

COUNCIL



MINUTES

**Regular Meeting**

*June 1, 2015*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, and Donna Wright

**Absent:** Jeff Vaughan

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney John Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, and Recording Secretary Laurie Higdahl.

**Motion** made by Councilmember Stevens, seconded by Councilmember Muller, to excuse Councilmember Vaughan from the meeting. **Motion** passed unanimously (6-0).

Mayor Nehring expressed appreciation for Councilmember Vaughan chairing the meeting last week.

**Approval of the Agenda**

**Motion** made by Councilmember Muller, seconded by Councilmember Norton, to approve the agenda. **Motion** passed unanimously (6-0).

**Motion** made by Councilmember Muller, seconded by Councilmember Toyer, to waive the normal Council Work Session rules to allow a vote on item number 8. **Motion** passed unanimously (6-0).

**Committee Reports**

None

**Presentations**

A. Jail/Public Safety Facility Study

CAO Hirashima introduced consultants Nick Colias, the programmer who developed the needs assessment, and Vern Almon, architect with KMD Architects, and reviewed the background on the Jail/Public Safety Facility Study. The consultants were hired to assess future needs based on growth projections and an assessment of the current facility. Their recommendation is build a new jail either at the current site or a new jail. The costs exceed the City's capacity for funding, but staff considers this an important first step in identifying and evaluating operational needs of the City's facilities. Additional analysis must be performed on current operations and contracting options. CAO Hirashima explained that a lot of stakeholders were included in the analysis to make sure this was looked at in a comprehensive manner.

Nick Colias reviewed the planning assumptions which included a 20-year planning horizon, a 90-day facility, housing of Marysville prisoners only, and renovation of the jail to ACA standards. He explained they developed two planning options:

- Conservative model – recent ADP per capita rate remains unchanged; continued significant reliance on contracted beds
- Aggressive Model - assumes 40% increase in booking rates; longer average length of stay; contract only for medical/special needs prisoners

The Facilities Assessment showed that the facility does not conform to American Correctional Association Standards and has inadequate security, poor functionality, and internal circulation. It is very old, inefficient, and crowded. They are planning for a 37% increase in population over the next 20 years. Mr. Colias summarized that there will be a related need for increased police staff throughout the City.

Vern Almon commented on the need to increase space for police officers as well as prisoners. He reviewed the Alternative B Concept which would renovate and expand existing public safety building. This results in a very crowded facility, but has a very efficient design.

Alternative A to build a new facility on a new piece of property would be about \$48 million plus any land acquisition costs. Alternative B would be about \$39 million plus the cost of another 1.4 acres which would need to be acquired for parking.

Councilmember Muller asked what portion of the costs for Alternative B would be for remodel and for new construction. Mr. Almon did not have that information available, but thought it was about \$10,000 for the police remodel and about \$17,000 for the new construction.

Councilmember Muller asked if a cost benefit analysis had been done on this. Chief Smith explained there are complications due to the length of stay as well as other special needs. There will always be a portion of the jail population that the City will need to send out. The City

will continue to look at the cost-benefit analysis. CAO Hirashima noted that under the current projection they would be building in capacity for the future needs of the City, but until the City needs all the space they would be able to house other cities' inmates. The City needs to evaluate the contract situation.

Mayor Nehring commented that the costs are shocking. He wondered if there were any other options that were less expensive. Mr. Colias replied they could develop other options that would be downsized as well as options that could be phased in over time. He discussed possible scenarios. He noted that another possibility would be for the Council to give the consultants a number to work with. Mayor Nehring asked if there is anything that could be cut out of the internal part of the facility to make it less plush. CAO Hirashima commented that staff realizes they need to go back through and make difficult decisions. Chief Smith added that the staff is going through the process of determining what they really need. This study provides a good footprint and a platform from which to move forward. There was discussion about possible ways this could be phased in. CAO Hirashima thought that the housing design was one thing that staff felt would be beneficial.

Councilmember Wright asked if the first thing they need to do has been identified. CAO Hirashima stated it has not been identified, but she thought it was the housing. Mr. Colias commented on the cost of doing nothing. Mr. Almon noted that the roof shouldn't be replaced unless it was a big renovation or if it is leaking.

Mayor Nehring recommended that the City explore the options and review contracts with other cities. He spoke to the importance of taking care of Marysville's needs regarding inmates before providing services to other cities.

Councilmember Stevens asked if the lot on the north corner of the public safety building belongs to the City. CAO Hirashima replied that it does not. Councilmember Stevens commented on the value of seeing what the return on investment of housing inmates in Marysville over the next twenty years is. Chief Smith thought this was a great question. He agreed that there are many things that the City needs to look at in order to make a decision.

## **Discussion Items**

### **Approval of Minutes (Written Comment Only Accepted from Audience.)**

1. Approval of the May 11, 2015 City Council Special Meeting Minutes
2. Approval of the May 11, 2015 City Council Meeting Minutes

## Consent

3. Approval of the May 13, 2015 Claims in the Amount of \$924,192.70; Paid by Check Numbers 99982 through 100143 with Check Number 88243 Voided
4. Approval of the May 20, 2015 Claims in the Amount of \$336,230.74; Paid by Check Numbers 100144 through 100300 with Check No. 99974 Voided
5. Approve the May 27, 2015 Claims in the Amount of \$1,827,963.39; Paid by Check Numbers 100301 through 100453 with Check Number 100266 Voided
6. Approval of the May 20, 2015 Payroll in the Amount \$912,950.53; Paid by Check Numbers 28874 through 28921

## Review Bids

7. Consider the 67th Avenue NE Overlay Project to Lakeside Industries in the Amount of \$519,878.50 Including Washington State Sales Tax and Approve a Management Reserve of \$50,000.00 for a Total Allocation of \$569,878.50

Director Nielsen explained that this is for an overlay project which will be paid for with almost \$500,000 of federal money. Staff is excited to get going on this.

## Public Hearings

### Action Item

8. Consider an Ordinance of the City of Marysville Granting a Franchise to Wavedivision I, LLC to Operate a Cable Television System in City Rights-of-Way

City Attorney Walker explained staff is asking Council for another two-month extension prior to considering a formal contract.

**Motion** made by Councilmember Toyer, seconded by Councilmember Muller, to approve another two-month extension with Wavedivision 1, LLC. **Motion** passed unanimously (6-0).

## New Business

9. Consider the Application for Marysville Downtown Merchants Association to Conduct a Special Event on July 11, 2015, including the Street Closure of 3rd Street between State Avenue and Union Avenue, as well as Columbia Avenue between 2nd Street and Halfway Down 3rd Street, as Requested by the Applicant

CAO Hirashima stated this is for the annual downtown rods event which has been a successful event in the past.

10. Consider the Professional Services Agreement Supplemental No. 1 for a No Cost Time Extension with HDR Engineering

Director Nielsen stated this is a no cost time extension for the PSA with HDR Engineering. He announced that the IJR should be approved and signed off this week. Staff will be bringing a supplemental agreement for final design so some of the work can be started in 2017 but the bulk of it won't be done until 2019-20.

11. Consider the Wire-Line License for Installation of Communications Cable beneath Tracks from Burlington Northern Santa Fe Railway Company in the Amount of \$15,570.00 including a \$920.00 Fee for Coverage under BNSF's Railroad Protective Liability Insurance

Director Nielsen explained that this would provide wire line under the rail line.

12. Consider the Wire-Line License for Installation of Electrical Conductors beneath Tracks from Burlington Northern Santa Fe Railway Company in the Amount of \$15,570.00 including a \$920.00 Fee for Coverage under BNSF's Railroad Protective Liability Insurance

Director Nielsen explained that this also would provide wire line under the rail line.

13. Consider the Greater Marysville Tulalip Chamber of Commerce Agreement

CAO Hirashima presented the Chamber Services Agreement which would provide for the delivery of the funds to the Chamber as discussed at the last meeting. She asked for Council input on performance measures to be included.

Councilmember Muller said he'd like to see an expansion on the website performance measurements beyond just hits.

Councilmember Toyer asked if the Chamber ever provided a website proposal from Chamber Master. CAO Hirashima replied that the Chamber had shared it at the meeting.

Councilmember Seibert referred to Roman Numeral 5 and recommended striking "per year" since the Council doesn't want this to be an annual occurrence.

## Legal

## Mayor's Business

- Thanks to Councilmember Vaughan for running the meeting last week.
- Thanks to Councilmember Muller for attending the AWC Large City meeting.
- He invited Council to attend the Volunteer Appreciation Dinner this Wednesday at 5 p.m. at the Baxter Center.
- Healthy Communities Challenge Day will be held on Saturday at 10:00 a.m.

- He announced that the Industrial Tax Incentive Bill finally passed the House and the Senate. Thanks to Council and staff for their persistence on this over the past several years.

## **Staff Business**

Chief Smith:

- The process of going over the Public Safety building was entertaining. One of the constant themes of their conversations was the need to reduce costs for the jail remodel/expansion. It was a good exercise to go through.
- Crime is down. He will discuss this more later.
- Councilmember Muller noted there is some encampment activity near the freeway near Haggen's. Chief Smith stated that police are aware of it and are about to take action.
- New World System is moved back because when they tested the system there was some lagging at extremely high call volume levels.

Sandy Langdon had no comments.

Kevin Nielsen:

- The Freight Mobility Strategic Investment Board was here last Friday. They are the group that Marysville received \$5 million from for the 529/I-5 project.
- Thanks to Adam for managing the jail project.
- The spray park opened and was packed over the weekend. Staff is putting up restricted parking signs and building a new parking lot to accommodate the visitors and businesses in the area.

Gloria Hirashima:

- She commented that the jail discussion is an important one. The costs will need to be figured out. The facility ideas are good ones. Thanks to Adam for managing the consultant contract and to Chief Smith and his department for their input as well.
- She was very excited about the passage of the bill. She commended Mayor Nehring's persistence and work on this. She was very pleased that very little had been changed from the original bill which she drafted.

## **Call on Councilmembers**

Rob Toyer asked about following up on other jail proposals throughout the state. CAO Hirashima said staff would follow up.

Jeff Seibert asked for more information about the City's bonding capability for the jail. It also would be nice to see what the payback would be. For example, what would going to a pod style save the City per year? Chief Smith explained that the pod style would allow the police staffing to be more minimal than they would need under their current layout.

Donna Wright:

- She appreciated the presentation. She agrees this is something they need to figure out and move forward with.
- She has heard complaints about congestion at the post office. Director Nielsen explained this is an ongoing issue.
- She is available to attend the audit entrance meeting.

Michael Stevens:

- Congratulations on the bill.
- The presentation was interesting, but it was too bad the consultants didn't show an option that might work.

Kamille Norton:

- She agreed that it would have been nice to see more options with the presentation, but thought it was interesting anyway.
- She asked if the City currently has to turn away people from the jail. Chief Smith explained that it does happen. CAO Hirashima commented that one of the reasons is the beds that are reserved for other cities. This is one reason why the City might need to reconsider those contracts with other cities in order to make sure that Marysville's needs are met.
- She asked about including educational information about legal and illegal fireworks with utility bills. Chief Smith thought this was a good idea and recommended sending the information that was sent last year plus the flyer that Ms. Gower had provided.

### **Executive Session**

**A. Litigation**

**B. Personnel**

**C. Real Estate**

### **Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 8:53 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk