

**Special Meeting**  
*August 13, 2018*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Mark James, Tom King, Kamille Norton (President), Michael Stevens, Rob Toyer, and Jeff Vaughan

**Absent:** Steve Muller

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Relations Administrator Connie Mennie,

**Motion** made by Councilmember Toyer, seconded by Councilmember Stevens, to approve the agenda. **Motion** passed unanimously (6-0).

**Motion** made by Councilmember Toyer, seconded by Councilmember James, to excuse the absence of Councilmember Muller. **Motion** passed unanimously (6-0).

**Committee Reports**

**Presentations**

**Audience Participation**

**Approval of Minutes (Written Comment Only Accepted from Audience.)**

**Consent**

## Review Bids

## Public Hearings

## New Business

1. Consider Approving an Ordinance Establishing Standards for Disposal of Surplus Personal Property.

City Attorney Walker explained that this will streamline the surplus process. For personal property the department director would make a request and a recommendation which would be reviewed by the Finance Director and City Attorney. It would then be reviewed by the Chief Administrative Officer who would make a recommendation to the Mayor who would ultimately sign off on it. He added that if the item was purchased for utility purposes that would still need to come to Council, and this process would not apply.

**Motion** made by Councilmember Vaughan, seconded by Councilmember King, to approve Ordinance 3099. **Motion** passed unanimously (6-0).

2. Consider Approving the Professional Services Agreement with Botesch, Nash and Hall Architects, P.S. for Civic Center.

CAO Hirashima reviewed this item related to the Civic Center project. She explained that passage of the criminal justice tax would provide financing for moving the project forward. This contract with consultants will take the City through the construction management process. It would provide for architectural, engineering, and consultant services needed to support the project and stay on the scheduled timeline. Staff is very happy with the working relationship the City has with the consultants and with their experience.

Councilmembers asked general questions about the process and project, and staff responded.

**Motion** made by Councilmember Stevens, seconded by Councilmember Toyer, to approve the Professional Services Agreement with Botesch, Nash and Hall Architects, P.S. for Civic Center and authorize the Mayor to sign the agreement. **Motion** passed unanimously (6-0).

3. Consider Approving an Ordinance Relating to Contracting Indebtedness; Providing for the Issuance, Sale and Delivery of One or More Series of Limited Tax General Obligation Bonds in the Aggregate Principal Amount not to Exceed \$32,000,000 to Provide Funds Necessary to Pay or Reimburse Costs of Financing the Downtown Civic Campus project, Including the Design and

Construction of a New Public Safety Building, Municipal Court, City Hall and other City facilities, and other Capital Improvements within the City; Fixing or Setting Parameters with Respect to Certain Terms and Covenants of the Bonds; Appointing the City's Designated Representative to Approve the Final Terms of the Sale of the Bonds; Creating a Special Fund for the Payment of the Bonds; and Providing for Other Related Matters.

Finance Director Langdon explained that this is the bond to get the City started on the building. The City is not bonding the full amount because we are using capital reserves, contribution from Utilities for part of the building and the sale of other properties to make up the difference. They hope to get in before the feds raise rates on September 26. This will help to keep costs down.

**Motion** made by Councilmember Toyer, seconded by Councilmember King, to approve Ordinance 3100. **Motion** passed unanimously (6-0).

## **Legal**

### **Mayor's Business**

Mayor Nehring thanked the Council for adjusting their schedules to attend this meeting on short notice. He also thanked staff for their work on this important project.

### **Staff Business**

Chief Smith:

- He commented that he is excited for this project, and he believes it will be good for the City, especially in the long-term.
- Coffee with a Cop will be held on Wednesday morning at 9:30 at Haggan's.

Sandy Langdon:

- She agreed that this is a very exciting project.
- The auditors left last week and will be coming back for a meeting in September or October.

Jon Walker stated the need for one Executive Session item regarding the acquisition of real estate with no action expected.

Gloria Hirashima thanked the Council for their action tonight which will enable the process to move forward. She agreed it is very exciting. They are proud of the community for supporting this effort. There will be a public meeting scheduled in September as part of the public engagement process.

### **Call on Councilmembers**

# *DRAFT*

Jeff Vaughan recalled the City's vision for this project over the years. He expressed appreciation to the Mayor and staff for their hard work on this and to the press for helping to get the word out. He is very excited about it.

Mark James stated he is also very excited about this opportunity to create a landmark for the community.

Tom King:

- He is also excited about this project.
- He attended the last Coffee with a Cop up at the Creamery which had a good turnout. He expressed appreciation to Chief Smith and the officers for making this possible.

Michael Stevens spoke in support of the project.

Rob Toyer also spoke in support of the project. He hopes schools will be the next big project.

Kamille Norton thanked staff for working so hard on this. She agreed it is very exciting. She is looking forward to having a finished product that the community can be proud of. She is happy to take the Council's role and responsibility for public safety to the next level with this project.

Council recessed at 7:44 p.m. for one minute before reconvening into Executive Session at 7:45 p.m. to address one item regarding the acquisition of real estate with no action expected.

## **Executive Session**

Real Estate – one item

## **Adjournment**

The meeting was adjourned at 7:55 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Mayor  
Jon Nehring