

City Council



**1049 State Avenue
Marysville, WA 98270**

**Work Session
Meeting Minutes**

January 6, 2020

Call to Order/Pledge of Allegiance

Mayor Nehring called the meeting to order and led those present in the Pledge of Allegiance.

Roll Call

Present: Mayor Jon Nehring, Council President Kamille Norton, Councilmember Steve Muller, Councilmember Kelly Richards, Councilmember Tom King, Councilmember Mark James, Councilmember Jeff Vaughan, Councilmember Michael Stevens, Finance Director Sandy Langdon, CAO Gloria Hirashima, Interim Chief Jeff Goldman, Community Development Director Jeffrey Thomas, Fire Chief Martin McFalls, Information Svc. Analyst Mike Davis, Parks Director Tara Mizell, Public Relations Admin. Connie Mennie, Human Resources Manager Teri Lester, Associate Planner Amy Hess

Approval of the Agenda

Mayor Nehring requested that Council allow action on some items tonight and that the order of committee assignments and election of council vice president be switched.

Motion to Approve the agenda with the amendment to allow voting on certain items and change the order of committee assignments and election of council president. Motion made by Councilmember Steve Muller and seconded by Councilmember Kelly Richards.

AYES: ALL

Committee Reports

Councilmember King reported that the LEOFF 1 Board plans to start meeting every other month.

Presentations

A. Mayor and Councilmember's Oath of Office

Swearing in of newly elected and re-elected Councilmembers (Kelly Richards, Steve Muller, and Kamille Norton) and of Mayor Jon Nehring and was conducted. Council recessed briefly for refreshments and photos.

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the November 25, 2019 City Council Meeting Minutes.
2. Approval of the December 2, 2019 City Council Work Session Minutes.
3. Approval of the December 9, 2019 City Council Meeting Minutes.

Action Item

4. Consider the Proposed Position of Custodian with a Pay Grade of Pay Code 1 and Authorize the Mayor to Sign the Memorandum of Understanding with Teamsters 763 Regarding the Position.

CAO Hirashima reviewed this item. Councilmembers asked clarifying questions about details related to the contract.

Motion to Approve the Proposed Position of Custodian with a Pay Grade of Pay Code 1 and Authorize the Mayor to Sign the Memorandum of Understanding with Teamsters 763 Regarding the Position. Motion made by Councilmember Michael Stevens seconded by Councilmember Tom King.

AYES: ALL

Consent

5. Approval of the December 11, 2019 Claims in the Amount of \$1,832,691.43 Paid by EFT Transactions and Check Number's 136774 through 136944 with Check Numbers 132140, 132841, & 134282 Voided.
6. Approval of the December 18, 2019 Claims in the Amount of \$529,916.80 Paid by EFT Transactions and Check Number's 136945 through 137099 with Check Number 135214 Voided.
7. Approval of the December 20, 2019 Payroll in the Amount of \$1,784,506.10, Paid by EFT Transactions and Check Numbers 32822 through 32853.
8. Approval of the December 25, 2019 Claims in the Amount of \$829,316.75 Paid by EFT Transactions and Check Number's 137100 through 137248 with No Check Numbers Voided.

9. Approval of the December 26, 2019 Claims in the Amount of \$679,179.97 Paid by EFT Transactions and Check Number's 137286 through 137396 with Check Number 137015 Voided.
10. Approval of the January 1, 2020 Claims in the Amount of \$27,209.96 Paid by EFT Transactions and Check Number's 137249 through 137285 with No Check Numbers Voided.

Review Bids

Public Hearings

New Business

11. Consider the Professional Services Agreement with Strategies 360.

CAO Hirashima reviewed this item.

Councilmember Muller asked about considering a different renewal date for the contract period such as June. There was consensus to extend this proposed contract for six months to end in June of the following year in order to change the renewal date. CAO Hirashima indicated staff would bring back a revised version.

12. Consider the Grant Agreement with the U.S. Department of Homeland Security to assist in the Preparing for all Hazards and Enhance Local Jurisdiction Capabilities.

CAO Hirashima reviewed this item. There were no questions or comments.

13. Consider the Health Benefits Agreement with Alliant Insurance Services.

CAO Hirashima reviewed this item related to employee health benefits. This was previously authorized with the union contracts.

14. Consider the ILA with Whatcom County Parks & Recreation for the Use of the Whatcom County Gun Range.

Chief Goldman reviewed this annual renewal agreement.

15. Consider the ILA with Snohomish County Renewing the Ending Homeless Program.

Chief Goldman reviewed this item related to the embedded social worker program.

16. Consider the Citizen Advisory Committee's CDBG Funding Recommendations for Program Years 2020 and 2021.

Amy Hess reviewed the CDBG Program years 2020 and 2021 Funding Recommendation. Councilmember James commented on how difficult it was to make the decisions for awarding these funds.

17. Consider the Washington State Department of Commerce Grant Award to Update the Downtown Master Plan and Development Regulations.

Community Director Thomas explained that Marysville was awarded funds to help update the Downtown Master Plan and Development Regulations. This agreement would accept the funds.

18. Consider an Ordinance Authorizing the Maximum Capacity of a Local Sales and Use Tax, Creating the Affordable and Supportive Housing Sales Tax Credit Fund, and Adding a New Chapter 3.105 to the City's Code.

Director Langdon reviewed this item.

Legal

Mayor's Business

Mayor Nehring had the following comments:

- Groundbreaking for the public safety building will begin this month.
- Welcome to new Councilmember Kelly Richards.
- He asked councilmembers to RSVP to Leah if they are coming to the lobby day and/or the AWC Conference.

Staff Business

Sandy Langdon had no further comments.

Amy Hess had no further comments.

Chief Goldman welcomed everyone back and welcomed Commissioner Richards

Director Thomas had no additional comments.

Kevin Nielsen wished everyone Happy New Year.

Chief McFalls congratulated reelected and newly elected officials.

Connie Mennie had no comments.

Director Mizell had no comments.

City Attorney Walker stated the need for an Executive Session to address one item to review the performance of a public employee, expected to last 30 minutes with action expected.

Human Resources Manager Lester had no comments.

CAO Hirashima thanked HR Manager Lester for her work on the Health Benefits transition which went very smoothly.

Call on Councilmembers

Council Comments

Kelly Richards reported that he has had interesting meetings with department heads.

Jeff Vaughan:

- Welcome to Councilmember Richards.
- Thanks to Councilmember Muller for the suggestion on the contract with Strategies 360.
- He asked about the potential of meeting with a liaison with local governments in the Executive Office Building when they are in Washington DC.

Tom King:

- Welcome to Councilmember Richards.
- The Tour of Lights broke a record on its last night.
- He likes the idea of having in-house custodians.

Mark James asked about the possibility of councilmembers taking a van down to Olympia.

Michael Stevens:

- Welcome to Councilmember Richards.
- He is looking forward to 2020.

Steve Muller:

- Welcome to Councilmember Richards.
- He received an email about a Port of Everett event. Mayor Nehring and Connie Mennie reviewed the times of the event.
- He asked about the location of the Council retreat. Mayor Nehring reported that it would be at Semiahmoo Resort.

Kamille Norton welcomed Councilmember Richards.

Committee Board Assignments

Councilmember Norton distributed and reviewed committee assignments.

Councilmember Vaughan thanked Councilmember Norton for the way she approached the assignments. Mark James also expressed appreciation to Councilmember Norton.

Motion to Approve the assigned committees for Council. Motion made by Councilmember Mark James and seconded by Councilmember Kelly Richards.

AYES: ALL

Motion to Approve Mayor Nehring to serve on the Community Transit Board of Directors. Motion made by Councilmember Michael Stevens seconded by Councilmember Mark James.

AYES: ALL

Election of Council President

Councilmember Vaughan nominated Councilmember Norton.

Councilmember Muller nominated Mark James.

Councilmember James spoke to his nomination. Council President Norton thanked the Council for the opportunity to be the Council President over the past two years. Councilmember Muller spoke to the value of having Kamille Norton freed up to serve on the Regional Fire Authority.

Upon a roll call vote the following votes were cast:

- Vaughan - Norton
- James - James
- King - Norton
- Stevens - Norton
- Richards - Norton
- Muller - James
- Norton - Norton

Kamille Norton received 5 votes; Mark James received 2 Votes.

Kamille Norton was re-elected Council President.

Adjournment/Recess

Council recessed for five minutes at 8:05 and then reconvened in Executive Session for 30 minutes to address one item related to review of the performance of a public employee with action expected.

Executive Session

A. Litigation

B. Personnel – RCW 42.30.110(1)(g)

C. Real Estate

Executive Session was extended 1 hour and 50 minutes. Executive Session ended at 10:42 p.m.

Motion made by Councilmember Muller, seconded by Councilmember James, to waive work session rules to take action on Chief Administrative Officer's employment contract. **AYES: ALL**

Motion made by Councilmember Vaughn, seconded by Councilmember Richards, to authorize the Mayor to execute the Eight Amendment to Chief Administrative officer employment contract with 3% increase. **AYES: ALL**

Reconvene

Executive Session ended and public meeting reconvened at 10:42 p.m.

Adjournment

The meeting was adjourned at 10:42 p.m.

Approved this _____ day of _____, 2020.

Mayor
Jon Nehring