

**Work Session**  
*July 1, 2019*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Mark James, Tom King, Steve Muller, Kamille Norton (President), Rob Toyer

**Absent:** Michael Stevens, Jeff Vaughan

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Utility Manager Karen Latimer, Parks and Recreation Director Jim Ballew, Fire Chief Martin McFalls, Risk/Emergency Management Manager Diana Rose, Senior Planner Angela Gemmer and Recording Secretary Laurie Hugdahl.

**Motion** made by Councilmember King, seconded by Councilmember James, to excuse the absence of Councilmember Stevens and Vaughan. **Motion** passed unanimously.

**Motion** made by Councilmember Norton, seconded by Councilmember Toyer, to approve the agenda. **Motion** passed unanimously.

**Committee Reports**

Tom King reported that the LEOFF 1 Board met last week and approved two claims.

**Approval of Minutes (Written Comment Only Accepted from Audience.)**

1. Approval of the June 3, 2019 City Council Work Session Minutes.
2. Approval of the June 10, 2019 City Council Meeting Minutes.

## **Consent**

3. Approval of the June 19, 2019 Claims in the Amount of \$727,779.60 Paid by EFT Transactions and Check Numbers 133286 through 133441 with No Check Numbers Voided.
4. Approval of the June 26, 2019 Claims in the Amount of \$603,125.43 Paid by EFT Transactions and Check Numbers 133442 through 133592 with Check Numbers 126417, 126805, 128012, 129062, and 132758 Voided.

## **Review Bids**

5. Consider the 2019 Roadway Re-Striping Project with Stripe Rite, Inc. in the Amount of \$179,435.67 and Approve a Management Reserve of \$8,971.78 for a Total Allocation of \$188,407.42.

Karen Latimer, Utility Manager, reviewed this item. Councilmember King asked if this is in addition to County striping services. Ms. Latimer explained the County doesn't offer that service anymore.

## **Public Hearings**

### **New Business**

6. Consider the Public Assistance Grant Agreement with Washington State Military Department.

Diana Rose, Risk/Emergency Management Manager explained this is for reimbursement for damage incurred in the December windstorm.

There were no questions.

7. Consider the Professional Services Agreement Supplemental Agreement No. 2 with MacLeod Reckord for the Ebey Waterfront Park Expansion Project.

Karen Latimer, Utility Manager, explained this is for a no-cost time extension of the contract. There were no comments or questions.

8. Consider the Professional Services Agreement with RH2 Engineering in the Amount of \$54,654.00 for Water Supply Operational Strategy Alternative Selection.

Karen Latimer, Utility Manager, explained this is a new PSA with RH2 Engineering to explore water supply alternatives for the City of Marysville.

Councilmember Norton asked when this would be done. Ms. Latimer said they expect it to be done a few months after they get the Highway 9 information.

Councilmember King asked if the City will still need to purchase water from Everett. Ms. Latimer explained that Marysville will always need to purchase water from Everett, but it will be significantly reduced.

9. Consider the Professional Services Agreement with Veolia Water Technologies, Inc. in the Amount of \$456,533.26 for Pilot Process to Remove Total Suspended Solids at the Waste Water Treatment Plant.

Utility Manager Karen Latimer reviewed this item. Councilmember James asked how long this would take. Ms. Latimer explained it would take four months total. Councilmember James asked how much it would cost to replace this permanently. Ms. Latimer estimated that it would be approximately \$2-3 million for all the treatment equipment, pumps, and chemical equipment. Councilmember Muller added that this is a seasonal issue which it improves as the weather changes.

Councilmember Muller asked if the City has talked about a permanent solution with the company. Ms. Latimer explained they would try to get a break with the company.

Councilmember King asked if city staff will operate the equipment. Ms. Latimer replied that staff will be trained, but there will be an expert on hand at the beginning portion of the contract.

Councilmember Norton asked about other long-term options. Ms. Latimer did not think there was anything else that would fit in such a small footprint. Councilmember Norton asked about implications of the non-compliance issue. Ms. Latimer explained that as long as the City is working toward a solution they are okay.

10. Consider the Customer Services Contract with Snohomish County Public Utility District to Underground Power along Delta Avenue as part of the Civic Campus Project.

Karen Latimer, Utility Manager, explained this is a request to have PUD underground electric power on Delta Avenue. This is necessary for the potential construction of the civic campus.

11. Consider the Professional Services Agreement for Engineering Design Services for the 2019 Citywide Highway Safety Improvement Project with Transportation Solutions, Inc. in the Amount of \$112,800.00.

Karen Latimer, Utility Manager, reviewed this grant-funded item. Staff is recommending moving forward with engineering services for design.

12. Consider the Landowner Agreement with Adopt-A-Stream Foundation for Stream Restoration at Strawberry Fields Park.

Karen Latimer, Utility Manager, reviewed this buffer planting project at Strawberry Fields Park. The first part of the project took place in April in the upper portion of the park. Phase 2 will plant 5.8 acres at the bottom of the park.

Councilmember James asked about the location of this. Director Ballew said it is southwest of the dog park.

13. Consider the Interlocal Agreement with the City of Lake Stevens for the Powerline Trail.

CAO Hirashima reported that the Lake Stevens Council approved the Soper Hill Road Agreement at their last meeting. They also approved the Powerline Trail Agreement with some revisions. She reviewed the proposed revisions related to the timeline and funding sources.

Councilmember James asked when the groundbreaking could occur for Soper Hill Road. CAO Hirashima explained that the City needs to obtain permits from Lake Stevens for their right of way and SEPA. It is possible that it would be constructed next year. She thanked everyone for their work on this.

Mayor Nehring commended Lake Stevens Councilmember Petershagen for getting this back on the agenda.

14. Consider the Professional Services Agreement with Welsh Commissioning Group for the Civic Center Project.

CAO Hirashima explained this is for commissioning services in order to meet the Washington State Energy Code as well as LEED standards. This will ensure that all the systems are designed and working properly to meet energy efficiency goals. This group will review design plans to make sure they look appropriate. As it is built they will be doing onsite testing for efficiency.

Councilmember James asked if the commissioning group could possibly slow the project down. CAO Hirashima explained they are there to help the City and represent them.

15. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Minor Amendments to the Wireless Communication Facilities and Small Cell Wireless Amendments.

Senior Planner Angela Gemmer reviewed this item. This addresses concerns raised by Verizon and PUD.

16. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Cottage Housing Development Amendments.

Senior Planner Angela Gemmer reviewed this item related to cottage housing. This would repeal and replace the existing cottage housing ordinance.

Councilmember Muller asked if the substantive language is still the same. Senior Planner Gemmer replied that it is generally the same with the exception of increased setbacks for perimeters adjacent to single family residences. The architectural standards are stronger than they were and based on Mukilteo's design standards.

Councilmember James asked about examples of what these would look like. Senior Planner Gemmer offered to find some to show Council. CAO Hirashima explained there are examples of cottage housing all over in areas such as Everett and Kirkland.

## **Legal**

### **Mayor's Business**

- The first July 4<sup>th</sup> event will be held this year. He expressed appreciation to everyone involved in this.
- Last Thursday the PSRC gave the MIC its unanimous approval. This opens up opportunities for federal dollars to alleviate traffic congestion and paves the way for future family wage jobs in the community. He thanked all the staff that has worked so hard on this over the years. He also thanked the City Council for the many years of support of this. He also thanked the many public partners including: the County Executive, County Council, PSRC, EASC, Marysville-Tulalip Chamber, Greater Seattle Partners, and the Port of Everett.

### **Staff Business**

Sandy Langdon discussed the annual report document which had been distributed to Council.

Angela Gemmer had no further comments.

Karen Latimer had no further comments.

Director Ballew:

- Parks is prepared for the 4<sup>th</sup> of July event. They are expecting a significant crowd. He reviewed details of the event.
- He gave an update on golf course activity which is up 24% from last year.

Chief Smith had no comments.

Connie Mennie had no comments.

Chief McFalls:

- The Fire Board has reconvened its Fire Board Planning Committee. The last summer meeting will be held on July 22<sup>nd</sup> prior to the Council meeting.
- He wished everyone a safe 4<sup>th</sup> of July.

Jon Walker had no comments.

CAO Hirashima had no comments.

### **Call on Councilmembers**

Mark James reported that he enjoyed representing the City at the AWC Conference in Spokane. He discussed some of the topics of classes he attended.

Tom King:

- He attended Kiwanis Splish Splash Concert on behalf of the Kiwanis Club. There was a nice turnout.
- The Snohomish and Island County Fire Commissioners met last week. They demonstrated a new tourniquet device and practiced CPR. The annual Washington State Fire Commissioners Conference will be held at Tulalip Resort this fall.
- New graphics were installed on the festival float trailer.

Steve Muller reported he was looking forward to the first 4<sup>th</sup> of July celebration.

Rob Toyer said he is also looking forward to the 4<sup>th</sup> of July.

Kamille Norton:

- She expressed appreciation to Sandy Langdon for the new document to read.
- She is also looking forward to the 4<sup>th</sup> of July. Thanks to staff for all the hard work required to pull it together.

### **Adjournment**

The meeting was adjourned at 7:58 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Mayor  
Jon Nehring