

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: May 23, 2016

| | |
|---|---------------------------|
| AGENDA ITEM: | |
| Strawberry Festival Master Permit Agreement | |
| PREPARED BY: | DIRECTOR APPROVAL: |
| Jim Ballew | |
| DEPARTMENT: | |
| Parks Culture and Recreation | |
| ATTACHMENTS: | |
| Agreement | |
| BUDGET CODE: | AMOUNT: |
| | |
| SUMMARY: | |

The City published a Request for Proposal seeking interest in presenting the annual Strawberry Festival. One proposal was received from Maryfest, Inc, to host and present the annual festival from June 11, 2016 to June 19, 2016. The Grand Parade will be held on Saturday June 18, 2016.

City department representatives have reviewed the proposal and recommend approval of the schedule and supporting assistance with Maryfest, Inc. to present the Strawberry Festival schedule for the community.

RECOMMENDED ACTION:

Staff recommends the City Council authorize the mayor to sign the Master Permit Agreement with Maryfest, Inc. to permit all activities within the proposed schedule of events offered June 11-June 19, 2016.

**CITY OF MARYSVILLE
STRAWBERRY FESTIVAL MASTER PERMIT/ AGREEMENT
ISSUED TO**

MARYFEST INCORPORATED

WHEREAS, MARYFEST INCORPORATED (applicant) has submitted as festival proposal for the Strawberry Festival pursuant to MMC 5.48; and

WHEREAS, the Marysville City Council awarded the festival permit to MARYFEST INCORPORATED (applicant) on May 3, 2016; and

WHEREAS, the Marysville City Council in its discretion pursuant to MMC 5.48.050 has granted the MARYFEST INCORPORATED (applicant) as the festival sponsor an option to renew the permit without public competition for up to four years;

THEREFORE, the Master Permit is issued with the following terms and conditions.

1. TERM

A. First year Annual Proposal/Permit Period for June 11 through June 19, 2016. Festival Proposal for 2016 is attached as Exhibit B.

Pursuant to MMC 5.48.050, to exercise this option the festival sponsor, each year, shall submit a new festival proposal for approval by the City Council and shall pay a new festival permit fee. The festival Proposal for each year shall be in substantially the same form as the Festival Proposal/Permit attached as Exhibit B.

2. APPLICANT/SPONSORING AGENCY

Sponsoring Agency: MARYFEST INCORPORATED
Business Address: PO BOX 855, Marysville WA 98270
Business Telephone: 360-659-7664
Business Fax: 360-651-9854
Email: www.maryfest.org
Tax Identification: _____

Sponsoring Agency Official(s) of Record:

Name: Paul Brown Title: President
Telephone: 360-659-1300
Cell Number: 425-478-2513

Name: Darren Doty Title: Vice President
Telephone: 360-652-1464
Cell Number: 425-238-9063

Name: Mark Jensen Title : Vice President Elect
Telephone: 206-920-2021

3. GENERAL RULES AND REGULATIONS FOR ALL STRAWBERRY FESTIVAL PERMITS.

A. Annual Permit Fees and Conditions

1. FEE: The Annual Permit Fee for the sponsoring organization Maryfest Incorporated will be in the amount of \$500.00 payable within 30 days of City Council approval of the Annual Festival Proposal.

2. Award of the Strawberry Festival Annual Master Permit shall not be construed as constituting the Strawberry Festival or Maryfest Incorporated as a governmental or proprietary activity, event or function of the City of Marysville, nor shall it be construed as constituting the Festival sponsor(s) as agents of the City of Marysville.

3. This Strawberry Festival Annual Master Permit is authorization to use City of Marysville Facilities only. It no way replaces any permit or license required by any other governmental regulatory organization for the activities identified herein.

B. Festival Sponsor Responsibility - Indemnification

The Festival sponsor shall assume all responsibility and liability for the conduct and management of the Annual Strawberry Festival, and the finances thereof.

The Festival Sponsor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any claims injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this festival and agreement, including actions or inactions of persons participating or providing services in the event or from spectators, citizens, and other persons attending the events, except for injuries and damages caused by the sole negligence of the City.

C. Insurance Coverage(s)

Maryfest Incorporated agrees that it will maintain in force, at its own expense, a liability insurance policy which will insure Maryfest Inc. and the City of Marysville, its appointive and elected officers, employees and agents from any suits, claims or action brought against the City by any person or persons and from all costs and expenses of litigation brought against the City, its appointive and elected officers, employees and agents for such injuries to persons or damages to property occurring during the term of this Agreement or thereafter that result from performance or nonperformance by Maryfest Inc. of the obligations set forth in this Agreement. Such insurance policy shall be written for a period to include twenty-four (24) hours prior to the first of any and all activities presented by the Annual Festival Permit and extending for a period not less than twenty-four hours (24) following the completion of the event, including activities associated with the post Festival activities required to complete all events.

Maryfest Inc.’s maintenance of insurance as required by the agreement shall not be construed to limit the liability of Maryfest Inc to the coverage provided by such insurance, or otherwise limit the City’s recourse to any remedy available at law or in equity.

Maryfest Inc. shall provide a certificate of insurance evidencing:

Minimum Scope of Insurance

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products- completed operations aggregate limit. The City shall be named as an additional insured on Maryfest Inc.’s Commercial General Liability insurance policy using ISO CG 20 10 10 01 with CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

Other Insurance Required – As Applicable

Alcohol – If event activities includes alcohol available for consumption, whether sold or not, Maryfest Inc. shall procure and maintain for the duration of the event Liquor Liability insurance in the amount of \$1,000,000 each occurrence. The City is to be named as an additional insured on Liquor Liability insurance. Host liquor liability coverage may be substituted when alcohol is consumed and not sold on premises with the prior written approval of the City.

Athletic Participant Events – If event activities include athletic events, the General Liability insurance shall include coverage for participant liability with limits of not less than \$1 million per occurrence.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. Maryfest Inc.'s insurance coverage shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of Maryfest Inc.'s insurance and shall not contribute with it.

Notice of 2. Cancellation of Insurance.

In the event that Maryfest Inc receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Maryfest Inc. shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work

In case of breach of any provision of this section, the City may at its options and with no obligation to do so, provide and maintain at the expense of Maryfest Inc. such types of insurance in the name of Maryfest Inc. as the City may deem proper, and may deduct or charge costs from any sums which may be found or become due to Maryfest under this Agreement or may demand Maryfest promptly reimburse the City for such costs.

D. Independent Contractor

It is further agreed by and between the parties that because this Agreement shall not constitute nor create an employer-employee relationship, Maryfest shall be responsible for all obligations relating to federal income tax, self employment, FICA taxes and contributions, and all other so-called employer taxes and contributions, including, but not limited to, industrial insurance(Worker's Compensation), and that Maryfest agrees to hold the City of Marysville harmless from any claims, valid or otherwise, made to the City because of these obligations.

Any and all employees of Maryfest, while engaged in the performance of any work or services required by Maryfest under this Agreement, shall be considered employees of Maryfest only and not the City of Marysville, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of said employees of Maryfest, made by a third party as a consequence of any negligent act or omission the part of

Maryfest's employees while so engaged in any of the work or services required to be rendered herein, shall be the sole obligation and responsibility of Maryfest.

Maryfest shall comply with all applicable provisions of the Fair Labor Standards Act and other legislations affecting its employees and the rules and shall save the City free, clear and harmless from all actions, claims, demands and expenses arising out of said act and rules and regulations that are or may be promulgated in connection herewith.

Maryfest assumes full responsibility for the payment of all payroll taxes, use, sales, income or other form of taxes, fees, license, excises or payments required by city, state and federal legislation which are now, or may during the term of this Agreement be, enacted as to all persons employed by Maryfest Inc. and as to all duties, activities and requirements by Maryfest Inc. in performance of the work under this Agreement and Maryfest Inc. shall assume exclusively liability therefore, and meet all requirements there under pursuant to any rules or regulations that are now or may be promulgated in connection herewith.

E. Non Discrimination

Maryfest Inc. nor any officer, agent or employees shall not discriminate in the provision of service under this contract against any individual, partnership, or corporation based upon race, religion, sex, creed, place of origin, or any other form of discrimination prohibited by federal, state or local law.

F. Annual Festival Events and Activities

All proposed festival events and activities are to be identified through the Strawberry Festival Annual Proposal no later than April 1st of the Festival year. The Festival Events and Activities schedule is to be submitted for review by the City Clerks Office and each City Department or Division identified providing support. The Festival Events and Activities schedule must also identify all sponsoring or hosting entities prior to approval of the Master Permit. The Proposal shall also identify all advertising and promotional efforts for distribution throughout the Pacific Northwest. All schedules are to be provided to the City's Public Information Officer for community distribution through the Community Access Channel and other City advertising resources. The Proposal shall designate the geographical boundaries of the festival area and may include provisions within the area for festival parades, carnivals, sporting and recreational events.

G. Use of Public Property

All public streets and facilities to be utilized for the permitted year are to be identified in the Annual Festival Proposal and updated annually for approval. Facilities or events not identified within the Annual Festival Proposal Exhibits are not covered within the annual permit and will not be considered permitted or authorized activities. Use of public facilities that require advanced reservations, facility use agreements and or additional use considerations must be identified on an annual basis no later than 90 days before the first day of all festival activities. Facilities not reserved and or utilized by the permitted agency may become available for other uses under the requirements of any required facility use agreements enforced by the City. The sponsoring organization is prohibited

from charging any type of admission or entry fee requirement in facilities owned and operated by the City of Marysville.

H. Vendor Facilities and Structures

All proposed vendors and structures housed on publicly owned and or private property are to be identified within the Annual Festival Proposal. Vendors not submitted will not be authorized to conduct business under the benefits of the Master Permit and will not be considered associated with the Strawberry Festival and subject to the requirements of the City of Marysville Municipal Code. Portable facilities erected or delivered for public use are to be identified within the organizations insurance coverage(s). Such facilities are to be inspected prior to authorized use by the general public. Maryfest will provide a copy of all participating vendors each year to the Finance Director to verify sales tax reporting requirements.

I. Risk Management Plan

The sponsoring agency will establish a Risk Management Plan that will identify any potential catastrophic losses or events during the length of the Festival. The plan is to be submitted as an element of the Annual Festival Proposal. The plan must develop and maintain overall policies and procedures for risk control, including security, personal safety, automobile safety, fire prevention, emergency planning and legal liability, using internal or city assistance. The Risk Management plan is to identify the following basic criteria for the safety of all participants specifically during the Festivals largest attendance events such as:

1. Parade Route Safety Features and Evacuation Plan
2. Market in the Park Safety Requirements and Evacuation Plan
3. Special Venue Safety Requirements and Evacuation Plan
4. Carnival Site Safety Requirements and Evacuation Plan

The sponsoring organization is to identify the current Risk Manager annually within the Proposal. The Risk Manager is to provide immediate notification to the City Clerk of any potential loss or claim as a result of participation in any of the authorized Festival Events.

J. Special Conditions

Special Conditions may be required of the Master Permit during the permitted year. See attached **Special Conditions Exhibit A** if applicable.

K. Severability

If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, and the remainder of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Maryfest have executed this Agreement as of the date first above written.

Date this ____ day of _____, 201__.

THE CITY OF MARYSVILLE

By _____
JON NEHRING, Mayor

APPROVED AS TO FORM:

ATTEST:

By _____
JON WALKER, City Attorney

By _____
ALLINA HOLMQUIST, City Clerk

MARYFEST INCORPORATED

By _____
PRESIDENT

Special Conditions Exhibit A

1. The Festival Sponsor may be responsible for damages to any city owned facilities and or equipment utilized during the overall length of the festival. Responsibility includes repairs and or replacement of any damaged equipment and or fixtures.
2. Traffic controls not available through the City's inventory will be the responsibility of the Festival Sponsor at the Sponsors expense.
3. The City reserves the right to cancel its obligations to the sponsoring organization in the event of a public emergency requiring city forces and equipment.
4. Advertising of all festival activities is important to the success of the festival and promotion of the City of Marysville. Festival Sponsors are encouraged to work with the City's Community Information Officer in year-round promotions of the Strawberry Festival. The City requests that an ex-officio position be assigned to the sponsors operating board or Board of Directors to maintain open and current communications of all planned activities. State wide promotion of the Strawberry Festival shall include various marketing strategies and programs that are designed to attract tourism throughout Washington, Oregon and British Columbia. Maryfest agrees to maintain a full time web site that provides the annual calendar of events no later than April 15th of each festival season. Related brochures and guides are to be published within 30 days of the actual festival dates.
5. If the Sponsoring Festival Organization hosts a public golf tournament event, first consideration is to host the tournament on the City's Cedarcrest Golf Course.
6. Beer Garden:
If the Festival Applicant hosts or allows any vendor to operate a Beer Garden, the Festival Applicant and the vendor must show full compliance with all applicable applications, permits, insurance requirements, laws, regulations and codes within 15 DAYS (time period) prior to the event.

EXHIBIT B
ANNUAL STRAWBERRY FESTIVAL PROPOSAL 2016



2016 Strawberry Festival Permit Proposal

Prepared for: City of Marysville

Prepared by: Maryfest, Inc.

Welcome to "Honored Traditions, Future Visions" the 85th Annual Marysville Strawberry Festival
We are please to bring back the Grand Parade, Kids Day, the Market, the Carnival and all other crowd favorites for the 2016 festival.

We are very excited to be working with and promoting the

City of Marysville

for another festival season.





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ORGANIZATION

History

The Strawberry Festival has been a Marysville tradition since 1932. In 1974 Maryfest, Inc. the sponsoring organization for the Marysville Strawberry Festival, was formed. The primary purpose of Maryfest is to promote the Strawberry Festival and the City of Marysville throughout the Pacific Northwest, Oregon and Canada. This has been and continues to be accomplished through the annual festival and the travel of the festival float and its representatives. Maryfest, Inc. is a 501 (c) 4 nonprofit organization.

Mission Statement

Promote tourism for the City of Marysville, the surrounding communities, and their businesses. Promote educational opportunities for the area youth through the scholarship programs and other events. To promote volunteerism.

Legal Structure

Management of the Corporation, Maryfest, Inc., is vested in the Board of Directors, consisting of fifteen (15) members. The Executive Board and Officers include the President, the Vice President, the Vice President Elect, Secretary and Treasurer. Officers, Board Members, Event Directors and Committee Members are all non-paid volunteers residing in the City of Marysville and surrounding areas.

Membership and Funding

Members of Maryfest, Inc., are individuals, co-partnerships, Corporations, Associations and firms of every type and description that shall be interested in promoting Marysville. Membership fees are approved by the Board of Directors.

Some funding for the Strawberry Festival is acquired by sponsorships, donations and grants. One of the grants being applied for is the City of Marysville Hotel/Motel Tax.



ORGANIZATION

Insurance

Insurance coverage for Maryfest, Inc and for all Strawberry Festival events is provided through Capitol Indemnity Corp., North Bend, IN which is currently "A" rated.

The local insurance agency for Maryfest, Inc., is Marysville-Anderson Insurance Agency located at 13805 Smokey Point Blvd #105, Marysville, WA 98271. Their phone number is 360-653-0900.

The City of Marysville and the Marysville School District #25 are named as additional insured in the liability policy of \$1 million per occurrence and \$2 million aggregated per event during the Strawberry Festival. A Certificate of Insurance is required for all motorized units, equestrian units, and food vendors with the City of Marysville, the Marysville School District #25, Maryfest, Inc., and their employees and volunteers names as additional insured.

Our policy covers us all year and renews on April 10th. A copy will be provided to the City of Marysville.

Advertising

Some of the advertising we are planning includes radio, WARM 106.9 and television, TV-3 and other stations still under consideration. The Marysville Globe will be producing the Official Festival Program Guide and ads will be placed in the Herald and various Sound Publishing newspapers throughout Puget Sound. Ads will also be placed in the North County Outlook. Posters and counter cards will be printed and are targeted to be distributed starting the middle of May.

Our major sponsors are the Tulalip Resort Casino, Fred Meyer and Walmart. We are still in the process of obtaining more sponsors. All Sponsors will be posted on the festival website and the sponsor page in the Official Program.



ORGANIZATION

Bleachers

Maryfest, Inc., owns portable hydraulic bleachers. The bleachers are 45 feet long, portable, and take 30 minutes to set up and take down. The bleachers will be used at the Grand Parade and the Kiddies Parade and any other event where they are needed.

Portable Restroom Placement

Portable Restrooms are provide by NW Cascade Honey Bucket (800-562-4442). They will be placed at the following locations

| | |
|---------------------|--|
| 4 Standard & 1 ADA | Kids Day (Saturday 6/11) |
| 1 Standard | Tacos Guaymas (80 th & State - 6/18) |
| 2 Standard | School District Main Office (4220 - 80 th 6/18) |
| 3 Standard | 76 th Street (6/18) |
| 1 Standard | Buzz Inn Tavern Grove & State (6/18) |
| 1 Standard | Pawn Exchange South End (1098 State – 6/18) |
| 1 Standard | State St. Food Mart North of barricade under sign (10 th & State 6/18) |
| 1 Standard | Municipal Court Building (1015 State – 6/18) |
| 1 Standard | SE Corner of 5 th & State (6/18) |
| 2 Standard | NE Corner of 4 th & State (6/18) |
| 1 Standard | NW Corner of 3 rd & State (6/18) |
| 1 Standard | 1525 – 3 rd Street (6/18) |
| 2 Standard | Public works outside fence (80 th Columbia – 6/18) |
| 4 Standard | 7 th & State School Side (6/18) |
| 1 Standard | 3 rd & Alder SW Corner (6/18) |
| 2 Standard | Safeway Parking lot (1 North & 1 South end – 6/18) |
| 16 Standard & 1 ADA | Market (Asbery Field -6/18-19) |

Evacuation Plans

An evacuation plan is already on file with the city per Bob Dolhanyk.

MARKET: 1. Three (3) of four (4) gates are always open during market hours. In case of Emergency and evacuation, Gate #4 (located at back of field on Quinn) will be opened immediately. 2. Market Crew will terminate all electrical power at main box located at North end of field if necessary. 3. Market committee has a Certified Red Cross First Responder on site. 4. Two (2) fire extinguishers are located at the Market office, motor home at main gate on Alder. 5. In case of severe lightning storm, once field is evacuated all gates will be closed and no one will be allowed into field until weather permits. 6. Please see attached map given to each vendor in welcome packet for emergency exits. See map on page 20.



ORGANIZATION

Personnel

As all the Board Members and Officers are non-paid volunteers the festival office, located At 1259 State Avenue is not regularly staffed. Someone will be the in office every day during the Month of June, although hours will not be consistent.

THIS INFORMATION IS NOT TO BE GIVEN TO THE PUBLIC.

***** Board Members and Officer Phone numbers and addresses listed are for official use ONLY.**

PRESIDENT

Paul Brown (Joyce)
1600 – 12sr Street SE #M106
Everett, WA 98208
HM 425-338-2013
WK 360-659-1300
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pbrown@marysvilleglobe.com

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TREASURER

TBD

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BOARD MEMBER

Lindsay Whitney

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER



ORGANIZATION

2016 Traveling Float Schedule

| | |
|--------------------|--|
| April 09, 2015 | Daffodil Festival (Tacoma, Puyallup, Sumner, Orting) |
| May 07, 2016 | Apple Blossom Festival (Wenatchee, WA) |
| May 14, 2016 | Irrigation Festival (Sequim, WA) |
| May 21, 2016 | Rhody Festival (Port Townsend, WA) |
| May 28, 2016 | Hyack Festival (New Westminister, BC) |
| June 4, 2016 | Starlite Parade (Portland, OR) |
| June 11, 2016 | Kelona (Kelona, B.C.) |
| JUNE 18, 2016 | MARYSVILLE STRAWBERRY FESTIVAL |
| June 25, 2016 | Cashmere (Cashmere, WA) |
| July 4, 2016 | Logger's Day (Sedro Woolley, WA) |
| July 23, 2016 | HI-U (West Seattle, WA) |
| July 23, 2016 | Capital Lakefair Festival (Olympia, WA) |
| July 24, 2016 | Chinatown (International District Seattle, WA) |
| July 30, 2016 | Seafair (Seattle, WA) |
| July 31, 2016 | White Rock, BC |
| August 6, 2016 | Pioneer Days Parade (Lake City, WA) |
| August 13, 2016 | Astoria |
| August 27, 2016 | Fair Days (Monroe, WA) |
| September 3, 2016 | Ellensburg Rodeo Parade (Ellensburg, WA) |
| September 5, 2016 | Prosser States Day Celebration (Prosser, WA) |
| September 17, 2016 | Yakima Parade (Yakima, WA) |
| September 23, 2016 | Autumn Leaf Festival (Leavenworth, WA) |
| October 1, 2016 | Issaquah |
| December 5, 2016 | Merrysville for the Holidays (Marysville, WA) |



EVENTS BY DAY

Saturday - June 11th, 2016
10:00 am - 4:00 pm

Kid's Day (Asbery Field)

Sunday - June 12th, 2016
9:00 am - 11:00 am??

Berry Run (Quil Ceda Village)

Tuesday - June 14th, 2016
12:00 Noon - 2:00 pm

6:30 pm - 9:30 pm

April Friesner Scholarship Fund Royalty Luncheon & Fashion Show
(Opera House)
Talent Show (MPHS Auditorium)

Thursday - June 16th, 2016
TBD ***

Carnival (Marysville Middle School)

Friday - June 17, 2016
TBD ***
2:00 pm - 9:00 pm
5:00 pm - 10:00 pm

Carnival (Marysville Middle School)
Market (Asbery Field)
Kiwanis Beer Garden (7th & Alder)

Saturday - June 18, 2016
TBD ***
10:00 am - 7:30 pm 9:00pm (food)
10:00 am - 4:00 pm???
12:00 Noon - 6:30 pm
1:00 pm - 3:00 pm
10:00 am - 11:00 am
3:30 pm - 6:30 pm
6:00 pm - 7:00 pm
7:30 pm - 10:00 pm
10:00 pm - 10:30 pm

Carnival (Marysville Middle School)
Market (Asbery Field)
Car Show (Asbery Field)
Kiwanis Beer Garden (7th & Alder)
Strawberry Shortcake Eating Contest (Asbery Field)
Rose Planting Ceremony (Totem Middle School)
VIP Reception -INVITATION ONLY (Safeway)
Kiddies Parade (State Avenue)
Grand Parade (State Avenue)
Fireworks (Public Works)

Sunday - June 19, 2016
TBD ***
10:00 am - 5:00 pm

Carnival (Marysville Middle School)
Market (Asbery Field)

*** Carnival hours are weather permitting.



EVENT DETAILS

All calls should be directed to the Festival office (360-659-7664) or to the website at www.maryfest.org. ***The phone numbers listed are for emergency use only.***

Berry Run / Walk

Date: Sunday – June 12, 2016

Time: 9:00 am – 11:00 am

Location – Quil Ceda Village

Contact: Jeff Sowards - PH 360-652-4505 ext. 2050

No matter if you enjoy running or walking this event has something for you. You can pick either the 1 mile course or the 5k run, either way, this fun run helps to raise money for the Lakewood Cross Country Team.

Kid's Day

Date: Saturday – June 11, 2016

Time: 10:00 am – 4:00 pm

Location – Asbery Field

Contact: Rick Lewis PH 425-268-7558

Now is the chance for the little ones to have some fun! Kids will enjoy kid friendly entertainment and booths with free activities and give aways to keep their little hands busy. This is sure to be a hit.

April Friesner Scholarship Fund Royalty Luncheon & Fashion Show

Date: Tuesday – June 14, 2016

Time: 12:00 Noon – 2:00 pm

Location: Opera House

Contact: Erin Reynolds & Kirstin Tyner PH

Meet the current and past royalty while checking out today's fashions. Local models showcase summer fashion from local retail stores. So reserve a seat or a table and enjoy your lunch while seeing today's new clothing styles.

Talent show

Date: Tuesday – June 14, 2016

Time: 6:30 pm – 9:30 pm

Location: MPHS Auditorium

Contact: Marcy Giesler PH 360-653-6584

So you want to be a star? From singing to dancing to comedy, this show has it all! Watch as children, teens and adults perform to show you their "STAR" quality.



EVENT DETAILS

Funtastic Carnival

Dates: Thursday - June 16 – 19, 2016

Time: TBD

Location: Marysville Middle School

Contact: Funtastic – Kerry Harvaugh Ph 503-761-0989 or 503-519-8401

Insurance carried is \$5 million (see contract attached page 25)

Come play the games, ride the rides and enjoy all the yummy carnival food.

With lots to choose from Fantastic makes this carnival one everyone can enjoy.

Market

Dates: Friday - June 17th – Sunday – June 19st, 2016

Times: Friday – 2:00 pm – 9:00 pm

Saturday 10:00 am – 9:00 pm (food court) 7:30 pm (field vendors)

Sunday 10:00 am – 5:00 pm

Location: Asbery Field

Inspections: Snohomish County Health Dept & City of Marysville

Contact: Tom King PH 425-238-0994 , Veronica Love PH 425-870-4275

From Arts & Crafts to Food vendors and entertainment, the Market has it all. Come walk through the booths or stop for a bite to eat, either way you're sure to find something you will like.

Beer Garden

Dates: Thursday – June 16th – Saturday – June 18st, 2016

Times: Thursday - 5:00 pm – 10:00 pm

Friday – 5:00 pm – 10:00 pm

Saturday – 12:00 Noon – 10:00 pm???

Location: 7th & Alder

Inspections: Snohomish County Health Dept & City of Marysville

Contact: Dave Voight PH 360-653-5110

Need a break with some friends? Head on over to the Beer and Wine Garden to taste some local wines and beer.

Car Show

Dates: Saturday – June 18st, 2016

Times: 10:00 am – 4:00 pm

Location: Asbery Field

Contact: Veronica Love PH 425-870-4275

The car show is back! From classic to custom there is something for everyone.



EVENT DETAILS

Strawberry Shortcake Eating Contest

Date: Saturday – June 18, 2016

Time: 1:00 pm – 3:00 pm

Location: Asbery Field

Contact: Lindsay Whitney PH

Rose Planting Ceremony

Date: Saturday – June 18, 2016

Time: 10:00 am

Location: Totem Middle School

Contact:

Joins us for a ceremony honoring the Strawberry Festival President, hosted by the Portland Royal Rosarians.

Kiddies Parade

Date: Saturday – June 18, 2016

Time: 6:00 pm – 7:00 pm

Location: State Avenue 7th – 5th

Contact: Michelle Giesler PH 360-653-6584

Don't let the length of this parade fool you! From costumes to pets to bikes, the youngsters in this non-motorized parade just want to have fun.

Grand Parade

Date: Saturday – June 18, 2016

Time: 7:30 pm – 10:00 pm

Location: State Avenue

Contact: Dina Sekste-Bittner PH

Everyone loves a parade. This year's Grand Parade is sure to delight young and old alike. Watch as the marching bands, floats and other entries make their way down State Avenue. Announcer Stand locations: 3rd & State (Hilton Pharmacy), 5th & State Reviewing Stand & TV Cameras, 1031 State, Heritage Bank, 1098 State Pawn Exchange, 1259 State Maryfest Office.

Fireworks

Date: Saturday – June 18, 2016

Time: 10:00 pm – 10:30 pm

Location: City Public Works

Contact: Dina Sekste-Bittner PH



STREET CLOSURES

Wednesday - June 15, 2016

After 12:00 Noon 7th Street from Alder to Quinn

***The beer garden is going to start set up Wednesday and will complete it Thursday in time to open to the public. Street to remain closed until Sunday, June 20nd at 10:00 pm

Friday - June 17, 2016

“NO PARKING AFTER 4:00 PM SATURDAY, JUNE 18ST” signs posted with Barricades on 2nd from Columbia Avenue to Quinn Avenue and at 3rd & Alder (both sides of streets). Except for Band & Drill teams buses and vans.

Saturday - June 18, 2016

1:00 pm 5th Street from State to Columbia
5th Street from State to Delta

3:00 pm 7th Street from State to Quinn

4:00 pm **Rolling Close** to start at 80th & State going South on State Avenue from 80th & Grove & Grove to 4th.
76th St from State Avenue to 43rd ***Need to confirm
Grove Street to 43rd to State.
6th Street to 10th from State Avenue to Columbia
6th Street to 9th from State Avenue to Delta
2nd Street from Columbia to Quinn

5:00 pm 3rd Street from State to Alder
State Avenue from 4th to 3rd

6:00 pm Alder (43rd) Street from Grove to 76th

7:00 pm Grove Street from Cedar to 47th

7:30 pm 4th Street from Cedar to 47th

State Avenue to remain closed from Grove to 3rd until after fireworks – approx 10:30 pm

** Streets should be closed to all traffic with the exception of emergency vehicles and Festival officials. Special passes will be posted on all Festival vehicles. Copy will be provided at later date. Dina Sekste-Bittner will work with WADOT & City of Marysville for required permits for 4th Street closure.



PUBLIC WORKS ASSISTANCE

STREET DEPARTMENT

In addition to the specific events below, street barricades are requested for all festival events requiring Street Closures signs (please see page 12). Maryfest, Inc. will provide the required signage for posting notice of closure of SR 528, 4th Street and 88th Street Freeway Exits and Ebey Slough Bridge.

Tuesday-- June 14th

BEER GARDEN: Barricades after 8:00 pm on 7th Street from Alder to Quinn.
Beer Garden will be setting up on Wednesday.

Wednesday – June 15th

MARKET: Barricade placed at back gate of Asbery Field on Quinn.

Saturday – June 18st

5:00 pm to end of event

GRAND PARADE: Please see street closures to determine how many barricades are needed. Barricades placed on 3rd to 2nd street jog used by parade participants (per suggestion of street department)

WATER DEPARTMENT

Sandbags for Fireworks



PUBLIC WORKS ASSISTANCE

SANITATION DEPARTMENT

Saturday – June 11, 2016

Dumpster for Kid's day

1 dumpster placed on the corner of 7th & Alder next to fence

Recycle containers for Kid's day

10 Recycle containers

Thursday, June 16th – Sunday, June 19nd, 2016

Dumpster for Market

4 dumpsters placed on corner of 7th & Alder next to fence
Service is requested once per day in AM on all dumpsters

Recycle container for Market

20 Recycle containers

Saturday, June 18, 2016

Trash & Recycle containers in ½ block intervals on State Ave from 76th to 3rd

Trash & Recycle containers in 1 block intervals on 3rd from State to Alder



POLICE DEPARTMENT ASSISTANCE

Friday, June 17th, 2016

Market: 2:00 pm – 9:00 pm

Occasional walk through to monitor Asbery Field

Saturday, June 18th, 2016

Grand Parade: 4:00 pm to end of event

Assistance with crowd control and street closures

Parade Vendors: 5:00 pm to end of event

Festival officials will call Command Post if assistance is needed in removing non-authorized vendors from parade route.

Market: 10:00 am – 9:00 pm

Occasional walk through to monitor Asbery Field

Kiddies and Grand Parades: Seafair Marshals will assist in crowd control.

Market Security: The market committee is working with the Marysville Police Department to provide paid security. Market committee contact will be given to the police dept.

Dates and times security is needed: Thursday- June 16th, Friday – June 17th & Saturday – June 18th,

Hours for all three (3) nights: 9:00 pm – 6:00 am

Carnival: Carnival Manager will contact Marysville Police Department for any security needs. *Maryfest, Inc. is NOT responsible for carnival security.*



FIRE DEPARTMENT ASSISTANCE

Saturday – June 18th, 2016

4:00 pm – 6:00 pm

GRAND PARADE: Fire Marshall requested at Marysville School District main office for float inspections.



PARKS DEPARTMENT ASSISTANCE

MAY 09TH, 2016 – 32 days prior to Festival until Monday, June 20th, 2016
ALL FESTIVAL BANNERS TO BE HUNG UP

WEDNESDAY- JUNE 16TH, 2016

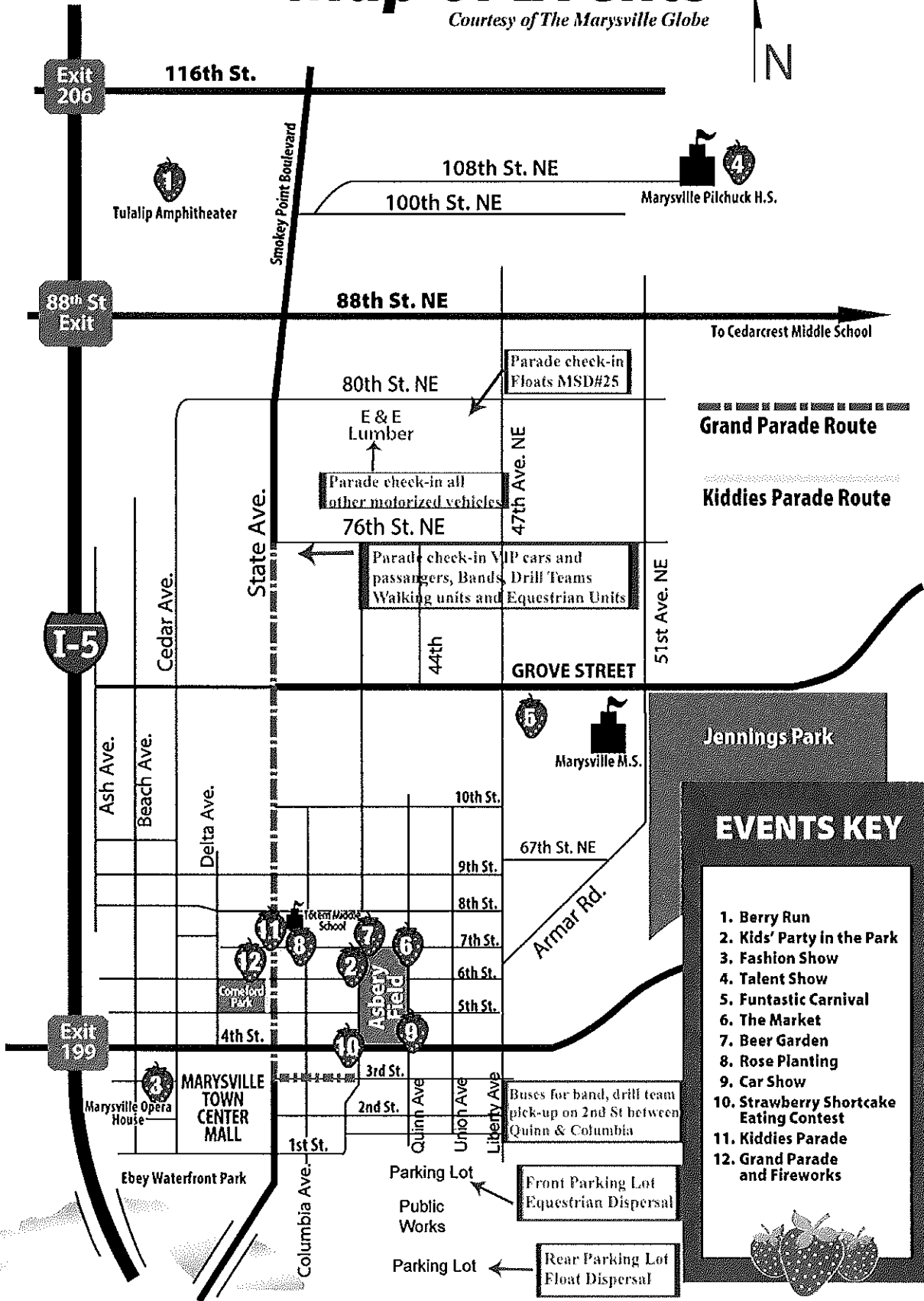
Market : Usage from 8:00 am Thursday, June 16th – Sunday, June 19nd
10-12 picnic tables to be used in food court
1 gator
Electrical cord crossing guards

SATURDAY – JUNE 18, 2015

PARADE: Usage from 12:00 Noon – 11:00 pm
2 golf carts to be delivered to Key Bank at 76th Street

Map of Events

Courtesy of The Marysville Globe



Grand Parade Route

Kiddies Parade Route

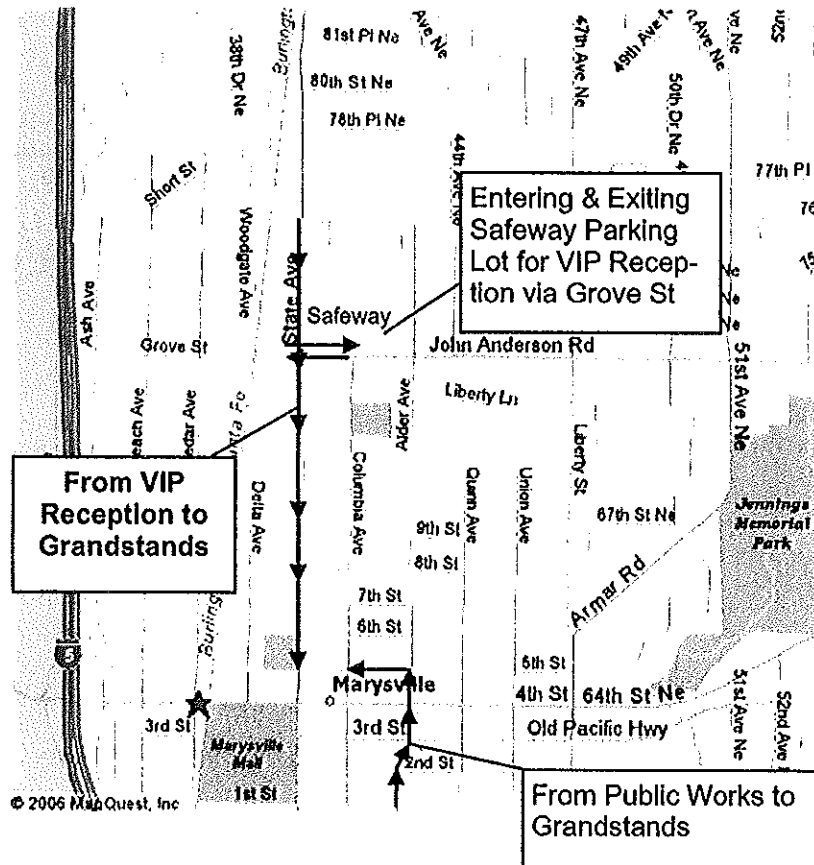
EVENTS KEY

1. Berry Run
2. Kids' Party in the Park
3. Fashion Show
4. Talent Show
5. Funtastic Carnival
6. The Market
7. Beer Garden
8. Rose Planting
9. Car Show
10. Strawberry Shortcake Eating Contest
11. Kiddies Parade
12. Grand Parade and Fireworks





VIP Transportation Routes



VIP Transportation Director: Rick Lewis 425-268-7558

While the roads are closed, VIP Transportation will be taking the following routes. All VIP Shuttles will be clearly marked.

- VIP Shuttles will be taking people from Dispersal (Public Works) along Alder Ave to the grandstands on 5th St. and to the start of the parade (76th St.).
- VIP Shuttles will be on State Ave. until 7:30 pm taking people from the start of the parade route (76th St.) and the grandstands (5th St.)
- VIP Shuttles will be taking people to the VIP Reception at Safeway and will enter and exit the Safeway Parking Lot from Grove St. to State Ave.

