


CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: June 8, 2020

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| AGENDA ITEM: An Ordinance to adopt the CDBG 2020-2024 Consolidated Plan. | AGENDA SECTION: Public Hearing | |
| PREPARED BY: Amy Hess, Associate Planner | APPROVED BY:  | |
| ATTACHMENTS: 1. Consolidated Plan Executive Summary 2. Citizen Advisory Committee Recommendation 3. Ordinance Adopting CDBG 2020 – 2024 Consolidated Plan | MAYOR | CAO |
| | BUDGET CODE: | |

DESCRIPTION:

The City of Marysville is an entitlement community eligible to administer the Community Development Block Grant (CDBG) federal program. In order to administer the CDBG federal program the City of Marysville is required to adopt a Consolidated Plan, consisting of a five-year strategic plan and a one-year action plan. The [PY2020 Action Plan](#) is the first annual plan of the five-year plan.

A [DRAFT 2020 – 2024 Consolidated Plan](#) describing Marysville’s needs, resources, priorities, strategies, objectives, and proposed activities to be undertaken with respect to HUD programs, including the CDBG programs, was prepared in collaboration with residents, community organizations, and other stakeholders. You can access the 2020 – 2024 Consolidated Plan by clicking on the hyperlink above.

The Citizen Advisory Committee (CAC) reviewed the Draft Consolidated Plan and provided a written consensus of a recommendation approval.

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| RECOMMENDED ACTION: Adopt the Ordinance for the CDBG 2020 – 2024 Consolidated Plan. |
| COUNCIL ACTION: |



**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM**

2020-2024 Consolidated Plan

Executive Summary

City of Marysville

Community Development Department

80 Columbia Avenue

Marysville WA 98270

360.363.8100

marysvillewa.gov

Executive Summary

The *City of Marysville 2020-2024 Consolidated Plan* provides a framework to guide the City of Marysville in investing Community Development Block Grant (CDBG) funds to address local priority housing and community development needs that primarily benefit low- and moderate-income persons.

The Consolidated Plan is a comprehensive planning document that the City prepared in collaboration with residents, public and nonprofit agencies, and other stakeholders through consultations and a citizen participation process. The Consolidated Plan was informed by quantitative and qualitative data collected via communications with public and nonprofit agencies and citizens, surveys, public meetings, a public hearing, and general research.

The Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) for receiving and administering CDBG funds. This Con plan will be in effect from July 1, 2020 through June 30, 2024.

Evaluation of past performance

There has been great success in assisting underserved populations with household repairs and chores, food security programs, filling gaps infrastructure, and improving public facilities. These services have allowed individuals to retain their independence and remain in their homes, increase food security, and provide increased access to improved facilities. The agencies receiving CDBG funds are providing a much-needed service and acting in a timely manner.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

A number of Capital Improvement projects were also completed which improved access to, and improved facilities, for low-moderate income individuals.

The above mentioned past performances, as well as evaluation and performance review, helped guide the City in its establishment of goals and projects for the next five years.

Priority Needs

The City has identified the following Priority Needs in the Con Plan:

- Housing
- Homelessness
- Non-homeless Special Needs
- Non-housing Community Development

- Economic Development

Annual Action Plan Activities

The City was awarded \$385,261 for Program Year (PY) 2020. Funds from prior year projects that were able to be completed under budget were included in the allocations, for a total amount of \$396,286 being awarded for PY2020.

After the COVID-19 outbreak, HUD implemented waivers to assist jurisdictions in preparing, responding and recovery from the pandemic. One of these waivers was suspending the 15% cap on Public Service Activities. The City re-opened the application process soliciting agencies that could provide services to prevent, prepare, and respond to the outbreak utilizing funds that were received in excess of initial estimates. The total amount to be re-programmed for COVID-19 relief was \$32,971.

The following activities were recommended to be awarded PY 2020 funds and are included in the 2020 Annual Action Plan (AAP), which is submitted as part of the 2020-2024 Con Plan:

| Organization | Activity | PY2020 CAC Recommendation |
|--|------------------------|---------------------------|
| CAPITAL PROJECTS | | |
| City of Marysville Parks | Cedar Field Playground | \$82,570 |
| Homage Senior Services of Snohomish County | Minor Home Repair | \$95,000 |
| Boys & Girls Club | Capital Upgrades | \$62,900 |
| TOTAL (59.56%) | | \$240,470 |

| Organization | Activity | PY2020 CAC Recommendation |
|---|--|---------------------------|
| PUBLIC SERVICES (15% maximum SUSPENDED) | | |
| Marysville Community Food Bank | Food for Thought Backpack Program | \$21,200 |
| Homage Senior Services of Snohomish County | Meals on Wheels | \$15,900 |
| Housing Hope | "Beachwood Apartment" Supportive Services - Homelessness | \$19,515 |
| Seattle Goodwill | COVID-19 relief; rental assistance, food services | \$32,971 |

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|-----------------------|-----------------|
| TOTAL (23.73%) | \$89,586 |
|-----------------------|-----------------|

| Organization | Activity | PY2020 CAC Recommendation |
|-------------------------------------|-----------------------------|---------------------------|
| ADMINISTRATION (20% maximum) | | |
| City of Marysville | Planning and Administration | \$66,230 |
| TOTAL (16.71%) | | \$66,230 |

2020-2024 Strategic Plan

The five-year strategies and objectives set forth in this Consolidated Plan to help address local priority housing and community development needs are outlined below.

| Affordable Housing | |
|------------------------------|--|
| Housing Strategy 1 (AHS-1) | Enable homeowners to remain in their homes, primarily benefiting seniors, persons with disabilities, and very low-income persons |
| Housing Objective 1 (AHO-1) | Provide assistance for improving the safety and accessibility of housing units that benefit seniors and persons with physical or developmental disabilities |
| Housing Objective 2 (AHO-2) | Assist very low-, low-, and moderate-income homeowners improve the safety of their homes, with priority given to very low-income households |
| Housing Strategy 2 (AHS-2) | Preserve and increase the affordable housing stock |
| Housing Objective 3 (AHO-3) | Provide incentives to public, private, and nonprofit partners to retain, maintain, and/or expand the affordable housing stock |
| Homeless | |
| Homeless Strategy 1 (HMS-1) | Work to reduce and end homelessness |
| Homeless Objective 1 (HMO-1) | Assist persons at risk of becoming homeless by providing support for homeless prevention programs |
| Homeless Objective 2 (HMO-2) | Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families |
| Homeless Objective 3 (HMO-3) | Support emergency shelters meeting the needs of homeless Marysville families or runaway youth |
| Homeless Strategy 2 (HMS-2) | Promote production of a local emergency shelter for families |

| Non-homeless Special Needs | |
|--|--|
| Special Needs Strategy 1 (SNS-1) | Support an environment that allows special needs populations to safely live with dignity and independence |
| Special Needs Objective 1 (SNO-1) | Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence |
| Community Development | |
| Community Development Strategy 1 (CDS-1) | Promote a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons |
| Community Development Strategy 2 (CDS-2) | Promote living wage job creation and retention that benefits low- and moderate-income individuals |
| Public Facilities Objective 1 (PFO-1) | Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities |
| Public Facilities Objective 2 (PFO-2) | Eliminate blighting influences and the deterioration of property and facilities in low- and moderate-income areas by providing funds for rehabilitation |
| Public Facilities Objective 3 (PFO-3) | Increase access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation |
| Infrastructure Objective 1 (INO-1) | Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure |
| Public Services Objective 1 (PSO-1) | Invest in public services concerned with employment, particularly of low- and moderate-income individuals |
| Public Services Objective 2 (PSO-2) | Support programs that provide homeless, special needs, and low-income populations with basic needs and access to essential services, such as transportation, health care, childcare, case management, and legal assistance |
| Economic Development Objective 1 (EDO-1) | Provide support for the establishment, stabilization, and expansion of small businesses (including micro-businesses) that benefit low- and moderate-income individuals |

As the City pursues these strategies and objectives over the next five years, the affordability of decent rental and owned housing units for Marysville’s low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aide in the availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents. The completion of public facilities improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate-income residents.



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

CAC Recommendation - 2020 - 2024 CDBG Consolidated Plan

The City of Marysville held public meetings on June 4, 2019 in both Marysville and Everett, and in Sultan June 5, 2019, to obtain feedback for the 2020 - 2024 CDBG Consolidated Plan (ConPlan), which includes an assessment of Marysville's demographics, conditions, resources, and needs affecting housing and community development. The ConPlan also includes a *5-year strategic plan* and *annual action plan* for revitalizing neighborhoods, economic development, and providing improved community facilities and services. After review of the ConPlan and consideration of public comments received and testimony presented, the Citizen Advisory Committee for Housing and Community Development (CAC) does hereby enter the following findings, conclusions and recommendation for consideration by Marysville City Council:

FINDINGS:

1. The Community Development Department held joint public meetings with Snohomish County, City of Everett, and local Housing Authorities, on June 4, 2019 in both Marysville and Everett, and in Sultan on June 5, 2019, to obtain input on Marysville's priority community development needs and goals for 2020 - 2024 in preparation of the ConPlan.
2. The 2020 - 2024 CDBG ConPlan was developed through the Citizen Participation Process (CPP) outlined in Appendix A of the 2020-2024 ConPlan. Citizen participation was accomplished through public meetings and hearings, distribution of surveys to housing and social services agencies, city officials and administrators, communications with public and private agencies, advertising in the Marysville Globe, sending electronic notice and posting notice on the City's web page and social media sites.
3. The DRAFT 2020 - 2024 CDBG ConPlan was published for 30-day public review in accordance with the CPP, by providing a link to the ConPlan in the Marysville Globe, sending a link to the mailing list of interested agencies and persons, making copies of the ConPlan available at the Marysville Public Library, City Clerk's office, Community Development Department, the City's web page, and City social media sites. Public comments received during the public comment period will be reviewed and incorporated as appropriate.
4. The CAC reviewed the Draft ConPlan, Draft Annual Action Plan, and public comments received related to the Plans.

CONCLUSIONS:

The CAC provided written consensus of approval, and recommended adoption of the *2020 - 2024 CDBG ConPlan*, and *2020 Annual Action Plan*.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation of **APPROVAL** of the *2020 - 2024 CDBG ConPlan* and *2020 Annual Action Plan* by the CAC this **March, 2020**.

By: 
Greg Kanonen, CAC Chair

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON,
ADOPTING THE 2020 – 2024 COMMUNITY DEVELOPMENT BLOCK
GRANT CONSOLIDATED PLAN PURSUANT TO TITLE 24 OF THE CODE
OF FEDERAL REGULATIONS (CFR) PART 91.**

WHEREAS, the Community Development Block Grant (CDBG) is a federal program administered by the U.S. Department of Housing and Urban Development (HUD) pursuant to 24 CFR Part 570. The primary objective of this program is to help develop viable urban communities through the provision of decent housing, a suitable living environment, and economic opportunity, principally for low- and moderate-income persons; and

WHEREAS, the City of Marysville is an entitlement community eligible to administer the CDBG federal program; and

WHEREAS, in order to administer the CDBG federal program, a Consolidated Plan consisting of a five-year strategic plan and one-year action plan shall be prepared and approved by HUD in accordance with 24 CFR part 91; and

WHEREAS, in preparation of the 2020 – 2024 Consolidated Plan, the Community Development Department held joint public meetings with Snohomish County and the City of Everett in both Marysville and Everett on June 5, 2019, and in Sultan on June 5, 2019, in order to obtain information regarding Marysville’s most critical needs, subpopulations most affected, strategies for addressing those needs, and barriers related to housing and community development; and

WHEREAS, a DRAFT 2020 – 2024 Consolidated Plan describing Marysville’s needs, resources, priorities, strategies, objectives, and proposed activities to be undertaken with respect to HUD programs, including the CDBG programs, was prepared in collaboration with residents, community organizations, and other stakeholders in accordance with 24 CFR part 91; and

WHEREAS, in order to obtain comments from citizens, public and nonprofit agencies and other interested parties, the DRAFT 2020 – 2024 Consolidated Plan was released for 30-day public review on March 7, 2020, in accordance with 24 CFR part 91; and

WHEREAS, in order to afford a reasonable opportunity to examine and submit comments on the DRAFT 2020 – 2024 Consolidated Plan, a summary of the contents was published in the Marysville Globe, sent electronically to the mailing list of interested agencies and persons maintained by the Community Development Department, and copies were made available at the Marysville Public Library, City Clerk’s Office, Community Development Department, City of Marysville’s web page, and social media sites. In addition, the DRAFT 2020 – 2024 Consolidated Plan was made available in a format accessible to persons with disabilities, upon request; and

WHEREAS, written comments received during the 30-day public review, and oral comments received during the public hearing, were considered in preparation of the FINAL 2020 – 2024 Consolidated Plan; and

WHEREAS, the Citizen Advisory Committee reviewed the Draft Plan and made a recommendation to the City Council to approve the 2020-2024 Consolidated Plan; and

WHEREAS, a summary of the written and oral comments are included as an attachment to the FINAL 2020 – 2024 Consolidated Plan; and

WHEREAS, on April 20, 2020, the Marysville City Council reviewed the Citizen Advisory Committee’s recommendation relating to the adoption of the FINAL 2020 – 2024 Consolidated Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The document entitled “2020 – 2024 Consolidated Plan,” is hereby adopted pursuant to 24 CFR Part 91. A copy of said Plan shall be made available for inspection and review at the office of the City Clerk and the office of Community Development.

Section 2. The Director of Community Development is hereby directed to forward the 2020 – 2024 Consolidated Plan to Snohomish County to include as part of the Housing Consortia’s Consolidated Plan, which will in turn submit to HUD for approval in accordance with 24 CFR Part 91.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 5. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication as provided by law.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2020.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____