

**Work Session**  
*December 5, 2016*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance:

**Mayor:** Jon Nehring

**Council:** Steve Muller, Kamille Norton, Jeff Seibert, Rob Toyer, Jeff Vaughan

**Absent:** Donna Wright, Michael Stevens

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Commander Goldman, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls, Suzanne Elsner, and Recording Secretary Laurie Hugdahl.

Mayor Nehring noted that Councilmembers Stevens and Wright had both requested excused absences.

**Motion** made by Councilmember Toyer, seconded by Councilmember Seibert, to excuse Councilmembers Stevens and Wright. **Motion** passed unanimously (5-0).

**Motion** made by Councilmember Muller, seconded by Councilmember Norton, to approve the agenda. **Motion** passed unanimously (5-0).

**Committee Reports**

None

## **Approval of Minutes** *(Written Comment Only Accepted from Audience.)*

1. Consider the November 7, 2016 City Council Work Session Minutes
2. Consider the November 14, 2016 City Council Meeting Minutes

## **Consent**

3. Consider the November 18, 2016 Payroll in the Amount \$949,927.92; Paid by EFT Transactions and Check Numbers 30363 through 30396
4. Consider the November 23, 2016 Claims in the Amount of \$608,345.57; Paid by EFT Transactions and Check Numbers 112611 through 112779 with No Check Voided
5. Consider the November 30, 2016 Claims in the Amount of \$245,552.15; Paid by EFT transactions and Check Numbers 112780 through 112922 with No Checks Voided

## **Review Bids**

## **Public Hearings**

## **New Business**

6. Consider Supplemental No. 3 to the Professional Services Agreement with RH2 Engineering, Inc. for a No Cost Time Extension for the Water Comprehensive Plan Update

Public Works Director Nielsen explained that this is a no cost supplemental for the Water Comp Plan. This is just an extension. There were no comments or questions.

7. Consider the Snohomish County PUD Distribution Easement with PUD and Frontier

Public Works Director Nielsen stated that this is for an easement allowing power and communication at the Sunnyside site.

8. Consider the Interlocal Agreement for Jail Services with Snohomish County

Commander Goldman stated that this is for a jail agreement with Snohomish County jails. There is a pay increase associated with this. There were no comments or questions.

9. Consider the Professional Services Agreement with Valli Information Systems, a Subsidiary Billing Documents Specialist

Finance Director Langdon stated that the City did an RFP and received five bids with Valli being the lowest bid. This is for the online bill pay which allows customers to set up automatic pay and do online bill pay.

Councilmember Muller asked if five years is the normal length of time for a contract like this. Finance director Langdon said that was what the City had in the RFP. It is also what was in the last contract, and it helps with costs.

10. Consider Accepting the State Avenue/100th Street NE Water Main Repair Project with Taylor's Excavators, Inc., Starting the 45-Day Lien Filing Period for Project Closeout

Director Nielsen explained this is for the water main break that happened in the middle of the night. It has been repaired and this is for the 45-day lien filing period.

11. Consider Renewal of the United States Bankruptcy Court Facility Use Agreement

Suzanne Elsner explained that this is a renewal for 2017 for US Bankruptcy Court which uses one of the courtrooms twice a month.

12. Consider the Third Amendment to the Agreement with Puget Sound Security for Entrance Security Screeners

Suzanne Elsner explained that this is a request for an amendment to the agreement with Puget Sound Security for an increase of about \$217 per month due to the minimum wage increase.

13. Consider the Fuel Tax Grant Agreement and Project Funding Status Form with the State of Washington Transportation Improvement Board (TIB) for Grant Funding for the State Avenue 100th Street NE to 116<sup>th</sup> Street NE Project

Director Nielsen stated that this is a grant for almost \$1.3 million for the design and right-of-way purchase for State Avenue from 100<sup>th</sup> to 116<sup>th</sup>. This is the last corridor within that arterial to get to five lanes. After design is completed the City will be going for grant money for construction of the five lanes, and then it will be complete.

16. Consider the Waste Management Solid Waste Collection Agreement

CAO Hirashima stated that this is the Solid Waste Collection Agreement for the Central Marysville Annexation Area for five years of service by Waste Management. The City will plan on assuming service in 2022. The recycling agreement would provide an option for a two-year extension upon agreement by both parties. She stated that both the solid waste franchise and the recycling franchise will be up at the same time so a dual review of both of those services can be done at the same time.

17. Consider the Proposed First Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities Dated April 18, 2016

CAO Hirashima stated that the City Council had previously approved the extension of the Fire Services Agreement with Fire District 12. The Fire District approved the agreement with a minor change to the asset discussion which references that it will be subject to the “auditor’s requirements”.

City Attorney Walker added that what the Council previously approved included the language about the auditor. What the Fire District approved added that we would consider the terms of the Interlocal when we divide up the assets. The agenda bill shows in underline strikeout form the amendments. All the changes approved previously are identical with the exception of these few words referencing the Interlocal Agreement.

14. Consider an Ordinance Increasing Water, Sewer, and Surface Water Utility Rates and Amending Sections 14.07.005, 14.07.060, 14.07.070, and 14.19.050 of the Marysville Municipal Code as Authorized Under MMC Section 14.07.075

Finance Director Langdon stated that this would set a 2% increase per year for water, sewer, and surface water utility rates.

15. Consider an **Ordinance** Relating City’s Comprehensive Plan; Amending the Comprehensive Plan by the Adoption of the Marysville, Lake Stevens and Lakewood School Districts’ 2016 – 2021 Capital Facilities Plans as a Sub Element of the City’s Comprehensive Plan and Establishing the Adoption of Said Plan and the Collection and Imposition of School Impact Fees, Pursuant to the City’s Annual Comprehensive Plan Amendment and Update Process, and Repealing Ordinance No. 2976

Angela Gemmer explained that this Ordinance enables the Marysville, Lake Stevens, and Lakewood School Districts to collect school impact fees. She reviewed the proposed rates.

Councilmember Muller asked for clarification about Marysville’s rates. Ms. Gemmer replied she would look into that.

## Legal

## Mayor’s Business

- Marysville for the Holidays turned out well. There were great crowds, and it was a really fun event. Tom King did a great job as the Grand Marshal. He thanked Parks, Public Works, Police, and Community Development for their hard work.
- Outback Steakhouse will have a grand opening on Wednesday from 1 to 2:30. That evening they will be opening for dinner and a portion of the proceeds will go to the Boys and Girls Club.

**Staff Business**

Sandy Langdon had no comments.

Dave Koenig had no comments.

Chief Goldman had no comments.

Chief Martin had no comments.

Kevin Nielsen praised Public Works' float.

Jon Walker had no comments.

Gloria Hirashima commended everyone involved with the parade and congratulated Kevin Nielsen's group on getting that grant.

**Call on Councilmembers**

Rob Toyer had no comments.

Jeff Vaughan had no comments.

Jeff Seibert had no comments.

Steve Muller commented that the parade was awesome. There were a lot of great floats.

Kamille Norton commented that the parade was fun. The vehicles looked great.

**Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 7:25 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk