

<b>Call to Order/Pledge of Allegiance/Roll Call</b>	7:00 p.m.
<b>Approval of the Agenda</b>	Approved
<b>Committee Reports</b>	
<b>Presentations</b>	
Biennial Budget Review	Presented
<b>Audience Participation</b>	
<b>Approval of Minutes</b>	
Consider Approval of the September 6, 2016 City Council Work Session Minutes	Approved
Consider Approval of the September 12, 2016 City Council Meeting Minutes	Approved
<b>Consent Agenda</b>	
Consider Approval of the September 20, 2016 Payroll in the Amount of \$1,088,574.67; Paid by EFT Transactions and Check Numbers 30232 through 30260	Approved
Consider Approval of the September 21, 2016 Claims in the Amount of \$1,491,850.28; Paid by EFT transactions and Check Numbers 111144 through 111349 with Check Numbers 101675, 105178 and 106456 Voided	Approved
Consider Approval of the September 28, 2016 Claims in the Amount of \$370,992.43; Paid by EFT Transactions and Check Number 111350 through 111485 with No Checks Voided	Approved
Consider Approval of the USDA-APHIS Wildlife Services Work Plan/Financial Plan for the upcoming Year	Approved
Consider Approval of the October 5, 2016 Payroll in the Amount of \$1,694,427.17; Paid by EFT Transaction and Check Numbers 30261 through 30294	Approved
<b>Review Bids</b>	
Consider Awarding the Ebey Waterfront Trail Project	Approved
<b>Public Hearings</b>	
<b>New Business</b>	
Consider Approval of a <b>Resolution</b> Announcing the Retirement of K9 Police Dog Ranger and therefore declaring the K9 Police Dog Ranger to be Surplus and Authorizing the Sale of the K9 Police Dog Ranger	Approved Res. No. 2406
Consider Approval of an <b>Ordinance</b> Revising Low Impact Development Stormwater Management Regulations Pursuant to the Western Washington NPDES Phase II Municipal Stormwater Permit	Approved Ord. No. 3035
Consider Approval of an <b>Ordinance</b> of the City of Marysville Amending the 2015-2016 (2016 Portion) Biennial Budget and Providing for the Addition to the Pay Classification, Grades, and Ranges as Budgeted for in Ordinance No. 2972 and Repealing Ordinance No. 3027	Approved Ord. No. 3036
<b>Legal</b>	
<b>Mayor's Business</b>	
Hotel/Motel Appointments: Jennifer Caveny, Mark Jensen, Mary Kirkland, and Charles Lee	Approved

<b>Staff Business</b>	
<b>Call on Councilmembers</b>	
<b>Adjournment</b>	8:49 p.m.



**Regular Meeting**  
October 10, 2016

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. Pastor Jeff Hastings of Reset Church gave the invocation, and Mayor Nehring led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

**Absent:** None

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls, Court Administrator Suzie Elsner, and Recording Secretary Laurie Hugdahl.

**Motion** made by Councilmember Muller, seconded by Councilmember Norton, to approve the agenda as presented. **Motion** passed unanimously (7-0).

**Committee Reports**

Councilmember Seibert reported on the **Public Works Committee** meeting last week where there was a presentation by Waste Away. He also reported on a **Finance Committee** meeting on Wednesday where they discussed the budget.

**Presentations**

A. Biennial Budget Review

## General

Finance Director Langdon reviewed:

- Citywide Revenues: General Government, Enterprise, and Capital Internal Service Funds.
- Citywide Expenditures: General Government, Enterprise, and Capital & Internal Services Funds.
- Property Tax – Levy and Capacity
- Retail Sales & Use Taxes – History & Forecast
- Sales Tax by Month - 3 Year Comparison
- Administrative Summary – General Government Forecasting Model
- Review of the 2009 Budget Presentation
- 2016 Budget Planning

## Finance

Sandy Langdon reviewed 2015/2016 Accomplishments including: Refunded Debt, Utility Rate Study, Citizen Financial Access through Open Budget/Checkbook, Comprehensive Annual Financial Report Award for 2015 and 2016, and Clean Audits for 2015 and 2016.

## Police Department

Chief Smith reviewed Crime Reduction Initiatives including Proactive Patrol, NITE, Regional Property Crimes Unit, Proactive Problem Policing Projects. He stated that overall crime continues a downward trend. Last year it went down 20%, and as of mid-year this year it was down 30%.

Effective Policing Policies:

- SODA: Calls for service in 2014 – 73,952; 2015 – 71,845; 2016 projected 66,090. He pointed out that of the 44,000 calls so far this year, about 17,500 (or approximately 40%) of those calls were proactive calls by police officers. Their goal is to get to 50% proactive time.
- NITE team – focuses on drugs, flop houses, nuisance complaints, and parking. In 2014 the police dealt with 18 houses, in 2015 they dealt with 19 houses, in 2016 17 houses to date, 8 search warrants, 4 boarded up, 2 served paper/pending, and 1 group vacated after contact.
- Regional Property Crimes Unit – 2016: 379 Total Arrests (Marysville 176 arrests); 44 search warrants; 29% reduction in burglaries; residential burglaries down 39.75%; vehicle prowls down 13.5%.

## Legal Department

City Attorney Walker reviewed a pie chart showing how the Legal Department spends their time. 39% is “Advice and General” which is the value of having an in-house legal

department. Their goal is to help the city deliver cities with the most minimal risk they can.

## Municipal Courts

Court Administrator Suzie Elsner reviewed 2015/2016 Court Highlights:

- Electronic Search Warrants – 208 search warrants have been done between the two judges as of 9/30/16. 107 of those were after hour warrants and 101 were business hour warrants.
- Plain paper warrants – This streamlines workflow and saves costs of warrant forms.
- Jury pay – The use of debit cards to pay jurors has helped reduce workflow and costs to the city.
- Video capability in both courtrooms – This allows each judge to conduct in-custody hearings at the same time or change courtrooms at the last minute.
- Began accepting protection order requests in 2015 – In 2015 the court held 106 hearings and through August of 2016 have held 65 hearings.
- Language Link for First Appearance Hearings – This has resulted in saving interpreter costs by providing telephonic interpreting.
- Conducting video hearings – These are done for all three jail facilities.

## Public Works

Director Nielsen reviewed Public Works highlights from 2015 and 2016.

Transportation Projects 2015:

- 88<sup>th</sup> Street NE and 55<sup>th</sup> Avenue NE Traffic Signal.
- SR528/53<sup>rd</sup> Signal.
- 67<sup>th</sup> Avenue NE Overlay.
- Sunnyside Blvd Ultra Thin Bonded Wearing Course.
- TBD Overlays
- Shoulder Improvements – 92<sup>nd</sup> Parkside, 60<sup>th</sup>
- Comprehensive Transportation Plan

Transportation Projects 2016:

- State Avenue (116<sup>th</sup> to 136<sup>th</sup>)
- SR529/I5 IJR
- TBD Projects
- Grove Street Pedestrian and Bike
- Sunnyside Elementary Safe Routes to School
- SR528 Pedestrian Signal
- Traffic Safety Improvements

Utility Projects 2015:

- Regional Detention Pond 2

- Water Main Replacement – 88<sup>th</sup>/55<sup>th</sup>
- Qwuloolt Estuary
- SCADA System Improvements
- Whiskey Ridge Lift Station Predesign
- JOA Line Cathodic Protection

#### Utility Projects 2016:

- Sunnyside Well Treatment Facility
- Biosolids Removal
- 2rd Street LID
- Cedarcrest Reservoir Roof Replacement
- Reject Line and Pump Station Upsize
- Water Comprehensive Plan
- Surface Water Comprehensive Plan

#### Community Development

#### Director Koenig reviewed the 2015-2016 Focus:

- Major Comprehensive Plan Update – completed 2015
- Lakewood Plan – Projected Completion 2016
- 10 Subdivisions/Sort Plats – 202 lots
- 13 Projects representing 292,588 new square feet
- 3 multiple family projects representing 301 units
- Code enforcement – 400 violations handles or routed to appropriate department

In 2015, 122 units received building permits. In 2016, just through September, 320 units have received building permits. He also reviewed permit, inspections, permit fees, square footage, and business licenses.

#### Business expansion:

- The Marketplace – 910,000 square feet total with anchors of Hobby Lobby and Dick's Sporting Goods
- Triple T Trading Warehouse
- Smokey Point Behavioral Health Hospital
- Cascade Aviation Tenant Improvements
- Marysville Dental
- Marysville-Pilchuck High School new food commons building
- 90 bed Hilton Four Suites Hotel
- Sonic Drive In and other nearby commercial businesses
- Reece Construction and SC Excavating Construction Offices
- Mountain View Assisted Living

#### Parks

Jim Ballew reviewed accomplishments in 2016:

- Celebrate Marysville 125 Years.
- Marysville Opera House – 31 facility rentals, will have hosted 94 events by the end of this year.
- Park Planning and Park renovations: Jennings Dinosaur Park Upgrade, Mother Nature's Window Master Plan, Phase 1 Ebey Waterfront Trail Paved.
- Increased participation in recreation programs and public facility utilization: Youth soccer participation increased 20%. Summer Recreation Program participation increased 37%. Facility rentals increased 8%.

## Executive Department

CAO Hirashima reviewed 2015/2016 accomplishments:

- Launched updated website
- Identified Capital Project needs and began planning for jail, police, transportation, and economic development projects
- Started MESH with EGM and AC3
- Coordinated Fire Service Study
- National Citizen Survey
- Hired Safety Officer and Communications Officer

Mayor Nehring recalled back in 2009-2010 when they were just right-sizing the budget followed by a period of stabilization and rebuilding funds. In 2015-2016 they were in a position where they could reinvest some money back in. He commented that everyone should be proud of the shared common vision and goals that they shared even in the depths of the recession. It's great to start to see the fruits of those decisions made years ago. He commented on the tremendous growth they've seen in Marysville, and recalled back in 2001 when the most common thing he heard was that people were tired of going to Lynnwood and Everett to shop and go out to eat. Now they are trying to figure out the traffic solutions from all the growth, but this is a result of what everyone wanted. He then turned the focus to looking ahead and gave a preview of some of the highlights of things to look forward to in 2017 and 2018.

Executive:

- Coordinate Regional Fire Authority Committee Discussions
- Emergency Safety and Risk Management – CERT Trainings and refresher courses, Map your Neighborhood, Department Emergency Action Plans, EOC Position Training, Flooding Exercise, build volunteer program and training; implement new training database, update safety policies and procedures.
- Economic Development
- Capital Project Management for Waterfront and Public Safety Building

Police:

- Continued crime reduction efforts
- Increase community outreach and engagement
- Create Community Services Unit to facilitate Code Enforcement, Community Service Officer and Park Security efforts

- Additional Patrol presence
- Solidity Regional Property Crimes Unit
- Complete implementation of audit recommendations in Jails and Records/Evidence Unit

#### Transportation:

- First Street Bypass
- State Avenue 100<sup>th</sup> to 116<sup>th</sup>
- 156<sup>th</sup>/160<sup>th</sup>/51<sup>st</sup> Street Loop
- 23<sup>rd</sup>/169<sup>th</sup> Street Extension
- 88<sup>th</sup> Street NE Corridor
- 2012, 2015 Highway Safety Improvement Projects
- Marshall Elementary Safe Routes to School
- TBD Pavement Preservation
- Other Agency Projects – SR529/I5 Interchanges

#### Economic Development:

- 156<sup>th</sup>/160<sup>th</sup>/51<sup>st</sup> Street Improvements – Smokey Point Industrial Center
- 23<sup>rd</sup>/169<sup>th</sup> Street Extension

#### Utility Projects:

- Zone 560 Booster Pump Station
- 83<sup>rd</sup> Avenue Water Main
- Water System Optimization
- 1<sup>st</sup> Street LID
- Whiskey Ridge Sewer Lift Station
- Headworks Rehabilitation

#### TBD: 2017 Overlays and other projects

#### Parks, Culture and Recreational focus:

- Opera House
- Trail System
- Programs
- Mother Nature's Window

Mayor Nehring commended the risks the Council has taken and the confidence the Council has displayed in investing money which enabled these projects. He thanked staff and the City Council for the great teamwork, professionalism, and hard work.

CAO Hirashima commented that the work they are reviewing is a \$291 million biennial budget which is a very ambitious budget.



Councilmember Wright asked if there was any consideration of funding for the Snohomish Health District. Mayor Nehring stated that would be a conversation for Council to have.

## Audience Participation

### Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Consider Approval of the September 6, 2016 City Council Work Session Minutes

**Motion** made by Councilmember Stevens, seconded by Councilmember Norton, to approve the September 6, 2016 City Council Work Session Minutes. **Motion** passed unanimously (7-0).

2. Consider Approval of the September 12, 2016 City Council Meeting Minutes

Councilmember Vaughan referred to page 9 of 10 under Call on Councilmembers, the second bullet under his comments should be corrected to read: "He suggested clarifying that ~~traffic circles~~ **roundabouts** are not meant to be traffic calming devices"

**Motion** made by Councilmember Wright, seconded by Councilmember Stevens, to approve the September 12, 2016 City Council Meeting Minutes as amended. **Motion** passed 6-0 with Councilmember Toyer abstaining.

## Consent

3. Consider Approval of the September 20, 2016 Payroll in the Amount of \$1,088,574.67; Paid by EFT Transactions and Check Numbers 30232 through 30260
4. Consider Approval of the September 21, 2016 Claims in the Amount of \$1,491,850.28; Paid by EFT transactions and Check Numbers 111144 through 111349 with Check Numbers 101675, 105178 and 106456 Voided
5. Consider Approval of the September 28, 2016 Claims in the Amount of \$370,992.43; Paid by EFT Transactions and Check Number 111350 through 111485 with No Checks Voided
8. Consider Approval of the USDA-APHIS Wildlife Services Work Plan/Financial Plan for the upcoming Year
12. Consider Approval of the October 5, 2016 Payroll in the Amount of \$1,694,427.17; Paid by EFT Transaction and Check Numbers 30261 through 30294

**Motion** made by Councilmember Toyer, seconded by Councilmember Muller, to approve Consent Agenda items 3, 4, 5, 8, and 12. **Motion** passed unanimously (7-0).

**Review Bids**

6. Consider Awarding the Ebey Waterfront Trail Project

**Motion** made by Councilmember Norton, seconded by Councilmember Stevens, to authorize the Mayor to sign and execute the Ebey Waterfront Trail contract with Wyser Construction Co., Inc., in the amount of \$349,912.07 including Washington State Sales Tax and approve a management reserve of \$35,000 for a total allocation of \$384,912.07. **Motion** passed unanimously (7-0).

**Public Hearings**

**New Business**

10. Consider Approval of a **Resolution** Announcing the Retirement of K9 Police Dog Ranger and therefore declaring the K9 Police Dog Ranger to be Surplus and Authorizing the Sale of the K9 Police Dog Ranger

**Motion** made by Councilmember Muller, seconded by Councilmember Toyer, to adopt Resolution No. 2406. **Motion** passed unanimously (7-0).

11. Consider Approval of an **Ordinance** Revising Low Impact Development Stormwater Management Regulations Pursuant to the Western Washington NPDES Phase II Municipal Stormwater Permit

Director Nielsen stated this would meet the NPDES permit for Phase 2 Cities.

**Motion** made by Councilmember Muller, seconded by Councilmember Wright, to approve Ordinance No. 3035. **Motion** passed unanimously (7-0).

14. Consider Approval of an **Ordinance** of the City of Marysville Amending the 2015-2016 (2016 Portion) Biennial Budget and Providing for the Addition to the Pay Classification, Grades, and Ranges as Budgeted for in Ordinance No. 2972 and Repealing Ordinance No. 3027

CAO Hirashima explained that this is correcting the pay range to reflect the negotiated agreement.

**Motion** made by Councilmember Wright, seconded by Councilmember Seibert, to approve Ordinance No. 3036. **Motion** passed unanimously (7-0).

**Legal**

## Mayor's Business

13. Hotel/Motel Appointments: Jennifer Caveny, Mark Jensen, Mary Kirkland, and Charles Lee

**Motion** made by Councilmember Wright, seconded by Councilmember Muller, to approve the appointment of: Jennifer Caveny, Mark Jensen, Mary Kirkland, and Charles Lee to the Hotel/Motel Committee. **Motion** passed unanimously (7-0).

## Staff Business

Chief Smith:

- He stated he was impressed with all the numbers and stats of what the City has been able to accomplish. It's a privilege to work with this great group of people who are working to make the City the best they can.
- He recounted the beautiful experience of his daughter's recent wedding.

Sandy Langdon commented that the budget presentation is a nice reminder of what the City has done over the last two years. She stressed that they have done it as a group. She thanked the Council for their work.

Jon Walker had no further comments.

Suzie Elsner stated that the Court's case management system was developed in 1987 and has been in use ever since. For the last year and a half, she has been sitting on a committee to help develop the processes for purchasing a new case management system. The RFP was released in August, and the judges are going to run a review committee for those RFPs in early 2017.

Chief McFalls:

- Fire had its board workshop last Friday and will have a follow-up workshop. Sandy Langdon and Gloria Hirashima have been very helpful.
- The Fire District is supporting cancer awareness month for the remainder of the month by wearing special shirts.

Dave Koenig:

- Civil engineering plans department is very busy which means people are getting ready to build.
- He became a grandfather on September 2 which was also a very emotional experience.

Jim Ballew recalled that the Diversity Committee made a presentation several weeks ago regarding the work plan update. He would like to know if Council has any comments regarding the policy proposals that were within the plan.

Kevin Nielsen:

- The railroad is looking to close down 172nd from October 26-28. The City asked them to do it in the summer because of school traffic, but that didn't happen. As it gets closer he will brief Council on the details.
- Hopefully 88<sup>th</sup> will be paved tomorrow.

Gloria Hirashima:

- She and Sandy Langdon attended the Fire Board budget work session on Friday. One item that came up had to do with the extension of the Interlocal Agreement. The agreement expires on the 31<sup>st</sup> so it is necessary for the City to identify an extension agreement for 2017. There was consensus to address this at the next Finance Committee meeting.
- Council will be having a training on October 17 at 6:00 p.m. on Decision Making and Team Building.

## Call on Councilmembers

Jeff Vaughan expressed appreciation for the budget presentation and the Mayor's comments. He stated that being able to invest in big projects wouldn't have been possible if the City hadn't had such financial discipline over the last period of years which make the investments possible. He complimented staff and the Council, both past and present, for supporting fiscal discipline such as paying down debt and maintaining a healthy reserve. He commented that most of this was done without asking the citizens for more money.

Donna Wright congratulated Chief Smith on his daughter's wedding.

Jeff Seibert:

- He commented on the dramatic changes that have happened in the City over the years. He commented that they did ask the citizens for more money for the TBD but they did that with a promise of things they were actually going to do with that money. The City is showing every year how they are stretching the money through matching funds and other money savings.
- He referred to an email stating that people are afraid of crime in Marysville, and noted that staff really needs to get the word out about what is really happening.

Michael Stevens:

- He agreed that it is great to be able to have communications with citizens about all the positive things that are happening in Marysville.
- He thanked everyone for the budget presentation.
- He noted that he would be unable to attend the training on October 17.

Rob Toyer expressed appreciation for staff's work on the presentation and for reminding everyone all the great things that have been done over the last few years.

Steve Muller gave Director Ballew an update on a contact for the Diversity Commission.

Kamille Norton:

- She thanked everyone for the presentation.
- She is looking forward to the next few weeks as they go through the budget process.

**Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 8:49 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk