


**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: September 23, 2019**

<b>AGENDA ITEM:</b>	
2018-2019 Transportation Engineering Services - Supplemental Agreement No. 1 with Transpo Group USA, Inc. for Transportation Engineering Services	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b> 
Jesse Hannahs, Traffic Engineering Manager	
<b>DEPARTMENT:</b>	
Public Works / Engineering	
<b>ATTACHMENTS:</b>	
Supplemental Agreement No. 1	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
10111864.541000	\$25,000
<b>SUMMARY:</b>	
<p>Transpo Group USA, Inc. has been providing Transportation Engineering services to the City via the 2018-2019 Transportation Engineering Services professional services agreement. Services under this agreement are performed by the consultant upon request by staff.</p> <p>Tasks assigned in 2018-2019 have included creation of documents, standards and GIS data to assist City staff with timely and accurate development review, a System Engineering Analysis of the City traffic signal system justifying system wide upgrade of traffic signal controllers, collection of signal and street lighting GIS data and completion of the Civic Center Campus Traffic Impact Analysis. Work remains to be completed in 2019, including development of the 2035 Synchro Model as well as on-call assistance as needed.</p> <p>The original agreement in the amount of \$74,000 was executed on February 5, 2018. The supplement agreement increases the original agreement compensation by \$25,000 to a total of \$99,000.</p>	

**RECOMMENDED ACTION:** Staff recommends that Council authorize the Major to sign and execute the attached Supplemental Agreement No. 1 to the original Professional Services Agreement with Transpo Group USA, Inc. for Transportation Engineering Services, thereby amending the contract amount from \$74,000 to \$99,000.

**SUPPLEMENTAL AGREEMENT NO. 1 TO  
PROFESSIONAL SERVICES AGREEMENT BETWEEN  
CITY OF MARYSVILLE  
AND TRANSPOR GROUP USA, INC.**

**THIS SUPPLEMENTAL AGREEMENT NO. 1** (“Supplemental Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and Transpo Group USA, Inc., a corporation, incorporated in Washington (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for Transportation Engineering Services (the “Original Agreement”), said Original Agreement being dated February 1st, 2018; and

WHEREAS, both parties desire to supplement the Original Agreement, by expanding the Scope of Services to provide for additional Transportation Engineering Services and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 3 of the Original Agreement, “COMPENSATION”, is amended to include the additional Consultant fee of \$25,000 and shall read as follows: “In no event shall the compensation paid to Consultant under this Agreement exceed \$99,000 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City.”

The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$74,000
Supplemental Agreement No.1	\$25,000
Grand Total	\$99,000

2. Each and every provision of the Original Agreement for Professional Services dated February 1st, 2018, shall remain in full force and effect, except as modified herein.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF MARYSVILLE

By \_\_\_\_\_  
Jon Nehring, Mayor

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

TRANSPPO GROUP USA, INC.

By \_\_\_\_\_  
Jon Pascal  
Its: Principal, Director of Business  
Development & Marketing

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
\_\_\_\_\_, Deputy City Clerk

Approved as to form:

\_\_\_\_\_  
Jon Walker, City Attorney