

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: Community Development Block Grant – Program Years 2016 & 2017 Funding Allocations	AGENDA SECTION:	
PREPARED BY: Amy Hess, Assistant Planner	APPROVED BY:	
ATTACHMENT: 1. CDBG – Program Years (PYs) 2016 & 2017 Funding Recommendation 2. Exhibit A –Funding Recommendation Spreadsheet		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

It is anticipated that the City of Marysville will receive approximately \$345,000 in Community Development Block Grant (CDBG) funding for program years (PY) 2016 & 2017, respectively. On November 17, 2015 the Community Development Department released both capital projects and public service grant applications.

Eight (8) capital project applications and nine (9) public services applications were submitted. The Citizen Advisory Committee (CAC) was provided copies of the grant applications, and a summary indicating each grant application met a national objective, are eligible activities and meet the strategies and objectives identified in the 2015 – 2019 Consolidated Plan.

On January 5, 2016 the CAC held a public meeting allowing each applicant to present their proposed projects. The CAC held an additional public meeting on January 19, 2016 in order to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications and make a funding recommendation to City Council. Attached are the CACs funding recommendations for PYs 2016 & 2017.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committee’s funding recommendations for Program Years 2016 & 2017, and direct staff to notify each subrecipient of the approved funding recommendations and prepare a Program Year 2016 Annual Action Plan in accordance with the 2015 – 2019 Consolidated Plan.

COUNCIL ACTION:

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EXHIBIT A

Organization	Activity	Prior Years Surplus Funding (\$175,361.15)	PY2016 Request	PY2017 Request	Prior Years Surplus - CAC Recommendation	PY2016 CAC Recommendation	PY2017 CAC Recommendation
CAPITAL PROJECTS (65% minimum)							
City of Marysville PW	SR528 Ped Improvement	\$80,000	\$0	\$0	\$80,000	\$0	\$0
Senior Services of Snohomish County	Minor Home Repair	\$0	\$81,000	\$81,000	\$0	\$81,000	\$81,000
City of Marysville PW	Quinn Ave Sidewalk Improvement	\$0	\$80,000	\$80,000	\$0	\$80,000	\$80,000
City of Marysville Parks	Jennings Memorial Barn Renovation	\$25,219	\$0	\$0	\$25,220	\$0	\$0
City of Marysville Parks	Comeford Park Pavilion	\$0	\$66,000	\$0	\$0	\$66,000	\$0
Boys & Girls Club of Snohomish County	Heating Project	\$29,712	\$0	\$0	\$29,700	\$0	\$0
Boys & Girls Club of Snohomish County	Ceiling Project	\$13,288	\$0	\$0	\$13,300	\$0	\$0
Boys & Girls Club of Snohomish County	Paving Project	\$2,610	\$0	\$0	\$2,600	\$0	\$0
City of Marysville	Homeless Housing Allocation	\$24,530	\$0	\$63,250	\$24,540	\$0	\$63,250
TOTAL		\$175,359	\$227,000	\$224,250	\$175,360	\$227,000	\$224,250

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
PUBLIC SERVICES \$51,000 (15% maximum)					
Senior Services of Snohomish County	Meals on Wheels	\$12,000	\$12,000	\$16,000	\$16,000
Senior Services of Snohomish County	Mental Health Services	\$12,000	\$12,000	\$0	\$0
Housing Hope	Beachwood Apartments	\$17,658	\$17,658	\$15,700	\$15,700
Marysville Community Food Bank	Food for Thought Backpack Program	\$10,000	\$15,000	\$15,000	\$15,000
WorkForce Snohomish	Disability Employment Initiative	\$26,047	\$26,047	\$0	\$0
Catholic Community Services	Volunteer Chore Services	\$5,150	\$5,300	\$5,000	\$5,050
Boys & Girls Club of Snohomish County	SMART Girls/Passport to Manhood Programming	\$3,610	\$0	\$0	\$0
TOTAL		\$86,465	\$88,005	\$51,700	\$51,750

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
ADMINISTRATION (20% maximum)					
City of Marysville	Planning and Administration	\$64,000	\$64,000	\$66,300	\$69,000
\$69,000 MAXIMUM (20%)		\$5,000	\$5,000	\$2,700	\$0

PY2016 Anticipated Allocation	\$345,000		\$345,000	
PY2017 Anticipated Allocation		\$345,000		\$345,000
CAC RECOMMENDATION FOR SURPLUS FUNDING				
Prior Years Surplus Funding (\$175,361.15)		\$175,360		
PRIOR YEARS SURPLUS TOTAL		\$175,360		
CAC RECOMMENDATION FOR PY2016				
PY2016 Capital Projects	\$227,000	65.80%	65% minimum	
PY2016 Public Services	\$51,700	14.99%	15% maximum	
PY2016 Administration	\$66,300	19.22%	20% maximum	
	PY2016 TOTAL	\$345,000	100.00%	
CAC RECOMMENDATION FOR PY2017				
PY2017 Capital Projects	\$224,250	65.00%	65% minimum	
PY2017 Public Services	\$51,750	15.00%	15% maximum	
PY2017 Administration	\$69,000	20.00%	20% maximum	
	PY2017 TOTAL	\$345,000	100.00%	



CDBG - Program Years (PYs) 2016 & 2017 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held public meetings, on January 5, 2016 and January 19, 2016, in review of Program Years (PY) 2016 & 2017 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2015 – 2019 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2016 & 2017, respectively.
2. On November 17, 2015 the Community Development Department released both capital projects and public service grant applications.
3. A total of eight (8) Capital Project and nine (9) Public Service applications were received.
4. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan.
5. Funding requested in the grant applications for each program year exceeded that of the \$345,000 in anticipated funding from HUD.
6. The CAC held a public meeting on January 5, 2016 allowing each eligible applicant to present their Capital Project and Public Service applications to the CAC.
7. Approximately \$175,361 in Capital Project funds from PY2014 and PY2015 requires reallocation.
8. The CAC held an additional public meeting on January 19, 2016 in order to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications and make a funding recommendation to City Council for PY's 2016 & 2017, as well as reallocation recommendations from PY's 2014 & 2015.

CONCLUSIONS:

At the public meeting, held on January 19, 2016, the CAC recommended funding the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **19th** day of **January, 2016**.

By:

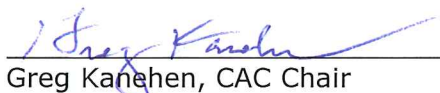

Greg Kanehen, CAC Chair

EXHIBIT A

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City of Marysville Parks	Comeford Park Pavilion	\$0	\$66,000	\$0	\$0	\$66,000	\$0
Boys & Girls Club of Snohomish County	Heating Project	\$29,712	\$0	\$0	\$29,700	\$0	\$0
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Boys & Girls Club of Snohomish County	Paving Project	\$2,610	\$0	\$0	\$2,600	\$0	\$0
City of Marysville	Homeless Housing Allocation	\$24,530	\$0	\$63,250	\$24,540	\$80,000	\$0
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TOTAL		\$86,465	\$88,005	\$50,000	\$50,000

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PY2016 Anticipated Allocation	\$345,000		\$345,000	
PY2017 Anticipated Allocation		\$345,000		\$345,000

CAC RECOMMENDATION FOR SURPLUS FUNDING

Prior Years Surplus Funding (\$175,361.15)		\$175,360	
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CAC RECOMMENDATION FOR PY2016

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CAC RECOMMENDATION FOR PY2017

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PY2017 Public Services	\$50,000	14.49%	15% maximum
PY2017 Administration	\$68,000	19.71%	20% maximum
PY2017 TOTAL	\$345,000	100.00%	