

**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: 12/8/2014**

<b>AGENDA ITEM:</b> AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE 2014 BUDGET AND PROVIDING FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS BUDGETED FOR IN ORDINANCE NO. 2941 AND CHANGES COMPENSATION LEVELS.	
<b>PREPARED BY:</b> Denise Gritton/Sandy Langdon	<b>DIRECTOR APPROVAL:</b>
<b>DEPARTMENT:</b> Finance	
<b>ATTACHMENTS:</b> Proposed Ordinance	
<b>BUDGET CODE:</b> Various	<b>AMOUNT:</b> \$7,723,298
<b>SUMMARY:</b>	

Since the adoption of the 2014 Budget there has been several activities that have occurred to warrant amending the budget. RCW 35.33.07 requires the adoption of a balanced budget which also sets the expenditure authority for the city by the City Council. City Council adopts the expenditure authority at the Fund level. From time to time there may be activities that during the budget planning were unable to forecast. This budget amendment addresses the following activities:

In the General Fund, additional budget authority to adjust the beginning cash balance to actual and transfer fund to support capital reserves. Also, additional budget authority to accommodate the award to Parks of a Hotel/Motel Grant for Merrysville for the Holidays.

GMA REET 1 & 2, additional budget authority to transfer to Street Construction.

Marysville TBD, additional budget authority to reimburse the City for administrative expenses.

156<sup>th</sup> Street Overpass, additional budget authority to reflect the completion of the bond issues and project completion.

Parks Construction, additional budget authority to accommodate CDBG grant award.

Golf Course, additional budget authority to cover higher than expected water usage and accommodate an additional quarter of cost of goods sold.

Fleet, additional budget authority to replace two damaged police vehicles, unanticipated dump truck engine replacement and repairs, and replacement cost higher than planned of a rear loader.

Information Services, additional budget authority to accommodate for office supplies and small computer peripherals to complete the 2015 replacement program.

**RECOMMENDED ACTION:**

Staff Recommend the Council consider approval of the ordinance amending the 2014 budget and providing for the increase in certain expenditure items as budgeted for in Ordinance 2941 and changes in compensation levels.

DRAFT

CITY OF MARYSVILLE  
Marysville, Washington

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE 2014 BUDGET AND PROVIDING FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS BUDGETED FOR IN ORDINANCE NO. 2941 AND CHANGES IN COMPENSATION LEVELS.

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Since the adoption of the 2014 budget by the City Council on November 25, 2013, it has been determined that the interests of the residents of the City of Marysville may best be served by the increase of certain expenditures. The following funds as referenced in Ordinance No. 2941, the 2014 budget, are hereby amended to read as follows

<b>Fund Title</b>	<b>Fund No.</b>	<b>Description</b>	<b>Current Budget</b>	<b>Amended Budget</b>	<b>Amount of Inc/(Dec)</b>
General Fund	001	Beginning Fund Balance	\$ 9,395,926	\$ 10,854,544	\$ 1,458,618
General Fund	001	Revenue	40,699,966	40,704,966	5,000
General Fund	001	Expenditures	42,388,524	49,177,421	6,788,897
General Fund	001	Ending Fund Balance	7,707,368	2,382,089	(5,325,279)
GMA REET 1	110	Beginning Fund Balance	98,671	237,942	139,271
GMA REET 1	110	Revenue	600,600	750,600	150,000
GMA REET 1	110	Expenditures	644,418	944,418	300,000
GMA REET 1	110	Ending Fund Balance	54,853	44,124	(10,729)
GMA REET 2	111	Beginning Fund Balance	56,496	185,686	129,190
GMA REET 2	111	Revenue	600,500	750,500	150,000
GMA REET 2	111	Expenditures	630,000	900,000	270,000
GMA REET 2	111	Ending Fund Balance	26,996	36,186	9,190
Marysville TBD	114	Beginning Fund Balance	-	-	-
Marysville TBD	114	Revenue	600,000	748,000	148,000
Marysville TBD	114	Expenditures	600,000	668,758	68,758
Marysville TBD	114	Ending Fund Balance	-	79,242	79,242
Parks Construction	310	Beginning Fund Balance	43,553	43,553	-
Parks Construction	310	Revenue	664,150	725,599	61,449
Parks Construction	310	Expenditures	707,207	768,656	61,449
Parks Construction	310	Ending Fund Balance	496	496	-

<u>Fund Title</u>	<u>Fund No.</u>	<u>Description</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Amount of Inc/(Dec)</u>
Golf Course	420	Beginning Fund Balance	-	-	-
Golf Course	420	Revenue	1,274,175	1,323,868	49,693
Golf Course	420	Expenditures	1,274,175	1,323,868	49,693
Golf Course	420	Ending Fund Balance	-	-	-
Fleet	501	Beginning Fund Balance	338,922	338,922	-
Fleet	501	Revenue	2,316,490	2,500,147	183,657
Fleet	501	Expenditures	2,314,013	2,497,670	183,657
Fleet	501	Ending Fund Balance	341,399	341,399	-
IS	503	Beginning Fund Balance	203,786	203,786	-
IS	503	Revenue	821,261	821,261	-
IS	503	Expenditures	858,213	863,213	5,000
IS	503	Ending Fund Balance	166,834	161,834	(5,000)

The detail concerning the above – referenced amendments are attached hereto as Exhibit “A”.

Section 2. In accordance with MMC 2.50.030, the 2014 budget hereby is amended to reflect that the City Management and Non-Represented classification adjustments as contained in Exhibit “B”.

Section 3. Except as provided herein, all other provisions of Ordinance No. 2941 shall remain in full force and effect, unchanged.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF MARYSVILLE

By \_\_\_\_\_  
MAYOR

ATTEST:

By \_\_\_\_\_  
CITY CLERK

Approved as to form:

By \_\_\_\_\_  
CITY ATTORNEY

Date of Publication: \_\_\_\_\_

Effective Date (5 days after publication): \_\_\_\_\_

EXHIBIT A – 2014  
Amendment Account Detail

Description	Beg Fund Balance/ Revenue Adj	Appropriation Adjustment	Ending Fund Balance Adjustment
<b>General Fund</b>			
Annual Transfer to Capital Reserves	-	6,783,897	(6,783,897)
Hotel/Motel Grant - Merrysville for the Holidays	5,000	5,000	-
Adjust beginning cash balance to actual	1,458,618	-	1,458,618
<b>Total General Fund</b>	<b>1,463,618</b>	<b>6,788,897</b>	<b>(5,325,279)</b>
<b>GMA REET 1 - Fund 110</b>			
Transfer of REET to Fund 305	-	300,000	(300,000)
Additional REET funds received	150,000	-	150,000
Adjust beginning cash balance to actual	139,271	-	139,271
<b>Total GMA REET 1</b>	<b>289,271</b>	<b>300,000</b>	<b>(10,729)</b>
<b>GMA REET 2 - Fund 111</b>			
Transfer of REET to Fund 305	-	270,000	(270,000)
Additional REET funds received	150,000	-	150,000
Adjust beginning cash balance to actual	129,190	-	129,190
<b>Total GMA REET 2</b>	<b>279,190</b>	<b>270,000</b>	<b>9,190</b>
<b>Marysville TBD - Fund 114*</b>			
Printing and other supplies	-	531	(531)
Legal services	-	5,331	(5,331)
Insurance	-	1,808	(1,808)
Election Costs	-	61,088	(61,088)
December sales tax revenue	148,000	-	148,000
<b>Total Marysville Transportation Benefit District</b>	<b>148,000</b>	<b>68,758</b>	<b>79,242</b>
<b>156th Street Overpass - Fund 371</b>			
Transfer to Fund 217 per LID Agreement	-	210,510	(210,510)
Interest on LID Letter of Credit (LOC)	-	124,092	(124,092)
Bond Proceeds	334,602	-	334,602
<b>Total 156th Street Overpass</b>	<b>334,602</b>	<b>334,602</b>	<b>-</b>
<b>Parks Construction - Fund 310</b>			
Comeford Park Improvements - CDBG	33,438	33,438	-
Jennings Park/Rotary Ranch	28,011	28,011	-
<b>Total Parks Construction</b>	<b>61,449</b>	<b>61,449</b>	<b>-</b>
<b>Golf Course - Fund 420</b>			
Golf Course Utilities	-	35,139	(35,139)
Cost of Goods Sold - posting 5 quarters instead of 4	-	14,554	(14,554)
Transfer from General Fund	49,693	-	49,693
<b>Total Golf Course</b>	<b>49,693</b>	<b>49,693</b>	<b>-</b>
<b>Fleet - Fund 501</b>			
Replacement of 2 Police vehicles damaged in shooting	124,000	124,000	-
Repairs & replacement of engine in Streets dump truck	34,608	34,608	-
Rear Loader replacement is higher than planned	25,049	25,049	-
<b>Total Fleet</b>	<b>183,657</b>	<b>183,657</b>	<b>-</b>
<b>Information Services - Fund 503</b>			
IS office supplies & small computer peripherals	-	5,000	(5,000)
	-	-	-
<b>Total Information Services</b>	<b>-</b>	<b>5,000</b>	<b>(5,000)</b>
<b>GRAND TOTAL</b>	<b>2,382,290</b>	<b>7,723,298</b>	<b>(5,252,576)</b>

EXHIBIT B – 2014

**CITY OF MARYSVILLE  
MANAGEMENT PAY GRID 2014**

PAY CODE	TITLE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
M1		4,854	5,121	5,403	5,700	6,014	6,345
M2	Community Center Manager, Assistant Court Administrator	5,094	5,375	5,671	5,983	6,312	6,659
M3	PW Administrative Services Manager	5,353	5,646	5,956	6,284	6,629	6,995
M4		5,619	5,928	6,254	6,598	6,962	7,345
M5	Park Maint Manager, Prosecutor	5,900	6,225	6,566	6,929	7,310	7,711
M6	Project Manager I, Parks & Recreation Services Manager	6,196	6,536	6,896	7,275	7,675	8,097
M7	Building Official, Traffic Engineer, Fleet/Facility Maintenance Manager	6,506	6,863	7,241	7,638	8,059	8,503
M8	Assistant City Engineer, IS Manager, PW Operations Manager, Court Administrator, Financial Planning Manager, Financial Operations Manager, Planning Manager - Land Use, Water Quality Manager, Streets/Surface Water Manager	6,831	7,207	7,602	8,021	8,461	8,927
M9	Engineering Services Manager - Land Development	7,172	7,566	7,983	8,421	8,886	9,373
M10	Assistant Finance Director, City Engineer, PW Superintendent	7,531	7,945	8,382	8,842	9,329	9,842
M11	Police Lieutenant	7,907	8,341	8,800	9,285	9,795	10,335
M12	Police Commander	8,302	8,759	9,240	9,749	10,284	10,851

rev: 11/25/2014

**CITY OF MARYSVILLE  
NON-REPRESENTED PAY GRID  
2014**

PAY CODE	TITLE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
N1		3,442	3,615	3,796	3,986	4,185	4,394	4,615
N2	Confidential Administrative Assistant	3,615	3,796	3,986	4,185	4,394	4,615	4,844
N3	Computer Support Tech I	3,796	3,986	4,185	4,394	4,615	4,844	5,087
N4	Planning Assistant	3,986	4,185	4,394	4,615	4,844	5,087	5,340
N5	Deputy City Clerk	4,185	4,394	4,615	4,844	5,087	5,340	5,608
N6	Engineering Project Aide, Probation Officer, Police/Legal Confidential Administrative Assistant	4,394	4,615	4,844	5,087	5,340	5,608	5,889
N7	Engineering Tech, Associate Planner, Development Services Tech., Code Enforcement Officer, Bldg Inspector, HR Specialist II, Executive Assistant/Analyst, Surface Water Specialist, Surface Water Inspector	4,615	4,844	5,087	5,340	5,608	5,889	6,182
N8	Athletic Coordinator, Recreation Coordinator, Electrical Inspector, Sr. Construction Inspector	4,844	5,087	5,340	5,608	5,889	6,182	6,493
N9	Financial Analyst, HR Analyst, Computer Network Administrator, GIS Analyst, Plan Exam/Senior Bldg Inspector, Crime Analyst, Information Systems Analyst	5,087	5,340	5,608	5,889	6,182	6,493	6,816
N10	Assoc Engineer III/CD, GIS Administrator, SCADA/Telemetry Administrator, Project Engineer, Community/Media Relations Officer	5,340	5,608	5,889	6,182	6,493	6,816	7,158
N11	Senior Planner. Risk/Emergency Management Officer	5,608	5,889	6,182	6,493	6,816	7,158	7,515

rev: 11/25/14