

CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 4/24/17

AGENDA ITEM:	
Resolution Authorizing Public Works Director to Submit Federal Reimbursement Vouchers	
PREPARED BY:	DIRECTOR APPROVAL:
Colin Olivers, Deputy City Attorney	Kevin Nielsen
DEPARTMENT:	
Public Works (reviewed by Legal)	
ATTACHMENTS:	
Draft Resolution	
BUDGET CODE:	AMOUNT:
N/A	N/A
SUMMARY:	
<p>From time to time the City completes projects utilizing federal grant funds. Recent changes to federal law require that the fiscal reports and vouchers requesting payment be signed by an “official who is authorized to legally bind” the City. Additionally the reports and vouchers must include language stating:</p> <p style="padding-left: 40px;">By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise.</p> <p>For ease of administration and because the Public Works Director is more likely to be familiar with the expenditures and terms of the award, the Public Works Director would like to be authorized to bind the City for the limited purpose of signing federal grant reports and vouchers.</p> <p>The proposed resolution is adapted from a form that WSDOT has prepared for Washington cities and has been tweaked by the City Attorney’s Office for Marysville.</p>	

RECOMMENDED ACTION:
Staff recommends that Council adopt the resolution authorizing the Public Works Director to legally bind the City and to execute federal grant reports and vouchers in accordance with federal law.

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MARYSVILLE DELEGATING TO THE PUBLIC WORKS DIRECTOR THE AUTHORITY TO LEGALLY BIND THE CITY FOR THE SOLE PURPOSE OF REQUESTING FEDERAL REIMBURSEMENT

WHEREAS, the Public Works Director has been duly appointed by the City of Marysville in accordance with the Municipal Code and is tasked with administration of the City's Public Works Department; and,

WHEREAS, the Federal Highway Administration, through the State of Washington authorizes federal transportation funding to the City of Marysville for transportation projects; and,

WHEREAS, the Code of Federal Regulations, 2 CFR § 200.415(a) has been revised to ensure that final fiscal reports or vouchers requesting payment under Federal agreements must include a certification, signed by an official who is authorized to legally bind the City; and,

WHEREAS, the Mayor executes all Federal grant funding agreements and supplemental agreements; and,

WHEREAS, the City Council intends to authorize the Public Works Director to legally bind the City of Marysville solely for the purpose of requesting Federal grant reimbursements in order to seek timely reimbursement for proper expenditures related to the Federally funded grant;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, AS FOLLOWS:

Section 1. For the purposes of requesting reimbursement for Federally funded transportation projects, the Public Works Director shall be delegated authority per 2 CFR 200.415(a) to legally bind the City in furtherance of the intent of this resolution.

Section 2. The City's Public Works Director shall be authorized to sign all grant reimbursement vouchers for grant funded transportation projects on behalf of the City of Marysville.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2017.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
APRIL O'BRIEN, DEPUTY CITY CLERK

Approved as to from:

By _____
JON WALKER, CITY ATTORNEY