

**City Council**



**1049 State Avenue  
Marysville, WA 98270**

**Work Session  
Minutes  
April 6, 2020**

**Call to Order**

Mayor Nehring called the Work Session teleconference of the Marysville City Council to order at 7:00 p.m. He noted that meetings and work sessions would be held like this until further notice to comply with Governor Inslee's Proclamation 20-28 in an effort to curtail the spread of the COVID-19 virus.

**Pledge of Allegiance**

Mayor Nehring led those present in the Pledge of Allegiance.

**Roll Call**

CAO Hirashima called the roll.

Mayor: Jon Nehring

Council: Councilmember Kelly Richards, Councilmember Michael Stevens, Councilmember Mark James, Councilmember Steve Muller, Councilmember Tom King, Councilmember Jeff Vaughan, Council President Kamille Norton

Staff: CAO Gloria Hirashima, Finance Director Sandy Langdon, Public Works Director Kevin Nielsen, Parks & Recreation Director Tara Mizell, Interim Police Chief Jeff Goldman, City Attorney Jon Walker, Public Relations Administrator Connie Mennie, Athletic Supervisor Dave Hall, Human Resources Manager Teri Lester

**Approval of the Agenda**

**Motion to Approve** the Agenda moved by Councilmember Richards seconded by Councilmember Stevens.

**AYES: ALL**

**Motion to Approve** allowing Council to alter the normal rules of work sessions in order to take action on item 15 tonight moved by Councilmember James seconded by Councilmember King.

**AYES: ALL**

## **Committee Reports**

## **Presentations**

### **Approval of Minutes (Written Comment Only Accepted from Audience.)**

1. Approval of the February 24, 2020 City Council Meeting Minutes
2. Approval of the March 2, 2020 City Council Meeting Minutes
3. Approval of the March 23, 2020 City Council Meeting Minutes

## **Consent**

4. Approval of the March 25, 2020 Claims in the Amount of \$1,525,408.96 Paid by EFT Transactions and Check Numbers 139196 through 139441 with Check Number 139149 Voided
5. Approval of the April 1, 2020 Claims in the Amount of \$5,725,526.02 Paid by EFT Transactions and Check Numbers 139442 through 139738 with No Check Numbers Voided

## **Review Bids**

6. Consider the 83rd Ave NE and Soper Hill Rd Intersection Improvement Project Contract with Reece Construction in the Amount of \$773,059.70 and Approve a Management Reserve of \$77,305.97, for a Total Allocation of \$850,365.67

Director Nielsen reviewed this item. There were no comments or questions related to this item.

7. Consider the 2020 Biosolids Removal and Reuse Project Contract with American Process Group, Inc. in the Amount of \$8,397,697.00 and Approve a Management Reserve of \$419,884.85, for a Total Allocation of \$8,817,581.85

Director Nielsen reviewed this item. Councilmember King asked how long this type of project normally takes. Director Nielsen estimated it could be anywhere from 3-6 months depending on the solids content in the southern lagoon.

## **Public Hearings**

## **New Business**

8. Consider the Renewal Amendment Inter-local with State of Washington Department of Corrections for Community Correction Officer Assignment

Interim Chief Goldman reviewed this item for a two-year extension of an embedded community corrections officer that works with the Pro-Act team. There were no comments or questions from the Council.

9. Consider an Agreement with Benefit Coordinators Corporation

Human Resources Director Lester reviewed this item related to third-party benefits administration and consolidated billing for self-insured plans. There were no comments or questions from the Council.

10. Consider an Agreement with Premera Blue Cross

Human Resources Director Lester reviewed this item related to the City's new self-insured healthcare provider. There were no comments or questions from the Council.

11. Consider an Agreement with Delta Dental of Washington

Human Resources Director Lester reviewed this item related to the City's dental care service contract. There were no comments or questions from the Council.

12. Consider an Agreement with Navia Benefit Solutions

Human Resources Director Lester reviewed this item related to the City's Flexible Spending Account service provider. There were no comments or questions from the Council.

13. Consider the Supplemental Professional Services Agreement with KeyBank National Association

Director Langdon reviewed this item extending the City's current agreement with KeyBank at no additional cost. There were no comments or questions from the Council.

14. Consider a Resolution Delegating Contracting Authority, Establishing Minimum Procurement Procedures, and Repealing Resolution No. 2469

City Attorney Walker reviewed this resolution updating the City's purchasing policy. There were no comments or questions from the Council.

15. Consider an Ordinance Temporarily Designating the Everett Herald as the Official Newspaper during the COVID-19 Emergency (Action Requested 4/6)

Mayor Nehring explained that staff was requesting action on this item because of its urgent nature. City Attorney Walker explained that the Marysville Globe has suspended

publication. This would replace the Globe with the Everett Herald during the time that the Globe is not publishing and would allow the City to continue to provide the public with necessary updates related to public meetings. It would temporarily amend the code to allow this to happen.

There was discussion about the history of the City's selection of the Globe as its official newspaper and the possibility of going out for a new paper of record after this situation settles.

Councilmember Richards asked if there would be a backup plan if the Herald stops publishing. Mayor Nehring indicated they have not discussed that.

**Motion to Approve** Ordinance No. 3148, Temporarily Designating the Everett Herald as the Official Newspaper during the COVID-19 Emergency moved by Councilmember King seconded by Councilmember Richards.

**AYES: ALL**

## **Legal**

## **Mayor's Business**

Mayor Nehring gave updates related to the City's management of the COVID-19 situation. He thanked CAO Hirashima and the director team for doing an amazing job managing their responsibilities to the community and to their employees. Director Thomas is working on a process for local businesses who have been negatively impacted by COVID-19 to apply for remaining CDBG funds. In addition, the City was notified recently that the CARES act allocates about \$226,000 to Marysville. The City is hoping to use this to assist businesses in the community. Additionally, the City is looking for ways to assist members of the community with various needs using city, county, state, and federal resources and programs.

He noted that he, Councilmember Stevens, Councilmember Muller, and Councilmember James were on the Mayor's Task Force for Growth Management which had a meeting recently where they talked about how COVID-19 is impacting individuals and small businesses in Marysville.

## **Staff Business**

Director Langdon had no comments.

Interim Chief Goldman had no comments.

Director Nielsen reported the City is going out to bids for overlays soon.

Director Mizell had no comments.

HR Manager Lester had no further comments.

Public Relations Administrator Mennie reported that there have been a few media inquiries.

City Attorney Walker had no further comments.

CAO Hirashima thanked the director team, staff, and the Mayor for working together so well in this challenging time.

### **Call on Councilmembers**

Councilmember James thanked the Mayor for trying to utilize CDBG funds for businesses in need. He asked if there was any chance of loosening restrictions on some businesses like construction and landscaping. Mayor Nehring explained that the Governor's directive supersedes local authority, but there are some gray areas in that directive. In those areas the City is using caution and discretion, but overall the Governor's directive is very clear. City Attorney Walker concurred that it is a legal matter, and the governor makes those decisions.

Councilmember Vaughan asked about non-financial things the City can do to make things easier for businesses to get operational again such as expedited permitting. Mayor Nehring replied that Director Thomas and his staff have been in conversations with the building community around that. CAO Hirashima commented that the Community Development Department is continuing to work, and there has been a pretty high volume of permit applications currently. The City will continue to process permits even though businesses are not able to commence construction yet. This will allow builders to get started once the order is lifted. Mayor Nehring commented that the mayors also successfully lobbied to delay some statewide regulations which would have gone into effect in July. This will help businesses once they open back up.

Councilmember Vaughan asked about the status of a couple boats on the waterfront. Director Mizell reviewed this.

Councilmember Richards thanked the Mayor and department heads on behalf of some residents for the great job they are doing keeping the City moving in the right direction.

Councilmember Stevens referred to some connection issues he heard that the public had accessing this meeting with the Facebook link. Mayor Nehring indicated staff would look into it for next week.

Councilmember King thanked the City and Public Works crew for helping to direct traffic down at the food bank. On April 15, the Strawberry Festival will meet with the City to discuss the future of the festival this year.

Councilmember Muller also expressed appreciation for all the hard work and great updates they are getting from staff. He asked how executive sessions would be handled

under this format. Mayor Nehring commented that IT is working on managing this. There is also a possibility of doing special meetings for executive sessions which would alleviate some potential issues.

Council President Norton expressed appreciation for all the work that the Mayor and staff are doing to get the community through this.

Mayor Nehring thanked the City Council for all the support and flexibility.

**Adjournment/Recess**

**Executive Session**

- A. Litigation
- B. Personnel
- C. Real Estate

**Reconvene**

**Adjournment**

**Motion to Approve** adjourning the meeting moved by Councilmember Richards seconded by Councilmember Muller.

**AYES: ALL**

The meeting adjourned at 7:53 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Mayor  
Jon Nehring