



PUBLIC WORKS DEPARTMENT
 80 Columbia Avenue, Marysville, Washington 98270
 Phone (360) 363-8100 Fax (360) 363-8284

MEMORANDUM

Date: November 8, 2016
 To: Marysville City Council
 From: Jeff Laycock, PE
 Cc: Gloria Hirashima, Kevin Nielsen, Jim Ballew
 RE: **Waterfront Park and Trail Cost Summary Narrative**

This narrative is intended to summarize the elements that staff have reviewed from the master planning effort and in order to cut total project cost of \$33,761,639 to an estimated \$15,000,000.

Ebey Waterfront Trail

The Ebey Waterfront Trail project was broken into six phases as shown in the figure below and includes: (1) Western Breach, Underpass at SR529 (2) Olympic View Park, (3) Levee Trail, (4) Sunnyside Blvd, (5) Crane Property, and (6) Harbor View Park.

Phase	Planning Cost	New Estimate
1 – Western Breach	\$1,237,672	Complete in 2016
1 – Additional Work	\$2,201,797	\$622,754
2 – Olympic View Park	\$2,621,026	\$1,077,882 (\$-500K grant)
3 – Levee Trail	\$676,469	\$412,241
4 – Sunnyside Blvd	\$1,464,300	\$902,615
5 – Crane Property	\$3,356,170	\$1,422,786
6 – Harborview Park	\$857,362	\$161,360
Total	\$12,414,796	\$4,000,000

Most of Phase 1 including a portion of Phase 2 has been constructed or is currently under construction. The planning level estimate for the trail construction involved with Phase 1 and 2 was around \$1,500,000. The actual cost for this phase will be more near \$750,000. Based on this information, staff can predict that the future overall cost of the trail improvements will be less than anticipated, while still obtaining the desired aspects that went into the master plan effort.

The additional work within Phase 1 that will remain includes the trail underpass at the SR 529 bridge and light watercraft mooring. Elements that were removed are shown in Figure – Phase 1 on the next page.

Phase 2 includes the development of Olympic View Park. The paved trail portion is complete. The elements that will remain include the development of Olympic View Park as planned for. Elements that were removed are shown in Figure – Phase 2 on the next page.

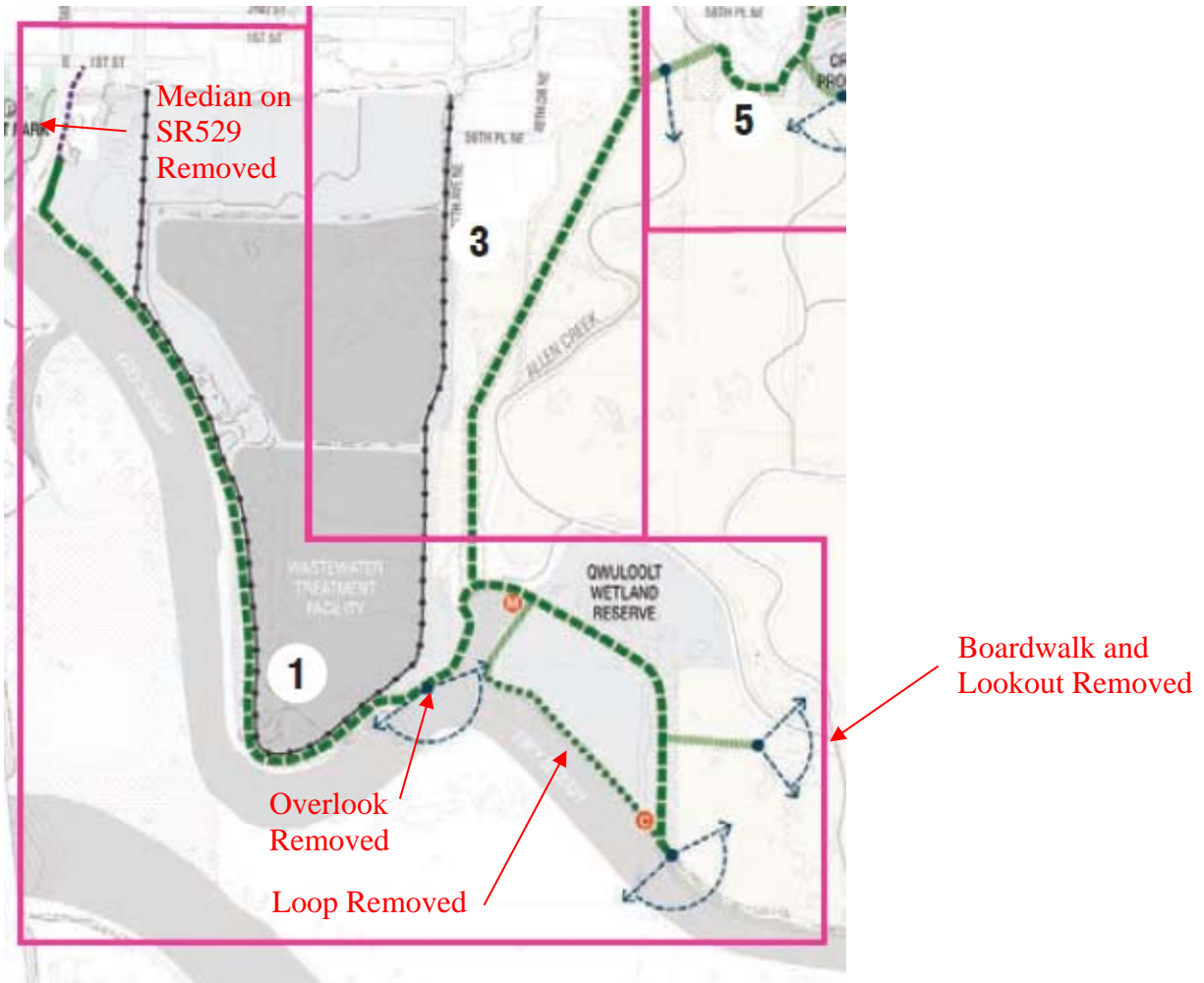


Figure – Phase 1 Western Breach

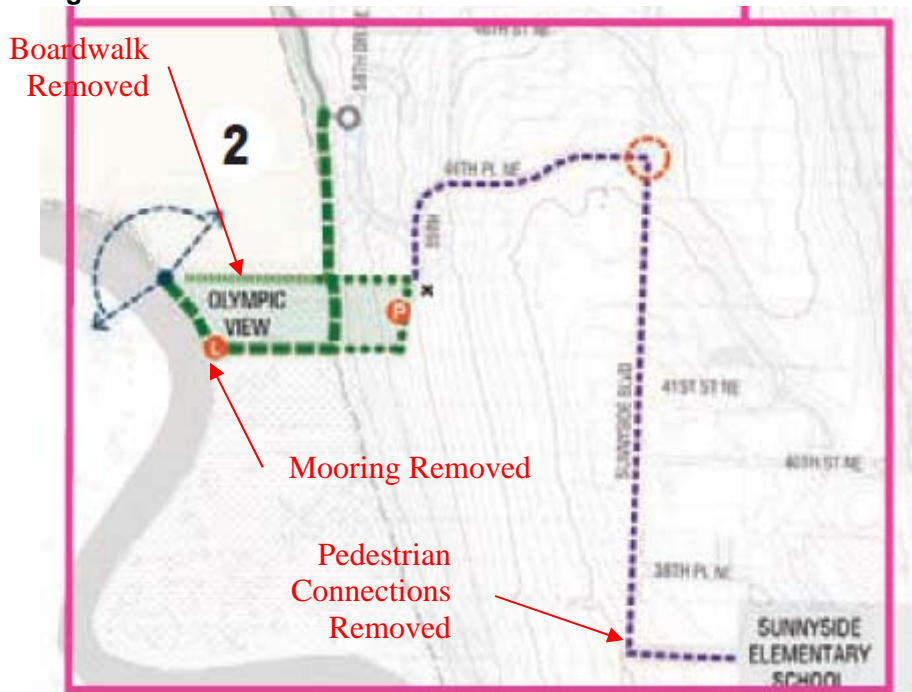


Figure – Phase 2 Olympic View Park

Phase 3 includes the Levee Trail. The levee trail work is fairly minimal since the surface is already prepped for paving. The elements that will remain include the trail and a couple of overlooks along the trail. Elements that were removed are shown in Figure – Phase 3 below and include the pedestrian connection to Sunnyside Blvd.

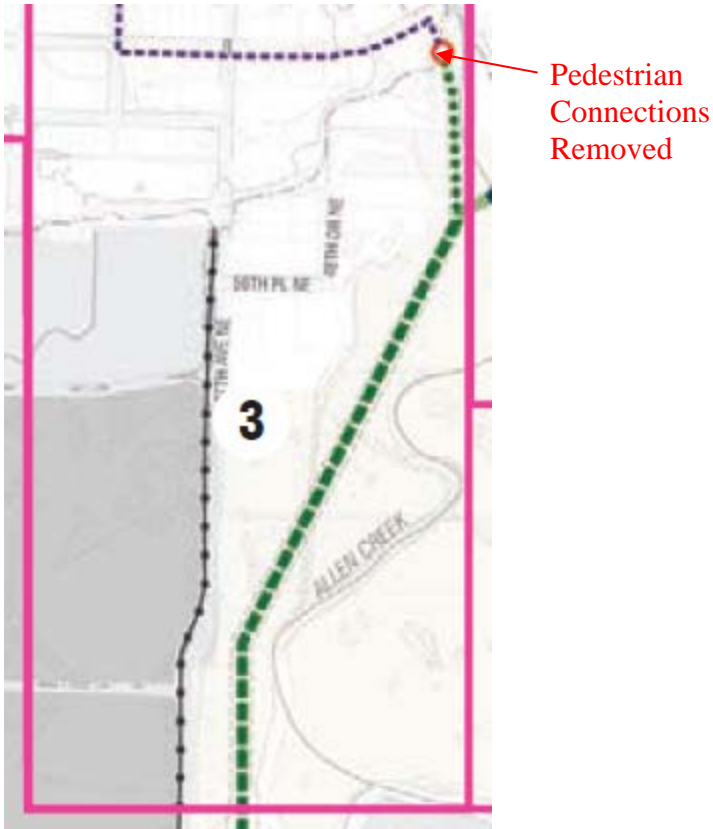


Figure – Phase 3 Levee Trail

Phase 4 includes the trail along Sunnyside Blvd. The elements that will remain include the trail and a section of boardwalk. Elements that were removed are shown in Figure – Phase 4 below and include the pedestrian connection to Sunnyside Blvd, an overlook and picnic area.

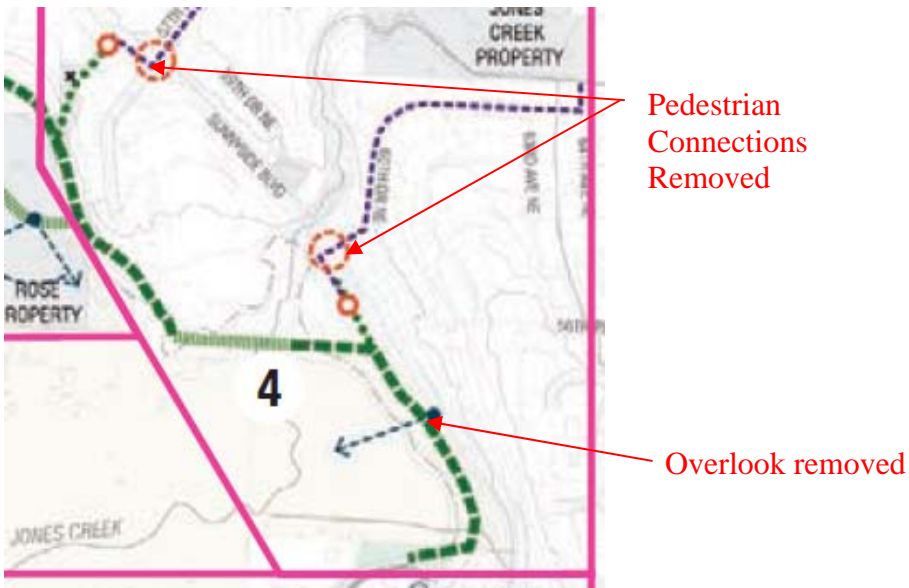


Figure – Phase 4 Sunnyside Blvd Trail

Phase 5 includes the development of the Crane Property. The elements that remain include the main trail, bridge across Allen Creek, a trailhead at the Crane property including parking, an outdoor classroom and restroom facility. Elements that were removed include an education center, the loop boardwalk trail including overlooks and pedestrian connections at Sunnyside Blvd.

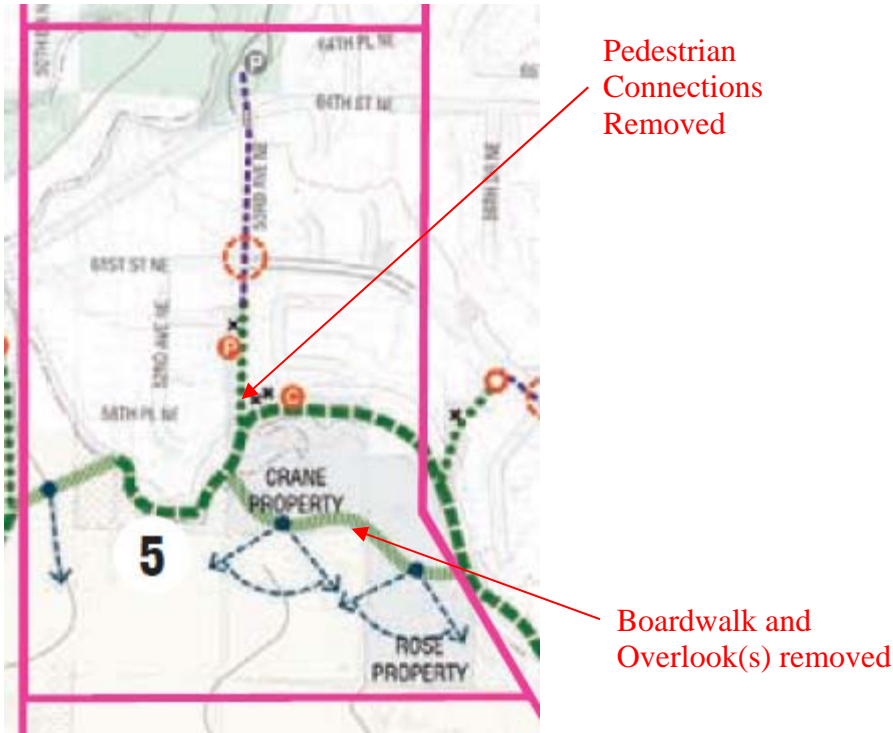


Figure – Phase 5 Crane Property

Phase 6 includes improvements to the existing Harborview Park. The elements that remain include a new section of main trail and miscellaneous park improvements to improve the existing facilities. Elements that were removed include dedicated parking, a restroom, new play area, an overlook and pedestrian connections at Sunnyside Blvd.



Figure – Phase 6 Harborview Park

Ebey Waterfront Park

The Ebey Waterfront Park initial planning level estimate is \$21,346,843. The conceptual plan is shown below with a table of costs associated with each park element. The significant cost differences come from deleting the light watercraft center and community event space (foundation only for future), removal of the floating dock and eatery (future), and far less site development activities planned as some of this work has already taken place.



Park Element	Planning Cost	New Estimate
1 – Park Entry	\$29,226	\$29,226
2 – Private Property	Not Included	Not Included
3 – Improved First Street	Not Included	\$0 (Grant)
4 – Boardwalk Promenade and Event Space	\$1,320,410	\$1,000,000
5 – Flexible Lawn Hammocks	\$254,650	\$100,000 (alternative)
6 – Stormwater Treatment w/ Interpretive Outlook	\$353,012	\$300,000
7 – Picnic Tables	\$84,601	\$84,601
8 – Sculptural Play Area	\$178,896	\$178,896
9 – Event Lawn for Stage and Amphitheater	\$145,047	\$100,000
10 – Modified Boat Basin for Light Watercraft	\$1,915,394	\$1,000,000
11 – Watercraft Center and Event Space	\$3,194,773	\$500,000 (foundation only)
12 – Drop off/Parking and Property Fence Line	\$168,284	\$168,284
13 – Light Watercraft Launch	\$243,093	\$200,000
14 – Floating Deck	\$393,611	\$0
15 – Floating Eateries and Seasonal Concessions	\$661,754	\$0
16 – Waterfront Boardwalk	\$2,555,267	\$2,000,000
17 – Water Feature and Tidal Garden	\$771,613	\$500,000
18 – Modified Boat Lift for Group Hammock	\$36,304	\$36,304
19 – Existing Restroom	Not Included	Not Included
20 – Existing Boat Ramp Parking	Not Included	Not Included
21 – Waterfront Connection	\$285,898	\$250,000
Site Preparation and Demolition	\$3,368,755	\$2,000,000
Site Development	\$2,141,354	\$1,000,000
Site Utilities	\$2,647,850	\$1,500,000
Total	\$21,346,843	\$11,000,000

Schedule

Staff anticipate that the Ebey Waterfront Park and Trail project would be separated in terms of project delivery. The schedule below is a rough estimate of schedule.

	2016	2017	2018	2019
Preliminary	X			
Design		X	X	
Property Rights	X	X	X	
Permitting		X	X	
Construction			X	X

**DRAFT
CITY OF MARYSVILLE
Marysville, Washington**

ORDINANCE NO. _____

An Ordinance of the City of Marysville adopting a biennial budget for the City of Marysville, Washington, for the biennial period of January 1, 2017 through December 31, 2018, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals of all such funds combined, and establishing compensation levels as proscribed by MMC 3.50.030.

WHEREAS, the City of Marysville on April 28, 2014 adopted Ordinance 2958 establishing a biennial budget process as provided in RCW 35A.34.040; and

WHEREAS, as required by law the City has conducted public hearings on the preliminary biennial budget for January 1, 2017 through December 31, 2018 on November 14, 2016 as required by law and said budget has been filed with the City Clerk, also as required by law, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. In accordance with the provisions of RCW 35A.34.120, the budget of the City of Marysville, Washington, for the 2017-2018 Biennial Budget, a summary of which is attached hereto as Appendix A, is hereby adopted by reference, after the public hearing on November 14, 2016 and after the preliminary budget has been filed with the City Clerk as required by law.

Section 2. The totals of estimated revenues and appropriations for each separate Fund and the aggregate totals for all such Funds combined are set forth in summary form attached hereto and contained in Appendix A.

Section 3. The City Clerk is directed to keep on file a certified copy of the complete Budget which is hereby adopted.

Section 4. This Ordinance shall take effect and be in force January 1, 2017.

PASSED by the City Council and APPROVED by the Mayor this _____ day of November, 2016.

CITY OF MARYSVILLE

By _____

MAYOR

ATTEST

By _____
DEPUTY CITY CLERK

Approved as to form:

By _____
CITY ATTORNEY

APPENDIX A
2017-2018 Biennial Budget
2017-2018 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	BEGINNING FUND BALANCE	2017-2018 REVENUE	2017-2018 EXPENDITURES	ENDING FUND BALANCE
001 General Fund	6,703,205	96,927,153	97,122,663	6,507,695
005 General Cum. Reserve	7,913,897	-	7,700,000	213,897
101 City Street	-	8,915,617	8,915,617	-
102 Arterial Street	-	3,200,000	3,200,000	-
103 Drug Enforcement	238,555	20,300	240,000	18,855
104 Tribal Gaming Fund	29,406	225	21,853	7,778
105 Hotel/Motel Tax Fund	95,455	180,700	193,692	82,463
106 KBCC	6,394	2,550	5,344	3,600
108 I/NET	311,370	238,000	246,607	302,763
109 CDBG Program	-	700,000	700,000	-
110 GMA--REET I	319,271	1,601,000	1,875,475	44,796
111 GMA--REET II	289,634	1,602,500	1,850,000	42,134
114 TBD	1,169,744	3,986,000	3,147,000	2,008,744
206 LTGO Debt Service	30,786	5,286,550	5,282,250	35,086
271 LID 71 Debt Service	67,421	785,606	823,670	29,357
305 Street Capital Imprvmnts	3,312,769	21,318,731	24,631,500	(0)
310 Parks Capital Imprvmnts	267,723	569,220	591,739	245,204
401 Water/Sewer Operating	14,209,418	52,596,667	57,862,644	8,943,441
402 Utility Construction	1,389,921	17,230,329	18,620,250	-
410 Garbage & Refuse	3,318,005	14,535,576	14,522,130	3,331,451
420 Golf Course Operating	-	2,692,948	2,692,948	-
450 Utility Debt Service Fund	1,764,389	10,527,344	10,485,844	1,805,889
501 Fleet Services	269,360	5,629,483	5,601,869	296,974
502 Facilities Maintenance	153,410	1,199,640	1,292,756	60,294
503 Information Services	248,602	2,250,178	2,459,374	39,406
TOTAL ALL FUNDS	42,108,734	251,996,317	270,085,225	24,019,826
TOTAL BUDGET		294,105,051		294,105,051



CITY OF MARYSVILLE

**PRELIMINARY
BIENNIAL BUDGET
2017/2018
WORKSHOP**

10/24/2016



OFFICE OF THE MAYOR

Jon Nehring

1049 State Ave.

Marysville, WA 98270

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marysvillewa.gov

Mayor's 2017-2018 Preliminary Budget Message

To: Citizens of Marysville and City Councilmembers

From: Mayor Jon Nehring

Date: Oct. 24, 2016

Introduction

As both your mayor and a Marysville resident raising a family here, I am honored to have a unique opportunity to view our city's growth and progress. I appreciate the services the city provides that contribute to our enviable quality of life – one that is attracting new businesses and residents while retaining Marysville's community charm and character.

Because the city has been fiscally prudent in these past several post-recession years, we have a solid financial foundation from which to work. An improving economy provides its own set of challenges: investing in economic development, diversifying our employment base and providing the infrastructure to meet the needs of businesses coming our way. This high-growth phase coupled with the fiscal discipline of the last several years provides the opportunity to move forward on long-term projects that the city has planned for quite some time. This is an exciting opportunity for all of us to enhance the quality of life with new community amenities for all residents.

My proposed budget also adds seven FTEs, most within the Police Department to create a new Community Services Unit described later and to increase patrol presence.

When it comes down to it, people rely on cities for core services like public safety, streets, utilities and parks. In Marysville, this second balanced biennial budget will continue to deliver and improve upon those services as we envision and work toward an even brighter future.

2017-2018 Preliminary Budget

Fund Type	Description	Amended 2016 Budget	Preliminary 2017 Budget	Preliminary 2018 Budget	Preliminary 2017-2018 Biennial Budget	2017 Prior Year % Change	2018 Prior Year % Change
General	General	46,524,201	47,966,273	49,206,390	97,172,663	3.1%	2.6%
	General Reserves	-	3,600,000	4,100,000	7,700,000		13.9%
Special Revenue	Streets	4,362,965	4,447,670	4,467,947	8,915,617	1.9%	0.5%
	Arterial Streets	1,600,000	1,175,000	2,025,000	3,200,000	-26.6%	72.3%
	Other Special Revenue	3,837,748	4,371,668	3,908,303	8,279,971	13.9%	-10.6%
Debt Service	LTGO	3,296,889	2,608,010	3,497,910	6,105,920	-20.9%	34.1%
Capital Projects	Streets Construction	2,810,768	12,730,900	11,900,600	24,631,500	352.9%	-6.5%
	Parks Construction	764,275	433,405	158,334	591,739	-43.3%	-63.5%
Enterprise	Water/Sewer Operating	26,123,929	28,537,449	29,325,195	57,862,644	9.2%	2.8%
	Utility Construction	8,301,436	8,715,250	9,905,000	18,620,250	5.0%	13.7%
	Solid Waste Management	8,433,122	7,244,860	7,277,270	14,522,130	-14.1%	0.4%
	Golf Course Operating	1,278,551	1,364,646	1,328,302	2,692,948	6.7%	-2.7%
	Water/Sewer Debt Svc.	5,319,188	5,248,061	5,237,783	10,485,844	-1.3%	-0.2%
Internal Service	Fleet Services	4,418,559	3,038,680	2,523,189	5,561,869	-31.2%	-17.0%
	Facilities Maintenance	333,873	639,284	653,472	1,292,756	91.5%	2.2%
	Information Services	1,036,398	1,178,531	1,280,843	2,459,374	13.7%	8.7%
Total Operating Budget		118,441,902	133,299,687	136,795,538	270,095,225	12.5%	2.6%

Highlights

Downtown Revitalization

- Construct a First Street Bypass (in conjunction with planned SR 529 interchange)
- Develop Waterfront Park and new trail system with amenities
- Continue to provide local cultural opportunities through events at newly renovated Opera House
- Improve and beautify streetscapes for 1st and 3rd Streets with Local Improvement Districts

North End Economic Development

- Diversify economy, attract new businesses
- Build needed transportation and utility infrastructure
 - 156th/160th/51st St. loop (Smokey Point Industrial Center)
 - 23rd/169th extension (Lakewood neighborhood)

Public Safety

Police

- Increase patrol presence in Marysville neighborhoods
- Transition successful Regional Property Crimes Unit from pilot project to regular staffing unit with partner agencies
- Increase community outreach and engagement, building on 2015 addition of new School Resource Officers
- Create new Community Services Unit incorporating Code Enforcement, Community Service Officer and Parks security efforts
- Provide additional support services to the Department in Records

Fire

- Continue discussions to create a Regional Fire Authority with City of Arlington and Fire District #12

Administration

- Evaluate options to fund public safety building and other facility needs
- Expand emergency, safety & risk management programs

Core Services

Transportation

- Create new & improved arterials
 - Widen State Avenue (100th to 116th)
 - 88th Street NE corridor
- Complete voter-approved Transportation Benefit District projects
 - Overlays: Grove Street, 67th Avenue NE, 51st Avenue NE (2017); Sunnyside Blvd. (2018)
 - ADA ramp upgrades
 - Sidewalks: Marshall Elementary Safe Routes to School; 80th Street NE
- Continue work with WSDOT & Tulalip Tribes on Interstate 5 interchanges at SR 529 & 116th Street
- Increase pedestrian safety and walkability through crossing improvements and lighting

Utilities

- Water: Booster pump station, water main, water system optimization
- Sewer: Sewer lift station, treatment plant head works rehabilitation

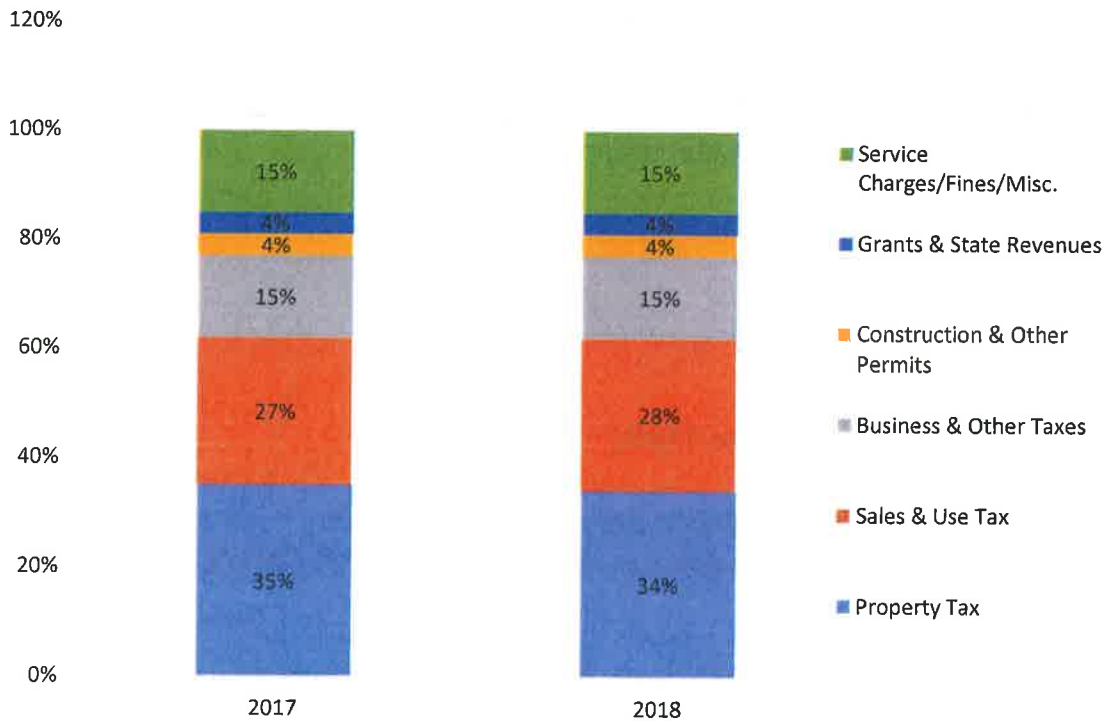
Parks, Culture and Recreation

- Build on the first-year successes of the Marysville Opera House with expanded programming and events.
- Begin to realize community vision for Mother Nature’s Window

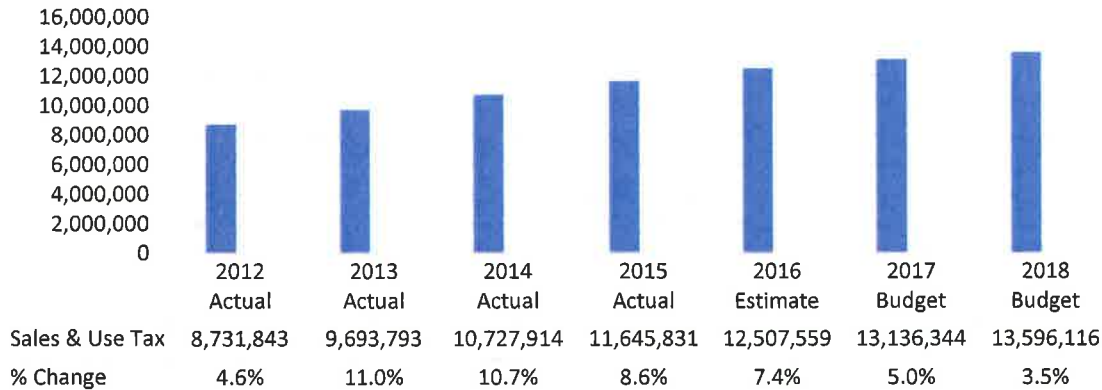
Assumptions

Revenue assumptions for the 2017-2018 Biennial continue under the same guidelines that have been exercised over the past several years. This budget proposal does anticipate the state allowed increase of 1% for both regular and the Emergency Management Services (EMS) property tax levy. It includes a 2% increase for water/sewer/storm as allowed per city code to construct necessary capital improvements in the utility system while maintaining rate stability. The solid waste management rates remain at 2016 rates, which have not changed since 2012.

**General Fund
2017-2018 Preliminary Budget**



General Fund Sales & Uses Tax



Financial Stewardship

Earlier I touched on some of the foundational strategies that have served the city well. Those include funding core services while building reserves.

- The City refinanced debt to take advantage of lower interest rates, saving \$2.15 million over the remaining 10-year term and allowing us to build that reserve.
- I'm proud of our financial strategies, which have led to nine years of clean financial audits and a bond rating upgrade in 2016 by Moody's from A1 to Aa3.

Thank you to Finance Director Sandy Langdon, Chief Administrative Officer Gloria Hirashima and all the Department Directors and staff for their diligent work not only over the past few months, but year-round for the citizens we serve.

Conclusion

I want to thank the City Council for its continued commitment to financial stewardship and pursuing our common goals of enhancing opportunities for all of our residents and businesses. I look forward to discussion of these proposals and our mutual priorities.

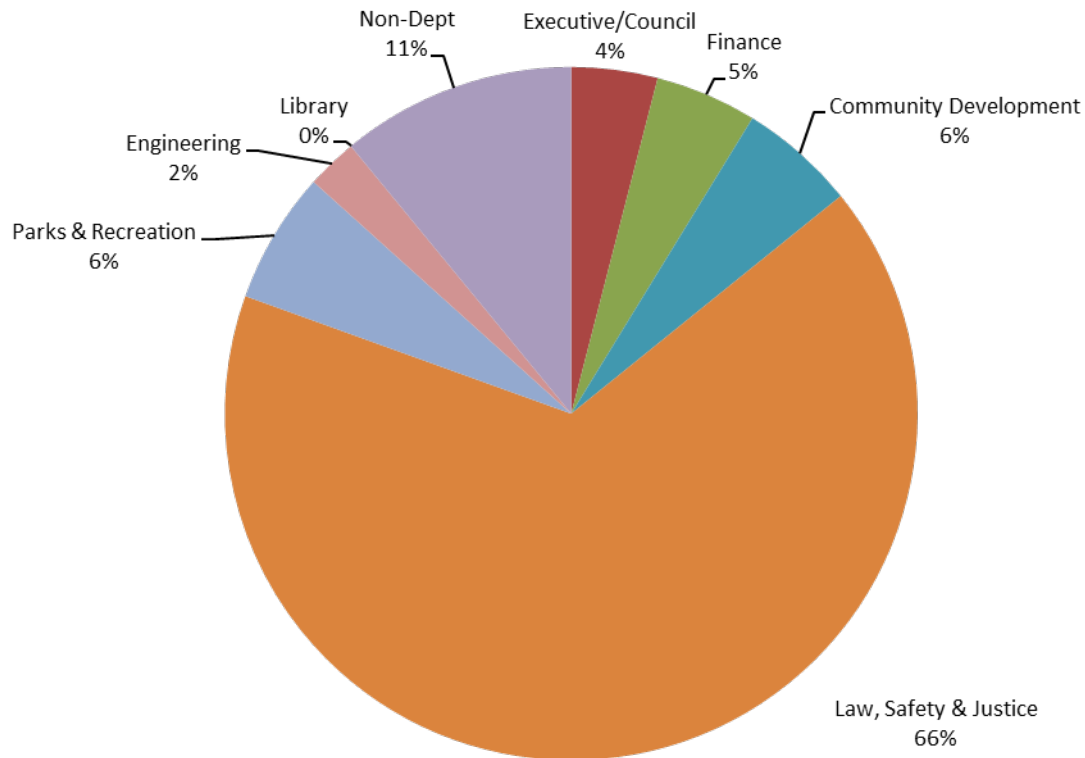
We also want to invite public comment. A public hearing on the proposed budget is scheduled for 7 p.m. Monday, Nov. 14, in the Council Chambers at City Hall, 1049 State Ave. I encourage Marysville residents to share your priorities and suggestions as we work together to move this strong city forward.

Respectfully,



Jon Nehring

GENERAL FUND EXPENDITURES BY DEPARTMENT



Note: Budget requests and line item increases are not included in the graph.

**GENERAL FUND BY DEPARTMENT SUMMARY
2017 AND 2018 PRELIMINARY OPERATING BUDGET**

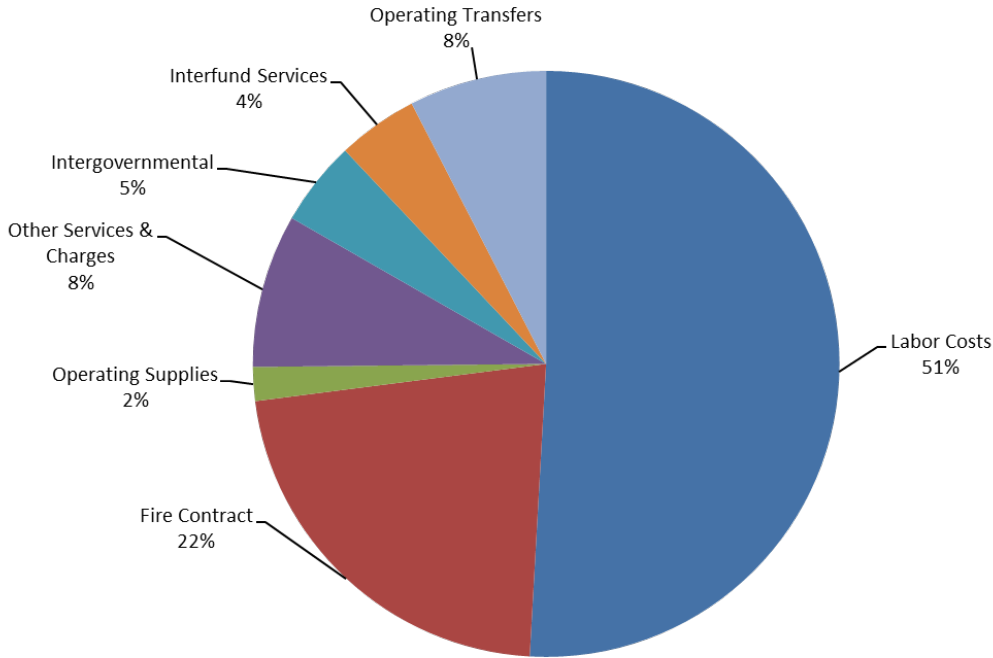
001 GENERAL FUND	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
EXPENDITURES/USES:								
01 Council	81,338	98,983	98,899	98,899	108,490	109,381	9.7%	0.8%
02 Municipal Court	1,824,339	1,969,137	1,962,146	1,962,146	2,027,074	1,952,156	3.3%	-3.7%
03 Executive	944,401	1,053,703	1,180,490	1,180,490	1,154,063	1,181,716	-2.2%	2.4%
04 Finance	1,912,316	2,075,201	2,085,762	2,085,762	2,164,074	2,235,157	3.8%	3.3%
05 Legal	1,243,099	1,351,392	1,349,140	1,349,140	799,474	837,985	-40.7%	4.8%
06 Human Resources	499,130	544,129	543,049	543,049	572,020	587,172	5.3%	2.6%
07 Community Development	2,245,140	2,378,713	2,375,259	2,375,259	2,479,178	2,569,963	4.4%	3.7%
08 Police	16,037,625	16,375,576	16,964,382	16,964,382	17,362,164	17,841,361	2.3%	2.8%
09 Fire	9,381,127	9,540,605	9,734,441	9,734,441	10,076,327	10,076,327	3.5%	0.0%
10 Parks & Recreation	2,696,928	2,490,598	2,727,269	2,727,269	2,804,275	2,867,822	2.8%	2.3%
11 Engineering	931,288	1,030,983	1,026,452	1,026,452	1,084,412	1,136,392	5.6%	4.8%
12 Library	41,584	95,078	-	-	-	-	0.0%	0.0%
13 Public Safety Building	294,938	1,045,506	1,053,409	1,053,409	-	-	-100.0%	0.0%
99 Non-Departmental	4,675,506	5,049,549	5,423,503	5,423,503	5,007,154	5,071,335	-7.7%	1.3%
TOTAL GENERAL FUND EXPENDITURES	\$ 42,808,759	\$ 45,099,153	\$ 46,524,201	\$ 46,524,201	\$ 45,638,705	\$ 46,466,767	-1.9%	1.8%

Budget Requests	1,870,290	1,656,129
Line Item Increases	457,278	418,494
New Project Debt	-	665,000
Preliminary Budget	\$ 47,966,273	\$ 49,206,390

Note: Law, Safety & Justice includes Municipal Court, Legal, Police, Fire and Public Safety Building.

FUND 001 GENERAL FUND SUMMARY DETAIL

GENERAL FUND EXPENDITURES BY CATEGORY



Note: Budget requests and line item increases are not included in graph

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 14,065,393	\$ 14,896,968	\$ 15,250,588	\$ 15,250,588	\$ 15,818,890	\$ 16,305,771	3.7%	3.1%
111 SEASONAL PAY	209,458	249,191	249,191	249,191	249,191	249,191	0.0%	0.0%
12 OVERTIME	1,087,907	594,025	609,025	609,025	609,025	609,025	0.0%	0.0%
21 SOCIAL SECURITY	1,125,216	1,148,394	1,175,873	1,175,873	1,210,664	1,247,474	3.0%	3.0%
22 PENSION	1,192,789	1,308,707	1,331,304	1,331,304	1,449,807	1,573,035	8.9%	8.5%
23 HEALTH INSURANCE	2,858,860	3,282,538	3,276,741	3,276,741	3,307,935	3,375,182	1.0%	2.0%
24 WORKMAN'S COMPENSATION	233,917	355,253	329,207	329,207	418,424	490,849	27.1%	17.3%
25 UNEMPLOYMENT COMPENSATION	29,920	61,059	62,014	62,014	32,560	35,202	-47.5%	8.1%
26 UNIFORMS	130,786	130,780	144,280	144,280	130,780	130,780	-9.4%	0.0%
31 OFFICE & OPERATING SUPPLIES	729,523	559,835	649,257	649,257	606,803	606,803	-6.5%	0.0%
32 FUEL CONSUMED	170,050	225,920	225,920	225,920	225,920	225,920	0.0%	0.0%
35 SMALL TOOLS	51,133	81,540	95,235	95,235	17,490	17,490	-81.6%	0.0%
41 PROFESSIONAL SERVICES	1,663,212	2,399,946	2,769,830	2,769,830	1,669,703	1,669,703	-39.7%	0.0%
42 COMMUNICATION	188,626	173,461	171,561	171,561	165,961	165,961	-3.3%	0.0%
43 TRAVEL	56,167	72,110	72,110	72,110	72,110	72,110	0.0%	0.0%
44 ADVERTISING	28,839	27,050	27,050	27,050	27,050	27,050	0.0%	0.0%
45 OPERATING RENTAL	97,151	117,000	177,000	177,000	177,000	177,000	0.0%	0.0%
46 INSURANCE	239,582	276,041	276,041	276,041	313,810	350,779	13.7%	11.8%
47 PUBLIC UTILITIES	249,086	229,188	179,688	179,688	67,688	67,688	-62.3%	0.0%
48 REPAIRS/MAINTENANCE	548,735	545,970	533,970	533,970	495,970	495,970	-7.1%	0.0%
49 MISCELLANEOUS	565,666	874,315	939,215	939,215	870,465	870,465	-7.3%	0.0%
55 INTERGOVERNMENTAL	11,443,277	11,622,911	11,875,828	11,875,828	12,217,714	12,217,714	2.9%	0.0%
60 LAND/MACHINERY	44,534	-	-	-	-	-	0.0%	0.0%
95 INTERFUND RENT	13,562	13,562	13,562	13,562	13,562	13,562	0.0%	0.0%
98 INTERFUND REPAIRS	1,009,438	948,368	948,690	948,690	1,270,908	1,290,643	34.0%	1.6%
99 OTHER INTERFUND SERVICES/CHGS	705,617	742,879	742,879	742,879	740,509	790,104	-0.3%	6.7%
00 OPERATING TRANSFER	4,070,315	4,162,142	4,398,142	4,398,142	3,458,766	3,391,296	-21.4%	-2.0%
TOTAL GENERAL FUND	\$ 42,808,759	\$ 45,099,153	\$ 46,524,201	\$ 46,524,201	\$ 45,638,705	\$ 46,466,767	-1.9%	1.8%

Budget Requests	1,870,290	1,656,129		
Line Item Increases	457,278	418,494		
New Project Debt	-	665,000		
Preliminary Budget	\$ 47,966,273	\$ 49,206,390	3.1%	1.3%

CITY COUNCIL – DEPARTMENT 01

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 47,600	\$ 56,280	\$ 56,280	\$ 56,280	\$ 55,440	\$ 55,440	-1.5%	0.0%
21 SOCIAL SECURITY	3,641	5,432	5,432	5,432	4,242	4,242	-21.9%	0.0%
24 WORKMAN'S COMPENSATION	1,047	1,071	987	987	1,092	1,162	10.6%	6.4%
31 OFFICE & OPERATING SUPPLIES	2,387	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	23	-	-	-	-	-	0.0%	0.0%
43 TRAVEL	18,898	32,000	32,000	32,000	32,000	32,000	0.0%	0.0%
44 ADVERTISING	-	200	200	200	200	200	0.0%	0.0%
49 MISCELLANEOUS	7,742	3,000	3,000	3,000	3,000	3,000	0.0%	0.0%
99 OTHER INTERFUND SERVICES	-	-	-	-	11,516	12,337	100.0%	7.1%
TOTAL CITY COUNCIL	\$ 81,338	\$ 98,983	\$ 98,899	\$ 98,899	\$ 108,490	\$ 109,381	9.7%	0.8%

Miscellaneous includes travel and meeting expenses.

Other Interfund Services includes the allocation from the IS department.

MUNICIPAL COURTS – DEPARTMENT 02

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 877,866	\$ 934,369	\$ 934,369	\$ 934,369	\$ 1,006,035	\$ 1,035,292	7.7%	2.9%
111 SEASONAL	4,842	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%
12 OVERTIME	143	500	500	500	500	500	0.0%	0.0%
21 SOCIAL SECURITY	63,352	68,150	68,150	68,150	72,481	74,689	6.4%	3.0%
22 PENSION	90,049	103,960	103,960	103,960	118,486	130,478	14.0%	10.1%
23 HEALTH INSURANCE	217,170	261,133	252,581	252,581	244,729	250,242	-3.1%	2.3%
24 WORKMAN'S COMPENSATION	3,228	4,130	3,877	3,877	4,319	4,557	11.4%	5.5%
25 UNEMPLOYMENT COMPENSATION	1,729	3,683	3,683	3,683	2,032	2,196	-44.8%	8.1%
31 OFFICE & OPERATING SUPPLIES	28,660	29,000	29,000	29,000	25,000	25,000	-13.8%	0.0%
41 PROFESSIONAL SERVICES	77,629	83,800	85,614	85,614	68,000	68,000	-20.6%	0.0%
42 COMMUNICATION	12,596	21,062	21,062	21,062	21,062	21,062	0.0%	0.0%
43 TRAVEL	4,903	3,250	3,250	3,250	3,250	3,250	0.0%	0.0%
45 OPERATING RENTALS & LEASES	11,175	7,900	7,900	7,900	7,900	7,900	0.0%	0.0%
46 INSURANCE	1,430	1,563	1,563	1,563	1,908	2,132	22.1%	11.7%
47 PUBLIC UTILITIES	21,451	22,000	22,000	22,000	-	-	-100.0%	0.0%
48 REPAIRS & MAINTENANCE	11,568	7,800	7,800	7,800	3,800	3,800	-51.3%	0.0%
49 MISCELLANEOUS	23,384	37,452	37,452	37,452	34,452	34,452	-8.0%	0.0%
55 INTER-GOVERNMENTAL SERVICES	14,494	10,200	10,200	10,200	10,200	10,200	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	15,544	16,250	16,250	16,250	50,984	52,982	213.7%	3.9%
99 OTHER INTERFUND SERVICES	48,111	50,461	50,461	50,461	52,004	55,134	3.1%	6.0%
00 OPERATING TRANSFER	295,015	292,474	292,474	292,474	289,932	160,290	-0.9%	-44.7%
TOTAL COURTS	\$ 1,824,339	\$ 1,969,137	\$ 1,962,146	\$ 1,962,146	\$ 2,027,074	\$ 1,952,156	3.3%	-3.7%

TOTAL - BUDGET REQUESTS	-	12,000
Line Item Increases	8,500	6,800
Revised Total Courts	\$ 2,035,574	\$ 1,970,956

BUDGET REQUESTS

	2017	2018
Desks for Clerical Staff	-	12,000
Line item increase	8,500	6,800
	8,500	18,800

Professional Services include pro tem services and monthly shredding fees.

Operating Rentals include the annual debt service payment for the courthouse.

Miscellaneous includes membership dues, witness fees, interpreter services, jury duty fees.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Court PRIORITY: _____

DEPARTMENT ORG # 02

BUDGET REQUEST TITLE: Desks for clerical staff

DESCRIPTION/JUSTIFICATION

The desks currently in the court office have been used for over 17 years by court staff. They are no longer ergonomically correct for staff to use. Some of the desks are starting to wear down.

BENEFIT IF APPROVED:

Staff would have a better workspace and ergonomically correct desks to sit at. The clerks spend a large amount of their day sitting at their desks processes court cases. It would create a better work enviroment.

IMPACT IF DENIED:

Staff would continue to work at desks that are over 17 years old and we would continue to see some of the back and arm pain issues and unable to correct them.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)		12,000				12,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	-	12,000	-	-	-	12,000

EXECUTIVE – DEPARTMENT 03

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 539,265	\$ 578,856	\$ 648,869	\$ 648,869	\$ 694,011	\$ 708,574	7.0%	2.1%
111 SEASONAL PAY	10,107	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
12 OVERTIME	5,293	-	-	-	-	-	0.0%	0.0%
21 SOCIAL SECURITY	37,049	40,860	46,216	46,216	48,344	49,490	4.6%	2.4%
22 PENSION	58,795	70,390	76,761	76,761	87,733	95,602	14.3%	9.0%
23 HEALTH INSURANCE	68,660	80,137	91,685	91,685	87,586	89,516	-4.5%	2.2%
24 WORKMAN'S COMPENSATION	1,681	1,940	1,825	1,825	2,041	2,165	11.8%	6.1%
25 UNEMPLOYMENT COMPENSATION	825	1,816	1,816	1,816	1,127	1,208	-37.9%	7.2%
31 OFFICE & OPERATING SUPPLIES	21,724	39,000	40,000	40,000	34,000	34,000	-15.0%	0.0%
41 PROFESSIONAL SERVICES	61,348	64,160	66,774	66,774	48,660	48,660	-27.1%	0.0%
42 COMMUNICATION	6,465	3,746	3,746	3,746	246	246	-93.4%	0.0%
43 TRAVEL	5,466	8,000	8,000	8,000	8,000	8,000	0.0%	0.0%
45 OPERATING RENTS	4,372	9,000	9,000	9,000	9,000	9,000	0.0%	0.0%
46 INSURANCE	13,588	14,852	14,852	14,852	18,123	20,258	22.0%	11.8%
47 PUBLIC UTILITY SERVICES	23,481	24,000	24,000	24,000	-	-	-100.0%	0.0%
48 REPAIRS & MAINTENANCE	7,335	4,000	4,000	4,000	-	-	-100.0%	0.0%
49 MISCELLANEOUS	33,992	45,893	75,893	75,893	45,643	45,643	-39.9%	0.0%
98 INTERFUND REPAIRS & MAINT.	23,056	24,104	24,104	24,104	19,260	17,258	-20.1%	-10.4%
99 OTHER INTERFUND SERVICES/CHGS	21,899	22,949	22,949	22,949	30,289	32,096	32.0%	6.0%
TOTAL EXECUTIVE DEPARTMENT	\$ 944,401	\$1,053,703	\$1,180,490	\$1,180,490	\$ 1,154,063	\$ 1,181,716	-2.2%	2.4%

TOTAL - BUDGET REQUESTS

Line Item Increase

Revised Total Executive

9,729 9,966

-

\$ 1,163,792 \$ 1,191,682

BUDGET REQUESTS

2017

2018

Executive Overtime	1,950	5,000	1,950	5,000
Executive Reclass-Executive Assistant to Executive Program Analyst	1,844	4,729	1,937	4,966
Total Executive	3,794	9,729	3,887	9,966

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Executive PRIORITY: _____

DEPARTMENT ORG # 00100110

BUDGET REQUEST TITLE: Overtime Increase

DESCRIPTION/JUSTIFICATION

The activities of the Executive office extend beyond the normal work day; such as community coverage by the Information Officer, CERT training by the Risk Manager, and safety training by the Safety Officer. These activities incur overtime and as these activities have increased to meet the desired and required need so has the overtime. This request is to increase the Executive overtime by \$5,000.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)	5,000	5,000	5,000	5,000	5,000	25,000
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	5,000	5,000	5,000	5,000	5,000	25,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Executive **PRIORITY:** _____

DEPARTMENT ORG # 00100110

BUDGET REQUEST TITLE: Upgrade Position - Exec. Asst./Analyst to Executive Program Analyst

DESCRIPTION/JUSTIFICATION

Request to upgrade the Executive Assistant/Analyst position to Executive Program Analyst (N7-N9). There is a need for more supervisory oversight and management of the daily operation of the department's administrative, clerical and customer service functions to gain efficiencies and productivity.

BENEFIT IF APPROVED:

Improve the efficiency of the overall department by allowing for the supervision and organization of staff.

IMPACT IF DENIED:

No gain in efficiency and productivity.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	3,973	4,172	4,380	4,599	4,829	21,953
Overtime (12)						-
Benefits (20)	756	794	834	875	919	4,178
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	4,729	4,966	5,214	5,474	5,748	26,131

FINANCE – DEPARTMENT 04

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 1,031,332	\$ 1,128,813	\$ 1,128,813	\$1,128,813	\$1,168,666	\$1,208,672	3.5%	3.4%
111 SEASONAL PAY	4,176	16,891	16,891	16,891	16,891	16,891	0.0%	0.0%
12 OVERTIME	-	100	100	100	100	100	0.0%	0.0%
21 SOCIAL SECURITY	74,992	83,172	83,172	83,172	85,852	88,945	3.2%	3.6%
22 PENSION	102,028	123,895	123,895	123,895	138,226	153,440	11.6%	11.0%
23 HEALTH INSURANCE	207,366	243,989	236,849	236,849	225,782	230,073	-4.7%	1.9%
24 WORKMAN'S COMPENSATION	3,479	5,107	4,808	4,808	4,582	4,848	-4.7%	5.8%
25 UNEMPLOYMENT COMPENSATION	2,031	4,537	4,537	4,537	2,339	2,540	-48.4%	8.6%
31 OFFICE & OPERATING SUPPLIES	49,865	13,125	13,125	13,125	13,125	13,125	0.0%	0.0%
41 PROFESSIONAL SERVICES	318,531	330,433	348,433	348,433	348,433	348,433	0.0%	0.0%
42 COMMUNICATION	14,867	12,616	12,616	12,616	12,616	12,616	0.0%	0.0%
43 TRAVEL	592	4,500	4,500	4,500	4,500	4,500	0.0%	0.0%
44 ADVERTISING	2,153	1,600	1,600	1,600	1,600	1,600	0.0%	0.0%
45 RENTS	9,516	9,500	9,500	9,500	9,500	9,500	0.0%	0.0%
46 INSURANCE	20,025	21,886	21,886	21,886	26,707	29,853	22.0%	11.8%
48 REPAIRS & MAINTENANCE	3,555	350	350	350	350	350	0.0%	0.0%
49 MISCELLANEOUS	3,842	12,200	12,200	12,200	12,200	12,200	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	38,519	40,269	100.0%	4.5%
99 OTHER INTERFUND SERVICES/CHGS	58,121	60,897	60,897	60,897	52,496	55,612	-13.8%	5.9%
TOTAL FINANCE DEPARTMENT	\$ 1,912,316	\$ 2,075,201	\$ 2,085,762	\$2,085,762	\$2,164,074	\$2,235,157	3.8%	3.3%

TOTAL - BUDGET REQUESTS

Line Item Increases

REVISED TOTAL FINANCE DEPARTMENT

18,075 2,475

54,071 90,992

\$2,236,220 \$2,328,624

BUDGET REQUESTS

2017

2018

Finance-Acct	Tyler CAFR Statement Builder Software	9,851	18,075	1,349	2,475
Finance-UB	Line item increase	54,071	54,071	90,992	90,992
Total Finance		63,922	72,146	92,341	93,467

Professional services include payments to lockbox, bill printing service and online account information.

Miscellaneous includes membership dues, subscriptions, training, and CAFR review fees.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Finance **PRIORITY:** 2

DEPARTMENT ORG # 00101023.549000

BUDGET REQUEST TITLE: Tyler CAFR Statement Builder Software

DESCRIPTION/JUSTIFICATION

Tyler CAFR statement builder simplifies the development of the Comprehensive Annual Financial Report (CAFR). The report builder helps to create audit ready statements and schedules while streamlining the process from year to year. It is an easy to use interface, allowing the information to be exported directly out of the financial system eliminating the need to rekey the data and providing an extensive audit trail. It acts a conduit for posting adjustments to bring data from modified to full accrual level. All adjustments are compiled in custom reconciliation reports and a full audit trail is automatically created as entries are made.

BENEFIT IF APPROVED:

Currently, preparation of the Comprehensive Annual Financial Report (CAFR) is done using excel spreadsheets. Reports are generated out of Munis and all of the numbers are keyed and rekeyed multiple times into 132 different worksheets. Since the numbers are rekeyed multiple times, additional proofing and crossfooting is required to ensure that all of the numbers match. Whenever there is an accounting change that requires restructuring of the statements, it takes a significant amount of time to go back through all of the various worksheets to make the changes. Approval of this request would reduce the number of hours spent preparing the CAFR, ensure more accurate statements and provide a cleaner audit trail. It would also ensure that the City can remain compliant with GASB reporting requirements.

IMPACT IF DENIED:

Continue to prepare the statements using excel and rekeying all of the data multiple times.

Revenue Sources:

	2017	2018	2019	2020	2021	2017-2021 Total
						-

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	18,075	2,475	2,475	2,475	2,475	27,975
Capital (60)*						-
Transfer (97)						-

Total Expenditures 18,075 2,475 2,475 2,475 2,475 27,975

LEGAL – DEPARTMENT 05

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 416,165	\$ 492,897	\$ 492,897	\$ 492,897	\$ 475,208	\$ 495,653	-3.6%	4.3%
111 SEASONAL PAY	7,260	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
21 SOCIAL SECURITY	31,308	37,372	37,372	37,372	35,327	36,904	-5.5%	4.5%
22 PENSION	41,452	50,384	50,384	50,384	56,204	62,918	11.6%	11.9%
23 HEALTH INSURANCE	62,672	97,502	95,294	95,294	77,590	79,276	-18.6%	2.2%
24 WORKMAN'S COMPENSATION	1,245	1,847	1,803	1,803	1,652	1,752	-8.4%	6.1%
25 UNEMPLOYMENT COMPENSATION	834	1,844	1,844	1,844	971	1,063	-47.3%	9.5%
31 OFFICE AND OPERATING SUPPLIES	9,180	5,260	5,260	5,260	5,260	5,260	0.0%	0.0%
41 PROFESSIONAL SERVICES	605,805	554,357	554,357	554,357	34,357	34,357	-93.8%	0.0%
42 COMMUNICATION	5,461	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
43 TRAVEL	2,450	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
45 OPERATING RENTS	3,632	5,800	5,800	5,800	5,800	5,800	0.0%	0.0%
46 INSURANCE	15,734	31,381	31,381	31,381	20,984	23,456	-33.1%	11.8%
49 MISCELLANEOUS	7,822	13,012	13,012	13,012	13,012	13,012	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	19,260	23,012	100.0%	19.5%
99 OTHER INTERFUND SERVICES	32,079	33,736	33,736	33,736	27,849	29,522	-17.5%	6.0%
TOTAL LEGAL DEPARTMENT	\$1,243,099	\$1,351,392	\$1,349,140	\$1,349,140	\$ 799,474	\$ 837,985	-40.7%	4.8%

Professional Services include fees paid to City Attorney and Public Defense Attorneys. The budget for the Public Defense has been moved to Non-Departmental for 2017 and 2018.

Miscellaneous includes messenger service fees, training and on-line database service fees.

HR – DEPARTMENT 06

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 298,802	\$ 309,804	\$ 309,804	\$ 309,804	\$ 314,721	\$ 322,390	1.6%	2.4%
111 SEASONAL	1,465	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%
12 OVERTIME	45	500	500	500	500	500	0.0%	0.0%
21 SOCIAL SECURITY	21,942	23,323	23,323	23,323	23,786	24,354	2.0%	2.4%
22 PENSION	30,274	35,122	35,122	35,122	37,587	41,293	7.0%	9.9%
23 HEALTH INSURANCE	28,653	30,559	29,548	29,548	38,341	39,189	29.8%	2.2%
24 WORKMAN'S COMPENSATION	770	1,057	988	988	1,102	1,169	11.5%	6.1%
25 UNEMPLOYMENT COMPENSATION	589	1,289	1,289	1,289	650	697	-49.6%	7.2%
31 OFFICE & OPERATING SUPPLIES	5,981	7,500	7,500	7,500	7,500	7,500	0.0%	0.0%
41 PROFESSIONAL SERVICES	63,917	72,000	72,000	72,000	72,000	72,000	0.0%	0.0%
42 COMMUNICATION	2,268	2,086	2,086	2,086	2,086	2,086	0.0%	0.0%
43 TRAVEL	1,027	1,250	1,250	1,250	1,250	1,250	0.0%	0.0%
45 RENTS	4,146	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
46 INSURANCE	5,721	6,253	6,253	6,253	7,631	8,530	22.0%	11.8%
49 MISCELLANEOUS	18,293	22,383	22,383	22,383	22,383	22,383	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	13,905	14,450	100.0%	3.9%
99 OTHER INTERFUND SERVICES/CHGS	15,237	16,003	16,003	16,003	13,578	14,381	-15.2%	5.9%
TOTAL HUMAN RESOURCES	\$ 499,130	\$ 544,129	\$ 543,049	\$ 543,049	\$ 572,020	\$ 587,172	5.3%	2.6%

TOTAL - BUDGET REQUESTS
 Line Item Increase
 Revised Total Human Resources

125,232	105,243
-	-
<u>\$ 697,252</u>	<u>\$ 692,415</u>

BUDGET REQUESTS

	2017	2018		
HR NH - HR Specialist	33,878	100,232	35,572	105,243
HR Salary Survey	8,450	25,000	-	-
Total HR	42,328	125,232	35,572	105,243

Professional Services include consulting fees, retainer for labor relations consultant, and AWC Service fees.

Miscellaneous expenses include Employee Appreciation, Employee Wellness, membership dues, subscriptions and training.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Human Resources **PRIORITY:** _____

DEPARTMENT ORG # 00106518

BUDGET REQUEST TITLE: Human Resources Specialist

DESCRIPTION/JUSTIFICATION

A Human Resources Specialist position was eliminated in the 2009 reductions. To offset some of the workload the City purchased the NEOGOV online application system. Other efficiencies were also implemented to reduce the workload and the department has been able to manage with three positions - HR Specialist II, HR Analyst, and Human Resources Director.

Human Resources has assumed additional responsibilities over the past few years that had previously been contracted with outside consultants including conducting classification/compensation analyses, costing of collective bargaining agreements, and developing and executing testing for promotional positions within the Police Department. Regulator changes in the HR field have also impacted the workload including the implementation of the L & I Stay at Work program and a more robust light duty program, and the more recent Affordable Care Act that requires tracking and reporting data to the IRS. Family Leave laws and the Americans with Disability Act have also expanded increasing the interaction with employees and the documentation/reporting processes.

BENEFIT IF APPROVED:

The addition of a HR Specialist will allow the department to fulfill the regulatory compliance responsibilities and focus on new initiatives. We look forward to implementing the Personnel modules available in Munis and automate/consolidate tasks that are being done in multiple departments. The first project is the implementation of the training/safety tracking module and looking forward we hope to implement an online employee performance evaluation system in 2017. This position will also assist in recruitment and selection processes, payroll processing, and other areas as assigned.

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)	61,992	65,092	68,346	71,763	75,352	342,545
Overtime (12)						-
Benefits (20)	38,240	40,152	42,159	44,267	46,481	211,299
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	100,232	105,244	110,505	116,030	121,833	553,844
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Human Resources **PRIORITY:** _____

DEPARTMENT ORG # 00106518

BUDGET REQUEST TITLE: Salary Survey

DESCRIPTION/JUSTIFICATION

The City has been through many personnel changes since the last non-represented/management/director survey in 2007. The City is beginning to experience turnover with employees leaving for better opportunities as well as we have now began to hire additional positions to meet the city's needs. It has become apparent that many of the existing salary levels are below the current market making it difficult to attract and retain the best qualified candidates. The purpose of the study is to evaluate the existing compensation for salaried positions and conduct a survey of compensation levels at comparable cities (population, assessed valuation, and services) for comparable jobs .

BENEFIT IF APPROVED:

Revised salary levels up to current market value to attract and retain the best qualified candidates to raise the efficiency and quality of work.

IMPACT IF DENIED:

Staff turnover, reduced efficiencies as a result of the turnover as well as the ramping of a new employees.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	25,000	-	-	-	-	25,000

COMMUNITY DEVELOPMENT – DEPARTMENT 07

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 1,339,747	\$ 1,401,139	\$ 1,401,139	\$ 1,401,139	\$ 1,494,634	\$ 1,544,946	6.7%	3.4%
111 SEASONAL PAY	43,925	64,000	64,000	64,000	64,000	64,000	0.0%	0.0%
12 OVERTIME	3,114	2,500	2,500	2,500	2,500	2,500	0.0%	0.0%
21 SOCIAL SECURITY	104,293	109,281	109,281	109,281	119,605	123,404	9.4%	3.2%
22 PENSION	130,567	142,998	142,998	142,998	174,046	192,832	21.7%	10.8%
23 HEALTH INSURANCE	257,628	297,855	288,840	288,840	279,041	284,937	-3.4%	2.1%
24 WORKMAN'S COMPENSATION	16,723	23,272	18,833	18,833	27,523	30,138	46.1%	9.5%
25 UNEMPLOYMENT COMPENSATION	2,723	5,565	5,565	5,565	3,191	3,459	-42.7%	8.4%
26 UNIFORMS	2,967	1,400	1,400	1,400	1,400	1,400	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	33,069	10,500	10,500	10,500	10,500	10,500	0.0%	0.0%
32 FUEL	8,276	12,000	12,000	12,000	12,000	12,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	86,697	50,000	60,000	60,000	25,000	25,000	-58.3%	0.0%
42 COMMUNICATION	11,406	16,602	16,602	16,602	16,602	16,602	0.0%	0.0%
43 TRAVEL	2,672	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
44 ADVERTISING	4,868	3,500	3,500	3,500	3,500	3,500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	10,420	11,500	11,500	11,500	11,500	11,500	0.0%	0.0%
46 INSURANCE	29,322	32,048	32,048	32,048	39,107	43,714	22.0%	11.8%
48 REPAIRS & MAINTENANCE	-	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
49 MISCELLANEOUS	38,069	65,555	65,555	65,555	65,555	65,555	0.0%	0.0%
95 INTERFUND RENTS	8,316	8,316	8,316	8,316	8,316	8,316	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	32,236	30,710	30,710	30,710	38,526	38,630	25.5%	0.3%
99 OTHER INTERFUND SERVICES/CHGS	78,102	81,972	81,972	81,972	74,632	79,030	-9.0%	5.9%
TOTAL COMMUNITY DEVELOPMENT	\$ 2,245,140	\$ 2,378,713	\$ 2,375,259	\$ 2,375,259	\$ 2,479,178	\$ 2,569,963	4.4%	3.7%

TOTAL - BUDGET REQUESTS	112,032	114,042
Line Item Increase	18,800	19,240
Code Enforcement Moving to Police	(99,553)	(100,765)
Revised Total Community Development	\$ 2,510,457	\$ 2,602,480

BUDGET REQUESTS

	2017	2018	2017	2018
CD Plan Check Assistance	-	5,000	-	5,000
CD NH - Building Inspector	107,032	107,032	109,042	109,042
CD Reduction to seasonal pay	-	(33,000)	-	(33,000)
CD Move Code Enforcement Officer from CD to Police	-	(66,553)	-	(67,765)
CD Line item increase	-	18,800	-	19,240
Total Community Development	107,032	31,279	109,042	32,517

Miscellaneous includes seminars, training, association fees, subscriptions

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Community Development **PRIORITY:** High

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Building Division Plan Check Assistance

DESCRIPTION/JUSTIFICATION

The Building Division utilizes contract plan review services to address high volumes of building reviews, particularly during the peak periods (spring, summer). Projects are getting more complicated and require more time for review. There is also the need to have specialty reviews for fire suppression systems in commercial buildings which are sent out for review by experts in fire systems. This helps to maintain efficient turnarounds for reviews so that we can meet customer demands. It also provides assistance in areas which the division needs technical expertise.

BENEFIT IF APPROVED:

Maintaining review turnarounds for construction/building plan reviews especially for more complicated commercial development.

IMPACT IF DENIED:

Longer turnaround times during peak periods of construction and lack of expertise in fire systems would need to rely more on the private designer of the fire sprinkler system.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	5,000	5,000	5,000	5,000	5,000	25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	5,000	5,000	5,000	5,000	5,000	25,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Community Development PRIORITY: High

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Building Inspector

DESCRIPTION/JUSTIFICATION

“Homeowner Construction and Business Assistance” - An added value to the building division would be to have a person who would be at the counter, who has building inspection/plan check experience, who could answer technical questions, and do over counter same day permits for small residential projects. This person would also work with the needs of small business clients. It is estimated that one third of the residential permits could be done at the counter on the same day. We believe this will also cut down significantly on paperwork for the small residential properties.

BENEFIT IF APPROVED:

Increase service provision for the small scale projects which can have a quick turnaround for permits. This would also reduce the paperwork for staff.

IMPACT IF DENIED:

Longer turnaround times for construction permits and more paperwork.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						
00107345.358300	107,032	109,042	114,439	120,106	126,056	576,675
Expenditures:						
Salaries (11)	64,786	68,025	71,427	74,998	78,748	357,984
Overtime (12)						-
Benefits (20)	38,011	39,912	41,907	44,003	46,203	210,036
Office & Operating (31)						-
Small Tools (35)	3,130					3,130
Professional Services (41)						-
Miscellaneous (49)	1,105	1,105	1,105	1,105	1,105	5,525
Capital (60)*						-
Transfer (97)						-
Total Expenditures	107,032	109,042	114,439	120,106	126,056	576,675

POLICE – DEPARTMENT 08

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 7,791,082	\$ 8,148,859	\$ 8,401,561	\$ 8,401,561	\$ 8,680,036	\$ 8,943,987	3.3%	3.0%
12 OVERTIME	1,072,415	582,825	597,825	597,825	597,825	597,825	0.0%	0.0%
21 SOCIAL SECURITY	651,233	645,374	665,853	665,853	678,409	697,872	1.9%	2.9%
22 PENSION	567,848	589,810	603,838	603,838	622,245	657,139	3.0%	5.6%
23 HEALTH INSURANCE	1,637,055	1,871,766	1,891,457	1,891,457	1,923,347	1,961,153	1.7%	2.0%
24 WORKMAN'S COMPENSATION	168,498	270,668	253,065	253,065	331,346	397,544	30.9%	20.0%
25 UNEMPLOYMENT COMPENSATION	17,523	34,940	35,823	35,823	18,387	19,857	-48.7%	8.0%
26 UNIFORMS	121,561	124,480	137,980	137,980	124,480	124,480	-9.8%	0.0%
31 OFFICE & OPERATING SUPPLIES	212,615	205,650	207,000	207,000	207,000	207,000	0.0%	0.0%
32 FUEL CONSUMED	143,642	189,520	189,520	189,520	189,520	189,520	0.0%	0.0%
35 SMALL TOOLS	28,241	67,750	81,445	81,445	3,700	3,700	-95.5%	0.0%
41 PROFESSIONAL SERVICES	171,658	200,800	200,800	200,800	200,800	200,800	0.0%	0.0%
42 COMMUNICATION	103,128	72,639	72,639	72,639	72,639	72,639	0.0%	0.0%
43 TRAVEL	18,535	13,860	13,860	13,860	13,860	13,860	0.0%	0.0%
44 ADVERTISING	414	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
45 OPERATING RENTAL	40,421	47,400	47,400	47,400	47,400	47,400	0.0%	0.0%
46 INSURANCE	109,421	119,595	119,595	119,595	145,936	163,129	22.0%	11.8%
48 REPAIRS/MAINTENANCE	32,206	24,320	24,320	24,320	24,320	24,320	0.0%	0.0%
49 MISCELLANEOUS	60,806	109,750	119,750	119,750	109,750	109,750	-8.4%	0.0%
55 INTERGOVERNMENTAL	1,924,053	1,935,474	1,994,555	1,994,555	1,994,555	1,994,555	0.0%	0.0%
98 INTERFUND REPAIRS	739,620	704,607	704,607	704,607	973,655	982,997	38.2%	1.0%
99 OTHER INTERFUND SERVICES/CHGS	392,767	414,489	414,489	414,489	401,954	430,834	-3.0%	7.2%
00 OPERATING TRANSFER	32,883	-	186,000	186,000	-	-	-100.0%	0.0%
TOTAL POLICE DEPARTMENT	\$ 16,037,625	\$ 16,375,576	\$ 16,964,382	\$ 16,964,382	\$ 17,362,164	\$ 17,841,361	2.3%	2.8%

TOTAL - BUDGET REQUESTS	1,081,375	892,282
Line Item Increase	38,000	38,000
Code Enforcement Move from CD	99,553	100,765
Revised Total Police Department	\$ 18,581,092	\$ 18,872,408

BUDGET REQUESTS

	2017	2018
Police Reclass Police Officer to Sgt - NH Police Officer to Backfill Sgt reclass - Operation	-	202,028
Police Vehicle - Operation Sergeant	-	40,000
Police Records Unit Part-time Program Specialist Upgrade to Full-time	-	50,074
Police NH - Records Unit Supervisor	-	112,078
Police Records Unit Supervisor (eliminate vacant Program Specialist)	-	(87,137)
Police NH - Two (2) additional officers for Overlap shifts	-	304,518
Police Vehicle - Patrol vehicles for overlap shift	-	110,000
Police CrossMatch Fingerprint Station/Jail/Records	-	13,000
Police Replace CNT hailer; Wireless First Responder	-	5,500
Police Anti-Bullying Campaign	15,000	25,000
Police Reorganization of Police Administration	-	36,686
Police Reclass Police Officer to Sgt - NH Police Officer to backfill Sgt Reclass- Community Services	-	219,628
Police Vehicle - Sergeant - Community Services	-	40,000
Police Abatement	-	10,000
Police Code Enforcement - Seasonal Pay - Moved from CD	-	33,000
Police Code Enforcement Officer - Moved from CD	-	66,553
Police Line item increase (SNOPAC & LEOFF1 Long Term Care)	-	38,000
Total Police	15,000	1,218,928

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** _____

DEPARTMENT ORG # 00103121

BUDGET REQUEST TITLE: Reclass Police Officer to Sgt - Backfill Police Officer

DESCRIPTION/JUSTIFICATION

In 2015 one of the department's Patrol Sergeants was reassigned to the "pilot program", Regional Property Crimes Task Force (PCU). This group is housed at the Marysville Police Department and includes 1 Marysville Sergeant, 1 Marysville Detective, 2 Snohomish County Sheriff's Detectives and 1 Lake Stevens Detective. The Sergeant was pulled from patrol which left operations short a sergeant. This request is to back fill the Sgt position in operation, by reclassifying a Police Officer position to Sgt and back filling the Police Officer Position.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)	111,665	120,881	127,925	135,322	143,088	638,881
Overtime (12)	20,000	20,000	20,000	20,000	20,000	100,000
Benefits (20)	56,963	63,814	67,005	70,355	73,873	332,010
Uniforms (26)	4,500	850	850	850		7,050
Small Tools (35)	7,200	450	450	450	450	9,000
Professional Services (41)						-
Miscellaneous (49)	1,700	1,700	1,700	1,700		6,800
Capital (60)*						-
Transfer (97) - Vehicle	40,000					40,000

Total Expenditures	242,028	207,695	217,930	228,677	237,411	1,133,741
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** _____

DEPARTMENT ORG # 00104110

BUDGET REQUEST TITLE: Reclassification - Records Unit P/T Program Specialist to F/T

DESCRIPTION/JUSTIFICATION

The current staff member assigned the duties of handling the Police Department's public records request is currently a 30-hour per week employee. In the year 2014 and 2015 this position handled 2,097 and 2,191 records requests respectively and is on pace to handle over 3,000 in 2016. This request is to upgrade this position to a full-time 40-hour per week position.

BENEFIT IF APPROVED:

Will allow staff sufficient man hours to respond to the significant increase in public records requests.

IMPACT IF DENIED:

The volume of work well exceeds the current 30-hour per week position. With continued significant increases in public records requests not having sufficient authorized man-hours to complete the tasks exposes the City to potential litigation due to untimely response to requests.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	14,318	14,604	14,896	15,194	15,498	74,510
Overtime (12)						-
Benefits (20)	35,756	37,544	39,421	41,393	43,462	197,576
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	50,074	52,148	54,317	56,587	58,960	272,086

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police PRIORITY: _____

DEPARTMENT ORG # 00104110

BUDGET REQUEST TITLE: Records Unit Supervisor

DESCRIPTION/JUSTIFICATION

The Administrative Services Division currently consists of 9 employees (6 full-time, 3 part-time) operating a 24/7 Records Unit and 1 additional full-time employee running the property/evidence room, for a total of 10 staff members. Oversight of the division and supervision of staff is currently managed by a police commander. As a result, less than 25% of staff operating hours has direct supervision, meaning over 67% of the time staff has no supervision. The current commander is responsible for managing personnel well beyond the typical span of control and frequently must adjust his own schedule in order to connect with employees working other shifts. Additionally, there has been an 83% turnover in full-time records staff in the past 15 months, resulting in an even greater need for direct supervision.

BENEFIT IF APPROVED:

Will result in a significant increase in direct supervision, which will enhance the effectiveness of managing personnel issues, and equally as important will result in a significant increase in quality control of job tasks, thereby, reducing the City's exposure to potential litigation and/or management findings during future audit processes.

IMPACT IF DENIED:

Most staff hours will continue to be unsupervised. Mistakes that would routinely be identified with a supervisor in place will go unnoticed, and therefore, uncorrected. This is great cause for concern as it exposes the City to potential liability and litigation. Additionally, personnel issues are less thoroughly dealt with due to lack of available time by a single supervisor.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	72,583	76,212	80,023	84,024	88,225	401,067
Overtime (12)						-
Benefits (20)	39,495	41,470	43,543	45,720	48,006	218,234
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	112,078	117,682	123,566	129,744	136,231	619,301

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** _____

DEPARTMENT ORG # 00103222

BUDGET REQUEST TITLE: New Positions: Two (2) additional officers for Overlap shifts
(Including vehicle)

DESCRIPTION/JUSTIFICATION

Adding two new officers to the Overlap shifts would make the overlap crews a sergeant and 4 officers. Overlap officers work a 2:00 pm to 2:00 am shift. By far the busiest consecutive hours for calls for service fall into this time frame. Overlap's original concept was to assist patrol during the busiest times then work special emphasis, and pro-active police projects as assigned by command or as the needs dictate. Overlap shifts give the department the flexibility to be more proactive in addressing issues rather than being reactive to 911 calls. By adding an additional officer to each Overlap crew we can have a patrol car focus on traffic concerns during the evening commute hours without taking away from staffing to respond to 911 calls.

BENEFIT IF APPROVED:

With this additional resource we can increase our opportunities to implement intelligent based policing strategies by having some officers focus on current relevant policing projects without taking staff away from responding to the high volume of 911 calls for service.

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-

Expenditures:

Salaries (11)	152,272	161,866	172,064	182,906	194,428	863,536
Overtime (12)	30,000	30,750	31,518	32,306	33,114	157,688
Benefits (20)	105,326	109,408	115,062	121,012	127,278	578,086
Office & Operating (31)						-
Small Tools (35)	5,220	5,220	5,220	5,220	5,220	26,100
Professional Services (41)						-
Miscellaneous (49)	2,700	2,700	2,700	2,700	2,700	13,500
Vehicle	110,000	9,800	10,018	10,018	10,018	149,854
Uniforms (26)	9,000	1,700	1,700	1,700	1,700	15,800

Total Expenditures **414,518 321,444 338,282 355,862 374,458 1,804,564**

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police PRIORITY: _____

DEPARTMENT ORG # 00103960

BUDGET REQUEST TITLE: CrossMatch Fingerprint Station/Jail/Records

DESCRIPTION/JUSTIFICATION

An additional fingerprint CrossMatch station to print civilians for CPL's, Pre-employment, Volunteer Applications, etc. Currently jail staff uses the outdated ink fingerprints, which are then mailed to the WSP. About 20% of the time the prints are rejected for one reason or another from WSP, so the civilian has to make another appointment and the jail staff has to try again to get good prints. This is a waste of everyone's time and money. An additional CrossMatch will not only save time and money, we will be able to print more civilians in less time, and records personnel could also use the machine. Digital fingerprinting is the industry standard. This request is for the station, the printer and the annual maintenance.

BENEFIT IF APPROVED:

More efficient and saves time for both the staff and the citizens.

IMPACT IF DENIED:

We will continue to use an inefficient process, which wastes time and money.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	13,000					13,000
Professional Services (41)		1,400	1,400	1,400	1,400	5,600
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 13,000 1,400 1,400 1,400 1,400 18,600

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police PRIORITY: _____

DEPARTMENT ORG # 00103222

BUDGET REQUEST TITLE: Replace CNT hailer; Wireless First Responder

DESCRIPTION/JUSTIFICATION

Allows crisis negotiators to initiate immediate communications with a subject or multiple subjects in a standoff situation. Unlike a bullhorn which discloses the location of the operator the WFR loudspeaker units remote/wireless function allows for communication while staying out of harms way. This system would allow tactical staff to broadcast their commands, instructions, or surrender orders loudly and clearly to an individual subject or a large group of unruly individuals. WFR allows for hands free operation. WFR allows any first responder to give instructions to the public from a safe distance to help ensure minimal exposure to potential hazardous or unknown environments. Direct the victims of natural disasters to relief stations.

BENEFIT IF APPROVED:

Our current hailer is broken. Due to it's 25+ year age it is not cost effective for repair and unknown who could repair it. It is old technology and dependent on cables running up to 300 feet which greatly adds to the complexity of deployments, if we could get the system repaired. By approving this we could upgrade our current system to a working, wireless high tech system that better meets our needs.

IMPACT IF DENIED:

Our CNT unit would be without a hailer system for crisis negotiations, hostage and barricaded subjects.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	5,500					5,500
Transfer (97)						-
Total Expenditures	5,500	-	-	-	-	5,500

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** _____

DEPARTMENT ORG # 00103528

BUDGET REQUEST TITLE: Anti-Bullying Campaign

DESCRIPTION/JUSTIFICATION

After attending a presentation by former professional wrestler Marc Mero and Amy Briggs, a teacher whose son committed suicide after being bullied, SRO Officers Jeremy Wood and Chris Sutherland started an Anti-Bullying/Harassment Campaign. As part of that campaign Officer Wood and Officer Sutherland went out to the various businesses in the area to raise awareness and money to bring Mero and Briggs to Marysville to speak at the middle and high schools. Their goal was to raise \$15K to go towards this campaign, and they are very close to achieving that goal. The City will be contributing \$10K. This request is to provide budget for the costs associated with bringing Mero and Briggs to Marysville to speak at the schools.

BENEFIT IF APPROVED:

To raise awareness and to provide education on the impacts of bullying.

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						
	15,000					15,000
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	25,000	-	-	-	-	25,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** HIGH

DEPARTMENT ORG # 00103010

BUDGET REQUEST TITLE: Command Staff Reorganization

DESCRIPTION/JUSTIFICATION

Reorganization of command staff structure, creating 1 Assistant Chief position and 5 Commanders. Currently, there are 3 Commanders and 3 Lieutenants. The Lieutenant level will be vacated if this is approved.

BENEFIT IF APPROVED:

The reorganization will provide additional support for operations to the Chief. The Police Chief would provide additional focus on community outreach and delegate additional responsibilities to subordinates including the Operations Commander and Lieutenants.

IMPACT IF DENIED:

Current structure would continue, and delegation of duties would occur without recognition of the additional responsibility being placed on subordinates.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-

Expenditures:

Salaries (11)	32,431	33,404	35,074	36,828	38,669	176,406
Overtime (12)						-
Benefits (20)	4,255	4,383	5,719	6,005	6,305	26,667
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	36,686	37,787	40,793	42,833	44,974	203,073
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police PRIORITY: _____

DEPARTMENT ORG # _____

BUDGET REQUEST TITLE: Community Services Unit

DESCRIPTION/JUSTIFICATION

There will be the creation of a Community Services Unit within the Police Department to facilitate Code Enforcement, the Community Service Officer and park security efforts. This group will be supervised by a new position of a "working" Sergeant. This group will include code enforcement functions from Community Development being transferred to the Police Department. The Police Department is a common location for code enforcement within cities and increases law enforcement coordination. Many code enforcement actions are related to criminal activity and this reorganization allows for this to be addressed more seamlessly. There is also a recognized need to have more security in the City parks. There will be a budget for seasonal staffing to address code enforcement and park security. This Community Services Unit will provide more resources to code enforcement, increases coordination with the Community Service Officer, and addresses park security needs.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	111,665	120,881	127,925	135,322	143,088	638,881
Seasonal	31,000	31,000	31,000	31,000	31,000	155,000
Overtime (12)	20,000	20,000	20,000	20,000	20,000	100,000
Benefits (20)	56,963	63,814	67,005	70,355	73,873	332,010
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97) (Vehicle)	40,000					40,000
Total Expenditures	259,628	235,695	245,930	256,677	267,961	1,265,891

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police PRIORITY: High

DEPARTMENT ORG # 00103010

BUDGET REQUEST TITLE: Abatement Fund for Nuisance Clean up

DESCRIPTION/JUSTIFICATION

Creation of an abatement fund to clean up nuisances when the property owner does not comply with Code Enforcement actions and the court issues a warrant to clean the property up.

BENEFIT IF APPROVED:

Clean up of worse case nuisance violations which will improve the surrounding neighborhood where the nuisance is located. Increase pride in the neighborhood and the overall image of the City of Marysville.

IMPACT IF DENIED:

Continuation of worse case nuisance violations and the negative impacts of the continuation of those nuisances on properties in the neighborhood and image of Marysville.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	10,000	10,000	10,000	10,000	10,000	50,000
Capital (60)*						-
Transfer (97)						-

Total Expenditures	10,000	10,000	10,000	10,000	10,000	50,000
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FIRE – DEPARTMENT 09

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
55 INTERGOVERNMENTAL - FIRE SERVICE	\$ 7,041,502	\$ 7,154,523	\$ 7,348,359	\$ 7,348,359	\$ 7,584,786	\$ 7,584,786	3.2%	0.0%
55 INTERGOVERNMENTAL - EMS	2,339,625	2,386,082	2,386,082	2,386,082	2,491,541	2,491,541	4.4%	0.0%
TOTAL FIRE	\$ 9,381,127	\$ 9,540,605	\$ 9,734,441	\$ 9,734,441	\$10,076,327	\$10,076,327	3.5%	0.0%

PARKS – DEPARTMENT 10

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 1,099,131	\$ 1,074,748	\$ 1,105,653	\$ 1,105,653	\$ 1,149,126	\$1,179,967	3.9%	2.7%
111 SEASONAL PAY	137,683	108,300	108,300	108,300	108,300	108,300	0.0%	0.0%
12 OVERTIME	6,894	7,500	7,500	7,500	7,500	7,500	0.0%	0.0%
21 SOCIAL SECURITY	90,553	86,132	87,776	87,776	91,894	94,269	4.7%	2.6%
22 PENSION	109,207	118,712	120,910	120,910	135,545	149,446	12.1%	10.3%
23 HEALTH INSURANCE	272,205	268,217	263,638	263,638	286,477	292,955	8.7%	2.3%
24 WORKMAN'S COMPENSATION	27,089	31,218	28,078	28,078	33,449	35,103	19.1%	4.9%
25 UNEMPLOYMENT COMPENSATION	2,442	4,760	4,832	4,832	2,514	2,695	-48.0%	7.2%
26 UNIFORMS	5,196	4,650	4,650	4,650	4,650	4,650	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	206,394	232,300	297,418	297,418	297,418	297,418	0.0%	0.0%
32 FUEL	16,999	22,400	22,400	22,400	22,400	22,400	0.0%	0.0%
35 SMALL TOOLS	16,663	11,200	11,200	11,200	11,200	11,200	0.0%	0.0%
41 PROFESSIONAL SERVICES	143,917	111,500	151,153	151,153	151,153	151,153	0.0%	0.0%
42 COMMUNICATION	26,561	29,232	29,232	29,232	29,232	29,232	0.0%	0.0%
43 TRAVEL	1,624	1,750	1,750	1,750	1,750	1,750	0.0%	0.0%
44 ADVERTISE	21,404	20,250	20,250	20,250	20,250	20,250	0.0%	0.0%
45 RENTAL/LEASE	10,212	15,900	75,900	75,900	75,900	75,900	0.0%	0.0%
46 INSURANCE	25,031	27,358	27,358	27,358	33,384	37,317	22.0%	11.8%
47 PUBLIC UTILITIES	118,613	65,188	65,188	65,188	65,188	65,188	0.0%	0.0%
48 REPAIRS & MAINTENANCE	187,580	103,000	103,000	103,000	103,000	103,000	0.0%	0.0%
49 MISCELLANEOUS	10,564	41,006	56,006	56,006	41,006	41,006	-26.8%	0.0%
55 STATE TAXES	12,882	11,438	11,438	11,438	11,438	11,438	0.0%	0.0%
64 MACHINERY & EQUIPMENT	25,342	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	91,486	60,992	90,792	90,792	87,437	89,567	-3.7%	2.4%
99 OTHER INTERFUND SERVICES CHGS	31,256	32,847	32,847	32,847	34,064	36,118	3.7%	6.0%
00 OPERATING TRANSFER	-	-	-	-	-	-	0.0%	0.0%
TOTAL PARKS DEPARTMENT	\$ 2,696,928	\$ 2,490,598	\$ 2,727,269	2,727,269	2,804,275	2,867,822	2.8%	2.3%

TOTAL - BUDGET REQUESTS
 Line Item Increase
 Revised Total Parks

110,873 99,863
 66,650 66,650
\$ 2,981,798 \$ 3,034,335

BUDGET REQUESTS

	2017	2018
Parks Seasonal Labor Increase	- 10,000	- 10,000
Parks Reclassification MWII to Lead	- 5,698	- 5,811
Parks Reclass Program Clerk KBCC	- 44,579	- 46,807
Parks Community Facility Furnishings	- 6,200	- -
Parks Transit Van Purchase	- 15,000	- 500
Parks Opera House Seasonal Pay	- 29,396	- 36,745
Parks Line Item Increase	8,600	66,650
Total Parks Department	8,600	177,523

Professional Services include fees paid to the instructors.

Miscellaneous includes memberships, CDL training and license fees, and Department of Corrections work crews.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Parks **PRIORITY:** high

DEPARTMENT ORG # 00105380 511100

BUDGET REQUEST TITLE: Seasonal Maintenance Increase

DESCRIPTION/JUSTIFICATION

Increase funds for seasonal labor staffing. Request provides funding for labor assistance year round to meet demand of maintaining new facilities and assisting in managing existing inventory. Funds are equivalent of 2.5 seasonal workers.

BENEFIT IF APPROVED:

Funds will greatly assist staffing deficiencies and growing needs within the community.

IMPACT IF DENIED:

Facilities will continue to not receive regularly scheduled maintenance.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)	10,000	10,000	10,000	10,000	10,000	10,000
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	10,000	10,000	10,000	10,000	10,000	10,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Parks PRIORITY: H

DEPARTMENT ORG # 00105380

BUDGET REQUEST TITLE: Promotion of MWII to Lead I

DESCRIPTION/JUSTIFICATION

Request funds to upgrade a current MWII position to a Lead I worker in Park Maintenance. This position would provide supervisory and administrative support that is needed to assist the Parks Maintenance Manager year round. Park inventory and facilities have grown and the increase of seasonal staff and volunteers to manage requires attention and support to the manager position.

BENEFIT IF APPROVED:

The current workload of the Parks Maintenance Manager position has increased and this position will be of great assistance to parks maintenance administration, community programming and volunteer program support.

IMPACT IF DENIED:

Maintenance of our facilities benefits from cultivation partnerships through volunteers and also through the addition of seasonal workforce. Programming and community events also utilize the Maintenance team often and these could be reduced without support

Identify source

Revenue Sources:



	2017	2018	2019	2020	2021	2017-2021 Total
						-

Expenditures:

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

Salaries (11)	5,698	5,811	5,928	6,046	6,167	29,650
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 5,698 5,811 5,928 6,046 6,167 29,650

TOTAL REQUEST 5,698 5,811 5,928 6,046 6,167 29,650

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Parks **PRIORITY:** high

DEPARTMENT ORG # 00105120 511000

BUDGET REQUEST TITLE: Reclass Program Clerk KBCC

DESCRIPTION/JUSTIFICATION

Request reclassification of Program Clerk from .5 to 1.0 fulltime status. This position would be shared with KBCC and Recreation Services to assist in management of Opera House daily schedule and assist with administrative functions of the Parks, Culture and Recreation staff.

BENEFIT IF APPROVED:

Staff efficiencies increase and Regular fulltime staff is needed at most OH functions which operates on 7 day schedule. Position also assists with vacation and event demand coverage(s).

IMPACT IF DENIED:

Impact on current supervisory staff is not a sustainable management practice.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	24,260	25,472	26,746	28,083	29,448	134,009
Overtime (12)						-
Benefits (20)	20,319	21,335	22,401	23,521	24,697	112,273
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	44,579	46,807	49,147	51,604	54,145	246,282

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Parks **PRIORITY:** high

DEPARTMENT ORG # 0010

BUDGET REQUEST TITLE: Community Facility Furnishings

DESCRIPTION/JUSTIFICATION

The City provides several facilities for community use(s). Rental fees are affordable and each facility is at 80% capacity year round. Lightweight furnishings are utilized to reduce injury and damage when moved daily. Both chairs and tables are in need of replacement due to age and breakage. Funds are requested to replace 32 tables and 32 chairs.

BENEFIT IF APPROVED:

Inventory is exhausted and very difficult to keep clean, New furnishings will be greatly appreciated by regular renters.

IMPACT IF DENIED:

Complaints will continue to grow and several pieces will be disposed of reducing inventory and this will impact rentals and image of community

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	6,200					6,200
Capital (60)*						-
Transfer (97)						-
Total Expenditures	6,200	-	-	-	-	

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Parks **PRIORITY:** high

DEPARTMENT ORG # 0010

BUDGET REQUEST TITLE: Transit Van Purchase

DESCRIPTION/JUSTIFICATION

The Parks, Culture and Recreation Department is responsible for the presenting the majority of community events year round. Most large events require the transportation of sound equipment, tents, furnishings and various apparatus that supports event such as coolers, tables, chairs, office supplies and visual arts equipment. We also transport outdoor film equipment through the county in spring and summer months. Most of the inventory described should be transported in an appropriate vehicles which protects the equipment and is designed to support large structural components. Use of a 12 passenger van has been the primary vehicle- requiring staff to remove three bench seats, store and then replace. Seats need to ne removed each time an event is hosted and then replaced.

BENEFIT IF APPROVED:

The current passenger van is recommended for surplus and a new van designed for the intended uses is requested to support the many different applications we experience annually.

IMPACT IF DENIED:

The current van is a challenge for most staff to use as all seats must be removed and then replaced. This action alone is responsible for injuries and potential for increased risk. Van seats need to be stored indoors when space is currently at a premium.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)		500	500	500	500	2,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	15,000					15,000
Total Expenditures	15,000	500	500	500	500	17,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Parks **PRIORITY:** high

DEPARTMENT ORG # 00105120 511100

BUDGET REQUEST TITLE: Opera House Seasonal Pay

DESCRIPTION/JUSTIFICATION

The Opera House staff levels have been determined through the first years operations and projected events. This request acknowledges an increase of seasonal staff support within the Recreation Services Budget as most staff also are responsible for supporting ongoing recreation programs, events and services year round.

BENEFIT IF APPROVED:

Staff demand is increased due to events. Staff efficiencies increase and staff is needed at most OH functions which operates on 7 day schedule.

IMPACT IF DENIED:

Staff levels are currently at a minimal level. If a strong seasonal corps is not maintained for the OH operations current staff including management are working additional hours to cover building uses.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)	25,200	31,500				56,700
Overtime (12)						-
Benefits (20)	4,196	5,245				9,441
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures

29,396	36,745	-	-	-	66,141
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ENGINEERING – DEPARTMENT 11

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 624,403	\$ 655,983	\$ 655,983	\$ 655,983	\$ 665,793	\$ 695,630	1.5%	4.5%
12 OVERTIME	3	100	100	100	100	100	0.0%	0.0%
21 SOCIAL SECURITY	46,853	49,298	49,298	49,298	50,724	53,305	2.9%	5.1%
22 PENSION	62,569	73,436	73,436	73,436	79,735	89,887	8.6%	12.7%
23 HEALTH INSURANCE	107,451	131,380	126,849	126,849	145,042	147,841	14.3%	1.9%
24 WORKMAN'S COMPENSATION	10,157	14,943	14,943	14,943	11,318	12,411	-24.3%	9.7%
25 UNEMPLOYMENT COMPENSATION	1,224	2,625	2,625	2,625	1,349	1,487	-48.6%	10.2%
26 UNIFORMS	1,062	250	250	250	250	250	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	6,078	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
32 FUEL	1,133	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
35 SMALL TOOLS	384	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	1,050	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
42 COMMUNICATION	4,055	6,478	6,478	6,478	6,478	6,478	0.0%	0.0%
43 TRAVEL	-	500	500	500	500	500	0.0%	0.0%
44 ADVERTISING	-	500	500	500	500	500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	3,257	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
46 INSURANCE	15,019	16,415	16,415	16,415	20,030	22,390	22.0%	11.8%
48 REPAIRS & MAINTENANCE	-	500	500	500	500	500	0.0%	0.0%
49 MISCELLANEOUS	5,853	7,638	7,638	7,638	7,638	7,638	0.0%	0.0%
95 INTERFUND RENTS	5,246	5,246	5,246	5,246	5,246	5,246	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	7,446	7,166	7,166	7,166	18,082	18,189	152.3%	0.6%
99 OTHER INTERFUND SERVICES/CHGS	28,045	29,525	29,525	29,525	42,127	45,040	42.7%	6.9%
TOTAL ENGINEERING	\$ 931,288	\$1,030,983	\$1,026,452	\$1,026,452	\$1,084,412	\$1,136,392	5.6%	4.8%

TOTAL - BUDGET REQUESTS	150,974	179,258
Line Item Increases	-	-
Revised Total Engineering	1,235,386	1,315,650

BUDGET REQUESTS

	2017	2018
Engineering AutoCAD Additional License	9,500	2,000
Engineering ArcGIS Advanced License	10,000	1,300
Engineering Trimble R10 GPS Unit	-	35,000
Engineering NH - Project Manager	114,382	140,958
Total Engineering	114,382	179,258

Miscellaneous includes membership, training and subscriptions.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Engineering PRIORITY: 1

DEPARTMENT ORG # 00100020

BUDGET REQUEST TITLE: AutoCAD Additional License

DESCRIPTION/JUSTIFICATION

We currently have 4 network licenses for AutoCAD Civil 3D and 1 stand alone license for AutoCAD Lt. With up to 8 users capable of utilizing AutoCAD at any given time, an additional AutoCAD Civil 3D licenses is warranted. An additional network license will cost \$6,652.42 including sales tax. Ongoing annual subscription for maintenance, support and upgrades cost \$1,905.06 annually.

BENEFIT IF APPROVED:

An additional network license will insure a higher likelihood that a license to use AutoCAD Civil 3D is available to all users.

IMPACT IF DENIED:

Without an additional network license, staff may be competing for licenses to use AutoCAD. This will cause delays in developing plans for projects or other assignments that require the use of this software.

2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

					-
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Expenditures:

Salaries (11)					-
Overtime (12)					-
Benefits (20)					-
Office & Operating (31)					-
Small Tools (35)					-
Professional Services (41)					-
Miscellaneous (49)	9,500	2,000	2,000	2,000	17,500
Capital (60)*					-
Transfer (97)					-

Total Expenditures 9,500 2,000 2,000 2,000 2,000 17,500

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Engineering **PRIORITY:** 2

DEPARTMENT ORG # 00100020

BUDGET REQUEST TITLE: ArcGIS Advanced License

DESCRIPTION/JUSTIFICATION

We currently have 2 advanced licenses for ArcGIS. An additional advanced license will be used by the GIS Technician and would eliminate the need for this staff person to use check-out databases. The check-out databases are best suited for part time users other than dedicated GIS staff. Check-out databases are not well suited for day-to-day editing, which the GIS Technician is responsible for. The initial cost of the advanced license is \$8,514. Annual maintenance is \$1,212.

BENEFIT IF APPROVED:

An additional Advanced License will ensure the highest productivity out of the GIS department.

IMPACT IF DENIED:

GIS Department productivity will be limited.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	10,000	1,300	1,300	1,300	1,300	15,200
Capital (60)*						-
Transfer (97)						-

Total Expenditures	10,000	1,300	1,300	1,300	1,300	15,200
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Engineering PRIORITY: 3

DEPARTMENT ORG # 00100020

BUDGET REQUEST TITLE: Trimble R10 GPS Unit

DESCRIPTION/JUSTIFICATION

Staff currently operate one survey grade Global Position System (GPS) unit and a Total Station, utilizing a shared Data Collector. The GPS is currently shared amongst the Engineering, GIS, and Utility Departments. Users of the GPS or Total Station often have to coordinate and schedule with each other in order to perform work. It is often that a certain staff member may be utilizing the GPS for days or weeks at a time. This leads to delays in work productivity.

BENEFIT IF APPROVED:

A second GPS unit will allow staff to do more survey grade work related to GIS data collection, topographic survey collection and construction stakeout. Having two units (with the help of training provided by Geoline) will also increase our current level of survey accuracy, since they can now be ran simultaneously to collect positioning data that can then be post processed to achieve even higher levels of accuracy (something we are not currently able to achieve with the one GPS unit). This will give staff the ability to create our own control network throughout the city, allowing us to start and complete surveys more quickly and accurately. Our survey work utilizing our current total station will also benefit from having higher quality data to work with.

IMPACT IF DENIED:

Without an additional GPS unit, staff will need to continue to coordinate and schedule use of the sole GPS unit, thereby leading to delays in work productivity. Without a second data collector, we also lose the ability to utilize the total station for survey work when the sole data collector is being used to run the GPS unit. Additionally, there are currently no backup units in cases when our GPS and/or tablet data collector are out of service for repair or software updating.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		35,000				35,000
Transfer (97)						-
Total Expenditures	-	35,000	-	-	-	35,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Engineering **PRIORITY:** _____

DEPARTMENT ORG # 00100020

BUDGET REQUEST TITLE: Project Manager

DESCRIPTION/JUSTIFICATION

The Engineering Department currently has only one project manager position. The project manager is responsible for managing and delivering projects from its capital improvement program. Beginning in 2017, the capital improvement program includes a number of projects that will require a project manager to lead and provide project oversight. The position requires professional knowledge and expertise to determine facts, analyze problems, and make decisions without immediate supervisory review. The position will be responsible for developing designs and design criteria, planning projects, interpreting technical documents, determining methodology to apply, and overseeing projects from design thru construction.

BENEFIT IF APPROVED:

An additional project manager will be able to provide project design and construction oversight on capital improvement projects, thereby assuring that projects are delivered within the timelines and goals set by the department.

IMPACT IF DENIED:

Without an additional project manager, staff will be challenged with delivering projects as priorities will be shifted based on staff availability to manage each project.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						
Charge out to contracts	114,382	122,633	128,765	135,203	141,964	642,948
Expenditures:						
Salaries (11)	88,249	94,970	99,719	104,704	109,940	497,582
Overtime (12)						-
Benefits (20)	43,225	45,988	48,287	50,702	53,237	241,439
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	131,474	140,958	148,006	155,406	163,177	739,021

PUBLIC SAFETY BUILDING – DEPARTMENT 13

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
31 OFFICE & OPERATING SUPPLIES	\$ 14,925	\$ 8,500	\$ 8,500	\$ 8,500	\$ -	\$ -	-100.0%	0.0%
41 PROFESSIONAL SERVICES	67,527	871,496	879,399	879,399	-	-	-100.0%	0.0%
42 COMMUNICATION	1,125	2,100	2,100	2,100	-	-	-100.0%	0.0%
46 INSURANCE	4,291	4,690	4,690	4,690	-	-	-100.0%	0.0%
47 PUBLIC UTILITIES	67,346	66,000	66,000	66,000	-	-	-100.0%	0.0%
48 REPAIRS & MAINTENANCE	58,876	30,000	30,000	30,000	-	-	-100.0%	0.0%
49 MISCELLANEOUS	129	500	500	500	-	-	-100.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	80,719	62,220	62,220	62,220	-	-	-100.0%	0.0%
TOTAL PUBLIC SAFETY BUILDING	\$ 294,938	\$ 1,045,506	\$ 1,053,409	\$ 1,053,409	\$ -	\$ -	-100.0%	0.0%

As of 2017, the Public Safety Building department has been moved to the Facility budget Fund 502.

NON-DEPARTMENTAL – DEPARTMENT 99

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ -	\$ 115,220	\$ 115,220	\$ 115,220	\$ 115,220	\$ 115,220	0.0%	0.0%
35 SMALL TOOLS	138,275	-	23,954	23,954	-	-	-100.0%	0.0%
41 PROFESSIONAL SERVICES	65,110	46,300	336,300	336,300	706,300	706,300	110.0%	0.0%
47 PUBLIC UTILITIES	2,095	2,500	2,500	2,500	2,500	2,500	0.0%	0.0%
48 REPAIRS & MAINTENANCE	230,244	362,000	362,000	362,000	362,000	362,000	0.0%	0.0%
49 MISCELLANEOUS	355,170	515,826	525,826	525,826	515,826	515,826	-1.9%	0.0%
55 INTERGOVERNMENTAL	110,721	125,194	125,194	125,194	125,194	125,194	0.0%	0.0%
60 OTHER IMPROVEMENTS	19,192	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	12,282	12,841	12,841	12,841	11,280	13,289	-12.2%	17.8%
00 OPERATING TRANSFER	3,742,417	3,869,668	3,919,668	3,919,668	3,168,834	3,231,006	-19.2%	2.0%
TOTAL NON-DEPARTMENTAL	\$4,675,506	\$5,049,549	\$ 5,423,503	\$5,423,503	\$ 5,007,154	\$ 5,071,335	-7.7%	1.3%

TOTAL - BUDGET REQUESTS	262,000	241,000
Line Item Increase	271,257	196,812
New Project Debt	-	665,000
Revised Total Non-Departmental	<u>5,269,154</u>	<u>6,174,147</u>

BUDGET REQUESTS

	2017	2018
Non-dept Electronic Content Management (request in IT)	-	56,000
Non-dept Beautification Grants	50,000	50,000
Non-dept Health District	67,000	-
Non-dept Management Training	20,000	10,000
Non-dept Additional Police Overtime	125,000	125,000
Non-dept Line item increase - Forestry Maintenance	30,000	60,000
Non-dept Additional Subsidy to Streets to cover Budget requests & Line item increases	-	50,000
Non-dept Additional Subsidy to Golf to cover Budget requests & Line item increases	66,257	86,812
Total Non-Departmental	30,000	437,812

The budget for the Public Defender has been moved into this department from Legal.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Non-Departmental PRIORITY: _____

DEPARTMENT ORG # _____

BUDGET REQUEST TITLE: Community Beautification Grant Program

DESCRIPTION/JUSTIFICATION

The CBG program ties into the City of Marysville’s priorities by supporting neighborhood beautification and cleanup projects to improve the image and livability of neighborhoods. These were typically projects involving properties jointly owned by an HOA or neighborhood. Many of these HOA’s and commonly held property have little or no budget set aside for repairs or improvements and the areas can become blighted or unsafe without additional resources. Consequently, it can take many years to raise funds before improvements can be made. With long lead times for neighborhoods to secure funding on their own, these properties may slip into a state of disrepair. By offering this grant process, neighborhoods are able to complete projects that impact the aesthetics and address safety concerns in their community in a timelier manner. This grant process also fostered city-neighborhood, and neighbor-to-neighbor partnerships as community members and staff worked closely together to accomplish common goals

BENEFIT IF APPROVED:

In 2015 the City offered a Community Beautification Grant (CBG) to neighborhoods and homeowner's Associations (HOA). Thi initial grant process received positive feedback from the community and staff. Results of these grants were presented at the September 26th council meeting.

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	50,000	50,000	50,000	50,000	50,000	250,000
Capital (60)*						-
Transfer (97)						-
Total Expenditures	50,000	50,000	50,000	50,000	50,000	250,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Executive **PRIORITY:** _____

DEPARTMENT ORG # _____

BUDGET REQUEST TITLE: Snohomish Health District Contribution

DESCRIPTION/JUSTIFICATION

The Snohomish Health District provides residents with safe and healthy places to live, work, learn and play is what health is all about. With the heroin/opioid epidemic, communicable diseases like Zika, homelessness, mental health, chronic disease, and disaster response impacting all communities, the belief is that we can accomplish more by working more closely together. The Snohomish Health District is asking for a contribution of \$2.00 per resident.

BENEFIT IF APPROVED:

Continue working to meet the needs of the community.

IMPACT IF DENIED:

Reduce services to the community.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	67,000					67,000
Capital (60)*						-
Transfer (97)						-

Total Expenditures 67,000 - - - - 67,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Nondepartmental **PRIORITY:** _____

DEPARTMENT ORG # _____

BUDGET REQUEST TITLE: Executive/Management Training

DESCRIPTION/JUSTIFICATION

Provide leadership training citywide, with specific focus on the manager/supervisor level. The training opportunities would include a situational leadership program and work to institutionalize leadership skills through all departments to impact 270+ employees. The training would include on-site training and access to ongoing online learning curriculum for a 12-month period, and potentially "train the trainer" of city staff in order to institutionalize these skills/strategies within the city workforce.

BENEFIT IF APPROVED:

Enhanced operational excellence and development of employees.

IMPACT IF DENIED:

Unified city leadership development at all levels of the organization.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	20,000	10,000				30,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	20,000	10,000	-	-	-	30,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** _____

DEPARTMENT ORG # 00103222

BUDGET REQUEST TITLE: Additional funding for patrol overtime

DESCRIPTION/JUSTIFICATION

Adding an additional \$125,000 to the patrol overtime budget:
 In 2014 we spent 303.5% of the overtime budget for patrol. In 2015 we spent 255.8% of the patrol budget overtime budget, and mid year 2016 we have spent 112.7% of the budgeted \$178,800. Continuous open positions in patrol, high call load, officer's use of vacation, sick and training time all lead to the need to backfill open shifts at the overtime rate to maintain adequate staffing levels. While we continue to be judicious with approval of overtime it is critical to account for major incidents, call outs, unexpected and known overtime factors. This category of the budget should accurately reflect what we are spending on overtime. This is to be considered a permanent increase in the police budget for patrol overtime.

BENEFIT IF APPROVED:

Management of the overtime budget can reflect actual needs. Would limit the need to move monies from other line items to cover what patrol spends in overtime.

IMPACT IF DENIED:

Without the realistic opportunity to meet the budgeted overtime for the year, we would continue to count on having monies from other line items with left over funds to cover the year end overtime overages.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)	125,000	125,000	125,000	125,000	125,000	625,000
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	125,000	125,000	125,000	125,000	125,000	625,000

005 - CUMMULATIVE RESERVES

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$8,433,897	\$7,034,647	\$7,034,647	\$7,913,897	\$7,913,897	\$4,313,897	12.5%	-45.5%
<u>Revenue</u>								
Transfers In	-	-	-	-	-	-	0.0%	0.0%
TOTAL REVENUE	-	-	-	-	-	-	-	-
<u>Expenditures</u>								
Transfer Out	520,000	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	520,000	-	-	-	-	-	0.0%	0.0%
Ending Cash	7,913,897	7,034,647	7,034,647	7,913,897	7,913,897	4,313,897	12.5%	-45.5%

Waterfront Park Project	3,500,000	3,500,000
Grant Match on 88th Street Project	-	500,000
New Business Incentive	100,000	100,000
Revised Total Capital Reserve Fund	\$ 4,313,897	\$ 213,897

FUND 101 – STREETS

Description	2015	2016	2016		2017	2018	% Change	% Change
	Actual	Budget	Amended Budget	2016 Estimated	Budget	Budget	2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 389,206	\$ -	\$ -	\$ 429,793	\$ -	\$ -	0.0%	0.0%
Revenue								
Storm Drainage Permits	41,028	50,000	50,000	40,000	40,000	40,000	-20.0%	0.0%
Federal Grant	6,690	-	-	34,014	-	-	0.0%	0.0%
Local State Grants	-	-	-	-	-	-	0.0%	0.0%
MV Fuel Tax	1,319,106	1,269,528	1,269,528	1,450,205	1,481,282	1,552,924	16.7%	4.8%
Interfund Services Charges	49,342	-	-	80,798	50,000	50,000	100.0%	0.0%
Interest	635	-	-	200	200	200	100.0%	0.0%
Insurance Recoveries	23,863	-	-	27,361	-	-	0.0%	0.0%
Miscellaneous Revenue	22,112	10,000	10,000	(3,000)	10,000	10,000	0.0%	0.0%
Transfer In	2,582,658	3,033,437	3,033,437	2,060,609	2,721,188	2,764,823	-10.3%	1.6%
TOTAL REVENUE	4,045,434	4,362,965	4,362,965	3,690,187	4,302,670	4,417,947	-1.4%	2.7%
Expenditures								
Salaries	1,109,694	1,331,144	1,331,144	1,132,753	1,404,837	1,461,002	5.5%	4.0%
Seasonal	84,300	32,000	32,000	62,810	32,000	32,000	0.0%	0.0%
Overtime	69,996	28,000	28,000	94,120	28,000	28,000	0.0%	0.0%
Social Security	95,590	101,337	101,337	101,190	105,028	109,295	3.6%	4.1%
Retirement	117,759	145,181	145,181	145,089	165,711	185,040	14.1%	11.7%
Medical Insurance	272,988	390,354	390,354	285,196	391,534	399,420	0.3%	2.0%
Workman's Compensation	35,247	49,056	49,056	45,357	47,580	52,336	-3.0%	10.0%
Unemployment	2,502	5,333	5,333	3,040	2,810	3,070	-47.3%	9.3%
Uniforms	14,050	10,100	10,100	11,500	10,100	10,100	0.0%	0.0%
Office & Operating	262,621	362,500	362,500	361,500	362,500	362,500	0.0%	0.0%
Fuel	47,633	75,000	75,000	75,000	75,000	75,000	0.0%	0.0%
Small Tools	38,836	53,500	53,500	59,500	8,500	8,500	-84.1%	0.0%
Professional Services	205,035	176,765	176,765	176,765	176,765	176,765	0.0%	0.0%
Communication	6,863	9,000	9,000	9,000	9,000	9,000	0.0%	0.0%
Travel	661	1,000	1,000	1,365	1,000	1,000	0.0%	0.0%
Advertising	2,707	500	500	500	500	500	0.0%	0.0%
Rents	1,121	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Insurance	65,081	71,131	71,131	71,131	86,799	97,024	22.0%	11.8%
Public Utilities	363,464	484,600	484,600	484,600	484,600	484,600	0.0%	0.0%
Repairs & Maintenance	180,469	97,000	97,000	115,544	97,000	97,000	0.0%	0.0%
Miscellaneous	55,261	39,094	39,094	14,150	39,094	39,094	0.0%	0.0%
Capital Outlay	15,863	46,000	46,000	15,500	-	-	-100.0%	0.0%
Interfund Rents	25,531	25,531	25,531	25,531	25,531	25,531	0.0%	0.0%
Interfund Repairs	615,072	583,918	583,918	583,918	467,166	467,655	-20.0%	0.1%
Other Interfund Services	248,430	242,921	242,921	242,921	279,615	291,515	15.1%	4.3%
Transfer Out	74,584	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	4,011,358	4,362,965	4,362,965	4,119,980	4,302,670	4,417,947	-1.4%	2.7%
Other adjustments (accruals)	6,511	-	-	-	-	-	0.0%	0.0%
Ending Cash	429,793	-	-	-	-	-	0.0%	0.0%

TOTAL - BUDGET REQUESTS	145,000	50,000
TOTAL - LINE ITEM INCREASE	-	-
Additional Subsidy from General Fund	(145,000)	(50,000) (Revenue)
Revised Ending Fund Balance	-	-

FUND 101 – STREETS

BUDGET REQUESTS

		2017		2018	
Streets	New Vehicle for ROW Maintenance Crew	-	95,000	-	-
Streets	Pedestrian Safety Systems Increase	-	20,000	-	20,000
Streets	Street Light Addition Program	-	30,000	-	30,000
Total Streets		-	145,000	-	50,000

Miscellaneous includes membership, subscriptions, training and materials for misc projects.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works Street Division PRIORITY: 1

DEPARTMENT ORG # 101

BUDGET REQUEST TITLE: New Vehicle for ROW Maintenance Crew

DESCRIPTION/JUSTIFICATION

In 2016 the Street Division hired two additional Maintenance Worker 1 positions to maintain city ROW. These positions are instrumental in keeping our city streets and sidewalks clean and safe. Some of these tasks include mowing, weed eating, and picking litter in the spring and summer months. In the fall and winter months this crew will be tasked with various other ROW maintenance such as tree trimming and keeping sidewalks clear of leaves and other pedestrian hazards.

BENEFIT IF APPROVED:

If approved, this vehicle will allow the crew to store and keep the necessary tools to perform their job duties on the truck, thus limiting the need for return trips. In addition, this vehicle will have the capacity to hold multiple staff and the required gear to eliminate the need for additional vehicles. This will increase efficiency by saving fuel, insurance cost, and preventative maintenance cost.

IMPACT IF DENIED:

If denied, the ROW crew will continue to use multiple vehicles and will impact other maintenance operations.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	95,000					95,000
Total Expenditures	95,000	-	-	-	-	95,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Engineering **PRIORITY:** 3

DEPARTMENT ORG # 10100043 - 564000 - 1412

BUDGET REQUEST TITLE: Pedestrian Safety Systems Increase

DESCRIPTION/JUSTIFICATION

Material costs for RRFB installaitons have increased. Additionally, with likely 10 crosswalk locations to be installed by the end of 2017, some spare parts inventory should be procured in order to provide for timely replacement if/when a unit is damaged/destroyed or in need of repair.

BENEFIT IF APPROVED:

Adequate budget will be available to continue to fund at two RRFB pedestrian beacon locations per year as well as provide for spare parts inventory which will enable immediate replacement of units when necessary rather than waiting 4-8 weeks for delivery of replacement components.

IMPACT IF DENIED:

Cost of RRFB units has increased to over \$15k for two locations therefore budget will be needed from other accounts to fund the existing program. Utilizing other budget could affect other projects and maintenance activities.

2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

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Expenditures:

Salaries (11)					-
Overtime (12)					-
Benefits (20)					-
Office & Operating (31)					-
Small Tools (35)					-
Professional Services (41)					-
Repairs & Maintenance (48)					
Miscellaneous (49)					-
Capital (60)*	20,000	20,000	20,000	20,000	100,000
Transfer (97)					-

Total Expenditures	20,000	20,000	20,000	20,000	20,000	100,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Engineering **PRIORITY:** 4

DEPARTMENT ORG # 10110463

BUDGET REQUEST TITLE: Street Light Addiiton Program

DESCRIPTION/JUSTIFICATION

Many areas of the City have no street lighting or inadequate street lighting with the only viable options to install new poles and luminaires due to existing infrastructure or lack thereof. Cost for street lighting in these locations can range from \$4,000 to \$10,000 or more per street light pole. Requests would be evaluated by the TSC with assistance from PUD when necessary to determine cost. Evaluations would be based upon safety benefits of the subject installations request.

BENEFIT IF APPROVED:

Increased safety for roadway users (pedestrians, bicyclists and motorists) would be enabled through the installation of street lighting at select safety conscientious locations throughout the City.

IMPACT IF DENIED:

Installation of new streets lighting upon citizen request would continue to be limited ot locations with existing PUD wood poles.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)	30,000	30,000	30,000	30,000	30,000	150,000
Small Tools (35)						-
Professional Services (41)						-
Repairs & Maintenance (48)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	30,000	30,000	30,000	30,000	30,000	150,000

FUND 102 – ARTERIAL STREETS

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$ -	\$ -	\$ -	\$ 90,942	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>								
Interest	197	-	-	-	-	-	0.0%	0.0%
Grant	-	-	-	-	-	500,000	0.0%	100.0%
Transfer In - General Fund	500,000	-	-	-	-	-	0.0%	0.0%
Transfer In - TBD	1,211,695	1,600,000	1,600,000	1,159,282	1,175,000	1,525,000	0.0%	29.8%
TOTAL REVENUE	1,711,892	1,600,000	1,600,000	1,159,282	1,175,000	2,025,000	0.0%	72.3%
<u>Expenditures</u>								
Overlays	411,461	-	-	-	-	-	0.0%	0.0%
Overlays - TBD	1,211,695	1,600,000	1,600,000	1,250,224	1,175,000	2,025,000	0.0%	72.3%
TOTAL EXPENDITURE	1,623,156	1,600,000	1,600,000	1,250,224	1,175,000	2,025,000	0.0%	72.3%
Other adjustments (accruals)	2,206	-	-	-	-	-	0.0%	0.0%
Ending Cash	90,942	-	-	-	-	-	0.0%	0.0%

Annual overlay projects

FUND 103 – DRUG SEIZURE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 88,758	\$ 49,370	\$ 49,370	\$ 187,600	\$ 238,555	\$ 8,705	383.2%	-96.4%
<u>Revenue</u>								
Forfeited Property	114,005	10,000	10,000	68,000	10,000	10,000	0.0%	0.0%
Interest	816	150	150	1,205	150	150	0.0%	0.0%
Equitable Sharing - Federal	-	-	-	6,000	-	-	0.0%	0.0%
Miscellaneous Revenue	12,725	-	-	750	-	-	0.0%	0.0%
TOTAL REVENUE	127,546	10,150	10,150	75,955	10,150	10,150	0.0%	0.0%
<u>Expenditures</u>								
Small Tools	28,704	25,000	25,000	25,000	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	28,704	25,000	25,000	25,000	-	-	-100.0%	0.0%
Ending Cash	187,600	34,520	34,520	238,555	248,705	18,855	620.5%	-92.4%

TOTAL - BUDGET REQUESTS

240,000

Revised Ending Fund Balance

8,705

18,855

BUDGET REQUESTS

	2017	2018
Drug Enforcement BearCat Armored vehicle	-	240,000
Total Drug Fund	-	240,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police PRIORITY: _____

DEPARTMENT ORG # 103

BUDGET REQUEST TITLE: BearCat Armored vehicle

DESCRIPTION/JUSTIFICATION

The current MPD armored vehicle has a limited armored rating. Rifle rounds would penetrate the cab and crew area exposing officers to potential lethal threats. As such we do not routinely directly approach a target location while in the truck. A fully armored vehicle with an armored rating up to 50 cal. would allow officers to directly approach a threat for life saving purposes. Negotiators could be taken directly to the crisis site while being secured. Callouts and verbal commands could be given from the security of the BearCat. Rescue mission could be planned from, and executed with ballistic protection for the officers and citizens involved.

BENEFIT IF APPROVED:

Mobile ballistic protection up to 50 cal. for SWAT officers, citizens, and other first responders in a crisis situation.

IMPACT IF DENIED:

SWAT officer would continue to overcome potential high risk situation by using higher risk techniques and creative time consuming solutions, while being exposed to greater potential threats.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	240,000					240,000
Total Expenditures	240,000	-	-	-	-	240,000

FUND 104 – TRIBAL GAMING

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$ 85,021	\$ 56,451	\$ 56,451	\$ 54,162	\$ 29,406	\$ 7,703	-47.9%	-73.8%
<u>Revenue</u>								
Tribal Gaming	-	-	-	-	-	-	0.0%	0.0%
Interest	324	250	250	244	150	75	-40.0%	-50.0%
TOTAL REVENUE	324	250	250	244	150	75	-40.0%	-50.0%
<u>Expenditures</u>								
Miscellaneous	31,183	25,000	25,000	25,000	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	31,183	25,000	25,000	25,000	-	-	-100.0%	0.0%
Ending Cash	54,162	31,701	31,701	29,406	29,556	7,778	-6.8%	-73.7%

TOTAL - BUDGET REQUESTS

21,853

Revised Ending Fund Balance

7,703 7,778

BUDGET REQUESTS

2017

2018

Tribal Gaming 10 Moving Radar Units	-	21,853	-
Total Tribal Gaming	-	21,853	-

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Police **PRIORITY:** _____

DEPARTMENT ORG # 104

BUDGET REQUEST TITLE: 10 Moving Radar Units

DESCRIPTION/JUSTIFICATION

Purchase of ten (10) Stalker dual radar units with front and rear antenna with rear SUV antenna mounts: Currently we have only 10 working moving radars and 12 working stationary hand held radar units. Most of these 24 units are old outdated equipment. When they break it is not cost effective to have them repaired. some of the current Radars cannot pass the certification process. Traffic complaints and traffic related issues continue to be one of the most popular concerns among our citizens. In a recent survey 60% of the public perceived "Traffic Enforcement" as fair or poor. Advanced radar units with front and rear antennas allow officers to effectively run radar enforcement and education from either a standing or moving mode. This creates great opportunity for our officers to respond to traffic speed related concerns.

BENEFIT IF APPROVED:

Begin the replacement of older failing Radar units. Provide 10 radar units to patrol with an emphasis on working speed enforcement / education in high traffic high areas with a history of complaints and or vehicle accidents.

IMPACT IF DENIED:

As additional units break down or become unreliable via the certification process we take them out of rotation, reducing the number of radar units available to patrol for speed enforcement efforts.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	21,853					21,853
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	21,853	-	-	-	-	21,853

FUND 105 – HOTEL/MOTEL

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 75,369	\$ 45,254	\$ 45,254	\$ 102,710	\$ 95,455	\$ 88,959	110.9%	-6.8%
<u>Revenue</u>								
Hotel/Motel Tax	92,595	89,250	89,250	89,250	90,000	90,000	0.8%	0.0%
Interest	361	150	150	341	350	350	133.3%	0.0%
TOTAL REVENUE	92,956	89,400	89,400	89,591	90,350	90,350	1.1%	0.0%
<u>Expenditures</u>								
Miscellaneous	31,358	96,846	96,846	86,846	96,846	96,846	0.0%	0.0%
Transfer out	73,257	-	-	10,000	-	-	0.0%	0.0%
TOTAL EXPENDITURE	104,615	96,846	96,846	96,846	96,846	96,846	0.0%	0.0%
Other Adjustments (accruals)	39,000							
Ending Cash	102,710	37,808	37,808	95,455	88,959	82,463	135.3%	-7.3%

Miscellaneous includes payments to grant recipients.

FUND 106 – KBCC APPRECIATION FUND

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 10,027	\$ 5,136	\$ 5,136	\$ 9,119	\$ 6,394	\$ 3,669	24.5%	-42.6%
<u>Revenue</u>								
Contributions	1,462	-	-	1,200	1,200	1,200	100.0%	0.0%
Interest	43	75	75	75	75	75	0.0%	0.0%
TOTAL REVENUE	1,505	75	75	1,275	1,275	1,275	1600.0%	0.0%
<u>Expenditures</u>								
Miscellaneous	2,413	4,000	4,000	4,000	4,000	1,344	0.0%	-66.4%
TOTAL EXPENDITURE	2,413	4,000	4,000	4,000	4,000	1,344	0.0%	-66.4%
Ending Cash	9,119	1,211	1,211	6,394	3,669	3,600	203.0%	-1.9%

Miscellaneous includes coffee supplies, potlucks and other miscellaneous supplies.

FUND 108 – I/NET

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 139,057	\$ 121,770	\$ 121,770	\$ 238,468	\$ 311,370	\$ 254,363	155.7%	-18.3%
<u>Revenue</u>								
Fee	120,514	115,200	115,200	118,000	118,000	118,000	2.4%	0.0%
Interest	890	75	75	1,148	1,000	1,000	1233.3%	0.0%
TOTAL REVENUE	121,404	115,275	115,275	119,148	119,000	119,000	3.2%	0.0%
<u>Expenditures</u>								
Small Tools	15,466	-	-	-	-	-	0.0%	0.0%
Professional Services	-	20,000	20,000	26,123	14,000	14,000	-30.0%	0.0%
Communication	6,527	-	-	6,530	6,600	6,600	100.0%	0.0%
Miscellaneous	-	65,000	119,000	13,593	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	21,993	85,000	139,000	46,246	20,600	20,600	-85.2%	0.0%
Ending Cash	238,468	152,045	98,045	311,370	409,770	352,763	317.9%	-13.9%

TOTAL - BUDGET REQUESTS

155,407 50,000

Revised Ending Fund Balance

\$ 254,363 \$ 302,763

BUDGET REQUESTS

		2017	2018
I/Net	Expansion of City's I-Net	-	50,000
I/Net	C/O - Sunnyside Treatment Plant & Station 66	-	54,000
I/Net	C/O - Soper Hill Whiskey Ridge	-	51,407
Total I/Net		-	155,407

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME I-Net **PRIORITY:** Medium-High

DEPARTMENT ORG # 10800080

BUDGET REQUEST TITLE: Expansion of City's I-Net

DESCRIPTION/JUSTIFICATION

The City's Utilities Departments have identified multiple locations in the City that need improved connectivity. A three year plan has been put into place to provide fiber connectivity to these locations. The money from this budget request will be combined with money from a utility fund budget request to meet the needs for the three year plan. Facilities that will benefit from this expansion will include: Edward Springs reservoir, Sunnyside treatment plant, Stillaguamish treatment plant, Kellogg Ridge lift station, Getchell Hill reservoir, Lake Goodwin standpipe, 3rd Street lift station, Eagle Bay lift station, Soper Hill lift station, Soperwood PUD intertie, and future Whiskey Ridge facilities.

BENEFIT IF APPROVED:

Improved connectivity dependability and speed for SCADA (supervisory control and data acquisition - techy for computer automation) and for security systems that are incompatible with current connectivity levels. Reduction in employee call-outs due to communication failures.

IMPACT IF DENIED:

Increased risk due to old and failing wireless system.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	50,000	50,000				100,000
Capital (60)*						-
Transfer (97)						-
Total Expenditures	50,000	50,000	-	-	-	100,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Finance / I.S. **PRIORITY:** High

DEPARTMENT ORG # 10800080

BUDGET REQUEST TITLE: C/O I-Net Expansion to Sunnyside Treatment Plant and Station 66

DESCRIPTION/JUSTIFICATION

This request would create a diverse route for data and communications between Public Works, Public Safety, the new Sunnyside water treatment plant, and Fire Station #66. This would be accomplished through either the purchase of a 30 year IRU (Indefeasible Right of Use) or an extension of the Comcast built I-Net, along with a short leg of City owned fiber between the treatment plant and Station 66.

BENEFIT IF APPROVED:

It has been determined that the City's primary Emergency Operations Center (EOC) is vulnerable to multiple natural disasters. The City has designated Station 66 as the secondary EOC in the event of damage to the primary EOC. Station 66 was chosen due to its location and ability to survive events that may damage the City's primary EOC. This diverse path would help insure communications to the secondary EOC during a major event.

This will also provide a secondary path to the new plant that does not rely on the Public Safety building.

IMPACT IF DENIED:

The new treatment plant requires connectivity and another less robust solution would need to be identified. If a large event were to occur and the Public Safety building at 1635 Grove is damaged, most data and communications will be lost to all outlying Fire Stations that act as backup Emergency Operation Centers.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						
						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	54,000					54,000
Capital (60)						-
Transfer (97)						-
Total Expenditures	54,000	-	-	-	-	54,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Finance / I.S. **PRIORITY:** Medium

DEPARTMENT ORG # 10800080

BUDGET REQUEST TITLE: C/O I-Net Expansion to Soper Hill and Whiskey Ridge

DESCRIPTION/JUSTIFICATION

This will provide a fiber path to the existing Soper Hill lift station and the planned Whiskey Ridge reservoir. This would be accomplished through either the purchase of a 30 year IRU (Indefeasible Right of Use) or an extension of the Comcast built I-Net.

BENEFIT IF APPROVED:

The Soper Hill lift station is in a location that has poor reception and this creates occasional communications failures. The Whiskey Ridge reservoir will need communication and potential security cameras and fiber will provide enough bandwidth to accomplish both.

IMPACT IF DENIED:

An alternate communication method for the Whiskey Ridge resevoir will need to be found.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	51,407					51,407
Capital (60)						-
Transfer (97)						-
Total Expenditures	51,407	-	-	-	-	51,407

FUND 109 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>								
Community Dev Block Grant	300,844	350,000	350,000	350,000	350,000	350,000	0.0%	0.0%
TOTAL REVENUE	300,844	350,000	350,000	350,000	350,000	350,000	0.0%	0.0%
<u>Expenditures</u>								
Intergovernmental Payments	122,967	256,400	256,400	256,400	256,400	256,400	0.0%	0.0%
Transfer Out	177,877	93,600	93,600	93,600	93,600	93,600	0.0%	0.0%
TOTAL EXPENDITURE	300,844	350,000	350,000	350,000	350,000	350,000	0.0%	0.0%
Ending Cash	-	-	-	-	-	-	0.0%	0.0%

Payments to organizations that have been awarded grants through the CDBG program.

FUND 110 – REET I

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$ 44,747	\$ 51,216	\$ 51,216	\$ 146,499	\$ 319,271	\$ 181,809	523.4%	-43.1%
<u>Revenue</u>								
Real Estate Excise Taxes	889,695	800,000	800,000	960,000	800,000	800,000	0.0%	0.0%
Interest	1,243	500	500	1,013	500	500	0.0%	0.0%
TOTAL REVENUE	890,938	800,500	800,500	961,013	800,500	800,500	0.0%	0.0%
<u>Expenditures</u>								
Debt Service - Principal	70,271	78,799	78,799	72,662	76,017	79,368	-3.5%	4.4%
Debt Service - Interest	18,915	15,095	15,095	15,579	11,945	8,145	-20.9%	-31.8%
Transfer Out	700,000	700,000	700,000	700,000	850,000	850,000	21.4%	0.0%
TOTAL EXPENDITURE	789,186	793,894	793,894	788,241	937,962	937,513	18.1%	0.0%
Ending Cash	146,499	57,822	57,822	319,271	181,809	44,796	214.4%	-75.4%

Transfer out of \$850,000 for 2017/2018 goes 100% to Fund 305 for street construction projects.

Includes debt service payment on 800Mhz:

FUND 111 – REET II

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
Beginning Cash	\$ 36,906	\$ 37,386	\$ 37,386	\$ 127,690	\$ 289,634	\$ 141,134	674.7%	-51.3%
<u>Revenue</u>								
Real Estate Excise Taxes	889,695	800,000	800,000	960,000	800,000	800,000	0.0%	0.0%
Interest	1,089	500	500	1,944	1,500	1,000	200.0%	-33.3%
TOTAL REVENUE	890,784	800,500	800,500	961,944	801,500	801,000	0.1%	0.0%
<u>Expenditures</u>								
Transfer Out	800,000	800,000	800,000	800,000	950,000	900,000	18.8%	-5.3%
TOTAL EXPENDITURE	800,000	800,000	800,000	800,000	950,000	900,000	18.8%	0.0%
Ending Cash	127,690	37,886	37,886	289,634	141,134	42,134	272.5%	-105.2%

Transfer out of \$950,000 in 2017 and \$900,000 in 2018 goes 100% to Fund 305 for street construction projects.

FUND 114 – TRANSPORTATION IMPROVEMENT BOARD

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
Beginning Cash	\$ 83,127	\$ 243,954	\$ 243,954	\$ 656,219	\$ 1,169,744	\$ 1,567,744	379.5%	34.0%
<u>Revenue</u>								
Sales Tax	1,984,964	1,803,584	1,803,584	1,990,000	1,990,000	1,990,000	0.0%	0.0%
Interest	3,068	500	500	9,000	3,000	3,000	0.0%	0.0%
TOTAL REVENUE	1,988,032	1,804,084	1,804,084	1,999,000	1,993,000	1,993,000	0.0%	0.0%
<u>Expenditures</u>								
Office & Operating	-	200	200	-	-	-	0.0%	0.0%
Professional Services	44	2,000	2,000	-	-	-	0.0%	0.0%
Insurance	2,500	1,808	1,808	-	-	-	0.0%	0.0%
Intergovernmental	-	-	-	3,797	-	-	0.0%	0.0%
Interest on Interfund Loan	701	-	-	1,051	-	-	0.0%	0.0%
Transfer Out	1,211,695	1,600,000	1,600,000	1,480,627	1,595,000	1,552,000	-0.3%	-2.7%
TOTAL EXPENDITURE	1,214,940	1,604,008	1,604,008	1,485,475	1,595,000	1,552,000	-0.6%	-2.7%
Payoff of Interfund Loan	200,000	-	-	-	-	-	-	-
Ending Cash	656,219	444,030	444,030	1,169,744	1,567,744	2,008,744	0.0%	28.1%

TBD Projects			
Annual Overlays		1,250,222	1,175,000
Sunnyside Overlay		-	150,000
Grove Street Pedestrian & Bike (M1505)		95,405	-
Marshall Elementary Safe Route (M1506)		95,000	315,000
Sunnyside Safe Routes (M1601)		40,000	105,000
80th St NE Non-motorized (State Ave to 51st Ave NE)		-	27,000
TOTAL TBD FUNDED PROJECTS		1,480,627	1,595,000

FUND 206 – LTGO BONDS

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$ 27,168	\$ 23,714	\$ 23,714	\$ 30,086	\$ 30,786	\$ 32,936	29.8%	7.0%
<u>Revenue</u>								
Interest & Other Earnings	3,767	-	-	3,050	3,000	3,000	100.0%	0.0%
Transfers In	2,291,015	2,290,089	2,290,089	2,290,089	2,180,325	2,435,225	-4.8%	11.7%
TOTAL REVENUE	2,294,782	2,290,089	2,290,089	2,293,139	2,183,325	2,438,225	-4.7%	11.7%
<u>Expenditures</u>								
Debt Principal	1,240,000	1,285,000	1,285,000	1,285,000	1,330,000	1,635,000	3.5%	22.9%
Debt Interest	1,051,014	1,006,589	1,006,589	1,006,589	850,325	800,225	-15.5%	-5.9%
Debt Issue Cost	850	-	-	850	850	850	100.0%	0.0%
TOTAL EXPENDITURE	2,291,864	2,291,589	2,291,589	2,292,439	2,181,175	2,436,075	-4.8%	11.7%
Ending Cash	30,086	22,214	22,214	30,786	32,936	35,086	48.3%	6.5%

New Project Debt (Expense)	-	665,000
New Project Debt (Revenue)	-	(665,000)
Revised Ending Fund Balance	\$ 32,936	\$ 35,086

Purpose

This fund is for the recording and accounting of the \$7.2 million 2003 LTGO bond issue providing funds for the purchase and remodel of the new City Hall building (\$2.3M) located at 1049 State Avenue, Public Safety Remodel (\$.1M), construction of the Waterfront Park (\$1.2M) and the State Ave renovation project (\$3.6M). The bonds were issued in July 2003, with interest only payments through 2012. In 2013, this issue was refunded reducing the annual debt service payment by \$132,164.

In 2007 the City issued \$8.0M of LTGO bonds providing funds for transportation projects throughout the City. The projects include reconstruction of primary corridors and construction of “missing links” within the City’s current infrastructure. In 2016, this issue was refunded resulting in a reduction in the annual debt service payment.

In 2010, the City issued \$4.9M of LTGO bonds to purchase the Courthouse building which the City was leasing and the purchase of two other parcels. The bonds were issued in October 2010 with interest only payments through 2013.

In 2013, the City issued \$9.0M of LTGO bonds for the City’s share of the 156th overpass project and the Break-In-Access project.

The debt service fund receives contributions from the General Fund, Street Construction Fund and the Parks Construction Fund.

FUND 271 – LID 71

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 359,426	\$ 53,018	\$ 53,018	\$ 727,402	\$ 67,421	\$ 33,389	0.0%	-50.5%
<u>Revenue</u>								
Principal on LID 71	1,139,309	700,000	700,000	167,000	167,000	167,000	-76.1%	0.0%
Interest & Other Earnings	296,213	300,000	300,000	232,566	225,803	225,803	0.0%	0.0%
TOTAL REVENUE	1,435,522	1,000,000	1,000,000	399,566	392,803	392,803	-60.7%	0.0%
<u>Expenditures</u>								
Professional Services	4,675	5,000	5,000	6,000	6,000	6,000	20.0%	0.0%
Debt Principal	915,000	700,000	700,000	857,846	250,000	220,000	0.0%	-12.0%
Debt Interest	147,393	300,000	300,000	195,201	170,335	170,335	0.0%	0.0%
Debt Issue Cost	478	300	300	500	500	500	0.0%	0.0%
TOTAL EXPENDITURE	1,067,546	1,005,300	1,005,300	1,059,547	426,835	396,835	-57.5%	-7.0%
Ending Cash	727,402	47,718	47,718	67,421	33,389	29,357	-30.0%	-12.1%

305 – STREET CONSTRUCTION

Description	2015	2016	2016		2017	2018	% Change	% Change
	Actual	Budget	Amended Budget	2016 Estimated	Budget	Budget	2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 1,587,166	\$ 38,348	\$ 38,348	\$ 1,728,473	\$ 3,312,769	\$ (0)	8538.7%	-100.0%
<u>Revenue</u>								
Federal & State Grants	613,353	-	320,000	671,705	1,417,000	623,000	342.8%	-56.0%
TIB	2,708,790	-	-	469,278	499,500	999,000	100.0%	100.0%
Snohomish County	709,942	200,000	700,000	-	-	-	-100.0%	0.0%
88th St Improvement	-	-	-	-	150,000	150,000	100.0%	0.0%
88th/State Cemetery	-	-	-	-	250,000	250,000	100.0%	0.0%
Transportation Mitigation Fees	1,097,254	800,000	800,000	1,018,384	1,020,000	1,020,000	27.5%	0.0%
Investment Interest	7,911	500	500	15,000	5,000	5,000	900.0%	0.0%
Short Term Lease	400	-	-	4,000	-	-	0.0%	0.0%
Miscellaneous Revenue	4,700	-	-	-	-	-	0.0%	0.0%
Proceeds from Long Term Debt*	-	-	-	-	3,856,631	7,076,600	100.0%	83.5%
Transfer In - Utilities	-	-	-	-	-	-	0.0%	0.0%
Transfers In - CDBG	-	-	-	-	-	-	0.0%	0.0%
Transfers In - REET	1,500,000	1,500,000	1,500,000	1,500,000	1,800,000	1,750,000	20.0%	-2.8%
Transfer in - IJR	520,000	-	833,604	100,000	-	-	-100.0%	0.0%
Transfer In - TBD	-	-	-	230,405	420,000	27,000	0.0%	(1)
TOTAL REVENUE	7,162,350	2,500,500	4,154,104	4,008,772	9,418,131	11,900,600	126.7%	26.4%
<u>Expenditures</u>								
Miscellaneous Expense	-	-	-	5,763	-	-	0.0%	0.0%
Capital Outlay	6,310,605	250,000	1,903,604	1,590,154	11,931,000	10,876,000	526.8%	-8.8%
Transfer Out - Debt Service	904,139	907,164	907,164	828,559	799,900	1,024,600	-11.8%	28.1%
TOTAL EXPENDITURE	7,214,744	1,157,164	2,810,768	2,424,476	12,730,900	11,900,600	352.9%	-6.5%
Other Adjustments (Accruals)	193,701	-	-	-	-	-	0.0%	0.0%
Ending Cash	1,728,473	1,381,684	1,381,684	3,312,769	(0)	(0)	-100.0%	0.0%

Transfer out to Fund 206 to cover the current year debt service payments.

Projects	2016 - Orig	2016 Rev	2016 Est	2017	2018
R0901 - First Street Bypass	\$ 50,000	\$ 50,000	\$ 500,000	\$ 4,500,000	\$ 2,000,000
R0904 - SR9/SR92 Break in Access	-	-	1,000	1,000	1,000
R1101 - 88th Street	200,000	200,000	500	300,000	300,000
R1302 - State Ave 1st - 88th	-	320,000	25,000	1,000,000	1,000,000
R1701 - 88th/State - Cemetery relocation	-	-	-	500,000	500,000
R1402 - SR529/Interstate 5 IJR (through final design)	-	1,333,604	100,000	50,000	25,000
R1404 - State Ave 116th to 136th	-	-	100,000	-	-
R1501 - SR528 Pedestrian Signal	-	-	25,000	275,000	-
R1503 - Citywide Intersection Improvements Project	-	-	20,000	480,000	-
R1601 - State Avenue 100th - 116th	-	-	10,000	750,000	1,500,000
M1505 - Grove Street Pedestrian & Bike	-	-	508,654	-	-
M1506 - Marshall Elementary Safe Route	-	-	100,000	550,000	-
M1601 - Sunnyside Safe Routes	-	-	200,000	150,000	-
R1702 - Grove Street Overcrossing	-	-	-	100,000	-
R1703 - 156th, 160th, 51st Interim Improvement	-	-	-	2,000,000	3,500,000
R1704 - 23rd/169th Extension	-	-	-	1,025,000	1,500,000
R1705 - 83rd/Soper Hill Rd Intersection Improvements	-	-	-	250,000	400,000
R1801 - 80th St NE Non-motorized (State Ave to 51st Ave NE)	-	-	-	-	150,000
Total Projects	\$ 250,000	\$ 1,903,604	\$ 1,590,154	\$ 11,931,000	\$ 10,876,000

FUND 310 – PARK CONSTRUCTION

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
Beginning Cash	\$ 133,527	\$ 102,809	\$ 324,727	\$ 257,745	\$ 267,723	\$ 164,538	-17.6%	-38.5%
<u>Revenue</u>								
Interlocal	239,913	-	-	-	-	-	0.0%	0.0%
Grant Revenue	-	-	324,370	324,370	-	-	-100.0%	0.0%
Park Mitigation Fees	408,425	200,000	200,000	228,479	210,000	210,000	5.0%	0.0%
Investment Interest	900	500	500	700	-	-	-100.0%	0.0%
Other Miscellaneous	29,471	27,000	27,000	29,000	29,000	29,000	7.4%	0.0%
Transfers In	104,397	50,000	88,000	247,000	91,220	-	3.7%	-100.0%
TOTAL REVENUE	783,106	277,500	639,870	829,549	330,220	239,000	-48.4%	-27.6%
<u>Expenditures</u>								
Capital Outlay	562,742	50,000	667,288	722,584	336,220	-	-49.6%	-100.0%
Transfer Out - Debt Service	96,146	96,987	96,987	96,987	97,185	158,334	0.2%	62.9%
TOTAL EXPENDITURE	658,888	146,987	764,275	819,571	433,405	158,334	-43.3%	-63.5%
Other Adjustments (i/f loans)	-	-	-	-	-	-	0.0%	0.0%
Ending Cash	257,745	233,322	200,322	267,723	164,538	245,204	-17.9%	49.0%

Projects	2016 Orig	2016 Rev	2016 Est	2017	2018
P1601 - Centennial Trail	-	-	217,584	-	-
P0708 - Bayview Trails	50,000	50,000	-	-	-
P1301 - Qwuloolt Trails	-	564,288	460,000	-	-
P1301 - Qwuloolt Trails-Phase 2*	-	-	-	245,000	-
P1501 - Comeford Park Pavilion	-	38,000	-	66,000	-
P1503 - Mother Nature's Window	-	15,000	15,000	-	-
P1701 Jennings Park Restrooms	-	-	-	25,220	-
Placeholder - fencing along Qwuloolt Trail	-	-	30,000	-	-
Development of Olympic View Park Site	-	-	-	-	-
Total Projects	50,000	667,288	722,584	336,220	-

Transfer out to Fund 206 to cover the annual debt service payments.

FUND 401 – WATERWORKS UTILITY

Description	2015	2016	2016		2017	2018	% Change	% Change
	Actual	Budget	Amended Budget	2016 Estimated	Budget	Budget	2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 12,955,436	\$ 5,866,128	\$ 5,866,128	\$ 14,041,562	\$ 14,209,418	\$ 11,719,015	142.2%	-17.5%
<u>Revenue</u>								
Grants	290,899	-	-	220,922	-	-	0.0%	0.0%
Charges for Utility Services	1,859	-	-	17,943	15,000	15,000	100.0%	0.0%
Water Service Fees	10,051,610	8,161,000	8,161,000	9,885,169	9,882,000	10,065,420	21.1%	1.9%
Storm Drainage Charges	4,166,817	4,030,000	4,030,000	4,240,671	4,325,484	4,411,994	7.3%	2.0%
Pond Recovery	-	10,000	10,000	-	-	-	-100.0%	0.0%
Sewer Service Fees	11,256,900	10,539,000	10,539,000	11,454,621	11,674,260	11,906,905	10.8%	2.0%
Interest	65,540	34,000	34,000	109,000	34,000	34,000	0.0%	0.0%
Rents	79,051	75,000	75,000	31,242	28,512	28,512	-62.0%	0.0%
Insurance Recovery	66,938	-	-	9,966	-	-	0.0%	0.0%
Interfund Rents	64,926	64,926	64,926	64,926	64,926	64,926	0.0%	0.0%
Miscellaneous Revenue	104,851	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%
Intergovernmental Misc	12,326	10,000	10,000	12,864	12,864	12,864	28.6%	0.0%
TOTAL REVENUE	26,161,717	22,933,926	22,933,926	26,057,324	26,047,046	26,549,621	13.6%	1.9%
<u>Expenditures</u>								
Salaries	4,277,690	4,599,619	4,599,619	4,599,619	4,867,147	5,035,125	5.8%	3.5%
Seasonal	66,012	80,000	80,000	80,000	80,000	80,000	0.0%	0.0%
Overtime	74,005	79,500	79,500	79,500	79,500	79,500	0.0%	0.0%
Social Security	332,793	343,896	343,896	343,896	363,584	376,362	5.7%	3.5%
Retirement	416,887	496,102	496,102	496,102	566,001	628,878	14.1%	11.1%
Medical Insurance	841,170	1,041,078	1,041,078	1,041,078	1,012,709	1,034,095	-2.7%	2.1%
Workmen's Compensation	90,494	142,985	142,985	142,985	127,337	139,848	-10.9%	9.8%
Unemployment	8,406	18,189	18,189	18,189	9,654	10,480	-46.9%	8.6%
Uniforms	21,699	28,900	28,900	25,700	28,900	28,900	0.0%	0.0%
Office & Operating	911,484	681,469	681,469	661,267	681,469	681,469	0.0%	0.0%
Fuel	79,123	137,000	137,000	77,000	137,000	137,000	0.0%	0.0%
Purchased Water	2,284,410	2,065,940	2,065,940	2,065,940	2,065,940	2,065,940	0.0%	0.0%
Inventory Supplies	-	5,000	5,000	2,000	5,000	5,000	0.0%	0.0%
Small Tools	58,877	34,500	34,500	31,250	34,500	34,500	0.0%	0.0%
Professional Services	1,174,236	1,441,600	1,441,600	1,461,026	1,441,600	1,441,600	0.0%	0.0%
Communication	51,256	57,746	57,746	56,786	57,746	57,746	0.0%	0.0%
Travel	4,583	13,500	13,500	10,500	13,500	13,500	0.0%	0.0%
Advertising	399	1,500	1,500	2,200	1,500	1,500	0.0%	0.0%
Rents	14,667	13,000	13,000	13,000	13,000	13,000	0.0%	0.0%
Insurance	321,830	351,747	351,747	320,000	429,223	479,791	22.0%	11.8%
Public Utilities	690,053	845,200	845,200	858,200	845,200	845,200	0.0%	0.0%
Repairs & Maintenance	603,724	631,000	631,000	680,000	631,000	631,000	0.0%	0.0%
Miscellaneous Expenses	215,573	293,350	293,350	268,200	293,350	293,350	0.0%	0.0%
Intergovernmental Prof	26,211	30,000	30,000	36,000	30,000	30,000	0.0%	0.0%
State Taxes	788,298	720,000	720,000	745,000	720,000	720,000	0.0%	0.0%
Operating Permits	86,555	106,000	106,000	106,100	106,000	106,000	0.0%	0.0%
City Taxes	2,648,659	2,523,502	2,523,502	2,195,364	2,523,502	2,523,502	0.0%	0.0%
Capital Outlay	78,055	200,000	200,000	200,000	-	-	-100.0%	0.0%
Interfund Repairs	454,904	614,922	614,922	614,892	697,682	727,562	13.5%	4.3%
Other Interfund Services	1,827,317	1,696,746	1,696,746	1,696,746	1,742,472	1,816,449	2.7%	4.2%
Transfer Out	6,565,564	6,829,938	6,829,938	6,360,928	5,980,287	5,975,585	-12.4%	-0.1%
Transfer Out-Fund 402	-	-	-	600,000	2,722,766	3,166,313	100.0%	16.3%
TOTAL EXPENDITURE	25,014,934	26,123,929	26,123,929	25,889,468	28,307,569	29,179,195	8.4%	3.1%
Other Adjustments	(60,657)	-	-	-	-	-	0.0%	0.0%
Ending Cash	14,041,562	2,676,125	2,676,125	14,209,418	11,948,895	9,089,441	346.5%	-23.9%

TOTAL - BUDGET REQUESTS
 Line Item Increase
 Reappropriation of Existing Budget
Revised Ending Fund Balance

1,185,080
 296,336
 (1,251,536)
\$ 11,719,015 **\$ 8,943,441**

FUND 401 – WATERWORKS UTILITY

BUDGET REQUESTS

		2017	2018
Utilities	Reservoir Floating Cover Evaluation and Repair	- 15,000	- -
Utilities	Stilly Ranney Well Inspection and Performance Evaluation	- 30,000	- 100,000
Utilities	SCADA/Telemetry Improvements	- 200,000	- 200,000
Utilities	Fleet Addition - Vehicle for SCADA/Telemetry Administrator	- 45,000	- -
Utilities	Reservoir Comprehensive Structural Evaluation	- 25,000	- -
Utilities	Water System Automation	- -	- 200,000
Utilities	Reservoir Interior Inspection and Cleaning	- 25,000	- -
Utilities	Fleet Addition - 4 Wheel Drive Mule with Trailer for Water Maint.	- 18,000	- -
Utilities	Fleet Addition - Flatbed Truck with Dump Bed for Water Maint.	- -	- 60,000
Utilities	SCADA/Telemetry Fiber Optic Installation	- -	- 200,000
Utilities	Portable Office Space	- 95,000	- -
Utilities	Stillaguamish WTP Safety Improvements	- 100,000	- -
Utilities	Fleet Addition - Vehicle for Pretreatment Technician position	- 40,000	- -
Utilities	Kellogg Prerotation Basin	- 185,000	- -
Utilities	Chemical Tank Upgrades	- -	- 95,000
Utilities	Filter Feed Pump Replacements	- -	- 400,000
Utilities	Sewer Comprehensive Plan Update	- 100,000	- 175,000
Utilities	FTE Reclassification	- 8,880	- 9,348
Utilities	Utility GFC Review	- 175,000	- -
Utilities	2 - LED Light Towers	- 35,200	- -
Utilities	Hand Feed Camera	- -	- 8,750
Utilities	Fleet Addition - Plow and Sander	- 68,000	- -
Utilities	Electronic Content Management (request in IT)	- -	- 46,000
Utilities	Reappropriation of existing budget	- (1,251,536)	- (1,868,998)
Utilities	Reclass - PW Superintendent to PW Assistant Director	- -	- -
Utilities	Management Training	- 20,000	- 10,000
Utilities	Line item increase - Forestry Management (transfer to General Fund)	- 30,000	- 30,000
Utilities	Line item increase	- 266,336	- 480,900
Total Utility Operations		- 229,880	- 146,000

Miscellaneous includes memberships, training, subscriptions and supplies for misc utility projects.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations PRIORITY: 6

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Reservoir Floating Cover Evaluation and Repair

DESCRIPTION/JUSTIFICATION

The Edward Springs reservoir floating cover was installed in 1999; this type of cover generally has a normal life expectancy of 20 years. Reservoir covers prohibit the entry of contaminants and pollutants into the reservoir and protect the treated drinking water from contamination by bacteria and pathogens. The cover is in need of a professional evaluation to ascertain its condition, obtain an estimated remaining life expectancy, repair minor tears and holes, and fabricate floats and sand bags as needed.

BENEFIT IF APPROVED:

Understand remaining life of Edward Springs reservoir floating cover, repair minor tears and holes, have useful data for planning replacement of the floating cover.

IMPACT IF DENIED:

Keep operating with existing floating cover. Experience increased deterioration and occurrence of holes and tears. Increased risk of drinking water contamination.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	15,000					15,000
Transfer (97)						-

Total Expenditures 15,000 - - - - 15,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations **PRIORITY:** 7

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Stilly Ranney Well Inspection and Performance Evaluation

DESCRIPTION/JUSTIFICATION

The Ranney collector well was constructed in 1978. The carbon steel well screen (through which the water enters the well) has a normal life expectancy of 40 years. Periodic evaluation of the Ranney collector screens and caisson is recommended to ensure proper operation and capacity yield of the well. In 1999 the City experienced some operating issues and an inspection and performance evaluation conducted in 2000 revealed screen clogging and lateral damage that needed to be repaired. The Ranney collector well will reach its life expectancy in 2018. An inspection and evaluation in 2017 will reveal the remaining expected life of this asset and will aid in planning for future restoration or replacement. Minor repairs will be undertaken in 2017 and major repairs, if needed, in 2018.

BENEFIT IF APPROVED:

Knowledge of how the Stilly Ranney collector well is performing and identification of deficiencies requiring correction. Estimate remaining useful life of infrastructure and plan for future rehabilitation or replacement.

IMPACT IF DENIED:

Continue operating as is without current knowledge of performance abilities.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)		100,000				100,000
Miscellaneous (49)						-
Capital (60)*	30,000					30,000
Transfer (97)						-
Total Expenditures	30,000	100,000	-	-	-	130,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water/Wastewater **PRIORITY:** 9

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: SCADA/Telemetry Improvements

DESCRIPTION/JUSTIFICATION

The SCADA/Telemetry system requires regular updating, maintenance and repair as technology items become obsolete, parts reach end of life expectancy, or system enhancements are desired. Proposed improvements include redundant/local SCADA & historian at Edward Springs (\$50,000-2017); replacement of SOLA brand UPS's (\$10,000-2017); hire an electrician to replace UPS's and batteries per established maintenance schedule (\$7,000-2017 and \$7,000-2018); UPS upgrade at lift stations (\$15,000-2017); TVSS upgrades at 23 sites (\$115,000-2017); replace radio communication system with high wattage, private or licensed communication frequency radios, including professional study and recommendation (\$75,000-2017); SCADA/historian upgrade (\$25,000-2018); panelview upgrades (\$12,000-2017 and \$39,000-2018); small Stilly plant generator for monitoring during power outages (\$8,000-2017); iPad for two members of SCADA support team (\$2,500-2017); software and firmware upgrades, and miscellaneous unplanned SCADA/Telemetry operational issues (\$25,000-2017 and \$25,000-2018); replace at risk PLCs at essential wastewater facilities in 2017 (\$20,000) and 2018 (\$95,000).

BENEFIT IF APPROVED:

Healthy, robust, reliable SCADA/Telemetry system that provides desired control and data acquisition of the water and wastewater treatment systems.

IMPACT IF DENIED:

SCADA/Telemetry system continues with sporadic communication issues, less desirable control and data acquisition process, and water and wastewater budgets are negatively impacted as unexpected breakdowns or technology changes occur.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	200,000	200,000				400,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	200,000	200,000	-	-	-	400,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Utility Administration **PRIORITY:** 13

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Vehicle for SCADA/Telemetry Administrator

DESCRIPTION/JUSTIFICATION

Presently the SCADA/Telemetry Administrator drives an old passenger van that was surplus by the city quite a few years ago. The van is in poor shape and does not provide adequate working space or storage to accommodate the various tools and equipment used in the field to install, test, upgrade, replace and repair components of the SCADA/Telemetry system.

BENEFIT IF APPROVED:

Utility van that is reliable, provides in-field work accommodations, and is suitable for the needs of the SCADA/Telemetry Administrator to perform work in the field. Essentially this vehicle becomes a portable work shop.

IMPACT IF DENIED:

Continue using less reliable and unsuitable vehicle that does not provide appropriate work space in the field.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	45,000					45,000

Total Expenditures 45,000 - - - - 45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations **PRIORITY:** 10

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Reservoir Comprehensive Structural Evaluation

DESCRIPTION/JUSTIFICATION

It is recommended that drinking water storage reservoirs undergo a comprehensive interior and exterior structural and coating evaluation every five years. Most, if not all, of the city's reservoirs have never undergone this type of evaluation. A comprehensive evaluation helps to achieve early identification of corrosion, structural and coating issues and determine remaining life of the coating system. This type of analysis aides in planning for recoating of reservoirs before the coating system fails, and repair of corrosion and structural deficiencies when repairs are less costly and before failure of reservoir components.

BENEFIT IF APPROVED:

Early identification of structural and coating issues, less costly repairs, avoid complete failure of system components, planned proactive activities instead of reactive emergency repair work, and help with long range planning of the reservoir assets.

IMPACT IF DENIED:

May not observe beginning stages of damage leading to more costly repairs, emergency work, and possibility of failure of system components.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 25,000 - - - - 25,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations **PRIORITY:** 11

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Water System Automation

DESCRIPTION/JUSTIFICATION

Miscellaneous improvements are needed to fully automate the operation, control, monitoring and documentation of the drinking water system. Proposed improvements include pressure monitoring in distribution system; flow metering at PRV stations; meters on reservoir outlets; and assorted upgrades or replacement of instruments, sensors, control panels, and support equipment.

BENEFIT IF APPROVED:

Full automation of drinking water system, enhanced control and monitoring of system, quicker identification and correction of operational problems, replacement of legacy technology products no longer supported by manufacturers.

IMPACT IF DENIED:

Less control and monitoring of very complex drinking water system.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		200,000				200,000
Transfer (97)						-
Total Expenditures	- 200,000	-	-	-	-	200,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations PRIORITY: 14

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Reservoir Interior Inspection and Cleaning

DESCRIPTION/JUSTIFICATION

Industry standard suggests the interior of reservoirs should be inspected and sediment removed from the bottom every five years. The 327 Zone and Edward Springs reservoirs were last inspected and cleaned in 2010.

BENEFIT IF APPROVED:

Meet industry standard, evaluate interior condition of reservoirs, remove sediment buildup which can harbor bacteria, identify deficiencies and make repairs as needed.

IMPACT IF DENIED:

Continue operating as is.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
--	--	--	--	--	--	---

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 25,000 - - - - 25,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations **PRIORITY:** 16

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Fleet Addition - 4 Wheel Drive Mule with Trailer for Water Maint.

DESCRIPTION/JUSTIFICATION

Vegetation control, fence repair, transmission main inspection, and other activities taking place in off road areas with limited access and require maintenance personnel to walk in with equipment to perform inspection and repair duties. A four wheel drive mule can access these remote areas and transport maintenance personnel and equipment to the job site. A trailer is needed to haul the mule to and from job sites because the mule cannot be driven on public roadways.

BENEFIT IF APPROVED:

More efficient operations because employees will not have to spend time walking in to the site and packing in equipment. Less chance of injury when driving the mule as opposed to walking on rough terrain. Improved safety response; safety equipment and supplies can be easily transported with maintenance personnel and injured employees can be quickly transported out to the main road.

IMPACT IF DENIED:

Continue walking in to job sites and packing in equipment. Consume work time that could be allocated to the actual maintenance task. Greater potential for injury.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	-					-
Transfer (97)	18,000					18,000
Total Expenditures	18,000	-	-	-	-	18,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water Operations **PRIORITY:** 17

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Fleet Addition - Flatbed Truck with Dump Bed for Water Maint.

DESCRIPTION/JUSTIFICATION

The Water Maintenance Division does not presently own a flatbed truck. Consequently, when the maintenance group needs to haul materials, large parts, water tanks, and such they must borrow a flatbed truck from another department. This is inconvenient and has a direct impact on other departments.

BENEFIT IF APPROVED:

Able to perform jobs requiring flatbed truck without having to depend on other departments or be at their mercy for scheduling.

IMPACT IF DENIED:

Continue borrowing a flatbed truck, work at convenience of others.

					2017-2021	
2017	2018	2019	2020	2021	Total	

Revenue Sources:



						-
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Expenditures:

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

						-
						-
						-
						-
						-
						-
						-
						-
	60,000					60,000

Total Expenditures

-	60,000	-	-	-	-	60,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Water/Wastewater PRIORITY: 25

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: SCADA/Telemetry Fiber Optic Installation

DESCRIPTION/JUSTIFICATION

The SCADA/Telemetry system relies upon data communication to and from water and wastewater sites to control and operate the water and wastewater utilities. Several of the water sites presently communicate by radio frequency technology. The physical location of these sites make it difficult to maintain constant radio communication due to trees, terrain, and other obstructions. Placement of fiber optic communication to these sites would eliminate the frequent drops in communication that result in temporary loss of water and wastewater utility control. When there is loss of automated control there must be manual intervention by an operator to manually operate the system until communication is restored.

BENEFIT IF APPROVED:

Increased communication reliability, less frequent drops in communication, less frequent loss of control.

IMPACT IF DENIED:

Occasional loss of control and automation, overtime costs associated with manual system operation.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		200,000	200,000	200,000	200,000	800,000
Transfer (97)						-
Total Expenditures	-	200,000	200,000	200,000	200,000	800,000

2017/2018 BUDGET REQUEST

Check the year of request

X	2017		2018
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DEPARTMENT NAME Public Works **PRIORITY:** 2

DEPARTMENT ORG # 40142480/40140780/40145040

BUDGET REQUEST TITLE: Portable Office Space

DESCRIPTION/JUSTIFICATION

The purchase of a 24 foot x 40 foot portable office building to be used by the Water Resources Division. Currently a portable building is being rented monthly. The current facility along with the permanent structure are not large enough to house the entire division.

BENEFIT IF APPROVED:

If approved, a rental fee would not be paid monthly and the City would own the structure which could be used by other divisions in the future or sold.

IMPACT IF DENIED:

If denied, the rental fees will be continued to be paid and a larger portable will be rented.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
						-
Expenditures:						-
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	95,000					95,000
Transfer (97)						-
Total Expenditures	95,000	-	-	-	-	95,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Water Quality PRIORITY: 2

DEPARTMENT ORG # 40141580

BUDGET REQUEST TITLE: Stillaguamish WTP Safety Improvements

DESCRIPTION/JUSTIFICATION

Design, engineering, fabrication and installation of catwalks, tie-off points and anchoring systems for fall protection retrofitting at the Stillaguamish Filtration Plant.

BENEFIT IF APPROVED:

This will help to protect City employees from the potential of fall hazards that could be experienced while working on elevated equipment at the Stillaguamish Filtration Plant, as required by OSHA fall protection regulations.

IMPACT IF DENIED:

The City could be held liable for not meeting current fall protection standards and regulations in the event that an employee is injured while working on elevated equipment.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	100,000					100,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	100,000	-	-	-	-	100,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - WWTP PRIORITY: 2

DEPARTMENT ORG # 40142380

BUDGET REQUEST TITLE: Vehicle for Pretreatment Technician position

DESCRIPTION/JUSTIFICATION

This was an approved new position in the 2015 budget, but a vehicle was not provided. This position is required to be in the field approximately 75 percent of the time performing inspections of facilities.

BENEFIT IF APPROVED:

If approved, the position would be provided a vehicle that would be outfitted and appropriate for their inspections and required sampling.

IMPACT IF DENIED:

If denied, this position would be sharing a vehicle with other WWTP staff and will be limited on the vehicle's availability for inspections and sampling as required in the NPDES WWTP permit.

					2017-2021	
2017	2018	2019	2020	2021	Total	

Revenue Sources:

						-
--	--	--	--	--	--	---

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	40,000					40,000

Total Expenditures 40,000 - - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - WWTP **PRIORITY:** 3

DEPARTMENT ORG # 40142280

BUDGET REQUEST TITLE: Kellogg Prerotation Basin

DESCRIPTION/JUSTIFICATION

Purchase pumps and prefabricated prerotation basin to be installed at the Kellogg Ridge Lift Station. In the current senario, at least two wastewater staff members are required to pull the pumps at the station every week, using approximately 8 hours a week of staff time. This is a huge cost to the City and pulls staff time from other maintenance needs.

BENEFIT IF APPROVED:

If approved, previous experience at other lift stations using a prerotation basin has allowed for annual pump pulls, instead of weekly, therefore saving the City time and money and allowing staff to work on other maintenance needs.

IMPACT IF DENIED:

If these pumps are not replaced and they fail, sewage from the pump station could overflow resulting in collection system viloations, creating a health and safety concern and claim senarios. In addition, staff will be forced to continue to work on them weekly.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	-----------------

Revenue Sources:

						-
--	--	--	--	--	--	---

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	185,000					185,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 185,000 - - - - 185,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - WWTP PRIORITY: 6

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Chemical Tank Upgrades

DESCRIPTION/JUSTIFICATION

Due to the increase of waste flow and age of existing tanks, additional storage capacity for chemicals is needed.

BENEFIT IF APPROVED:

If approved, the appropriate amount of chemicals can be stored which will allow for adequate dosing to meet the NPDES Permit discharge limits.

IMPACT IF DENIED:

If denied, one of the existing tanks has the potential for a possible spill. In addition, the ordering of chemicals is a challenge to allow for the appropriate amount to fill the existing tanks with limited size and prices are not as competitive when ordering in smaller increments. If there is any delay in chemical delivery due to unforeseen circumstances, the City risks not having enough chemical to meet the effluent quality limits defined in the NPDES Permit.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)		95,000				95,000
Capital (60)*						-
Transfer (97)						-
Total Expenditures	-	95,000	-	-	-	95,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - WWTP PRIORITY: 6

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Filter Feed Pump Replacements

DESCRIPTION/JUSTIFICATION

Provide for the replacement of 2 of 4 filter feed pumps at the Waste Water Treatment Plant and associated controls.

BENEFIT IF APPROVED:

These two pumps are 23 years old and require ongoing and costly maintenance. In addition, when they are down, there is a potential for deviations in flows and the possibility of permit violations.

IMPACT IF DENIED:

If these pumps are not replaced and they fail, wastewater from the lagoon will not be able to be pumped through the treatment process or maintain lagoon level during the high flow season and there could be concerns with permit violations.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		400,000				400,000
Transfer (97)						-

Total Expenditures - 400,000 - - - 400,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - WWTP **PRIORITY:** 7

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Sewer Comprehensive Plan Update

DESCRIPTION/JUSTIFICATION

Update the City's Sewer Comprehensive Plan as required.

BENEFIT IF APPROVED:

The Comprehensive Plan will allow the City to plan for required improvements and new development.

IMPACT IF DENIED:

The current Plan is not up to date with projections for the WWTP and sewage conveyance system.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:



						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	100,000	175,000				275,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 100,000 175,000 - - - 275,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Surface Water **PRIORITY:** 1

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: FTE Reclassification

DESCRIPTION/JUSTIFICATION

The creation of and growth within the Water Resources Division has made it imperative to have a support and leadership role within each group of this division. Each of the five groups in Water Resources have such a position except the Surface Water group. The reclassification of the recently vacated Surface Water Inspector position to a Surface Water Administrator (N10) position and filling it with a qualified candidate would provide the needed support to the individuals within the group. At present, the Surface Water Specialist position is tasked with additional job duties outside of the current job duties requiring out of class compensation. This reclassification would allow for a position in the Division to be created that can accomplish those duties and be compensated.

BENEFIT IF APPROVED:

The current work flow of the Surface Water Division has been scaled to limit inspections of facilities to those required under the current NPDES Ph II Permit and facilities involved in customer complaints. The creation of this position would provide needed support to the individuals in the Surface Water group and the Water Resources Division as a whole.

IMPACT IF DENIED:

The out of class requirement will be continued and limitations on the position may be imposed.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	8,880	9,348	9,816	10,308	10,824	49,176
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	8,880	9,348	9,816	10,308	10,824	49,176

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works **PRIORITY:** 4

DEPARTMENT ORG # 40143410

BUDGET REQUEST TITLE: Utility GFC Review

DESCRIPTION/JUSTIFICATION

Hire a consultant to review the storm, water and sewer utility general facility charges. A recent review of the charges determined that further evaluation was needed as the charges had not been reviewed for a number of years.

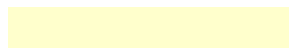
BENEFIT IF APPROVED:

If approved the utility charges will be reviewed and altered if needed to meet the current needs of the City.

IMPACT IF DENIED:

If denied, and charges are not reviewed and are not equitable and justifiable with current City needs, it could impact the City and overall potential development opportunities.

Revenue Sources:



	2017	2018	2019	2020	2021	2017-2021 Total
						-

Expenditures:

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

	2017	2018	2019	2020	2021	2017-2021 Total
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	175,000					175,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	175,000	-	-	-	-	175,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Storm/Sewer PRIORITY: 3

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: 2 - LED Light Towers

DESCRIPTION/JUSTIFICATION

Two trailer mounted light towers with built in 20,000 watt generators and a 30 foot mast arm. These LED light sources can be used during night construction or unforeseen emergency situations where rentals are not available.

BENEFIT IF APPROVED:

This will allow for the crew to do emergency repairs during dark hours. In addition, during recent local emergencies, it has been challenging to find lighting for emergency responders. The requested light towers could be utilized in a similar emergency type situations.

IMPACT IF DENIED:

Rental companies are not available during night hours and emergency repairs cannot occur without a lighting source. Also, in true emergencies, all rentals are already in use.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
--	--	--	--	--	--	---

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	35,200					35,200
Transfer (97)						-

Total Expenditures 35,200 - - - - 35,200

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Storm/Sewer **PRIORITY:** 4

DEPARTMENT ORG # 40142180

BUDGET REQUEST TITLE: Hand Feed Camera

DESCRIPTION/JUSTIFICATION

The purchase of a replacement hand feed camera to allow for quick inspections of sewer lines and side sewers that are broken, plugged or otherwise damaged.

BENEFIT IF APPROVED:

Having the hand feed camera allows for on the spot inspections when able, and does not require mobilizing the CCTV truck. It also will allow for photo documentation that is helpful in potential claim scenarios.

IMPACT IF DENIED:

The current camera is failing and electronically outdated and does not allow for accurate viewing and photo documentation for verifications in potential claim situations.

					2017-2021	
2017	2018	2019	2020	2021	Total	

Revenue Sources:

						-
--	--	--	--	--	--	---

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)		8,750				8,750
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	-	8,750	-	-	-	8,750
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works - Storm/Sewer **PRIORITY:** 5

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Plow and Sander

DESCRIPTION/JUSTIFICATION

The City purchased a dump truck in 2016 to be used by the Public Works Department to improve operations. The truck has the opportunity to help the City in many more ways if equipped properly. This request is to replace the grill on J047 with a fixed grill (\$8K), to purchase a snow plow for the truck (\$25K) and to purchase a sander for the truck (\$35K).

BENEFIT IF APPROVED:

The addition of these pieces of equipment would allow the truck to be used in a number of situations both covering regular maintenance and emergency maintenance during inclement weather.

IMPACT IF DENIED:

If these pieces of equipment are not purchased, the truck's usage is limited to hauling equipment for Public Works Operations, rather than allowing it for additional uses for regular maintenance and emergency maintenance during inclement weather.

					2017-2021	
2017	2018	2019	2020	2021	Total	

Revenue Sources:

						-
--	--	--	--	--	--	---

Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	68,000					68,000

Total Expenditures 68,000 - - - - 68,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works **PRIORITY:** _____

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Upgrade Public Works Superintendent to Asst Public Works Director

DESCRIPTION/JUSTIFICATION

The current Public Works Superintendent will be retiring in the Spring 2017, this request is to upgrade that position to an Assistant Public Works Director. The department needs to focus on economic development and this upgrade will allow the director more time to focus on this priority.

BENEFIT IF APPROVED:

Overlap in the director's position.

IMPACT IF DENIED:

Reduce output.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

401						-
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Expenditures:

Salaries (11)	-	-	-	-	-	-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	-	-	-	-	-	-
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FUND 402 – UTILITY CONSTRUCTION

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ -	\$ 95,809	\$ 5,203,703	\$ 7,068,232	\$ 1,389,921	\$ -	0.0%	-100.0%
Revenue								
Water Capital Improvements	1,744,114	2,000,000	2,000,000	1,600,000	1,700,000	1,700,000	-15.0%	0.0%
State Grant	-	-	-	417,500	1,464,063	-	100.0%	-100.0%
Water Recovery Fees	2,640	5,000	5,000	-	-	-	-100.0%	0.0%
Storm Water Capital Improvements	29,702	-	-	32,868	30,000	30,000	100.0%	0.0%
Pond Recovery	435,379	-	-	247,846	-	-	0.0%	0.0%
Sewer Capital Improvements	1,787,198	900,000	900,000	1,430,000	1,400,000	1,400,000	55.6%	0.0%
Sewer Recovery	22,740	5,000	5,000	221,639	5,000	5,000	0.0%	0.0%
Interest	10,342	-	-	35,000	3,500	3,500	100.0%	0.0%
Other Miscellaneous	14,359	-	-	-	-	-	0.0%	0.0%
Transfer In	4,500,000	600,000	600,000	600,000	2,722,766	6,766,500	353.8%	148.5%
TOTAL REVENUE	8,546,474	3,510,000	3,510,000	4,584,853	7,325,329	9,905,000	108.7%	35.2%
Expenditures								
Capital Outlay	1,463,653	3,595,000	8,301,436	10,263,164	8,715,250	9,905,000	5.0%	13.7%
TOTAL EXPENDITURE	1,463,653	3,595,000	8,301,436	10,263,164	8,715,250	9,905,000	5.0%	13.7%
Other Adjustments	(14,589)	-	-	-	-	-	0.0%	0.0%
Ending Cash	7,068,232	10,809	412,267	1,389,921	-	-	-100.0%	0.0%

Total Projects	Estimate	2017	2018
W R&R Renewals/Replacements	200,000	50,000	-
W0000 Watermain Oversizing	-	35,000	35,000
W1302 Sunnyside Well Treatment Project	3,923,655	2,650,000	-
W1403 Fire Hydrant Replacement	75,000	75,000	75,000
W1405 JOA Line Cathodic Protection	17,926	-	-
W1502 Replace Cedarcrest Reservoir Roof	452,710	-	-
W1602 Cedarcrest Reservoir Generator	65,000	175,000	-
W1603 560 Zone Booster Pump Station	100,000	650,000	-
W1604 83RD Ave NE Water	50,000	950,000	-
W160X Water Supply Operational Strategy	30,000	230,000	-
W1707 F12-Reservoir Cathodic Protection	-	250,000	-
Subtotal Water	4,914,291	5,065,000	110,000
S R&R Renewals & Replacement	-	350,000	-
S0000 Sewer Main Oversizing	-	30,000	30,000
S1403 Reject Line Extension	136,566	-	-
S1501 Upsize Filter Reject Pump Station	97,900	-	-
S1503 WWTP Headworks Rehab	200,000	100,000	3,500,000
S1504 WWTP Biosolids Survey	4,206,834	-	-
S1601 Carroll's Creek Emergency Generator	100,000	100,000	-
S1603 Sand Filter Replacement	102,573	30,000	-
S1701 Whiskey Ridget Lift Station	-	750,000	1,250,000
S1704 WWTP Reject Line Tie-In	-	65,000	-
Subtotal Sewer	4,843,873	1,425,000	4,780,000
D R&R Renewals/Replacements	-	35,000	15,000
D1502 First St Retrofit	35,000	730,250	-
D1503 Third St Retrofit	400,000	1,100,000	-
D1504 Decant Area	35,000	360,000	-
D1701 Downtown Water Quality	35,000	-	-
Subtotal Surface Water	505,000	2,225,250	15,000
Utility Portion of Street Projects			
156th, 160th, 51st Interim Improvements	-	-	4,000,000
State Avenue 100th to 116th	-	-	1,000,000
Total Projects	10,263,164	8,715,250	9,905,000

FUND 410 – SOLID WASTE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	% Change 2018 Budget/
Beginning Cash	\$ 4,746,192	\$ 2,598,483	\$ 2,598,483	\$ 4,506,656	\$ 3,318,005	\$ 3,340,933	27.7%	0.7%
<u>Revenue</u>								
DOE Grant	70,494	45,788	45,788	45,788	45,788	45,788	0.0%	0.0%
Garbage Collection Service	7,017,427	6,550,000	6,550,000	7,157,775	7,200,000	7,200,000	9.9%	0.0%
Garbage Tags	11,069	10,000	10,000	15,195	12,000	12,000	20.0%	0.0%
Interest	23,071	10,000	10,000	30,000	10,000	10,000	0.0%	0.0%
Miscellaneous Revenue	(5,671)	-	-	(4,287)	-	-	0.0%	0.0%
Transfer In	2,272	-	-	-	-	-	0.0%	0.0%
TOTAL REVENUE	7,118,662	6,615,788	6,615,788	7,244,471	7,267,788	7,267,788	9.9%	0.0%
<u>Expenditures</u>								
Salaries	699,077	775,766	775,766	775,766	742,413	773,795	-4.3%	4.2%
Seasonal	3,620	9,600	9,600	9,600	9,600	9,600	0.0%	0.0%
Overtime	16,387	16,350	16,350	16,350	16,350	16,350	0.0%	0.0%
Social Security	54,767	57,984	57,984	57,984	55,959	58,345	-3.5%	4.3%
Retirement	69,403	85,331	85,331	85,331	86,618	96,956	1.5%	11.9%
Medical Insurance	162,962	216,549	216,549	216,549	172,162	175,659	-20.5%	2.0%
Workmen's Compensation	18,781	27,178	27,178	27,178	24,753	27,225	-8.9%	10.0%
Unemployment	1,416	2,948	2,948	2,948	1,486	1,627	-49.6%	9.5%
Uniforms	6,292	3,500	3,500	3,500	3,500	3,500	0.0%	0.0%
Office & Operating	38,823	231,214	231,214	231,214	196,000	196,000	-15.2%	0.0%
Fuel	75,451	110,000	110,000	110,000	110,000	110,000	0.0%	0.0%
Small Tools	214	3,295	3,295	3,295	3,295	3,295	0.0%	0.0%
Professional Services	1,374,997	1,390,200	1,390,200	1,390,200	1,390,200	1,390,200	0.0%	0.0%
Communication	3,997	5,600	5,600	5,600	5,600	5,600	0.0%	0.0%
Travel	-	200	200	200	200	200	0.0%	0.0%
Advertising	140	800	800	800	800	800	0.0%	0.0%
Rents	-	200	200	200	200	200	0.0%	0.0%
Insurance	52,208	57,061	57,061	57,061	69,630	77,833	22.0%	11.8%
Repairs & Maintenance	1,518	66,500	66,500	66,500	66,500	66,500	0.0%	0.0%
Miscellaneous Expenses	57,255	342,000	342,000	342,000	2,000	2,000	-99.4%	0.0%
Tipping Fees	1,683,036	1,982,000	1,982,000	1,982,000	1,982,000	1,982,000	0.0%	0.0%
State Taxes	297,091	305,000	305,000	305,000	305,000	305,000	0.0%	0.0%
City Taxes	916,760	855,652	855,652	855,652	855,652	855,652	0.0%	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%	0.0%
Interfund Rents	10,159	10,159	10,159	10,159	10,159	10,159	0.0%	0.0%
Interfund Repairs & Maintenance	423,972	403,902	403,902	403,902	557,888	557,146	38.1%	-0.1%
Other Interfund Services	401,883	429,133	429,133	429,133	479,895	499,628	11.8%	4.1%
Transfer Out	1,107,305	1,045,000	1,045,000	1,045,000	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	7,477,514	8,433,122	8,433,122	8,433,122	7,147,860	7,225,270	-15.2%	1.1%
Other Misc Adjustments	119,316	-	-	-	-	-	0.0%	0.0%
Ending Cash	4,506,656	781,149	781,149	3,318,005	3,437,933	3,383,451	340.1%	-1.6%

TOTAL - BUDGET REQUESTS
 Line Item Increases
Revised Ending Fund Balance

45,000	-
52,000	52,000
\$ 3,340,933	\$ 3,331,451

BUDGET REQUESTS

2017

2018

Solid Waste Automated Refuse Collection Can	-	45,000	-	-
Solid Waste Line item increase	-	52,000	-	52,000
Total Solid Waste	-	97,000	-	52,000

Miscellaneous includes publications, training and other miscellaneous expenses.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Public Works Solid Waste **PRIORITY:** 1

DEPARTMENT ORG # 410

BUDGET REQUEST TITLE: Automated Refuse Collection Can

DESCRIPTION/JUSTIFICATION

This automated collection can will be used on the new Solid Waste collection truck purchased in 2016. This will allow the Solid Waste Division to keep a quality spare residential truck and automated collection can in service.

BENEFIT IF APPROVED:

If approved, this allow the Solid Waste Division to continue to collect residential trash in the event of a break down or other unforeseen circumstance. This will provide the flexibility to use the spare truck for residential or commerical trash collection.

IMPACT IF DENIED:

If denied, this truck is only useful for collecting commerical containers.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-
Total Expenditures	45,000	-	-	-	-	45,000

FUND 420 – GOLF COURSE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Revenue								
Merchandise Sales	78,137	95,000	95,000	102,084	90,200	92,004	-5.1%	2.0%
Tournament Fees	1,613	27,000	27,000	-	-	-	-100.0%	0.0%
Green Fees	613,795	510,000	510,000	670,872	754,500	769,590	47.9%	2.0%
Membership Fees	80,264	90,000	90,000	46,946	-	-	-100.0%	0.0%
Lessons	748	-	-	-	3,000	3,000	100.0%	0.0%
Interest	-	-	-	-	-	-	0.0%	0.0%
Golf Cart Lease	202,594	179,937	179,937	221,905	241,000	245,820	33.9%	2.0%
Pull Cart Lease	5,613	5,200	5,200	4,339	-	-	-100.0%	0.0%
Long Term Lease	46,346	45,047	45,047	45,047	45,948	46,867	2.0%	2.0%
Miscellaneous Revenue	22,136	-	-	2,402	-	-	0.0%	0.0%
Investment Interest	32	-	-	-	-	-	0.0%	0.0%
Donations - Holiday Lights	11,901	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
Transfer In	370,968	321,367	321,367	273,904	158,741	79,209	-50.6%	-50.1%
TOTAL REVENUE	1,434,147	1,278,551	1,278,551	1,372,499	1,298,389	1,241,490	1.6%	-4.4%
Expenditures								
Salaries	399,868	385,082	385,082	392,629	396,793	389,829	3.0%	-1.8%
Seasonal	12,120	-	-	-	-	-	0.0%	0.0%
Overtime	8,750	-	-	2,095	-	-	0.0%	0.0%
Social Security	31,593	25,640	25,640	23,408	26,409	27,202	3.0%	3.0%
Retirement	12,054	5,845	5,845	4,542	5,845	5,845	0.0%	0.0%
Medical Insurance	21,524	7,470	7,470	15,039	17,860	18,591	139.1%	4.1%
Workmen's Compensation	8,222	7,163	7,163	7,394	7,378	8,718	3.0%	18.2%
Unemployment	3,986	9,980	9,980	8,018	9,980	10,222	0.0%	2.4%
Uniforms	999	-	-	-	-	-	0.0%	0.0%
Office & Operating	96,654	79,080	79,080	94,488	79,080	79,080	0.0%	0.0%
Fuel	17,779	20,250	20,250	19,109	20,250	20,250	0.0%	0.0%
Inventory Supplies	54,481	53,652	53,652	63,292	53,652	53,652	0.0%	0.0%
Small Tools	2,544	2,000	2,000	2,309	2,000	2,000	0.0%	0.0%
Professional Services	108,670	116,047	116,047	118,250	116,047	116,047	0.0%	0.0%
Communication	1,688	4,610	4,610	4,446	4,610	4,610	0.0%	0.0%
Travel	711	600	600	921	600	600	0.0%	0.0%
Advertising	9,810	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
Operating Rents	32,010	33,788	33,788	47,427	33,788	33,788	0.0%	0.0%
Insurance	39,266	44,834	44,834	46,435	54,039	58,983	20.5%	9.1%
Public Utilities	55,342	5,440	5,440	45,693	5,440	5,440	0.0%	0.0%
Repairs & Maintenance	26,997	30,000	30,000	32,848	30,000	30,000	0.0%	0.0%
Miscellaneous Expenses	23,076	5,631	5,631	4,893	5,631	5,631	0.0%	0.0%
State Taxes	4,541	4,800	4,800	2,624	4,800	4,800	0.0%	0.0%
Capital Outlay	34,925	-	-	-	-	-	0.0%	0.0%
Debt Service - Principal	282,273	299,974	299,974	299,974	318,215	275,244	6.1%	-13.5%
Debt Service - Interest	88,656	73,348	73,348	73,348	56,956	40,006	-22.3%	-29.8%
Debt Issue Cost	425	700	700	700	700	700	0.0%	0.0%
Interfund Repairs & Maintenance	8,466	6,896	6,896	6,896	6,058	7,137	-12.2%	17.8%
Other Interfund Services	40,925	40,721	40,721	40,721	27,258	28,115	-33.1%	3.1%
TOTAL EXPENDITURE	1,428,355	1,278,551	1,278,551	1,372,499	1,298,389	1,241,490	1.6%	-4.4%
Interfund Loan and Adjustments	(5,792)	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	-	-	-	-	-	0.0%	0.0%

TOTAL - BUDGET REQUESTS

Line item increases		66,257	86,812
Increase in subsidy (revenue)		(66,257)	(86,812)
Revised Ending Fund Balance		\$ -	\$ -

BUDGET REQUESTS

	2017	2018
Golf Line item increase	-	66,257
Total Golf	-	66,257

Miscellaneous includes alarm system maintenance, dues, and subscription
Item 5 - 117

FUND 450 – UTILITY DEBT SERVICE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 6,169,560	\$ 433,663	\$ 433,663	\$ 1,732,373	\$ 1,764,389	\$ 1,785,139	306.9%	1.2%
<u>Revenue</u>								
Investment Interest	144,016	25,000	25,000	36,266	25,000	25,000	0.0%	0.0%
Principal Special Assessment	-	-	-	-	-	-	0.0%	0.0%
Other Miscellaneous Revenue	-	-	-	-	-	-	0.0%	0.0%
Transfer In	5,762,010	5,314,938	5,314,938	5,314,938	5,243,811	5,233,533	-1.3%	-0.2%
TOTAL REVENUE	5,906,026	5,339,938	5,339,938	5,351,204	5,268,811	5,258,533	-1.3%	-0.2%
<u>Expenditures</u>								
Miscellaneous Expense	500	3,800	3,800	3,800	3,800	3,800	0.0%	0.0%
Debt Service - Principal	4,040,757	3,655,758	3,655,758	3,655,758	3,750,758	3,835,758	2.6%	2.3%
Debt Service - Interest	1,716,966	1,659,180	1,659,180	1,659,180	1,493,053	1,397,775	-10.0%	-6.4%
Debt Issue Cost	(10)	450	450	450	450	450	0.0%	0.0%
Transfer Out	4,500,000	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	10,258,213	5,319,188	5,319,188	5,319,188	5,248,061	5,237,783	-1.3%	-0.2%
Other Adjustments	(85,000)	-	-	-	-	-	0.0%	0.0%
Ending Cash	1,732,373	454,413	454,413	1,764,389	1,785,139	1,805,889	292.8%	1.2%

Miscellaneous includes administrative fees on revenue bonds.

FUND 501 – FLEET MAINTENANCE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change		
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget	
Beginning Cash	\$ 392,600	\$ 416,506	\$ 416,506	\$ 566,737	\$ 269,360	\$ 283,070	-35.3%	5.1%	
<u>Revenue</u>									
Investment Interest	2,044	1,500	1,500	2,500	1,500	1,500	0.0%	0.0%	
Insurance Recovery	40,129	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%	
Disposition of Capital Assets	19,632	-	-	35,336	-	-	0.0%	0.0%	
Equipment Rental	1,115,855	1,015,306	1,015,306	1,015,306	1,052,960	1,054,894	3.7%	0.2%	
Equipment Replacement	1,219,418	1,209,418	1,209,418	1,209,418	1,252,000	1,247,000	3.5%	-0.4%	
Sales - Central Stores	33,497	30,000	30,000	30,000	30,000	30,000	0.0%	0.0%	
Small Engine Shop	118,400	-	124,600	124,600	129,930	133,699	4.3%	2.9%	
Miscellaneous	3,486	-	-	1,966	-	-	0.0%	0.0%	
Transfer-In	1,294,441	1,440,000	1,626,000	1,626,000	-	-	-100.0%	0.0%	
TOTAL REVENUE	3,846,902	3,706,224	4,016,824	4,055,126	2,476,390	2,477,093	-38.3%	0.0%	
<u>Expenditures</u>									
Salaries	392,520	353,498	425,498	389,030	440,126	453,961	3.4%	3.1%	
Seasonal	-	-	-	393	-	-	0.0%	0.0%	
Overtime	2,589	5,000	5,300	344	5,300	5,300	0.0%	0.0%	
Social Security	29,802	26,319	31,819	29,761	33,165	34,212	4.2%	3.2%	
Retirement	39,817	39,567	47,667	43,494	51,905	57,484	8.9%	10.7%	
Medical Insurance	99,135	96,370	104,870	91,458	108,089	110,506	3.1%	2.2%	
Workmen's Compensation	9,952	12,546	14,646	9,670	12,840	14,121	-12.3%	10.0%	
Unemployment	778	1,413	1,563	779	882	954	-43.6%	8.2%	
Uniforms	4,074	5,800	6,400	5,300	6,400	6,400	0.0%	0.0%	
Office & Operating	36,951	10,500	14,500	20,200	14,500	14,500	0.0%	0.0%	
Fuel Consumed	1,972	2,000	2,500	1,200	2,500	2,500	0.0%	0.0%	
Inventory Supplies	236,293	220,000	230,000	232,000	230,000	230,000	0.0%	0.0%	
Small Tools	47,691	15,000	20,000	17,500	20,000	20,000	0.0%	0.0%	
Professional Services	731	500	500	200	500	500	0.0%	0.0%	
Communication	2,477	1,500	1,900	2,150	1,900	1,900	0.0%	0.0%	
Travel	-	800	800	-	800	800	0.0%	0.0%	
Advertising	-	800	800	-	800	800	0.0%	0.0%	
Insurance	5,006	5,472	5,472	5,800	6,677	7,463	22.0%	11.8%	
Public Utilities	4,732	4,000	4,000	1,700	4,000	4,000	0.0%	0.0%	
Repairs & Maintenance	148,041	135,000	136,000	139,000	136,000	136,000	0.0%	0.0%	
Miscellaneous	13,886	12,800	12,900	12,100	12,900	12,900	0.0%	0.0%	
Training	2,763	4,300	4,300	3,300	4,300	4,300	0.0%	0.0%	
Capital Outlay	2,497,442	3,066,000	3,252,000	3,252,000	-	-	-100.0%	0.0%	
Interfund Rent	13,717	13,717	13,717	13,717	13,717	13,717	0.0%	0.0%	
Other Interfund	75,173	75,057	81,407	81,407	64,346	66,371	-21.0%	3.1%	
TOTAL EXPENDITURE	3,665,542	4,107,959	4,418,559	4,352,503	1,171,647	1,198,689	-73.5%	2.3%	
Other Adjustments (accruals)	(7,223)	-	-	-	-	-	0.0%	0.0%	
Ending Cash	566,737	14,771	14,771	269,360	1,574,103	1,561,474	10556.7%	-0.8%	
TOTAL - BUDGET REQUESTS					-	1,852,033	1,314,500		
Line Item Increases						15,000	10,000		
Transfer In						(576,000)	(60,000)		
Revised Ending Fund Balance						\$ 283,070	\$ 296,974		

Miscellaneous includes Faster S/W Maintenance, dues, training, and annual CO-OP membership dues.

FUND 501 – FLEET MAINTENANCE

BUDGET REQUESTS

		2017		2018	
Fleet	Overhead Oil Dispensing Control System With 8 Heads	-	5,000	-	-
Fleet	Electric Transfer Pump for Fuel(s)	-	-	-	2,500
Fleet	FTE Overlap Procurement/Distribution Assistant - Jan-Mar (corrected)	-	19,033	-	-
Fleet	Replace Engineering Vehicle #435	-	55,000	-	-
Fleet	Replace Facilities Vehicle #107	-	60,000	-	-
Fleet	Replace Sanitation Asset #CC05	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC06	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC07	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC08	-	40,000	-	-
Fleet	Replace Streets Vehicle #251	-	60,000	-	-
Fleet	Replace Streets Vehicle #252	-	225,000	-	-
Fleet	Replace Operations Vehicle #537	-	40,000	-	-
Fleet	Replace Operations Vehicle #V007	-	50,000	-	-
Fleet	Replace Parks Vehicle #814	-	30,000	-	-
Fleet	Replace Parks Vehicle #104	-	32,000	-	-
Fleet	Replace Detective Vehicle #910	-	45,000	-	-
Fleet	Replace Detective Vehicle #921	-	45,000	-	-
Fleet	Replace Detective Vehicle #950	-	45,000	-	-
Fleet	Replace Patrol Vehicle #P123	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P125	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P128	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P134	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P136	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P139	-	60,000	-	-
Fleet	Replace Detective Vehicle #A004	-	45,000	-	-
Fleet	Replace Community Development Vehicle #332	-	-	-	30,000
Fleet	Replace Community Development Vehicle #334	-	-	-	30,000
Fleet	Replace Sewer & Storm Vehicle #433	-	-	-	40,000
Fleet	Replace Sewer & Storm Division Trommel Screen #570	-	-	-	185,000
Fleet	Replace Water Resources Vehicle #530	-	-	-	50,000
Fleet	Replace Streets Vehicle #227	-	-	-	90,000
Fleet	Replace Street Divison Pro-Paver #H001	-	-	-	200,000
Fleet	Replace Water Resources Vehicle #V012	-	-	-	37,000
Fleet	Replace Parks Vehicle #808	-	-	-	45,000
Fleet	Replace Parks Vehicle #803	-	-	-	45,000
Fleet	Replace Parks Vehicle #V006	-	-	-	45,000
Fleet	Replace Police Vehicle #962	-	-	-	45,000
Fleet	Replace Custody Vehicle #A003	-	-	-	45,000
Fleet	Replace Patrol Vehicle #P129	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P130	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P133	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P143	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P120	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P122	-	-	-	60,000
Fleet	New - Police - Detective Sergeant Vehicle	40,000	40,000	-	-
Fleet	New - Police - 2 Patrol Cars for overlap shift	110,000	110,000	-	-
Fleet	New - Police - BearCat Armored vehicle	240,000	240,000	-	-
Fleet	New - Parks - Transit Van	15,000	15,000	-	-
Fleet	New - Utilities - Vehicle for SCADA/Telemetry Admin	45,000	45,000	-	-
Fleet	New - Utilities - 4 Wheel Drive Mule with Trailer for Water Maint.	18,000	18,000	-	-
Fleet	New - Utilities - Flatbed Truck with Dump Bed for Water Maint.	40,000	40,000	-	-
Fleet	New - Utilities - Vehicle for Pretreatment Technician position	-	-	60,000	60,000
Fleet	New - Utilities - Plow & Sander	68,000	68,000	-	-
Fleet	Line item increase	-	15,000	-	15,000
Total Fleet		576,000	1,867,033	60,000	1,324,500

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Overhead Oil Dispensing Control System With 8 Heads

DESCRIPTION/JUSTIFICATION

The current overhead oil dispensing system is 13 years old, has had numerous repairs to keep in use, and is in need of replacement.

BENEFIT IF APPROVED:

Less repairs and maintenance on the current system and better technology and dependability in the newer system.

IMPACT IF DENIED:

Continued repairs and maintenance on the 13 year old system currently in place and less dependability.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	5,000					5,000
Transfer (97)						-

Total Expenditures 5,000 - - - - 5,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 2

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Electric Transfer Pump for Oils and Fluids

DESCRIPTION/JUSTIFICATION

An electric transfer pump for oils and fluids will allow us to remove oils/fluids/hydraulic fluids in a quick and efficient manner, and give us the ability to remove and refill the oil reservoirs with the same oil, rather than draining and wasting the expensive oils or fluids.

BENEFIT IF APPROVED:

Quicker more efficient removal and refilling of oil and fluid reservoirs in the maintenance of equipment and less wasting of oils and fluids, saving the city money.

IMPACT IF DENIED:

More costly, less efficient operation by draining and discarding the oils and fluids when drained for maintenance work.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)		2,500				2,500
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	-	2,500	-	-	-	2,500

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Central Stores PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: FTE Overlap Procurement/Distribution Assistant - Jan-Mar

DESCRIPTION/JUSTIFICATION

In anticipation of the current Procurement/Distribution Assistant's retirement in March, 2017, there is a need to hire the replacement position by January 1, 2017 to allow for extensive training and job shadowing. The current Assistant has been doing the job independently for many years so the training will be a vital part in a smooth transition.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

Salaries (11)	12,807					12,807
Overtime (12)						-
Benefits (20)	6,226					6,226
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures

19,033	-	-	-	-	-	19,033
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Engineering Vehicle #435

DESCRIPTION/JUSTIFICATION

Replace the Engineering vehicle #435 with a new Mid-length, mid-roof Ford Transit Van or comparable. Vehicle #435 is a 2001 Chevrolet Malibu that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 15 years old. If replaced, #435 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #435 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #435 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	55,000					55,000
Transfer (97)						-

Total Expenditures 55,000 - - - - 55,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Facilities Vehicle #107

DESCRIPTION/JUSTIFICATION

Replace the Facilities vehicle #107 with a new standard-length, mid-roof Ford Transit Van or comparable. Vehicle #107 is a 2002 Chevrolet Cargo Van that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 105,000 miles and is 14 years old. If replaced, #107 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #107 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #107 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-
Total Expenditures	60,000	-	-	-	-	60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC05

DESCRIPTION/JUSTIFICATION

Replace the Sanitation asset #CC05 with a new Curotto Can or comparable. Asset #CC05 is a 2010 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 6 years old. This asset has reached the end of its useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC05 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #CC05 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #CC05 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

Total Expenditures 40,000 - - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC06

DESCRIPTION/JUSTIFICATION

Replace the Sanitation asset #CC06 with a new Curotto Can or comparable. Asset #CC06 is a 2012 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 5 years old. This asset has reached the end of it's useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC06 will be surplusd and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #CC06 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #CC06 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

Total Expenditures 40,000 - - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC07

DESCRIPTION/JUSTIFICATION

Replace the Sanitation asset #CC07 with a new Curotto Can or comparable. Asset #CC07 is a 2012 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 5 years old. This asset has reached the end of it's useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC07 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #CC07 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #CC07 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

Total Expenditures 40,000 - - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC08

DESCRIPTION/JUSTIFICATION

Replace the Sanitation asset #CC08 with a new Curotto Can or comparable. Asset #CC08 is a 2012 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 5 years old. This asset has reached the end of it's useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC08 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #CC08 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #CC08 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

Total Expenditures 40,000 - - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Streets Vehicle #251

DESCRIPTION/JUSTIFICATION

Replace the Streets vehicle #251 with a new Ford 3/4 Ton Pickup with a Reader Sing Board or comparable. Vehicle #251 is a 1997 Ford 3/4 Ton Pickup with a Sign Board that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 90,000 miles and is 19 years old. If replaced, #251 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #251 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #251 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-
Total Expenditures	60,000	-	-	-	-	60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Streets Vehicle #252

DESCRIPTION/JUSTIFICATION

Replace the Streets vehicle #252 with a new 10 Yard Dump Truck or comparable. Vehicle #252 is a 1998 Ford Dump Truck. At present, this vehicle has run approximately 7,700 hours and is 18 years old. Although this vehicle will not meet the City's replacement criteria, it far exceeds the industry standard for hours and age. Furthermore, metal shavings were found in the engine oil during routine maintenance in 2016. The vehicle was red-tagged to eliminate the possibility of catastrophic engine failure and to avoid extremely costly engine repairs. If replaced, #252 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #252 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #252 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	225,000					225,000
Transfer (97)						-
Total Expenditures	225,000	-	-	-	-	225,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Operations Vehicle #537

DESCRIPTION/JUSTIFICATION

Replace the Operations vehicle #537 with a new Ford F-150 with cross-box or comparable. Vehicle #537 is a 2001 GMC Sonoma Pickup that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 75,000 miles and is 15 years old. This vehicle has required multiple costly repairs in the last 5-year. If replaced, #537 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #537 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #537 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

Total Expenditures 40,000 - - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Operations Vehicle #V007

DESCRIPTION/JUSTIFICATION

Replace the Operations vehicle #V007 with a new Ford F-350 with tow package or comparable. Vehicle #V007 is a 2005 Ford Ranger that will exceed the replacement criteria for mileage at the time of replacement. At present, this vehicle has run approximately 110,000 miles and is 10 years old. If replaced, #V007 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #V007 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #V007 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	50,000					50,000
Transfer (97)						-

Total Expenditures	50,000	-	-	-	-	50,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #814

DESCRIPTION/JUSTIFICATION

Replace the Parks vehicle #814 with a new 4x4 Ford SUV or comparable. Vehicle #814 is a 2001 Ford Taurus Station Wagon that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 35,000 miles and is 15 years old. If replaced, #814 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #814 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. Furthermore, this vehicle no longer fulfills the daily needs of the Parks Department operation.

IMPACT IF DENIED:

If #814 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline. The proposed vehicle will better serve the Parks operation in the future.

					2017-2021	
2017	2018	2019	2020	2021	Total	

Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	30,000					30,000
Transfer (97)						-

Total Expenditures 30,000 - - - - 30,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Detective Vehicle #910

DESCRIPTION/JUSTIFICATION

Replace the Detective vehicle #910 with a new Ford Interceptor SUV or comparable. Vehicle #910 is a 2002 Chevrolet Astro Van that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 95,000 miles and is 14 years old. If replaced, #910 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #910 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #910 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-

Total Expenditures 45,000 - - - - 45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Detective Vehicle #921

DESCRIPTION/JUSTIFICATION

Replace the Detective vehicle #921 with a new Ford Interceptor SUV or comparable. Vehicle #921 is a 2001 Chevrolet Malibu that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 95,000 miles and is 15 years old. If replaced, #921 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #921 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #921 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-

Total Expenditures 45,000 - - - - 45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Detective Vehicle #950

DESCRIPTION/JUSTIFICATION

Replace the Detective vehicle #950 with a new Ford F-150 with a canopy or comparable. Vehicle #950 is a 1997 Jeep Cherokee that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 19 years old. If replaced, #950 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #950 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #950 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-

Total Expenditures 45,000 - - - - 45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P123

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P123 with a new Ford Interceptor SUV or comparable. Vehicle #P123 is a 2007 Ford Crown Victoria that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 9 years old. If replaced, #P123 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P123 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P123 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

Total Expenditures 60,000 - - - - 60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P125

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P125 with a new Ford Interceptor SUV or comparable. Vehicle #P125 is a 2007 Ford Crown Victoria that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 10 years old. If replaced, #P125 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P125 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P125 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

Total Expenditures 60,000 - - - - 60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P128

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P128 with a new Ford Interceptor SUV or comparable. Vehicle #P128 is a 2008 Ford Crown Victoria that will meet the replacement criteria for mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 8 years old. If replaced, #P128 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P128 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P128 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

Total Expenditures 60,000 - - - - 60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P134

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P134 with a new Ford Interceptor SUV or comparable. Vehicle #P134 is a 2009 Ford Crown Victoria that will meet the replacement criteria for mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 7 years old. If replaced, #P134 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P134 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P134 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

Total Expenditures 60,000 - - - - 60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P136

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P136 with a new Ford Interceptor SUV or comparable. Vehicle #P136 is a 2006 Ford Crown Victoria that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 10 years old. If replaced, #P136 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P136 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P136 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

Total Expenditures 60,000 - - - - 60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P139

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P139 with a new Ford Interceptor SUV or comparable. Vehicle #P139 is a 2007 Ford Crown Victoria that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 90,000 miles and is 9 years old. If replaced, #P139 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P139 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P139 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

Total Expenditures	60,000	-	-	-	-	60,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Community Development Vehicle #332

DESCRIPTION/JUSTIFICATION

Replace the Community Development vehicle #332 with a new Ford F-150 or comparable. Vehicle #332 is a 1995 Chevrolet 1/2 Ton Pickup that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 70,000 miles and is 20 years old. If replaced, #332 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #332 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #332 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		30,000				30,000
Transfer (97)						-

Total Expenditures - 30,000 - - - 30,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Community Development Vehicle #334

DESCRIPTION/JUSTIFICATION

Replace the Community Development vehicle #334 with a new Ford F-150, Ford SUV or comparable. Vehicle #334 is a 2002 GMC Sonoma Pickup that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 90,000 miles and is 14 years old. If replaced, #334 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #334 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #334 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		30,000				30,000
Transfer (97)						-

Total Expenditures - 30,000 - - - 30,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sewer & Storm Vehicle #433

DESCRIPTION/JUSTIFICATION

Replace the Sewer & Storm vehicle #433 with a new Ford 4x4 F-350, F-450 or comparable. Vehicle #433 is a 1995 Ford F-150 Pickup that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 60,000 miles and is 21 years old. If replaced, #433 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #433 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #433 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		40,000				40,000
Transfer (97)						-

Total Expenditures - 40,000 - - - 40,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sewer & Storm Division Trommel Screen # 570

DESCRIPTION/JUSTIFICATION

Replace the Sewer & Storm Division Trommel Screen #570 with a new Trommel Screen or comparable. Trommel Screen #570 is a year 2000 Trommel Model-511 that will meet the replacement criteria for age (15 years) prior to the time of replacement. If replaced, #570 will most likely be used as a trade-in on the purchase of the new Trommel Screen. If not, it will be surplused and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #570 will be an increase in efficiency, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. The replacement model would have two conveyor belts to move waste product directly into a truck for disposal, eliminating the need to hand pick waste debris and rocks from under the existing screening process. This would allow one person to run the process, whereas it takes two with the existing screen.

IMPACT IF DENIED:

If #570 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the Trommel Screen will continue to decline. It will also be a less efficient operation by requiring two employees to operate the process rather than one, and we will have a lesser quality of screened material due to inability of the current screen to remove dirt from debris.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		185,000				185,000
Transfer (97)						-
Total Expenditures	-	185,000	-	-	-	185,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Water Resources Vehicle #530

DESCRIPTION/JUSTIFICATION

Replace the Water Resources vehicle #530 with a new Ford F-350 with a Service Body or comparable. Vehicle #530 is a 2002 Chevy 1/2 Ton Pickup that will exceed the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 110,000 miles and is 14 years old. If replaced, #530 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #530 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #530 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		50,000				50,000
Transfer (97)						-
Total Expenditures	-	50,000	-	-	-	50,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Streets Vehicle #227

DESCRIPTION/JUSTIFICATION

Replace the Streets vehicle #227 with a new Ford F-Series Powerstroke or comparable. Vehicle #227 is a 2000 Ford F-550 Flat-bed Pickup that will exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 80,000 miles and is 16 years old. If replaced, #227 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #227 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #227 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		90,000				90,000
Transfer (97)						-

Total Expenditures - 90,000 - - - 90,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Street Division Pro-Paver # H001

DESCRIPTION/JUSTIFICATION

Replace Street Division Pro-Paver # H001 with a new comparable Paver. Equipment # H001 is a 2001 Pro-Paver Model 813RT. At the time of replacement, the current paver will be in it's 16th year of service, meeting the estimated replacement criteria for age and use. If replaced, # H001 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing # H001 will be an increase in reliability and a decrease in maintenance cost, equipment down time and maintenance staff time. Another benefit will be to keep up with current paver technology in an effort to keep staff well trained and improve efficiencies.

IMPACT IF DENIED:

If # H001 is not replaced, maintenance costs and related staff time will continue to increase and the reliability of the current paver will continue to decline, affecting efficiency and quality of our in-house paving projects.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		200,000				200,000
Transfer (97)						-

Total Expenditures	-	200,000	-	-	-	200,000
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2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Water Resources Vehicle #V012

DESCRIPTION/JUSTIFICATION

Replace the Water Resources vehicle #V012 with a new Ford F-150 or comparable. Vehicle #V012 is a 2007 Colorado Pickup that will greatly exceed the criteria for mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 9 years old. If replaced, #V012 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #V012 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #V012 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		37,000				37,000
Transfer (97)						-
Total Expenditures	-	37,000	-	-	-	37,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #808

DESCRIPTION/JUSTIFICATION

Replace the Parks vehicle #808 with a new 4x4 Ford 3/4 Ton Pickup or comparable. Vehicle #808 is a 2000 Dodge Ram 2500 that will exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 86,000 miles and is 16 years old. If replaced, #808 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #808 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #808 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
Total Expenditures	-	45,000	-	-	-	45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #803

DESCRIPTION/JUSTIFICATION

Replace the Parks vehicle #803 with a new 4x4 Ford 3/4 Ton Pickup or comparable. Vehicle #803 is a 1996 Ford F-250 that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 76,000 miles and is 20 years old. If replaced, #803 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #803 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #803 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
Total Expenditures	-	45,000	-	-	-	45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #V006

DESCRIPTION/JUSTIFICATION

Replace the Parks vehicle #V006 with a new 4x4 Ford Explorer or comparable. Vehicle #V006 is a 2003 Chevrolet Trailblazer that will exceed the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 108,000 miles and is 13 years old. If replaced, #V006 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #V006 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #V006 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
Total Expenditures	-	45,000	-	-	-	45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Police Vehicle #962

DESCRIPTION/JUSTIFICATION

Replace the Custody vehicle #962 with a new Ford Interceptor SUV or Sedan with a transport cage and transport seats or comparable. Vehicle #962 is a 1997 Chevrolet Lumina Sedan that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 19 years old. If replaced, #962 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #962 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #962 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
Total Expenditures	-	45,000	-	-	-	45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Custody Vehicle #A003

DESCRIPTION/JUSTIFICATION

Replace the Custody vehicle #A003 with a new Ford Interceptor SUV or comparable. Vehicle #A003 is a 2003 Chevrolet Impala Sedan that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 120,000 miles and is 13 years old. If replaced, #A003 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #A003 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #A003 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						
Identify source						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
Total Expenditures	-	45,000	-	-	-	45,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P129

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P129 with a new Ford Interceptor SUV or comparable. Vehicle #P129 is a 2008 Ford Crown Victoria that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 8 years old. If replaced, #P129 will be kept in the fleet as a "breakdown car" which will be utilized when other patrol vehicles are out of service for repairs.

BENEFIT IF APPROVED:

The benefit of replacing #P129 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. By designating this vehicle as a "breakdown car" it will see greatly reduced mileage in turn increasing the number of years it can perform the function of breakdown car.

IMPACT IF DENIED:

If #P129 is not replaced, maintenance costs and related staff time will increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
Total Expenditures	-	60,000	-	-	-	60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P130

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P130 with a new Ford Interceptor SUV or comparable. Vehicle #P130 is a 2008 Ford Crown Victoria that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 65,000 miles and is 8 years old. If replaced, #P130 will be kept in the fleet as a "breakdown car" which will be utilized when other patrol vehicles are out of service for repairs.

BENEFIT IF APPROVED:

The benefit of replacing #P130 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. By designating this vehicle as a "breakdown car" it will see greatly reduced mileage in turn increasing the number of years it can perform the function of breakdown car.

IMPACT IF DENIED:

If #P130 is not replaced, maintenance costs and related staff time will increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-

Total Expenditures - **60,000** - - - **60,000**

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P133

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P133 with a new Ford Interceptor SUV or comparable. Vehicle #P133 is a 2008 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 8 years old. If replaced, #P133 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P133 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P133 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
Total Expenditures	-	60,000	-	-	-	60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet **PRIORITY:** 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P143

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P143 with a new Ford Interceptor SUV or comparable. Vehicle #P143 is a 2006 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 10 years old. If replaced, #P143 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P143 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P143 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
Total Expenditures	-	60,000	-	-	-	60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P120

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P120 with a new Ford Interceptor SUV or comparable. Vehicle #P120 is a 2006 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 95,000 miles and is 10 years old. If replaced, #P120 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P120 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P120 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
Total Expenditures	-	60,000	-	-	-	60,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P122

DESCRIPTION/JUSTIFICATION

Replace the Patrol vehicle #P122 with a new Ford Interceptor SUV or comparable. Vehicle #P122 is a 2006 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 10 years old. If replaced, #P122 will be surplus and sent to auction.

BENEFIT IF APPROVED:

The benefit of replacing #P122 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

IMPACT IF DENIED:

If #P122 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-

Total Expenditures - 60,000 - - - 60,000

FUND 502 – FACILITY MAINTENANCE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
Beginning Cash	\$ 61,316	\$ 45,661	\$ 45,661	\$ 82,018	\$ 153,410	\$ 89,171	236.0%	-41.9%
<u>Revenue</u>								
Investment Interest	254	75	75	700	150	150	100.0%	0.0%
Insurance Recoveries	725	-	-	-	-	-	0.0%	0.0%
Miscellaneous	11,099	-	-	-	-	-	0.0%	0.0%
Building Maintenance	328,722	343,663	343,663	343,663	574,895	624,445	67.3%	8.6%
Transfer-In	15,000	-	-	-	-	-	0.0%	0.0%
TOTAL REVENUE	355,800	343,738	343,738	344,363	575,045	624,595	67.3%	8.6%
<u>Expenditures</u>								
Salaries	184,958	196,082	196,082	155,295	201,325	209,674	2.7%	4.1%
Overtime	24,511	7,000	7,000	14,832	7,000	7,000	0.0%	0.0%
Social Security	16,084	14,657	14,657	1,288	15,194	15,827	3.7%	4.2%
Retirement	21,196	21,966	21,966	19,001	23,762	26,571	8.2%	11.8%
Medical Insurance	42,223	46,102	46,102	34,939	47,577	48,658	3.2%	2.3%
Workmen's Compensation	5,004	6,948	6,948	4,843	5,228	5,743	-24.8%	9.9%
Unemployment	416	785	785	340	402	440	-48.8%	9.5%
Uniforms	958	800	800	1,000	800	800	0.0%	0.0%
Office & Operating	2,174	1,000	1,000	1,200	19,500	19,500	1850.0%	0.0%
Fuel Consumed	3,534	4,000	4,000	3,000	4,000	4,000	0.0%	0.0%
Small Tools	3,138	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Professional Services	95	-	-	100	115,127	115,127	100.0%	0.0%
Communication	1,689	1,000	1,000	1,200	6,600	6,600	560.0%	0.0%
Travel	-	250	250	200	250	250	0.0%	0.0%
Operating Rental	-	250	250	200	250	250	0.0%	0.0%
Insurance	-	-	-	-	4,690	4,690	100.0%	0.0%
Public Utilities	-	250	250	-	112,000	112,000	44700.0%	0.0%
Repairs & Maintenance	128	500	500	2,500	38,000	38,000	7500.0%	0.0%
Miscellaneous	-	-	-	500	4,250	4,250	100.0%	0.0%
Interfund Rent	1,957	1,957	1,957	1,957	1,957	1,957	0.0%	0.0%
Interfund Repairs & Maintenance	4,778	4,552	4,552	4,552	6,408	6,399	40.8%	-0.1%
Other Interfund	22,255	24,024	24,024	24,024	22,964	23,736	-4.4%	3.4%
TOTAL EXPENDITURE	335,098	334,123	334,123	272,971	639,284	653,472	91.3%	2.2%
Other Adjustments	-	-	-	-	-	-	0.0%	0.0%
Ending Cash	82,018	55,276	55,276	153,410	89,171	60,294	61.3%	-32.4%

The Facility budget was restructured to include:

- City Hall
- Public Safety
- Courthouse

Miscellaneous includes training, membership and other small miscellaneous expenses

FUND 503 – INFORMATION SERVICES

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 184,805	\$ 155,701	\$ 155,701	\$ 231,583	\$ 248,602	\$ 111,881	59.7%	-55.0%
Revenue								
Investment Interest	1,067	800	800	800	800	800	0.0%	0.0%
Intergovernmental Revenue	38,162	18,993	18,993	25,064	20,000	20,000	5.3%	0.0%
Computer Services	862,687	892,553	892,553	892,553	896,010	912,568	0.4%	1.8%
Computer Replacement	100,000	125,000	125,000	125,000	125,000	175,000	0.0%	40.0%
Miscellaneous Revenue	649	-	-	-	-	-	0.0%	0.0%
Transfer In	11,046	-	-	-	-	-	0.0%	0.0%
TOTAL REVENUE	1,013,611	1,037,346	1,037,346	1,043,417	1,041,810	1,108,368	0.4%	6.4%
Expenditures								
Salaries	460,334	473,243	473,243	473,243	496,453	510,908	4.9%	2.9%
Seasonal	-	-	-	-	-	-	0.0%	0.0%
Overtime	11,459	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Social Security	35,414	35,604	35,604	25,604	36,582	37,687	2.7%	3.0%
Retirement	47,772	51,460	51,460	51,460	57,565	63,639	11.9%	10.6%
Medical Insurance	78,209	101,316	101,316	101,316	91,582	92,288	-9.6%	0.8%
Workmen's Compensation	1,495	1,759	1,759	1,759	1,722	1,826	-2.1%	6.0%
Unemployment	924	1,837	1,837	1,837	976	1,055	-46.9%	8.1%
Office & Operating	13,723	16,500	16,500	16,500	16,500	16,500	0.0%	0.0%
Fuel Consumed	216	500	500	500	500	500	0.0%	0.0%
Small Tools	19,428	27,330	27,330	27,330	27,330	27,330	0.0%	0.0%
Computer Replacement	144,900	148,246	148,246	148,246	148,246	148,246	0.0%	0.0%
Professional Services	141,972	149,450	149,450	149,450	149,450	149,450	0.0%	0.0%
Communication	8,098	20,285	20,285	20,285	20,285	20,285	0.0%	0.0%
Travel	1,358	1,500	1,500	1,500	1,500	1,500	0.0%	0.0%
Miscellaneous	932	4,800	4,800	4,800	4,800	4,800	0.0%	0.0%
Interfund Repairs and Maint	595	568	568	568	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	966,829	1,036,398	1,036,398	1,026,398	1,055,491	1,078,014	1.8%	2.1%
Other Adjustments	(4)	-	-	-	-	-	0.0%	0.0%
Ending Cash	231,583	156,649	156,649	248,602	234,921	142,235	50.0%	-39.5%

TOTAL - BUDGET REQUESTS	113,475	199,229
Line Item Increases	9,565	3,600
Transfer In - Revenue	-	(100,000)
Revised Ending Fund Balance	\$ 111,881	\$ 39,406

BUDGET REQUESTS

	2017	2018
IS Electronic Content Management	-	100,000
IS Line Item Increase	9,565	-
IS Computer Replacement Funding	43,475	-
IS Information Service Capital Replacement	70,000	40,600
Total IS	123,040	202,829

Miscellaneous includes memberships and training.

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Finance / Information Systems **PRIORITY:** Medium-High

DEPARTMENT ORG # 50300090

BUDGET REQUEST TITLE: Electronic Content Management

DESCRIPTION/JUSTIFICATION

Electronic Content Management (ECM) is a State initiative to digitize, retain, and destroy documents based on State records retention rules. ECM also provides business process streamlining using technologies such as indexing, work flow, and digital signatures.

The proposal is to purchase software specially designed to management electronic documents and increase the ability to search.

Assistance is needed to begin the process of categorizing all of their files, therefore the request includes funds for consultant services.

BENEFIT IF APPROVED:

There are many benefits and here are a few bullet point items: • Improved ability to find electronic documents. • Streamline Court/Jail video arraignment.

IMPACT IF DENIED:

Increased difficulty of accessing and managing electronic documents

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)		60,000				60,000
Miscellaneous (49)		40,000				40,000
Capital (60)*						-
Transfer (97)						-
Total Expenditures	-	100,000	-	-	-	100,000

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Finance / Information Systems PRIORITY: Very High

DEPARTMENT ORG # 50350390

BUDGET REQUEST TITLE: Computer Replacement Funding

DESCRIPTION/JUSTIFICATION

Increase in computer replacement budget based on actual growth of the City computer fleet over the last two years. This includes the cost of licensing and networking for each computer. Costs are calculated using the current cost of the same type of computer, required accessories, and licensing.

Currently the City has one of the highest average computer ages for cities of similar size and complexity. The City's target replacement age is 5 years, but due to occasional PCs that break or become unusable and must be replaced sooner, the actual average age of a computer that is retired is closer to six years.

BENEFIT IF APPROVED:

Maintain the City's average computer age.

IMPACT IF DENIED:

Increase the average age of the City's computers. Create additional work for PC technicians to maintain older PCs. Decrease worker productivity and job satisfaction due to slower PCs and computer failures. Increase risks of lost work, documents, and records.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	43,475	58,629	58,629	58,629	58,629	277,991
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	43,475	58,629	58,629	58,629	58,629	277,991

2017/2018 BUDGET REQUEST

Check the year of request

2017 2018

DEPARTMENT NAME Finance / Information Systems **PRIORITY:** High

DEPARTMENT ORG # 50350390

BUDGET REQUEST TITLE: Information Service Capital Replacement

DESCRIPTION/JUSTIFICATION

The City has four major IT capital items that need to be replaced on a regular basis. This includes virtual host servers (\$62k), SAN / disk storage (\$70k), backup system (\$55k), and two files servers (\$16k). Previously these have been approved individually and most recently through the post recession catch up fund. Our SAN will be at the end of its life in 2017 and our virtual host servers will be at the end of their life in 2018.

This proposal is to provide replacement funding in 2017 for the SAN and then create a replacement fund going forward for replacement of these capital items on a five year rotation.

BENEFIT IF APPROVED:

Maintain the City's server and backup infrastructure.

IMPACT IF DENIED:

Significantly increased risk of failure and potential data loss. Failures could also create days to weeks of downtime for employees while systems are repaired and restored.

	2017	2018	2019	2020	2021	2017-2021 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	70,000	40,600	40,600	40,600	40,600	232,400
Transfer (97)						-
Total Expenditures	70,000	40,600	40,600	40,600	40,600	232,400

2017-18 BUDGET REQUESTS - PRELIMINARY

Department	Description	Budget YR	FTE
Executive	Reclass - Executive Assistant to Executive Program Analyst	2017	0
Executive	Reclass - Fleet/Facility Manager to Facility Manager	2017	0
HR	NH -HR Specilist	2017	0
CD	NH - Building Inspector	2017	1
Police	NH - Police Officer to backfill Sgt Reclassification - Patrol	2017	1
Police	Reclass - Police Officer to Sgt	2017	0
Police	Reclass - 1/2 time Records Clerk to Full Time	2017	0.5
Police	NH - Records Unit Supervisor	2017	1
Police	Eliminate Vacant Program Specialist Position	2017	-1
Police	NH - Two (2) Police Officers - Overlap Shift	2017	2
Police	Position Reclassifications - Police Administration Reorg	2017	0
Police	NH - Police Officer to backfill Sgt Reclassification - Community Services	2017	1
Police	Reclass - Police Officer to Sgt	2017	0
Parks	Reclass - MWII to Lead	2017	0
Parks	Reclass - 1/2 Program Clerk at KBCC to Full Time	2017	0.5
Engineering	NH - Project Manager	2017	1
Utilities	Reclass - Surface Water Inspector to Surface Water Administrator	2017	0
Utilities	Reclass - Public Works Superintendent to PW Assistant Director	2017	0
Total FTE			7
Total FTE 2017			7
Total FTE 2018			0

2017-18 BUDGET REQUESTS - PRELIMINARY

Department	Description	2017		2018	
		Revenue	Expense	Revenue	Expense
Courts	Desks for Clerical Staff	-	-	-	12,000
Courts	Line item increase	-	8,500	-	6,800
Total Courts		-	8,500	-	18,800
Executive	Overtime	1,950	5,000	1,950	5,000
Executive	Reclass-Executive Assistant to Executive Program Analyst	1,844	4,729	1,937	4,966
Total Executive		3,794	9,729	3,887	9,966
Finance-Acct	Tyler CAFR Statement Builder Software	9,851	18,075	1,349	2,475
Finance-UB	Line item increase	54,071	54,071	90,992	90,992
Total Finance		63,922	72,146	92,341	93,467
HR	NH - HR Specialist	33,878	100,232	35,572	105,243
HR	Salary Survey	8,450	25,000	-	-
Total HR		42,328	125,232	35,572	105,243
CD	Plan Check Assistance	-	5,000	-	5,000
CD	NH - Building Inspector	107,032	107,032	109,042	109,042
CD	Reduction to seasonal pay	-	(33,000)	-	(33,000)
CD	Move Code Enforcement Officer from CD to Police	-	(66,553)	-	(67,765)
CD	Line item increase	-	18,800	-	19,240
Total Community Development		107,032	31,279	109,042	32,517
Police	Reclass Police Officer to Sgt - NH Police Officer to Backfill Sgt reclass - Operation	-	202,028	-	207,695
Police	Vehicle - Operation Sergeant	-	40,000	-	-
Police	Records Unit Part-time Program Specialist Upgrade to Full-time	-	50,074	-	52,148
Police	NH - Records Unit Supervisor	-	112,078	-	117,346
Police	Records Unit Supervisor (eliminate vacant Program Specialist)	-	(87,137)	-	(91,232)
Police	NH - Two (2) additional officers for Overlap shifts	-	304,518	-	321,444
Police	Vehicle - Patrol vehicles for overlap shift	-	110,000	-	-
Police	CrossMatch Fingerprint Station/Jail/Records	-	13,000	-	1,400
Police	Replace CNT hailer; Wireless First Responder	-	5,500	-	-
Police	Anti-Bullying Campaign	15,000	25,000	-	-
Police	Reorganization of Police Administration	-	36,686	-	37,787
Police	Community Services-Reclass Police Officer to Sgt - NH Police Officer to backfill Sgt Reclass-	-	219,628	-	235,695
Police	Vehicle - Sergeant - Community Services	-	40,000	-	-
Police	Abatement	-	10,000	-	10,000
Police	Code Enforcement - Seasonal Pay - Moved from CD	-	33,000	-	33,000
Police	Code Enforcement Officer - Moved from CD	-	66,553	-	67,765
Police	Line item increase (SNOPAC & LEOFF1 Long Term Care)	-	38,000	-	38,000
Total Police		15,000	1,218,928	-	1,031,047
Parks	Seasonal Labor Increase	-	10,000	-	10,000
Parks	Reclassification WWII to Lead	-	5,698	-	5,811
Parks	Reclass Program Clerk KBCC	-	44,579	-	46,807
Parks	Community Facility Furnishings	-	6,200	-	-
Parks	Transit Van Purchase	-	15,000	-	500
Parks	Opera House Seasonal Pay	-	29,396	-	36,745
Parks	Line Item Increase	8,600	66,650	8,600	66,650
Total Parks Department		8,600	177,523	8,600	166,513
Engineering	AutoCAD Additional License	-	9,500	-	2,000
Engineering	ArcGIS Advanced License	-	10,000	-	1,300
Engineering	Trimble R10 GPS Unit	-	-	-	35,000
Engineering	NH - Project Manager	114,382	131,474	122,633	140,958
Total Engineering		114,382	150,974	122,633	179,258
Non-dept	Electronic Content Management (request in IT)	-	-	-	56,000
Non-dept	Beautification Grants	-	50,000	-	50,000
Non-dept	Health District	-	67,000	-	-
Non-dept	Management Training	-	20,000	-	10,000
Non-dept	Additional Police Overtime	-	125,000	-	125,000
Non-dept	Line item increase - Forestry Maintenance	30,000	60,000	30,000	60,000
Non-dept	Additional Subsidy to Streets to cover Budget requests & Line item increases	-	145,000	-	50,000
Non-dept	Additional Subsidy to Golf to cover Budget requests & Line item increases	-	66,257	-	86,812
Total Non-Departmental		30,000	533,257	30,000	437,812
TOTAL GENERAL FUND		385,059	2,327,568	402,075	2,074,623

2017-18 BUDGET REQUESTS - PRELIMINARY

Department	Description	2017		2018	
		Revenue	Expense	Revenue	Expense
Streets	New Vehicle for ROW Maintenance Crew	-	95,000	-	-
Streets	Pedestrian Safety Systems Increase	-	20,000	-	20,000
Streets	Street Light Addition Program	-	30,000	-	30,000
Total Streets		-	145,000	-	50,000
Drug Enforcement	BearCat Armored vehicle	-	240,000	-	-
Total Drug Fund		-	240,000	-	-
Tribal Gaming	10 Moving Radar Units	-	21,853	-	-
Total Tribal Gaming		-	21,853	-	-
I/Net	Expansion of City's I-Net	-	50,000	-	50,000
I/Net	C/O - Sunnyside Treatment Plant & Station 66	-	54,000	-	-
I/Net	C/O - Soper Hill Whiskey Ridge	-	51,407	-	-
Total I/Net		-	155,407	-	50,000
Utilities	Reservoir Floating Cover Evaluation and Repair	-	15,000	-	-
Utilities	Stilly Ranney Well Inspection and Performance Evaluation	-	30,000	-	100,000
Utilities	SCADA/Telemetry Improvements	-	200,000	-	200,000
Utilities	Fleet Addition - Vehicle for SCADA/Telemetry Administrator	-	45,000	-	-
Utilities	Reservoir Comprehensive Structural Evaluation	-	25,000	-	-
Utilities	Water System Automation	-	-	-	200,000
Utilities	Reservoir Interior Inspection and Cleaning	-	25,000	-	-
Utilities	Fleet Addition - 4 Wheel Drive Mule with Trailer for Water Maint.	-	18,000	-	-
Utilities	Fleet Addition - Flatbed Truck with Dump Bed for Water Maint.	-	-	-	60,000
Utilities	SCADA/Telemetry Fiber Optic Installation	-	-	-	200,000
Utilities	Portable Office Space	-	95,000	-	-
Utilities	Stillaguamish WTP Safety Improvements	-	100,000	-	-
Utilities	Fleet Addition - Vehicle for Pretreatment Technician position	-	40,000	-	-
Utilities	Kellogg Prerotation Basin	-	185,000	-	-
Utilities	Chemical Tank Upgrades	-	-	-	95,000
Utilities	Filter Feed Pump Replacements	-	-	-	400,000
Utilities	Sewer Comprehensive Plan Update	-	100,000	-	175,000
Utilities	FTE Reclassification	-	8,880	-	9,348
Utilities	Utility GFC Review	-	175,000	-	-
Utilities	2 - LED Light Towers	-	35,200	-	-
Utilities	Hand Feed Camera	-	-	-	8,750
Utilities	Fleet Addition - Plow and Sander	-	68,000	-	-
Utilities	Electronic Content Management (request in IT)	-	-	-	46,000
Utilities	Reappropriation of existing budget	-	(1,251,536)	-	(1,868,998)
Utilities	Reclass - PW Superintendent to PW Assistant Director	-	-	-	-
Utilities	Management Training	-	20,000	-	10,000
Utilities	Line item increase - Forestry Management (transfer to General Fund)	-	30,000	-	30,000
Utilities	Line item increase	-	266,336	-	480,900
Total Utility Operations		-	229,880	-	146,000
Solid Waste	Automated Refuse Collection Can	-	45,000	-	-
Solid Waste	Line item increase	-	52,000	-	52,000
Total Solid Waste		-	97,000	-	52,000
Golf	Line item increase	-	66,257	-	86,812
Total Golf		-	66,257	-	86,812

2017-18 BUDGET REQUESTS - PRELIMINARY

Department	Description	2017		2018	
		Revenue	Expense	Revenue	Expense
Fleet	Overhead Oil Dispensing Control System With 8 Heads	-	5,000	-	-
Fleet	Electric Transfer Pump for Fuel(s)	-	-	-	2,500
Fleet	FTE Overlap Procurement/Distribution Assistant - Jan-Mar (corrected)	-	19,033	-	-
Fleet	Replace Engineering Vehicle #435	-	55,000	-	-
Fleet	Replace Facilities Vehicle #107	-	60,000	-	-
Fleet	Replace Sanitation Asset #CC05	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC06	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC07	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC08	-	40,000	-	-
Fleet	Replace Streets Vehicle #251	-	60,000	-	-
Fleet	Replace Streets Vehicle #252	-	225,000	-	-
Fleet	Replace Operations Vehicle #537	-	40,000	-	-
Fleet	Replace Operations Vehicle #V007	-	50,000	-	-
Fleet	Replace Parks Vehicle #814	-	30,000	-	-
Fleet	Replace Parks Vehicle #104	-	32,000	-	-
Fleet	Replace Detective Vehicle #910	-	45,000	-	-
Fleet	Replace Detective Vehicle #921	-	45,000	-	-
Fleet	Replace Detective Vehicle #950	-	45,000	-	-
Fleet	Replace Patrol Vehicle #P123	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P125	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P128	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P134	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P136	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P139	-	60,000	-	-
Fleet	Replace Detective Vehicle #A004	-	45,000	-	-
Fleet	Replace Community Development Vehicle #332	-	-	-	30,000
Fleet	Replace Community Development Vehicle #334	-	-	-	30,000
Fleet	Replace Sewer & Storm Vehicle #433	-	-	-	40,000
Fleet	Replace Sewer & Storm Division Trommel Screen #570	-	-	-	185,000
Fleet	Replace Water Resources Vehicle #530	-	-	-	50,000
Fleet	Replace Streets Vehicle #227	-	-	-	90,000
Fleet	Replace Street Divison Pro-Paver #H001	-	-	-	200,000
Fleet	Replace Water Resources Vehicle #V012	-	-	-	37,000
Fleet	Replace Parks Vehicle #808	-	-	-	45,000
Fleet	Replace Parks Vehicle #803	-	-	-	45,000
Fleet	Replace Parks Vehicle #V006	-	-	-	45,000
Fleet	Replace Police Vehicle #962	-	-	-	45,000
Fleet	Replace Custody Vehicle #A003	-	-	-	45,000
Fleet	Replace Patrol Vehicle #P129	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P130	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P133	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P143	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P120	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P122	-	-	-	60,000
Fleet	New - Police - Detective Sergeant Vehicle	40,000	40,000	-	-
Fleet	New - Police - 2 Patrol Cars for overlap shift	110,000	110,000	-	-
Fleet	New - Police - BearCat Armored vehicle	240,000	240,000	-	-
Fleet	New - Parks - Transit Van	15,000	15,000	-	-
Fleet	New - Utilities - Vehicle for SCADA/Telemetry Admin	45,000	45,000	-	-
Fleet	New - Utilities - 4 Wheel Drive Mule with Trailer for Water Maint.	18,000	18,000	-	-
Fleet	New - Utilities - Flatbed Truck with Dump Bed for Water Maint.	40,000	40,000	-	-
Fleet	New - Utilities - Vehicle for Pretreatment Technician position	-	-	60,000	60,000
Fleet	New - Utilities - Plow & Sander	68,000	68,000	-	-
Fleet	Line item increase	-	15,000	-	15,000
Total Fleet		576,000	1,867,033	60,000	1,324,500
IS	Electronic Content Management	-	-	100,000	100,000
IS	Line Item Increase	-	9,565	-	3,600
IS	Computer Replacement Funding	-	43,475	-	58,629
IS	Information Service Capital Replacement	-	70,000	-	40,600
Total IS		-	123,040	100,000	202,829

GRAND TOTAL

961,059 5,273,038 562,075 3,986,764



OFFICE OF CITY CLERK

1049 State Avenue
Marysville, Washington 98270
360.363.8000
marysvillewa.gov

**NOTICE OF PUBLIC HEARING
BEFORE THE MARYSVILLE CITY COUNCIL**

NOTICE IS HEREBY GIVEN that the Marysville City Council will hold a public hearing on the 2017-2018 proposed Biennial Budget at 7:00 p.m., Monday, November 14, 2016 in the Council Chambers of the Marysville City Hall located at 1049 State Avenue, Marysville, Washington at which time and place citizens will have the right to provide written and oral comments and suggestions regarding the 2017-2018 budget as proposed. The public hearing will address revenue sources, including the property tax levy, and expenditures.

THE CITY OF MARYSVILLE

April O'Brien, Deputy City Clerk

Dated: October 27, 2016

Published: Marysville Globe October 29, 2016 & November 5, 2016

SPECIAL ACCOMMODATIONS: THE CITY OF MARYSVILLE STRIVES TO PROVIDE ACCESSIBLE MEETINGS FOR PEOPLE WITH DISABILITIES. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (360) 363-8000 OR 1-800-833-6384 (VOICE RELAY) OR 1-800-833-6388 (TDD RELAY) TWO DAYS PRIOR TO THE MEETING DATE IF ANY SPECIAL ACCOMMODATIONS ARE NEEDED.

**THIS NOTICE IS NOT TO BE REMOVED, MUTILATED OR
CONCEALED IN ANY WAY BEFORE DATE OF HEARING.**