

City Council



**1049 State Avenue
Marysville, WA 98270**

**Work Session
Minutes
November 2, 2020**

Call to Order / Pledge of Allegiance

Mayor Nehring called the Work Session to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Mark James, Councilmember Tom King, Councilmember Kelly Richards, Councilmember Michael Stevens, Councilmember Steve Muller

Staff: CAO Gloria Hirashima, Finance Director Sandy Langdon, Public Works Director Kevin Nielsen, Police Chief Erik Scairpon, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Interim Community Development Director Allan Giffen, Fire Chief Martin McFalls, Human Resources Manager Teri Lester, Community Information Officer Connie Mennie, Information Service Manager Worth Norton, Systems Analyst Mike Davis, Interim Police Chief Jeffrey Goldman, Athletic Supervisor Dave Hall, Senior Planner Angela Gemmer

Approval of the Agenda

Motion to approve the agenda moved by Council President Norton seconded by Councilmember Muller.

AYES: ALL

Committee Reports

Councilmember King reported on the recent Technical Advisory Committee (TAC) meeting where they reviewed applications for federal funds. Housing Hope and Mercy Housing received funds.

Councilmember Richards reported on the Affordable Housing Committee meeting. They are trying to come up with a common code for Accessory Dwelling Units for the county. He also reported on Snohomish County Tomorrow's long-term plan for 2050. They elected a new citizen representative out of Everett.

Presentations

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the October 12, 2020 City Council Meeting Minutes

There were no comments or questions on this item.

Consent

2. Approval of the October 28, 2020 Claims in the Amount of \$850,079.26 Paid by EFT Transactions and Check Numbers 144068 through 144273 with Check Numbers 117887, 118603, 118899, 119577, 122928, 122941, 125369, 126001, 126144, 126942, 127102, 127148, 127361, 127418, 127459, 127697, 127772, 128068, 128524, 128660, 129040, 129333, 130444, 130470, 130544, 130597, 131384, 131512, 131586, 131668, 131954, 132003, 132395, 132780, 133130 and 133342 Voided

There were no comments or questions on these items.

Review Bids

Public Hearings

New Business

3. Consider the Vegetation/Timber Removal and Mitigation Payment Agreement with Washington State Department of Transportation for the Centennial Trail Connector Project

Director Nielsen reviewed this item related to the new trail. Four trees need to be removed, and this covers the mitigation payment.

4. Consider the Local Agency Agreement Supplemental Agreement No. 1 with Washington State Department of Transportation for the Centennial Trail Connector Project

Director Nielsen reviewed this item also related to grant funding for the trail project.

5. Consider the Interlocal Agreement with Revisions Establishing the Snohomish County Drug Task Force

This item was removed pending changes by Snohomish County.

6. Consider an Ordinance to Affirm the Planning Commission and Parks, Culture, and Recreation Board's Recommendation Amending the 2020-2025 Parks Comprehensive Plan (Action Requested November 23, 2020)

Athletic Supervisor Dave Hall and Community Center Supervisor Joanna Martin made a presentation regarding the 2020-2025 Parks Comprehensive Plan.

Councilmember James asked about Marysville Park & Recreation's significantly lower operating budget than other cities. Director Mizell agreed that it is about half the size of other jurisdictions. Marysville's Park & Recreation is incredibly lean and efficient. Councilmember James asked about plans for prioritizing development of undeveloped acreage for park space. Director Mizell explained this was recently discussed at the Planning Commission. It is a balance between providing park space and much needed open space. Athletic Supervisor Hall concurred and noted that the value of open space was ranked highly in the recent public survey.

Council President Norton asked how the survey was conducted. Community Center Supervisor Martin explained that due to COVID, the survey was done entirely online. It was available for approximately six weeks and advertised in a variety of ways.

Councilmember King asked about the status of Deering Wildflower Park. Director Mizell explained that it is used a lot, and there is a caretaker living on the property.

7. Consider to Initiate and Administer the Small Business Relief Program Amendment, Including Approving Final Grant Awards

Finance Director Langdon gave an update on CARES Act COVID-19 grant applications and awards. She recommended increasing the amount of business relief funding to \$301,000.

Motion to amend Council work session rules in order to take action on this item tonight moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Motion to increase the amount to \$301,000 for the Small Business Relief Program moved by Council President Norton seconded by Councilmember Muller.

AYES: ALL

8. Consider to Affirm the Planning Commission's Recommendation and Adopt the Marysville, Lake Stevens and Lakewood 2020 – 2025 CFPs as a sub-element of the Capital Facilities Element of the Marysville Comprehensive Plan

Associate Planner Hess reviewed the proposed impact fees for the three school districts as recommended by staff and the Planning Commission.

Councilmember Muller asked where the admin fee came from. Associate Planner Hess indicated she would bring that information back to the Council meeting.

Council President Norton asked when the last time was that the Marysville School District imposed an impact fee. Associate Planner Hess replied that Marysville went to zero in 2018, but they were imposing a fee prior to that. Council President Norton asked for more information about the 50% fee discount. CAO Hirashima and Robb Stanton reviewed the background and purpose of this.

9. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Mobile/Manufactured Home Park and Recreational Vehicle Park Amendments

Senior Planner Gemmer reviewed the proposed ordinance related to Mobile/Manufactured Home Park and Recreational Vehicle Park Amendments.

Councilmember Muller spoke in support of the changes.

10. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Tiny House Amendments

Senior Planner Gemmer reviewed the proposed ordinance related to Tiny House Amendments.

Councilmember Richards asked about the difference between a camping trailer and a tiny house. Senior Planner Gemmer noted that there is a legal definition of tiny houses and reviewed some of the differences.

Councilmember King asked about occupancy restrictions on these. Senior Planner Gemmer indicated she would bring that answer back to Council.

Councilmember Muller asked about the driver for these amendments and expressed concern about allowing substandard housing as an ADU. Senior Planner Gemmer replied that the WAC governs the regulations under which the tiny houses must be constructed. The City has received many inquiries about tiny houses which is why the code was proposed.

Legal

Mayor's Business

Mayor Nehring had the following comments:

- The Mayor's Task Force on Growth Management met today and had a good discussion on impact fees and capital improvement charges. They also received an economic recovery update.
- He informed the Council that there has been a significant increase in local cases of COVID-19 in Marysville. Staff will be providing information for the public about this.
- He spoke on the EASC Coffee Chat last week about Marysville's MESH Housing, the embedded social worker program and other things the City has done related to homelessness and addition.

Staff Business

Chief Scairpon discussed election plans from a public safety standpoint.

Interim Community Development Director Giffen had no comments.

Public Works Director Nielsen reported there would be a Public Works Committee meeting this Friday.

Finance Director Langdon had no further comments.

Community Information Officer Mennie had no comments.

Parks & Recreation Director Mizell reported that Cedarcrest had great numbers for October and for the first 10 months of 2020 even with the closures.

Human Resources Manager Lester had no comments.

Chief McFalls reported that Fire would be supporting local law enforcement with any issues that could come up with the election process.

City Attorney Walker had no comments.

CAO Hirashima had no further comments.

Call on Councilmembers

Councilmember Stevens had no comments.

Councilmember Muller commented that the Cedarcrest course looked great throughout the season. He congratulated Parks on the great numbers. He reminded Council that the Public Works Committee would be reviewing potential names for the 1st Street bypass at the meeting on Friday. Any suggestions should be submitted prior to the meeting.

Councilmember Vaughan commented that the Health Board had a special meeting last week where they got an update on what is happening in the county with COVID-19. He reviewed some of this information.

Councilmember Richards said he also listened to the Health District webinar and was somewhat discouraged with the information about increases in cases and that it appeared things would not be opening up anytime soon. He hopes that the election is peaceful. He wished Councilmember James luck.

Councilmember James expressed appreciation to Athletic Supervisor Hall and Community Center Supervisor Martin for the significant money they saved the City by not having to hire an outside consultant to do the Parks Comp Plan.

Councilmember King commented that the new Olympic View Park project looks great. He thanked the City for help securing the Strawberry Festival building when somebody smashed the windows. He noted that he signed up for the holiday lighting contest.

Council President Norton had no further comments.

Adjournment

Motion to adjourn at 8:01 p.m. moved by Councilmember Richards seconded by Councilmember James.

The meeting was adjourned at 8:01 p.m.

Approved this _____ day of _____, 2020.

Mayor
Jon Nehring