

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: September 11, 2017

AGENDA ITEM: CDBG – Program Year 2016 Consolidated Annual Performance and Evaluation Report (CAPER)	AGENDA SECTION: Public Hearing	
PREPARED BY: Amy Hess, Associate Planner	APPROVED BY:	
ATTACHMENT: 1. Accomplishment Summary 2. Program Year 2016 Draft CAPER		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

As a recipient of CDBG Program funding, the City of Marysville is required to submit to the U.S. Department of Housing and Urban Development (HUD) a Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year (PY) 2016, or the second year of the City’s Five Year Consolidated Plan for 2015-2019. The City of Marysville Community Development Department is responsible for preparing and organizing the CAPER as the administrator of the CDBG Program.

The CAPER provides HUD and the residents of the City an opportunity to evaluate the overall progress of the CDBG Program in carrying out priorities and specific objectives identified in the Consolidated Plan and PY2016 Annual Action Plan. It also describes actions, changes and accomplishments during PY2016 resulting from the CDBG Program funded through HUD.

On August 26, 2017 the Community Development Department provided notice that the City would be accepting written and oral comments from the public prior to and at a Public Hearing scheduled for September 11, 2017. Comments were required to be received on, or before, September 11, 2017. Any additional comments received at the hearing will be incorporated as appropriate.

RECOMMENDED ACTION:

Approve the Program Year 2016 Consolidated Annual Performance and Evaluation Report and direct Staff to provide a summary of, and response to any comments received during the public hearing into the Report, and forward to the U.S. Department of Housing and Urban Development.

COUNCIL ACTION:

Community Development Block Grant Program Year 2016 Accomplishment Summary

As a recipient of CDBG Program funding, the City of Marysville is required to submit to the U.S. Department of Housing and Urban Development (HUD) a Consolidated Annual Performance and Evaluation Report (CAPER). A total of \$368,272 was allocated to the City for Program Year 2016 (PY2016) which began July 1, 2016 and ended June 30, 2017. These funds were awarded to subrecipients to carry out Public Service and Capital Facilities Projects.

Of the Public Services projects funded, all exceeded their goals. Of the Capital Facilities projects, one will be completed by the end of August (Comeford Park Pavilion), one has completed the environmental review and is in the permitting stage (Cocoon House Colby Ave. Youth Center), and one exceeded the expected goals (Minor Home Repair).

In the Non-Homeless Special needs category, the subrecipients met and exceeded the expected outcomes. Feedback from the community on the services provided has been very positive. These services allow low income seniors and disabled adults to remain in their homes and retain their independence, provide in home meals to those with food insecurity, and provide meals both during and after school to low income children throughout the schools which serve the City. The subrecipients track the number of individuals served to determine the accomplishments of the programs as well as surveying those served to determine the level of satisfaction and success of the programs.

Housing Hope, which provides housing and supportive services for homeless and at risk of homelessness families, exceeded its goals for the third year in a row by serving 24 families in the Beachwood Apartments. This subrecipient aids in preventing homelessness by providing low-income housing along with supportive services to ensure residents can obtain steady employment and stable finances, allowing them to obtain more permanent housing. Families and individuals are tracked by the subrecipient to determine whether outcomes and goals of the program are being met.

Overall, the goals and objectives outlined in the 2015-2019 Consolidated as well as the Program Year 2016 Annual Action Plan are being met or exceeded. The activities and operations of these organizations have been vital to the city fulfilling its goals and objectives in assistance to Homeless Needs and Community Development Needs.

Executive Summary

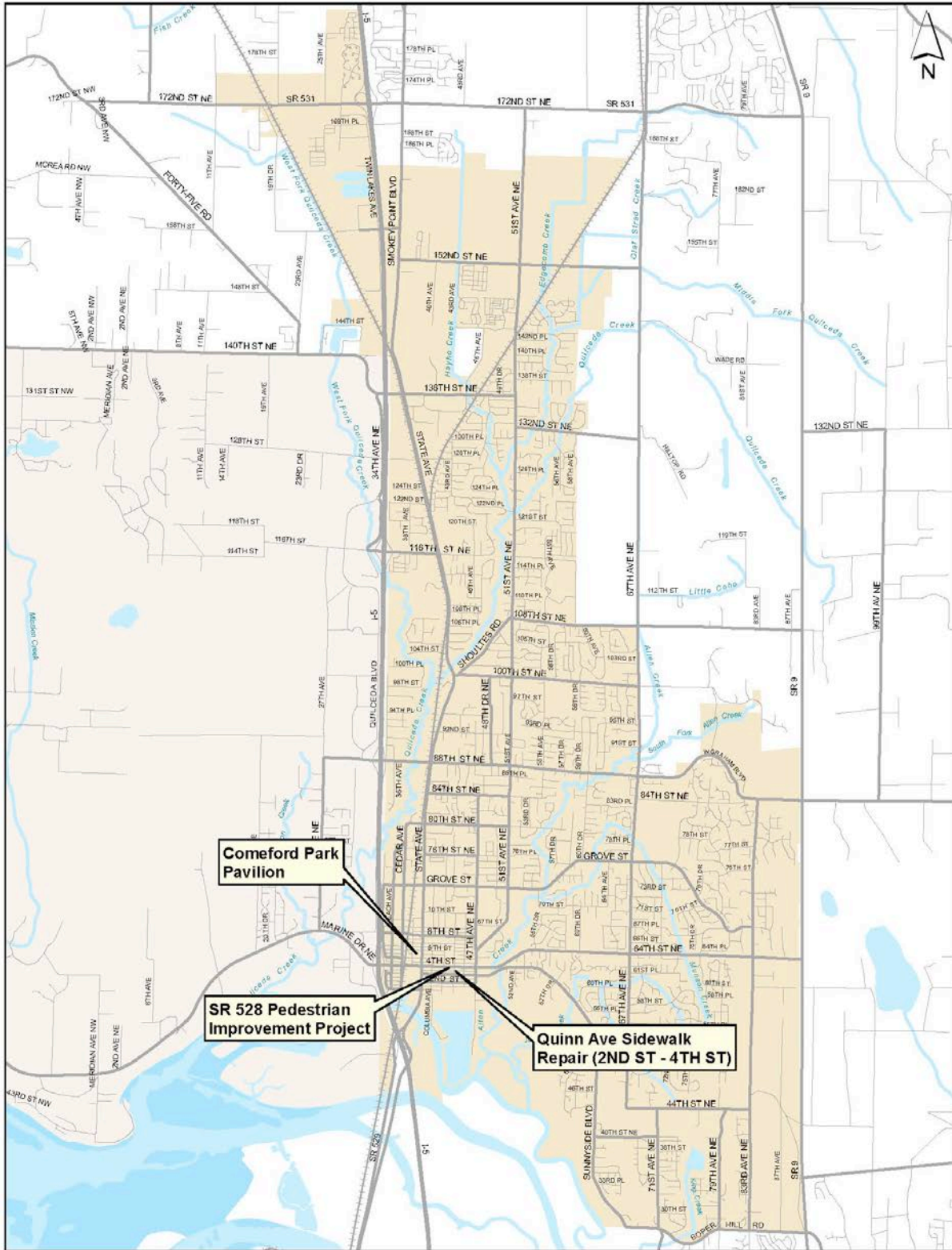
AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

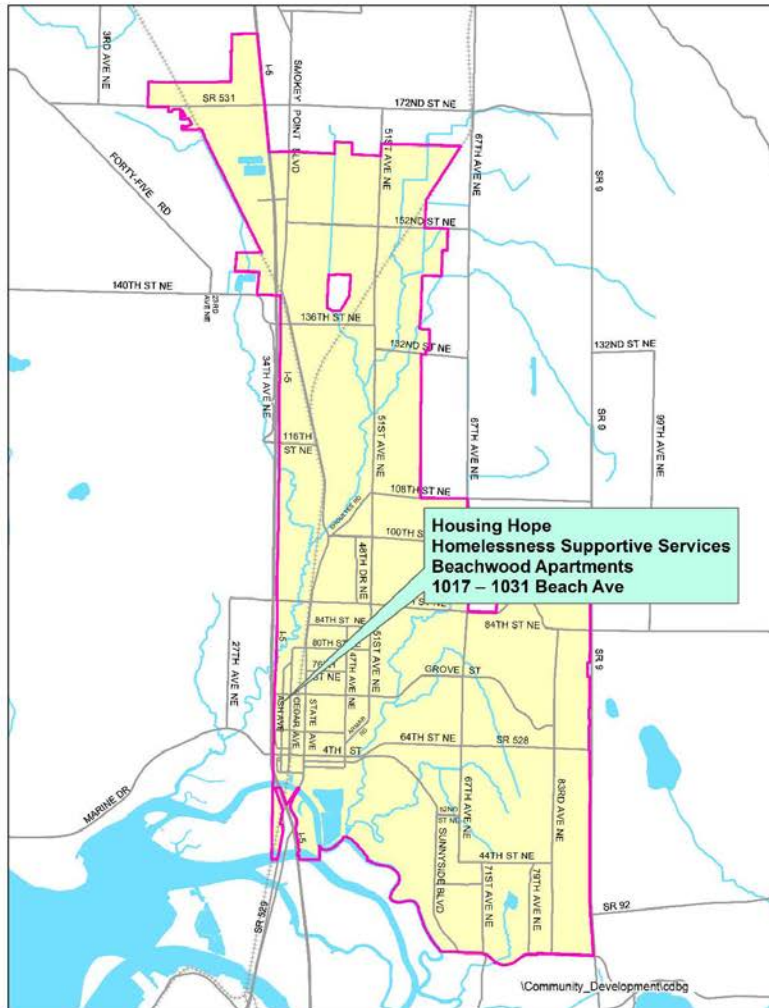
As the City pursues these strategies and objectives over the next years, the affordability of decent rental and owned housing units for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs, should increase. Continued support for public services should aide in the availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents. Increased support for transitional housing should increase the ability of homeless and at risk of homelessness populations transition to permanent housing. Additional public facilities improvements will add to the availability, accessibility and sustainability of a suitable living environment for low-and moderate income residents. Additional public services should help specified populations in maintaining their residences and independence.



Capital Projects

Annual Action Plan
2017

Program Year 2017 – Public Services



PUBLIC SERVICES LOCATED CITY-WIDE

- ¹Catholic Community Services – Volunteer Chore Services
- ²Senior Services Snohomish County – Meals on Wheels
- ³Marysville Community Food Bank – Backpack Program

Public Services

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

There has been great success in assisting underserved populations with household repairs and chores which enables them to retain their independence and remain in their homes. Over 200 individuals benefited from the CDBG funds allocated to the agencies which provide minor home repair and chore services to low-income seniors and disabled persons each program year. The agencies are providing a much needed service and acting in a timely manner.

Another need that has been served by the allocation of CDBG funds has been assistance to homeless and at risk of homelessness individuals and families. For each of the Program Years that have been completed, 70 individuals (20 families) had access to transitional housing as well as supportive services to aid them in moving towards securing permanent housing.

The Marysville Food Bank Backpack program was very successful in providing nutritious meals to low income children throughout the City. With CDBG funds, the program was able to expand from only Elementary schools to all of the middle and high schools within the City. The City funded a program to provide low income senior and disabled adults with nutritious meals at their homes, and that program is on target to reach its expected goal.

A number of Capital Improvement projects were also completed which improved access to, and improved facilities, for low-moderate income individuals, including improvements to facilities that provide services to low-income children.

Due to the positive performance outcomes and, in some cases, exceedance of goals, many of the same programs were selected to receive funding for PY2017. The above mentioned past performances helped guide the City in its selection of activities for the next year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

To ensure that all interested and affected parties have an opportunity to participate in development of the 2017 Action Plan, the City solicited input from citizens and the public and nonprofit agencies that serve them, through public meetings, public hearings, a 30-day public comment period, and general communications. Public meeting and public hearing comments and written public comments were reviewed and incorporated into the Annual Action Plan as appropriate.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One comment was received during the 30 day public comment period. The comment was related to the Affirmatively Furthering Fair Housing Plan that the City will be submitting the HUD in 2019.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

The Annual Action Plan is made available in multiple formats and in multiple locations around the City in an effort to provide options for citizens. In addition, the plan is made available on the City's webpage and a News Bulletin is released in local circulations as well on Social Media and the City's public television channel.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MARYSVILLE	Community Development

Table 1 – Responsible Agencies

Narrative

The City of Marysville’s Community Development Department is the lead agency responsible for preparing the Consolidated Plan and for planning, developing, and implementing the CDBG Program. Several key public and nonprofit agencies, as listed in the Annual Action Plan, are expected to administer the programs covered by this plan.

Consolidated Plan Public Contact Information

City of Marysville

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The public and low-income housing providers, as well as the governmental planning, health, mental health and service agencies, have close working relationships in Marysville and Snohomish County. Snohomish County Community Services Department is the lead agency for homeless housing and behavioral health activities in our community. The City consults regularly with the local Continuum of Care and also participates in the Partnership to End Homelessness. The City also consults regularly with the Housing Authorities located in Snohomish County.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

City of Marysville Community Development staff collected quantitative and qualitative data via online research, communications with other agencies, public meetings, public comment periods, and a public hearing to develop the Annual Action Plan. Staff utilized research gathered from surveys issued directly to low- and moderate- income individuals, to gain a better understanding of the available resources, needs, barriers, and strategies for serving Marysville’s low- and moderate-income population. To solicit additional details from all stakeholders, the City held public meetings and a public hearing.

In preparing the Annual Action Plan, staff consulted with a comprehensive group of public and private housing, health, and social services agencies, including those focused on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. Staff also consulted with agencies focused on homeless strategies and resources and lead-based paint hazards, as well as the local public housing authorities and adjacent governments, including those involved with metropolitan-wide planning.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As part of the HOME Consortium with Snohomish County, City of Marysville's staff participated in the County's process to establish a Continuum of Care strategy. City staff sits on the County's Partnership to End Homelessness Continuum of Care Board. This group has helped to convene a relationship with a major regional medical center to look at respite care/homelessness. It is also working to develop new strategies to identify the changing homeless population and their needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not directly receive ESG funds. The City has coordinated with Snohomish County Human Services, and the organizations most responsible for using ESG funds and for administering HMIS for service providers who operate in the County. The City has incorporated Snohomish County Continuum of Care Action Plan and Snohomish County Housing and Community Development Consolidated Plan goals, strategies, activities and outcomes in the 2015-2019 Consolidated Plan as well as this Annual Action Plan.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

2	Agency/Group/Organization	SNOHOMISH COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Process Coordination
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one meetings with county staff. Anticipate increased coordination of homeless and housing activities.
3	Agency/Group/Organization	City of Everett
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Process Coordination
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one meetings with city staff. Anticipate increased coordination of homeless and housing activities among agencies that receive funding from both Cities as well as the County.
4	Agency/Group/Organization	HOUSING HOPE
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft plan was sent to agency staff for review and comment. The feedback gives City staff a better understanding of the housing needs within the City.

5	Agency/Group/Organization	SENIOR SERVICES OF SNOHOMISH COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.
6	Agency/Group/Organization	Catholic Community Services of Western Washington
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.
7	Agency/Group/Organization	Everett/Snohomish County Continuum of Care
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan sent to agency for review/comment.
8	Agency/Group/Organization	COCOON HOUSE
	Agency/Group/Organization Type	Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan sent to agency for review/comment
9	Agency/Group/Organization	Marysville-Tulalip Salvation Army
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Draft plan was sent to the agency for comment. Additionally, the City discussed the needs of homeless populations specific to Marysville that the agency sees on a daily basis and will continue to work with the agency on ways to collaborate to address the needs.
10	Agency/Group/Organization	Marysville Community Food Bank
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Draft Plan was sent to agency for review and feedback. Agency staff attended meetings, provides information about the special needs populations within the City.

Identify any Agency Types not consulted and provide rationale for not consulting

There is no Community-Based Development Organization (CBDO) or Neighborhood Revitalization Strategy Agency (NRSA) currently.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Snohomish County Office of Community and Homeless Services	Both plans support projects which provide housing and supportive services to formerly homeless individuals and families and assist individuals and families with attaining and sustaining permanent housing as quickly as possible.
Comprehensive Plan	City of Marysville	Availability of housing affordable to all economic segments

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Process (CPP) is designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City of Marysville. The CPP encourages the participation of all citizens within the City of Marysville, including racially and ethnically diverse populations and non-English speaking persons, as well as persons with disabilities. Feedback from citizens was considered in the City's goal setting.

Additionally, refer to Snohomish County Consolidated Plan Consultation and Citizen Participation sections as the City worked collaboratively with the County and the City of Everett in the Consultation and Citizen Participation processes. The City's entire Citizen Participation Plan (CPP) can be reviewed upon request. The information will be made available in a format accessible to persons with disabilities, upon request.

Publication of the Draft 2017 Annual Action Plan for a 30-day public review and comment period and additional public hearings provided residents with an additional opportunity to comment. No comments were received during the public comment period or at the public hearing.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	CAC attended, as well as applicants and City Staff.	Comments were generally based around where the available funds could do the greatest good and where the greatest need lies in Marysville.	All comments were accepted.	
2	Newspaper Ad	Non-targeted/broad community	Notice was posted in the local paper soliciting comments and feedback on the Draft Annual Action Plan and the proposed allocation of funds. Notice was also emailed to the City's list of contacts.	One comment was received in response to the email. The comment was related to the Affirmatively Furthering Fair Housing Plan that the City will be submitting to HUD in 2019.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	Non-targeted/broad community	Public Hearing was held at City Council Meeting. The Meeting was attended by City Staff and Council members.	No public comments were received.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The Strategic Plan presents the City of Marysville’s priority needs, strategies, and objectives to demonstrate how the City will provide new or improved availability/accessibility, affordability, and sustainability of decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income residents. The Strategic Plan will be in effect from July 1, 2015 through June 30, 2019.

CDBG funds will be targeted to activities benefiting the block groups where at least 51% of the residents have income at or below 80% of the

median income, as defined by HUD. The investment of CDBG funds will be based on whether an activity meets all of the following criteria:

- Meets a national objective
- Meets a CDBG objective
- Is an eligible activity according to CDBG entitlement program guidelines
- Is consistent with the priorities and objectives of this plan

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	345,000	0	0	345,000	345,000	Funds used for admin/planning, housing, public facilities, public services

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for the City's CDBG program, the City anticipates that most major projects will be funded primarily through non-CDBG resources. In previous years, CDBG funds have been used to fill funding gaps in projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2015	2019	Affordable Housing Public Housing Non-Homeless Special Needs	Downtown Marysville City of Marysville	Housing Non-homeless Special Needs	CDBG: \$81,000	Homeowner Housing Rehabilitated: 75 Household Housing Unit
2	Homelessness	2015	2019	Homeless	Downtown Marysville City of Marysville	Housing Homelessness	CDBG: \$15,000	Homelessness Prevention: 70 Persons Assisted
3	Non-homeless Special Needs	2015	2019	Non-Homeless Special Needs	Downtown Marysville City of Marysville	Non-homeless Special Needs	CDBG: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit: 546 Persons Assisted
4	Planning and Administration	2015	2019	Planning and Administration	City of Marysville	Housing Homelessness Non-homeless Special Needs Non-housing Community Development	CDBG: \$68,000	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Community Development	2015	2019	Non-Housing Community Development	Downtown Marysville City of Marysville	Non-housing Community Development	CDBG: \$146,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2500 Persons Assisted

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Using the available CDBG funds, the City proposes assisting approximately 75 senior and special needs households with affordable housing through activities that rehabilitate existing units and assist homeowners with everyday chores allowing them to stay in their homes. The City will continue to support HASCO's strategy as described in the Strategic Plan.
2	Goal Name	Homelessness
	Goal Description	Provide affordable housing and comprehensive services to individuals and families experiencing or at-risk of homelessness. The goal is to assist homeless in transitioning from shelter to housing. This would include addressing the needs related to homelessness.

3	Goal Name	Non-homeless Special Needs
	Goal Description	Provide services to low income seniors and disabled adults allowing them to preserve their independence and provide a safe living environment. Services include chore services which allows low-income seniors citizens and person with disabilities to retain their independence and remain in their homes. Provide meals to low-income senior citizens, disabled adults, and low-income school aged children.
4	Goal Name	Planning and Administration
	Goal Description	Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.
5	Goal Name	Community Development
	Goal Description	Using the available CDBG funds, the City proposes assisting individuals by promoting a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons. Funds will also be used to improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Marysville anticipates receiving \$345,000 in federal funding for the 2017 program year under the CDBG program. The City anticipates that these funds will help leverage funding from other public and private resources.

Capital projects will include activities related to housing, rehabilitation, public facilities, and infrastructure. Public services will include services that meet the needs of homeless and special needs populations, specifically seniors, persons with disabilities, as well as services that address hunger. Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

#	Project Name
1	PY2017 - Homeless Housing and Supportive Services
2	PY2017 - Non-homeless Special Needs
3	PY2017 - Affordable Housing
4	PY2017 - Infrastructure
5	PY2017 - CDBG Planning and Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Assistance will be primarily directed to the City's areas with a majority of low- and moderate-income residents and concentrations of racial and ethnic diversity, as identified in the 2015-2019 Consolidated Plan.

Allocation priorities and investments for the 2017 program year were informed by the priority needs identified in the citizen and consultation processes and general research, as well as the potential for providing the greatest benefit, considering the limited amount of funding available, while meeting CDBG Program requirements.

The greatest obstacle to meeting underserved needs is expected to be the availability of adequate financial resources to keep pace with demand, particularly related to affordable housing and services for the growing senior population, persons with disabilities, homeless persons with mental health and

chemical dependency issues, and low- and moderate-income populations.

AP-38 Project Summary

Project Summary Information

1	Project Name	PY2017 - Homeless Housing and Supportive Services
	Target Area	Downtown Marysville
	Goals Supported	Housing Homelessness
	Needs Addressed	Housing Homelessness
	Funding	CDBG: \$15,000
	Description	Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The proposed activities will benefit approximately 20 families, or 70 individuals, who are homeless or at risk of homelessness.
	Location Description	1017 Beach Avenue Marysville WA 98270
	Planned Activities	Housing Hope provides affordable housing and comprehensive services to individuals and families experiencing or at risk of homelessness. Services include, but are not limited to, life skills training, child care, parenting classes, case management, and legal services.
	Project Name	PY2017 - Non-homeless Special Needs

2	Target Area	Downtown Marysville City of Marysville
	Goals Supported	Non-homeless Special Needs
	Needs Addressed	Non-homeless Special Needs
	Funding	CDBG: \$35,000
	Description	Provide services and assistance to elderly and functionally disabled adults at risk of losing their independence or becoming homeless. Catholic Community Services was awarded \$5,000 for Volunteer Chore Services; Housing Hope was awarded \$15,000 for the Meals on Wheels program; and Marysville Community Food Bank was awarded \$15,000 for the Food for Thought Backpack program providing meals for low-income students.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 546 low income senior, disabled adults, and low income children will benefit from these activities.
	Location Description	
	Planned Activities	Support programs that provide low-income senior citizens and disabled adults with services allowing them to maintain their independence and remain in their homes. Types of services include chore level and basic housekeeping as well as grocery shopping, meal delivery service for low-income seniors and disabled adults, and food services to low-income school-aged children.
3	Project Name	PY2017 - Affordable Housing
	Target Area	City of Marysville
	Goals Supported	Housing
	Needs Addressed	Housing Homelessness

	Funding	CDBG: \$81,000
	Description	Provide assistance for improving the safety and accessibility of housing units that benefit low-income seniors and persons with physical or developmental disabilities.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 75 low income senior and disabled adult households will benefit from the proposed activities.
	Location Description	
	Planned Activities	Minor Home Repair assists low-income elderly and disabled homeowners by providing health and safety related repairs to promote independence, preserve dignity, and enhance quality of life.
4	Project Name	PY2017 - Infrastructure
	Target Area	Downtown Marysville
	Goals Supported	Community Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$146,000
	Description	Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Quinn Avenue, between 2nd and 4th Avenue in the downtown neighborhood.
	Planned Activities	Construct pedestrian facilities (sidewalks) where none exist; connecting pedestrians to multiple resources including businesses, recreation, and education in an area which 57% of the residents are low to moderate income.
5	Project Name	PY2017 - CDBG Planning and Administration
	Target Area	
	Goals Supported	Non-homeless Special Needs
	Needs Addressed	
	Funding	CDBG: \$68,000
	Description	Provides support for planning and administration of CDBG Program
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will be used to provide general management, oversight, and coordination of the CDBG grant program, which includes activities such as updating the annual action plan; facilitating the citizen participation process; selecting, monitoring, evaluating, and reporting on projects and activities; and other compliance activities as required by HUD.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Eleven percent of the PY2017 funds will be directed to public facilities and public services in the downtown area. The remaining funds are not directed to any specific target area, but are utilized city-wide, including many areas which are low-moderate income.

Geographic Distribution

Target Area	Percentage of Funds
Downtown Marysville	11
City of Marysville	89

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The projects that have been targeted in specific neighborhoods/tracts reflect the priority to encourage activities to locate where they are most effective and efficient. The capital project is located within a census tract within which 57% of the population are low-moderate income, however, there is no way to determine the income level of all users, therefore, the estimated 2,500 individuals it will serve was not included in the above estimated percentage of funds.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City will continue to conduct outreach to various community sectors to inform lenders, property managers, and the public about Fair Housing laws. The City will also continue to work with non-profits to determine where the greatest underserved needs lie.

Actions planned to foster and maintain affordable housing

The City will work to reduce barriers to affordable housing by awarding CDBG funds to projects that will help develop or maintain decent and safe affordable housing for low-to-moderate income persons in our community. In addition, the City will specifically explore reducing barriers for production of low-income housing, shelters, transitional housing, housing for elderly and special needs housing.

Actions planned to reduce lead-based paint hazards

The City will pursue the Lead-based Paint Strategy as described in the Strategic Plan to evaluate and reduce the number of housing units containing lead-based paint hazards. All housing rehabilitation efforts on homes that were built before 1978 will include lead-based paint hazard evaluations. All hazards will be addressed, either through abatement or interim controls to minimize the hazards.

Actions planned to reduce the number of poverty-level families

The City provides funding to organizations which provide supportive services to homeless and at risk of homelessness families including Case Managers that work with parents to develop goals and step-by-step plans to move families forward, including basic education, access to child support, legal remedies, quality childcare, and preparation for employment. The City will continue to fund these types of services.

Actions planned to develop institutional structure

The City will continue to use its citizen participation process to solicit public comments on local priorities and objectives for CDBG funds and to receive feedback on progress made towards meeting the local strategies and objectives. The Citizen Advisory Committee (CAC) for Housing and Community

Development enhances the level of guidance from the community, coordination between public and nonprofit agencies, and supports further development of the institutional structure.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate and support the efforts of local housing and service agencies. The City is actively participating in the development of the Partnership to End Homelessness' Strategic Plan. The City works with the Housing Authority of Snohomish County (HASCO) as well as the Everett Housing Authority on existing and proposed housing projects located within the City.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The 2017 Action Plan continues some of the programs, and one infrastructure project, that the City has implemented in the past. Programs include; Minor Home Repair; public (human) services consisting of, Chore Services, and Supportive Services for low- and moderate- income individuals and families. In addition, the two new Public Service projects that were funded in PY2016, to address food insecurities of low-and moderate-income children and low- and moderate-income seniors and adults with disabilities, were very successful and have been funded again for PY2017.

The City does not expect to receive program income, proceeds from Section 108 loan guarantees, surplus funds from urban renewal settlement, returned grant funds, or income from float-funded activities during the term of the Con Plan. The City does not expect to fund any urgent need activities. One Capital Project funded is to complete sidewalk improvements within a low income census tract and also within the City's Downtown area. The City has no way to determine the income level of all users of the new sidewalk, therefore, the amount awarded to that project has not been included in estimated percentage of CDBG funds that are expected to be used for activities that benefit persons of low- and moderate income.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |

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Total Program Income: **0**

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

Discussion

This Annual Action Plan covers PY2017, which runs from July 1, 2017 thru June 30, 2018. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income is based on the 2017 Program Year only.

All public service programs funded require that recipients qualify as low-moderate income. The Capital Projects funded are located within census tracts with a minimum of 51% low-income residents or require clients to qualify as low-moderate income.

