

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 13, 2020

AGENDA ITEM: Community Development Block Grant – Program Years 2020 & 2021 Funding Allocations	AGENDA SECTION: Consent	
PREPARED BY: Amy Hess, Associate Planner	APPROVED BY:	
ATTACHMENT: 1. CDBG – Program Years (PYs) 2020 & 2021 Funding Recommendation 2. Exhibit A – Funding Recommendation Spreadsheet		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

It is anticipated that the City of Marysville will receive approximately \$355,415 and \$345,000 in Community Development Block Grant (CDBG) funding for program years (PY) 2020 & 2021, respectively. Unexpended balances from prior year projects, approximately \$11,030, are included in the allocation for PY2020. On September 21, 2019, the Community Development Department released both capital projects and public service grant applications.

Five (5) capital project applications and six (6) public services applications were submitted for each Program Year. One capital project was determined to be an ineligible activity. The Citizen Advisory Committee (CAC) was provided copies of the grant applications, and a summary indicating each grant application met a national objective, are eligible activities and meet the strategies and objectives identified in the 2015-2019 Consolidated Plan.

On November 14, 2019 the CAC held a public meeting allowing each applicant to present their proposed projects, to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications. An additional meeting was held on December 6th, 2019 to determine a funding recommendation to City Council. Attached are the CACs funding recommendations for PYs 2020 & 2021.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committee’s funding recommendations for Program Years 2020 & 2021, and direct staff to notify each subrecipient of the approved funding recommendations and prepare a Program Year 2020 Annual Action Plan in accordance with the 2015-2019 and 2020-2024 Consolidated Plans.

COUNCIL ACTION:



CDBG - Program Years (PYs) 2020 & 2021 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held a public meeting, on November 14, 2019, in review of Program Years (PY) 2020 & 2021 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2015 – 2019 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2020 & 2021, respectively.
2. Unexpended balances from prior year projects, approximately \$11,030, is also available for allocation.
3. On September 21, 2019 the Community Development Department released both capital projects and public service grant applications.
4. A total of five (5) Public Facility and Infrastructure (PF&I) and six (6) Public Service (PS) applications were received.
5. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan. One PF&I application was determined to be an ineligible activity.
6. Funding requested in the grant applications for each program year exceeded that of the approximately \$345,000 in anticipated funding from HUD.
7. The CAC held a public meeting on November 14, 2019 allowing each eligible applicant to present their PF&I Project and Public Service applications to the CAC and to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications, and make a funding recommendation to City Council for PY's 2020 & 2021.

CONCLUSIONS:

At a meeting held on December 6, 2019, the CAC recommended funding the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **9th day of December, 2019**.

By: 
Greg Kanehen, CAC Chair

EXHIBIT A

Organization	Activity	PY2020 Request	PY2021 Request	PY2020 CAC Recommendation	PY2021 CAC Recommendation
CAPITAL PROJECTS (65% minimum)					
City of Marysville Parks	Cedar Field Playground	\$160,000	\$0	\$78,115	
Homage Senior Services	Minor Home Repair	\$95,000	\$100,000	\$95,000	\$100,000
City of Marysville PW	Crosswalk Improvement Program	\$0	\$150,000		\$81,200
Boys & Girls Club of Snohomish County	Capital Upgrades	\$62,900	\$47,100	\$62,900	\$47,100
TOTAL		\$317,900	\$297,100	\$236,015	\$228,300

Organization	Activity	PY2020 Request	PY2021 Request	PY2020 CAC Recommendation	PY2021 CAC Recommendation
PUBLIC SERVICES (15% maximum)					
Housing Hope	Beachwood Apartments	\$18,408	\$18,958	\$18,400	\$17,500
Homage Senior Services	Meals on Wheels	\$15,000	\$20,000	\$15,000	\$14,700
Interfaith Association NW WA	Miracle House	\$23,159	\$23,159	\$0	\$0
Volunteers of America	Maud's House Emergency Womens Shelter	\$50,130	\$50,130	\$0	\$0
Domestic Violence Services	Prevention/Education Program	\$10,000	\$10,000	\$0	\$0
Marysville Community Food Bank	Food for Thought Backpack Program	\$20,000	\$20,000	\$20,000	\$19,500
TOTAL		\$136,697	\$142,247	\$53,400	\$51,700

Organization	Activity	PY2020 Request	PY2021 Request	PY2020 CAC Recommendation	PY2021 CAC Recommendation
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ADMINISTRATION (20% maximum)					
City of Marysville	Planning and Administration	\$66,000	\$66,000	\$66,000	\$65,000

PY2020 Anticipated Allocation		\$356,100		\$355,415	
PY2021 Anticipated Allocation			\$345,000		\$345,000

CAC RECOMMENDATION FOR PY2020

PY2020 Capital Projects		\$236,015	66.28%	65% minimum
PY2020 Public Services		\$53,400	15.00%	15% maximum
PY2020 Administration		\$66,000	18.53%	20% maximum
	PY2020 TOTAL	\$355,415	99.81%	

CAC RECOMMENDATION FOR PY2021

PY2021 Capital Projects		\$228,300	66.17%	65% minimum
PY2021 Public Services		\$51,700	14.99%	15% maximum
PY2021 Administration		\$65,000	18.84%	20% maximum
	PY2021 TOTAL	\$345,000	100.00%	