

City Council



1049 State Avenue  
Marysville, WA 98270

**Work Session  
Minutes  
May 4, 2020**

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the teleconference meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Roll Call**

**Present:**

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Kelly Richards, Councilmember Michael Stevens, Councilmember Steve Muller

Staff: Chief Administrative Officer Gloria Hirashima, Public Works Director Kevin Nielsen, Finance Director Sandy Langdon, Interim Chief Jeff Goldman, Information Services Manager Worth Norton, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Human Resources Manager Teri Lester, Fire Chief Martin McFalls, Community Development Director Jeff Thomas, Public Relations Administrator Connie Mennie

**Approval of the Agenda**

**Motion to Approve** waiving the normal Work Session rules in order to add a potential action item to the agenda moved by Council President Norton seconded by Councilmember Richards.

**AYES: ALL**

**Motion to Approve** adding a letter to the agenda as item 11 as discussed at the last meeting moved by Council President Norton seconded by Councilmember Richards.

**AYES: ALL**

**Motion to Approve** the agenda as amended moved by Councilmember Muller seconded by Councilmember King.

**AYES: ALL**

### **Committee Reports**

None

### **Presentations**

A. Snohomish Health District Update

Shawn Frederick, Administrative Officer, Snohomish Health District gave an update on the COVID-19 crisis. Questions and answers followed.

Council President Norton thanked Mr. Frederick for the presentation. She asked if there have been discussions about changing the way health districts are funded in the state in light of this situation. Mr. Frederick replied that a proposal was adopted by the state legislature, but it was not funded. This continues to be a challenge.

Councilmember Muller thanked Mr. Frederick for the update. He asked if there is something that Marysville should be doing to bring more awareness to the Hispanic population in the City. Mr. Frederick replied that a lot of the Health District's materials have been translated into Spanish. It would also be helpful to partner with the City in targeting those specific groups.

Councilmember King asked if Health District staff is being reassigned to different duties now that so many events have been cancelled. Mr. Frederick replied that they have the same number of staff. Some are actively involved with the COVID response activities, but many are still busy with restaurants which are open. Normally, his staff has a lot of overtime this time of year, but that is not the case this year.

Councilmember Vaughan thanked Mr. Frederick for the presentation and expressed appreciation for his leadership.

Mayor Nehring also thanked Mr. Frederick for the update.

### **Approval of Minutes (Written Comment Only Accepted from Audience.)**

1. Approval of the April 6, 2020 City Council Work Session Minutes

### **Consent**

2. Approval of the April 29, 2020 Claims in the Amount of \$1,287,065.96 Paid by EFT Transactions and Check Number's 140728 through 140903 with Check Numbers 125193, 137600, 138340, 139443, 139508, 140380 and 140658 Voided

## **Review Bids**

3. Consider the 2020 Pavement Preservation Project Contract with Reece Construction in the Amount of \$1,182,170.70 and Approve a Management Reserve of \$100,000.00 for a Total Allocation of \$1,282,170.70

Director Nielsen reported on this item. The apparent low bidder is Reece Construction with a very favorable bid.

## **Public Hearings**

### **New Business**

4. Consider the Software License Agreement with Environmental Systems Research Institute (ESRI)

Director Nielsen reviewed this item regarding GIS software. He commended GIS Supervisor Chien Chang for doing this research which will save approximately \$53,000.

5. Consider the Supplemental Agreement No. 1 with D.K. Systems for HVAC Maintenance and Repair Services

Director Nielsen reviewed this item which is resulting in a savings.

6. Consider the Professional Services Agreement with RH2 Engineering, Inc. in the Amount of \$148,760.00 for Preparation of a Risk and Resilience Assessment and Emergency Response Plan

Director Nielsen reviewed this item which is a requirement of the Federal Government to prepare two reports on the water system to make sure that the system is robust in all situations.

7. Consider Acceptance of the 2019 Pavement Preservation Project with Cadman Materials, Inc., Starting the 45 day Lien Filing Period for Project Closeout

Director Nielsen reviewed this item.

8. Consider Acceptance of the Alder Avenue Sidewalk Project with Welwest Construction, Starting the 45 day Lien Filing Period for Project Closeout

Director Nielsen reviewed this item which is a closeout from a great sidewalk project.

9. Consider the Interlocal Agreement and Supplemental Work Order with Snohomish County for Technology Services

Information Services Manager Worth Norton reviewed this interlocal agreement.

10. Consider an Ordinance Amending MMC 2.48.040 to clarify which Employees are Eligible to Receive a Limited Commission as a Code Enforcement Officer

City Attorney Walker reviewed this item clarifying which city employees are eligible to be a Code Enforcement Officer.

11. Proposed Letter

Council President Norton introduced for discussion a letter written in response to Governor Inslee's press conference on Friday.

Councilmember James suggesting using city letterhead or possibly adopting a resolution.

Councilmember Muller spoke in support of the letter, but also of finding ways to support the opening of local businesses in addition to the letter. Mayor Nehring commented on ways that the City can comply with the Governor's orders and still allow businesses to function. He spoke to the importance of getting the information out to the community.

Councilmember King spoke in support of the letter, but recommended consolidating it down to 5 paragraphs.

Councilmember Richards recommended also sending the letter to the local paper to show the community that the Council is supporting them.

Councilmember Vaughan also spoke to the importance of letting the community know that the Council is trying to help them. He expressed support for the letter and agreed with trying to fit it onto one page.

Council President Norton solicited volunteers to help her revise the letter. Councilmembers Mark James and Kelly Richards volunteered.

**Motion to Approve** adding the letter to the agenda for next week moved by Council President Norton seconded by Councilmember Richards.

**AYES: ALL**

## **Legal**

## **Mayor's Business**

Mayor Nehring commented on the following:

- The Mayor's Task Force on Growth Management met and is focusing now on local economic recovery. There was good discussion on ideas to help out local businesses.
- The Economic Development Committee met and had several updates.
- The City received 2000 masks from its friendship city in China.

- There will be a virtual Mayor's coffee klatch next Monday night before the Council meeting from 5:30-6:30 p.m.
- He has offered to do a joint video coffee klatch with Jesica Stickles from the Chamber.
- CDBG grants are available to help with COVID-19 relief. He commended Director Thomas for his work on this.
- He reported on his involvement with the North County Economic Advisory Committee.
- All the Mayors in Snohomish County, except for a couple, sent a letter to the Governor a week and a half ago pushing him to get the economy open and provide a plan for doing so as quickly as possible. There was work over the weekend on a second letter which Mayor Nehring explained he did not sign onto. He discussed the reasons why he did not agree with the letter, and said he called the Governor's office today to express his concern with the plan.

### **Staff Business**

Chief Goldman had the following comments:

- He thanked Director Nielsen for the overlay in front of the fire department and the police department roadway.
- He thanked Human Resources for facilitating virtual recruitment efforts for a possible lateral hire out of Arizona.

Director Langdon had no comments.

Director Mizell had the following comments:

- Golf is reopening tomorrow; the golf course is booked solid for the next week.
- Parks is carefully monitoring and coordinating with the police department the anticipated opening of the boat launch and fishing.
- They are ramping up for revisions for the end of spring and summer programs.
- She discussed alternative plans for the 4th of July celebration. Parks is recommending moving to a fireworks-only celebration this year with no festival due to the timing of the Governor's phased reopening.

Director Nielsen:

- Public Works is busy with graffiti cleanup, mowing, and other work.
- They are looking for cost-savings measures wherever they can.

Chief McFalls:

- He also thanked Director Nielsen for shoring up the corner at 44th and 67th.
- He congratulated Director Mizell for the Phase 1 reopening of the golf course.
- He encouraged everyone to enjoy Cinco de Mayo and the great weather coming up.

Human Resources Manager Lester commented that Human Resources is happy to help with the virtual interviews.

Director Thomas:

- Community Development has been working on the grant efforts for the last couple weeks.
- Construction activity is ramping back up. Permits are being processed in a timely fashion. Electronic review of plans is going very smoothly.

City Attorney Walker had no comments.

CAO Hirashima had no comments.

Public Relations Administrator Mennie had the following comments:

- The Health District has provided a ton of resources in Spanish. The City did outreach at the beginning of the COVID situation to the school district and local groups. Also, everything on the website can be translated into Spanish.
- The Marysville CARES grant opened today and was covered by the paper.

### **Call on Councilmembers**

Councilmember Stevens:

- He commented on comments of appreciation he has heard from citizens about the City's proactive handling of the situation.
- He expressed appreciation to the Council for its willingness to send the letter and to the Mayor for his stance.

Councilmember Muller:

- Thanks to Mayor Nehring for his leadership. He spoke in support of finding ways to help local businesses get open.
- Happy Mother's Day to all the mothers.

Councilmember James:

- He thanked Mayor Nehring for his leadership.
- Thanks to Director Nielsen for saving taxpayer dollars.
- He is happy to hear that CDBG funds can be used to help some people.

Councilmember Vaughan expressed appreciation to Councilmember Richards for getting the letter started and Council President Norton for getting a draft together.

Councilmember Richards:

- He thanked Council President Norton for drafting the letter.
- He asked if there is help at the City to write the grants for people that might need help. Director Thomas replied that the grant applications are pretty simple and straightforward. Staff is available to help answer questions or give guidance if needed.
- He thanked the Mayor and city staff for all the work they are doing to help the City stay on track.

Councilmember King:

- He thanked the Council and Mayor and Director Hirashima for reviewing and making adjustments to the Strawberry Festival lease.
- He was on Ebey Waterfront Trail over the weekend and heard a lot of good comments.
- He is hearing from a lot of current city employees that they plan to take the early out program.

Council President Norton:

- She commented that a silver lining of all this is that a lot of citizens are able to experience the City's trails more than before.
- She is very proud of the City and the Council for its willingness to defend and stand up for its citizens. She also thanked staff for what they are doing.

### **Adjournment**

The meeting adjourned at 8:29 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor  
Jon Nehring