

**Work Session**  
*November 4, 2019*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Mark James, Tom King, Steve Muller, Kamille Norton (President), Michael Stevens, Rob Toyer, and Jeff Vaughan

**Absent:** None

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Interim Police Chief Jeffrey Goldman, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Tara Mizell, Community Development Director Jeff Thomas, Fire Chief Martin McFalls, Information Systems Analyst Mike Davis, Public Relations Administrator Connie Mennie, Senior Planner Angela Gemmer, and Recording Secretary Laurie Hugdahl.

**Motion** made by Councilmember Toyer, seconded by Councilmember James, to approve the agenda. **Motion** passed unanimously.

**Committee Reports**

Jeff Vaughan reported on the Finance Committee meeting on October 30 there was an update on the budget. There was discussion on the property tax levy which will be on the agenda for the next meeting. There was also a discussion about having the Finance Committee approve travel requests for Council travel instead of the Mayor's Office. Additionally, the Committee discussed a Snohomish County Health District issue having

to do with changes in Narcan and Naloxone funding and distribution. Finally, there was discussion regarding Waste Management billing changes.

Steve Muller reported on the November 1 Public Works Committee meeting where they walked the First Street Bypass; the project went very well. The Committee also went on a field trip out to the treatment ponds.

## **Presentations**

## **Discussion Items**

## **Approval of Minutes**

## **Consent**

1. Approval of the October 18, 2019 Payroll in the Amount of \$1,306,834.50, Paid by EFT Transactions and Check Numbers 32728 through 32748.
2. Approval of the October 30, 2019 Claims in the Amount of \$1,786,862.58 Paid by EFT Transactions and Check Numbers 136007 through 136114 with (Unclaimed Property) Check Numbers 114364, 114426, 117998, 118056, 118101, 118179, 118328, 118565, 118724, 118787, 118890, 119181, 119436, 119606, 120169, 120219, 120241, 120555, 120605, 120803, 121233, 121483, 121591, 121845, 121863, 122197, 123375, 123415, 123476, 123488, 123504, 123676, 124052, 124251, 124597, 125220 & 125223 Voided.

## **Review Bids**

3. Consider the Cedar Field Turf and Lighting Project with Coast to Coast Turf in the Amount of \$608,473.10 and Musco Lighting in the Amount of \$234,523.92, and Approve a Management Reserve of \$45,000.00 for a total allocation of \$887,997.02.

Director Nielsen reviewed this item related to artificial turf and LED lighting at Cedar Field. He recommended approval of this.

Mayor Nehring thanked the funding partners at the Recreation Conservation Office, Snohomish County, and Marysville Little League.

## **Public Hearings**

4. An Ordinance Setting the Regular Property Tax Levy for Emergency Medical Care and Services on all Real, Personal, and Utility Property Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2020. (Action will be taken on November 12, 2019)

Finance Director Langdon reviewed this item.

5. An Ordinance Setting the Regular Property Tax Levy for all Real, Personal, and Utility Property Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the year 2020. (Action will be taken on November 12, 2019)

Finance Director Langdon reviewed this item.

### **New Business**

6. Consider an Interlocal Agreement Renewal with City of Lake Stevens for Jail Services.

Commander Wade reviewed this item related to the contract with Lake Stevens for Jail Service. Staff is proposing an increase of 2.25% which still is lower than Snohomish County and Lynnwood. Staff is also recommending charging for video court fees.

7. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Binding Site Plan Code Amendments.

Senior Planner Gemmer reviewed this item related to Binding Site Plan Code Amendments.

Commissioner James commended staff for identifying these items which make things more efficient.

8. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Commercial Permitted Uses Code Amendments.

Senior Planner Gemmer reviewed this item relating to the Commercial Permitted Uses Code Amendments.

9. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Planned Residential Development Code Amendments.

Senior Planner Gemmer reviewed this item relating to the Planned Residential Development Code Amendments.

10. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Residential Permitted Uses Code Amendments.

Senior Planner Gemmer reviewed this item relating to the Residential Permitted Uses Code Amendments.

11. Consider an Ordinance Amending Chapter 3.51 of the Marysville Municipal Code, "Petty Cash Fund," to Reflect Current Operations and Structure of City Government.

Finance Director Langdon gave an update on petty cash funds.

**Legal**

**Mayor's Business**

Mayor Nehring wished everyone luck on the ballots tomorrow night.

**Staff Business**

Sandy Langdon had no further comments.

Connie Mennie had no comments.

Director Thomas had no comments.

Interim Police Chief Goldman had no comments.

Chief McFalls wished good luck to all the candidates in the room. He thanked them for serving the community.

Director Nielsen commented that tomorrow is a big day tomorrow for the opening of a bid.

Director Mizell had no comments.

City Attorney Walker stated the need for an Executive Session for one item regarding the sale of real estate expected to last five minutes. If the Council chooses to waive normal work session rules, staff will be asking for action.

CAO Hirashima had no comments.

**Call on Councilmembers**

Councilmember Muller had no comments.

Councilmember Toyer wished good luck to everyone in the election.

Councilmember Vaughan had no comments.

Councilmember King reported that the food bank distributed close to 90 barrels around town for the food and toy drive.

Councilmember James commented that the Marysville Municipal Court will have its first graduate in the mental health court tomorrow.

Councilmember Stevens had no comments.

Council President Norton asked Council if they would be willing to make a committee reappointment for the Hotel Motel Tax Committee. She recommended appointing Councilmember Muller and recommended that Council waive its normal rules to take action on that.

**Motion** made by Councilmember Toyer, seconded by Councilmember James to waive its normal rules and allow action on two items tonight. **Motion** passed unanimously.

**Motion** made by Councilmember Toyer, seconded by Councilmember Vaughan, to appoint Councilmember Muller to the Hotel Motel Committee. **Motion** passed unanimously.

### **Recess**

Council recessed from 7:26 p.m. to 7:29 p.m. before reconvening in Executive Session to discuss one item related to the sale of real estate with action requested and expected to last five minutes.

### **Exec Session**

Real Estate – one item

**Motion** made by Councilmember Vaughn, seconded by Councilmember Toyer, to authorize the Mayor to execute the parking easement agreement with Maria Sahagun. **Motion** passed unanimously.

**Motion** made by Councilmember Toyer, seconded by Councilmember Vaughn to Adjourn. **Motion** passed unanimously.

### **Adjournment**

The meeting was adjourned at 7:34 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Mayor  
Jon Nehring