

**CITY OF MARYSVILLE AGENDA BILL**  
**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: September 3, 2019**

AGENDA ITEM: Extending Professional Services Agreement with Valli Information Systems dba Billing Document Specialists	
PREPARED BY: John Nield, Financial Operations Manager	DIRECTOR APPROVAL:
DEPARTMENT: Utility Billing	
ATTACHMENTS: Signed Professional Services Agreement from August 18, 2014.	
BUDGET CODE: 00143523.541000	AMOUNT: \$100,000

**SUMMARY:**

Staff is requesting authorization of an Extension of the Professional Services Agreement with Valli Information Systems dba Billing Document Specialists (BDS) to provide bill print and lockbox services for the City of Marysville Utility Customers for an additional one year until September 30, 2020. BDS has provided high quality bill printing and lockbox services for almost 5 years, original contract signed on 8/18/14. There is no other changes in the contract conditions or rates.

<p><b>RECOMMENDED ACTION:</b> Staff recommends that Council Authorize the Mayor to sign the Extension of the Professional Services Agreement between the City of Marysville and Valli Information Systems dba Billing Documents Specialist.</p>
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**SUPPLEMENTAL AGREEMENT NO. 1 TO  
PROFESSIONAL SERVICES AGREEMENT BETWEEN  
CITY OF MARYSVILLE  
AND BILLING DOCUMENT SPECIALISTS, A DIVISION OF VALLI  
INFORMATION SYSTEMS INC.**

**THIS SUPPLEMENTAL AGREEMENT NO. 1** (“Supplemental Agreement No. 1”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and Billing Document Specialists, a division of Valli Information Systems Inc., a bill print and lockbox vendor (“Consultant”).

WHEREAS, the parties hereto have previously entered into an agreement for Billing Document Specialists to provide bill printing and lockbox services for the City of Marysville's utility billing customers. (the “Original Agreement”), said Original Agreement being dated August 18, 2014; and

WHEREAS, both parties desire to supplement the Original Agreement, by extending the term of the Original Agreement;

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section III.3 of the Original Agreement, “TERM”, is amended to provide that the term will terminate at midnight on September 30, 2020.
2. Each and every provision of the Original Agreement for Professional Services dated August 18, 2014, shall remain in full force and effect, except as modified herein.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF MARYSVILLE

By \_\_\_\_\_  
Jon Nehring, Mayor

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

VALLI INFORMATION SYTEMS, INC.

By \_\_\_\_\_  
Bob Jenkins  
Its: President

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
\_\_\_\_\_, Deputy City Clerk

Approved as to form:

\_\_\_\_\_  
Jon Walker, City Attorney