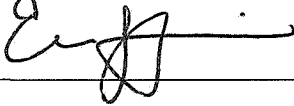


**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: 02/08/2021**

<b>AGENDA ITEM:</b>	
MOU with Washington State Department of Health; WA-Violent Death Reporting System (WA -VDRS)	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b>
Cmdr. Mark Thomas	
<b>DEPARTMENT:</b>	
Police	
<b>ATTACHMENTS:</b>	
MOU between Washington State Department of Health and City of Marysville Police Department	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
N/A – No associated cost	
<b>SUMMARY:</b>	

This Memorandum of Understanding is established between the Washington State Department of Health, DOH and the City of Marysville Police Department to provide the DOH access to the agency’s incident report data on homicides, suicides, accidental firearm deaths, and deaths of undetermined intent for inclusion in the Washington Violent Death Reporting System (WA-VDRS). WA-VDRS is the state component of the Center for Disease Control and Prevention’s (CDC) National Violent Death Reporting System (NVDRS).

The purpose of WA-VDRS and NVDRS is to collect data that helps public health and law enforcement officials understand the extent, cause and circumstances of violent deaths. This information will be used to develop, guide and evaluate violence prevention strategies. WA-VDRS collects information on violent deaths from three primary sources: death certificates, medical examiner/coroner (ME/C) records, and law enforcement reports.

The Washington State Legislature recognizes that violence in our society causes great concern for the immediate health and safety of our citizens and our social institutions. They find that a public health and public safety approach can be effective in addressing the problem of violence and authorize the DOH in 43.70.545 RCW to collect and report data relating to acts of violence that result in homicide and suicide.

<p><b>RECOMMENDED ACTION:</b> Staff recommends that Council authorize the Mayor or sign and execute; The MOU between the Washington State Department of Health for the WA-VDRS.</p>
<p><b>RECOMMENDED MOTION:</b> I move to authorize the Mayor to sign and execute _____.</p>

**Memorandum of Understanding**

**Between the**

**Washington State Department of Health (ORI WA034265Y)**

*And*

**City of Marysville Police Department**

This Memorandum of Understanding (henceforth referred to as an “MOU”) is established between the Washington State Department of Health (the department) and the City of Marysville Police Department (agency) to provide the department access to the agency’s incident report data on homicides, suicides, accidental firearm deaths, and deaths of undetermined intent for inclusion in the Washington Violent Death Reporting System (WA-VDRS). WA-VDRS is the state component of the Center for Disease Control and Prevention’s (CDC) National Violent Death Reporting System (NVDRS).

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The Washington State Legislature recognizes that violence in our society causes great concern for the immediate health and safety of our citizens and our social institutions. They find that a public health and public safety approach can be effective in addressing the problem of violence and authorize the department in 43.70.545 RCW to collect and report data relating to acts of violence that result in homicide and suicide.

The period of performance is from date of execution with no end date. This MOU may be reviewed with thirty (30) days’ notice by either party to assess processes and needed changes between the collaborating agencies. Either party with 30 days’ notice to the other party may terminate this MOU.

A. The City of Marysville Police Department agrees to:

1. Coordinate with the department to establish a process to permit access to incident reports on homicides, suicides, deaths of undetermined intent and accidental firearm deaths investigated by the agency from **January 1, 2019 onwards**.
2. On a regular basis, provide copies of identified incident case reports by any of the following methods:

- a. Upload copies of reports through the department’s Secure File Transfer (SFT) system (preferred method)
- b. Paper-based format submitted by mail
- c. Another mutually agreed upon process – Through MIRS, Marysville Information Retrieval System, a secure link for Public Disclosures.

B. The Washington State Department of Health agrees to:

- 1. Abide by all applicable state laws and regulations pertaining to protection of confidential information. Data abstracted into the NVDRS will be stripped of personal identifiers.
- 2. At least annually, disseminate WA-VDRS data reports, fact sheets and publications to data suppliers, the public and organizations working to prevent violence.

This MOU is contingent on the receipt of continued funding from the CDC Cooperative Agreement for the National Violent Death Reporting System. In the event sufficient appropriations are not made to support the WA-VDRS, the MOU shall terminate without further obligations of the parties.

<i>Signature and Title / Date</i>	<i>Contract Officer / Date</i>
Marysville Police Department <i>Agency Name</i>	Washington State Department of Health <i>Agency Name</i>
1635 Grove St.	
Marysville, WA. 98270 <i>Mailing Address</i>	<i>Mailing Address</i>
360-363-8300 <i>Phone</i>	<i>Phone</i>
Erik Scairpon escairpon@marysvillewa.gov <i>Email</i>	<i>Email</i>

For any questions or concerns, please contact Brycen Huff, Lead Abstractor at 360.236.2832 or email [brycen.huff@doh.wa.gov](mailto:brycen.huff@doh.wa.gov) .

Please return signed original MOU to:  
Brycen Huff, Department of Health  
Office of Health & Safe Communities  
Attn: WA-Violent Death Reporting System  
PO BOX 47855  
Olympia, WA 98504-7853

An executed copy of the MOU will be returned to you.