

Work Session
May 6, 2019

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Mark James, Tom King, Steve Muller, Kamille Norton (President), Michael Stevens, Rob Toyer, and Jeff Vaughan

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, Deputy City Attorney Burton Eggertsen, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls, City Engineer Jeff Laycock, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Toyer, seconded by Councilmember James, to approve the agenda. **Motion** passed unanimously.

Committee Reports

Tom King:

- The Parks board meeting scheduled for last week was cancelled due to lack of a quorum. The next one will be in July.
- He attended the Snohomish County Fire Commissioners meeting last Thursday where there was a speaker regarding Public Works projects throughout the county.

Mark James:

- He reported on the Snohomish County Tomorrow Steering Committee where they discussed the Vision 2050 draft update for the Supplemental Environmental Impact Study.
- On Thursday, April 25, the Government Affairs Committee met with Tulalip Tribes and discussed what is going on with each jurisdiction.
- Economic Development Committee met on April 29 and talked about the waterfront development.
- Government Affairs Committee met on April 30 with Marysville School Board. There was discussion about more accountability.

Presentations

A. I-5, Everett to Marysville

City Engineer Jeff Laycock made a PowerPoint presentation regarding the SR529 interchange project including benefits, timeline, current activities, environmental mitigation, traffic simulation models with the different options, and next steps.

B. 2018 Transportation Benefit District Annual Report

City Engineer Laycock presented the annual report detailing the District's history, revenues, expenditures, and status of all projects including cost and construction schedules.

Discussion Items

Approval of Minutes (Written Comment Only Accepted from Audience.)

Consent

1. Approval of the April 24, 2019 Claims in the Amount of \$1,210,074.65 Paid by EFT Transactions and Check Numbers 132090 through 132243 with No Check Numbers Voided.
2. Approval of the May 1, 2019 Claims in the Amount of \$1,432,384.73 Paid by EFT Transactions and Check Numbers 132244 through 132381 with No Check Numbers Voided.
3. Approval of the May 3, 2019 Payroll in the Amount of \$1,758,494.07, Paid by EFT Transactions and Check Numbers 32344 through 32372.

Review Bids

4. Consider the 2019 Pavement Preservation Program Contract with Cadman Materials, Inc. in the Amount of \$1,422,192.00 including Washington State Sales Tax and Approve a Management Reserve of \$150,808.00 for a Total Allocation of \$1,573,000.00.

Director Nielsen reviewed the 2019 overlay contract for State Avenue and 27th. He explained that this is a very good bid, but if more money is available through the TBD additional overlay projects might come forward in the future.

5. Consider the 1st Street Bypass Project Contract with Scarsella Bros., Inc. in the Amount of \$12,947,526.86 including Washington State Sales Tax and Approve a Management Reserve of \$647,376.34 for a Total Allocation of \$13,594,903.00.

Director Nielsen reviewed this item. Staff is recommending awarding the bid to the low bidder even though it was a little over the engineer's estimate. This is an important step to begin the project. This includes decorative lighting on the south side and a pedestrian path which will be tied into the other pedestrian path.

Public Hearings

New Business

6. Consider the Ebey Waterfront Trail Phase III Project with Taylors Excavators, Inc., Starting the 45-day Lien Period for Project Closeout.

Director Nielsen reviewed this item.

7. Consider the Local Agency Federal Aid Project Prospectus and Local Agency Funding Agreement with WSDOT thereby Securing Funding for the 2019 Citywide Highway Safety Improvement Project.

Director Nielsen reviewed this item relating to citywide safety improvements.

8. Consider the Professional Services Agreement for the Historic Green Retrofit Project with Gray and Osborne, Inc. in the Amount of \$244,615.00.

Director Nielsen reviewed this item.

9. Consider the Professional Services Agreement for the Update to the Pavement Management System with Transportation Solutions, Inc. in the Amount of \$151,995.00.

Director Nielsen stated that this relates to a necessary update on the Pavement Management System and is important in order to prioritize projects.

10. Consider the Professional Services Agreement for the Development of the ADA Transition Plan with Transportation Solutions, Inc. in the Amount of \$119,000.00.

Director Nielsen explained that this is for the ADA Transition Plan. It is required in order to get federal grant money in the future.

11. Consider Supplemental Agreement No. 3 with WSP USA, Inc., in the Amount of \$479,343.00 for Construction Support Services for the 1st Street Bypass Project.

Director Nielsen explained that this is for construction support for the 1st Street bypass.

12. Consider the Professional Services Agreement with Akana, Inc. for Construction Management Support Services on the WWTP Headworks Retrofit Project in the Amount of \$449,105.00 Including Washington State Sales Tax.

Director Nielsen explained this is construction management support for the headworks.

13. Consider an Interlocal Agreement with City of Lake Stevens for Outdoor Video Services.

Director Ballew explained that this allows the City to provide video services for the City of Lake Stevens in August.

14. Consider the 2019 Strawberry Festival Proposal and Master Agreement with Maryfest, Inc.

Director Ballew presented the Strawberry Festival Proposal and Master Agreement. There will be a revised contract with some minor changes coming before next week.

15. Consider a Resolution Amending Procurement Procedures.

Director Langdon reviewed updates to the procurement policy. Some were based on the audit last year.

Legal

Mayor's Business

Mayor Nehring:

- He reported on the legislative session. He thanked staff and the Council, and local legislators.
- There will be a ribbon cutting at Ryder on Wednesday at 11 a.m.
- Happy Birthday to Councilmember Tom King.

Staff Business

Director Nielsen commented that staff will get traffic counts to the Council. He reported he was at a conference last week and received positive leadership information he will be utilizing in Public Works.

Director Langdon reported that the auditors entered the building today.

Director Koenig had no comments.

Chief Smith had no comments.

Chief McFalls expressed appreciation to the Council for the role they played in getting the RFA passed.

Director Ballew:

- The fishing derby was very successful. This was a great Marysville event.
- The Kiwanis club was honored on Thursday.

Burton Eggertsen stated the need for an Executive Session to discuss one item regarding real estate for five minutes with action expected.

Gloria Hirashima thanked to Chief McFalls, Connie Mennie, and the Council for all the work on the RFA.

Call on Councilmembers

Rob Toyer:

- The fishing derby was a great event.
- Thanks to Chief McFalls for all the work on the RFA.

Jeff Vaughan:

- He was sorry to have missed the fishing derby which he and his family have enjoyed in the past.
- He reported on a recent trip he took to Denver.

Tom King:

- Thanks to the City for the breakfast honoring the Kiwanis Club.
- This Saturday is the Post Office food drive.

Mark James:

- Thanks to everyone for the work on the RFA.
- The Rotary club had a Work Day on Saturday at Jennings Park.
- He attended the Day of Prayer which was a nice event.
- He reported on Point Ruston in Tacoma which is an impressive waterfront, mixed use area.

Michael Stevens:

- He is pleased to be moving forward in the RFA process.
- He commended staff and Sandy Langdon for their preparation for the auditors.

Steve Muller:

- The meeting with the school district went very well.
- He noted that Grove Elementary had a cultural diversity heritage event which was very impressive.
- He is very pleased with the progress on transportation projects and the RFA.

Kamille Norton:

- She was pleased about the funding received from the State.
- Happy Birthday to Tom King.

Council recessed at 8:15 p.m. for five minutes before reconvening in Executive Session at 8:20 p.m. for five minutes to discuss one item related to a real estate with action expected.

Executive Session

Real Estate – one item, RCW 42.30.100(1)(b)

Executive Session ended at 8:25.

Motion made by Councilmember Toyer, seconded by Councilmember Norton, to authorize the Mayor to sign the possession and use agreement with MMA, LLC for property necessary for the 1st Street Bypass Project in the amount of \$200,000. **Motion** passed unanimously.

Adjournment

The meeting was adjourned at 8:25 p.m.

Approved this _____ day of _____, 2019.

Mayor
Jon Nehring