

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 23, 2018**

AGENDA ITEM: Community and Housing Development Citizen Advisory Committee Appointments	AGENDA SECTION:	
PREPARED BY: Amy Hess, Associate Planner	APPROVED BY:	
ATTACHMENTS: Ordinance 2897		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

**DESCRIPTION:**

On July 10, 2017 Marysville City Council confirmed the appointments of the youth, parks board, planning commission and council members to serve on the Community and Housing Development Citizen Advisory Committee (CAC). On January 2, 2018, Marysville City Council confirmed the appointment of council members after the election altered members of City Council. The CAC makes recommendations to City Council related to the City’s Community Development Block Grant (CDBG) program.

The youth, parks board, planning commission and council member terms are for 1 year and expired on July 9, 2018. The civic, business, faith and senior member terms are for three (3) years and also expired on July 9, 2018. Mayor Nehring is requesting the following appointments to the CAC:

<b>First</b>	<b>Last</b>	<b>Representing</b>	<b>Term</b>
Cassnadra	Kunselman	Youth	1 year (maximum of 3-terms, final term)
Kelly	Huestis	Parks Board	1- year
Roger	Hoen	Planning Commission	1-year
Mark	James	Council	1-year
Tom	King	Council	1-year
Greg	Kanehen	Faith	3-year
Jodi	Condyles	Civic	3-year
Daryn	Bundy	Business	3-year
Roberto	Rivera	Senior, Racial/Ethnic Diversity	3-year

RECOMMENDED ACTION: Mayor Nehring recommends City Council confirm the appointments to the Community and Housing Development Citizen Advisory Committee.
COUNCIL ACTION:

**CITY OF MARYSVILLE**  
**Marysville, Washington**

**ORDINANCE NO. 2897**

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON,  
ESTABLISHING A CITIZEN ADVISORY COMMITTEE FOR HOUSING AND  
COMMUNITY DEVELOPMENT; AND ADDING A NEW CHAPTER 2.92 TO  
THE MARYSVILLE MUNICIPAL CODE.**

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new Chapter 2.92 of the Marysville Municipal Code, entitled Citizen Advisory Committee for Housing and Community Development, is hereby adopted to read as follows:

**2.92.010 Advisory committee established.**

The citizen advisory committee for housing and community development is hereby established. The purpose of the committee is to act as an advisory board to city staff, the mayor and city council related to Community Development Block Grant (CDBG) plans and funding.

**2.92.020 Membership and terms of office.**

(1) Membership. The citizen advisory committee for housing and community development shall consist of nine (9) members who shall serve without compensation, each of whom shall be appointed by the mayor, subject to confirmation by the city council.

(2) Terms of appointment. With respect to the members appointed and confirmed to serve on the committee, the following provisions shall apply:

(a) All members shall reside within the corporate limits of the city.

(b) Appointments shall reflect a balance of interests and should be equally proportionate and contain no more than:

(i) Four (4) members shall represent the following communities, entities, or interests: business, educational, faith, charity, civic, low- and moderate-income persons, persons with disabilities, senior citizens, racially and ethnically diverse populations.

(ii) One (1) member shall be a youth representative of high school age.

(iii) Two (2) members shall be city council members.

(iv) One (1) member shall be a representative of the Marysville planning commission.

(v) One (1) member shall be a representative of the parks and recreation board.

(c) The terms of the members shall be as follows:

(i) Members appointed under subsection 2(b)(i) shall serve three (3) year terms.

(ii) The youth representative shall be appointed to at least a one (1) year term, but may be appointed to as much as a three (3) year term; and

(iii) The council, planning commission and parks and recreation board representatives shall be appointed to a one (1) year term.

(d) If a vacancy is created prior to the expiration of any member's term, the vacancy shall be filled by a person appointed by the mayor, subject to council confirmation. A person so appointed shall serve the remainder of the unexpired term.

(e) The mayor may remove any committee member from office whenever it is deemed to be in the public interest.

#### **2.92.030 Committee organization.**

The citizen advisory committee for housing and community development shall annually elect one of its members to serve as chairperson. Each of the members shall have one vote in all business coming before the committee. Five (5) members shall constitute a quorum for the transaction of business. A majority vote of those members present shall be necessary for the adoption or approval of any recommendation. The mayor shall appoint staff to assist the committee in the preparation of those reports and records as are necessary for the proper operation of the committee. The committee shall hold public meetings as necessary, and the notice of the time and place thereof shall be published as required by law and kept in the office of the city clerk.

#### **2.92.040 Advisory duties and responsibilities.**

The citizen advisory committee for housing and community development shall have the following advisory duties and responsibilities:

(1) Evaluation and recommendation of a consolidated plan, and amendments thereto;

(2) Evaluation and recommendation of an annual action plan, and amendments thereto;

(3) Evaluation and recommendation on funding requests submitted to the city;

(4) Review of program performance reports; and

(5) Perform such other duties as may be requested by the mayor and city council.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication as provided by law.

PASSED by the City Council and APPROVED by the Mayor this 14<sup>th</sup> day of May, 2012.

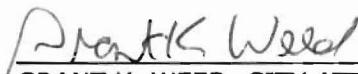
CITY OF MARYSVILLE

By:   
JON NEHRING, MAYOR

Attest:

By:   
SANDY LANGDON, CITY CLERK

Approved as to form:

By:   
GRANT K. WEED, CITY ATTORNEY

Date of Publication: 5/16/12

Effective Date: 5/21/12