

**City Council**



**1049 State Avenue  
Marysville, WA 98270**

**Regular Meeting  
Minutes  
October 26, 2020**

**Call to Order / Invocation / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. The invocation was led by Pastor Jeff Hastings. Mayor Nehring led the Pledge of Allegiance.

**Roll Call**

**Present:**

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Michael Stevens, Councilmember Steve Muller, Councilmember Kelly Richards

Staff: CAO Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Erik Scairpon, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Interim Community Devt. Director Allan Giffen, Court Administrator Suzanne Elsner, Fire Chief Martin McFalls, Human Resources Manager Teri Lester, Community Information Officer Connie Mennie, IS Manager Worth Norton, Systems Analyst Mike Davis, Planning Manager Chris Holland, Interim Police Chief Jeffrey Goldman, Associate Planner Amy Hess, City Engineer Jeff Laycock

**Approval of the Agenda**

**Motion** to approve the agenda moved by Councilmember James seconded by Councilmember Richards.

**YES: ALL**

**Committee Reports**

Councilmember Vaughan reported on the Health Board's October 13 meeting where they received an update on the COVID-19 response. There was also a new fee schedule proposed by staff with considerable discussion following. Ultimately the Health Board members decided it was not the right time to increase fees.

### **Presentations**

- A. Proclamation: Declaring November 2020 as Military Family Appreciation Month

Mayor Nehring read the proclamation declaring November 2020 as Military Family Appreciation Month and encouraging Marysville residents to extend a message of friendship and gratitude to military families.

- B. Proclamation: Declaring November 2020 Native American Indian Heritage Month

Mayor Nehring read the Proclamation declaring November 2020 as Native American Indian Heritage Month and extending a message of gratitude and brotherhood to Marysville's Tulalip friends and neighbors.

- C. Proclamation: Declaring November 2020 as National Hospice Palliative Care Month

Mayor Nehring read the Proclamation declaring November 2020 as National Hospice Palliative Care Month and encouraging all Marysville residents to increase their understanding and awareness of options of care at the end of life and to discuss their wishes with family, loved ones and their health care professionals.

### **Audience Participation**

None

### **Approval of Minutes**

1. Approval of the September 28, 2020 Council Meeting Minutes

**Motion** to approve the September 28, 2020 Council Meeting Minutes moved by Councilmember Stevens seconded by Councilmember James.

**AYES: ALL**

2. Approval of the October 5, 2020 Council Work Session Minutes

**Motion** to approve the October 5, 2020 Council Work Session Minutes moved by Councilmember Muller seconded by Councilmember Richards.

**AYES: ALL**

### **Consent**

3. Approval of the October 7, 2020 Claims in the Amount of \$626,349.31 Paid by EFT Transactions and Check Numbers 143636 through 143757 with Check Numbers 127038 and 143004 Voided
4. Approval of the October 9, 2020 Payroll in the Amount of \$1,892,350.35 Paid by EFT Transactions and Check Number 33249 through 33281 with Check Number 105570 Voided
5. Approval of the October 9, 2020 MISC. Payroll in the Amount of \$528.69 Paid by EFT Transactions and Check Number 33282
6. Approval of the October 14, 2020 Claims in the Amount of \$1,787,633.51 Paid by EFT Transactions and Check Numbers 143758 through 143916 with Check Numbers 137661, 139157, 139409 and 140775 Voided
7. Approval of the October 21, 2020 Claims in the Amount of \$2,905,888.24 Paid by EFT Transactions and Check Numbers 143917 through 144067 with Check Number 143760 Voided
8. Approval of the October 23, 2020 Payroll in the Amount of \$1,393,426.76 Paid by EFT Transactions and Check Number 33283 through 33289

**Motion** to approve Consent Agenda items 3-8 moved by Council President Norton seconded by Councilmember James.

**AYES: ALL**

### **Review Bids**

### **Public Hearings**

9. Consider Approving an Ordinance of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2021 to December 31, 2022. Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Established Compensation Levels as Proscribed by MMC 3.50.030

Director Langdon made the PowerPoint presentation relating to the 2021-2022 Biennial Preliminary Budget including funding sources and uses, revenues and expenditures by fund, revenue and expenditure assumptions, property tax and sales tax assumptions, General Fund expenditures and revenues by department and category, General Fund outlook to 2028, General Fund Capital Reserves, special revenues, the Preliminary 2021-2022 Operating and Capital Budget, Capital Budget, Enterprise Funds, Inter-Fund Services, staffing summary, and the Preliminary Budget summary.

Council Comments and Questions:

Council President Norton inquired about the reserve amount. Finance Director Langdon confirmed that it is 10% which would be \$5.5-6 million.

Councilmember James commented that Marysville seems to have come through the year pretty well. Director Langdon agreed and noted that the City was very well set going into 2020 which made a big difference.

The Public Hearing for this item was opened at 7:42 p.m., and comments were solicited. Seeing none, the hearing was closed at 7:43 p.m.

**Motion** to approve Ordinance No. 3160 of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2021 to December 31, 2022. Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Established Compensation Levels as Proscribed by MMC 3.50.030 moved by Council President Norton seconded by Councilmember Stevens.

**AYES: ALL**

10. Consider Approving an Ordinance of the City of Marysville Levying Regular Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2021

Director Langdon explained that this was for a zero percent increase for regular property tax, banking .67%.

The public hearing was opened at 7:45 p.m., and comments were solicited. Seeing none, the hearing was closed at 7:45 p.m.

**Motion** to approve Ordinance No. 3161 of the City of Marysville Levying Regular Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2021 moved by Councilmember Muller seconded by Councilmember James.

**AYES: ALL**

11. Consider Approving an Ordinance of the City of Marysville Levying EMS Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the year 2021

Director Langdon explained this was for the EMS levy at \$.50 per \$1,000 assessed value.

The public hearing was opened at 7:47 p.m., and comments were solicited. Seeing none, the hearing was closed at 7:47 p.m.

**Motion** to approve Ordinance No. 3162 of the City of Marysville Levying EMS Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate

Limits of the City of Marysville, Washington for the year 2021 moved by Councilmember Richards seconded by Councilmember King.

**AYES: ALL**

12. Consider Approving the Community Development Block Grant Program Year 2019 Consolidated Annual Performance and Evaluation Report and direct Staff to provide a summary of, and response to any comments received during the public hearing into the Report, and forward to the U.S. Department of Housing and Urban Development

Associate Planner Hess reviewed the CDBG program year 2019 annual performance and evaluation report.

The public hearing was opened at 7:53 p.m., and public comments were solicited. Seeing none, the hearing was closed at 7:54 p.m.

**Motion** to approve the Community Development Block Grant Program Year 2019 Consolidated Annual Performance and Evaluation Report moved by Council President Norton seconded by Councilmember Richards.

**AYES: ALL**

### **New Business**

13. Consider Approving the Preliminary Engineering Agreement with Burlington Northern Santa Fe for their work on a Quiet Zone.

City Engineer Laycock reviewed this item relating to the process of evaluating a Quiet Zone at railroad crossings within City limits, which would eliminate the train horn at each crossing. The next step is to conduct an onsite diagnostic team meeting and analysis at each crossing with various stakeholders, which would include BNSF. There was discussion regarding limiting the scope of service to just Task 1 and having staff report back after the completion of Task 1 before proceeding.

**Motion** to approve the Preliminary Engineering Agreement with Burlington Northern Santa Fe for their work on a Quiet Zone for Task 1 moved by Councilmember King seconded by Councilmember Stevens.

**AYES: ALL**

### **Legal**

### **Mayor's Business**

Mayor Nehring had the following comments:

- He thanked Finance Director Langdon, staff, and Council for their work on the budget.
- If Council desires to take action on the Health District contribution they should let staff know.

- He and Chief Scairpon met with Congressman Larsen last week to share Marysville's priorities and achievements.
- He is working with staff on the legislative agenda for 2021 with the intent of bringing it to the workshop in December.
- He is working with Strategies 360 to key up the extension of the property tax credit for the Cascade Industrial Center.

## **Staff Business**

Chief McFalls had no comments.

Chief Scairpon thanked Council and staff for their work on the budget. The meeting with Congressman Larsen went well. He shared with Council his four priorities of: driving down crime rates; revising policies, practices and procedures in the department; improve officer safety, training and wellness; and work on staff recruitment and retention. They are also looking into expanding the mental health professional program.

Interim Director Giffen noted that the CDBG CARES Act funding will be released in two phases – phase one now and phase two in the first part of 2021. Staff is looking forward to screening applications for the Senior Planner position. Staff continues to be busy with land use building permits and inspections, especially in the Cascade Industrial Center.

CIO Mennie had no comments.

Director Mizell had no comments.

Director Langdon thanked the Council for passing the budget. Staff will move on to working on the CARES Act grants. Business grant applications have been coming in rapidly in the last week. Residential funds have not been used yet, but they will be used up if the current applicants complete all the required eligibility.

Human Resources Manager Lester had no comments.

City Engineer Laycock had no comments.

City Attorney Walker had no comments.

CAO Hirashima thanked Council for approving the budget. Thanks to Director Langdon and her team for all the work they put in. She expressed gratitude that the City is in the positive financial situation that it is.

Mayor Nehring thanked IS Manager Norton and his team for all their work with technology on these virtual meetings.

## **Call on Councilmembers**

Councilmember James:

- He enjoyed dinner tonight from Dickey's Barbecue Pit, one of Marysville's newest restaurants, which he highly recommended.
- Thanks to staff for the excellent budget presentation.

Councilmember Muller thanked Finance Director Langdon and her team for the great work and presentation on the budget. The unpaved section of the Ebey Waterfront Trail is very nice. He is looking forward to this opening.

Councilmember Stevens also thanked staff for the budget. He is grateful that the City is in the position it is financially.

Councilmember Vaughan also thanked the Finance team for their hard work on the budget.

Councilmember Richards thanked Finance Director Langdon and staff for their work on the budget. He is very happy they were able to approve the budget they did without raising taxes.

Councilmember King reported that the Fire Board participated in a 3-hour webinar related to fire regulations. Jennings Park upper parking lot looks like it is ready to be paved. City Engineer Laycock noted that staff's intention is to get that paved this week.

Council President Norton thanked Director Langdon and staff for their work on the budget. She is happy to have a prudent and responsible budget for the citizens of Marysville. She solicited Council opinion about adding additional dollars to the business relief fund. Councilmember Muller asked for a report on any duplicate grant recipients. Finance Director Langdon indicated she could bring that information back. There was consensus to discuss this further after receiving that information.

## **Adjournment**

**Motion** to adjourn at 8:32 p.m. moved by Councilmember James seconded by Councilmember Richards.

**AYES: ALL**

The meeting was adjourned at 8:32 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Mayor  
Jon Nehring