

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: March 25, 2019**

<b>AGENDA ITEM:</b> Community Development Block Grant – Program Year 2019 Annual Action Plan	<b>AGENDA SECTION:</b> Public Hearing	
<b>PREPARED BY:</b> Amy Hess, Associate Planner	<b>APPROVED BY:</b>	
<b>ATTACHMENT:</b> 1. Citizen Advisory Committee AAP Recommendation 2. PY2019 Annual Action Plan Executive Summary		
	MAYOR	CAO
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>	

**DESCRIPTION:**

On January 8, 2018, Marysville City Council affirmed the Citizen Advisory Committees (CAC) CDBG Program Year (PY) 2018-2019 funding allocations and directed staff to prepare a PY2018 Annual Action Plan (AAP).

Staff prepared a DRAFT PY2019 AAP that was made available for 30-day public review and comment from January 26, 2019 – March 1, 2019. Once comment was received from Homage Senior Services in support of the allocation of funds to the Meals on Wheels Program. The PY2019 AAP provides specific housing and community development actions in accordance with the adopted 2015-2019 Consolidated Plan. No changes in the approved funding were recommended by the CAC. At this time, the City of Marysville has not received its final funding allocation from the U.S. Department of Housing and Urban Development (HUD). The award amounts listed in Exhibit A are contingent upon the level of funding awarded to the City of Marysville and may be increased or decreased depending on the final CDBG allocation.

The CAC held a public meeting on January 30, 2019, in review of the Draft PY2019 AAP. On January 30, 2019 the CAC reviewed the Draft PY2019 AAP and made a recommendation to approve as presented. The full PY2019 AAP can be viewed [here](#).

**RECOMMENDED ACTION:**

Approve the Program Year 2019 Annual Action Plan, as recommended by the Citizen Advisory Committee on January 30, 2019, provide a summary of, and response to any comments received during the public hearing into the Program Year 2019 Annual Action Plan, and direct staff to forward Program Year 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development.

**COUNCIL ACTION:**



COMMUNITY DEVELOPMENT DEPARTMENT  
80 Columbia Avenue ♦ Marysville, WA 98270  
(360) 363-8100 ♦ (360) 651-5099 FAX

## CDBG - PY2019 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held a public meeting, on January 30, 2019, in review of Program Year (PY) 2019 Community Development Block Grant (CDBG) Annual Action Plan (AAP), in accordance with the City of Marysville 2015 - 2019 Consolidated Plan that was approved by the U.S. Department of Housing and Urban Development (HUD), and having provided notice of 30-day public comment for the DRAFT PY2019 CDBG AAP on January 26, 2019, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

### FINDINGS:

1. The CDBG program applications for PYs 2018 & 2019 were released on September 30, 2017 with a submittal deadline of November 27, 2017.
2. On December 14, 2017, the CAC recommended two (2) Capital Projects and four (4) Public Service organizations receive CDBG funding for PY2019.
3. On January 8, 2018 Marysville City Council affirmed the CAC recommendation and funding allocation for PY2018 and PY2019 and directed Staff to notify PY2018 and PY2019 subrecipients of the funding recommendation and prepare CDBG Annual Action Plans.
4. The DRAFT PY2019 CDBG AAP was made available for public review and comment from January 26, 2019 through March 1, 2019.
5. Once public comment was received in support of the funding allocation for Homage Senior Services Meals on Wheels Program. The CAC recommends Staff incorporate any additional comments received into the PY2019 AAP, as appropriate.
6. At this time the City of Marysville has not received its final funding allocation from the U.S. Department of Housing and Urban Development (HUD). The award amounts listed in Exhibit A are contingent upon the level of funding awarded to the City of Marysville and may be increased or decreased depending on the final CDBG allocation. Funding amounts shall be adjusted proportionately, if required.
7. The CAC held a public meeting on January 30, 2019 to review the PY2019 CDBG AAP and make a recommendation to City Council.

### CONCLUSIONS:

At the public meeting, held on January 30, 2019, the CAC recommended Marysville City Council approve the PY2019 CDBG AAP, as presented, adjust award amounts as needed based on actual allocation, and incorporate any comments received as appropriate.

### RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to approve the PY2019 CDBG AAP attached hereto, and authorize the Mayor to execute contracts for the amounts awarded this **25<sup>th</sup> day of February, 2019**.

By:

  
Daryn Bundy, CAC Chair

## EXHIBIT A

Organization	Activity	PY2019 CAC Recommendation
<b>CAPITAL PROJECTS (65% minimum)</b>		
City of Marysville Public Works	Alder Ave Sidewalk Improvement	\$128,000
Senior Services of Snohomish County	Minor Home Repair	\$90,000
<b>TOTAL (65.27%)</b>		<b>\$218,000</b>
Organization	Activity	PY2019 CAC Recommendation
<b>PUBLIC SERVICES \$50,000 (15% maximum)</b>		
Homage Senior Services	Meals on Wheels	\$12,000
Catholic Community Services	Volunteer Chore Services	\$6,801
Housing Hope	Beachwood Apartments	\$13,699
Marysville Community Food Bank	Food for Thought Backpack Program	\$17,500
<b>TOTAL (14.97%)</b>		<b>\$50,000</b>
Organization	Activity	PY2019 CAC Recommendation
<b>ADMINISTRATION (20% maximum)</b>		
City of Marysville	Planning and Administration	\$66,000
<b>TOTAL (19.76%)</b>		<b>\$66,000</b>
<b>TOTAL FUNDS ANTICIPATED</b>		<b>\$334,000</b>

# Program Year 2019 DRAFT Annual Action Plan

## Executive Summary

### City of Marysville

**Community Development Department**

80 Columbia Avenue  
Marysville, WA 98270  
360.363.8100  
marysvillewa.gov



## ***Executive Summary***

Each year of the Consolidated Plan, the City is required to develop an Annual Action Plan, which outlines the specific projects and funding allocations for the program year. Funded projects and activities are designed to support the strategies and objectives described in the Strategic Plan.

## ***Evaluation of past performance***

There has been great success in assisting underserved populations with household repairs and chores which enables them to retain their independence and remain in their homes. Over 100 individuals benefited from the CDBG funds allocated to the agencies which provide minor home repair and chore services to low-income seniors and disabled persons. The agencies are providing a much needed service and acting in a timely manner.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, 75 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

The Marysville Food Bank Backpack program was very successful in providing nutritious meals to low income children throughout the City. With CDBG funds, the program was able to expand from only Elementary schools to all of the middle and high schools within the City, providing nearly 600 meals. Sixteen low-income senior and disabled adults were provided with nutritious meals at their homes, alleviating the stress and health issues associated with food insecurity.

The Alder Avenue Sidewalk improvement project will improve the safety and livability of low-moderate income neighborhoods by addressing gaps in public infrastructure.

## ***Annual Action Plan Activities***

The biennial grant application release was completed in September of 2017. On December 14, 2017, the CAC held a public meeting allowing each applicant to present their proposed projects, to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications, and make a funding recommendation to City Council for both the 2018 and 2019 Program Years. On January 8, 2018, Marysville City Council affirmed the Citizen Advisory Committees funding recommendation for PY 2018 and 2019.

The following activities were awarded PY2019 funds and are included in the 2019 Annual Action Plan (AAP):

Organization	Activity	PY2019 CAC Recommendation
<b>CAPITAL PROJECTS (65% minimum)</b>		
City of Marysville Public Works	Alder Ave Sidewalk Improvement	\$128,000
Senior Services of Snohomish County	Minor Home Repair	\$90,000
<b>TOTAL (65.27%)</b>		<b>\$218,000</b>

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<b>TOTAL FUNDS ANTICIPATED</b>		<b>\$334,000</b>

### ***2015-2019 Strategic Plan***

The five-year strategies and objectives set forth in this Consolidated Plan to help address local priority housing and community development needs are outlined below. The activities allocated PY2019 funds support these strategies and objectives.

<b>Affordable Housing</b>	
Housing Strategy 1 (AHS-1)	Enable homeowners to remain in their homes, primarily benefiting seniors, persons with disabilities, and very low-income persons
Housing Objective 1 (AHO-1)	Provide assistance for improving the safety and accessibility of housing units that benefit seniors and persons with physical or developmental disabilities
Housing Objective 2 (AHO-2)	Assist very low-, low-, and moderate-income homeowners improve the safety of their homes, with priority given to very low-income households
Housing Strategy 2 (AHS-2)	Preserve and increase the affordable housing stock
<b>Homeless</b>	
Homeless Strategy 1 (HMS-1)	Work to reduce and end homelessness
Homeless Objective 1 (HMO-1)	Assist persons at risk of becoming homeless by providing support for homeless prevention programs
Homeless Objective 2 (HMO-2)	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families
Homeless Objective 3 (HMO-3)	Support emergency shelters meeting the needs of homeless Marysville families or runaway youth
<b>Non-homeless Special Needs</b>	
Special Needs Strategy 1 (SNS-1)	Support an environment that allows special needs populations to safely live with dignity and independence
Special Needs Objective 1 (SNO-1)	Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence
<b>Community Development</b>	
Community Development Strategy 1 (CDS-1)	Promote a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons
Community Development Strategy 2 (CDS-2)	Promote living wage job creation and retention that benefits low- and moderate-income individuals
Public Facilities Objective 1 (PFO-1)	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities
Public Facilities Objective 2 (PFO-2)	Eliminate blighting influences and the deterioration of property and facilities in low- and moderate-income areas by providing funds for rehabilitation
Public Facilities Objective 3 (PFO-3)	Increase access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation
Infrastructure Objective 1	Improve the safety and livability of low- and moderate-income

(INO-1)	neighborhoods by addressing service gaps in infrastructure
Public Services Objective 1 (PSO-1)	Invest in public services concerned with employment, particularly of low- and moderate-income individuals
Public Services Objective 2 (PSO-2)	Support programs that provide homeless, special needs, and low-income populations with basic needs and access to essential services, such as transportation, health care, childcare, case management, and legal assistance
Economic Development Objective 1 (EDO-1)	Provide support for the establishment, stabilization, and expansion of small businesses (including micro-businesses) that benefit low- and moderate-income individuals

As the City pursues these strategies and objectives over the next year, the affordability of decent rental and owned housing units for Marysville’s low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aid in the availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents. Additional public facility and infrastructure improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate income residents.