


CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: September 9th, 2019

AGENDA ITEM:	
83 rd & Soper Intersection Improvements Supplement No. 2 to the Professional Services Agreement with KPFF Consulting Engineers	
PREPARED BY:	DIRECTOR APPROVAL: 
Adam Benton, Project Engineer	
DEPARTMENT:	
Engineering	
ATTACHMENTS:	
PSA Supplement No. 2	
BUDGET CODE:	AMOUNT:
30500030.563000	\$31,261.00
SUMMARY:	

The City contracted with KPFF Consulting Engineers on February 26th, 2018 to provide the City with professional engineering design services for intersection improvements at 83rd Avenue and Soper Hill Road.

Supplement No. 1, a no-cost time extension, was approved by the mayor and extended the term of the original contract to September 30th, 2019.

Work that remains under KPFF's existing scope of services includes final plans and specs and services during bidding. Final plans and specs will be substantially completed by September 30th, 2019. Bidding is being delayed until early spring of 2020 in order to take advantage of the more competitive early season bidding climate.

The attached Supplement No. 2 to the City's agreement with KPFF includes additional scope and fee to assist the City with construction support services and record drawings. This supplement also extends the term of the original contract to December 31st, 2020.

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to sign and execute the attached Supplemental Agreement No. 2 to the City's Professional Services Agreement in the amount of \$31,261.00 with KPFF Consulting Engineers.

**SUPPLEMENTAL AGREEMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF MARYSVILLE
AND KPFF CONSULTING ENGINEERS**

THIS SUPPLEMENTAL AGREEMENT NO. 2 (“Supplemental Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and KPFF Consulting Engineers, a corporation incorporated in Washington (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for engineering design services associated with the 83rd Ave NE & Soper Hill Road Intersection Improvements project (the “Original Agreement”), said Original Agreement being dated March 28, 2018; and

WHEREAS, both parties desire to supplement the Original Agreement, by expanding the Scope of Services to provide for additional services associated with construction management and record drawings and to provide compensation therefore;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Exhibit A, as referenced and incorporated in Section 1 of the Original Agreement, “SCOPE OF SERVICES”, shall be replaced by Exhibit A-1, attached hereto and by this references made part of this Supplemental Agreement No. 2, and a part of the Original Agreement.

2. Section 2 of the Original Agreement, “TERM”, is amended to add that the parties agree to extend the term of the Original Agreement to terminate at midnight December 31, 2020.

3. Section 3 of the Original Agreement, “COMPENSATION”, is amended to include the additional Consultant fee of \$31,261.00 and shall read as follows: “In no event shall the compensation paid to Consultant under this Agreement exceed \$207,435.00 within the term of the Agreement, including extensions, without the written agreement of the Consultant and the City.”

The total compensation payable to the Consultant is summarized as follows:

Original Agreement	\$176,174.00
Supplemental Agreement No.1	\$0.00
Supplemental Agreement No.2	\$31,261.00
Grand Total	\$207,435.00

4. Each and every provision of the Original Agreement for Professional Services dated March 28, 2018, shall remain in full force and effect, except as modified herein.


DATED this _____ day of _____, 20____.

CITY OF MARYSVILLE

By _____
Jon Nehring, Mayor

DATED this 31 day of July, 2019.

KPFF CONSULTING ENGINEERS

By 
Ron Leimkuhler
Its: Principal

ATTEST/AUTHENTICATED:

_____, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney



SUPPLEMENT NUMBER 2 - SCOPE OF WORK

**CITY OF MARYSVILLE
83RD AVENUE NE AND SOPER HILL ROAD INTERSECTION IMPROVEMENT
CONSTRUCTION SUPPORT**

Revision: 29 July 2019

PROJECT DESCRIPTION

This is a supplement to the 83rd Avenue NE & Soper Hill Road Intersection Improvement and will be to provide construction support and the preparation of record drawings for this project.

PROJECT FUNDING

Local agency funding.

PROJECT OBJECTIVES

- Construction of the 83rd Avenue NE and Soper Hill Road intersection improvement
- Provide City requested construction services to include site visits, approval of material, submittal reviews, addendums to plans, requests for information, review of change orders, review of design changes, general response to construction related questions, claims review and analysis, constructability review, review of traffic control plans, compliance review, and other related construction matters typically associated with a public works roadway construction project.
- Assist the City in preparation of construction decision support documentations.
- Preparation of record drawings.

PROJECT TEAM

The project team includes:

- | | |
|---------------------------|----------------------------------|
| • Project Owner | City of Marysville |
| • Jurisdiction Agencies | City of Marysville, Lake Stevens |
| • Prime Consultant | KPFF Consulting Engineers |
| • Survey | KPFF Consulting Engineers |
| • Construction Management | City of Marysville |

GENERAL ASSUMPTIONS

- Funding includes no Federal dollars
- Overall project timeframe is 12 months from NTP
- WSDOT forms will be used when available for documentation. If not available, KPFF will generate unless the City elects to provide their form for documentation.
- Fees paid by KPFF for permits will be reimbursed by the City on actual fee cost.

TASK NO. 1 - PROJECT CONSTRUCTION SUPPORT SERVICES (KPFF)

- 1.1 Preparation of Invoices and Progress Reports:** A monthly invoice and progress report will be prepared and submitted to the City. The progress report will describe the work represented by the invoice. KPFF will compile the invoices and progress reports for the consultant team into a single document to be submitted to the City.
- 1.2 Meeting with City:** KPFF has set aside hours to perform support services to meet with the City as needed. Work will be performed within the limits of this budget.
- 1.3 Meetings with Project Stakeholders:** KPFF has set aside hours to perform support to work with City identified stakeholders (such as CT, utilities, other agencies) services to the City as needed. Work will be performed within the limits of this budget.
- 1.4 Construction Support Services:** KPFF has set aside hours to perform construction support services to the City as needed. Work will be performed within the limits of this budget.

ASSUMPTIONS

- The overall project duration is estimated to be twelve months from Notice to Proceed.
- Marysville is performing the Construction Management including daily inspections and logs, ie RAMs.
- Adjustments to budget may be necessary in the event that the estimated hours are exceeded. Adjustments to the budget will not be made without the prior written authorization of the City.
- Meeting with the contractor and stakeholders will have a City representative present.

DELIVERABLES

- Monthly progress reports and invoices
- Documented briefs on meeting with stakeholders where support is provided
- Construction support documentation
- Support construction related drawings in AutoCAD 2017 and PDF.

TASK NO. 2 - RECORD DRAWING (AS-BUILT SURVEY) (KPFF)

2.1 Perform As-Built Survey of Newly Constructed Roadway: Perform GPS control survey to re-establish required horizontal and vertical control and existing monumentation for right-of-way and adjacent parcel determination. Perform As-built survey on constructed site features to include curb, RAB islands, signs, storm, sanitary sewer, and dry utilities.

2.2 Prepared As-built Survey to Provide to Engineer of Record: Process as-built data and provide basemap to engineer of record.

2.3 Submittal/Review Process: KPFF will address comments as provided by the client.

2.4 Professional Land Surveyor Certification: Stamp and sign final topographic survey map.

ASSUMPTIONS

- Data will be in Compliance with APWA CAD standards
- It is assumed that topographic information necessary to prepare an existing grade surface will not be required. The data collected will be limited to horizontal location on all surface features, sanitary sewer and storm drains will be shown with elevations on rim and pipe inverts, ADA grading will also be shown by the as-built data.
- It is assumed there will not be right-of-way acquisitions or easements prepared for this project. KPFF can provide this service and prepare a revised fee proposal upon the request of the client.
- The client will provide KPFF with access to any available utility mapping or record information.
- Potholing utilities are not a part of this scope
- Utilities will be based on on-site locates and best available as-built information and should be considered approximate only
- Buildings on adjacent properties will not be shown

DELIVERABLES

- Draft basemap in PDF and electronic AUTOCAD 2017 copy
- Final basemap in PDF and electronic AUTOCAD 2017 copy
- PLS stamped Surveyor Certification

83RD/SOPER HILL ROAD ROUNDABOUT
FEE ESTIMATE

City of Marysville
83rd/Soper Hill Road - Construction Support Services

Revision: 8/8/2019

KPFF		KPFF	KPFF Survey	Total
TASK		Prime	Survey	
1	Project Managemen/Construction Support	\$ 22,482	\$ -	\$ 22,482
2	Survey/Record Drawings (KPFF)	\$ -	\$ 8,495	\$ 8,495
TOTAL LABOR + OH + FEE		\$ 22,482	\$ 8,495	\$ 30,978
EXPENSES				
	Travel	\$ 109	\$ 174	\$ 283
	Traffic Count Estimate	\$ -	\$ -	\$ -
	Printing & Postage	\$ -	\$ -	\$ -
	Miscellaneous	\$ -	\$ -	\$ -
TOTAL EXPENSES		\$ 109	\$ 174	\$ 283
TOTAL LABOR + OH + FEE + EXPENSES		\$ 22,591	\$ 8,670	\$ 31,261