



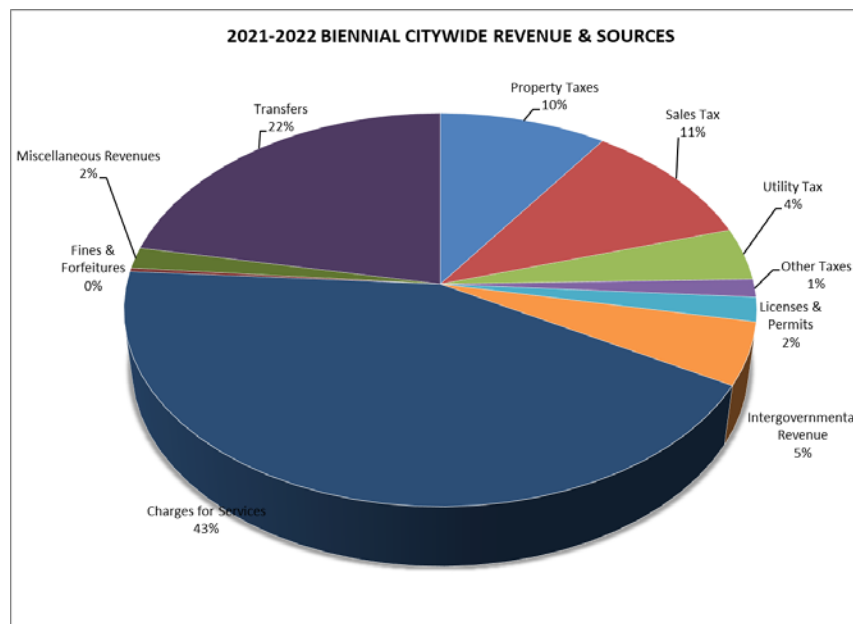
**MARYSVILLE**  
**WASHINGTON**

**CITY OF MARYSVILLE**

**PRELIMINARY**  
**BIENNIAL BUDGET**  
**WORKSHOP**

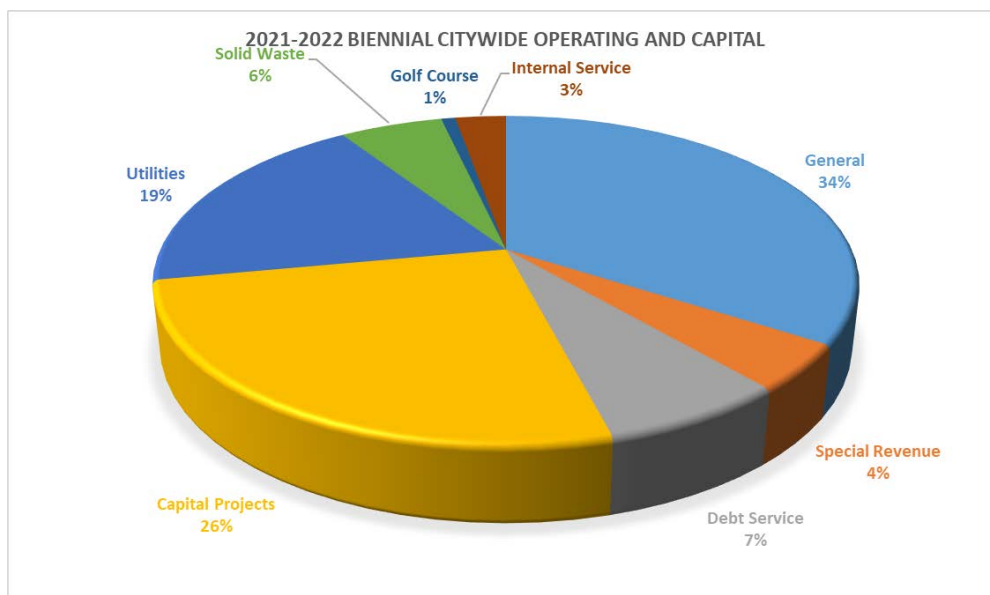
2021-2022 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	BEGINNING FUND BALANCE	2021-2022 REVENUE BEFORE REQUESTS	2021-22 BUDGET REQUEST (REVENUE)	2021-2022 REVENUE
001 General Fund	12,980,033	103,568,262	50,000	103,618,262
005 General Cum. Reserve	10,294,671	6,100,000	-	6,100,000
101 City Street	-	3,091,929	-	3,091,929
102 Arterial Street	-	-	-	-
103 Drug Enforcement	92,039	20,300	-	20,300
104 Tribal Gaming Fund	6,997	75	-	75
105 Hotel/Motel Tax Fund	117,215	221,000	-	221,000
106 KBCC	-	-	-	-
108 I/NET	519,120	229,000	-	229,000
109 CDBG Program	-	690,000	-	690,000
110 GMA-REET I	2,727,730	2,735,000	-	2,735,000
111 GMA-REET II	2,807,843	2,735,000	-	2,735,000
114 TBD	2,421,041	5,036,059	-	5,036,059
115 Affordable House	52,786	630,980	-	630,980
116 School Mitigation	-	4,500,000	-	4,500,000
206 LTGO Debt Service	95,503	12,135,988	-	12,135,988
271 LID 71 Debt Service	72,088	724,560	-	724,560
299 LID Guaranty Fund	643,414	10,000	-	10,000
305 Street Capital Imprvmnts	4,418,616	14,497,083	-	14,497,083
310 Parks Capital Imprvmnts	204,589	2,690,000	-	2,690,000
314 City Facilities	17,688,225	14,328,047	-	14,328,047
401 Water/Sewer Operating	11,703,663	59,633,661	218,750	59,852,411
402 Utility Construction	10,917,326	20,680,475	-	20,680,475
410 Garbage & Refuse	4,686,461	16,906,575	2,832,258	19,738,833
420 Golf Course Operating	237,728	2,402,010	-	2,402,010
450 Utility Debt Service Fund	2,243,977	10,445,164	-	10,445,164
501 Fleet Services	784,653	3,140,035	1,180,000	4,320,035
502 Facilities Maintenance	61,739	1,333,521	-	1,333,521
503 Information Services	135,643	2,718,715	530,672	3,249,387
510 Unemployment Insurance	82,915	69,436	-	69,436
511 Liability Insurance	266,842	1,603,800	-	1,603,800
512 Medical Insurance	1,062,627	11,138,047	-	11,138,047
<b>TOTAL ALL FUNDS</b>	<b>87,325,485</b>	<b>304,014,722</b>	<b>4,811,680</b>	<b>308,826,402</b>
<b>TOTAL BUDGET</b>				<b>396,151,887</b>



2021-2022 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	BEGINNING FUND BALANCE	2021-2022 EXPENDITURES BEFORE REQUESTS	2021-22 BUDGET REQUEST (EXPENSE)	2021-2022 EXPENDITURES	ENDING FUND BALANCE
001 General Fund	12,980,033	107,572,259	1,636,496	109,208,755	7,389,540
005 General Cum. Reserve	10,294,671	13,485,805	-	13,485,805	2,908,866
101 City Street	-	3,091,929	-	3,091,929	-
102 Arterial Street	-	-	-	-	-
103 Drug Enforcement	92,039	80,000	-	80,000	32,339
104 Tribal Gaming Fund	6,997	7,072	-	7,072	-
105 Hotel/Motel Tax Fund	117,215	220,000	-	220,000	118,215
106 KBCC	-	-	-	-	-
108 I/NET	519,120	442,000	-	442,000	306,120
109 CDBG Program	-	690,000	-	690,000	-
110 GMA--REET I	2,727,730	2,932,116	-	2,932,116	2,530,614
111 GMA--REET II	2,807,843	2,932,116	-	2,932,116	2,610,727
114 TBD	2,421,041	4,150,000	-	4,150,000	3,307,100
115 Affordable House	52,786	590,000	-	590,000	93,766
116 School Mitigation	-	4,500,000	-	4,500,000	-
206 LTGO Debt Service	95,503	12,132,988	-	12,132,988	98,503
271 LID 71 Debt Service	72,088	764,010	-	764,010	32,638
299 LID Guaranty Fund	643,414	20,000	-	20,000	633,414
305 Street Capital Imprvmnts	4,418,616	18,867,238	-	18,867,238	48,461
310 Parks Capital Imprvmnts	204,589	2,701,645	-	2,701,645	192,944
314 City Facilities	17,688,225	32,016,272	-	32,016,272	-
401 Water/Sewer Operating	11,703,663	57,696,323	2,271,572	59,967,895	11,588,179
402 Utility Construction	10,917,326	16,532,184	-	16,532,184	15,065,617
410 Garbage & Refuse	4,686,461	14,673,856	3,486,836	18,160,692	6,264,602
420 Golf Course Operating	237,728	2,304,088	183,000	2,487,088	152,650
450 Utility Debt Service Fund	2,243,977	10,346,764	-	10,346,764	2,342,377
501 Fleet Services	784,653	3,136,901	1,186,624	4,323,525	781,163
502 Facilities Maintenance	61,739	1,332,225	1,399	1,333,624	61,636
503 Information Services	135,643	2,709,267	530,672	3,239,939	145,091
510 Unemployment Insurance	82,915	50,000	-	50,000	102,351
511 Liability Insurance	266,842	1,350,940	-	1,350,940	519,702
512 Medical Insurance	1,062,627	9,769,408	-	9,769,408	2,431,266
<b>TOTAL ALL FUNDS</b>	<b>87,325,485</b>	<b>327,097,406</b>	<b>9,296,599</b>	<b>336,394,005</b>	<b>59,757,882</b>
<b>TOTAL BUDGET</b>					<b>396,151,887</b>



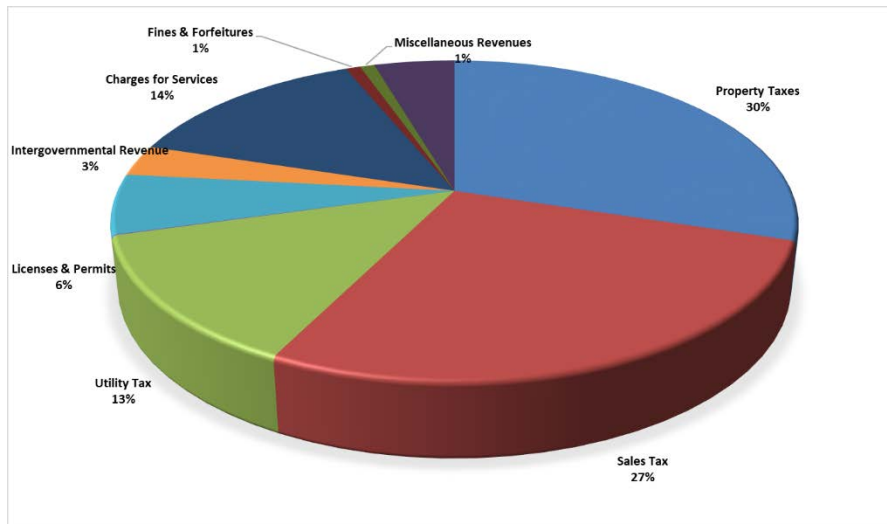
## 2021-2022 OPERATING AND CAPITAL BUDGET SUMMARY

Fund Type	Description	Amended 2019/2020 Budget	Preliminary 2021/2022 Budget	% Change
<b>Operating Budget</b>				
General	General	110,308,288	109,208,755	-1.0%
Special Revenue	Streets*	9,716,092	3,091,929	-68.2%
Debt Service	LTGO	9,177,399	12,132,988	32.2%
	LID71	1,411,225	764,010	-45.9%
	LID Guaranty	10,000	20,000	100.0%
Enterprise	Water Sewer Operating	63,966,466	59,967,895	-6.3%
	Solid Waste Management	15,276,106	18,160,692	18.9%
	Golf Course Operating	2,506,215	2,487,088	-0.8%
	Water/Sewer Debt Svc.	10,447,280	10,346,764	-1.0%
Internal Service	Fleet Services	5,147,613	4,323,525	-16.0%
	Facilities Maintenance	1,194,328	1,333,624	11.7%
	Information Services	3,652,017	3,239,939	-11.3%
	Unemployment Insurance	50,000	50,000	0.0%
	Liability Insurance	1,223,324	1,350,940	0.0%
	Medical Insurance	-	9,769,408	0.0%
<b>Total Operating Budgets</b>		<b>234,086,352</b>	<b>236,247,557</b>	<b>0.9%</b>
<b>Capital Budget</b>				
	General Reserves	6,795,910	13,485,805	98.4%
	Arterial Streets	2,800,000	-	-100.0%
	Other Special Revenue	8,934,021	12,393,304	38.7%
	Marysville TBD	5,945,000	4,150,000	-30.2%
	Streets Construction	33,406,613	18,867,238	-43.5%
	Parks Construction	6,060,394	2,701,645	-55.4%
	Facilities Construction	43,000,000	32,016,273	0.0%
	Utilities Construction	14,180,000	16,532,184	16.6%
<b>Total Capital Budgets</b>		<b>121,121,937</b>	<b>100,146,449</b>	<b>-17.3%</b>
<b>Total 2021-2022 Budget</b>		<b>355,208,290</b>	<b>336,394,006</b>	<b>-5.3%</b>
<i>*Streets moved to the General Fund 2021</i>				

GENERAL FUND REVENUE SUMMARY  
2021 AND 2022 OPERATING BUDGET

001 GENERAL FUND	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>REVENUE SOURCES:</b>									
311 General Property Taxes	17,726,207	18,209,589	18,414,572	18,414,572	14,126,791	15,274,891	15,704,958	-17.0%	2.8%
313 Retail Sales & Use Taxes	14,044,197	16,961,178	14,567,592	15,367,592	14,417,353	13,338,866	15,115,985	-13.2%	13.3%
316 Business Taxes	6,470,971	6,459,329	7,356,300	7,356,300	6,459,329	6,782,295	6,888,043	-7.8%	1.6%
317 Excise Tax	12,424	10,611	8,500	8,500	10,611	11,142	10,611	31.1%	-4.8%
318 Other Taxes	250,512	235,196	260,000	260,000	100,000	-	50,000	-100.0%	100.0%
<b>310 TAXES</b>	<b>38,504,311</b>	<b>41,875,903</b>	<b>40,606,964</b>	<b>41,406,964</b>	<b>35,114,084</b>	<b>35,407,194</b>	<b>37,769,597</b>	<b>-14.5%</b>	<b>6.7%</b>
321 Business Licenses & Permits	1,273,186	1,245,717	1,335,423	1,335,423	1,245,717	1,308,003	1,320,632	-2.1%	1.0%
322 Non-Business Licenses & Permits	1,063,331	1,777,464	853,800	853,800	1,777,464	1,866,336	1,777,464	118.6%	-4.8%
<b>320 LICENSES AND PERMITS</b>	<b>2,336,517</b>	<b>3,023,181</b>	<b>2,189,223</b>	<b>2,189,223</b>	<b>3,023,181</b>	<b>3,174,339</b>	<b>3,098,096</b>	<b>45.0%</b>	<b>-2.4%</b>
331 Federal Grants - Direct	109,066	38,645	-	-	13,585	-	-	0.0%	0.0%
333 Federal Grants - Indirect	-	8,369	-	-	-	-	-	0.0%	0.0%
334 State Grants - Direct	203,823	141,379	229,275	229,275	974,144	163,000	38,000	-28.9%	-76.7%
335 State Shared Revenues	302,176	301,821	300,000	300,000	305,317	316,912	301,821	5.6%	-4.8%
336 State Entitlements	1,023,506	1,060,385	1,035,700	1,035,700	1,334,295	1,099,554	1,102,485	6.2%	0.3%
337 Interlocal Grants	162,030	161,017	169,395	169,395	160,032	66,691	161,017	-60.6%	141.4%
<b>330 INTERGOVT REVENUE</b>	<b>1,800,601</b>	<b>1,711,616</b>	<b>1,734,370</b>	<b>1,734,370</b>	<b>2,787,373</b>	<b>1,646,157</b>	<b>1,603,323</b>	<b>-5.1%</b>	<b>-2.6%</b>
341 Charges for Service - General Govt	1,918,049	1,763,723	1,869,550	1,869,550	1,629,915	1,685,231	1,766,014	-9.9%	4.8%
342 Charges for Service - Public Safety	768,299	654,954	844,725	844,725	523,531	494,290	543,015	-41.5%	9.9%
343 Charges for Service - Environment	1,250	2,250	1,000	1,000	1,575	1,654	2,250	65.4%	36.0%
345 Charges for Service - Economic	1,168,588	1,566,640	900,000	900,000	1,671,640	1,566,222	1,491,640	74.0%	-4.8%
347 Charges for Service - Recreation	433,333	476,545	357,800	357,800	70,512	77,523	77,523	-78.3%	0.0%
349 Charges for Interfund Services	3,101,720	3,410,602	3,677,451	3,677,451	3,351,344	3,367,021	3,388,851	-8.4%	0.6%
<b>340 CHARGES FOR SERVICES</b>	<b>7,391,239</b>	<b>7,874,714</b>	<b>7,650,526</b>	<b>7,650,526</b>	<b>7,248,517</b>	<b>7,191,941</b>	<b>7,269,293</b>	<b>-6.0%</b>	<b>1.1%</b>
352 Civil Penalties	5,394	7,347	4,500	4,500	7,347	7,714	7,347	71.4%	-4.8%
353 Non-Parking Infractions	255,626	377,259	240,500	240,500	230,017	158,448	377,257	-34.1%	138.1%
354 Parking Infraction Penalties	14,932	12,728	10,000	10,000	8,196	5,346	12,728	-46.5%	138.1%
355 Criminal Traffic Misdemeanors	58,791	68,935	42,500	42,500	37,852	28,952	68,935	-31.9%	138.1%
356 Non-Traffic Misdemeanors	59,005	71,622	48,000	48,000	33,082	30,082	71,622	-37.3%	138.1%
357 Criminal Costs	59,678	63,675	7,000	7,000	30,318	31,834	63,675	354.8%	100.0%
<b>350 FINE &amp; FORFEITS</b>	<b>453,426</b>	<b>601,566</b>	<b>352,500</b>	<b>352,500</b>	<b>346,812</b>	<b>262,376</b>	<b>601,564</b>	<b>-25.6%</b>	<b>129.3%</b>
361 Interest Earnings	363,895	434,791	210,000	210,000	434,791	240,233	238,793	14.4%	-0.6%
362 Rents & Royalties	276,519	237,734	224,600	224,600	85,095	93,979	123,576	-58.2%	31.5%
367 Contributions from Private Sources	46,463	99,384	34,350	34,350	27,465	10,492	17,132	-69.5%	63.3%
369 Other Miscellaneous Revenue	90,998	86,632	36,920	36,920	28,840	30,282	86,789	-18.0%	186.6%
<b>360 MISCELLANEOUS REVENUE</b>	<b>777,875</b>	<b>858,541</b>	<b>505,870</b>	<b>505,870</b>	<b>576,191</b>	<b>374,986</b>	<b>466,290</b>	<b>-25.9%</b>	<b>24.3%</b>
395 Disposition of Capital Assets	12,786	-	-	-	-	-	-	0.0%	0.0%
397 Operating Transfers	177,976	204,317	-	-	96,620	2,372,634	2,330,472	100.0%	-1.8%
<b>390 TRANSFERS-IN</b>	<b>190,762</b>	<b>204,317</b>	<b>-</b>	<b>-</b>	<b>96,620</b>	<b>2,372,634</b>	<b>2,330,472</b>	<b>100.0%</b>	<b>-1.8%</b>
<b>TOTAL REVENUE W/STREETS</b>	<b>51,454,731</b>	<b>56,149,838</b>	<b>53,039,453</b>	<b>53,839,453</b>	<b>49,192,778</b>	<b>50,429,627</b>	<b>53,138,635</b>	<b>-6.3%</b>	<b>5.4%</b>
Less: Streets	-	-	-	-	-	(2,372,634)	(2,330,472)	100.0%	-0.5%
<b>TOTAL REVENUE W/O STREETS</b>	<b>51,454,731</b>	<b>56,149,838</b>	<b>53,039,453</b>	<b>53,839,453</b>	<b>49,192,778</b>	<b>48,056,993</b>	<b>50,808,163</b>	<b>-10.7%</b>	<b>5.7%</b>

Additional Adjustments 35,000 15,000  
Revised Budget \$ 50,464,627 \$ 53,153,635



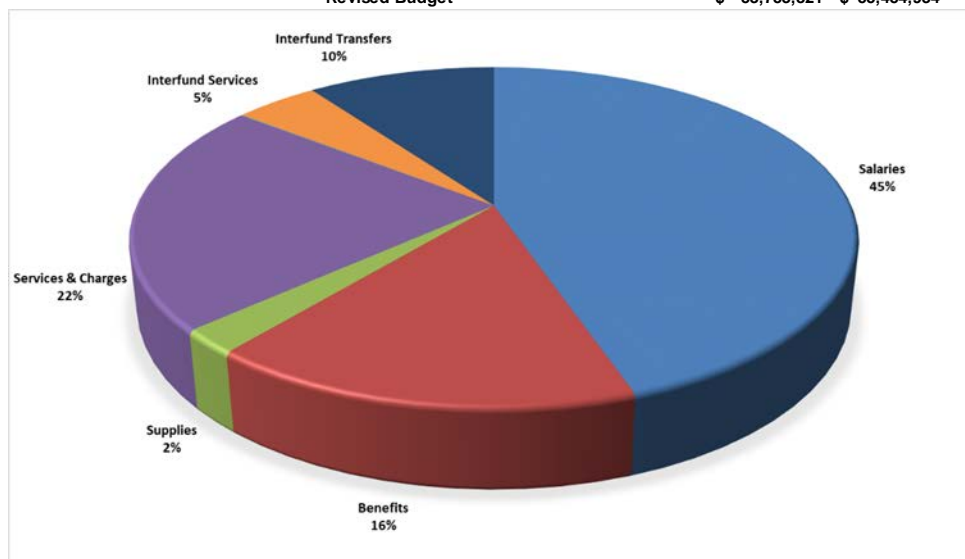
Property Taxes down in 2021/2022 a result of the RFA

Sales Taxes down in 2021/2022 due to the effects of COVID on the economy and the sun setting of the 2010 annexation sales tax credit.

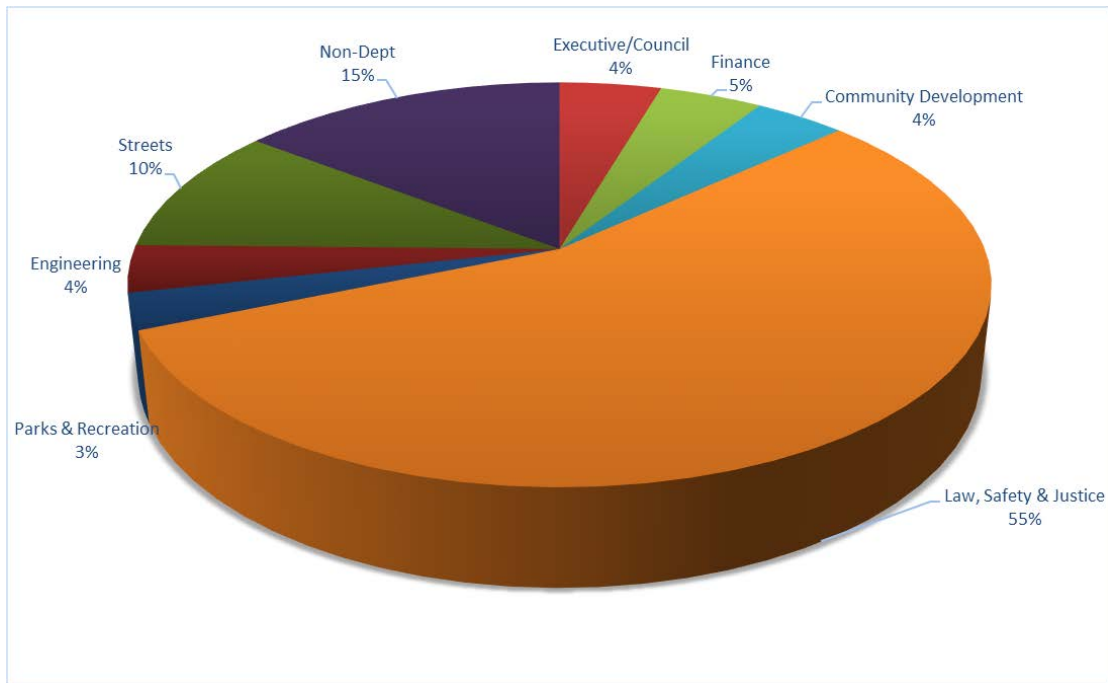
**GENERAL FUND EXPENDITURE SUMMARY  
2021 AND 2022 PRELIMINARY OPERATING BUDGET**

001 GENERAL FUND	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>EXPENDITURES/USES:</b>									
11 Regular Pay	16,904,235	17,908,648	19,477,317	19,726,882	19,317,343	21,887,748	22,498,298	11.0%	2.8%
111 Seasonal Pay	357,010	342,910	369,029	369,029	281,826	349,829	349,829	-5.2%	0.0%
12 Overtime	1,347,592	1,172,766	711,675	711,675	1,076,541	736,675	736,675	3.5%	0.0%
<b>10 SALARIES</b>	<b>18,608,837</b>	<b>19,424,324</b>	<b>20,558,021</b>	<b>20,807,586</b>	<b>20,675,710</b>	<b>22,974,252</b>	<b>23,584,802</b>	<b>10.4%</b>	<b>2.7%</b>
21 Social Security	1,350,827	1,407,246	1,503,779	1,518,931	1,468,468	1,673,924	1,722,180	10.2%	2.9%
22 Retirement	1,676,588	1,797,126	1,945,468	1,960,987	1,910,287	2,090,967	2,136,922	6.6%	2.2%
23 Group Health Insurance	3,315,042	3,416,809	3,964,208	4,025,170	3,438,788	3,906,222	3,906,189	-3.0%	0.0%
24 Workman's Compensation	404,441	461,728	755,525	767,958	411,836	598,096	598,096	-22.1%	0.0%
25 Unemployment Compensation	36,495	37,947	25,466	26,223	25,184	28,015	28,748	6.8%	2.6%
251 Paid Family & Medical Leave	651	15,638	27,952	27,952	28,733	43,328	43,258	55.0%	-0.2%
26 Uniforms and Clothing	157,207	138,584	148,580	148,580	156,813	144,018	144,018	-3.1%	0.0%
<b>20 BENEFITS</b>	<b>6,941,251</b>	<b>7,275,078</b>	<b>8,370,978</b>	<b>8,475,801</b>	<b>7,440,109</b>	<b>8,484,570</b>	<b>8,579,411</b>	<b>0.1%</b>	<b>1.1%</b>
31 Office & Operating Supplies	552,985	593,863	572,002	572,002	409,739	830,298	830,298	45.2%	0.0%
32 Fuel Consumed	225,157	208,212	225,920	225,920	174,473	290,131	290,131	28.4%	0.0%
35 Small Tools	85,985	145,003	93,210	117,184	115,197	74,510	74,510	-36.4%	0.0%
<b>30 SUPPLIES</b>	<b>864,127</b>	<b>947,078</b>	<b>891,132</b>	<b>915,106</b>	<b>699,409</b>	<b>1,194,939</b>	<b>1,194,939</b>	<b>30.6%</b>	<b>0.0%</b>
41 Professional Services	1,888,116	2,078,495	2,013,610	2,046,323	1,762,590	1,866,813	1,878,813	-8.8%	0.6%
42 Communication	225,099	234,805	165,593	165,593	244,589	175,193	174,893	5.8%	-0.2%
43 Travel	66,187	65,778	73,310	83,310	58,047	84,310	84,310	1.2%	0.0%
44 Advertising	54,492	64,371	45,900	45,900	25,735	20,212	20,212	-56.0%	0.0%
444 Taxes, Fees, Permits	-	14,549,041	14,406,791	14,030,357	6,253,395	6,990,811	7,224,570	-50.2%	3.3%
45 Operating Rentals & Leases	134,578	119,336	114,200	114,200	99,008	113,700	113,700	-0.4%	0.0%
46 Insurance	327,745	263,496	340,346	340,346	298,004	434,485	434,485	27.7%	0.0%
47 Public Utility Service	147,684	139,484	124,188	124,188	65,300	543,788	543,788	337.9%	0.0%
48 Repairs & Maintenance	236,386	196,971	336,970	336,970	187,150	369,414	369,414	9.6%	0.0%
49 Miscellaneous	537,891	553,327	876,577	978,820	557,616	874,584	874,584	-10.6%	0.0%
<b>40 OTHER SERVICES &amp; CHARGES</b>	<b>3,618,178</b>	<b>18,265,104</b>	<b>18,497,485</b>	<b>18,266,007</b>	<b>9,551,434</b>	<b>11,473,310</b>	<b>11,718,769</b>	<b>-37.2%</b>	<b>2.1%</b>
55 Inter-Governmental Service	14,021,353	-	-	-	-	-	-	0.0%	0.0%
<b>50 INTERGOVERNMENTAL SERVICES</b>	<b>14,021,353</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>
60 Capital Outlay	104,164	1,459,761	1,400	1,400	64,500	45,900	21,400	3178.6%	-53.4%
<b>60 CAPITAL OUTLAYS</b>	<b>104,164</b>	<b>1,459,761</b>	<b>1,400</b>	<b>1,400</b>	<b>64,500</b>	<b>45,900</b>	<b>21,400</b>	<b>3178.6%</b>	<b>0.0%</b>
95 Interfund Rents	13,562	13,562	13,562	13,562	13,562	39,093	39,093	188.3%	0.0%
98 Interfund Repairs & Maintenance	1,290,643	965,796	931,437	931,437	979,171	1,200,004	1,314,216	28.8%	9.5%
99 Other Interfund Services	790,104	877,142	977,012	977,012	977,012	918,005	927,173	-6.0%	1.0%
<b>90 INTERFUND</b>	<b>2,094,309</b>	<b>1,856,500</b>	<b>1,922,011</b>	<b>1,922,011</b>	<b>1,969,745</b>	<b>2,157,102</b>	<b>2,280,482</b>	<b>12.2%</b>	<b>5.7%</b>
<b>0 Operating Transfers</b>	<b>4,049,285</b>	<b>5,371,482</b>	<b>4,655,860</b>	<b>4,815,860</b>	<b>8,640,403</b>	<b>6,375,325</b>	<b>7,487,058</b>	<b>32.4%</b>	<b>17.4%</b>
<b>TOTAL EXPENDITURES W/STREETS</b>	<b>50,301,504</b>	<b>54,599,327</b>	<b>54,896,887</b>	<b>55,203,771</b>	<b>49,041,310</b>	<b>52,705,398</b>	<b>54,866,861</b>	<b>-4.5%</b>	<b>4.1%</b>
Less: Streets	-	-	-	-	-	(5,335,582)	(5,409,016)	0.0%	1.4%
<b>TOTAL EXPENDITURES W/O STREETS</b>	<b>50,301,504</b>	<b>54,599,327</b>	<b>54,896,887</b>	<b>55,203,771</b>	<b>49,041,310</b>	<b>47,369,816</b>	<b>49,457,845</b>	<b>-14.2%</b>	<b>4.4%</b>

Budget Requests	741,514	251,678
Line Item Increases	306,909	336,395
<b>Revised Budget</b>	<b>\$ 53,753,821</b>	<b>\$ 55,454,934</b>



**GENERAL FUND EXPENDITURES BY DEPARTMENT**



Note: Budget requests and line item increases are not included in the graph.

**GENERAL FUND BY DEPARTMENT SUMMARY  
2021 AND 2022 OPERATING BUDGET**

001 GENERAL FUND	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021/2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>EXPENDITURES/USES:</b>									
01 Council	101,896	105,066	112,003	112,003	110,583	109,456	109,540	-2.3%	0.1%
02 Municipal Court	1,904,949	1,936,183	2,133,463	2,133,463	1,988,865	1,932,603	2,118,236	-9.4%	9.6%
03 Executive	1,185,342	1,307,573	1,462,454	1,462,454	1,426,931	1,500,915	1,512,193	2.6%	0.8%
04 Finance	2,207,197	2,268,178	2,558,897	2,558,897	2,392,038	2,406,877	2,429,102	-5.9%	0.9%
05 Legal	839,169	1,233,002	1,371,776	1,371,776	1,328,820	1,354,328	1,368,013	-1.3%	1.0%
06 Human Resources	664,321	770,927	753,498	753,498	782,565	748,892	753,572	-0.6%	0.6%
07 Community Development	2,568,220	2,748,130	2,848,102	2,848,102	2,694,102	2,264,947	2,303,799	-20.5%	1.7%
08 Police	19,861,609	19,643,999	20,865,552	21,457,653	20,328,042	20,994,095	21,580,834	-2.2%	2.8%
09 Fire	11,338,836	12,104,597	12,263,950	11,887,516	4,431,642	4,847,970	5,081,729	-59.2%	4.8%
10 Parks & Recreation	3,019,098	3,199,033	3,233,510	3,247,484	2,631,170	1,517,818	1,556,542	-53.3%	2.6%
11 Engineering	1,439,267	1,467,421	1,572,592	1,572,592	1,507,802	1,968,031	2,003,585	25.1%	1.8%
16 Streets	-	-	-	-	-	5,329,162	5,402,488	100.0%	1.4%
99 Non-Departmental	5,171,600	7,815,218	5,721,090	5,798,333	9,418,750	7,730,304	8,647,228	33.3%	11.9%
<b>TOTAL GENERAL FUND W/ STREETS</b>	<b>\$ 50,301,504</b>	<b>\$ 54,599,327</b>	<b>\$ 54,896,887</b>	<b>\$ 55,203,771</b>	<b>\$ 49,041,310</b>	<b>\$ 52,705,398</b>	<b>\$ 54,866,861</b>	<b>-4.5%</b>	<b>4.1%</b>
16 Streets	-	-	-	-	-	(5,335,582)	(5,409,016)	0.0%	1.4%
<b>TOTAL GENERAL FUND W/O STREETS</b>	<b>\$ 50,301,504</b>	<b>\$ 54,599,327</b>	<b>\$ 54,896,887</b>	<b>\$ 55,203,771</b>	<b>\$ 49,041,310</b>	<b>\$ 47,369,816</b>	<b>\$ 49,457,845</b>	<b>-14.2%</b>	<b>4.4%</b>

Budget Requests	741,514	251,678
Line Item Increases	306,909	336,395
<b>Preliminary Budget</b>	<b>\$ 53,753,821</b>	<b>\$ 55,454,934</b>

Note: Legal, Safety & Justice includes Municipal Court, Legal, Police, Fire and Public Safety Building.

Previously, the City Attorney, Deputy City Attorney and Paralegal salaries were allocated between the General Fund and Utilities. For 2019/2020 their salaries were moved back into the General Fund and total costs are now being distributed as a cost allocation.

Five positions moved from Department 07 – Community Development to Department 11 – Engineering effective 1/1/2021

Parks Maintenance was moved from the Department 10 – Parks & Recreation to Department 16 – Streets effective 1/1/2021

CITY COUNCIL – DEPARTMENT 01

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 50,850	\$ 52,685	\$ 55,440	\$ 55,440	\$ 55,440	\$ 57,520	\$ 57,520	3.8%	0.0%
21 SOCIAL SECURITY	3,889	4,019	4,242	4,242	4,242	4,402	4,402	3.8%	0.0%
24 WORKMAN'S COMPENSATION	1,365	373	1,407	1,407	1,407	1,071	1,071	-23.9%	0.0%
251 PAID FAMILY & MEDICAL LEAVE	3	77	-	-	80	80	80	100.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	1,603	461	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
42 COMMUNICATION	154	152	-	-	-	-	-	0.0%	0.0%
43 TRAVEL	22,058	25,428	32,000	32,000	25,000	32,000	32,000	0.0%	0.0%
44 ADVERTISING	88	-	200	200	200	200	200	0.0%	0.0%
49 MISCELLANEOUS	9,549	8,738	3,000	3,000	8,500	3,000	3,000	0.0%	0.0%
99 OTHER INTERFUND SERVICES	12,337	13,133	14,714	14,714	14,714	10,183	10,267	-30.8%	0.8%
<b>TOTAL CITY COUNCIL</b>	<b>\$ 101,896</b>	<b>\$ 105,066</b>	<b>\$ 112,003</b>	<b>\$ 112,003</b>	<b>\$ 110,583</b>	<b>\$ 109,456</b>	<b>\$ 109,540</b>	<b>-2.3%</b>	<b>0.1%</b>

Miscellaneous includes travel and meeting expenses.

Other Interfund Services includes the allocation from the IS department.



MUNICIPAL COURTS – DEPARTMENT 02

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$1,015,500	\$1,052,084	\$1,102,841	\$1,102,841	\$1,067,803	\$1,106,663	\$ 1,117,942	0.3%	1.0%
111 SEASONAL	1,693	2,950	10,000	10,000	1,316	1,300	1,300	-87.0%	0.0%
12 OVERTIME	443	-	500	500	-	500	500	0.0%	0.0%
21 SOCIAL SECURITY	72,232	74,597	79,967	79,967	79,967	77,764	79,148	-2.8%	1.8%
22 PENSION	126,448	131,674	142,333	142,333	134,602	128,385	129,694	-9.8%	1.0%
23 HEALTH INSURANCE	224,877	202,712	276,418	276,418	189,520	183,857	183,857	-33.5%	0.0%
24 WORKMAN'S COMPENSATION	3,947	4,136	5,394	5,394	3,408	3,467	3,467	-35.7%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,387	1,418	956	956	898	872	885	-8.8%	1.5%
251 PAID FAMILY & MEDICAL LEAVE	65	1,435	1,078	1,078	1,723	2,222	2,222	106.1%	0.0%
31 OFFICE & OPERATING SUPPLIES	43,883	29,200	25,000	25,000	25,000	25,000	25,000	0.0%	0.0%
35 SMALL TOOLS	-	-	-	-	2,510	-	-	0.0%	0.0%
41 PROFESSIONAL SERVICES	72,725	79,963	68,000	68,000	56,000	56,000	56,000	-17.6%	0.0%
42 COMMUNICATION	21,872	21,867	21,062	21,062	21,062	21,062	21,062	0.0%	0.0%
43 TRAVEL	1,914	4,754	5,050	5,050	5,050	5,050	5,050	0.0%	0.0%
444 TAXES, FEES, PERMITS	-	11,738	10,200	10,200	10,200	10,200	10,200	0.0%	0.0%
45 OPERATING RENTALS & LEASES	12,900	13,519	7,900	7,900	7,900	7,900	7,900	0.0%	0.0%
46 INSURANCE	1,992	1,602	2,069	2,069	2,069	2,069	2,069	0.0%	0.0%
47 PUBLIC UTILITIES	-	-	-	-	-	-	-	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	3,800	3,800	3,800	3,800	3,800	0.0%	0.0%
49 MISCELLANEOUS	27,014	37,293	49,452	49,452	45,459	35,459	35,459	-28.3%	0.0%
55 INTERGOVERNMENTAL SERVICES	7,651	-	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	52,982	45,391	45,691	45,691	54,826	47,406	47,752	3.8%	0.7%
99 OTHER INTERFUND SERVICES	55,134	59,560	66,263	66,263	66,263	64,879	65,539	-2.1%	1.0%
00 OPERATING TRANSFER	160,290	160,290	209,489	209,489	209,489	148,748	319,390	-29.0%	114.7%
<b>TOTAL COURTS</b>	<b>\$1,904,949</b>	<b>\$1,936,183</b>	<b>\$2,133,463</b>	<b>\$2,133,463</b>	<b>\$1,988,865</b>	<b>\$1,932,603</b>	<b>\$ 2,118,236</b>	<b>-9.4%</b>	<b>9.6%</b>

Professional Services include pro tem services and monthly shredding fees.

Operating Rentals include the annual debt service payment for the courthouse.

Miscellaneous includes membership dues, witness fees, interpreter services, and jury duty fees.

## EXECUTIVE – DEPARTMENT 03

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 737,218	\$ 775,392	\$ 882,460	\$ 882,460	\$ 882,460	\$ 930,562	\$ 939,062	5.5%	0.9%
111 SEASONAL PAY	50,742	51,285	26,287	26,287	53,600	26,287	26,287	0.0%	0.0%
12 OVERTIME	3,302	5,493	5,000	5,000	5,600	5,000	5,000	0.0%	0.0%
21 SOCIAL SECURITY	53,645	55,947	57,152	57,152	60,000	64,670	65,840	13.2%	1.8%
22 PENSION	98,881	109,280	112,325	112,325	131,781	117,630	118,617	4.7%	0.8%
23 HEALTH INSURANCE	77,050	89,464	109,336	109,336	92,000	94,589	94,589	-13.5%	0.0%
24 WORKMAN'S COMPENSATION	2,484	2,639	2,937	2,937	2,937	2,395	2,395	-18.5%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,296	1,375	810	810	810	962	971	18.8%	0.9%
251 PAID FAMILY & MEDICAL LEAVE	52	1,067	913	913	913	1,453	1,453	59.1%	0.0%
26 UNIFORMS	-	29	-	-	-	-	-	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	36,464	53,496	34,000	34,000	28,500	34,000	34,000	0.0%	0.0%
35 SMALL TOOLS	-	38,029	38,000	38,000	38,000	38,000	38,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	22,307	7,986	48,660	48,660	15,000	48,660	48,660	0.0%	0.0%
42 COMMUNICATION	6,436	7,085	906	906	7,302	906	906	0.0%	0.0%
43 TRAVEL	3,931	4,451	8,000	8,000	4,400	8,000	8,000	0.0%	0.0%
44 ADVERTISING	109	932	-	-	-	-	-	0.0%	0.0%
45 OPERATING RENTS	6,895	7,563	9,000	9,000	7,000	9,000	9,000	0.0%	0.0%
46 INSURANCE	18,927	15,217	19,655	19,655	16,604	19,655	19,655	0.0%	0.0%
47 PUBLIC UTILITY SERVICES	-	-	-	-	-	-	-	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	0.0%	0.0%
49 MISCELLANEOUS	16,249	23,728	45,643	45,643	15,000	35,643	35,643	-21.9%	0.0%
98 INTERFUND REPAIRS & MAINT.	17,258	22,473	22,816	22,816	26,470	20,236	20,404	-11.3%	0.8%
99 OTHER INTERFUND SERVICES/CHGS	32,096	34,642	38,554	38,554	38,554	43,267	43,711	12.2%	1.0%
00 TRANSFER OUT	-	-	-	-	-	-	-	0.0%	-
<b>TOTAL EXECUTIVE DEPARTMENT</b>	<b>\$1,185,342</b>	<b>\$1,307,573</b>	<b>\$1,462,454</b>	<b>\$1,462,454</b>	<b>\$ 1,426,931</b>	<b>\$ 1,500,915</b>	<b>\$ 1,512,193</b>	<b>2.6%</b>	<b>0.8%</b>

Small tools includes the annual \$38K Emergency Management Equipment grant.

**FINANCE – DEPARTMENT 04**

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 1,232,039	\$ 1,305,350	\$ 1,371,995	\$ 1,371,995	\$1,375,054	\$1,397,225	\$1,414,551	1.8%	1.2%
111 SEASONAL PAY	3,848	-	-	-	-	-	-	0.0%	0.0%
12 OVERTIME	1,240	280	100	100	-	100	100	0.0%	0.0%
21 SOCIAL SECURITY	90,128	93,648	99,007	99,007	99,007	100,522	102,453	1.5%	1.9%
22 PENSION	148,202	161,444	176,335	176,335	170,870	162,635	164,647	-7.8%	1.2%
23 HEALTH INSURANCE	197,122	188,808	223,839	223,839	182,422	174,564	174,564	-22.0%	0.0%
24 WORKMAN'S COMPENSATION	4,342	4,571	4,931	4,931	5,268	4,270	4,270	-13.4%	0.0%
25 UNEMPLOYMENT COMPENSATION	2,477	2,615	2,430	2,430	1,770	1,677	1,698	-31.0%	1.3%
251 PAID FAMILY & MEDICAL LEAVE	88	1,805	1,940	1,940	1,940	2,828	2,828	45.8%	0.0%
31 OFFICE & OPERATING SUPPLIES	11,944	15,366	13,125	13,125	12,550	13,125	13,125	0.0%	0.0%
35 SMALL TOOLS	-	1,887	1,590	1,590	1,590	1,590	1,590	0.0%	0.0%
41 PROFESSIONAL SERVICES	357,091	333,874	480,084	480,084	359,035	380,084	380,084	-20.8%	0.0%
42 COMMUNICATION	12,881	10,179	12,616	12,616	13,516	12,616	12,616	0.0%	0.0%
43 TRAVEL	900	2,379	4,500	4,500	2,600	4,500	4,500	0.0%	0.0%
44 ADVERTISING	3,441	1,800	1,600	1,600	1,600	1,600	1,600	0.0%	0.0%
45 RENTS	10,932	10,657	9,500	9,500	10,400	9,500	9,500	0.0%	0.0%
46 INSURANCE	27,893	22,426	28,965	28,965	25,269	28,965	28,965	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	350	350	350	350	350	0.0%	0.0%
49 MISCELLANEOUS	6,748	4,909	12,200	12,200	7,700	12,200	12,200	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	40,269	44,946	45,632	45,632	52,939	40,473	40,808	-11.3%	0.8%
99 OTHER INTERFUND SERVICES/CHGS	55,612	61,234	68,158	68,158	68,158	58,053	58,653	-14.8%	1.0%
<b>TOTAL FINANCE DEPARTMENT</b>	<b>\$ 2,207,197</b>	<b>\$ 2,268,178</b>	<b>\$ 2,558,897</b>	<b>\$ 2,558,897</b>	<b>\$2,392,038</b>	<b>\$2,406,877</b>	<b>\$2,429,102</b>	<b>-5.9%</b>	<b>0.9%</b>

**BUDGET REQUESTS**

		2021	2022
Finance	Re-organization - addition of 1 FTE (expense neutral)	-	-
<b>Total Finance</b>		<b>-</b>	<b>-</b>

Professional services include payments to lockbox, bill printing service and online account information.

Miscellaneous includes membership dues, subscriptions, training, and CAFR review fees.

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

DEPARTMENT NAME Finance PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00143523

BUDGET REQUEST TITLE: Re-Organization = 1 additional FTE

**DESCRIPTION/JUSTIFICATION**

In the last several years Finance has experienced many new requirements and projects, such as over the past 5 years there has been over 25 new Governmental Accounting Standards issued that requires significant amount of time to review and implement, audit time has increased with the success of grant awards, as well as compliance with federal guidelines, state laws, SEC requirements, and overall increased activity. For these reasons Finance is requesting the addition of one FTE as a result of a reorganization to more effectively meet our current challenges. With the retirement of the Financial Planning Administrator presents an opportunity to re-organize. The re-organization would consist of reclassifying the Financial Operations Manager position to a Supervisor position and adding a Financial Analyst. **This re-organization would be expense neutral.**

**BENEFIT IF APPROVED:**

The addition of the Financial Analyst would enable Finance to improve the monitoring of revenue, expenses, and assets, continue to meet the increasing reporting deadlines, ensure compliance, and increase revenue audits.

**IMPACT IF DENIED:**

If not approved Finance would have difficulty with compliance, meeting deadlines, monitoring revenue and expenses, as well as assets.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	-	-	-	-	-	-
Overtime (12)						-
Benefits (20)**	-	-	-	-	-	-
Office & Operating (31)	-	-	-	-	-	-
Small Tools (35)	-					-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)		-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-
<b>TOTAL REQUEST</b>	-	-	-	-	-	-

LEGAL – DEPARTMENT 05

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 498,469	\$ 780,141	\$ 848,185	\$ 848,185	\$ 833,171	\$ 827,308	\$ 838,297	-2.5%	1.3%
111 SEASONAL PAY	39,034	40,999	62,280	62,280	52,000	62,280	62,280	0.0%	0.0%
21 SOCIAL SECURITY	39,014	57,649	65,077	65,077	65,077	62,687	63,543	-3.7%	1.4%
22 PENSION	64,708	101,931	117,200	117,200	117,200	103,925	105,202	-11.3%	1.2%
23 HEALTH INSURANCE	78,617	132,615	128,122	128,122	128,122	147,176	147,176	14.9%	0.0%
24 WORKMAN'S COMPENSATION	2,023	2,717	3,548	3,548	3,548	2,195	2,195	-38.1%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,100	1,646	1,150	1,150	1,150	1,037	1,050	-9.8%	1.3%
251 PAID & FAMILY MEDICAL LEAVE	36	1,118	1,297	1,297	1,297	1,414	1,414	9.0%	0.0%
31 OFFICE AND OPERATING SUPPLIES	5,735	9,132	5,260	5,260	9,260	5,260	5,260	0.0%	0.0%
41 PROFESSIONAL SERVICES	12,458	12,718	34,357	34,357	10,800	34,357	34,357	0.0%	0.0%
42 COMMUNICATION	7,207	6,956	5,000	5,000	7,900	5,000	5,000	0.0%	0.0%
43 TRAVEL	4,040	2,012	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
45 OPERATING RENTS	6,763	7,410	5,800	5,800	8,200	5,800	5,800	0.0%	0.0%
46 INSURANCE	21,916	17,619	22,758	22,758	20,744	22,758	22,758	0.0%	0.0%
49 MISCELLANEOUS	5,515	4,506	13,012	13,012	11,621	13,012	13,012	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	23,012	22,473	22,816	22,816	22,816	20,237	20,403	-11.3%	0.8%
99 OTHER INTERFUND SERVICES	29,522	31,360	34,914	34,914	34,914	38,882	39,266	11.4%	1.0%
<b>TOTAL LEGAL DEPARTMENT</b>	<b>\$ 839,169</b>	<b>\$1,233,002</b>	<b>\$1,371,776</b>	<b>\$1,371,776</b>	<b>\$1,328,820</b>	<b>\$1,354,328</b>	<b>\$1,368,013</b>	<b>-1.3%</b>	<b>1.0%</b>

Miscellaneous includes messenger service fees, training and on-line database service fees.

HR – DEPARTMENT 06

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 380,849	\$ 414,450	\$ 428,290	\$ 428,290	\$ 428,290	\$ 452,424	\$ 455,999	5.6%	0.8%
111 SEASONAL	-	-	-	-	-	-	-	0.0%	0.0%
12 OVERTIME	575	-	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
21 SOCIAL SECURITY	28,498	30,508	31,745	31,745	31,745	33,106	33,544	4.3%	1.3%
22 PENSION	41,763	52,392	54,916	54,916	54,916	52,467	52,883	-4.5%	0.8%
23 HEALTH INSURANCE	62,182	73,745	79,228	79,228	79,228	71,258	71,258	-10.1%	0.0%
24 WORKMAN'S COMPENSATION	1,319	1,375	1,612	1,612	1,612	1,220	1,220	-24.3%	0.0%
25 UNEMPLOYMENT COMPENSATION	766	829	537	537	537	753	757	40.2%	0.5%
251 PAID FAMILY & MEDICAL LEAVE	24	597	606	606	606	808	808	33.3%	0.0%
31 OFFICE & OPERATING SUPPLIES	4,153	6,493	7,500	7,500	5,000	7,500	7,500	0.0%	0.0%
41 PROFESSIONAL SERVICES	77,755	118,427	74,500	74,500	110,000	64,500	64,500	-13.4%	0.0%
42 COMMUNICATION	2,726	2,363	2,200	2,200	2,200	2,200	2,200	0.0%	0.0%
43 TRAVEL	2,302	3,799	1,250	1,250	-	1,250	1,250	0.0%	0.0%
44 ADVERTISING	1,174	300	-	-	500	-	-	0.0%	0.0%
45 RENTS	7,542	7,536	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
46 INSURANCE	7,970	6,407	8,276	8,276	8,276	8,276	8,276	0.0%	0.0%
49 MISCELLANEOUS	15,892	20,206	22,383	22,383	19,200	17,133	17,133	-23.5%	0.0%
98 INTERFUND REPAIRS & MAINT.	14,450	15,131	15,231	15,231	15,231	15,802	15,917	3.7%	0.7%
99 OTHER INTERFUND SERVICES/CHGS	14,381	16,369	18,224	18,224	18,224	13,195	13,327	-27.6%	1.0%
<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 664,321</b>	<b>\$ 770,927</b>	<b>\$ 753,498</b>	<b>\$ 753,498</b>	<b>\$ 782,565</b>	<b>\$ 748,892</b>	<b>\$ 753,572</b>	<b>-0.6%</b>	<b>0.6%</b>

TOTAL - BUDGET REQUESTS

Line Item Increase/(Decrease)

Revised Total Human Resources

	-
	10,000
	10,000
	<u>\$ 758,892</u>
	<u>\$ 763,572</u>

Professional Services include consulting fees, retainer for labor relations consultant, and AWC Service fees.

Miscellaneous expenses include Employee Appreciation, membership dues, subscriptions and training.

**COMMUNITY DEVELOPMENT – DEPARTMENT 07**

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 1,568,740	\$ 1,710,548	\$ 1,747,194	\$ 1,747,194	\$ 1,667,643	\$ 1,416,049	\$ 1,443,751	-19.0%	2.0%
111 SEASONAL PAY	700	-	31,000	31,000	15,670	31,000	31,000	0.0%	0.0%
12 OVERTIME	4,070	26,204	2,500	2,500	38,296	2,500	2,500	0.0%	0.0%
21 SOCIAL SECURITY	116,765	129,345	132,337	132,337	132,337	107,012	109,182	-19.1%	2.0%
22 PENSION	194,573	216,611	227,938	227,938	216,484	168,187	171,406	-26.2%	1.9%
23 HEALTH INSURANCE	268,964	287,867	299,551	299,551	263,498	234,445	234,445	-21.7%	0.0%
24 WORKMAN'S COMPENSATION	23,212	25,287	31,108	31,108	22,000	17,248	17,248	-44.6%	0.0%
25 UNEMPLOYMENT COMPENSATION	3,177	3,474	2,217	2,217	2,217	1,775	1,814	-19.9%	2.2%
251 PAID FAMILY & MEDICAL LEAVE	98	2,551	2,501	2,501	2,501	2,950	2,950	18.0%	0.0%
26 UNIFORMS	2,171	2,530	1,400	1,400	1,400	1,400	1,400	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	24,278	25,500	10,500	10,500	10,500	10,500	10,500	0.0%	0.0%
32 FUEL	6,696	7,622	12,000	12,000	12,000	12,000	12,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	117,120	97,963	65,000	65,000	65,000	40,000	40,000	-38.5%	0.0%
42 COMMUNICATION	11,686	13,176	17,262	17,262	17,262	17,262	17,262	0.0%	0.0%
43 TRAVEL	2,073	2,025	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
44 ADVERTISING	9,457	9,341	3,500	3,500	3,500	3,500	3,500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	9,353	9,918	11,500	11,500	11,500	11,500	11,500	0.0%	0.0%
46 INSURANCE	40,844	32,837	42,414	42,414	42,414	42,414	42,414	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
49 MISCELLANEOUS	38,267	29,436	75,900	75,900	37,600	25,900	25,900	-65.9%	0.0%
95 INTERFUND RENTS	8,316	8,316	8,316	8,316	8,316	8,316	8,316	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	38,630	22,004	20,799	20,799	20,799	33,088	38,102	59.1%	15.2%
99 OTHER INTERFUND SERVICES/CHGS	79,030	85,575	95,165	95,165	95,165	69,901	70,609	-26.5%	1.0%
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$ 2,568,220</b>	<b>\$ 2,748,130</b>	<b>\$ 2,848,102</b>	<b>\$ 2,848,102</b>	<b>\$ 2,694,102</b>	<b>\$ 2,264,947</b>	<b>\$ 2,303,799</b>	<b>-20.5%</b>	<b>1.7%</b>

TOTAL - BUDGET REQUESTS 30,364      5,633  
 Line Item Increase  
 Revised Total Community Development \$ 2,295,311    \$ 2,309,432

**BUDGET REQUESTS**

		2021	2022
CD	Reclassification - Associate Planner to Senior Planner	-	5,364
CD	Downtown Master Plan Grant	25,000	25,000
<b>Total Community Development</b>		<b>25,000</b>	<b>30,364</b>

Miscellaneous includes seminars, training, association fees, and subscriptions.

Starting in 2021, the following positions have been moved from Community Development to Engineering:

- Development Services Manager
- Civil Plan Engineer
- Inspector II – Construction (2)
- Inspector I - Construction

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME Community Development PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Reclassification - Associate Planner to Senior Planner

**DESCRIPTION/JUSTIFICATION**

Reclassify Associate Planner to Senior Planner

**BENEFIT IF APPROVED:**

**IMPACT IF DENIED:**

**Revenue Sources:**

	2021	2022	2023	2024	2025	2021-2025 Total
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						-
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**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

Salaries (11)	4,498	4,723	4,959	5,207	5,467	24,854
Overtime (12)						-
Benefits (20)	866	910	955	1,003	1,053	4,787
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures**

<b>5,364</b>	<b>5,633</b>	<b>5,914</b>	<b>6,210</b>	<b>6,520</b>	<b>29,641</b>
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**TOTAL REQUEST**

<b>5,364</b>	<b>5,633</b>	<b>5,914</b>	<b>6,210</b>	<b>6,520</b>	<b>29,641</b>
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**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME Community Development PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Washington State Department of Commerce Grant

**DESCRIPTION/JUSTIFICATION**

Include approximate remaining balance of Washington State Department of Commerce Grant in 2021 budget. Grant was awarded for Downtown Master Plan update, scheduled to be completed by April 2021.

**BENEFIT IF APPROVED:**

**IMPACT IF DENIED:**

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
Grant	25,000					25,000
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>25,000</b>	-	-	-	-	<b>25,000</b>
<b>TOTAL REQUEST</b>	-	-	-	-	-	-



**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Police Department **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00104110

**BUDGET REQUEST TITLE:** Reclassification of Program Records Tech to Evidence Specialist

**DESCRIPTION/JUSTIFICATION**

The Property/Evidence Specialist is the only employee responsible for the processing, releasing, destruction, transporting evidence for lab work, and the preparation for auction of those items unclaimed. She manages all the associated paperwork and data entry for each item placed into the Evidence Room and also upon release. Internal spot quarterly audits are conducted for those items defined as jewelry, narcotics, funds, and firearms and the State of Washington audits the property room annually. The city of Marysville has grown to approximately 69,000 citizens and additional police officers and custody staff has mirrored that growth. The work load has far exceeded the capacity for one individual to complete without significant overtime and assistance from other employees.

**BENEFIT IF APPROVED:**

The 2nd Property/Evidence Specialist reduces the liability for the employee and city in case of lost or misappropriated items associated with the property room and also provides coverage during leaves and lessens the overtime expenditures currently necessary to complete the work associated with the property room.

**IMPACT IF DENIED:**

The overtime expenditures to complete the essential work will increase as well as liability exposure to the employee and city.

	2021	2022	2023	2024	2025	2021-2025 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)	8,650	9,083	9,537	10,013	10,514	47,797
Overtime (12)						-
Benefits (20)	1,683	1,767	1,856	1,949	2,046	9,301
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 10,333 10,850 11,393 11,962 12,560 57,098

**TOTAL REQUEST** 10,333 10,850 11,393 11,962 12,560 57,098

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME POLICE PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00103222

BUDGET REQUEST TITLE: Purchase 6 New Police Patrol Cars

**DESCRIPTION/JUSTIFICATION**

Purchase and fully equip 6 new Police Patrol cars for the Police Patrol Division. These were approved in the 2019-20 budget. Due to the COVID shutdown, the factory is unable to ship these vehicles before the end of 2020.

THIS IS A CARRYOVER FROM THE 2020 BUDGET.

**BENEFIT IF APPROVED:**

\_\_\_\_\_

**IMPACT IF DENIED:**

\_\_\_\_\_

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	360,000					360,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>360,000</b>	-	-	-	-	<b>360,000</b>
<b>TOTAL REQUEST</b>	<b>360,000</b>	-	-	-	-	<b>360,000</b>

## FIRE – DEPARTMENT 09

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2019-2020 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
444 INTERGOVERNMENTAL - FIRE SERVICE	\$ 7,766,791	\$ 8,133,483	\$ 8,300,000	\$ 7,923,566	\$ -	\$ -	\$ -	-100.0%	0.0%
444 INTERGOVERNMENTAL - EMS	3,572,045	3,971,114	3,963,950	3,963,950	4,431,642	4,847,970	5,081,729	22.3%	4.8%
<b>TOTAL FIRE</b>	<b>\$ 11,338,836</b>	<b>\$ 12,104,597</b>	<b>\$ 12,263,950</b>	<b>\$11,887,516</b>	<b>\$ 4,431,642</b>	<b>\$ 4,847,970</b>	<b>\$ 5,081,729</b>	<b>-59.2%</b>	<b>4.8%</b>

**PARKS – DEPARTMENT 10**

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 1,224,926	\$ 1,290,602	\$ 1,349,097	\$ 1,349,097	\$ 1,322,636	\$ 805,031	\$ 827,034	-40.3%	2.7%
111 SEASONAL PAY	174,893	183,160	175,462	175,462	105,310	44,872	44,872	-74.4%	0.0%
12 OVERTIME	5,916	7,201	8,500	8,500	3,695	-	-	-100.0%	0.0%
21 SOCIAL SECURITY	102,930	107,536	110,483	110,483	100,639	63,069	64,517	-42.9%	2.3%
22 PENSION	162,119	173,618	183,667	183,667	168,459	93,868	96,423	-48.9%	2.7%
23 HEALTH INSURANCE	278,982	270,882	296,313	296,313	244,507	102,105	102,105	-65.5%	0.0%
24 WORKMAN'S COMPENSATION	38,889	39,309	49,046	49,046	21,978	8,383	8,383	-82.9%	0.0%
25 UNEMPLOYMENT COMPENSATION	2,822	2,979	1,977	1,977	1,854	966	992	-51.1%	2.7%
251 PAID FAMILY & MEDICAL LEAVE	83	2,099	2,230	2,230	2,319	1,616	1,616	-27.5%	0.0%
26 UNIFORMS	5,947	5,349	5,400	5,400	5,813	900	900	-83.3%	0.0%
31 OFFICE & OPERATING SUPPLIES	204,132	218,432	262,617	262,617	141,053	133,873	133,873	-49.0%	0.0%
32 FUEL	19,689	19,896	22,400	22,400	11,873	-	-	-100.0%	0.0%
35 SMALL TOOLS	6,223	11,463	10,800	24,774	15,000	-	-	-100.0%	0.0%
41 PROFESSIONAL SERVICES	236,780	283,264	200,815	200,815	94,835	77,773	89,773	-61.3%	15.4%
42 COMMUNICATION	24,547	29,170	27,130	27,130	28,686	20,130	20,130	-25.8%	0.0%
43 TRAVEL	1,230	948	1,150	1,150	650	650	650	-43.5%	0.0%
44 ADVERTISE	39,698	51,210	39,100	39,100	17,912	12,812	12,812	-67.2%	0.0%
444 STATE TAXES	-	407	2,438	2,438	2,469	1,438	1,438	-41.0%	0.0%
45 RENTAL/LEASE	16,763	11,218	12,100	12,100	9,000	1,100	1,100	-90.9%	0.0%
46 INSURANCE	34,866	28,031	36,207	36,207	30,583	6,207	6,207	-82.9%	0.0%
47 PUBLIC UTILITIES	139,114	137,160	121,688	121,688	65,300	21,688	21,688	-82.2%	0.0%
48 REPAIRS & MAINTENANCE	101,544	94,044	104,000	104,000	33,000	4,000	4,000	-96.2%	0.0%
49 MISCELLANEOUS	9,523	9,516	15,597	15,597	8,306	3,000	3,000	-80.8%	0.0%
55 STATE TAXES	355	-	-	-	-	-	-	0.0%	0.0%
64 MACHINERY & EQUIPMENT	-	30,484	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	89,567	87,316	85,996	85,996	85,996	16,855	17,115	-80.4%	1.5%
99 OTHER INTERFUND SERVICES CHGS	36,118	48,739	54,297	54,297	54,297	42,482	42,914	-21.8%	1.0%
00 OPERATING TRANSFER	61,442	55,000	55,000	55,000	55,000	55,000	55,000	0.0%	0.0%
<b>TOTAL PARKS DEPARTMENT</b>	<b>\$ 3,019,098</b>	<b>\$ 3,199,033</b>	<b>\$ 3,233,510</b>	<b>\$ 3,247,484</b>	<b>2,631,170</b>	<b>1,517,818</b>	<b>1,556,542</b>	<b>-53.3%</b>	<b>2.6%</b>

TOTAL - BUDGET REQUESTS 10,000 15,000  
 Line Item Increase -  
 Revised Total Parks \$ 1,527,818 \$ 1,571,542

**BUDGET REQUESTS**

2021 2022

Parks	Opera House Advertising (Hotel/Motel Grant)	10,000	10,000	15,000	15,000
<b>Total Parks Department</b>		<b>10,000</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>

Professional Services include fees paid to the instructors.

Miscellaneous includes memberships

Park Maintenance was moved from the Parks Department to the Street Department for the 2021/2022 budget.

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

**DEPARTMENT NAME** Parks, Culture and Recreation **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00106020

**BUDGET REQUEST TITLE:** Opera House Advertising

**DESCRIPTION/JUSTIFICATION**

Due to increased community participation and number of presentations offered at the Marysville Opera House in 2019, additional advertising funds are requested to meet demands and sponsorship support. We are finding great success with social media ads, newspaper ads and direct email marketing to our citizens. Sponsors appreciate ads designed by our contracted graphic artist. As a result of increasing sponsorship support more events are being offered at the Opera House. Sponsor fees assist in offsetting costs as well as support from Hotel Motel Fund requests which is the revenue source identified in this request.

**BENEFIT IF APPROVED:**

Increased attendance and use of the opera house for private rentals.

**IMPACT IF DENIED:**

We will not have funds available to place ads and thus attendance numbers and private rentals will decline.

2021	2022	2023	2024	2025	2021-2025 Total
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**Revenue Sources:**

Hotel Motel Funds	10,000	15,000				25,000
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)	10,000	15,000				25,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

<b>Total Expenditures</b>	<b>10,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
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<b>TOTAL REQUEST</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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## ENGINEERING – DEPARTMENT 11

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Budget		
11 REGULAR PAY	\$ 916,141	\$ 967,307	\$ 1,043,208	\$ 1,043,208	\$ 1,017,801	\$ 1,354,639	\$ 1,383,614	29.9%	2.1%
12 OVERTIME	212	18	-	-	-	-	-	0.0%	0.0%
21 SOCIAL SECURITY	68,579	71,528	77,948	77,948	75,300	101,097	103,404	29.7%	2.3%
22 PENSION	113,032	120,134	133,691	133,691	126,484	157,076	160,437	17.5%	2.1%
23 HEALTH INSURANCE	159,636	174,570	171,913	171,913	176,723	213,189	213,189	24.0%	0.0%
24 WORKMAN'S COMPENSATION	20,172	21,182	27,113	27,113	18,425	23,353	23,353	-13.9%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,836	1,935	1,307	1,307	1,329	1,626	1,661	24.4%	2.2%
251 PAID FAMILY & MEDICAL LEAVE	58	1,411	1,474	1,474	1,474	2,432	2,432	65.0%	0.0%
26 UNIFORMS	463	433	250	250	580	250	250	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	5,365	7,803	6,000	6,000	3,100	3,000	3,000	-50.0%	0.0%
32 FUEL	1,272	1,246	2,000	2,000	600	2,000	2,000	0.0%	0.0%
35 SMALL TOOLS	32,906	-	1,000	1,000	-	1,000	1,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	742	12,142	15,000	15,000	270	5,000	5,000	-66.7%	0.0%
42 COMMUNICATION	10,429	12,886	6,778	6,778	14,514	6,778	6,778	0.0%	0.0%
43 TRAVEL	1,366	583	500	500	-	500	500	0.0%	0.0%
44 ADVERTISING	525	788	500	500	-	500	500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	3,848	3,989	5,000	5,000	3,561	5,000	5,000	0.0%	0.0%
46 INSURANCE	20,919	16,819	21,724	21,724	18,350	21,724	21,724	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	500	500	-	500	500	0.0%	0.0%
49 MISCELLANEOUS	13,291	10,607	10,938	10,938	3,543	6,038	6,038	-44.8%	0.0%
95 INTERFUND RENTS	5,246	5,246	5,246	5,246	5,246	5,246	5,246	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	18,189	3,334	3,174	3,174	3,174	2,812	3,184	-11.4%	13.2%
99 OTHER INTERFUND SERVICES/CHGS	45,040	33,460	37,328	37,328	37,328	54,271	54,775	45.4%	0.9%
<b>TOTAL ENGINEERING</b>	<b>\$1,439,267</b>	<b>\$1,467,421</b>	<b>\$1,572,592</b>	<b>\$1,572,592</b>	<b>\$1,507,802</b>	<b>\$1,968,031</b>	<b>\$2,003,585</b>	<b>25.1%</b>	<b>1.8%</b>

Miscellaneous includes membership, training and subscriptions.

Starting in 2021, the following positions have been moved from Community Development to Engineering:

- Development Services Manager
- Civil Plan Engineer
- Inspector II – Construction (2)
- Inspector I - Construction



**STREET – DEPARTMENT 16**

(New to the General Fund in 2021)

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	-	-	-	-	-	2,158,184	2,174,783	100.0%	0.8%
111 SEASONAL PAY	-	-	-	-	-	120,090	120,090	100.0%	0.0%
12 OVERTIME	-	-	-	-	-	33,500	33,500	100.0%	0.0%
21 SOCIAL SECURITY	-	-	-	-	-	172,942	174,249	100.0%	0.8%
22 PENSION	-	-	-	-	-	267,997	269,926	100.0%	0.7%
23 MEDICAL INSURANCE	-	-	-	-	-	470,859	470,826	100.0%	0.0%
24 WORKMAN'S COMPENSATION	-	-	-	-	-	73,258	73,258	100.0%	0.0%
25 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	2,879	2,900	100.0%	0.7%
251 PAID FAMILY & MEDICAL LEAVE	-	-	-	-	-	5,581	5,581	100.0%	0.0%
26 UNIFORMS	-	-	-	-	-	14,600	14,600	100.0%	0.0%
31 OFFICE & OPERATING	-	-	-	-	-	390,040	390,040	100.0%	0.0%
32 FUEL	-	-	-	-	-	97,400	97,400	100.0%	0.0%
35 SMALL TOOLS	-	-	-	-	-	12,550	12,550	100.0%	0.0%
41 PROFESSIONAL SERVICES	-	-	-	-	-	133,245	133,245	100.0%	0.0%
42 COMMUNICATION	-	-	-	-	-	16,600	16,300	100.0%	-1.8%
43 TRAVEL	-	-	-	-	-	1,500	1,500	100.0%	0.0%
44 ADVERTISING	-	-	-	-	-	600	600	100.0%	0.0%
444 STATE TAXES	-	-	-	-	-	1,000	1,000	100.0%	0.0%
45 RENTS	-	-	-	-	-	10,500	10,500	100.0%	0.0%
46 INSURANCE	-	-	-	-	-	124,139	124,139	100.0%	0.0%
47 PUBLIC UTILITIES	-	-	-	-	-	519,600	519,600	100.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	96,444	96,444	100.0%	0.0%
49 MISCELLANEOUS	-	-	-	-	-	30,747	30,747	100.0%	0.0%
64 CAPITAL OUTLAY	-	-	-	-	-	20,000	20,000	100.0%	0.0%
95 INTERFUND RENTS	-	-	-	-	-	25,531	25,531	100.0%	0.0%
98 INTERFUND REPAIRS	-	-	-	-	-	461,934	515,065	100.0%	11.5%
99 OTHER INTERFUND SERVICES	-	-	-	-	-	67,442	68,114	100.0%	1.0%
00 TRANSFER OUT	-	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL STREETS</b>	-	-	-	-	-	<b>5,329,162</b>	<b>5,402,488</b>	<b>100.0%</b>	<b>1.4%</b>

TOTAL - BUDGET REQUESTS  
 Line Item Increases  
 Revised Total Streets

223,317	220,195
<u>188,000</u>	<u>198,000</u>
<u>411,317</u>	<u>418,195</u>

**BUDGET REQUESTS**

		2021	2022
Streets	Seasonal	-	-
Streets	ITS Upgrades (Funding Continuation)	-	15,000
Streets	Line Item Increases	-	188,000
Streets	Turf Brush	-	10,100
Streets	Fill Vacancy from Early Retirement w/reclassifying Park Maint. Mgr. to Maint. Tech 1 & Upgrade Maint. Lead I to Lead II, and add 1 MWI	-	198,217
Streets	Seasonal - Parks Maintenance	-	-
<b>Total Streets</b>		<b>411,317</b>	<b>418,195</b>

The Street Department was moved from Fund 101 to the General Fund effective January 2021. The Street Department now includes Park Maintenance which was previously reported in the Parks and Recreation budget.

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Streets - Engineering **PRIORITY:** High

**DEPARTMENT ORG #** 10111864-531000-1911

**BUDGET REQUEST TITLE:** ITS Upgrades (Funding Continuation)

**DESCRIPTION/JUSTIFICATION**

This funding is existing within 2019/2020 budgets with this request for continuation on a yearly basis. Funding is needed in order to upgrade and expand the City Intelligent Transportation System (ITS) infrastructure. This includes upgrade of existing equipment and addition of new such as Ethernet radios and switches. A few locations within the City have breaks in the signal interconnect and many roadway corridors have obsolete copper communication cable which could be replaced with fiber optic cable. Upgrade to fiber optics within the signal system could also enable future utilization by other City departments such as IS and Public Works Utilities.

**BENEFIT IF APPROVED:**

The City traffic signal system can begin to be transformed into an Intelligent Transportation System enabling much greater communication with field equipment and thus significant maintenance time savings for signal technicians and traffic engineer.

**IMPACT IF DENIED:**

The City traffic signal system will continue to be lacking communication capabilities and therefore not provide for efficient maintenance or signal timing upgrades.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)	15,000	15,000	15,000	15,000	15,000	75,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>
<b>TOTAL REQUEST</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME Parks Maintenance PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00105300

BUDGET REQUEST TITLE: Turf Care Brush for Cedar Field

**DESCRIPTION/JUSTIFICATION**

Purchase a Turf Brush for required maintenance of Cedar Field.

**BENEFIT IF APPROVED:**

This is a required maintenance aspect for the field.

**IMPACT IF DENIED:**

If denied, the field may not meet the aesthetic and safety requirements regarding the turf and the life span of the field will be deminished.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	10,100					10,100
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>10,100</b>	-	-	-	-	<b>10,100</b>
<b>TOTAL REQUEST</b>	<b>10,100</b>	-	-	-	-	<b>10,100</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Parks Maintenance **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00105300

**BUDGET REQUEST TITLE:** NH - 1 MW 1, Maintenance Tech I (Reclass) & Maintenance Lead II (Upgrade)

**DESCRIPTION/JUSTIFICATION**

Fill Vacancy from Early Retirement w/reclassifying Park Maint. Mgr. to Maint. Tech 1 & Upgrade Lead I to II and add 1 MWI.

**BENEFIT IF APPROVED:**

Reclassing the Parks Maint Mgr position to a Maint Tech I position would provide an additional worker out in the field, increasing the workload capacity and allowing more tasks to be completed in the City parks and rights-of-ways. This would create a safer and more aesthetically appealing environment for the public to enjoy.

**IMPACT IF DENIED:**

With growing needs for landscaping maintenance, the current crew would be limited in workload capacity, possibly causing some projects to not be completed. This could lead to unsafe or unsightly public areas throughout the City.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	116,823	122,664	128,798	135,238	141,999	645,522
Overtime (12)						-
Benefits (20)	81,394	82,531	84,008	85,563	87,198	420,694
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>198,217</b>	<b>205,195</b>	<b>212,806</b>	<b>220,801</b>	<b>229,197</b>	<b>1,066,216</b>
<b>TOTAL REQUEST</b>	<b>198,217</b>	<b>205,195</b>	<b>212,806</b>	<b>220,801</b>	<b>229,197</b>	<b>1,066,216</b>

**NON-DEPARTMENTAL – DEPARTMENT 99**

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2019-2020 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
41 PROFESSIONAL SERVICES	\$ 776,184	\$ 800,497	\$ 755,094	\$ 755,094	\$ 768,553	\$ 755,094	\$ 755,094	0.0%	0.0%
47 PUBLIC UTILITIES	8,570	2,324	2,500	2,500	-	2,500	2,500	0.0%	0.0%
48 REPAIRS & MAINTENANCE	121,123	76,037	202,000	202,000	126,000	238,000	238,000	17.8%	0.0%
49 MISCELLANEOUS	319,711	338,227	476,950	554,193	304,020	515,950	515,950	-6.9%	0.0%
55 INTERGOVERNMENTAL	217,226	-	-	-	-	-	-	0.0%	0.0%
60 OTHER IMPROVEMENTS	7,933	1,429,277	-	-	64,500	24,500	-	100.0%	-100.0%
98 INTERFUND REPAIRS & MAINT.	13,289	12,664	13,175	13,175	19,763	22,683	23,016	72.2%	1.5%
00 OPERATING TRANSFER	3,707,564	5,156,192	4,271,371	4,271,371	8,135,914	6,171,577	3,612,668	44.5%	-41.5%
<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$5,171,600</b>	<b>\$7,815,218</b>	<b>\$5,721,090</b>	<b>\$ 5,798,333</b>	<b>\$9,418,750</b>	<b>\$ 7,730,304</b>	<b>\$ 5,147,228</b>	<b>33.3%</b>	<b>-33.4%</b>

<b>TOTAL - BUDGET REQUESTS</b>	<b>107,500</b>	<b>-</b>
Line Item Increase	<b>108,909</b>	<b>128,395</b>
<b>Revised Total Non-Departmental</b>	<b>7,946,713</b>	<b>5,275,623</b>

**BUDGET REQUESTS**

		2021	2022
Non-dept	Carry Over - ECM	-	107,500
Non-dept	Increase IS allocation to cover requested line item increases	-	128,395
<b>Total Non-Departmental</b>		<b>-</b>	<b>216,409</b>

Professional services include \$645,000 for public defender fees, \$100,000 contingency for legal fees and benefit adjustments, \$110,094 for audit fees and elections costs.

Repairs & Maintenance include \$163,000 for building repairs, and \$75,000 for clean sweep and neighborhood beautification grants.

Miscellaneous includes membership dues, and costs associated with various economic development projects.

Operating transfers include the transfer to fund 206 for debt service payment and transfers to fund 005 – Capital Reserves.

005 - CUMMULATIVE RESERVES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2019-2020 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 7,801,836	\$ 6,843,579	\$ 4,401,836	\$ 4,401,836	\$ 6,294,671	\$ 10,294,671	\$ 5,430,000	133.9%	-47.3%
<u>Revenue</u>									
Transfers In	-	-	-	-	4,000,000	2,600,000	3,500,000	100.0%	0.0%
<b>TOTAL REVENUE</b>	-	-	-	-	4,000,000	2,600,000	3,500,000	100.0%	0.0%
<u>Expenditures</u>									
Miscellaneous	101,629	-	-	-	-	-	-	0.0%	0.0%
Transfer Out	856,628	548,908	3,995,910	3,995,910	-	7,464,671	6,021,134	86.8%	-19.3%
<b>TOTAL EXPENDITURE</b>	958,257	548,908	3,995,910	3,995,910	-	7,464,671	6,021,134	86.8%	-19.3%
<b>Ending Cash</b>	6,843,579	6,294,671	405,926	405,926	10,294,671	5,430,000	2,908,866	1237.7%	-36.8%

Transfer out to fund 314 – City Facility Construction fund to provide funding for the Civic Campus.

FUND 101 – STREETS

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 109,025	\$ 278,012	\$ (0)	\$ (0)	\$ 344,438	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
Storm Drainage Permits	51,000	81,500	48,000	48,000	34,286	-	-	-100.0%	0.0%
Federal Grant	-	3,420	-	-	-	-	-	0.0%	0.0%
Local State Grants	-	-	-	-	-	-	-	0.0%	0.0%
MV Fuel Tax	1,535,466	1,506,190	2,028,566	2,028,566	1,154,094	1,562,085	1,529,844	-23.0%	-2.1%
Interfund Services Charges	62,843	57,991	85,000	85,000	76,596	-	-	-100.0%	0.0%
Interest	243	753	200	200	370	-	-	-100.0%	0.0%
Insurance Recoveries	33,464	81,520	65,000	65,000	75,000	-	-	-100.0%	0.0%
Miscellaneous Revenue	(22,190)	(3,511)	10,000	10,000	30,800	-	-	-100.0%	0.0%
Transfer In	2,788,605	3,457,035	2,463,125	2,463,125	2,498,852	-	-	-100.0%	0.0%
<b>TOTAL REVENUE</b>	<b>4,449,431</b>	<b>5,184,898</b>	<b>4,699,891</b>	<b>4,699,891</b>	<b>3,869,998</b>	<b>1,562,085</b>	<b>1,529,844</b>	<b>-66.8%</b>	<b>-2.1%</b>
<u>Expenditures</u>									
11 Salaries	1,365,288	1,523,104	1,624,880	1,624,880	1,714,681	-	-	-100.0%	0.0%
111 Seasonal	40,229	79,402	39,500	39,500	64,956	-	-	-100.0%	0.0%
12 Overtime	51,993	85,505	25,000	25,000	12,425	-	-	-100.0%	0.0%
21 Social Security	110,198	126,575	126,554	126,554	124,776	-	-	-100.0%	0.0%
22 Retirement	178,988	211,990	215,957	215,957	215,902	-	-	-100.0%	0.0%
23 Medical Insurance	290,795	297,181	387,956	387,956	325,052	-	-	-100.0%	0.0%
24 Workman's Compensation	48,146	58,292	71,225	71,225	45,784	-	-	-100.0%	0.0%
25 Unemployment	2,947	3,378	2,121	2,121	2,245	-	-	-100.0%	0.0%
251 Paid Family & Medical Leave	85	2,470	2,389	2,389	2,389	-	-	-100.0%	0.0%
26 Uniforms	16,640	19,630	10,100	10,100	22,947	-	-	-100.0%	0.0%
31 Office & Operating	291,775	414,568	391,000	391,000	137,113	-	-	-100.0%	0.0%
32 Fuel	59,795	65,205	75,000	75,000	37,000	-	-	-100.0%	0.0%
35 Small Tools	9,864	11,574	8,500	8,500	7,675	-	-	-100.0%	0.0%
41 Professional Services	184,235	322,798	151,740	151,740	135,947	-	-	-100.0%	0.0%
42 Communication	7,250	10,726	9,300	9,300	10,716	-	-	-100.0%	0.0%
43 Travel	888	961	1,000	1,000	-	-	-	-100.0%	0.0%
44 Advertising	1,758	339	500	500	-	-	-	-100.0%	0.0%
45 Rents	12,684	34,555	2,000	2,000	6,383	-	-	-100.0%	0.0%
46 Insurance	90,654	72,882	94,139	94,139	79,519	-	-	-100.0%	0.0%
47 Public Utilities	451,645	485,475	484,600	484,600	374,741	-	-	-100.0%	0.0%
48 Repairs & Maintenance	87,090	115,788	110,444	110,444	41,269	-	-	-100.0%	0.0%
49 Miscellaneous	270,930	20,305	23,150	23,150	10,080	-	-	-100.0%	0.0%
64 Capital Outlay	29,288	39,536	35,000	35,000	35,000	-	-	-100.0%	0.0%
95 Interfund Rents	25,531	25,531	25,531	25,531	25,531	-	-	-100.0%	0.0%
98 Interfund Repairs	467,655	479,883	446,693	446,693	446,693	-	-	-100.0%	0.0%
99 Other Interfund Services	268,961	313,290	335,612	335,612	335,612	-	-	-100.0%	0.0%
00 Transfer Out	-	307,806	-	-	-	1,562,085	1,529,844	100.0%	-2.1%
<b>TOTAL EXPENDITURE</b>	<b>4,365,312</b>	<b>5,128,749</b>	<b>4,699,891</b>	<b>4,699,891</b>	<b>4,214,436</b>	<b>1,562,085</b>	<b>1,529,844</b>	<b>-66.8%</b>	<b>-2.1%</b>
Other adjustments (accruals)	84,868	10,277	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	<b>278,012</b>	<b>344,438</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>

FUND 102 – ARTERIAL STREETS

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
Grant	473,794	5,750	-	-	-	-	-	0.0%	0.0%
Transfer In - TBD	1,824,187	1,349,064	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
TOTAL REVENUE	2,297,981	1,354,814	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
<u>Expenditures</u>									
Overlays - TBD	2,288,109	1,364,685	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	2,288,109	1,364,685	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
Other adjustments (accruals)	(9,872)	9,871	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	-	-	-	-	-	-	0.0%	0.0%

Starting in 2021, overlays will be charged directly to Fund 114 - TBD



FUND 103 – DRUG SEIZURE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 21,923	\$ 77,815	\$ 8,705	\$ 14,426	\$ 101,039	\$ 92,039	\$ 62,189	538.0%	-32.4%
<u>Revenue</u>									
Forfeited Property	55,971	37,819	10,000	30,000	10,000	10,000	10,000	-66.7%	0.0%
Interest	1,259	1,780	150	150	1,000	150	150	0.0%	0.0%
Equitable Sharing - Federal	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous Revenue	-	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>57,230</b>	<b>39,599</b>	<b>10,150</b>	<b>30,150</b>	<b>11,000</b>	<b>10,150</b>	<b>10,150</b>	<b>-66.3%</b>	<b>0.0%</b>
<u>Expenditures</u>									
Small Tools	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	-	-	20,000	20,000	40,000	40,000	100.0%	0.0%
Operating Transfer	1,338	16,375	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>1,338</b>	<b>16,375</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>40,000</b>	<b>40,000</b>	<b>100.0%</b>	<b>0.0%</b>
Ending Cash	77,815	101,039	18,855	24,576	92,039	62,189	32,339	153.0%	-48.0%

FUND 104 – TRIBAL GAMING

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 38,666	\$ 11,124	\$ 5,592	\$ 5,592	\$ 6,922	\$ 6,997	\$ -	25.1%	-100.0%
<u>Revenue</u>									
Interest	286	133	75	75	75	-	-	-100.0%	0.0%
<b>TOTAL REVENUE</b>	<b>286</b>	<b>133</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>	<b>0.0%</b>
<u>Expenditures</u>									
Small Tools	20,521	4,335	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	-	-	-	-	6,997	-	100.0%	-100.0%
Transfer Out	7,307	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>27,828</b>	<b>4,335</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,997</b>	<b>-</b>	<b>100.0%</b>	<b>-100.0%</b>
Ending Cash	11,124	6,922	5,667	5,667	6,997	-	-	-100.0%	0.0%

FUND 105 – HOTEL/MOTEL

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 87,973	\$119,344	\$ 117,027	\$ 117,027	\$ 46,515	\$ 117,215	\$ 117,715	0.2%	0.4%
<u>Revenue</u>									
Hotel/Motel Tax	97,724	96,018	110,000	110,000	70,000	110,000	110,000	0.0%	0.0%
Interest	2,127	2,020	700	700	700	500	500	-28.6%	0.0%
<b>TOTAL REVENUE</b>	<b>99,851</b>	<b>98,038</b>	<b>110,700</b>	<b>110,700</b>	<b>70,700</b>	<b>110,500</b>	<b>110,500</b>	<b>-0.2%</b>	<b>0.0%</b>
<u>Expenditures</u>									
Miscellaneous	18,275	51,717	110,000	110,000	-	110,000	110,000	0.0%	0.0%
Transfer out	50,205	119,150	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>68,480</b>	<b>170,867</b>	<b>110,000</b>	<b>110,000</b>	<b>-</b>	<b>110,000</b>	<b>110,000</b>	<b>0.0%</b>	<b>0.0%</b>
Other Adjustments (accruals)	-	-	-	-	-	-	-		
<b>Ending Cash</b>	<b>119,344</b>	<b>46,515</b>	<b>117,727</b>	<b>117,727</b>	<b>117,215</b>	<b>117,715</b>	<b>118,215</b>	<b>0.0%</b>	<b>0.4%</b>

Miscellaneous includes payments to grant recipients.

FUND 106 – KBCC APPRECIATION FUND

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 5,780	\$ 6,269	\$ 4,556	\$ 4,556	\$ 4,848	\$ -	\$ -	-100.0%	0.0%
<u>Revenue</u>									
Contributions	1,152	1,122	1,250	1,250	500	-	-	-100.0%	0.0%
Interest	96	121	45	45	45	-	-	-100.0%	0.0%
TOTAL REVENUE	1,248	1,243	1,295	1,295	545	-	-	-100.0%	0.0%
<u>Expenditures</u>									
Miscellaneous	759	2,664	2,500	2,500	-	-	-	-100.0%	0.0%
Transfer Out	-	-	-	-	5,393	-	-	0.0%	0.0%
TOTAL EXPENDITURE	759	2,664	2,500	2,500	5,393	-	-	-100.0%	0.0%
Ending Cash	6,269	4,848	3,351	3,351	-	-	-	-100.0%	0.0%

Starting in 2021, the KBCC fund will be closed and contributions will be receipted directly into the General Fund.

FUND 108 – I/NET

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 413,320	\$ 422,891	\$ 447,792	\$ 447,792	\$ 528,810	\$ 519,120	\$ 212,620	15.9%	-59.0%
<u>Revenue</u>									
I/Net Fee	113,696	116,405	112,000	112,000	112,000	112,000	112,000	0.0%	0.0%
Interest	6,404	8,930	2,500	2,500	5,000	2,500	2,500	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>120,100</b>	<b>125,335</b>	<b>114,500</b>	<b>114,500</b>	<b>117,000</b>	<b>114,500</b>	<b>114,500</b>	<b>0.0%</b>	<b>0.0%</b>
<u>Expenditures</u>									
Professional Services	13,221	13,234	14,000	14,000	14,000	14,000	14,000	0.0%	0.0%
Communication	5,914	6,182	7,000	7,000	7,000	7,000	7,000	0.0%	0.0%
Miscellaneous	43,408	-	-	-	105,690	400,000	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>62,543</b>	<b>19,416</b>	<b>21,000</b>	<b>21,000</b>	<b>126,690</b>	<b>421,000</b>	<b>21,000</b>	<b>1904.8%</b>	<b>-95.0%</b>
Other adjustments (accruals)	(47,986)	-	-	-	-	-	-		
<b>Ending Cash</b>	<b>422,891</b>	<b>528,810</b>	<b>541,292</b>	<b>541,292</b>	<b>519,120</b>	<b>212,620</b>	<b>306,120</b>	<b>-60.7%</b>	<b>44.0%</b>

Projects		2020 Projection	2021 Estimate	2022 Estimate
1513	Sunnyside Treatment Plant	54,000	-	-
1715	Expansion of City I/Net	51,690	-	-
2001	Sunnyside Blvd Extension	-	400,000	-
		<u>105,690</u>	<u>400,000</u>	<u>-</u>

**FUND 109 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
Community Dev Block Grant	430,752	405,211	565,995	565,995	526,398	345,000	345,000	-39.0%	0.0%
<b>TOTAL REVENUE</b>	<b>430,752</b>	<b>405,211</b>	<b>565,995</b>	<b>565,995</b>	<b>526,398</b>	<b>345,000</b>	<b>345,000</b>	<b>-39.0%</b>	<b>0.0%</b>
<u>Expenditures</u>									
CDBG Payments	208,792	259,127	515,995	515,995	329,175	295,000	295,000	-42.8%	0.0%
Transfer Out	221,960	146,084	50,000	50,000	197,223	50,000	50,000	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>430,752</b>	<b>405,211</b>	<b>565,995</b>	<b>565,995</b>	<b>526,398</b>	<b>345,000</b>	<b>345,000</b>	<b>-39.0%</b>	<b>0.0%</b>
Ending Cash	-	-	-	-	-	-	-	0.0%	0.0%

Payments to organizations that have been awarded grants through the CDBG program.

FUND 110 – REET I

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 1,016,695	\$ 1,985,160	\$ 2,801,181	\$ 2,801,181	\$ 3,901,057	\$ 2,727,730	\$ 2,297,159	-2.6%	-15.8%
<u>Revenue</u>									
Real Estate Excise Taxes	1,681,013	1,951,190	1,150,000	1,150,000	1,950,000	1,500,000	1,200,000	30.4%	-20.0%
Interest	24,965	52,408	500	500	50,000	20,000	15,000	3900.0%	-25.0%
<b>TOTAL REVENUE</b>	<b>1,705,978</b>	<b>2,003,598</b>	<b>1,150,500</b>	<b>1,150,500</b>	<b>2,000,000</b>	<b>1,520,000</b>	<b>1,215,000</b>	<b>32.1%</b>	<b>-20.1%</b>
<u>Expenditures</u>									
Debt Service - Principal	79,368	83,525	-	-	-	-	-	0.0%	0.0%
Debt Service - Interest	8,145	4,176	-	-	-	-	-	0.0%	0.0%
Transfer Out	650,000	-	3,400,000	3,400,000	3,173,327	1,950,571	981,545	-42.6%	-49.7%
<b>TOTAL EXPENDITURE</b>	<b>737,513</b>	<b>87,701</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>3,173,327</b>	<b>1,950,571</b>	<b>981,545</b>	<b>-42.6%</b>	<b>-49.7%</b>
Ending Cash	1,985,160	3,901,057	551,681	551,681	2,727,730	2,297,159	2,530,614	316.4%	10.2%

Transfer out of \$1,950,571 for 2020 and \$ 981,545 for 2021 goes 100% to Fund 305 for street construction projects.

FUND 111 – REET II

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 922,712	\$ 1,977,431	\$ 2,833,212	\$ 2,833,212	\$ 3,981,170	\$ 2,807,843	\$ 2,377,272	-0.9%	-15.3%
<u>Revenue</u>									
Real Estate Excise Taxes	1,681,013	1,951,190	1,150,000	1,150,000	1,950,000	1,500,000	1,200,000	30.4%	-20.0%
Interest	23,706	52,549	1,000	1,000	50,000	20,000	15,000	1900.0%	-25.0%
<b>TOTAL REVENUE</b>	<b>1,704,719</b>	<b>2,003,739</b>	<b>1,151,000</b>	<b>1,151,000</b>	<b>2,000,000</b>	<b>1,520,000</b>	<b>1,215,000</b>	<b>32.1%</b>	<b>0.0%</b>
<u>Expenditures</u>									
Transfer Out	650,000	-	3,400,000	3,400,000	3,173,327	1,950,571	981,545	-42.6%	-49.7%
<b>TOTAL EXPENDITURE</b>	<b>650,000</b>	<b>-</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>3,173,327</b>	<b>1,950,571</b>	<b>981,545</b>	<b>-42.6%</b>	<b>0.0%</b>
Ending Cash	1,977,431	3,981,170	584,212	584,212	2,807,843	2,377,272	2,610,727	306.9%	-18.1%

Transfer out of \$1,950,571 for 2020 and \$ 981,545 for 2021 goes 100% to Fund 305 for street construction projects.



FUND 114 – TRANSPORTATION IMPROVEMENT BOARD

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 1,078,334	\$ 1,367,435	\$ 258,064	\$ 258,064	\$ 2,612,240	\$ 2,421,041	\$ 2,679,617	838.2%	10.7%
<u>Revenue</u>									
Sales Tax	2,430,772	2,813,907	2,506,734	2,506,734	2,391,821	2,463,576	2,537,483	0.0%	3.0%
Interest	34,842	52,951	3,000	3,000	50,000	20,000	15,000	0.0%	-25.0%
<b>TOTAL REVENUE</b>	<b>2,465,614</b>	<b>2,866,858</b>	<b>2,509,734</b>	<b>2,509,734</b>	<b>2,441,821</b>	<b>2,483,576</b>	<b>2,552,483</b>	<b>0.0%</b>	<b>2.8%</b>
<u>Expenditures</u>									
Office & Operating	-	94	-	-	-	-	-	0.0%	0.0%
Professional Services	-	-	-	-	-	1,250,000	1,600,000	0.0%	28.0%
Transfer Out	2,176,513	1,621,959	2,502,000	2,502,000	2,633,020	975,000	325,000	-61.0%	-66.7%
<b>TOTAL EXPENDITURE</b>	<b>2,176,513</b>	<b>1,622,053</b>	<b>2,502,000</b>	<b>2,502,000</b>	<b>2,633,020</b>	<b>2,225,000</b>	<b>1,925,000</b>	<b>-11.1%</b>	<b>-13.5%</b>
Ending Cash	1,367,435	2,612,240	265,798	265,798	2,421,041	2,679,617	3,307,100	0.0%	23.4%

**TBD Projects**

	2020 Projection	2021 Budget	2022 Budget
Annual Overlays	1,444,670	1,250,000	1,600,000
83rd Ave NE & Soper Hill Road Intersection Improvements	923,850		
47th at 3rd & 4th	-		
Soper Hill Road and & 71st Ave NE Intersection Improvements			100,000
Alder Avenue Sidewalk Improvements	88,500		
ADA Transition Plan and Pavement Management System	86,000		
8th Street Improvements		700,000	
80th St NE Non-Mortorized		150,000	100,000
Sunnyside 53rd	90,000	125,000	125,000
<b>TOTAL TBD FUNDED PROJECTS</b>	<b>2,633,020</b>	<b>2,225,000</b>	<b>1,925,000</b>

FUND 115 – AFFORDABLE HOUSING TAX

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,786	\$ 3,276	100.0%	-93.8%
<u>Revenue</u>									
Sales Tax	-	-	-	50,000	52,786	90,490	90,490	0.0%	0.0%
Interfund Loan Proceeds	-	-	-	450,000	-	450,000	-	0.0%	-100.0%
<b>TOTAL REVENUE</b>	-	-	-	500,000	52,786	540,490	90,490	0.0%	-83.3%
<u>Expenditures</u>									
Miscellaneous	-	-	-	-	-	90,000	90,000	0.0%	0.0%
Capital	-	-	-	500,000	-	500,000	-	0.0%	-100.0%
<b>TOTAL EXPENDITURE</b>	-	-	-	500,000	-	590,000	90,000	18.0%	-84.7%
Ending Cash	-	-	-	-	52,786	3,276	3,766	0.0%	15.0%

FUND 116 – SCHOOL MITIGATION FEES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
School Mitigation	-	-	-	-	2,229,248	2,250,000	2,250,000	0.0%	0.0%
<b>TOTAL REVENUE</b>	-	-	-	-	2,229,248	2,250,000	2,250,000	0.0%	0.0%
<u>Expenditures</u>									
Intergovernmental	-	-	-	-	2,229,248	2,250,000	2,250,000	100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	-	-	-	-	2,229,248	2,250,000	2,250,000	100.0%	0.0%
Payoff of Interfund Loan	-	-	-	-	-	-	-		
<b>Ending Cash</b>	-	-	-	-	-	-	-	0.0%	0.0%

FUND 206 – LTGO BONDS

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 49,092	\$ 66,027	\$ 55,791	\$ 55,791	\$ 89,004	\$ 95,503	\$ 97,003	71.2%	1.6%
<u>Revenue</u>									
Interest & Other Earnings	18,137	24,695	4,000	4,000	9,000	4,000	4,000	0.0%	0.0%
Proceeds from Refunding	-	-	-	-	-	-	-	0.0%	0.0%
Transfers In	2,623,508	4,664,755	4,507,644	4,507,644	4,615,077	5,794,644	6,467,319	28.6%	11.6%
TOTAL REVENUE	2,641,645	4,689,450	4,511,644	4,511,644	4,624,077	5,798,644	6,471,319	28.5%	11.6%
<u>Expenditures</u>									
Debt Principal	1,635,000	1,700,000	1,840,000	1,840,000	1,840,000	2,815,000	3,600,000	53.0%	27.9%
Debt Interest	988,508	2,964,755	2,667,644	2,667,644	2,775,078	2,979,644	2,867,319	11.7%	-3.8%
Debt Issue Cost	1,202	1,718	2,500	2,500	2,500	2,500	2,500	0.0%	0.0%
Refunding Payment	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	2,624,710	4,666,473	4,510,144	4,510,144	4,617,578	5,797,144	6,469,819	28.5%	11.6%
Ending Cash	66,027	89,004	57,291	57,291	95,503	97,003	98,503	69.3%	1.5%

Purpose

This fund is for the recording and accounting of the \$7.2 million 2003 LTGO bond issue providing funds for the purchase and remodel of the new City Hall building (\$2.3M) located at 1049 State Avenue, Public Safety Remodel (\$.1M), construction of the Waterfront Park (\$1.2M) and the State Ave renovation project (\$3.6M). The bonds were issued in July 2003, with interest only payments through 2012. In 2013, this issue was refunded reducing the annual debt service payment by \$132,164.

In 2007 the City issued \$8.0M of LTGO bonds providing funds for transportation projects throughout the City. The projects include reconstruction of primary corridors and construction of “missing links” within the City’s current infrastructure. In 2016, this issue was refunded resulting in a reduction in the annual debt service payment.

In 2010, the City issued \$4.9M of LTGO bonds to purchase the Courthouse building which the City was leasing and the purchase of two other parcels. The bonds were issued in October 2010 with interest only payments through 2013. In 2020, this issue was refunded resulting in a reduction in the annual debt service payment.

In 2013, the City issued \$9.0M of LTGO bonds for the City’s share of the 156<sup>th</sup> overpass project and the Break-In-Access project.

In 2018, the City issued \$12.0M of LTGO bonds to fund the construction of the 1<sup>st</sup> Street Bypass, and \$35.5M of LTGO bonds to fund the construction of the new civic campus.

In 2020, the City issued \$13.0M of LTGO bonds to be used as additional funding for the construction of the new civic campus.

The debt service fund receives contributions from the General Fund, Street Construction Fund, Parks Construction Fund and the Waterworks Utility.

FUND 271 – LID 71

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 136,039	\$ 438,814	\$ 27,365	\$ 27,365	\$ 210,402	\$ 72,088	\$ 22,158	0.0%	-69.3%
<u>Revenue</u>									
Principal on LID 71	541,350	395,295	225,803	225,803	173,000	189,860	189,860	-15.9%	0.0%
Interest & Other Earnings	255,199	221,326	300,000	300,000	175,836	172,420	172,420	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>796,549</b>	<b>616,621</b>	<b>525,803</b>	<b>525,803</b>	<b>348,836</b>	<b>362,280</b>	<b>362,280</b>	<b>-31.1%</b>	<b>0.0%</b>
<u>Expenditures</u>									
Professional Services	4,194	6,508	6,000	6,000	6,500	6,500	6,500	8.3%	0.0%
Debt Principal	330,000	690,000	350,000	350,000	360,000	300,000	250,000	0.0%	-16.7%
Debt Interest	159,280	148,225	148,225	148,225	120,350	105,410	95,000	0.0%	-9.9%
Debt Issue Cost	300	300	500	500	300	300	300	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>493,774</b>	<b>845,033</b>	<b>504,725</b>	<b>504,725</b>	<b>487,150</b>	<b>412,210</b>	<b>351,800</b>	<b>-18.3%</b>	<b>-14.7%</b>
Ending Cash	438,814	210,402	48,443	48,443	72,088	22,158	32,638	-54.3%	47.3%

Local Improvement District 71 was established by Ordinance #2827 passed on September 29, 2010 for the purpose of carrying out the construction of an I5 overpass located at 156<sup>th</sup> Street NE. Construction of the overpass was completed in 2012 and the LID bonds were issued on September 23, 2014.

The debt service revenue is provided from special assessments on the properties within the boundaries of the LID 71. The proceeds are used to call the outstanding bonds on June 1<sup>st</sup> of each year.

Current bonds outstanding = \$2,540,000

FUND 299 – LID GUARANTY FUND

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ -	\$ 625,412	\$ -	\$ -	\$ 636,614	\$ 643,414	\$ 638,414	0.0%	-0.8%
<u>Revenue</u>									
Interest & Other Earnings	-	11,266	-	-	6,800	5,000	5,000	0.0%	0.0%
<b>TOTAL REVENUE</b>	-	11,266	-	-	6,800	5,000	5,000	100.0%	0.0%
<u>Expenditures</u>									
Miscellaneous	-	64	-	-	-	10,000	10,000	100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	-	64	-	-	-	10,000	10,000	100.0%	0.0%
Ending Cash	-	636,614	-	-	643,414	638,414	633,414	100.0%	-0.8%

305 – STREET CONSTRUCTION

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 1,993,642	\$ 13,083,240	\$ 2,622,564	\$ 2,622,564	\$ 4,577,998	\$ 4,418,616	\$ 36,540	68.5%	-99.2%
<b>Revenue</b>									
Federal & State Grants	745,285	456,203	300,000	300,000	1,248,000	1,350,000	975,940	350.0%	-27.7%
TIB	1,135,327	-	4,000,000	4,000,000	5,135,505	-	-	-100.0%	0.0%
Snohomish County ILA	40,659	363,566	250,000	250,000	250,000	800,000	796,909		
Transportation Mitigation Fees	2,001,040	3,036,334	2,000,000	2,000,000	2,500,000	2,100,000	1,300,000	5.0%	-38.1%
Investment Interest	236,035	214,662	240,216	240,216	200,000	5,000	5,000	-97.9%	0.0%
Miscellaneous Revenue	6,431	5,000	-	-	-	-	-	0.0%	0.0%
Proceeds from Long Term Debt	12,078,269	-	-	-	-	-	-	0.0%	0.0%
Transfers In - General	123,200	-	-	-	-	-	-	0.0%	0.0%
Transfers In - CDBG	-	38,231	-	-	-	-	-	0.0%	0.0%
Transfers In - REET	1,300,000	-	6,800,000	6,800,000	6,346,655	3,901,143	1,963,091	-42.6%	-49.7%
Transfer In - TBD	236,360	333,101	1,305,000	1,305,000	1,188,350	975,000	325,000	0.0%	-67%
<b>TOTAL REVENUE</b>	<b>17,902,606</b>	<b>4,447,097</b>	<b>14,895,216</b>	<b>14,895,216</b>	<b>16,868,510</b>	<b>9,131,143</b>	<b>5,365,940</b>	<b>-38.7%</b>	<b>-41.2%</b>
<b>Expenditures</b>									
Professional Services	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous Expense	1,988	1,086	-	-	-	-	-	0.0%	0.0%
Capital Outlay	5,131,500	11,624,848	15,985,000	15,985,000	15,551,373	12,035,000	3,415,000	-24.7%	-71.6%
Debt Issuance Costs	77,519	-	-	-	-	-	-	0.0%	0.0%
Transfer Out - Debt Service	1,212,883	1,470,094	1,476,519	1,476,519	1,476,519	1,478,219	1,939,019	0.1%	31.2%
<b>TOTAL EXPENDITURE</b>	<b>6,423,890</b>	<b>13,096,028</b>	<b>17,461,519</b>	<b>17,461,519</b>	<b>17,027,892</b>	<b>13,513,219</b>	<b>5,354,019</b>	<b>-22.6%</b>	<b>-60.4%</b>
Other Adjustments (Accruals)	(389,118)	143,689	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	<b>13,083,240</b>	<b>4,577,998</b>	<b>56,261</b>	<b>56,261</b>	<b>4,418,616</b>	<b>36,540</b>	<b>48,461</b>	<b>-35.1%</b>	<b>32.6%</b>

Projects	2020 Projection	2021 Estimate	2022 Estimate
R0901 - First Street Bypass	\$ 6,919,105		
R1101 - 88th Street	879,830	2,000,000	2,000,000
R1302 - State Ave 3rd - 80th	81,051	1,500,000	
R1402 - SR529/Interstate 5 IJR (through final design)	-	10,000	40,000
R1601 - State Ave 100th to 116th	5,699,738	6,500,000	
R1702 - Grove Street Overcrossing	58,919		
R1703 - 156th, 160th, 51st Interim Improvement	10,000	150,000	200,000
R1705 - 83rd Soper Hill Rd Intersection Improvements	850,983		
R1801 - 80th St NE Non-Motorized (State to 51st)	52,500	150,000	100,000
TB802 - Alder Avenue Sidewalk Improvements	171,767		
TB903 - Soper Hill Rd and 71st Ave NE Intersection	50,604		100,000
R1901 - 2019 Citywide HSIP	479,728	550,000	
R2001 - Sunnyside Blvd and 52nd Ave NE Intersection	68,598	100,000	600,000
R2002 - Sunnyside Blvd and 53rd Ave NE Intersection	85,938	125,000	125,000
TB902 - ADA Transition Plan	85,088		
TB905 - Pavement Management	57,524		
TB101 - 8th Street Improvements		700,000	
R2101 - Quiet Zone Evaluation		250,000	250,000
<b>Total Projects</b>	<b>\$ 15,551,373</b>	<b>\$ 12,035,000</b>	<b>\$ 3,415,000</b>

Transfer out to Fund 206 to cover the current year debt service payments.

FUND 310 – PARK CONSTRUCTION

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 422,661	\$ 167,579	\$ 161,470	\$ 161,470	\$ 984,226	\$ 204,589	\$ 69,849	26.7%	-65.9%
<u>Revenue</u>									
Grant Revenue	497,220	504,777	340,000	340,000	1,352,500	642,000	-	88.8%	-100.0%
Park Mitigation Fees	395,986	607,973	210,000	210,000	550,000	500,000	210,000	138.1%	-58.0%
Investment Interest	5,275	12,820	500	500	6,000	-	-	-100.0%	0.0%
Other Miscellaneous	29,188	29,094	29,000	29,000	64,000	29,000	29,000	0.0%	0.0%
Interfund Loan Receipts	1,403,009	-	-	-	-	-	-	0.0%	0.0%
Transfers In	788,429	603,908	1,307,939	1,307,939	314,207	1,225,000	55,000	-6.3%	-95.5%
<b>TOTAL REVENUE</b>	<b>3,119,107</b>	<b>1,758,572</b>	<b>1,887,439</b>	<b>1,887,439</b>	<b>2,286,707</b>	<b>2,396,000</b>	<b>294,000</b>	<b>26.9%</b>	<b>-87.7%</b>
<u>Expenditures</u>									
Capital Outlay	2,769,417	1,149,865	1,800,000	1,800,000	2,841,000	2,360,000	-	31.1%	-100.0%
Interfund Interest	13,009	12,631	-	-	13,000	13,000	13,000	100.0%	0.0%
Interfund Loan Payment*	-	-	-	-	-	-	-	0.0%	0.0%
Interfund Repairs	-	-	-	-	-	-	-	0.0%	0.0%
Transfer Out - Debt Service	158,334	157,138	212,344	212,344	212,344	157,740	157,905	-25.7%	0.1%
<b>TOTAL EXPENDITURE</b>	<b>2,940,760</b>	<b>1,319,634</b>	<b>2,012,344</b>	<b>2,012,344</b>	<b>3,066,344</b>	<b>2,530,740</b>	<b>170,905</b>	<b>25.8%</b>	<b>-93.2%</b>
Other Adjustments (accruals)	(433,429)	377,709	-	-	-	-	-	0.0%	0.0%
Ending Cash	167,579	984,226	36,565	36,565	204,589	69,849	192,944	91.0%	176.2%

Projects	2020 Projection	2021 Estimate	2022 Estimate
P1601 - Centennial Trail	482,000	1,750,000	-
P1702 - Ebey Trail	-	600,000	-
P1703 - Ebey Waterfront Park	70,000	-	-
P1801 - Olympic View Park	1,402,000	10,000	-
P2001 - Cedar Field Turf/Lights	887,000	-	-
<b>Total Projects</b>	<b>2,841,000</b>	<b>2,360,000</b>	<b>-</b>

Transfer out to Fund 206 to cover the annual debt service payment.



FUND 314 – CITY FACILITIES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ 32,931,477	\$ 22,097,058	\$ 22,097,058	\$ 30,720,753	\$ 17,688,225	\$ -	-20.0%	-100.0%
<b>Revenue</b>									
Investment Interest	284,119	665,324	750,000	750,000	500,000	750,000	150,454	0.0%	-79.9%
Bond Proceeds	35,620,661	-	-	-	13,098,422	-	-	0.0%	0.0%
Sale of Capital Assets	-	-	5,000,000	5,000,000	-	-	1,000,000	-100.0%	100.0%
Transfers In	502,132	-	3,995,910	3,995,910	-	6,406,459	6,021,134	60.3%	-6.0%
<b>TOTAL REVENUE</b>	<b>36,406,912</b>	<b>665,324</b>	<b>9,745,910</b>	<b>9,745,910</b>	<b>13,598,422</b>	<b>7,156,459</b>	<b>7,171,588</b>	<b>-26.6%</b>	<b>0.2%</b>
<b>Expenditures</b>									
Salaries	-	27,340	-	-	108,775	112,872	115,805	100.0%	2.6%
Social Security	-	2,063	-	-	8,173	8,541	8,765	100.0%	2.6%
Retirement	-	3,516	-	-	13,933	13,104	13,445	100.0%	2.6%
Health Insurance	-	2,425	-	-	9,731	9,730	9,730	100.0%	0.0%
Workman's Compensation	-	639	-	-	2,500	2,368	2,368	100.0%	0.0%
Unemployment	-	55	-	-	144	135	139	100.0%	3.0%
Paid Family & Medical Leave	-	40	-	-	202	202	202	100.0%	0.0%
Capital Outlay - Buildings	828,588	(3,679)	-	-	-	-	-	0.0%	0.0%
Capital Outlay - Land	2,530,137	2,844,944	31,732,968	31,732,968	26,423,072	24,697,732	7,021,134	-22.2%	-71.6%
Debt Issuance Expense	116,710	-	-	-	64,420	-	-	0.0%	0.0%
Transfer Out	-	-	110,000	110,000	-	-	-	-100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>3,475,435</b>	<b>2,877,343</b>	<b>31,842,968</b>	<b>31,842,968</b>	<b>26,630,950</b>	<b>24,844,684</b>	<b>7,171,588</b>	<b>-22.4%</b>	<b>-71.1%</b>
Other Adjustments (accruals)	-	1,295	-	-	-	-	-	0.0%	0.0%
Ending Cash	32,931,477	30,720,753	-	-	17,688,225	-	-	0.0%	100.0%

FUND 401 – WATERWORKS UTILITY

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 15,721,171	\$ 13,491,347	\$ 8,856,785	\$ 8,856,785	\$ 13,827,285	\$ 11,703,663	\$ 10,048,393	32.1%	-14.1%
<b>Revenue</b>									
Grants	52,866	280,668	87,491	87,491	120,000	120,000	120,000	37.2%	0.0%
Charges for Utility Services	97,446	108,034	30,000	30,000	55,841	50,000	50,000	66.7%	0.0%
Water Service Fees	10,370,587	10,530,799	10,807,015	10,807,015	9,849,985	10,161,669	10,347,472	-6.0%	1.8%
Storm Drainage Charges	4,546,364	4,703,016	4,723,885	4,723,885	4,865,292	5,011,250	5,161,588	6.1%	3.0%
Sewer Service Fees	12,556,354	13,021,852	13,310,300	13,310,300	13,379,504	13,785,707	14,334,535	3.6%	4.0%
Interest	270,025	294,548	75,000	75,000	159,515	125,000	125,000	66.7%	0.0%
Rents	69,934	40,565	75,000	75,000	44,781	110,379	111,061	47.2%	0.6%
Insurance Recovery	14,027	142,591	-	-	20,927	-	-	0.0%	0.0%
Interfund Rents	64,926	64,926	64,926	64,926	64,926	-	-	-100.0%	0.0%
Miscellaneous Revenue	(16,094)	21,274	10,000	10,000	3,668	10,000	10,000	0.0%	0.0%
Intergovernmental Misc	14,128	-	-	-	-	-	-	0.0%	0.0%
Sale of Assets	-	854,519	-	-	-	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>28,040,563</b>	<b>30,062,792</b>	<b>29,183,617</b>	<b>29,183,617</b>	<b>28,564,439</b>	<b>29,374,005</b>	<b>30,259,656</b>	<b>0.7%</b>	<b>3.0%</b>
<b>Expenditures</b>									
Salaries	4,802,274	4,621,584	5,413,197	5,413,197	5,294,268	5,082,270	5,160,330	-6.1%	1.5%
Seasonal	72,547	84,467	90,000	90,000	-	90,000	90,000	0.0%	0.0%
Overtime	67,322	73,422	105,860	105,860	29,780	105,860	105,860	0.0%	0.0%
Social Security	368,060	356,746	415,442	415,442	376,310	391,941	398,566	-5.7%	1.7%
Retirement	596,887	596,356	706,666	706,666	616,367	606,422	615,433	-14.2%	1.5%
Medical Insurance	825,626	829,454	1,066,815	1,066,815	930,430	920,535	920,535	-13.7%	0.0%
Workmen's Compensation	127,416	132,742	193,709	193,709	105,229	123,589	123,589	-36.2%	0.0%
Unemployment	9,753	9,486	6,961	6,961	6,591	6,421	6,516	-7.8%	1.5%
Paid Family & Medical Leave	299	6,939	7,836	7,836	7,836	12,117	12,117	54.6%	0.0%
Uniforms	25,980	28,531	28,900	28,900	31,191	28,900	28,900	0.0%	0.0%
Office & Operating	1,189,534	1,344,200	1,318,397	1,318,397	1,106,071	1,295,200	1,295,200	-1.8%	0.0%
Fuel	103,777	103,882	85,200	85,200	70,742	85,200	85,200	0.0%	0.0%
Purchased Water	2,491,070	2,138,456	2,216,600	2,216,600	2,177,000	2,216,600	2,216,600	0.0%	0.0%
Small Tools	20,009	17,723	29,000	29,000	1,596	28,400	28,400	-2.1%	0.0%
Professional Services	873,745	633,574	1,005,750	1,005,750	915,665	673,210	673,210	-33.1%	0.0%
Communication	69,707	76,414	70,700	70,700	75,200	70,380	70,380	-0.5%	0.0%
Travel	4,608	4,520	12,500	12,500	2,479	12,500	12,500	0.0%	0.0%
Advertising	4,230	1,861	2,500	2,500	5,500	2,500	2,500	0.0%	0.0%
State & City Taxes	-	3,982,376	3,981,000	3,981,000	3,964,391	3,981,000	3,981,000	0.0%	0.0%
Rents	45,769	84,452	42,700	42,700	77,290	42,400	42,400	-0.7%	0.0%
Insurance	448,286	360,405	455,521	455,521	393,224	455,521	455,521	0.0%	0.0%
Public Utilities	708,703	824,135	759,000	759,000	657,315	749,190	749,190	-1.3%	0.0%
Repairs & Maintenance	1,325,754	533,074	706,198	706,198	481,996	592,988	592,988	-16.0%	0.0%
Miscellaneous Expenses	227,378	350,907	309,528	309,528	274,587	308,028	308,028	-0.5%	0.0%
Intergovernmental Prof	28,120	-	-	-	-	-	-	0.0%	0.0%
State Taxes	841,163	-	-	-	-	-	-	0.0%	0.0%
Operating Permits	126,288	-	-	-	-	-	-	0.0%	0.0%
City Taxes	2,812,696	-	-	-	-	-	-	0.0%	0.0%
Capital Outlay	367,525	76,628	129,500	129,500	182,601	44,500	44,500	-65.6%	0.0%
Interfund Repairs	727,562	608,430	586,951	586,951	586,951	560,445	613,844	-4.5%	9.5%
Other Interfund Services	1,768,232	2,002,149	2,226,525	2,226,525	2,226,525	2,162,747	2,181,749	-2.9%	0.9%
Transfer Out	6,120,911	6,887,991	6,368,971	6,368,971	6,590,926	6,502,563	6,429,840	2.1%	-1.1%
Transfer Out-Fund 402	3,333,400	3,500,000	3,500,000	3,500,000	3,500,000	2,750,000	550,000	-21.4%	-80.0%
<b>TOTAL EXPENDITURE</b>	<b>30,534,631</b>	<b>30,270,904</b>	<b>31,841,927</b>	<b>31,841,927</b>	<b>30,688,061</b>	<b>29,901,427</b>	<b>27,794,896</b>	<b>-6.1%</b>	<b>-7.0%</b>
Other Adjustments	264,244	544,050	-	-	-	-	-	0.0%	0.0%
Ending Cash	13,491,347	13,827,285	6,198,475	6,198,475	11,703,663	11,176,241	12,513,153	80.3%	12.0%

**TOTAL - BUDGET REQUESTS**  
 Line Item Increase  
 Grant Proceeds  
**Revised Ending Fund Balance**

971,263  
 287,835  
 (131,250)  
**\$ 10,048,393**    **\$ 11,588,179**

FUND 401 – WATERWORKS UTILITY

**BUDGET REQUESTS**

		2021		2022	
Utilities	Line item increases	-	257,500	-	257,500
Utilities	NH - Utility Locator - filling vacancy from retirement	-	96,235	-	99,698
Utilities	NH - WWTP Operator - filling current vacancy	-	116,060	-	120,514
Utilities	Seasonal Storm	-	36,468	-	39,000
Utilities	Ranney Well Pump Repair/Replacement	-	150,000	-	150,000
Utilities	LK Goodwin Standpipe Replacement	-	60,000	-	60,000
Utilities	Edward Springs Booster Station Pump Rebuild/Replace	-	50,000	-	-
Utilities	SCADA Conversion	-	30,000	-	-
Utilities	Sunnyside Hills Sewer Repair and Maintenance	-	150,000	-	150,000
Utilities	Amar Rd and Water Quality Improvement	56,250	75,000	-	-
Utilities	Watershed Basin Planning Study	75,000	100,000	37,500	50,000
Utilities	NPDES	-	-	50,000	50,000
Utilities	Carry Over - ECM	-	107,500	-	-
Utilities	Increase due to IS Budget Requests	-	30,335	-	35,762
<b>Total Utility Operations</b>		<b>131,250</b>	<b>1,259,098</b>	<b>87,500</b>	<b>1,012,474</b>

Miscellaneous includes memberships, training, subscriptions and supplies for misc utility projects.

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Water Operations-Construction **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 40141180

**BUDGET REQUEST TITLE:** Create Utility Locator position - T30

**DESCRIPTION/JUSTIFICATION**

Currently utility locating is performed by both the utility maintenance and utility construction departments. Hiring a full time locator would reduce the burden on both of those departments allowing them to focus more on their other duties. When there is not a full days worth of locating duties, this position could assist with meter repairs and other duties within the water divisions.

**BENEFIT IF APPROVED:**

Perform locating duties while reducing the impact to the utility maintenance and utility construction departments.

**IMPACT IF DENIED:**

The utility maintenance and construction departments would continue performing this work. With them performing these duties it may not allow them to complete other critical items. In addition, the utility construction department currently only has 4 maintenance workers. With that limited crew size, and having one of them locate, they would not have appropriately sized crew to be able to perform some of their work safely (water main installation/replacement, anything requiring traffic control).

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	57,988	60,887	63,932	67,128	70,485	320,420
Overtime (12)						-
Benefits (20)	38,247	38,811	39,404	40,026	40,679	197,167
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>96,235</b>	<b>99,698</b>	<b>103,336</b>	<b>107,154</b>	<b>111,164</b>	<b>517,587</b>
<b>TOTAL REQUEST</b>	<b>96,235</b>	<b>99,698</b>	<b>103,336</b>	<b>107,154</b>	<b>111,164</b>	<b>517,587</b>

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

DEPARTMENT NAME Public Works PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Refill vacant Wastewater Treatment Plant Operator

**DESCRIPTION/JUSTIFICATION**

In 2020 one of two Group 3 certified wastewater treatment plant operator positions became vacant when one operator accepted another job opportunity closer to home. The Public Works Department advertised this position, began accepting applications, and conducted a few interviews. To date, the department has been unable to find a qualified candidate to refill the vacant position. Higher level wastewater treatment plant operators are in high demand and the current market for this type of position is challenging. The position will remain open until filled; the vacancy may carry over into 2021 and/or 2022.

**BENEFIT IF APPROVED:**

Have both Group 3 certified wastewater treatment plant operator positions filled. Able to meet operational requirements without impacting other positions. Able to complete priority tasks on schedule.

**IMPACT IF DENIED:**

Continue re-assigning the pretreatment technician (also a certified operator) to assist with wastewater treatment plant operator duties. Pretreatment duties deferred. Priority tasks deferred. Increased risk of operational issues within the collection system and/or treatment plant.

**Revenue Sources:**

	2021	2022	2023	2024	2025	2021-2025 Total
						-

**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

	2021	2022	2023	2024	2025	2021-2025 Total
Salaries (11)	74,583	78,312	82,228	86,339	90,656	412,118
Overtime (12)						-
Benefits (20)	41,477	42,202	42,964	43,764	44,604	215,011
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>116,060</b>	<b>120,514</b>	<b>125,192</b>	<b>130,103</b>	<b>135,260</b>	<b>627,129</b>
<b>TOTAL REQUEST</b>	<b>116,060</b>	<b>120,514</b>	<b>125,192</b>	<b>130,103</b>	<b>135,260</b>	<b>627,129</b>

Check the year of request

2021  2022

DEPARTMENT NAME STORM/SEWER PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: Seasonal Laborers - 2 Positions

**DESCRIPTION/JUSTIFICATION**

Two full-time Seasonal Laborer positions will assist the Storm/Sewer Maintenance division of Public Works with essential grounds maintenance at City retention pond facilities to maintain the appearance and value of City assets.

**BENEFIT IF APPROVED:**

These positions will enable more City retention pond facilities maintenance to be performed.

**IMPACT IF DENIED:**

If denied, it may not be possible to complete all City retention pond maintenance tasks.

**Revenue Sources:**



	2021	2022	2023	2024	2025	2021-2025 Total
						-

**Expenditures:**

Salaries (111)	36,168	38,700	41,409	44,307	47,409	207,993
Overtime (12)						-
Benefits (20)						-
Uniforms/Clothing (26)	300	300	300	300	300	1,500
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 36,468 39,000 41,709 44,607 47,709 209,493

**TOTAL REQUEST** 36,468 39,000 41,709 44,607 47,709 209,493

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Water Operations **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 40141580

**BUDGET REQUEST TITLE:** Ranney Well Pump Repair/Replacement

**DESCRIPTION/JUSTIFICATION**

The Ranney Well supplies water to our Stilly Treatment Plant. Currently we have 1 of 2 pumps not working. The pump will be pulled in 2020, but will need to be repaired or replaced in 2021.

**BENEFIT IF APPROVED:**

The city could continue to utilize its water right to provide drinking water.

**IMPACT IF DENIED:**

The city will only be able to pump at this source at 50% capacity. In turn there would be the need to purchase more water from the City of Everett, increasing costs.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	150,000					150,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>150,000</b>	-	-	-	-	<b>150,000</b>
<b>TOTAL REQUEST</b>	<b>150,000</b>	-	-	-	-	<b>150,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Water Operations **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 40141580

**BUDGET REQUEST TITLE:** Lk. Goodwin Standpipe Replacement

**DESCRIPTION/JUSTIFICATION**

The Lk Goodwin standpipe serves the 460 zone as well as the 327 zone. This standpipe has reached the end of its useful life as mentioned by the Department of Health. Additionally, it has started leaking and at minimum needs to be repaired.

**BENEFIT IF APPROVED:**

It would give the city a reliable standpipe to store its potable water and serve its customers.

**IMPACT IF DENIED:**

A complete failure of the standpipe which would put the city in a less than ideal situation for supplying its customers. In an emergency situation we could pump from Edward Springs reservoir; however, this reverses flows and pumps into the system at a higher pressure which creates water quality issues. Additionally, it creates a situation where the booster pumps at Edwards have to repeatedly start and stop which is not good for the pumps (and both these pumps need to be repaired/replaced).

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	60,000					60,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>
<b>TOTAL REQUEST</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>



**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

**DEPARTMENT NAME** Water Operations **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 40140080

**BUDGET REQUEST TITLE:** Edward Springs Booster Station Pump Rebuild/Replace

**DESCRIPTION/JUSTIFICATION**

The Edward Springs Booster Station is the only redund source for the Lake Goodwin Well and the 460 & 327 pressure zones. Without these pumps if there was to be a failure or inability to produce appropriate volumes of water from the Lake Goodwin Well, we would not have the ability to provide safe drinking water to these service areas. We have had a company come in to look at our concerns, and they said the pumps need to be pulled and evaluated to see if they can be rebuilt or need to be replaced. The Lake Goodwin Well site does not have an emergency generator, or the ability to hook up a portable generator to run it. There are two pumps that need to be evaluated and then either rebuilt or replaced.

**BENEFIT IF APPROVED:**

Have a reliable source of drinking water for customers in the 460 & 327 pressure zones in the event of the inability of the Lake Goodwin Well to produce.

**IMPACT IF DENIED:**

Risk not being able to provide safe drinking water to customers in the event the Lake Goodwin Well can't produce or a power outage.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	50,000					50,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>
<b>TOTAL REQUEST</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

DEPARTMENT NAME Water Operations PRIORITY: 1

DEPARTMENT ORG # 40141580/40141680/40142480

BUDGET REQUEST TITLE: SCADA Conversion

**DESCRIPTION/JUSTIFICATION**

In 2021 the city will be upgrading its SCADA system and computers. There will be items that are out of the skill set of the SCADA Administrator that will need to be hired out during the conversion.

**BENEFIT IF APPROVED:**

Timely conversion of the SCADA system to the new computers with no lost historical data.

**IMPACT IF DENIED:**

A loss of monitoring capabilities during the conversion for an extended period. Possibly loss of historical data.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	30,000					30,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>30,000</b>	-	-	-	-	<b>30,000</b>
<b>TOTAL REQUEST</b>	<b>30,000</b>	-	-	-	-	<b>30,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME Storm/Sewer PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 40142080

BUDGET REQUEST TITLE: Sunnyside Hills Sewer Repair and Maintenance

**DESCRIPTION/JUSTIFICATION**

The Sunnyside Hills neighborhood was designed and constructed in the mid-1960s. The sewer alignment is made up of short segments of concrete pipe, all behind homes with poor access, and soil conditions are very poor due to groundwater. In 2019 and 2011 the City had to perform emergency repairs in this neighborhood. These repairs were limited in scope and costly due to the underlying conditions. The system is also showing signs of deterioration that could result in additional failures. Due to the pipe location and soil conditions these failures would be exceptionally costly to mitigate or repair. The intent of this allocation is to begin to examine, identify, evaluate and correct deficiencies in this system prior to catastrophic failures. The emphasis of this effort would be on minimally invasive practices like lining due to the other limiting factors.

**BENEFIT IF APPROVED:**

Avoid complete replacement cost in the event of failure and insure continuity of service to residents.

**IMPACT IF DENIED:**

Further deterioration of condition of pipes and significant replacement costs or mitigation costs with failure.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	150,000	150,000				300,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
<b>TOTAL REQUEST</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Storm/Sewer **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 40145040

**BUDGET REQUEST TITLE:** Armor Rd Improvements (Grant Funded)

**DESCRIPTION/JUSTIFICATION**

The Armar Design Grant Project is a FY2021 Washington State Department of Ecology grant awarded to the City that will result in a Design PSA for \$75K. The Grant and the PSA will be entered into and completed in 2021. The 2021 increase would need to be for \$75K over the budgeted \$55K for that year to cover the costs of this PSA. These expenses will be reimbursed via an Ecology grant at a rate of 75%. The actual increase in spending for 2021 will be \$18,750.

**BENEFIT IF APPROVED:**

This grant and design will provide for a design to improve Armar road and water quality in Jones Creek.

**IMPACT IF DENIED:**

Funds would need to be allocated from existing utilities funds, preventing those allocated activities or expenditures.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
Ecology Grant	56,250					56,250
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	75,000					75,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>
<b>TOTAL REQUEST</b>	<b>18,750</b>	-	-	-	-	<b>18,750</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Storm/Sewer **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 40145040

**BUDGET REQUEST TITLE:** Watershed Basin Planning Study (Grant Funded)

**DESCRIPTION/JUSTIFICATION**

The Basin Planning Grant project consists of a FY2020 Washington State Department of Ecology grant and a subsequent PSA for \$195K. The PSA will be entered into in 2020. A portion of the funds will be expended in 2021 and 2022. The 2021 increase would need to be for \$100K over the budgeted \$55K for that year and \$50K over in 2022 to cover the costs of this PSA. These expenses will be reimbursed via an Ecology grant at a rate of 75%. The actual increase in spending for 2021 will be \$25K and the actual increase in spending in 2022 will be \$12,500.

**BENEFIT IF APPROVED:**

This program satisfies one of the City's Phase II Stormwater NPDES permit requirements and represents a cost savings due to the utilization of grant funds.

**IMPACT IF DENIED:**

Funds would need to be allocated from existing utilities funds, preventing those allocated activities or expenditures.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
Ecology Grant	75,000	37,500				112,500
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	100,000	50,000				150,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>100,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000</b>
<b>TOTAL REQUEST</b>	<b>25,000</b>	<b>12,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,500</b>

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

DEPARTMENT NAME Storm/Sewer PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: NPDES Permit Compliance Activities (Grant Funded)

**DESCRIPTION/JUSTIFICATION**

Washington State Department of Ecology has historically allocated a \$50k grant every two years to NPDES Stormwater Permit Cities. This Budget Request allocates these funds in anticipation of its award in the next budget Cycle. These funds do not have a match and are 100% reimbursed.

If this grant is not disbursed, these funds will not be spent.

**BENEFIT IF APPROVED:**

Allocation of these funds allows for the increase in Stormwater NPDES permit compliance activities.

**IMPACT IF DENIED:**

Funds would need to be allocated from existing utilities funds, preventing those allocated activities or expenditures.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
Ecology Grant		50,000				50,000
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	-	50,000				50,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	-	<b>50,000</b>	-	-	-	<b>50,000</b>
<b>TOTAL REQUEST</b>	-	-	-	-	-	-

FUND 402 – UTILITY CONSTRUCTION

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 1,081,745	\$ 6,177,313	\$ 8,132,577	\$ 8,132,577	\$ 15,844,035	\$ 10,917,326	\$ 12,945,872	0.0%	18.6%
<b>Revenue</b>									
Water Capital Improvements	1,820,499	3,541,677	2,000,000	2,000,000	2,657,882	3,505,825	3,000,000	75.3%	-14.4%
State/Federal Grants	916,686	232,662	1,500,000	1,500,000	786,156	2,185,364	1,935,995	45.7%	-11.4%
Water Recovery Fees	-	9,755	-	-	1,660	-	-	0.0%	0.0%
Storm Water Capital Improvements	45,674	90,786	30,000	30,000	63,421	30,000	30,000	0.0%	0.0%
Pond Recovery	50,859	381,016	-	-	130,458	-	-	0.0%	0.0%
Sewer Capital Improvements	1,870,416	4,807,600	2,000,000	2,000,000	1,312,798	3,313,291	3,000,000	65.7%	-9.5%
Sewer Recovery	130,345	83,109	150,000	150,000	123,277	150,000	150,000	0.0%	0.0%
Interest	45,465	191,371	5,000	5,000	167,397	40,000	40,000	700.0%	0.0%
Insurance Recovery	-	130,000	-	-	103,583	-	-	0.0%	0.0%
Transfer In	3,333,400	3,500,000	3,500,000	3,500,000	3,500,000	2,750,000	550,000	-21.4%	-80.0%
<b>TOTAL REVENUE</b>	<b>8,213,344</b>	<b>12,967,976</b>	<b>9,185,000</b>	<b>9,185,000</b>	<b>8,846,632</b>	<b>11,974,480</b>	<b>8,705,995</b>	<b>30.4%</b>	<b>-27.3%</b>
<b>Expenditures</b>									
Capital Outlay	3,182,161	3,560,665	8,135,000	8,135,000	13,773,341	9,945,934	6,586,250	22.3%	-33.8%
<b>TOTAL EXPENDITURE</b>	<b>3,182,161</b>	<b>3,560,665</b>	<b>8,135,000</b>	<b>8,135,000</b>	<b>13,773,341</b>	<b>9,945,934</b>	<b>6,586,250</b>	<b>22.3%</b>	<b>-33.8%</b>
Other Adjustments	64,385	259,411	-	-	-	-	-	0.0%	0.0%
Ending Cash	6,177,313	15,844,035	9,182,577	9,182,577	10,917,326	12,945,872	15,065,617	41.0%	16.4%

<b>Total Projects</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>
W1403	FIRE HYDRANT REPLACEMENT	32,173	37,500	37,500
W1605	WATER SUPPLY OP STRATEGY	54,654	-	-
W2101	COMEFORD PARK RESERVOIR RESTORATION	-	55,000	203,500
<b>Subtotal Water</b>		<b>86,827</b>	<b>92,500</b>	<b>241,000</b>
S1503	WWTP HEADWORKS REHAB	2,612,606	-	-
S1802	SAND FILTER REHAB	10,416	-	-
S1901	CHEMICAL TANK REPLACEMENT	18,000	18,000	-
S1902	WASTEWATER COMP PLAN	-	250,000	-
S1904	PILOT REMOVE SOLIDS	(67,304)	-	-
S2001	BIOSOLIDS REMOVAL	9,879,966	-	-
S2101	WWTP NEAR TERM IMPROVEMENTS	-	230,000	1,950,000
<b>Subtotal Sewer</b>		<b>12,453,683</b>	<b>498,000</b>	<b>1,950,000</b>
D1802	DOWNTOWN STORMWATER	970,341	2,765,000	3,000,000
D1803	HISTORIC DWNTN GRN RETROFIT	165,115	3,250,000	-
D1901	GEDDES CLEANUP	62,074	500,000	500,000
D2001	STRAWBERRY FIELDS TRAIL CULVERT REPLAC	35,300	512,700	-
D2100	ARMAR RD RETROFIT DESIGN	-	75,134	-
D2101	LID IMPROVEMENTS FOR 2ND ST & CEDAR AVE	-	2,252,600	895,250
<b>Subtotal Surface Water</b>		<b>1,232,830</b>	<b>9,355,434</b>	<b>4,395,250</b>
<b>Total Projects</b>		<b>13,773,341</b>	<b>9,945,934</b>	<b>6,586,250</b>

FUND 410 – SOLID WASTE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 5,221,370	\$ 4,268,008	\$ 6,130,640	\$ 6,130,640	\$ 5,020,852	\$ 4,686,461	\$ 4,517,206	-23.6%	-3.6%
<b>Revenue</b>									
DOE Grant	-	60,621	20,000	20,000	13,037	31,962	-	59.8%	-100.0%
Garbage Collection Service	7,595,051	7,752,406	8,000,000	8,000,000	7,711,509	8,240,000	8,487,200	3.0%	3.0%
Garbage Tags	14,645	18,541	12,000	12,000	5,834	12,000	12,000	0.0%	0.0%
Interest	82,436	100,468	50,000	50,000	70,991	61,885	61,528	23.8%	-0.6%
Intergovernmental	-	1,314	-	-	-	-	-	0.0%	0.0%
Miscellaneous Revenue	(2,591)	2,907	-	-	586	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>7,689,541</b>	<b>7,936,257</b>	<b>8,082,000</b>	<b>8,082,000</b>	<b>7,801,957</b>	<b>8,345,847</b>	<b>8,560,728</b>	<b>3.3%</b>	<b>2.6%</b>
<b>Expenditures</b>									
11 Salaries	775,874	794,251	869,273	869,273	830,053	830,679	841,472	-4.4%	1.3%
111 Seasonal	49,259	41,034	9,600	9,600	16,691	9,600	9,600	0.0%	0.0%
12 Overtime	44,507	50,104	16,350	16,350	78,541	16,350	16,350	0.0%	0.0%
21 Social Security	66,481	67,605	66,537	66,537	66,250	64,229	65,087	-3.5%	1.3%
22 Retirement	104,079	112,406	112,419	112,419	111,547	98,690	99,920	-12.2%	1.2%
23 Medical Insurance	189,193	206,128	213,564	213,564	213,659	222,096	222,096	4.0%	0.0%
24 Workmen's Compensation	29,748	30,908	36,560	36,560	23,825	25,914	25,914	-29.1%	0.0%
25 Unemployment	1,764	1,803	1,105	1,105	1,153	1,050	1,062	-5.0%	1.1%
251 Paid Family & Medical Leave	58	1,320	1,246	1,246	1,208	2,202	2,202	76.7%	0.0%
26 Uniforms	7,277	8,513	3,500	3,500	10,915	3,500	3,500	0.0%	0.0%
31 Office & Operating	75,857	101,831	196,000	196,000	100,000	196,000	196,000	0.0%	0.0%
32 Fuel	102,970	99,453	110,000	110,000	65,000	110,000	110,000	0.0%	0.0%
35 Small Tools	1,080	-	3,295	3,295	-	3,295	3,295	0.0%	0.0%
41 Professional Services	1,526,824	1,636,201	1,548,200	1,548,200	1,687,080	1,548,200	1,548,200	0.0%	0.0%
42 Communication	6,742	4,041	9,600	9,600	4,181	9,600	9,600	0.0%	0.0%
43 Travel	1,344	-	200	200	-	200	200	0.0%	0.0%
44 Advertising	425	299	800	800	656	800	800	0.0%	0.0%
44 Tipping Fees & City Taxes	-	3,222,566	3,142,652	3,142,652	3,245,050	3,142,652	3,142,652	0.0%	0.0%
45 Rents	-	-	200	200	-	200	200	0.0%	0.0%
56 Insurance	72,722	58,466	75,518	75,518	63,790	75,518	75,518	0.0%	0.0%
48 Repairs & Maintenance	12,399	7,910	66,500	66,500	44,653	66,500	66,500	0.0%	0.0%
49 Miscellaneous Expenses	2,518	8,753	14,698	14,698	1,500	14,698	14,698	0.0%	0.0%
51 Tipping Fees	1,892,867	-	-	-	-	-	-	0.0%	0.0%
53 State Taxes	320,676	-	-	-	-	-	-	0.0%	0.0%
54 City Taxes	992,419	-	-	-	-	-	-	0.0%	0.0%
95 Interfund Rents	10,159	10,159	10,159	10,159	10,159	10,159	10,159	0.0%	0.0%
98 Interfund Repairs & Maintenance	557,146	263,823	243,702	243,702	243,702	320,510	373,755	31.5%	16.6%
99 Other Interfund Services	434,752	494,260	540,589	540,589	540,589	528,991	533,443	-2.1%	0.8%
00 Transfer Out	7,195	-	375,000	375,000	776,146	-	-	-100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>7,286,335</b>	<b>7,221,834</b>	<b>7,667,267</b>	<b>7,667,267</b>	<b>8,136,348</b>	<b>7,301,633</b>	<b>7,372,223</b>	<b>-4.8%</b>	<b>1.0%</b>
Other Misc Adjustments	(1,356,568)	38,421	-	-	-	-	-	0.0%	0.0%
Ending Cash	4,268,008	5,020,852	6,545,373	6,545,373	4,686,461	5,730,675	5,705,711	-12.4%	-0.4%
	4,268,008	-	-	-	-	-	-	-	-

<b>TOTAL - BUDGET REQUESTS</b>	1,199,365	219,748
Line Item Increases	14,104	2,053,619
Annexation Revenue Increase	-	(2,832,258)
<b>Revised Ending Fund Balance</b>	<b>\$ 4,517,206</b>	<b>\$ 6,264,602</b>

**BUDGET REQUESTS**

	2021	2022
Solid Waste Purchase (2) new residential collection trucks	-	820,000
Solid Waste Line Item Increases	-	14,104
Solid Waste Purchase New Collection Carts for Central Annexation	-	325,000
Solid Waste NH - (2) New MWII for Central Annexation	-	52,416
Solid Waste Annexation Revenue Increase	-	-
Solid Waste Increase due to IS Budget Requests	-	1,949
<b>Total Solid Waste</b>	<b>-</b>	<b>1,213,469</b>
		<b>2,832,258</b>
		<b>2,273,367</b>

Miscellaneous includes publications, training and other miscellaneous expenses.



**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

DEPARTMENT NAME FLEET PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 50100048 (41046300)

BUDGET REQUEST TITLE: Purchase (2) New Residential Collection Trucks

**DESCRIPTION/JUSTIFICATION**

The Solid Waste Division will need to purchase (2) new residential collection trucks to service the Central Annexation area in 2022. Historically, the lead time for manufacturing new garbage trucks is between 12-18 months. The order for new trucks will need to be made in 2020 with acquisition and payment occurring in 2021.

**BENEFIT IF APPROVED:**

The purchase of (2) new residential collection trucks will allow the City to provide garbage collection services in the Central Annexation area.

**IMPACT IF DENIED:**

If additional collection trucks are not purchased, the current Solid Waste fleet will not be capable of servicing the Central Annexation area.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	-					-
Transfer (97)	820,000					820,000
<b>Total Expenditures</b>	<b>820,000</b>	-	-	-	-	<b>820,000</b>
<b>TOTAL REQUEST</b>	<b>820,000</b>	-	-	-	-	<b>820,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME SOLID WASTE PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 41046060

BUDGET REQUEST TITLE: Purchase New Collection Carts for Central Annexation

**DESCRIPTION/JUSTIFICATION**

The Solid Waste Division will need to purchase approximately 7,500 new residential collection carts to service the Central Annexation area in 2022.

**BENEFIT IF APPROVED:**

The purchase of new residential collection carts will allow the City to provide garbage collection services in the Central Annexation area.

**IMPACT IF DENIED:**

If additional collection carts are not purchased, the Division will not be capable of servicing the Central Annexation area.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	325,000					325,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>325,000</b>	-	-	-	-	<b>325,000</b>
<b>TOTAL REQUEST</b>	<b>325,000</b>	-	-	-	-	<b>325,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** SOLID WASTE **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 41046060

**BUDGET REQUEST TITLE:** (2) New MWII FTEs for Central Annexation

**DESCRIPTION/JUSTIFICATION**

The Solid Waste Division will need (2) additional FTEs to service the Central Annexation area. The new FTEs will be hired in the last quarter of 2021.

**BENEFIT IF APPROVED:**

The City will have sufficient staff to provide garbage collection service to the residents of the Central Annexation area.

**IMPACT IF DENIED:**

The City will not have sufficient staff to provide garbage collection service to the residents of the Central Annexation area.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
Annexation Revenue Increase		2,832,258	2,832,258	2,832,258	2,832,258	11,329,032
<b>Expenditures:</b>						
Salaries (11)	32,592	136,886	143,730	150,918	158,464	622,590
Overtime (12)						-
Benefits (20)	19,824	80,564	81,896	83,294	84,762	350,340
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>52,416</b>	<b>217,450</b>	<b>225,626</b>	<b>234,212</b>	<b>243,226</b>	<b>972,930</b>
<b>TOTAL REQUEST</b>	<b>52,416</b>	<b>(2,614,808)</b>	<b>(2,606,632)</b>	<b>(2,598,046)</b>	<b>(2,589,032)</b>	<b>(10,356,102)</b>

FUND 420 – GOLF COURSE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,728	\$ 183,004	0.0%	-23.0%
<u>Revenue</u>									
Merchandise Sales	147,432	173,963	132,850	132,850	153,051	132,850	132,850	0.0%	0.0%
Green Fees	687,458	814,796	784,527	784,527	1,004,873	784,527	784,527	0.0%	0.0%
Lessons	5,277	4,097	5,000	5,000	2,185	5,000	5,000	0.0%	0.0%
Interest	322	2,515	-	-	800	-	-	0.0%	0.0%
Golf Cart Lease	223,918	267,492	213,282	213,282	293,793	213,282	213,282	0.0%	0.0%
Other Leases	51,425	50,707	51,367	51,367	31,224	64,474	66,218	25.5%	2.7%
Insurance Recoveries	5,920	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous Revenue	2,418	2,501	-	-	1,082	-	-	0.0%	0.0%
Donations - Holiday Lights	15,884	11,731	15,000	15,000	-	-	-	-100.0%	0.0%
Transfer In	268,771	12,653	65,900	65,900	-	-	-	-100.0%	0.0%
<b>TOTAL REVENUE</b>	<b>1,408,825</b>	<b>1,340,455</b>	<b>1,267,926</b>	<b>1,267,926</b>	<b>1,487,008</b>	<b>1,200,133</b>	<b>1,201,877</b>	<b>-5.3%</b>	<b>0.1%</b>
<u>Expenditures</u>									
Salaries	355,595	-	-	-	-	-	-	0.0%	0.0%
Overtime	1,524	-	-	-	-	-	-	0.0%	0.0%
Social Security	26,745	-	-	-	-	-	-	0.0%	0.0%
Retirement	6,569	-	-	-	-	-	-	0.0%	0.0%
Medical Insurance	9,948	-	-	-	-	-	-	0.0%	0.0%
Workmen's Compensation	6,042	-	-	-	-	-	-	0.0%	0.0%
Unemployment	3,192	-	-	-	-	-	-	0.0%	0.0%
Uniforms	-	915	-	-	-	-	-	0.0%	0.0%
Office & Operating	103,083	94,992	89,091	89,091	85,478	89,091	89,091	0.0%	0.0%
Fuel	19,575	20,026	23,250	23,250	16,686	23,250	23,250	0.0%	0.0%
Inventory Supplies	102,208	116,300	61,831	61,831	86,915	61,831	61,831	0.0%	0.0%
Small Tools	970	3,327	3,000	3,000	391	3,000	3,000	0.0%	0.0%
Professional Services	127,064	579,133	599,499	599,499	590,947	599,499	599,499	0.0%	0.0%
Communication	611	7,507	4,320	4,320	3,490	4,320	4,320	0.0%	0.0%
Travel	265	708	1,400	1,400	576	1,400	1,400	0.0%	0.0%
Advertising	8,724	10,278	15,000	15,000	4,170	15,000	15,000	0.0%	0.0%
State Taxes	-	5,978	4,800	4,800	4,800	4,800	4,800	0.0%	0.0%
Operating Rents	51,188	49,798	52,410	52,410	36,733	52,410	52,410	0.0%	0.0%
Insurance	54,236	47,379	57,588	57,588	49,741	57,588	57,588	0.0%	0.0%
Public Utilities	64,864	60,720	53,077	53,077	55,577	53,077	53,077	0.0%	0.0%
Repairs & Maintenance	37,354	55,187	30,000	30,000	29,185	30,000	30,000	0.0%	0.0%
Miscellaneous Expenses	35,775	48,766	26,307	26,307	38,238	26,307	26,307	0.0%	0.0%
State Taxes	4,845	-	-	-	-	-	-	0.0%	0.0%
Capital Outlay	48,336	-	-	-	-	-	-	0.0%	0.0%
Debt Service - Principal	275,245	175,000	185,000	185,000	185,000	195,000	-	5.4%	-100.0%
Debt Service - Interest	40,006	29,137	19,950	19,950	19,950	10,238	-	-48.7%	-100.0%
Debt Issue Cost	300	300	700	700	700	700	-	0.0%	-100.0%
Interfund Repairs & Maintenance	7,137	6,780	7,056	7,056	7,056	5,537	5,651	-21.5%	2.1%
Other Interfund Services	30,776	30,560	33,647	33,647	33,647	21,809	22,007	-35.2%	0.9%
<b>TOTAL EXPENDITURE</b>	<b>1,422,177</b>	<b>1,342,791</b>	<b>1,267,926</b>	<b>1,267,926</b>	<b>1,249,280</b>	<b>1,254,857</b>	<b>1,049,231</b>	<b>-1.0%</b>	<b>-16.4%</b>
Interfund (accruals)	13,352	2,336	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	-	-	-	237,728	183,004	335,650	100.0%	83.4%

TOTAL - BUDGET REQUESTS  
Revised Ending Fund Balance

	84,000	99,000
	\$ 99,004	\$ 236,650

**BUDGET REQUESTS**

2021

2022

Golf	Labor increases	-	70,000	-	75,000
Golf	Equipment leases	-	14,000	-	24,000
<b>Total Golf</b>		-	<b>84,000</b>	-	<b>99,000</b>

Miscellaneous includes alarm system maintenance, dues, and subscription

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

**DEPARTMENT NAME** Parks - Golf **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 42047165/42047267

**BUDGET REQUEST TITLE:** Golf Course Labor

**DESCRIPTION/JUSTIFICATION**

There has been a 17.4% increase in minimum wage from 2018 to 2020. Assuming no COLA increase in 2021 and based solely on the mandated minimum wage increase through 2020, payroll budget would need to be at \$552k in order to simply maintain the level of service and support established in 2018; this request is for a total of \$550k in 2021 and \$555K in 2022.  
 Comparing Revenue for the full year in 2018 to YTD revenue in 2020, green Fee revenue has increased 17.4% and overall Course Revenue is up 14% for the same timeframe. We anticipate an additional \$100k in revenue before the end of the year 2020.  
 Request is for an additional \$70k in labor expenses in 2021 and \$75k in 2022.

**BENEFIT IF APPROVED:**

Ability to maintain highly professional staff across operations and maintenance. Allowing for continued course excellence and golfer satisfaction. As we always have done, we will monitor our staffing levels and save when we can.

**IMPACT IF DENIED:**

Long-term staff deserves increases and not getting comparable wages for amount of time served, could result in unhappy staff members and a lot of staff turnover. Adverse impact on golfer satisfaction leading to a reduction in overall revenue provided to the City. We have 8 key staff members who have been at Cedarcrest for some time and are loved by our guests. We want to retain those key staff members by offering a fair/equitable wage. Min wage has gone up so much over the past few years and if we aren't competitive with our starting wage, we will have a very difficult time hiring seasonal help.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
Green Fees & Pro Shop						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	70,000	75,000				145,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>70,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>145,000</b>
<b>TOTAL REQUEST</b>	<b>70,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>145,000</b>

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

DEPARTMENT NAME Parks - Golf PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # \_\_\_\_\_

BUDGET REQUEST TITLE: Golf Course Maintenance

**DESCRIPTION/JUSTIFICATION**

Current maintenance equipment will be out of service July 2021 per contract. Replacement equipment required in order to maintain the golf course.  
 Comparing Revenue for the full year in 2018 thru YTD, green Fee revenue has increased 17.4% and Overall Course Revenue is up 14% for the same timeframe. We anticipate an additional \$100k in revenue before the end of the year 2020.  
 Request is for an additional \$14k in maintenance expenses in 2021 and \$24k in 2022.

**BENEFIT IF APPROVED:**

The golf course will remain in excellent condition allowing for continued strong revenue generation and continued golfer satisfaction. By purchasing/leasing new equipment, we will save a significant amount on repairs and maintenance as well as labor to repair older equipment.

**IMPACT IF DENIED:**

Golf course condition will diminish and revenue will fall off significantly impacting golfer satisfaction and ability to provide the City with a strong revenue source. We lose 3 pieces of equipment mid 2021(lease is up) and if we don't replace these units the golf course will suffer. If we don't replace these units, repairs and maintenance will increase significantly (which it has over the past 2-3years with the older equipment).

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	14,000	24,000				38,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>14,000</b>	<b>24,000</b>	-	-	-	<b>38,000</b>
<b>TOTAL REQUEST</b>	<b>14,000</b>	<b>24,000</b>	-	-	-	<b>38,000</b>

FUND 450 – UTILITY DEBT SERVICE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 1,886,662	\$ 2,035,846	\$ 1,994,762	\$ 1,994,762	\$ 2,164,777	\$ 2,243,977	\$ 2,293,177	12.5%	2.2%
<u>Revenue</u>									
Investment Interest	149,483	78,556	50,000	50,000	80,000	50,000	50,000	0.0%	0.0%
Transfer In	5,233,533	5,227,354	5,218,026	5,218,026	5,218,026	5,204,274	5,140,890	-0.3%	-1.2%
<b>TOTAL REVENUE</b>	<b>5,383,016</b>	<b>5,305,910</b>	<b>5,268,026</b>	<b>5,268,026</b>	<b>5,298,026</b>	<b>5,254,274</b>	<b>5,190,890</b>	<b>-0.3%</b>	<b>-1.2%</b>
<u>Expenditures</u>									
Miscellaneous Expense	300	745	500	500	800	800	800	60.0%	0.0%
Debt Service - Principal	3,835,757	3,940,757	4,060,757	4,060,757	4,060,757	4,195,758	4,288,126	3.3%	2.2%
Debt Service - Interest	1,397,775	1,275,477	1,157,269	1,157,269	1,157,269	1,008,516	852,764	-12.9%	-15.4%
Debt Issue Cost	-	-	450	450	-	-	-	-100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>5,233,832</b>	<b>5,216,979</b>	<b>5,218,976</b>	<b>5,218,976</b>	<b>5,218,826</b>	<b>5,205,074</b>	<b>5,141,690</b>	<b>-0.3%</b>	<b>-1.2%</b>
Other Adjustments	-	40,000	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	<b>2,035,846</b>	<b>2,164,777</b>	<b>2,043,812</b>	<b>2,043,812</b>	<b>2,243,977</b>	<b>2,293,177</b>	<b>2,342,377</b>	<b>12.2%</b>	<b>2.1%</b>

Miscellaneous includes administrative fees on revenue bonds.

FUND 501 – FLEET MAINTENANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
<b>Beginning Cash</b>	\$ 505,292	\$ 743,581	\$ 352,149	\$ 352,149	\$ 694,360	\$ 784,653	\$ 782,144	122.8%	-0.3%
<u>Revenue</u>									
Investment Interest	11,622	17,127	1,500	1,500	7,511	5,000	5,000	233.3%	0.0%
Insurance Recovery	27,184	11,720	10,000	10,000	6,159	10,000	10,000	0.0%	0.0%
Equipment Rental	1,054,894	1,047,260	1,076,422	1,076,422	1,076,422	1,085,723	1,099,314	0.9%	1.3%
Equipment Replacement	1,247,000	600,000	448,000	448,000	448,000	200,000	400,000	-55.4%	100.0%
Sales - Central Stores	27,516	32,848	30,000	30,000	28,967	30,000	30,000	0.0%	0.0%
Small Engine Shop	130,203	133,309	136,966	136,966	136,966	132,484	132,514	-3.3%	0.0%
Miscellaneous	6,894	2,792	-	-	1,364	-	-	0.0%	0.0%
Sale of Fixed Asset	27,397	37,269	-	-	-	-	-	0.0%	0.0%
Transfer-In	252,542	366,444	495,000	495,000	896,162	-	-	-100.0%	0.0%
<b>TOTAL REVENUE</b>	<b>2,785,252</b>	<b>2,248,769</b>	<b>2,197,888</b>	<b>2,197,888</b>	<b>2,601,551</b>	<b>1,463,207</b>	<b>1,676,828</b>	<b>-33.4%</b>	<b>14.6%</b>
<u>Expenditures</u>									
Salaries	431,492	438,217	457,902	457,902	464,295	471,870	480,745	3.1%	1.9%
Seasonal	2,184	4,249	5,000	5,000	-	5,000	5,000	0.0%	0.0%
Overtime	364	1,543	5,300	5,300	2,440	5,300	5,300	0.0%	0.0%
Social Security	32,687	33,316	35,127	35,127	32,798	36,297	36,990	3.3%	1.9%
Retirement	52,428	56,167	59,856	59,856	56,394	56,074	57,104	-6.3%	1.8%
Medical Insurance	98,934	102,569	106,984	106,984	103,552	103,343	103,343	-3.4%	0.0%
Workmen's Compensation	13,175	14,666	18,724	18,724	11,742	13,233	13,233	-29.3%	0.0%
Unemployment	864	888	584	584	582	587	599	0.5%	2.0%
Paid Family & Medical Leave	26	650	660	660	660	1,124	1,124	70.3%	0.0%
Uniforms	5,922	5,901	6,400	6,400	5,232	6,400	6,400	0.0%	0.0%
Office & Operating	39,946	36,427	14,500	14,500	29,981	14,500	14,500	0.0%	0.0%
Fuel Consumed	1,223	1,398	2,500	2,500	1,241	2,500	2,500	0.0%	0.0%
Inventory Supplies	245,733	288,370	230,000	230,000	273,559	230,000	230,000	0.0%	0.0%
Small Tools	3,770	709	20,000	20,000	-	20,000	20,000	0.0%	0.0%
Professional Services	250	375	500	500	1,100	500	500	0.0%	0.0%
Communication	2,324	2,221	1,900	1,900	2,234	1,900	1,900	0.0%	0.0%
Travel	-	-	800	800	-	800	800	0.0%	0.0%
Advertising	425	-	800	800	-	800	800	0.0%	0.0%
Insurance	6,973	5,606	7,241	7,241	6,117	7,241	7,241	0.0%	0.0%
Public Utilities	3,943	2,366	4,000	4,000	2,364	4,000	4,000	0.0%	0.0%
Repairs & Maintenance	144,982	304,712	136,000	136,000	305,000	136,000	136,000	0.0%	0.0%
Miscellaneous	18,045	12,998	27,900	27,900	15,000	27,900	27,900	0.0%	0.0%
Training	620	110	4,300	4,300	(110)	4,300	4,300	0.0%	0.0%
Capital Outlay	1,343,572	883,737	943,000	943,000	1,096,047	200,000	400,000	-78.8%	100.0%
Interfund Rent	13,717	13,717	13,717	13,717	13,717	13,717	13,717	0.0%	0.0%
Other Interfund	63,535	81,368	87,313	87,313	87,313	99,290	100,229	13.7%	0.9%
<b>TOTAL EXPENDITURE</b>	<b>2,527,134</b>	<b>2,292,280</b>	<b>2,191,008</b>	<b>2,191,008</b>	<b>2,511,258</b>	<b>1,462,676</b>	<b>1,674,225</b>	<b>-33.2%</b>	<b>14.5%</b>
Other Adjustments (accruals)	(19,828)	(5,710)	-	-	-	-	-	0.0%	0.0%
Ending Cash	743,581	694,360	359,029	359,029	784,653	785,184	784,747	118.7%	-0.1%

TOTAL - BUDGET REQUESTS	1,180,000	-
Line Item Increases	3,040	3,584
Transfer In	(1,180,000)	-
<b>Revised Ending Fund Balance</b>	<b>\$ 782,144</b>	<b>\$ 781,163</b>

Miscellaneous includes Faster S/W Maintenance, dues, and training.



**FUND 501 – FLEET MAINTENANCE**

**BUDGET REQUESTS**

2021

2022

Fleet	Increase due to IS Budget Requests	-	3,040	-	3,584
Fleet	C/O - Purchase of 6 new police vehicles	360,000	360,000	-	-
	<b>New Vehicles</b>				
Fleet	New - Purchase (2) new residential collection trucks (request included in Solid Waste)	820,000	820,000	-	-
<b>Total Fleet</b>		<b>1,180,000</b>	<b>1,183,040</b>	<b>-</b>	<b>3,584</b>

FUND 502 – FACILITY MAINTENANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
<b>Beginning Cash</b>	\$ 115,356	\$ 130,044	\$ 115,502	\$ 115,502	\$ 61,306	\$ 61,739	\$ 61,739	-46.5%	0.0%
<u>Revenue</u>									
Investment Interest	2,242	1,824	150	150	433	150	150	0.0%	0.0%
Building Maintenance	624,445	549,389	562,091	562,091	906,161	662,454	670,767	17.9%	1.3%
<b>TOTAL REVENUE</b>	<b>626,687</b>	<b>551,213</b>	<b>562,241</b>	<b>562,241</b>	<b>906,594</b>	<b>662,604</b>	<b>670,917</b>	<b>17.9%</b>	<b>1.3%</b>
<u>Expenditures</u>									
Salaries	180,380	205,850	212,894	212,894	348,261	225,217	230,985	5.8%	2.6%
Seasonal	-	-	-	-	19,366	30,000	30,000	100.0%	0.0%
Overtime	25,908	14,706	7,000	7,000	19,465	7,000	7,000	0.0%	0.0%
Social Security	15,629	16,628	16,618	16,618	27,830	20,185	20,633	21.5%	2.2%
Retirement	25,623	28,275	28,207	28,207	38,718	30,526	31,196	8.2%	2.2%
Medical Insurance	32,497	37,449	38,478	38,478	64,297	55,673	55,673	44.7%	0.0%
Workmen's Compensation	6,036	6,534	8,497	8,497	9,250	7,932	7,932	-6.6%	0.0%
Unemployment	409	441	274	274	475	271	276	-1.1%	1.8%
Paid Family & Medical Leave	15	323	308	308	308	705	705	128.9%	0.0%
Uniforms	947	1,471	800	800	4,014	3,300	3,300	312.5%	0.0%
Office & Operating	22,396	17,517	20,000	20,000	47,594	44,600	44,600	123.0%	0.0%
Fuel Consumed	3,551	3,354	4,000	4,000	2,623	4,000	4,000	0.0%	0.0%
Small Tools	185	-	1,500	1,500	10,000	6,500	6,500	333.3%	0.0%
Professional Services	60,568	62,760	59,806	59,806	52,988	8,700	8,700	-85.5%	0.0%
Communication	5,382	5,753	6,600	6,600	7,018	8,600	8,600	30.3%	0.0%
Travel	-	-	250	250	-	250	250	0.0%	0.0%
Operating Rental	-	-	250	250	-	250	250	0.0%	0.0%
Insurance	5,977	4,805	6,207	6,207	5,243	6,207	6,207	0.0%	0.0%
Public Utilities	126,196	128,981	112,000	112,000	104,810	112,000	112,000	0.0%	0.0%
Repairs & Maintenance	69,361	52,203	38,000	38,000	105,945	38,000	38,000	0.0%	0.0%
Miscellaneous	337	626	4,250	4,250	178	4,400	4,400	3.5%	0.0%
Interfund Rent	1,957	1,957	1,957	1,957	1,957	1,957	1,957	0.0%	0.0%
Interfund Repairs & Maintenance	6,399	3,356	3,100	3,100	3,100	6,255	7,294	101.8%	16.6%
Other Interfund	22,245	30,497	32,721	32,721	32,721	39,434	39,805	20.5%	0.9%
<b>TOTAL EXPENDITURE</b>	<b>611,999</b>	<b>623,486</b>	<b>603,717</b>	<b>603,717</b>	<b>906,161</b>	<b>661,962</b>	<b>670,263</b>	<b>9.6%</b>	<b>1.3%</b>
Other Adjustments	-	3,535	-	-	-	-	-	0.0%	0.0%
Ending Cash	130,044	61,306	74,026	74,026	61,739	62,381	62,393	-15.7%	0.0%
<b>TOTAL - BUDGET REQUESTS</b>						-	-		
Line Item Increases						642	757		
Revenue									
<b>Revised Ending Fund Balance</b>						<b>\$ 61,739</b>	<b>\$ 61,636</b>		

2021

2022

Facilities	Increase due to IS Budget Requests	2021	2022
		-	642
<b>Total Facilities</b>		-	<b>642</b>

The Facility budget was restructured to include:

- City Hall
- Public Safety
- Courthouse
- In-house Custodial Services

Miscellaneous includes training, memberships and other small miscellaneous expenses

FUND 503 – INFORMATION SERVICES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
<b>Beginning Cash</b>	\$ 163,314	\$ 135,751	\$ 41,372	\$ 41,372	\$ 141,200	\$ 135,643	\$ 140,326	227.9%	3.5%
<b>Revenue</b>									
Investment Interest	3,338	1,844	800	800	2,300	1,000	1,000	25.0%	0.0%
Intergovernmental Revenue	78,374	76,764	105,133	105,133	101,620	105,133	105,133	0.0%	0.0%
Computer Services	912,568	1,021,938	1,115,254	1,115,254	1,115,254	975,403	987,840	-12.5%	1.3%
Computer Replacement	175,000	223,302	271,603	271,603	271,603	271,603	271,603	0.0%	0.0%
Miscellaneous Revenue	845	1,872	-	-	-	-	-	0.0%	0.0%
Transfer In	43,316	373,747	339,600	339,600	229,000	-	-	-100.0%	0.0%
<b>TOTAL REVENUE</b>	<b>1,213,441</b>	<b>1,699,467</b>	<b>1,832,390</b>	<b>1,832,390</b>	<b>1,719,777</b>	<b>1,353,139</b>	<b>1,365,576</b>	<b>-26.2%</b>	<b>0.9%</b>
<b>Expenditures</b>									
Salaries	532,245	574,540	618,765	618,765	618,765	533,722	543,985	-13.7%	1.9%
Seasonal	-	47,078	73,553	73,553	73,553	73,553	73,553	0.0%	0.0%
Overtime	10,316	5,323	7,000	7,000	7,000	7,000	7,000	0.0%	0.0%
Social Security	40,532	46,702	51,784	51,784	51,784	39,494	40,340	-23.7%	2.1%
Retirement	68,406	74,972	88,687	88,687	88,687	61,950	63,142	-30.1%	1.9%
Medical Insurance	83,485	95,782	103,623	103,623	103,623	82,715	82,715	-20.2%	0.0%
Workmen's Compensation	1,945	2,399	2,807	2,807	2,807	1,525	1,525	-45.7%	0.0%
Unemployment	36	916	836	836	836	640	652	-23.4%	1.9%
Paid Family & Medical Leave	1,085	1,254	942	942	942	1,010	1,010	7.2%	0.0%
Office & Operating	20,060	11,855	16,500	16,500	16,500	16,500	16,500	0.0%	0.0%
Fuel Consumed	91	468	500	500	500	500	500	0.0%	0.0%
Small Tools	7,087	19,245	86,730	86,730	27,330	27,330	27,330	-68.5%	0.0%
Computer Replacement	217,089	208,333	271,603	271,603	271,603	271,603	271,603	0.0%	0.0%
Professional Services	178,489	513,809	420,700	420,700	375,500	196,500	196,500	-53.3%	0.0%
Communication	14,709	21,985	23,293	23,293	23,293	23,293	23,293	0.0%	0.0%
Travel	677	1,132	1,500	1,500	1,500	1,500	1,500	0.0%	0.0%
Operating Rentals	3,271	4,323	4,565	4,565	4,565	4,565	4,565	0.0%	0.0%
Miscellaneous	43,805	53,493	60,800	60,800	54,800	4,800	4,800	-92.1%	0.0%
Interfund Repairs and Maint	-	1,892	1,746	1,746	1,746	256	298	-85.3%	16.4%
<b>TOTAL EXPENDITURE</b>	<b>1,223,328</b>	<b>1,685,501</b>	<b>1,835,934</b>	<b>1,835,934</b>	<b>1,725,334</b>	<b>1,348,456</b>	<b>1,360,811</b>	<b>-26.6%</b>	<b>0.9%</b>
Other Adjustments	(17,676)	(8,517)	-	-	-	-	-	0.0%	0.0%
Ending Cash	135,751	141,200	37,828	37,828	135,643	140,326	145,091	271.0%	3.4%

TOTAL - BUDGET REQUESTS	326,676	115,896
Line Item Increases	33,200	54,900
Transfer In - Revenue	(359,876)	(170,796)
<b>Revised Ending Fund Balance</b>	<b>\$ 140,326</b>	<b>\$ 145,091</b>

**BUDGET REQUESTS**

	2021	2022		
IS	111,676	111,676	115,896	115,896
IS	33,200	33,200	54,900	54,900
IS	215,000	215,000	-	-
<b>Total IS</b>	<b>359,876</b>	<b>359,876</b>	<b>170,796</b>	<b>170,796</b>

Miscellaneous includes memberships and training.

**2021/2022 BUDGET REQUEST**

*Check the year of request*

2021  2022

**DEPARTMENT NAME** Finance / I.S. **PRIORITY:** Critical

**DEPARTMENT ORG #** 503

**BUDGET REQUEST TITLE:** Computer Support Technician

**DESCRIPTION/JUSTIFICATION**

This request is for a January 1, 2021 hire of a Computer Support Technician. The IS Department lost its Computer Support Technician position to early retirement and will lose its temporary Computer Support position on December 31, 2020. This will leave the department short two positions during a time when the demands on the department have increased greatly.

In addition, the department will be losing two additional employees to retirement in the next two to three years. The timely hiring of this position is critical to help maintain the "tribal" knowledge of the department into the future.

**BENEFIT IF APPROVED:**

Help maintain existing support levels for City users.

**IMPACT IF DENIED:**

There will be significant impact to help desk support as this would leave the City with one part time help desk technician. In order to cover the other technical duties of this position, the System Analysts and IS Manager would be required to pick up those duties. This would require multiple projects to be shelved due to the lack of employee hours to complete.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
	111,676	115,896	120,345	125,018	129,924	602,859
<b>Expenditures:</b>						
Salaries (11)	70,658	74,191	77,900	81,795	85,885	390,430
Overtime (12)						-
Benefits (20)	41,018	41,705	42,445	43,223	44,039	212,430
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>111,676</b>	<b>115,896</b>	<b>120,345</b>	<b>125,018</b>	<b>129,924</b>	<b>602,860</b>
<b>TOTAL REQUEST</b>	<b>-</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

**DEPARTMENT NAME** Finance / I.S. **PRIORITY:** Very High

**DEPARTMENT ORG #** 503

**BUDGET REQUEST TITLE:** Professional Services Line Item Increase

**DESCRIPTION/JUSTIFICATION**

50300090 541000 is the Information Service budget line item for software maintenance and licensing. It increases every year due to additional employees, workstations, inflation, and new software. The primary drivers for this year's increase is the addition of Next Generation desktop security, yearly increases in our financial software cost, and inflation.

In past years this increase was handled by the Line Item Increase worksheet. As that is not part of this year's budget process, we are bringing this forward as a budget request.

**BENEFIT IF APPROVED:**

Maintain existing City wide software packages.

**IMPACT IF DENIED:**

Elimination of at least one software or security package.

	2021	2022	2023	2024	2025	2021-2025 Total
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**Revenue Sources:**

	33,200	54,900	54,900	54,900	54,900	252,800
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**Expenditures:**

Salaries - Seasonal (111)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	33,200	54,900	54,900	54,900	54,900	252,800
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 33,200 54,900 54,900 54,900 54,900 252,800

**TOTAL REQUEST** - - - - - -

**2021/2022 BUDGET REQUEST**

Check the year of request

2021  2022

DEPARTMENT NAME Finance / I.S. PRIORITY: Very High

DEPARTMENT ORG # 503

BUDGET REQUEST TITLE: 2020 Budget Rollover - ECM Rollover

**DESCRIPTION/JUSTIFICATION**

This request is to simply rollover the ECM (Electronic Content Management) project #1825 from 2020 to 2021. Due to Covid scheduling restrictions, progress on this project has been delayed. As employees come back to work full time, and if IS staffing levels are restored, this project can still get back on track prior to moving into the new campus.

**BENEFIT IF APPROVED:**

There are many benefits and here are a few bullet point items: • Reduce physical space required to store documents. • Improved document handling including sharing and versioning. • Reduce the risk of maintaining old documents. • Improved ability to find electronic documents. • Streamline and automate workflows requiring the movement of paperwork.

**IMPACT IF DENIED:**

Increased space required in new Civic Campus to store documents. Increased risk due to the difficult task of electronic document management using disparate systems. Growing bottle-neck in Court due to document management.

	2021	2022	2023	2024	2025	2021-2025 Total
<b>Revenue Sources:</b>						
	215,000					215,000
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	144,000					144,000
Miscellaneous (49)	71,000					71,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>215,000</b>	-	-	-	-	<b>215,000</b>
<b>TOTAL REQUEST</b>	-	-	-	-	-	-

FUND 510 - UNEMPLOYMENT INSURANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
<b>Beginning Cash</b>	\$ -	\$ -	\$ 32,247	\$ 32,247	\$ 58,047	\$ 82,915	\$ 92,633	157.1%	11.7%
<u>Revenue</u>									
Investment Interest	-	561	550	550	700	550	550	0.0%	0.0%
Intergovernmental Revenue	-	57,486	34,168	34,168	34,168	34,168	34,168	0.0%	0.0%
<b>TOTAL REVENUE</b>	-	58,047	34,718	34,718	34,868	34,718	34,718	0.0%	0.0%
<u>Expenditures</u>									
Professional Services	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	635	25,000	25,000	10,000	25,000	25,000	0.0%	0.0%
Interfund Repairs and Maint	-	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	-	635	25,000	25,000	10,000	25,000	25,000	0.0%	0.0%
Other Adjustments	-	635	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	-	58,047	41,965	41,965	82,915	92,633	102,351	120.7%	10.5%

This fund is the result of the resolution signed by Council on 10/8/2018 authorizing a change in the City's payment method for Unemployment Insurance to the reimbursable method.

**FUND 511 - LIABILITY INSURANCE**

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ 125,412	\$ 140,412	\$ 266,842	\$ 393,272	112.8%	47.4%
<u>Revenue</u>									
Investment Interest	-	133	-	(133)	1,000	1,000	1,000	0.0%	0.0%
Intergovernmental Revenue	-	800,900	-	800,900	800,900	800,900	800,900	0.0%	0.0%
<b>TOTAL REVENUE</b>	-	801,033	-	800,767	801,900	801,900	801,900	0.1%	0.0%
<u>Expenditures</u>									
Professional Services	-	50,640	-	121,360	50,640	50,640	50,640	-58.3%	0.0%
Insurance	-	604,330	-	383,994	604,330	604,330	604,330	57.4%	0.0%
Operating Rentals	-	-	-	-	-	-	-	0.0%	0.0%
Travel	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	20,651	-	42,349	20,500	20,500	20,500	-51.6%	0.0%
Interfund Repairs and Maint	-	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	-	675,621	-	547,703	675,470	675,470	675,470	23.3%	0.0%
Other Adjustments	-	15,000	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	-	140,412	-	378,476	266,842	393,272	519,702	3.9%	32.1%

This fund is used to pay the City's liability insurance and any claims not covered by insurance.



FUND 512 – MEDICAL INSURANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,062,627	\$ 1,871,014	100.0%	76.1%
<u>Revenue</u>									
Investment Interest	-	-	-	-	10,986	6,592	3,955	100.0%	-40.0%
Medical Contribution	-	-	-	-	5,526,219	5,530,000	5,530,000	100.0%	0.0%
Miscellaneous Revenue	-	-	-	-	33,570	33,750	33,750	100.0%	0.0%
<b>TOTAL REVENUE</b>	-	-	-	-	5,570,775	5,570,342	5,567,705	100.0%	0.0%
<u>Expenditures</u>									
Professional Services	-	-	-	-	4,508,148	4,741,955	4,987,453	100.0%	5.2%
Miscellaneous	-	-	-	-	-	20,000	20,000	100.0%	0.0%
Interfund Repairs and Maint	-	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	-	-	-	-	4,508,148	4,761,955	5,007,453	100.0%	5.2%
Ending Cash	-	-	-	-	1,062,627	1,871,014	2,431,266	100.0%	29.9%

This fund is used to pay the City’s medical premiums and all claims submitted to the City.

The City needs to continue to build reserves in this fund equal to 32 weeks of claims or \$2.8M to \$3.0M.

**2021/2022 BUDGET REQUESTS - PRELIMINARY**

<b>Department</b>	<b>Description</b>	<b>Budget YR</b>	<b>FTE</b>
Finance	Financial Analyst	2021	1
Streets	Reclassification of Parks Manager to Maint Tech 1 & Upgrade Lead I, one NH - MWI	2021	1
Police	Reclassification of Prog Specialist to Evidence Specialist	2021	0
Public Works	Fill Early Retirement Vacancy - Utility Locator	2021	0
Public Works	WWTP Operator - Fill current vacancy	2021	0
Solid Waste	NH - 2 MWII	2021	2
IS	Fill Early Retirement Vacancy - Computer Technician	2021	1
<b>Total FTE</b>			<b>5</b>
<b>Total FTE 2021</b>			<b>5</b>
<b>Total FTE 2022</b>			<b>0</b>

2021-22 BUDGET REQUESTS - PRELIMINARY							
Department	Description	2021		2022		2021/2022 COMBINED TOTAL	
		Revenue	Expense	Revenue	Expense	Revenue	Expense
Finance	Re-organization - addition of 1 FTE (expense neutral)	-	-	-	-	-	-
<b>Total Finance</b>		-	-	-	-	-	-
HR	Line item increase	-	10,000	-	10,000	-	20,000
<b>Total HR</b>		-	<b>10,000</b>	-	<b>10,000</b>	-	<b>20,000</b>
CD	Reclassification - Associate Planner to Senior Planner	-	5,364	-	5,633	-	10,997
CD	Downtown Master Plan Grant	25,000	25,000	-	-	25,000	25,000
<b>Total Community Development</b>		25,000	30,364	-	5,633	25,000	35,997
Police	Reclassify Vacancy of Program Specialist to Evidence Specialist	-	10,333	-	10,850	-	21,183
Police	C/O - Purchase of 6 new police vehicles (transfer to Fleet)	-	360,000	-	-	-	360,000
<b>Total Police</b>		-	<b>370,333</b>	-	<b>10,850</b>	-	<b>381,183</b>
Parks	Opera House Advertising (Hotel/Motel Grant)	10,000	10,000	15,000	15,000	25,000	25,000
<b>Total Parks Department</b>		10,000	10,000	15,000	15,000	25,000	25,000
Streets	Seasonal	-	-	-	-	-	-
Streets	ITS Upgrades (Funding Continuation)	-	15,000	-	15,000	-	30,000
Streets	Line Item Increases	-	188,000	-	198,000	-	386,000
Streets	Turf Brush	-	10,100	-	-	-	10,100
Streets	Fill Vacancy from Early Retirement w/reclassifying Park Maint. Mgr. to Maint. Tech 1 & Upgrade Maint. Lead I to Lead II, and add 1 MWI	-	198,217	-	205,195	-	403,412
Streets	Seasonal - Parks Maintenance	-	-	-	-	-	-
<b>Total Streets</b>		-	<b>411,317</b>	-	<b>418,195</b>	-	<b>829,512</b>
Non-dept	Carry Over - ECM	-	107,500	-	-	-	107,500
Non-dept	Increase IS allocation to cover requested budget requests & line item increases	-	108,909	-	128,395	-	237,304
<b>Total Non-Departmental</b>		-	<b>216,409</b>	-	<b>128,395</b>	-	<b>344,804</b>
<b>TOTAL GENERAL FUND</b>		<b>35,000</b>	<b>1,048,423</b>	<b>15,000</b>	<b>588,073</b>	<b>50,000</b>	<b>1,636,496</b>
Utilities	Line item increases	-	257,500	-	257,500	-	515,000
Utilities	NH - Utility Locator - filling vacancy from retirement	-	96,235	-	99,698	-	195,933
Utilities	NH - WWT/P Operator - filling current vacancy	-	116,000	-	120,514	-	236,514
Utilities	Seasonal Storm	-	36,468	-	39,000	-	75,468
Utilities	Ranney Well Pump Repair/Replacement	-	150,000	-	150,000	-	300,000
Utilities	LK Goodwin Standpipe Replacement	-	60,000	-	60,000	-	120,000
Utilities	Edward Springs Booster Station Pump Rebuild/Replace	-	50,000	-	-	-	50,000
Utilities	SCADA Conversion	-	30,000	-	-	-	30,000
Utilities	Sunnyside Hills Sewer Repair and Maintenance	-	150,000	-	150,000	-	300,000
Utilities	Armar Rd and Water Quality Improvement	56,250	75,000	-	-	56,250	75,000
Utilities	Watershed Basin Planning Study	75,000	100,000	37,500	50,000	112,500	150,000
Utilities	NPDES	-	-	50,000	50,000	50,000	50,000
Utilities	Carry Over - ECM	-	107,500	-	-	-	107,500
Utilities	Increase due to IS Budget Requests	-	30,335	-	35,762	-	66,097
<b>Total Utility Operations</b>		<b>131,250</b>	<b>1,259,098</b>	<b>87,500</b>	<b>1,012,474</b>	<b>218,750</b>	<b>2,271,572</b>
Solid Waste	Purchase (2) new residential collection trucks	-	820,000	-	-	-	820,000
Solid Waste	Line Item Increases	-	14,104	-	2,053,619	-	2,067,723
Solid Waste	Purchase New Collection Carts for Central Annexation	-	325,000	-	-	-	325,000
Solid Waste	NH - (2) New MWII for Central Annexation	-	52,416	-	217,450	-	269,866
Solid Waste	Annexation Revenue Increase	-	-	2,832,258	-	2,832,258	-
Solid Waste	Increase due to IS Budget Requests	-	1,949	-	2,298	-	4,247
<b>Total Solid Waste</b>		-	<b>1,213,469</b>	<b>2,832,258</b>	<b>2,273,367</b>	<b>2,832,258</b>	<b>3,486,836</b>
Golf	Labor increases	-	70,000	-	75,000	-	145,000
Golf	Equipment leases	-	14,000	-	24,000	-	38,000
<b>Total Golf</b>		-	<b>84,000</b>	-	<b>99,000</b>	-	<b>183,000</b>
Fleet	Increase due to IS Budget Requests	-	3,040	-	3,584	-	6,624
Fleet	C/O - Purchase of 6 new police vehicles	360,000	360,000	-	-	360,000	360,000
	<b>New Vehicles</b>						
Fleet	New - Purchase (2) new residential collection trucks (request included in Solid Waste)	820,000	820,000	-	-	820,000	820,000
<b>Total Fleet</b>		<b>1,180,000</b>	<b>1,183,040</b>	<b>-</b>	<b>3,584</b>	<b>1,180,000</b>	<b>1,186,624</b>
Facilities	Increase due to IS Budget Requests	-	642	-	757	-	1,399
<b>Total Facilities</b>		-	<b>642</b>	-	<b>757</b>	-	<b>1,399</b>
IS	Fill Vacancy from Early Retirement - Computer Technician	111,676	111,676	115,896	115,896	227,572	227,572
IS	Line Item Increases	33,200	33,200	54,900	54,900	88,100	88,100
IS	Carry Over - ECM	215,000	215,000	-	-	215,000	215,000
<b>Total IS</b>		<b>359,876</b>	<b>359,876</b>	<b>170,796</b>	<b>170,796</b>	<b>530,672</b>	<b>530,672</b>
<b>GRAND TOTAL</b>		<b>1,706,126</b>	<b>5,148,548</b>	<b>3,105,554</b>	<b>4,148,051</b>	<b>4,811,680</b>	<b>9,296,599</b>

## 2021-2022 SUMMARY OF CAPITAL PROJECTS

CAPITAL PROJECTS	2021	2022	Total
<b><u>Street Construction</u></b>			
88th Street	2,000,000	2,000,000	4,000,000
State Avenue 3rd - 80th	1,500,000	-	1,500,000
SR529/Interstate 5 IJR (through final design)	10,000	40,000	50,000
State Avenue 100th to 116th	6,500,000	-	6,500,000
156th, 160th 51st Interim Improvement	150,000	200,000	350,000
80th St NE Non-Motorized (State to 51st)	150,000	100,000	250,000
Soper Hill Rd and 71st Avenue NE Intersection	-	100,000	100,000
2019 Citywide HSIP	550,000	-	550,000
Sunnyside Blvd and 52nd Avenue NE Intersection	100,000	600,000	700,000
Sunnyside Blvd and 53rd Avenue NE Intersection	125,000	125,000	250,000
8th Street Improvements	700,000	-	700,000
Quiet Zone Evaluation	250,000	250,000	500,000
<b>Total Street Construction</b>	<b>12,035,000</b>	<b>3,415,000</b>	<b>15,450,000</b>
<b><u>Park Construction</u></b>			
Centennial Trail	1,750,000	-	1,750,000
Ebey Trail	600,000	-	600,000
Olympic View	10,000	-	10,000
<b>Total Park Construction</b>	<b>2,360,000</b>	<b>-</b>	<b>2,360,000</b>
<b><u>City Facilities</u></b>			
Civic Campus (includes budget requests)	24,844,684	7,171,588	32,016,272
<b>Total City Facilities</b>	<b>24,844,684</b>	<b>7,171,588</b>	<b>32,016,272</b>
<b><u>Waterworks Utility</u></b>			
Fire Hydrant Replacement	37,500	37,500	75,000
Water Supply Op Strategy	-	-	-
Comeford Park Reservoir Restoration	55,000	203,500	258,500
<b>Subtotal Water</b>	<b>92,500</b>	<b>241,000</b>	<b>333,500</b>
Chemical Tank Replacement and Expansion	18,000	-	18,000
Wastewater Comprehensive Plan Update	250,000	-	250,000
WWTP Near Term Improvements	230,000	1,950,000	2,180,000
<b>Subtotals Sewer</b>	<b>498,000</b>	<b>1,950,000</b>	<b>2,448,000</b>
Downtown Water Quality	2,765,000	3,000,000	5,765,000
Historic Downtown Green Retrofit	3,250,000	-	3,250,000
Geddes Cleanup	500,000	500,000	1,000,000
Strawberry Fields Trail Culvert Replacement	512,700	-	512,700
Armar Rd Retrofit Design	75,134	-	75,134
LID Improvements for 2nd St & Cedar Ave	2,252,600	895,250	3,147,850
<b>Subtotals Surface Water</b>	<b>9,355,434</b>	<b>4,395,250</b>	<b>13,750,684</b>
<b>Total Waterworks</b>	<b>9,945,934</b>	<b>6,586,250</b>	<b>16,532,184</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>49,185,618</b>	<b>17,172,838</b>	<b>66,358,456</b>