

Work Session
September 4, 2018

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Mark James, Tom King, Steve Muller, Kamille Norton (President), Rob Toyer, and Jeff Vaughan

Absent: Michael Stevens

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Jon Walker, Parks Director Jim Ballew, Assistant Public Works Director Kari Chennault, City Engineer Jeff Laycock, Police Chief Rick Smith, Fire Chief Martin McFalls, Public Relations Administrator Connie Mennie, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Norton, seconded by Councilmember Toyer, to excuse the absence of Councilmember Stevens. **Motion** passed unanimously (6-0).

Motion made by Councilmember Muller, seconded by Councilmember James, to approve the agenda. **Motion** passed unanimously (6-0).

Committee Reports

None

Approval of Minutes

1. Approval of the July 9, 2018 City Council Meeting Minutes

Councilmember James noted that Michael Stevens was listed as absent on roll call, but he was mentioned later in the minutes. The roll call needs to be corrected to list him as present.

2. Approval of the July 23, 2018 City Council Meeting Minutes
3. Approval of the July 23, 2018 City Council Special Meeting
4. Approval of the August 13, 2018 City Council Special Meeting

Consent

5. Approval of the July 25, 2018 Claims in the Amount of \$848,616.68 Paid by EFT Transactions and Check Numbers 126059 through 126223 with Check Number 124072 Voided.
6. Approval of the August 1, 2018 Claims in the Amount of \$712,479.29 Paid by EFT Transactions and Check Numbers 126224 through 126356 with No Check Numbers Voided.
7. Approval of the August 3, 2018 Payroll in the Amount of \$1,909,553.48 Paid by EFT Transactions and Check Numbers 31747 through 31787 with a Direct Deposit Voided and Reissued with Check Number 31746.
8. Approval of the August 8, 2018 Claims in the Amount of \$1,621,399.59 Paid by EFT Transactions and Check Numbers 126357 through 126561 with Check Numbers 119963, 120607, and 124533 Voided.
9. Approval of the August 15, 2018 Claims in the Amount of \$136,892.26 Paid by EFT Transactions and Check Numbers 126562 through 126614 with Check Number 123863 Voided.
10. Approval of the August 20, 2018 Payroll in the Amount of \$1,050,757.74, Paid by EFT Transactions and Check Numbers 31789 through 31822 with Check Number 31604 Voided and Reissued with Check Number 31788.
11. Approval of the August 22, 2018 Claims in the Amount of \$1,104,664.75, Paid by EFT Transactions and Check numbers 126615 through 126818.
12. Approval of the August 22, 2018 Payroll in the Amount of \$2,357.16, Paid by EFT Transactions and Check Numbers 31937 through 31943.
13. Approval of the August 24, 2018 Payroll in the Amount of \$415,863.49, Paid by EFT Transactions and Check Numbers 31823 through 31936.

Finance Director Langdon explained that staff was requesting action on items Consent Agenda items 5-8 and items 24 and 25 under New Business tonight.

Motion made by Councilmember Vaughan, seconded by Councilmember Toyer, to waive normal rules in order to take action on Consent Agenda items 5, 6, 7, and 8 and items 24 and 25 due to timeliness requirements. **Motion** passed unanimously (6-0).

Motion made by Councilmember Toyer, seconded by Councilmember James, to approve Consent Agenda items 5-8. **Motion** passed unanimously (6-0).

Review Bids

14. Consider Awarding the Ebey Waterfront Trail Phase III Project with Taylor Excavators Inc. in the Amount of \$990,092.15, and Approve a Management Reserve of \$100,000.00 for a Total Allocation of \$1,090,092.15.

Jeff Laycock noted that the bid was opened for Phase III. There were 11 bids with the lowest bid from Taylor Excavators. This project is funded through the Department of Commerce.

Public Hearings

New Business

15. Consider the Supplemental Agreement No. 2 to the Original Professional Services Agreement with HDR Engineering, Inc., Increasing the Contract Total Amount and Extending the Contract Term.

Jeff Laycock reviewed this item.

16. Consider the Local Programs State Funding Agreement and Project Prospectus with Washington State Department of Transportation Thereby Securing Design Funding for the Grove Street Overcrossing Project.

Jeff Laycock explained that the City received \$500,000 in State Capital Transportation Funds. This is an agreement to implement the funds.

17. Consider the Professional Services Agreement for 30% Design of the Grove Street Overcrossing Project between the City of Marysville and BergerABAM, Inc. in the Amount of \$896,072.00.

Jeff Laycock explained that this is the agreement for 30% design and permitting documents for the Grove Street Overcrossing Project.

18. Consider the Contract with the Department of Commerce thereby Securing Construction Funding for the Ebey Waterfront Trail Project.

Jeff Laycock explained that this is the agreement with the Department of Commerce for \$1 million in State Capital Funds which will fund the Ebey Waterfront Trail.

19. Consider the Quinn Ave Sidewalks Project with SRV Construction, Inc., Starting the 45-day Lien Period for Project Closeout.

Jeff Laycock explained that this project has been completed and came in underneath construction costs.

20. Consider the Cooperative Service Agreement between the City of Marysville and the USDA APHIS Wildlife Services, the Accompanying Work Plan and the Work Initiation Document for Wildlife Damage Management.

Kari Chennault reviewed this item. This is a 5-year Cooperative Service Agreement with the USDA.

Councilmember Toyer asked if there was any mention of coyotes in the Sunnyside area. Ms. Chennault explained it was used mainly for beaver control. Director Ballew explained that when they get a report they communicate with the Department of Wildlife to survey the area. If they feel there is a threat they will come in and eradicate.

21. Consider an Amendment No. 1 to the Interlocal Agreement with Snohomish County Relating to the Tourism Promotion Area.

Director Ballew reviewed this item related to raising funds for an athletic facility with voluntary contributions from hoteliers at the request of the hoteliers.

22. Consider the Purchase of Filter Feed Pumps from Granich Engineering Products, Inc. in the Amount of \$312,462.40 including Freight and Washington State Sales Tax.

Kari Chennault explained that this was a budgeted item.

23. Consider the Agreement Terminating Interlocal Agreement between City of Marysville and the City of Arlington for Surface Water Billing Services.

Finance Director Langdon explained that a portion of Marysville's customers are in Arlington city limits. Arlington is ready to collect their own surface water billing fees.

24. Consider Approving the Emergency Resolution Waiving Competitive Bidding Requirements for Repairs to the Edward Springs Reservoir Liner.

Kari Chennault reviewed this item related to necessary emergency repairs at the Edward Springs Reservoir.

Councilmember Vaughan asked if it was possible to have any recourse with the consultant for not noticing the damages to the liner. Ms. Chennault explained they could look into it, but she didn't think so because the damage wasn't visible in the tapes. Staff is comfortable that the divers did the service they were hired to do. She noted the ripples weren't visible until it was drained.

Motion made by Councilmember King, seconded by Councilmember Toyer, to adopt Resolution 2450. **Motion** passed unanimously (6-0).

25. Consider Approving the Change Order #1 with Layfield USA in the Amount of \$104,220.65 Including Washington State Sales Tax for the Edwards Springs Reservoir Liner.

Motion made by Councilmember Norton, seconded by Councilmember James, to authorize the Mayor to sign and execute the Change Order #1 with Layfield USA in the Amount of \$104,220.65 Including Washington State Sales Tax for the Edwards Springs Reservoir Liner. **Motion** passed unanimously (6-0).

Legal

Mayor's Business

The SERS Board has reached a final set of consolidated documents which still need to be approved by the SERS Board and the Sno911 Board. He reported that there has been a significant amount of savings as well as efficiencies as a result of the merger of SnoCom and SnoPac.

Staff Business

Sandy Langdon:

- The City had a meeting with Moody's who confirmed the City's existing rating of Aa2.
- There will be an Exit Conference with the auditor's office on Thursday at 1:00 in the Council Chambers.

Jim Ballew:

- Parks has been very busy wrapping up August.
- Touch-a-Truck and Junk in the Trunk will be held this Saturday.
- Staff is getting ready for fall programming.
- Cedarcrest posted its best month and ranked #1 out of the Premier's courses in August.
- He reported on a new baby in his family.

Kari Chennault had no further comments.

Jeff Laycock:

- He gave updates on Sunnyside Blvd and other paving projects.
- The Highway 9 well contractor is starting his project this week.

Chief McFalls congratulated the City on the passing of criminal justice tax and all the exciting plans.

Connie Mennie had no comments.

Chief Smith had no comments.

Jon Walker had no comments.

Gloria Hirashima had no comments.

Call on Councilmembers

Mark James:

- He attended a municipal budgeting and financial management seminar which was very informational.
- He and Tom King went on an EOC tour.
- Sunrise Rotary held a successful shrimp boil on August 25.

Rob Toyer stated it was good to be back.

Jeff Vaughan had no comments.

Tom King:

- He agreed the budget seminar was interesting. He expressed appreciation to Sandy Langdon for attending it too.
- The Sunnyside paving looks good.
- He is looking forward to Touch-a-Truck.
- The Strawberry Festival float has attended 18 parades this year.

Steve Muller also stated it was good to be back.

Kamille Norton commented that it was very apparent at the financial seminar that Finance Director Sandy Langdon is very well respected in the financial world.

Adjournment

The meeting was adjourned at 7:46 p.m.

Approved this _____ day of _____, 2018.

DRAFT

Mayor
Jon Nehring