

Regular Meeting
June 5, 2017

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Kamille Norton, Jeff Seibert, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: Michael Stevens

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls, and Recording Secretary Laurie Hugdahl.

Mayor Nehring commented that Councilmember Stevens had requested an excused absence from tonight's meeting.

Motion made by Council President Norton, seconded by Councilmember Muller, to excuse Councilmember Stevens. **Motion** passed unanimously (6-0).

Approval of the Agenda

Mayor Nehring asked to add a presentation by Terry Peterson, SnoCom, and Kurt Nielsen, SnoPac, regarding an update on consolidation talks.

Motion made by Councilmember Vaughan, seconded by Councilmember Toyer to approve the agenda with the addition of the SnoPac/SnoCom consolidation presentation. **Motion** passed unanimously (6-0).

Committee Reports

Donna Wright reported on the 5/24 Public Safety Committee:

- All units are very busy, and at this time we are down eight officers. There will be two entry level hires soon.
- Crime is down, but calls are up.
- Police are very busy with many events around the city.
- The WCIA audit turned out very well.

Council President Norton commented that Commander Thomas gave her and Councilmember Wright a tour of the Bearcat vehicle. This is a great addition to the Police Department to help protect the officers.

Presentations

SnoCom/SnoPac Consolidation Update

Terry Peterson, SnoCom, and Kurt Nielsen, SnoPac, gave an update on consolidation talks between SnoCom, SnoPac, and possibly SERS.

Councilmember Vaughan asked for confirmation of how many employees they expect to reduce with the consolidation. Mr. Nielsen replied that based on industry standard measurements related to the call volume they expect to reduce the number of employees by 15 full time employees. This includes reduction of eleven line staff and four supervisors. He stressed that the reduction would be done through attrition with no layoffs.

Chief Smith commended the work that Kurt and Terry have done on this complex issue.

Discussion Items

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Consider the April 24, 2017 City Council Meeting Minutes
2. Consider the May 1, 2017 City Council Work Session Minutes

Consent

3. Consider the May 17, 2017 Claims in the Amount of \$888,008.96; Paid by EFT Transactions and Check Number 116763 through 116928 with Check Number 116518 Voided
4. Consider the May 19, 2017 Payroll in the Amount of \$997,555.04; Paid by EFT Transaction and Check Numbers 30751 through 30794

Review Bids

5. Consider Awarding the Marshall Elementary Safe Routes to School Project

Director Nielsen explained that they intend to award the bid to the apparent low bidder, SRV Construction. WSDOT Safe Routes to School provided \$310,000 of this project. Staff will be requesting \$265,000 from the TBD. This will pave curb, gutter, sidewalk, storm drainage and bicycle lanes on 116th from State Avenue through 47th. He expressed appreciation to WSDOT Safe Routes to School for being a funding partner.

Public Hearings

6. Consider an **Ordinance** Adopting the 2016 City of Marysville Water System Plan, Pursuant to WAC 246-290-100 (Public Hearing will be held June 12, 2017)

Director Nielsen stated that this would be a public hearing on the comprehensive plan and water use efficiency. The comprehensive plan shows that we are very robust with our water.

Councilmember Seibert asked how they factor a reduction when the City is growing. Director Nielsen explained that they look at the amount per capita.

7. Consider a **Resolution** Adopting a Six Year Transportation Improvement Program (2018-2023) in Accordance with RCW 35.77.010 (Public Hearing will be held June 12, 2017)

Director Nielsen explained the need for a public hearing for the projects the City hopes to construct in the next six years.

New Business

8. Consider the Agreement with Snohomish County Small Capital Projects Partnership Project Agreement for \$5,000.00 in Funding to Assist in the Completion of the Fencing Project

Director Ballew explained that this is a small capital project opportunity for renovation of the off-leash dog park fence. MDOG (Marysville Dog Owners Group) has agreed to partner with the City in the grant to complete a \$10,000 project. The goal is to get it done this summer.

9. Consider Acceptance of the Ebey Waterfront Trail Project with Wyser Construction Co. Inc., Starting the 45-Day Lien Period for Project Closeout

Director Nielsen stated that the project is complete, and the trail is open. This was funded with an ALEA grant with a 50% match. The City went over the contract amount by \$1,748.

10. Consider the Amendment No. 7 to the Janitorial Services Contract between the City of Marysville and Advantage Building Services for an Annual Contract Price of \$140,875.30 and Extend the Contract for a Seventh Annual Term

Director Nielsen stated that this is the seventh amendment to the contract with the same company.

11. Consider Authorizing formal notice to SCDEM of its intent to withdraw from the current interlocal agreement effective 12/31/17 in order to expand the City's in-house emergency management program and negotiate a new agreement with SCDEM to provide specified services, such as training, in 2018

CAO Hirashima explained that the City has been looking at its current contract with SCDEM and has started developing an in-house ability to take over these services. She discussed an analysis of various city and county emergency management program options which was done by staff in Council's packet. Staff is recommending transitioning from the current SCDEM agreement to an in-house program beginning in 2018. Mayor Nehring commended the analysis done by staff. He agreed with staff's recommendation.

Councilmember Vaughan asked if the City would have to have an incident command facility in Marysville. He also noted that DEM has a robust volunteer corps. CAO Hirashima explained that the City is currently in the process of building an EOC facility in the Sunnyside area. Regarding volunteers, they plan to build a volunteer corps that is Marysville based; however, there will always be cooperation between jurisdictions.

12. Consider an **Ordinance** Adopting an Update to the City's Surface Water Comprehensive Plan

Director Nielsen explained highlighted some key projects: culvert removal and bridge installation, water quality treatment facility at the downtown marina outfall, conveyance for regional pond 2, Edgecomb detention facility, Edgecomb conveyance, and Edgecomb channel realignment.

13. Consider a **Resolution** Declaring Certain Items of Personal Property to be Surplus and Authorizing the Sale or Disposal Thereof

Director Nielsen reviewed these items.

Legal

Mayor's Business

- On Saturday he visited with Sam Cheyenne and Bill Cross who do an annual cleanup at Marshall Elementary School every year.

- Congratulations to friends at Historical Society for the grand opening of the museum. This was a really neat event on Saturday.
- Healthy Communities Challenge Day was a great event. He commended Jim Ballew and his staff for that.
- There was a volunteer appreciation reception last week to recognize all the people that volunteer in the City.
- RFA Facilitator Karen Reed has put together a survey. The information has been emailed to councilmembers. The information will be compiled for the June 29 meeting.

Staff Business

Sandy Langdon commented that the audit entrance conference will be this week.

Kevin Nielsen:

- WSDOT will be prepping to pave from 55th to 83rd on 528 in July.
- Paul Kinney is leaving the City to be the street manager for the city of Post Falls, Idaho.

Chief Smith:

- Regarding emergency management, in the event of a widespread event, DEM's attention would be diverted anyway. Being prepared is essential.
- He gave an update on two events on Friday.

Chief McFalls:

- The presentation tonight was very good. He commended Mayor Nehring, Chief Smith, SERS and the others who are working on this topic.
- He spoke in support of the move away from DEM. He thinks that the time is right. He agreed that when something major happens, DEM's attention will be diverted away from Marysville. The Fire Department is ready, willing, and able to partner with other departments in the city.

Dave Koenig had no comments.

Jim Ballew:

- Challenge Day was a great event.
- Strawberry Festival starts this weekend with the Berry Run and the parade and other events the following weekend.
- He commented that Parks is trying to catch up on grass mowing in the parks.
- He enjoyed seeing Ken Cage for his birthday party.

Jon Walker stated the need for an executive session for two items regarding the acquisition of real estate. One was expected to have no action, and one may have action. Both were expected to last ten minutes.

Gloria Hirashima had no comments.

Call on Councilmembers

Steve Muller had no comments.

Donna Wright had no comments.

Jeff Seibert:

- He asked how long before the current display at the museum would be changed. Councilmember Muller thought some areas would change quarterly. Other areas might change twice a year.
- He asked Director Nielsen about the detour route for the weekend. Director Nielsen indicated he would check.
- He congratulated Mr. Kinney and noted that Post Falls is a nice community.

Jeff Vaughan had no comments.

Rob Toyer had no comments.

Kamille Norton commented that her kids had a wonderful time at Challenge Day on Saturday.

Council recessed at 8:20 p.m. for five minutes before reconvening in Executive Session.

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate – two items, RCW 42.30.110(1)(B)

Executive session was extended 15 minutes.

Executive session ended and public meeting reconvened at 8:50 p.m.

Motion made by Councilmember Muller, seconded by Councilmember Seibert, to authorize the Mayor to sign the purchase and sale agreement with Pankiewicz on TPN 00576200601501 and for the Mayor to negotiate leases with existing tenants.

Motion passed unanimously (6-0)

Adjournment

The meeting was adjourned at 8:50 p.m.

Approved this _____ day of _____, 2017.

DRAFT

Mayor
Jon Nehring

Recording Secretary
Laurie Hugdahl