

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: December 9, 2013

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|--|------------------------|------------|
| AGENDA ITEM: Community Development Block Grant – Program Years 2014 & 2015 Funding Allocations | AGENDA SECTION: | |
| PREPARED BY: Chris Holland, Planning Manager | APPROVED BY: | |
| ATTACHMENT: 1. CDBG – Program Years (PYs) 2014 & 2015 Funding Recommendation 2. Exhibit A –Funding Recommendation Spreadsheet | | |
| | MAYOR | CAO |
| BUDGET CODE: | AMOUNT: | |

DESCRIPTION:

It is anticipated that the City of Marysville will receive approximately \$320,000 in Community Development Block Grant (CDBG) funding for program years (PY) 2014 & 2015, respectively. On September 1, 2013 the Community Development Department released both capital projects and public service grant applications.

Four (4) capital project applications and three (3) public services applications were submitted. The Citizen Advisory Committee (CAC) was provided copies of the grant applications, and a summary indicating each grant application met a national objective, was an eligible activity and met the strategies and objectives identified in the 2012 – 2016 Consolidated Plan.

On October 22, 2013 the CAC held a public meeting allowing each applicant to present their proposed projects. The CAC held an additional public meeting on November 5, 2013 in order to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications and make a funding recommendation to City Council. Attached are the CACs funding recommendations for PYs 2014 & 2015.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committees funding recommendations for Program Years 2014 & 2015, and direct staff to notify each subrecipient of the approved funding recommendations and prepare a Program Year 2014 Annual Action Plan in accordance with the 2012 – 2016 Consolidated Plan.

COUNCIL ACTION:

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COMMUNITY DEVELOPMENT DEPARTMENT
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CDBG - Program Years (PYs) 2014 & 2015 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held public meetings, on October 22, 2013 and November 5, 2013, in review of Program Years (PY) 2014 & 2015 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2012 – 2016 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$320,000 in CDBG funding for PY 2014 & 2015, respectively.
2. On September 1, 2013 the Community Development Department released both capital projects and public service grant applications.
3. A total of four (4) Capital Project and three (3) Public Service applications were received.
4. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan.
5. Funding requested in the grant applications for each program year fell short of the \$320,000 in anticipated funding from HUD. City Staff had requested that the surplus funding be allocated for a "Revolving Loan Program" in accordance with the strategies and objectives outlined in the ConPlan.
6. The CAC held a public meeting on October 22, 2013 allowing each applicant to present their Capital Project and Public Service applications to the CAC.
7. The CAC held an additional public meeting on November 5, 2013 in order to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications and make a funding recommendation to City Council.

CONCLUSIONS:

At the public meeting, held on November 5, 2013, the CAC recommended funding the Capital Projects, Public Services, Administration and directed staff to develop a "Revolving Loan Program" as reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, Administration and directed staff to develop a "Revolving Loan Program" as reflected in the spreadsheet attached hereto as **Exhibit A** this **5th day of November, 2013**.

By: _____
Greg Kanehen, CAC Chair

EXHIBIT A

| Organization | Activity | PY2014 Request | PY2015 Request | PY2014 CAC Recommendation | PY2015 CAC Recommendation |
|---------------------------------------|--|------------------|------------------|---------------------------|---------------------------|
| CAPITAL PROJECTS (65% minimum) | | | | | |
| City of Marysville PW | SR528 Ped Improvement | \$80,000 | \$80,000 | \$80,000 | \$80,000 |
| Senior Services of Snohomish County | Minor Home Repair | \$65,000 | \$65,000 | \$65,000 | \$65,000 |
| Housing Hope | "Beachwood Apartments" Phase 2 Playground Improvement | \$33,438 | \$0 | \$0 | \$0 |
| City of Marysville Parks | Comeford Park - Spray Park Site Improvement | \$33,500 | \$0 | \$33,500 | \$0 |
| City of Marysville | Revolving Loan Program | \$39,800 | \$73,300 | \$39,800 | \$73,300 |
| TOTAL | | \$251,738 | \$218,300 | \$218,300 | \$218,300 |
| Organization | Activity | PY2014 Request | PY2015 Request | PY2014 CAC Recommendation | PY2015 CAC Recommendation |
| PUBLIC SERVICES (15% maximum) | | | | | |
| Domestic Violence – Legal Advocacy | Legal Services | \$15,000 | \$15,000 | \$15,000 | \$15,000 |
| Catholic Community Services | Volunteer Chore Services | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| Housing Hope | "Beachwood Apartment" Supportive Services - Homelessness | \$17,658 | \$17,658 | \$17,700 | \$17,700 |
| TOTAL | | \$37,658 | \$37,658 | \$37,700 | \$37,700 |
| Organization | Activity | PY2014 Request | PY2015 Request | PY2014 CAC Recommendation | PY2015 CAC Recommendation |
| ADMINISTRATION (20% maximum) | | | | | |
| City of Marysville | Planning and Administration | \$64,000 | \$64,000 | \$64,000 | \$64,000 |
| PY2014 Anticipated Allocation | | \$320,000 | | \$320,000 | |
| PY2015 Anticipated Allocation | | | \$320,000 | | \$320,000 |
| CAC RECOMMENDATION FOR PY2014 | | | | | |
| PY2014 Capital Projects | | \$218,300 | 68.22% | 65% minimum | |
| PY2014 Public Services | | \$37,700 | 11.78% | 15% maximum | |
| PY2014 Administration | | \$64,000 | 20.00% | 20% maximum | |
| PY2014 TOTAL | | \$320,000 | 100.00% | | |
| CAC RECOMMENDATION FOR PY2015 | | | | | |
| PY2015 Capital Projects | | \$218,300 | 68.22% | 65% minimum | |
| PY2015 Public Services | | \$37,700 | 11.78% | 15% maximum | |
| PY2015 Administration | | \$64,000 | 20.00% | 20% maximum | |
| PY2015 TOTAL | | \$320,000 | 100% | | |