

**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: September 28, 2020**

|  |                           |
|--|---------------------------|
| <b>AGENDA ITEM:</b>  |                           |
| An Amendment to the Interagency Agreement with the Washington State Department of Commerce through the Coronavirus Relief Fund for Local Governments |                           |
| <b>PREPARED BY:</b>  | <b>DIRECTOR APPROVAL:</b> |
| Sandy Langdon, Finance Director  |                           |
| <b>DEPARTMENT:</b>   |                           |
| Finance  |                           |
| <b>ATTACHMENTS:</b>  |                           |
| Interagency Agreement Amendment<br>Mayor Nehring's CARES Funding Memo – 9/14/2020 amendment  |                           |
| <b>BUDGET CODE:</b>  | <b>AMOUNT:</b>            |
|  | \$1,017,300.00            |
| <b>SUMMARY:</b>  |                           |

The City entered into an agreement for \$2,034,600 from the State's CARES Act Grant. Recently the Governor ordered additional funding be provided to local jurisdictions, for the City this amount is \$1,017,300.

The amendment increases the amount by \$1,017,300 for a total of \$3,051,900. The amendment also extends the deadline from October 31, 2020 to November 30, 2020 with final reimbursement requests submitted by December 15, 2020.

These funds provide for necessary expenditures incurred due to the public health emergency with respect to the COVID-19. Expenditures may include addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions.

The proposed budget for this grant is described as follows:

|                    |           |
|--------------------|-----------|
| City Fund Expenses | \$817,300 |
| Business Relief    | \$200,000 |

**RECOMMENDED ACTION:**

Staff recommends that Council authorize the Mayor to sign and execute the Amendment to the Interagency Agreement with the Washington State Department of Commerce through the Coronavirus Relief Fund for Local Governments.

**RECOMMENDED MOTION:**

I move to authorize the Mayor to sign and execute the Amendment including budget as presented.

**Amendment**

**Contract Number:** 20-6541C-239  
**Amendment Number:** A

**Washington State Department of Commerce  
Local Government Division  
Community Capital Facilities Unit  
Coronavirus Relief Fund for Local Governments**

|   |  |  |  |
|---|--|--|--|
| <b>1. Contractor</b><br>City of Marysville<br>1049 State Ave<br>MARYSVILLE, Washington 98270-4234   |  | <b>2. Contractor Doing Business As (optional)</b>  |  |
| <b>3. Contractor Representative (only if updated)</b><br>Sandy Langdon<br>Finance Director<br>(360) 363-8017<br>slangdon@marysvillewa.gov   |  | <b>4. COMMERCE Representative (only if updated)</b><br>Matthew Ojennus<br>Project Manager<br>(360) 725-4047<br>Fax 360-586-5880<br>matthew.ojennus@commerce.wa.gov |  |
| <b>5. Original Contract Amount<br/>(and any previous amendments)</b><br>\$2,034,600.00  | <b>6. Amendment Amount</b><br>\$1,017,300.00       | <b>7. New Contract Amount</b><br>\$3,051,900.00  |  |
| <b>8. Amendment Funding Source</b><br>Federal: X State:      Other:      N/A:   |  | <b>9. Amendment Start Date</b><br>Date of Execution  | <b>10. Amendment End Date</b><br>November 30, 2020 |
| <b>11. Federal Funds (as applicable):</b><br>\$3,051,900.00   | <b>Federal Agency:</b><br>US Dept. of the Treasury | <b>CFDA Number:</b><br>21.019  |  |
| <b>12. Amendment Purpose:</b><br>To provide additional funding for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru November 30, 2020. Final invoices must be received by December 15, 2020. |  |  |  |

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

|                       |   |
|-----------------------|---|
| <b>FOR CONTRACTOR</b> | <b>FOR COMMERCE</b>                                       |
| _____                 | _____   |
| Jon Nehring, Mayor    | Mark K. Barkley, Assistant Director, Local Government Div |
| _____                 | _____   |
| Date                  | Date  |
|                       | <b>APPROVED AS TO FORM ONLY</b>                           |
|                       | _____   |
|                       | Sandra Adix   |
|                       | Assistant Attorney General                                |
|                       | _____   |
|                       | 3/20/2014   |
|                       | Date  |

## Amendment

This Contract is **amended** as follows:

**Contract amount has been increased by \$1,017,300.00.**

**Contract end date has been extended from October 31, 2020 to November 30, 2020.**

**Final reimbursement request must be received by December 15, 2020.**

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.



**MARYSVILLE**  
MAYOR JON NEHRING

Date: May 22, 2020  
 To: Marysville City Council  
 From: Mayor Jon Nehring  
 Subject: CARES Funding

Governor Inslee allocated part of Washington’s federal CARE funding directly to local governments under 500,000 in population, who were otherwise ineligible for direct funding under the CARES Act. Through the Department of Commerce, the state is contracting with local jurisdictions to enable COVID-19 related reimbursements, for expenses occurring between March 1 and October 31, 2020. Cities were allocated funds based on population size. Use of these funds is limited, and not intended to replace lost revenues. Cities will have until October 31 to submit for reimbursement and use the funding. Cities are required to notify the Department of Commerce by October of unspent funds, so that the state can reallocate the remaining amounts to their programs.

Marysville’s allocation is \$2,034,600.00. We have identified the following areas for reimbursement and believe that the funds would be fully expended under this plan:

City of Marysville Fund Expenses:

|  |            |
|--|------------|
| Families First Compliance                | \$ 270,000 |
| Overtime                                 | \$ 160,000 |
| Salaries/Wages related to EOC Activation | \$ 250,000 |
| Salaries/Wages for redirected work       | \$ 249,600 |
| Unemployment Costs (up to 50%)           | \$ 25,000  |
| PPE/Sanitation/Screening                 | \$ 150,000 |
| Technology/Infrastructure Upgrades       | \$ 180,000 |

Community Grants:

|  |            |
|--|------------|
| Small Business Rental Relief                               | \$ 250,000 |
| PPE Purchasing for Businesses                              | \$ 25,000  |
| Direct food purchase for Marysville Food Bank distribution | \$ 25,000  |
| Utility payment subsidy                                    | \$ 25,000  |
| Domestic Violence Services (community advocate-DVS)        | \$ 25,000  |
| Small Business Rental Relief (second round if needed)      | \$         |

~~150,000~~300,000

|                  |    |
|------------------|----|
| Community Relief | \$ |
|------------------|----|

~~250,000~~100,000

I would appreciate your thoughts on the aforementioned plan. We would like to move forward with the community grants swiftly in order to make money available to businesses and community members who have been impacted

(360) 363-8000

Marysville City Hall  
1049 State Avenue  
Marysville, WA 98270

financially by COVID-19 related circumstances. If the City Council has other considerations or grant ideas, we will work to implement them.