

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 11/23/2015

AGENDA ITEM: AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE 2015-2016 BUDGET AND PROVIDING FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS BUDGETED FOR IN ORDINANCE NO. 2972	
PREPARED BY: DENISE GRITTON DEPARTMENT: FINANCE	DIRECTOR APPROVAL:
ATTACHMENTS: ORDINANCE	
BUDGET CODE: VARIOUS	AMOUNT: \$8,627,553
SUMMARY:	

Since the adoption of the 2015-2016 Budget there have been several activities that have occurred to warrant amending the budget. RCW 35.33.07 requires the adoption of a balanced budget which also sets the expenditure authority for the city by the City Council. City Council adopts the expenditure authority at the fund level. From time to time there may be activities that during the budget planning were unable to forecast.

In the General Fund additional budget authority for the addition of 4 new positions, one position upgrade, additional training, carry over two projects increased janitorial costs

In the I/Net fund carryover of the Sunnyside Treatment Plant project from the 2015 budget.

In the Street Construction fund carryover of two projects.

In the Parks Construction fund carryover of three projects and the addition of one grant funded project.

In the Utilities Construction fund carryover of the Sunnyside Well project.

In the Fleet Maintenance fund budget authority for the addition of the Small Equipment Shop and the purchase of three new patrol cars.

Additional details are available in Exhibit A of the ordinance.

RECOMMENDED ACTION: Staff recommends the Council consider approval of the recommended ordinance amending the 2015-2016 budget and providing for the increase in certain expenditure items as budgeted for in Ordinance 2972.
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CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE
2015-2016 (2016 PORTION) BIENNIAL BUDGET AND PROVIDING
FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS
BUDGETED FOR IN ORDINANCE NO. 2972.

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN
AS FOLLOWS:

Section 1. Since the adoption of the 2015-2016 budget by the City Council on November 10, 2014, it has been determined that the interests of the residents of the City of Marysville may best be served by the increase of certain expenditures in the 2016 budget. The following funds as referenced in Ordinance No. 2972 are hereby amended to read as follows:

Fund Title	Fund No.	Description	Current Budget	Amended Budget	Amount of Inc/(Dec)
General Fund	001	Beginning Fund Balance	\$ 6,635,135	\$ 6,635,135	\$ -
General Fund	001	Revenue	45,327,232	46,170,086	842,854
General Fund	001	Expenditures	45,099,153	46,637,701	1,538,548
General Fund	001	Ending Fund Balance	6,863,214	6,167,520	(695,694)
I/Net	108	Beginning Fund Balance	121,770	175,770	54,000
I/Net	108	Revenue	115,275	115,275	-
I/Net	108	Expenditures	85,000	139,000	54,000
I/Net	108	Ending Fund Balance	152,045	152,045	-
Street Construction	305	Beginning Fund Balance	38,348	38,348	-
Street Construction	305	Revenue	2,500,500	4,154,104	1,653,604
Street Construction	305	Expenditures	1,157,164	2,810,768	1,653,604
Street Construction	305	Ending Fund Balance	1,381,684	1,381,684	-
Park Construction	310	Beginning Fund Balance	102,809	102,809	-
Park Construction	310	Revenue	277,500	879,788	602,288
Park Construction	310	Expenditures	146,987	764,275	617,288
Park Construction	310	Ending Fund Balance	233,322	218,322	(15,000)
Waterworks Utility Construction	402	Beginning Fund Balance	95,809	5,203,703	5,107,894
Waterworks Utility Construction	402	Revenue	3,510,000	3,510,000	-
Waterworks Utility Construction	402	Expenditures	3,595,000	8,301,436	4,706,436
Waterworks Utility Construction	402	Ending Fund Balance	10,809	412,267	401,458
Fleet Services	501	Beginning Fund Balance	416,506	416,506	-
Fleet Services	501	Revenue	3,706,224	4,016,824	310,600
Fleet Services	501	Expenditures	4,107,959	4,418,559	310,600
Fleet Services	501	Ending Fund Balance	14,771	14,771	-

The detail concerning the above – referenced amendments are attached hereto as Exhibit “A”.

Section 2. In accordance with MMC 2.50.030, the 2015-2016 biennial budget hereby directs that City employees shall be compensated in accordance with the established pay classification and grades or ranges attached hereto and contained the Appendix B. In addition the Directors, Management and Non-Represented may be eligible to receive specialty pay based on a Pay for Performance system previously approved by the Marysville City Council.

Section 3. Except as provided herein, all other provisions of Ordinance No. 2972 shall remain in full force and effect, unchanged.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2015.

CITY OF MARYSVILLE

By _____
MAYOR

ATTEST:

By _____
DEPUTY CITY CLERK

Approved as to form:

By _____
CITY ATTORNEY

Date of Publication: _____

Effective Date (5 days after publication): _____

**EXHIBIT A – 2016
Amendment Account Detail**

Description	Beg Fund Balance/ Revenue Adj	Appropriation Adjustment	Ending Fund Balance Adjustment
General Fund			
Executive - Safety Position	-	97,017	(97,017)
Executive - EOC Grant - Homeland Security	30,000	30,000	-
Finance - Open Government Software - Socrata		18,000	(18,000)
Community Development - Manufacturing Industrial Center Joint Study		10,000	(10,000)
Police - COPS Grant - Addition of 3 Police Officers	201,726	412,546	(210,820)
Police - New Patrol Cars (3)	-	186,000	(186,000)
Police - MOU with MSD - 2 SRO Officers	192,000	-	192,000
Police - Community Coordinator (Police) - Recovery Grant	113,500	113,500	-
Police - SnoPac, SERS & Access annual fees higher than budgeted		59,081	(59,081)
Police - Administration Training		10,000	(10,000)
Fire - Fire Contract Adjustment		193,836	(193,836)
Parks - Portion of management salary & benefits previously allocated to Golf		33,258	(33,258)
Parks - Small Equipment Shop - Parks Allocation	-	29,800	(29,800)
Parks - Opera House Operating Budget	75,000	125,118	(50,118)
Parks - Move Library Budget to Opera House	(53,000)	(95,078)	42,078
Parks - Position Upgrade	-	6,077	(6,077)
Non Departmental - Hotel/Motel Grant - 125th Anniversary Celebration	15,000	15,000	-
Non-Departmental - Carry Over - Class Upgrade	-	23,954	(23,954)
Non-Departmental - Carry Over - Bay View Trail		50,000	(50,000)
Non-Departmental - Carry Over - City Services Analysis		150,000	(150,000)
Non-Departmental - Carry Over - Downtown Revitalization		140,000	(140,000)
Non-Departmental - Leadership Staff Training		10,000	(10,000)
Various - L&I and Medical rate adjustment	-	(131,545)	131,545
Various - Increase in Janitorial Contract	-	51,984	(51,984)
General - Property Tax Adjustment	92,000	-	92,000
General - State Revenues Adjustment	176,628	-	176,628
Total General Fund	842,854	1,538,548	(695,694)
I-Net - Fund 108			
Sunnyside Treatment Plant & Station 66 I-Net extension		54,000	(54,000)
Adjustment to beginning balance	54,000		54,000
Total I-Net	54,000	54,000	-
Street Construction - Fund 305			
State Ave 1st to 88th - ROW purchases - Carryover	320,000	320,000	-
SR529/Interstate 5 IJR	1,333,604	1,333,604	-
Total Street Construction	1,653,604	1,653,604	-
Parks Construction - Fund 310			
Qwuloot Trail - Carry over	342,370	564,288	(221,918)
Adjustment to beginning balance	221,918	-	221,918
Comfort Park Pavilion Grant - Carry over	38,000	38,000	-
Mother Nature's Window Plan Design	-	15,000	(15,000)
Total Parks Construction	602,288	617,288	(15,000)
Waterworks Utility Construction - Fund 402			
Adjustment to beginning balance	5,107,894	-	5,107,894
Sunnyside Well Treatment Project	-	4,706,436	(4,706,436)
Total Waterworks Utility Construction	5,107,894	4,706,436	401,458
Fleet Maintenance - Fund 501			
Establishing the Small Equipment Fund	124,600	124,600	-
New - 3 Patrol Cars (COPS grant)	186,000	186,000	-
Total Fleet Maintenance	310,600	310,600	-
GRAND TOTAL	8,571,240	8,880,476	(309,236)

Appendix B

Pay Classification with Grades/Ranges

**CITY OF MARYSVILLE
DIRECTOR PAY GRID - 2016**

2% increase

PAY CODE	TITLE	MONTHLY PAY RANGE	
D-1	POLICE CHIEF & PUBLIC WORKS DIRECTOR	10,063	13,539
D-2	FINANCE DIRECTOR COMMUNITY DEVELOPMENT DIRECTOR PARKS & RECREATION DIRECTOR CITY ATTORNEY	9,535	13,039
D-3	HUMAN RESOURCES DIRECTOR	9,271	12,536

rev: 11/10/15

**CITY OF MARYSVILLE
MANAGEMENT PAY GRID 2016**

2% increase

PAY CODE	TITLE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
M1		5,050	5,328	5,621	5,930	6,257	6,601
M2	Community Center Manager, Assistant Court Administrator	5,300	5,592	5,900	6,225	6,567	6,928
M3	PW Administrative Services Manager	5,569	5,874	6,197	6,538	6,897	7,278
M4		5,846	6,168	6,507	6,864	7,243	7,641
M5	Park Maint Manager, Prosecutor	6,139	6,476	6,832	7,209	7,605	8,022
M6	Project Manager I	6,446	6,800	7,174	7,569	7,985	8,424
M7	Building Official, Traffic Engineer, Fleet/Facility Maintenance Manager, Assistant Parks & Recreation Services Director	6,769	7,140	7,533	7,947	8,385	8,846
M8	Assistant City Engineer, IS Manager, PW Operations Manager, Court Administrator, Financial Planning Manager, Financial Operations Manager, Planning Manager - Land Use, Water Resources Manager, Streets/Solid Waste Manager	7,107	7,498	7,909	8,345	8,803	9,288
M9	Engineering Services Manager - Land Development	7,462	7,872	8,305	8,761	9,244	9,751
M10	Assistant Finance Director, City Engineer, PW Superintendent, Deputy City Attorney	7,835	8,266	8,720	9,199	9,706	10,239
M11	Police Lieutenant	8,226	8,678	9,156	9,660	10,190	10,752
M12	Police Commander	8,638	9,113	9,614	10,143	10,700	11,289

rev: 11/10/2015

**CITY OF MARYSVILLE
NON-REPRESENTED PAY GRID
2016**

2% increase

PAY CODE	TITLE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
N1		3,581	3,761	3,949	4,147	4,354	4,572	4,801
N2	Confidential Administrative Assistant	3,761	3,949	4,147	4,354	4,572	4,801	5,040
N3	Computer Support Tech I	3,949	4,147	4,354	4,572	4,801	5,040	5,293
N4	Planning Assistant	4,147	4,354	4,572	4,801	5,040	5,293	5,556
N5	Deputy City Clerk	4,354	4,572	4,801	5,040	5,293	5,556	5,834
N6	Engineering Project Aide, Probation Officer, Police/Legal Confidential Administrative Assistant	4,572	4,801	5,040	5,293	5,556	5,834	6,127
N7	Engineering Tech, Associate Planner, Development Services Tech., Code Enforcement Officer, Bldg Inspector, HR Specialist II, Executive Assistant/Analyst, Surface Water Specialist, Surface Water Inspector, Construction Inspector	4,801	5,040	5,293	5,556	5,834	6,127	6,432
N8	Athletic Coordinator, Recreation Coordinator, Electrical Inspector, Sr. Construction Inspector	5,040	5,293	5,556	5,834	6,127	6,432	6,755
N9	Financial Analyst, HR Analyst, Computer Network Administrator, GIS Analyst, Plan Exam/Senior Bldg Inspector, Crime Analyst, Information Systems Analyst, NPDES Coordinator	5,293	5,556	5,834	6,127	6,432	6,755	7,092
N10	Assoc Engineer III/CD, GIS Administrator, SCADA/Telemetry Administrator, Project Engineer, Community/Media Relations Officer	5,556	5,834	6,127	6,432	6,755	7,092	7,447
N11	Senior Planner, Risk/Emergency Management Officer	5,834	6,127	6,432	6,755	7,092	7,447	7,818

rev: 11/10/15

TEAMSTERS PAY GRID

January 1, 2016

2% increase

Job Classification	PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Program Clerk	2	3374	3513	3656	3805	3964	4126	4286
Procurement & Distribution Asst/Program Asst	3	3782	3936	4102	4269	4444	4625	4806
Program Specialist	5	3833	3991	4155	4325	4504	4687	4868
Accounting Technician	6	3861	4021	4185	4357	4539	4723	4904
Maintenance Worker I	6-1	3843	4002	4166	4337	4517	4701	4881
Property/Evidence Specialist	7	3996	4159	4330	4506	4691	4885	5074
Meter Reader/Repair	8	4025	4189	4363	4543	4728	4922	5112
Administrative Secretary	9	4002	4167	4337	4516	4700	4894	5083
Senior Accounting Technician	10	4353	4532	4718	4909	5109	5321	5527
Traffic Control Systems Tech	14	4651	4843	5041	5247	5462	5687	5908
Facilities/Maintenance Worker II	16-1	4475	4657	4846	5049	5253	5470	5682
WWTP Maint Technician I	17	4537	4728	4918	5119	5330	5548	5762
Wtr Qual Splst/Cross Connect Cntrl Splst	18	4715	4907	5110	5318	5536	5764	5987
Lead Worker I	20	4782	4982	5184	5396	5618	5848	6076
Equipment Mechanic	21	4761	4953	5155	5368	5589	5815	6041
WWTP Operator	22	4958	5161	5373	5593	5823	6061	6296
WWTP Maint Technician II	23	4980	5184	5396	5617	5848	6087	6324
Lead Worker II	24	5174	5387	5608	5838	6077	6327	6574
Water Quality/WWTP Lead	25	5351	5571	5799	6035	6283	6541	6795
Sr Traffic Control Systems Tech	26	5462	5687	5919	6162	6415	6679	6935

Rev. 7/28/15

MPOA - (CUSTODY & COMMUNITY SERVICE OFFICERS)

January 1, 2016 - December 31, 2016

2% increase

PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
<i>*steps as reflected in Munis Financial System</i>							
Community Service Officer	4,265	4,439	4,621	4,810	5,007	5,213	5,415
Custody Sergeant	5,923	6,099					
Custody Officer	4,371	4,558	4,718	4,883	5,075	5,288	5,445

Rev: 11/19/15

MPOA - (OFFICERS & SERGEANTS)

January 1, 2016 Through December 31, 2016

2% increase

PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officers	5,363	5,568	5,768	6,082	6,432	6,688
Police Sergeant	7,561	7,859				
Entry Police	4,826					

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