


**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: January 25, 2016**

<b>AGENDA ITEM:</b> Project Acceptance – Public Safety Building CCTV Repairs and Modernization	
<b>PREPARED BY:</b> Worth Norton	<b>DIRECTOR APPROVAL:</b> 
<b>DEPARTMENT:</b> City Hall, Information Services	
<b>ATTACHMENTS:</b> Notice of Physical Completion Letter	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b> \$117,950.08

**SUMMARY:**

Public Safety Building CCTV Repairs and Modernization project was awarded April 27, 2015 to Justice Systems Corp for a total project amount of \$117,950.08 (\$108,410.00 plus sales & use tax).

Work performed under this contract was inspected by City staff and found to be physically complete in accordance with the approved plans and specifications. Staff recommends Council's acceptance of the project for closeout.

<b>RECOMMENDED ACTION:</b> Staff recommends that Council authorize the Mayor to accept the Public Safety Building CCTV Repairs and Modernization project, starting the 45-day lien filing period for project closeout.
---

Worth Norton, IS Manager  
wnorton@marysvillewa.gov  
Main: 360-363-8000 Fax: 360-363-8040



January 7, 2016

Justice Systems Corp.  
Paul Allyn  
1065 12th Avenue NW, Suite E3  
Issaquah, WA 98027

**Subject: Public Safety Building CCTV Repairs and Modernization**

Dear Mr. Allyn:

In accordance with the small public works contract dated April 27, 2015, the emergency repairs were considered complete by June 26, 2015 and the entirety of this project was considered physically complete as of November 24, 2015.

This notification does not constitute completion, or final acceptance in accordance with the small public works contract dated April 27, 2015

Recommendation for Final Acceptance will be sent to the City Council for approval at the first available council meeting. This date of final acceptance shall start the forty-five (45) day lien period for the release of your retainage upon receipt of the following.

1. Certificate of Release from the Department of Revenue
2. Certificate of Release from the Employment Security Department
3. Certificate of Release from the Department of L&I
4. Affidavit of Wages Paid (to be submitted by Justice Systems to the City)

It has been a pleasure working with you and the rest of the Justice Systems staff on this project. I look forward to working with you on future projects.

Sincerely,



Worth Norton  
Information Services Manager