


CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: June 8, 2020

AGENDA ITEM: Community Development Block Grant – REVISED Program Years 2020 & 2021 Funding Allocations	AGENDA SECTION: Consent	
PREPARED BY: Amy Hess, Associate Planner	APPROVED BY: 	
ATTACHMENT: 1. CDBG – Program Years (PYs) 2020 & 2021 Funding Recommendation REVISED 2. Exhibit A – Funding Recommendation Spreadsheet REVISED	MAYOR	CAO
AMOUNT:		

DESCRIPTION:

A funding recommendation was made by the Citizen Advisory Committee (CAC) and approved by City Council for Community Development Block Grant (CDBG) funding for program years (PY) 2020 and 2021 on January 13, 2020.

The City received more than the anticipated \$345,000 in funding for PY 2020. A total allocation of \$385,261 has been awarded for PY 2020. The additional funds were disbursed amongst the subrecipients, per the original funding recommendation.

Once the impact of the recent pandemic, known as COVID-19, was realized, staff was directed to re-program a portion of the additional funds for PY 2020. The additional funds that were awarded to two (2) Capital Projects was to be re-programmed for short-term COVID-19 relief.

On April 24, 2020, an RFP was released for a total of \$32,971 for eligible public service agencies to prepare, prevent and respond to COVID-19. One eligible application was received in response to the RFP. The CAC reviewed the application and proposal.

On May 14, 2020, the CAC held a virtual meeting allowing the applicant to present their proposal and to determine a revised funding recommendation for PY 2020 to City Council. Attached is the CAC’s revised funding recommendation for PY 2020 with the addition of COVID-19 relief project. No changes are recommended for PY 2021.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committee’s revised funding recommendations for Program Years 2020 & 2021, and direct staff to notify each subrecipient of the approved funding recommendations.

COUNCIL ACTION:

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CDBG - Program Years (PYs) 2020 & 2021 Funding Recommendation - REVISED

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held a public meeting, on November 14, 2019, in review of Program Years (PY) 2020 & 2021 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2020 – 2024 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2020 & 2021, respectively.
2. Unexpended balances from prior year projects, approximately \$11,030, is also available for allocation in PY2020.
3. On September 21, 2019 the Community Development Department released both capital projects and public service grant applications.
4. A total of five (5) Public Facility and Infrastructure (PF&I) and six (6) Public Service (PS) applications were received.
5. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan. One PF&I application was determined to be an ineligible activity.
6. Funding requested in the grant applications for each program year exceeded that of the approximately \$345,000 in anticipated funding from HUD.
7. The CAC held a public meeting on November 14, 2019 allowing each eligible applicant to present their PF&I Project and Public Service applications to the CAC and to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications, and make a funding recommendation to City Council for PY's 2020 & 2021.
8. After the impact of the pandemic, known as COVID-19, became apparent, City Staff made the decision to re-program a portion of the Program Year 2020 funds to prevent, prepare, and respond to COVID-19.
9. On April 24, 2020, the Community Development Department released COVID-19 grant applications.
10. A total of two (2) applications were received. One application was determined to be an ineligible activity. One application was determined to be an eligible activity.
11. On May 14, 2020, the CAC held a virtual meeting allowing the eligible applicant to present their COVID-19 relief proposal and make a funding recommendation to City Council for PY 2020.

CONCLUSIONS:

At a meeting held on December 6, 2019, the CAC recommended funding the Capital Projects, Public Services, and Administration. An additional meeting was held May 14, 2020

to review the application for COVID-19 relief. The CAC recommended funding as revised and reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **18th day of May, 2020**.

By: 
Greg Kanehen, CAC Chair

Exhibit A

Organization	Activity	PY2020 Request	PY2021 Request	PY2020 CAC Recommendation	PY2021 CAC Recommendation
CAPITAL PROJECTS					
City of Marysville Parks	Cedar Field Playground	\$160,000	\$0	\$82,570	
Homage Senior Services	Minor Home Repair	\$95,000	\$100,000	\$95,000	\$100,000
City of Marysville PW	Crosswalk Improvement Program	\$0	\$150,000		\$81,200
Boys & Girls Club of Snohomish County	Capital Upgrades	\$62,900	\$47,100	\$62,900	\$47,100
TOTAL		\$317,900	\$297,100	\$240,470	\$228,300

Organization	Activity	PY2020 Request	PY2021 Request	PY2020 CAC Recommendation	PY2021 CAC Recommendation
PUBLIC SERVICES (15% maximum) (Suspended for PY2020)					
Housing Hope	Beachwood Apartments	\$18,408	\$18,958	\$19,515	\$17,500
Homage Senior Services	Meals on Wheels	\$15,000	\$20,000	\$15,900	\$14,700
Interfaith Association NW WA	Miracle House	\$23,159	\$23,159	\$0	\$0
Volunteers of America	Maud's House Emergency Women's Shelter	\$50,130	\$50,130	\$0	\$0

Exhibit A

Domestic Violence Services	Prevention/Education Program	\$10,000	\$10,000	\$0	\$0
Marysville Community Food Bank	Food for Thought Backpack Program	\$20,000	\$20,000	\$21,200	\$19,500
Seattle Goodwill	COVID-19 Relief	\$32,971		\$32,971	
TOTAL		\$169,668	\$142,247	\$89,586	\$51,700

Organization	Activity	PY2020 Request	PY2021 Request	PY2020 CAC Recommendation	PY2021 CAC Recommendation
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ADMINISTRATION (20% maximum)

City of Marysville	Planning and Administration	\$66,000	\$66,000	\$66,230	\$65,000
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PY2020 Actual Allocation		\$385,261		\$396,286	
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PY2021 Anticipated Allocation			\$345,000		\$345,000
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CAC RECOMMENDATION FOR PY2020

PY2020 Capital Projects		\$240,470	60.68%		
PY2020 Public Services		\$89,586	22.61%	15% maximum (suspended)	
PY2020 Administration		\$66,230	16.71%	20% maximum	

	PY2020 TOTAL	\$396,286	100.00%		
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CAC RECOMMENDATION FOR PY2021

Exhibit A

PY2021 Capital Projects	\$228,300	66.17%	
PY2021 Public Services	\$51,700	14.99%	15% maximum
PY2021 Adminstration	\$65,000	18.84%	20% maximum
PY2021 TOTAL	\$345,000	100.00%	