

**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: December 11, 2017**

<b>AGENDA ITEM:</b>	
Janitorial Services Contract Extension	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b>
Tonya Miranda, Administrative Services Manager	
<b>DEPARTMENT:</b>	
Public Works, Fleet & Facilities	
<b>ATTACHMENTS:</b>	
Amendment No. 8 to Janitorial Services Contract	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
Various	\$161,085.60
<b>SUMMARY:</b>	

In 2009, the contract for janitorial services was bid and awarded to Advantage Building Services and the City has exercised the option to renew each annual term since then. The contract can be renewed for up to eight additional years upon agreement of the State Office of Procurement, City of Marysville and Advantage Building Services.

The vendor and City staff negotiated a new contract price to account for the vendor's increased operating costs and increases to services as requested by the City. The proposed price increase is \$20,210.30 for the next annual term, resulting in a new contract amount of \$161,085.60. The price increase is due to the following:

- 1) Additional service locations including the Police South Annex building, the Sunnyside Water Treatment Facility, the Storm/Sewer Portable building, and the Water Quality Modular building.
- 2) An increase in janitorial wages due to an increase in prevailing wage rates.

We propose extending the contract for an additional 12 months subject to all other existing terms, conditions, and specifications. The extension would be effective January 1, 2018 and expire on December 31<sup>st</sup>, 2018.

**RECOMMENDED ACTION:**

Staff recommends that Council authorize the Mayor to sign and execute Amendment No. 8 to the janitorial services contract between the City of Marysville and Advantage Building Services which increases the contract by \$20,210.30 for a total amended annual contract price of \$161,085.60 and extend the Contract for an eighth annual term.

**AMENDMENT NO. 8 TO JANITORIAL SERVICES CONTRACT**  
**BETWEEN**  
**THE CITY OF MARYSVILLE**  
**AND**  
**ADVANTAGE BUILDING SERVICES**  
Effective January 1, 2018

The City and Advantage Building Services agree to amend and modify the Contract as follows to extend the Contract for an eighth annual term.

1. Site Address #20, "Police Annex South," located at 103 Cedar Avenue, will be added to the cleaning schedule of the Contract.
2. Site Address #21, "Sunnyside Water Treatment Facility," located at 4123 71<sup>st</sup> Avenue NE, will be added to the cleaning schedule of the Contract.
3. Site Address #22, "Storm/Sewer Portable Building," located at 20 Columbia Avenue NE, will be added to the cleaning schedule of the Contract.
4. Site Address #23, "Water Quality Modular Building," located at 20 Columbia Avenue NE, will be added to the cleaning schedule of the Contract.
5. Advantage Building Services will be paid an additional \$20,210.30 for the eighth annual term extension of the Contract for a total Contract amount of \$161,085.60.
6. The Contract will be extended for an eighth annual term beginning January 1, 2018 and will end December 31st, 2018.
7. All terms, conditions and provisions of the Contract and Amendments 1, 2, 3, 4, 5, 6 and 7 shall remain in full force and effect except as expressly modified by this Amendment.

IN WITNESS WHEREOF, the parties have executed this contract Amendment No. 8 by their duly authorized representatives to be effective the day and the year first above written.

DATED: \_\_\_\_\_

CITY OF MARYSVILLE

By \_\_\_\_\_  
JON NEHRING, Mayor

ATTEST:

By \_\_\_\_\_  
APRIL O'BRIEN, Deputy City Clerk

Approved as to form:

By \_\_\_\_\_  
JON WALKER, City Attorney

CONTRACTOR  
ADVANTAGE BUILDING SERVICES

By \_\_\_\_\_

Its \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_