


**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: December 10<sup>th</sup>, 2018**

<b>AGENDA ITEM:</b>	
Local Agency Federal Aid Project Prospectus Supplement and Local Agency Funding Agreement Supplement with WSDOT for the Highway Safety Improvement Program (HSIP) Projects – 3 <sup>rd</sup> to 80 <sup>th</sup> Street	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b>
Adam Benton, Project Engineer	
<b>DEPARTMENT:</b>	
Engineering	
<b>ATTACHMENTS:</b>	
Local Agency Project Prospectus Supplement Local Agency Funding Agreement Supplement	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
30500030.563000, R1302	N/A
<b>SUMMARY:</b>	

The City was originally awarded \$210,000 in federal funding for the design of the HSIP project from 1<sup>st</sup> St NE to 88<sup>th</sup> St NE. The project subsequently removed the improvements at 1<sup>st</sup> and 88<sup>th</sup>. The project now includes:

- Replacement of an antiquated signal system at 80<sup>th</sup> Street NE/State Ave, including the redesign of the intersection to provide for dual ADA ramps at all corners and proper spacing between pedestrian push buttons.
- Refinement of signal operations and phasing on State Avenue at 3<sup>rd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> and 76<sup>th</sup>, incorporating new signal heads where warranted, improving signal head visibility through installation of retroreflective tape, upgrading pedestrian displays to “countdown type,” and improving railroad “preemption timing” at intersections adjacent to grade crossings.

WSDOT has agreed to obligate additional design funds, not to exceed \$250,000, to cover this supplement.

As this a federally funded project, the funds are administered through WSDOT and a Local Agency Agreement Supplement and Project Prospectus Supplement are required in order to obligate additional funding. The agreement ensures that federal funds in the agreed upon amount are spent in accordance with all applicable laws and regulations. The prospectus serves as the support document for FHWA authorization of federal funds.

**RECOMMENDED ACTION:**

Staff recommends that Council authorize the Mayor to sign and execute the Local Agency Federal Aid Project Prospectus Supplement and Local Agency Funding Agreement Supplement with WSDOT thereby securing additional funding for the HSIP project.

**Local Agency Federal Aid  
Project Prospectus**

	Prefix	Route	( )	Date	11/05/2018
Federal Aid Project Number	HSIP 2691(005)			DUNS Number	076658673
Local Agency Project Number	R1302	( WSDOT Use Only )		Federal Employer Tax ID Number	91-6001459
Agency City of Marysville		CA Agency <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other		
Project Title State Ave - 3rd St to 80th St NE		Start Latitude N 48° 2'56.48"	Start Longitude W 122° 10'37.31"		
		End Latitude N 48° 4'6.36"N	End Longitude W 122° 10'36.81"		
Project Termini From-To 3rd Street 80th St NE		Nearest City Name Marysville		Project Zip Code (+4) 98270-9544	
Begin Mile Post	End Mile Post	Length of Project 1.25 miles	Award Type <input type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad		
Route ID	Begin Mile Point	End Mile Point	City Number 0745	County Number 31	County Name Snohomish
WSDOT Region Northwest Region	Legislative District(s) 38		Congressional District(s) 2		Urban Area Number 1

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	250000	0	250000	1/2017	
R/W	280000	0	280000	1/2019	
Const.	925000	0	925000	6/2019	
<b>Total</b>	<b>1395000</b>	<b>0</b>	<b>1395000</b>		

**Description of Existing Facility (Existing Design and Present Condition)**

Roadway Width varies from 30' to 58'	Number of Lanes varies from 3 to 5 lanes
State Avenue is a 5-lane principal arterial. Intersecting streets at 3rd, 4th, 6th, 8th, 76th and 80th vary from 3 to 5 lanes.	

**Description of Proposed Work**

Description of Proposed Work (Attach additional sheet(s) if necessary)

The project will improve traffic signal timing and phasing, improve visibility of traffic signal heads, and improve crosswalks. The project will replace the entire signal at the intersection of State Avenue and 80th St NE.

Local Agency Contact Person Adam Benton	Title Project Engineer	Phone (360) 363-8283
Mailing Address 80 Columbia Ave	City Marysville	State WA
		Zip Code 98270

Project Prospectus	By _____ Approving Authority
	Title Jeff Laycock, City Engineer
	Date 11/02/18

Agency City of Marysville	Project Title State Ave - 3rd St to 80th St NE	Date 11/05/2018
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<b>Type of Proposed Work</b>			
Project Type (Check all that Apply)		Roadway Width varies 30'-58'	Number of Lanes varies 3-5 lanes
<input type="checkbox"/> New Construction	<input type="checkbox"/> Path / Trail	<input type="checkbox"/> 3-R	
<input checked="" type="checkbox"/> Reconstruction	<input type="checkbox"/> Pedestrian / Facilities	<input type="checkbox"/> 2-R	
<input type="checkbox"/> Railroad	<input type="checkbox"/> Parking	<input type="checkbox"/> Other	
<input type="checkbox"/> Bridge			

<b>Geometric Design Data</b>		
<b>Description</b>	<b>Through Route</b>	<b>Crossroad</b>
<b>Federal Functional Classification</b>	<input checked="" type="checkbox"/> Urban	<input checked="" type="checkbox"/> Principal Arterial
	<input type="checkbox"/> Rural	<input type="checkbox"/> Minor Arterial
	<input type="checkbox"/> NHS	<input type="checkbox"/> Collector
		<input type="checkbox"/> Major Collector
		<input type="checkbox"/> Minor Collector
	<input type="checkbox"/> Local Access	<input checked="" type="checkbox"/> Principal Arterial
		<input checked="" type="checkbox"/> Minor Arterial
		<input type="checkbox"/> Collector
		<input checked="" type="checkbox"/> Major Collector
		<input type="checkbox"/> Minor Collector
		<input checked="" type="checkbox"/> Local Access
Terrain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	30	varies from 25-30 mph
Design Speed	35	varies from 25-35mph
Existing ADT	varies from 10,000 - 15,000	varies from 2,500 to 15,000
Design Year ADT	varies from 10,000 - 20,000	varies from 2,500 to 15,000
Design Year	2035	2035
Design Hourly Volume (DHV)	varies from 500 to 1,500	varies from 100 to 1,500

<b>Performance of Work</b>		
Preliminary Engineering Will Be Performed By Consultant	Others 100 %	Agency 0 %
Construction Will Be Performed By Contractor	Contract 100 %	Agency 0 %

<b>Environmental Classification</b>	
<input type="checkbox"/> Class I - Environmental Impact Statement (EIS)	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE)
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	<input type="checkbox"/> Projects Requiring Documentation (Documented CE)
<input type="checkbox"/> Class III - Environmental Assessment (EA)	
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations

Project has no environmental considerations. NEPA has been approved.

Agency City of Marysville	Project Title State Ave - 3rd St to 80th St NE	Date 11/05/2018
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**Right of Way**

<input type="checkbox"/> No Right of Way Needed * All construction required by the contract can be accomplished within the exiting right of way.	<input checked="" type="checkbox"/> Right of Way Needed <input checked="" type="checkbox"/> No Relocation	<input type="checkbox"/> Relocation Required
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Utilities	Railroad
<input type="checkbox"/> No utility work required	<input checked="" type="checkbox"/> No railroad work required
<input checked="" type="checkbox"/> All utility work will be completed prior to the start of the construction contract	<input type="checkbox"/> All railroad work will be completed prior to the start of the construction contract
<input type="checkbox"/> All utility work will be completed in coordination with the construction contract	<input type="checkbox"/> All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

The project includes replacing the entire signal at the intersection of 80th St NE and State Ave. This will require coordination with Snohomish County PUD to provide service and/or relocate utility lines in order to construct the signal.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project?  Yes  No

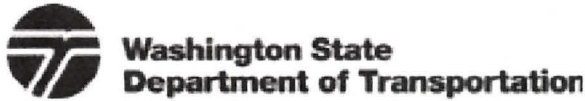
Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Marysville

Date

By \_\_\_\_\_  
Mayor/Chairperson



## Local Agency Agreement Supplement

Agency City of Marysville		Supplement Number 1
Federal Aid Project Number HSIP 2691(005)	Agreement Number LA-7890	CFDA No. <b>20.205</b> (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement entered into and executed on  
 All provisions in the basic agreement remain in effect except as modified by this supplement.  
 The change to the agreement are as follows:

**Project Description**

Name State Ave - 3rd St to 80th St NE Length 1.25 miles

Termini 3rd Street to 80th St NE

**Description of Work**  No Change

The project will improve traffic signal timing and phasing, improve visibility of traffic signal heads, and improve crosswalks. The project will replace the entire signal at the intersection of State Avenue and 80th St NE.

**Reason for Supplement**

To obligate Right-of-Way and cover increased design expenses.

Are you claiming indirect cost rate?  Yes  No

Project Agreement End Date March 31, 2020

Does this change require additional Right of Way or Easements?  Yes  No Advertisement Date:

Type of Work	Estimate of Funding				
	(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE					
100 % a. Agency	29,000.00		29,000.00		29,000.00
b. Other Consultant	160,000.00	60,000.00	220,000.00		220,000.00
Federal Aid Participation Ratio for PE c. Other	1,000.00		1,000.00		1,000.00
d. State			0.00		
e. Total PE Cost Estimate (a+b+c+d)	190,000.00	60,000.00	250,000.00	0.00	250,000.00
Right of Way					
100 % f. Agency		0.00	0.00		0.00
g. Other Consultant		0.00	0.00		0.00
Federal Aid Participation Ratio for RW h. Other Acquisition		0.00	0.00		0.00
i. State		0.00	0.00		0.00
j. Total R/W Cost Estimate (f+g+h+i)	0.00	0.00	0.00	0.00	0.00
Construction					
% k. Contract			0.00		
l. Other			0.00		
m. Other			0.00		
Federal Aid Participation Ratio for CN n. Other			0.00		
o. Agency			0.00		
p. State			0.00		
q. Total CN Cost Estimate (k+l+m+n+o+p)	0.00	0.00	0.00	0.00	0.00
r. Total Project Cost Estimate (e+j+q)	190,000.00	60,000.00	250,000.00	0.00	250,000.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

**Agency Official**

**Washington State Department of Transportation**

By  
 Title Jon Nehring, Mayor

By  
 Director, Local Program  
 Date Executed

Agency	Supplement Number	
City of Marysville	1	
Federal Aid Project Number	Agreement Number	CFDA No. <b>20.205</b>
HSIP 2691(005)	LA-7890	(Catalog of Federal Domestic Assistance)

**VI. Payment and Partial Reimbursement**

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

**VII. Audit of Federal Consultant Contracts**

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

**IX. Payment of Billing**

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

**VIII. Single Audit Act**

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

**XVII. Assurances**

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).