

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

[DRAFT]

CITY COUNCIL MEETING DATE: July 27, 2020

AGENDA ITEM:	
CARES Act Community Rental Relief	
PREPARED BY:	DIRECTOR APPROVAL:
Sandy Langdon, Finance Director	
DEPARTMENT:	
Finance	
ATTACHMENTS:	
Community Rental Relief Program Eligibility Revised budget memo	
BUDGET CODE:	AMOUNT:
SUMMARY:	

In May, the City has entered into an agreement with the WA ST Department of Commerce to receive, through reimbursement, CARES Act funding to mitigate the effects of COVID-19. An estimated budget was created and approved along with the interagency agreement. Many of the community grant funds from the estimated budget have been distributed. Based on this experience and the continuing mitigation of COVID-19 the City desires to adjust the budget to provide more community funding.

The proposal is to move \$250,000 from the Salaries/Wage related to EOC Activation to Community Grants. The Community Grant program would be used to provide rental assistance up to \$1,500 per household to tenants that are impacted by COVID-19.

Initial application period will be open for a two week period. Applications received will be reviewed for eligibility by Finance and recommendations forwarded to the Mayor for final award.

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to initiate and administer the Community Grant Program, including approving final grant awards.

RECOMMENDED MOTION:

I move to authorize the Mayor to initiate and administer the Community Grant Program, including approving final grant awards.

DRAFT

Marysville COVID-19 Rental Assistance Program

One-time per household
\$1,500 maximum

Eligibility

Live within the Marysville city limits

Are behind in rent

Are economically impacted by COVID-19

Have not been delinquent on rent for six months prior to March 1. (Sept 2019-February 2020)

Have a current monthly household income that is below these amounts:
(60% of Area Median)

Number in Household	Monthly / Annual	Number in Household	Monthly / Annual
1 Person	\$2,725 / \$32,700	5 Persons	\$4,208 / \$50,490
2 Persons	\$3,115 / \$37,380	6 Persons	\$4,520 / \$58,020
3 Persons	\$3,505 / \$42,060	7 Persons	\$4,835 / \$58,020
4 Persons	\$3,895 / \$46,740	8 Persons	\$5,145 / \$61,740

Tenant Income Verification

- A pay stub dated **before AND after** the outbreak COVID-19, which shows:
 - Your Name
 - Your Employer's Name
 - Amount Year to Date (YTD) OR,
- A notice of your current employment status from your employer OR a claim for unemployment benefits dated after March 1, 2020, which shows:
 - Your name
 - Your Employer's Name
 - Your employment status (employed, furloughed, reduced time/income, or termination)

Landlord Verification:

- A W9 for each property that a payment is being made to.

Living Situation Verification:

- A copy of the lease or month-to-month rental agreement showing current rent amount, who rent is paid to, signature(s), and where a check should be sent

- If you cannot provide any of the above, and have an informal living arrangement in which you are making a contribution toward the rent, you must submit this Certification of Payment Obligation for Friends or Family which can be found here
 - If you live alone, complete the application about yourself.
 - If you live with just your family or partner, complete the application on behalf of your whole family, or yourself and your partner.
 - If you live with roommates, complete the application about yourself, reflecting your individual needs.
 - If someone else who lives with you also needs help, they should complete their own application reflecting their individual needs.

We will need to communicate with your landlord to confirm information and/or collect documentation required to ensure the correct rent amount is paid and mailed to the right address. A check made payable to your landlord will be mailed to the landlord on your behalf within 14 days of receipt of all documentation and application approval.



MARYSVILLE
MAYOR JON NEHRING

Date: May 22, 2020
 To: Marysville City Council
 From: Mayor Jon Nehring
 Subject: CARES Funding

Governor Inslee allocated part of Washington’s federal CARE funding directly to local governments under 500,000 in population, who were otherwise ineligible for direct funding under the CARES Act. Through the Department of Commerce, the state is contracting with local jurisdictions to enable COVID-19 related reimbursements, for expenses occurring between March 1 and October 31, 2020. Cities were allocated funds based on population size. Use of these funds is limited, and not intended to replace lost revenues. Cities will have until October 31 to submit for reimbursement and use the funding. Cities are required to notify the Department of Commerce by October of unspent funds, so that the state can reallocate the remaining amounts to their programs.

Marysville’s allocation is \$2,034,600.00. We have identified the following areas for reimbursement and believe that the funds would be fully expended under this plan:

City of Marysville Fund Expenses:	
Families First Compliance	\$ 270,000
Overtime	\$ 160,000
Salaries/Wages related to EOC Activation	\$
500,000 250,000	
Salaries/Wages for redirected work	\$ 249,600
Unemployment Costs (up to 50%)	\$ 25,000
PPE/Sanitation/Screening	\$ 150,000
Technology/Infrastructure Upgrades	\$ 180,000
Community Grants:	
Small Business Rental Relief	\$ 250,000
PPE Purchasing for Businesses	\$ 25,000
Direct food purchase for Marysville Food Bank distribution	\$ 25,000
Utility payment subsidy	\$ 25,000
Domestic Violence Services (community advocate-DVS)	\$ 25,000
Small Business Rental Relief (second round if needed)	\$
150,000	
<u>Community Relief</u>	<u>\$ 250,000</u>

I would appreciate your thoughts on the aforementioned plan. We would like to move forward with the community grants swiftly in order to make money available to businesses and community members who have been impacted

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financially by COVID-19 related circumstances. If the City Council has other considerations or grant ideas, we will work to implement them.