

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Approval of the Agenda	Approved
Committee Reports	
Audience Participation	
Presentation	
Officer Swearing-In: Officer Frankie Nelson and Officer Jeff Vandenberg	Sworn In
Approval of Minutes	
Consider Approval of the February 8, 2016 City Council Meeting Minutes	Approved
Consider Approval of the February 22, 2016 City Council Meeting Minutes	Approved
Consider Approval of the February 22, 2016 City Council Special Meeting Minutes	Approved
Consent Agenda	
Consider Approval of the February 19, 2016 Payroll in the Amount of \$970,549.60; Paid by EFT Transactions and Check Numbers 29710 through 29738	Approved
Consider Approval of the February 17, 2016 Claims in the Amount of \$459,846.30; Paid by EFT Transactions and Check Numbers 106076 through 106223 with Check Numbers 103583 & 105056 Voided	Approved
Consider Approval of the February 24, 2016 Claims in the Amount of \$498,802.17; Paid by EFT Transactions and Check Numbers 106224 through 106407 with no Checks Voided	Approved
Consider Approval of the March 2, 2016 Claims in the Amount of \$1,284,938.74; Paid by EFT Transactions and Check Numbers 106408 through 106569 with Check Number 106116 Voided	Approved
Consider Approval of the March 4, 2016 Payroll in the Amount \$1,632,859.56, Paid by EFT Transactions and Check Numbers 29739 through 29772	Approved
Review Bids	
New Business	
Consider the Contract with National Research Center to Conduct a Citizen Survey for the City of Marysville with a Sample Size of 1,500 Households	Approved
Consider the Tenth Interlocal Agreement with the City of Arlington for Jail Services	Approved
Consider the Twelfth Interlocal Agreement with the City of Lake Stevens for Jail Services	Approved
Consider the Professional Services Agreement Supplement No. 1 with Blue Marble Environmental LLC in the Amount of \$56,669.00	Approved
Consider the Coordinated Prevention Grant Agreement No. W2RCPG-I 5I7-MARYPW-OO117 with the State of Washington Department of Ecology	Approved
Consider the Application for Snohomish Running Company to Conduct a Special Event on Sunday, April 10, 2016, including the Temporary Street Closure of Northbound SR529/State Avenue to 2nd Street, the Eastbound Lane of 2nd Street from State Avenue to Alder Avenue, the Southbound Lane of Alder Avenue from 2nd Street to the South Side of 1st Street,	Approved

both Lanes of Columbia Avenue from the South Side of 1st Street to 2nd Street, and 1st Street from Columbia Avenue to State Avenue	
Consider Acceptance of the Reject Line Extension Project with SRV Construction, Inc., Starting the 45-day Lien Filing Period for Project Closeout	Approved
Consider the Professional Services Agreement with RH2 Engineering for Design Support, for Materials Testing, Special Inspection, and On-Call CM Support	Approved
Consider the Information Services Department Request to Purchase Office 2016 Pro Licenses Based on the SoftwareONE Quote Dated 2/18/2016 Using State Contract Number T11-MST-579	Approved
Consider the Washington State Military Department Public Assistance Grant Agreement (D16-638) for the November 2015 Windstorm	Approved
Consider the Washington State Military Department Public Assistance Grant Agreement (D16-455) for the August 2015 Windstorm	Approved
Consider the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities	Approved
Consider a Resolution Declaring Certain Vehicles and Miscellaneous Items of Personal Property to be Surplus and Authorizing the Sale or Disposal Thereof Marysville City Council Meeting March 14, 2016 7:00 p.m. City Hall	Approved Res. No. 2389
Consider a Resolution Approving the Acceptance of Credit Cards for Payments Made to the City and Repealing Resolution No. 2084	Approved Res. No. 2390
Consider the Safety/Training Officer Classification and Compensation	Approved
Consider the Fireworks Permit in Preparation of the Celebrate Marysville 125 Years Event	Approved
Mayor's Business	
Staff Business	
Call on Councilmembers	
Adjournment	8:29 p.m.
Executive Session	9:34 p.m.
Real Estate – two items	
ACTION	Approved
Adjournment	8:44 p.m.



Regular Meeting
March 14, 2016

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. Pastor Aaron Thompson of Marysville Foursquare gave the invocation, and Mayor Nehring led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, Deputy City Attorney Colin Olivers, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief McFalls, Human Resources Director Kristie Guy, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Vaughan, seconded by Councilmember Stevens, to approve the agenda. **Motion** passed unanimously (7-0).

Committee Reports

None

Presentations

A. Officer Swearing-In

Officers Frankie Nelson and Jeff VandenBerg were sworn in.

Audience Participation

None

Approval of Minutes

1. Consider Approval of the February 8, 2016 City Council Meeting Minutes

Motion made by Councilmember Wright, seconded by Councilmember Vaughan, to approve the February 8, 2016 City Council Meeting Minutes as presented. **Motion** passed unanimously (6-0) with Councilmember Stevens abstaining as he was not at the February 8 meeting.

2. Consider Approval of the February 22, 2016 City Council Meeting Minutes

Motion made by Councilmember Muller, seconded by Councilmember Norton, to approve the February 22, 2016 City Council Meeting Minutes as presented. **Motion** passed unanimously (7-0).

3. Consider Approval of the February 22, 2016 City Council Special Meeting Minutes

Motion made by Councilmember Stevens, seconded by Councilmember Toyer, to approve the February 22, 2016 City Council Special Meeting Minutes as presented. **Motion** passed unanimously (6-0) with Councilmember Seibert abstaining as he was not in attendance at the February 22 meeting.

Consent

4. Consider Approval of the February 19, 2016 Payroll in the Amount of \$970,549.60; Paid by EFT Transactions and Check Numbers 29710 through 29738
5. Consider Approval of the February 17, 2016 Claims in the Amount of \$459,846.30; Paid by EFT Transactions and Check Numbers 106076 through 106223 with Check Numbers 103583 & 105056 Voided
6. Consider Approval of the February 24, 2016 Claims in the Amount of \$498,802.17; Paid by EFT Transactions and Check Numbers 106224 through 106407 with no Checks Voided
7. Consider Approval of the March 2, 2016 Claims in the Amount of \$1,284,938.74; Paid by EFT Transactions and Check Numbers 106408 through 106569 with Check Number 106116 Voided

8. Consider Approval of the March 4, 2016 Payroll in the Amount \$1,632,859.56, Paid by EFT Transactions and Check Numbers 29739 through 29772

Motion made by Councilmember Muller, seconded by Councilmember Vaughan, to approve Consent Agenda items 4-8. **Motion** passed unanimously (7-0).

Review Bids

New Business

9. Consider the Contract with National Research Center to Conduct a Citizen Survey for the City of Marysville with a Sample Size of 1,500 Households

CAO Hirashima explained the City has looked at options to do a citizen survey. This would establish a benchmark on city services and help to prioritize projects. She explained why National Research Center had been identified as the preferred company. In addition to other factors, this company quoted the lowest price. She solicited Council feedback on the potential questions.

Councilmember Norton expressed concern about question number 2. She thought the ranking might be a little confusing. CAO Hirashima agreed and suggested it could be reworded.

Councilmember Vaughan said he was interested in a different angle on that question to get to people's attitude toward taxation in the community. One option might be to add "None of the above" or "I'm not interested in any taxes." CAO Hirashima commented that items 1-3 could be combined.

Councilmember Vaughan asked if the intent on number 3 was to rank the items. CAO Hirashima replied that the intent was just to have participants select whichever apply. Councilmember Vaughan commented that they already know the answer to this question. The only one they might need more information on is how effective city mailings are. It would be interesting to see if people are actually receiving and using those. Councilmember Norton commented that there might be something more pertinent to ask since none of these mediums will be going away any time in the near future. She suggested trying to find a more useful question.

Councilmember Muller referred to question 2 and suggested being more specific, saying that the City is considering going before the voters on these items instead of being so broad.

There was consensus to send this forward with the understanding that staff will modify question 2 and select a new question 3.

Motion made by Councilmember Muller, seconded by Councilmember Stevens, to authorize the Mayor to move forward with the Contract with National Research Center to Conduct a Citizen Survey for the City of Marysville with a Sample Size of 1,500

Households. **Motion** passed unanimously (6-1) with Councilmember Toyer voting against the motion.

10. Consider the Tenth Interlocal Agreement with the City of Arlington for Jail Services

Chief Smith reviewed this renewal agreement.

Motion made by Council President Norton, seconded by Councilmember Muller, to authorize the Mayor to sign the Tenth Interlocal Agreement with the City of Arlington for Jail Services. **Motion** passed unanimously (7-0).

11. Consider the Twelfth Interlocal Agreement with the City of Lake Stevens for Jail Services

Chief Smith reviewed this renewal agreement.

Motion made by Councilmember Stevens, seconded by Councilmember Wright, to authorize the Mayor to sign the Twelfth Interlocal Agreement with the City of Lake Stevens for Jail Services. **Motion** passed unanimously (7-0).

12. Consider the Professional Services Agreement Supplement No. 1 with Blue Marble Environmental LLC in the Amount of \$56,669.00

Director Nielsen explained this PSA is for the recycling program. The next item would pay for the consultant to continue the program with businesses, multifamily, schools, and to put containers throughout the City.

Motion made by Councilmember Muller, seconded by Councilmember Vaughan, to authorize the Mayor to sign the Professional Services Agreement Supplement No. 1 with Blue Marble Environmental LLC in the Amount of \$56,669.00. **Motion** passed unanimously (7-0).

13. Consider the Coordinated Prevention Grant Agreement No. W2RCPG-I 517-MARYPW-OO117 with the State of Washington Department of Ecology

Motion made by Councilmember Vaughan, seconded by Councilmember Wright, to authorize the Mayor to sign the Coordinated Prevention Grant Agreement No. W2RCPG-I 517-MARYPW-OO117 with the State of Washington Department of Ecology. **Motion** passed unanimously (7-0).

14. Consider the Application for Snohomish Running Company to Conduct a Special Event on Sunday, April 10, 2016, including the Temporary Street Closure of Northbound SR529/State Avenue to 2nd Street, the Eastbound Lane of 2nd Street from State Avenue to Alder Avenue, the Southbound Lane of Alder Avenue from 2nd Street to the South Side of 1st Street, both Lanes of Columbia

Avenue from the South Side of 1st Street to 2nd Street, and 1st Street from Columbia Avenue to State Avenue

Community Development Director Koenig explained that this relates to a half marathon which will begin and end at Port of Everett and come into Marysville via 529 to 2nd to Alder to 1st out and back on Columbia back to 529.

Motion made by Council President Norton, seconded by Councilmember Stevens, to approve the Application for Snohomish Running Company to Conduct a Special Event on Sunday, April 10, 2016, including the Temporary Street Closure of Northbound SR529/State Avenue to 2nd Street, the Eastbound Lane of 2nd Street from State Avenue to Alder Avenue, the Southbound Lane of Alder Avenue from 2nd Street to the South Side of 1st Street, both Lanes of Columbia Avenue from the South Side of 1st Street to 2nd Street, and 1st Street from Columbia Avenue to State Avenue. **Motion** passed unanimously (7-0).

15. Consider Acceptance of the Reject Line Extension Project with SRV Construction, Inc., Starting the 45-day Lien Filing Period for Project Closeout

Director Nielsen reviewed this item and noted that this project came in under the bid amount. Staff would like to start the 45-day lien period.

Motion made by Councilmember Vaughan, seconded by Councilmember Stevens, to authorize the Mayor to sign the Acceptance of the Reject Line Extension Project with SRV Construction, Inc., Starting the 45-day Lien Filing Period for Project Closeout. **Motion** passed unanimously (7-0).

16. Consider the Professional Services Agreement with RH2 Engineering for Design Support, for Materials Testing, Special Inspection, and On-Call CM Support

Director Nielsen stated the City is moving forward with the Sunnyside Well Treatment Project. Construction management services will be done in-house, but this agreement would provide for special testing and services as needed with RH2 Engineering. It is very cost-effective to do it this way.

Motion made by Councilmember Vaughan, seconded by Councilmember Toyer, to authorize the Mayor to sign and execute the Professional Services Agreement with RH2 Engineering for Design Support, for Materials Testing, Special Inspection, and On-Call CM Support. **Motion** passed unanimously (7-0).

17. Consider the Information Services Department Request to Purchase Office 2016 Pro Licenses Based on the SoftwareONE Quote Dated 2/18/2016 Using State Contract Number T11-MST-579

Finance Director Langdon explained the City needs to update the Microsoft Office Suite.

Motion made by Councilmember Stevens, seconded by Councilmember Toyer, to authorize the Mayor to sign the Information Services Department Request to Purchase Office 2016 Pro Licenses Based on the SoftwareONE Quote Dated 2/18/2016 Using State Contract Number T11-MST-579. **Motion** passed unanimously (7-0).

18. Consider the Washington State Military Department Public Assistance Grant Agreement (D16-638) for the November 2015 Windstorm

CAO Hirashima reviewed this item. This contract will allow the City to get reimbursement for expenses incurred as a result of the windstorm.

Motion made by Councilmember Wright, seconded by Councilmember Norton, to authorize the Mayor to sign the Washington State Military Department Public Assistance Grant Agreement (D16-638) for the November 2015 Windstorm. **Motion** passed unanimously (7-0).

19. Consider the Washington State Military Department Public Assistance Grant Agreement (D16-455) for the August 2015 Windstorm

CAO Hirashima reviewed this item. This contract will allow the City to get reimbursement for expenses incurred as a result of the windstorm.

Motion made by Council President Norton, seconded by Councilmember Muller, to approve the Washington State Military Department Public Assistance Grant Agreement (D16-455) for the August 2015 Windstorm. **Motion** passed unanimously (7-0).

20. Consider the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities

CAO Hirashima explained this is the revised agreement between Fire District 12 and the City of Marysville. Staff has reviewed these changes and feels it will still allow the City to move forward with review of options which include revising the contract, a city fire department, RFA or annexation. The Fire District has added a provision that a decision be made this year.

Councilmember Stevens said he was uncomfortable with the 12/31 deadline although he is in favor of making a decision as soon as possible. He is concerned that rushing this could result in unknown complications. He prefers to stick with the original three-year timeline.

Councilmember Seibert commented that this really means they would have to make a decision by September in order to give three months' notice. CAO Hirashima referred to a section which states that each party pledges to cooperate and exercise good faith to accomplish a smooth transition. She believes this indicates there is an understanding that both parties are aware that a smooth transition is necessary. Councilmember Seibert commented it appears the December deadline is a soft deadline even though

they will try to meet it. He commented that the employees just want some sort of certainty that this is going to happen eventually.

Councilmember Vaughan agrees that there is a great deal of uncertainty right now. Having a deadline creates some certainty. He noted that there is some flexibility here so that if things take longer than the timeframe allows, they will be able to work it out.

Motion made by Councilmember Muller, seconded by Councilmember Wright, to approve the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities with the revisions sent by Fire District 12. **Motion** passed unanimously (6-1) with Councilmember Stevens voting against the motion.

21. Consider a Resolution Declaring Certain Vehicles and Miscellaneous Items of Personal Property to be Surplus and Authorizing the Sale or Disposal Thereof
Marysville City Council Meeting March 14, 2016 7:00 p.m. City Hall

Director Nielsen reviewed the items contained on the surplus list.

Motion made by Councilmember Wright, seconded by Councilmember Vaughan, to adopt Resolution No. 2389. **Motion** passed unanimously (7-0).

22. Consider a Resolution Approving the Acceptance of Credit Cards for Payments Made to the City and Repealing Resolution No. 2084

Finance Director Langdon explained this would allow the golf course to accept various credit cards in addition to Visa and MasterCard.

Motion made by Councilmember Stevens, seconded by Council President Norton, to adopt Resolution No. 2390. **Motion** passed unanimously (7-0).

23. Consider the Safety/Training Officer Classification and Compensation

Kristie Guy explained the description of and the rationale for the new position which was approved in the 2016 budget.

Motion made by Councilmember Norton, seconded by Councilmember Muller, to adopt the proposed job description for Safety/Training Officer, which captures the responsibilities, knowledge, skills, and abilities required to perform the duties of this position, and place the Safety/Training Officer position at range N7 on the Non-represented grid with a monthly salary range of \$4801-\$6432. This placement reflects the external market value and preserves internal equity among the City's positions. **Motion** passed unanimously (7-0).

24. Consider the Fireworks Permit in Preparation of the Celebrate Marysville 125 Years Event

Director Ballew explained that Council is required to approve the permit for discharge of fireworks.

Motion made by Councilmember Wright, seconded by Councilmember Stevens, to approve the Fireworks Permit in Preparation of the Celebrate Marysville 125 Years Event. **Motion** passed unanimously (7-0).

Legal

Mayor's Business

Mayor Nehring:

- Thanks to everyone for attending the great legislative meetings.
- Thanks to Gloria and folks from the fire department who installed fire alarms for the Glenwood mobile estates last week.
- There is a Snohomish County Cities meeting this Thursday, but he has another meeting.
- He commended Maryke Burgess for organizing the antiques appraisal show recently.
- Lots of events coming up this weekend including the mayor's Gala at the Opera House.

Staff Business

Chief Smith:

- He went to Vancouver last week to attend the NW Command College which is a partnership between the Criminal Justice Commission and the FBI. Lt. Thomas and Akau also attended the conference. Chief Smith presented along with Lt. Thomas regarding the shooting and crisis leadership. He commended Lt. Thomas for his remarks. Chief Smith said he received much praise for how the City handled the event overall.
- The police completed the last portion of the Sergeant's testing. He acknowledged the work done by HR in this process and expressed appreciation for their help.

Sandy Langdon

- She stated that there was no need for a Finance Committee meeting this month. There was consensus to cancel it.
- Utility Billing has been contacting customers who are about to be disconnected. They have gotten the number down from 20 per month down to 10. It appears a lot of the problems are with vacant and/or foreclosure homes.

Colin Olivers stated the need for an Executive Session to discuss two items regarding the acquisition of real estate expected to last ten minutes total with action expected to be taken after the Executive Session.

Kevin Nielsen:

- BNSF contacted the City and wants to close 172nd for three consecutive days to fix the at-grade crossing. Staff is trying to coordinate with them to do it during spring break.
- The I-5 Expansion Joints project (southbound) current schedule was distributed to Council.
- Public Works received an email through Community Development for a noise variance for the ramps at 529, 528 and 88th. WSDOT wants to put metering ramps in on all the northbound legs. Staff will be investigating this.
- Congressman Larson was in town last week, and staff gave him an update on transportation. There is a new program called the FAST program for funding for small transportation projects. The City will be applying for the Grove Street overcrossing.

Jim Ballew:

- He reviewed discussions with Representative Larsen who gave some funding advice. He was very excited about what is going on in the community.
- This weekend will be quite busy with the Celebrate Marysville's 125th birthday celebration. He reviewed the events that will be happening.
- The following weekend will be Easter. He acknowledged the Marysville Rotary Club for making this a special event.
- There will be a presentation soon for the Council by Premier Golf regarding Cedarcrest Golf Course.

Chief McFalls:

- He welcomed the Council back from Washington DC and thanked them for representing the City at that level.
- The Fire District is looking forward to continuing its relationship with the City.
- He acknowledged and thanked Chief Smith for making the joint training happen.
- He introduced Deputy Chief of Operations Jeff Cole and President Jason Tucker.
- The Fire District is looking forward to the City's 125th Birthday Celebration.

Dave Koenig:

- Lakewood Neighborhood Plan and State Avenue Plan are both coming before the Planning Commission next week.

Gloria Hirashima:

- She commended Police Chief Smith and HR Director Kristie Guy for a great process for the police sergeant interviews.
- She thanked all the staff involved for their response to yet another windstorm last week.

- Another CERT class started last week. It was a huge class so it was decided to expand the class size to 40. She commended Fire and others who are helping to train. There is already a waitlist for the fall class.
- There will be an internal emergency management drill this week.
- On March 26, the Everett Gospel Mission House will host a tour of the house. It looks like it is set for residents to move in in April.

Call on Councilmembers

Jeff Vaughan said he enjoyed the trip to Washington, D.C. He especially enjoyed the NLC offerings at the conference. He attended a class to learn more about the problem with opioids around the country. He endured a lengthy presentation on bonds, and he learned a lot about financing projects.

Donna Wright said she also thought it was very worthwhile to be in Washington, DC.

Jeff Seibert:

- He expressed concern about a download link for the agenda packet not working from the public access side of things. Councilmember Vaughan explained that Safari doesn't work with the file manager, but it can be accessed through iAnnotate. Finance Director Langdon indicated she would look into it.
- He suggested letting DOT know about loose barrels which get blown around when there are high wind warnings.
- He attended a class regarding FAST Act and they spoke about the FAST Lane. He recalled there was also a technology grant related to transportation. He wondered if this could be an opportunity to address some of the City's signals. He said he would like to see some sort of notification on 529 if there is a train and 4th is blocked. If people know 4th is blocked they may be able to avoid that. Director Nielsen concurred.
- Another class he attended had to deal with unfunded mandates resulting from Supreme Court decisions. He learned about legal issues relating to dealing with homeless people. There is a homeless advocacy group that is going to do a webinar. He will pass along the information.
- He attended a Vision Zero class which is geared toward zero traffic deaths. He suggested that there are funding opportunities for preventing traffic-pedestrian accidents for cities that have had issues. Director Nielsen said that the City applies for a lot of grants as it relates to pedestrian corridors especially around schools. Schools always rank high because of the number of children.

Michael Stevens:

- He echoed that Washington DC was a worthwhile use of the Council's time.
- Next Tuesday there is a Community Transit open house at the YMCA.

Rob Toyer had no additional comments.

Muller had no additional comments.

Kamille Norton agreed that Washington DC was interesting. It's always good to hear what other cities are dealing with. She is grateful to have such a wonderful staff and Council to work with.

Adjournment

Council recessed at 8:29 p.m. for five minutes before reconvening into Executive Session for ten minutes to address two real estate matters with action following the Executive Session.

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate – two items per RCW 42.30.110(1)(b)

Executive session ended and public meeting reconvened at 8:34 p.m.

Motion made by Councilmember Seibert, seconded by Councilmember Wright to authorize the Mayor to sign the Purchase and Sales Agreement for 10118 State Avenue. **Motion** passed unanimously.

Motion made by Councilmember Seibert , seconded by Councilmember Stevens to authorize the Mayor to sign the Purchase and Sales Agreement for 1612 1st Street. **Motion** passed unanimously.

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 8:44 p.m.

Approved this _____ day of _____, 2016.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk