to be used for activities that benefit persons of low- and moderate income.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

- | | |
|---|--------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 90.00% |

Discussion

This Annual Action Plan covers PY2021, which runs from July 1, 2021 thru June 30, 2022. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income is based on the 2021 Program Year only.

All public service programs funded require that recipients qualify as low-moderate income. The Capital Projects funded are located within census tracts with a minimum of 51% low-income residents or require clients to qualify as low-moderate income, or serve low-income populations.