

<b>Call to Order/Pledge of Allegiance/Roll Call</b>	7:00 p.m.
<b>Presentations</b>	
Employee Services Awards - 15 Years <ul style="list-style-type: none"> <li>Jeffrey Cobb, WWTP Lead II, Waste WTP (not present)</li> <li>Anne Miller, Assoc. Engineer III, Community Dev. (not present)</li> </ul>	Not Presented
<b>Approval of Minutes</b>	
Approval of the January 7, 2013, City Council Work Session Minutes.	Approved
<b>Consent Agenda</b>	
Approval of the December 28, 2012, Claims in the Amount of \$346,288.79; Paid by Check Number's 81899 through 81997 with No Check Number's Voided.	Approved
Approval of the January 9, 2013, Claims in the Amount of \$617,647.18; Paid by Check Number's 81998 through 82026 with No Check Number's Voided.	Approved
Approval of the December 31, 2012, Claims in the Amount of \$1,257,135.45; Paid by Check Number's 82027 through 82106 with No Check Number's Voided.	Approved
Approval of the January 16, 2013, Claims in the Amount of \$946,253.65; Paid by Check Number's 82107 through 82169 with No Check Number's Voided.	Approved
<b>Review Bids</b>	
<b>Public Hearing</b>	
<b>New Business</b>	
Fuel Tax Grant Distribution Agreement between the City of Marysville and the Transportation Improvement Board for the 88th Street NE and 55th Avenue NE Intersection Improvements Project.	Approved
Data Sharing Contract between State of Washington Department of Licensing and Marysville Municipal Court.	Approved
Classification and Compensation Analysis for Construction Inspector.	Approved
A Resolution of the City of Marysville Establishing Operating Guidelines for the Cedarcrest Golf Course.	Approved Res. No. 2339
Requesting Approval for the Information Services Department to Purchase 47 Dell Semi-Rugged ATG Laptops to Replace the Police MDCs.	Approved
<b>Legal</b>	
<b>Mayor's Business</b>	
Parks and Recreation Advisory Board Reappointments: Andrew Delegans and Brooke Hougan.	Approved
<b>Staff Business</b>	
<b>Call on Councilmembers</b>	
<b>Adjournment</b>	7:50 p.m.



**Regular Meeting**  
*January 28, 2013*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Steve Muller, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

**Absent:** None

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Smith, City Attorney Thom Graafstra, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Court Administrator Suzanne Elsner, IS Manager Worth Norton, and Recording Secretary Laurie Hugdahl.

**Committee Reports**

Councilmember Stevens reported on the January 16 Marysville Fire District Board of Directors meeting where the following items were discussed:

- There was discussion regarding allowing credit/debit card for ambulance billing which is expected to increase the actual returns on billing.
- There was discussion about the Annexation Committee the City is partaking in. The Fire District is interested in moving that forward. Councilmember Stevens said he advised them that the City Council would be looking at that issue this year.
- Four acting captains will be attending the National Captains Conference in Indiana this year.
- Captain Jason Schoonover will be attending the Executive Fire Officer Program this spring.

## Presentations

### A. Employee Services Awards

15 Years:

- Jeffrey Cobb, WWTP Lead II, Waste WTP (not present)
- Anne Miller, Assoc. Engineer III, Community Dev. (not present)

## Audience Participation

Joshua McFalls, 1636 3<sup>rd</sup> Street #B, Marysville, WA 98270, spoke in support of Crossfit Marysville. He expressed concern about the other businesses in the area have not been invited to some meetings recently about Crossfit's business and how they conduct it. He encouraged the City to include him in any upcoming meetings about businesses or activities on that street as he is interested in participating in those.

Mayor Nehring explained that Mr. McFalls was probably referring to the Downtown Merchants Association, which is a private group that the City is not involved in. He noted that the emails come from Mary Kirkland who organizes the meetings. The City of Marysville is invited from time to time, but it is not a part of the city government. He advised Mr. McFalls to contact the Downtown Merchants group about getting on their mailing list. CAO Hirashima added that the City has received some concerns about parking related to Crossfit. As a follow up to the Downtown Merchants meeting, some members of that group have come to her to express their concerns about parking downtown. She has scheduled a meeting with one of the owners of Crossfit and the Downtown Merchants Association. She encouraged anyone interested in attending to contact the Downtown Merchants Association and to get on their mailing list.

Michael P. Cole, 2232 31<sup>st</sup> Drive NE, Marysville, WA 98270, signed up but did not speak.

## Approval of Minutes

1. Approval of the January 7, 2013, City Council Work Session Minutes.

**Motion** made by Councilmember Stevens, seconded by Councilmember Seibert, to approve the January 7 Work Session Minutes as presented. **Motion** passed unanimously (6-0).

## Consent

2. Approval of the December 28, 2012, Claims in the Amount of \$346,288.79; Paid by Check Number's 81899 through 81997 with No Check Number's Voided.
3. Approval of the January 9, 2013, Claims in the Amount of \$617,647.18; Paid by Check Number's 81998 through 82026 with No Check Number's Voided.

4. Approval of the December 31, 2012, Claims in the Amount of \$1,257,135.45; Paid by Check Number's 82027 through 82106 with No Check Number's Voided.
5. Approval of the January 16, 2013, Claims in the Amount of \$946,253.65; Paid by Check Number's 82107 through 82169 with No Check Number's Voided.

**Motion** made by Councilmember Vaughan, seconded by Councilmember Stevens, to approve Consent Agenda items 2-5. **Motion** passed unanimously (6-0).

### **Review Bids**

### **Public Hearings**

### **New Business**

6. Fuel Tax Grant Distribution Agreement between the City of Marysville and the Transportation Improvement Board for the 88th Street NE and 55th Avenue NE Intersection Improvements Project.

Director Nielsen stated that this is for TIB Funding for the light at 88<sup>th</sup> and 55<sup>th</sup>.

**Motion** made by Councilmember Stevens, seconded by Councilmember Toyer, to approve the Fuel Tax Grant Distribution Agreement between the City of Marysville and the Transportation Improvement Board for the 88<sup>th</sup> Street NE and 55<sup>th</sup> Avenue NE Intersection Improvements Project. **Motion** passed unanimously (6-0).

7. Data Sharing Contract between State of Washington Department of Licensing and Marysville Municipal Court.

Suzy Elsner explained that this is a continuing agreement with DOL that allows the City to have access to records with the DOL in order to update records which will help those who are trying to reinstate their driver's license and will allow the court to lift a hold on a driver's license immediately upon compliance.

**Motion** made by Councilmember Wright, seconded by Councilmember Vaughan, to approve the Data Sharing Contract between State of Washington Department of Licensing and Marysville Municipal Court. **Motion** passed unanimously (6-0).

8. Classification and Compensation Analysis for Construction Inspector.

Kristie Guy – stated that the classification and compensation analysis was done for the construction inspector position and determined that it would be more appropriate to have this position placed at the N-8 salary range.

She also noted a change to the language on the job description on page 8-5 under "Ability to:" The 4th bullet down should read: "Operate specialized software applications,

*such as Word that support the construction inspection function including permit systems software to complete correspondence and inspection reports and reviews."*

Councilmember Muller asked what prompted this analysis. CAO Hirashima explained that the City has been looking at some of the comparables in order to make this position more comparable and desirable.

**Motion** made by Councilmember Stevens, seconded by Councilmember Muller, to:

- Re-title the Construction Inspector to Senior Construction Inspector and adopt the proposed job description for Senior Construction Inspector, which captures the responsibilities assigned to the positions and the knowledge, skills, and abilities required to perform it;
- Place this position at range "N-8" on the non-represented, non-management classification grid; this placement reflects its market value and preserves internal equity among the city's non-represented, non-management positions; and
- Modify language on the job description as described above by Ms. Guy.

**Motion** passed unanimously (6-0).

9. A Resolution of the City of Marysville Establishing Operating Guidelines for the Cedarcrest Golf Course.

Finance Director Langdon explained that this resolution will assist the golf course to compete in the retail market.

**Motion** made by Councilmember Wright, seconded by Councilmember Vaughan, to adopt Resolution No.2339 **Motion** passed unanimously (6-0).

11. Requesting Approval for the Information Services Department to Purchase 47 Dell Semi-Rugged ATG Laptops to Replace the Police MDCs.

IS Manager Worth Norton explained that this is a very high priority for the police department.

Councilmember Muller asked if there is an agreement with Dell for replacements and parts. Mr. Norton stated that there is a standard state contract, but IS has also been able to work with third-party vendors to find replacement parts.

CAO Hirashima stated that the reason they are able to purchase these now is because of the additional technology funds that Council budgeted in the 2013 budget. She thanked Council for this foresight in their budgeting.

**Motion** made by Councilmember Seibert, seconded by Councilmember Toyer, to authorize the Information Services Department to Purchase 47 Dell Semi-Rugged ATG Laptops to Replace the Police MDCs. **Motion** passed unanimously (6-0).

## Legal

## Mayor's Business

10. Parks and Recreation Advisory Board Reappointments: Andrew Delegans and Brooke Hougan.

**Motion** made by Councilmember Stevens, seconded by Councilmember Seibert, to reappoint Brooke Hougan to the Parks and Recreation Advisory Board. **Motion** passed unanimously (6-0).

**Motion** made by Councilmember Wright, seconded by Councilmember Stevens, to reappoint Andrew Delegans to the Parks and Recreation Advisory Board. **Motion** passed unanimously (6-0).

- Other Mayor's Business:  
The RSO bills (House Bill 1232 and Senate Bill 5105) were dropped with lots of support. He and others will be heading down to Olympia for hearings this week.
- There was a nice article in the *Herald* about Councilmember Wright's appointment to the NLC Finance Administration Intergovernmental Affairs Committee.
- The sessions with the consultants about the waterfront were very productive. He thought they did a great job.
- Marysville University Disaster Preparedness Training will be held at 6:30 on Wednesday.
- Thanks to Public Works, Parks, and Doug Buell, for putting on the ribbon-cutting at 156<sup>th</sup>.

## Staff Business

Jim Ballew:

- Parks and Rec Advisory Board has recommended pursuing elevating the smoking policy in the parks. He asked Council if there were any concerns about moving forward with that type of recommendation. There were none.
- Father Daughter Dance has only two spots left. Almost 600 people are participating in this event. He commended his staff for all they have done.
- Summer Guide should be coming out in the next few days.
- Congratulations to staff for the completion of the 156<sup>th</sup> overpass. It is a great addition to the community.

Chief Smith:

- Thanks to Worth Norton for the work that he has done with regard to technology for the police department.
- Public Safety Meeting will occur on the regular date, February 27, at 4:30.
- Three search warrants were served by the NITE team last week and the week before. Officers confiscated heroin, meth, handguns, a shotgun, and some cash.
- Three SODA orders have been issued for the downtown area.

- Police are working on the recent homicide. The investigation is ongoing.
- There have been two gang-related assaults within the City. He thinks somebody older has moved into the area and is potentially recruiting people at the middle school level. Some arrests have been made on one of the assaults. Police are continuing their investigation.
- He announced that the changes the Council made to the Animal Shelter code have worked. For the first time in 10 years, the City's costs have dropped below the 2009 levels.

Kevin Nielsen:

- Public Works Committee meeting will be rescheduled to February 8.
- He congratulated the Mayor on the *State of the City* addresses.
- The Waterfront Panel was a good event, but the outcome was hard to take.
- Weather has been a concern for Public Works. Water over the roadways is a major concern especially at 152nd, 67th, and some other locations. Staff members will be out at midnight and 3:00 a.m. checking the roads to determine if we need to start plowing.
- Marysville University will meet on Wednesday at 6:30. Snohomish County will also be in attendance and speaking on Emergency Management.
- Good luck to the Mayor and staff in Olympia.

Worth Norton had no further comments.

Sandy Langdon had no further comments.

Thom Graafstra had no comments.

Gloria Hirashima:

- She invited Council members who are interested in going to Olympia to carpool with staff.
- Thanks to everybody who participated in the three-day event and the panel presentation regarding the waterfront plan on Friday evening. The result was somewhat surprising, but she thinks they have some great ideas. Staff is interested in getting moving on implementing some of the ideas that were discussed. She will have a copy of the final presentation by the end of this week. It will go to the Economic Development Committee meeting and also to a Council Workshop.

## **Call on Councilmembers**

Steve Muller:

- Congratulations to the Mayor for the *State of the City* address.
- He thought the consultants had some great initial ideas.
- Kudos to staff on the ribbon-cutting today.

# DRAFT

Rob Toyer commended Mayor Nehring for a great job at the *State of the City* address.

Michael Stevens:

- Good job everybody on the RSO bills that were dropped this week.
- He noted that even if you are not able to go to Olympia you can still log on and express your opinions to Olympia.
- He thanked Chief Smith for the SODA update.
- Great job to the City and the construction team involved in the 156th overcrossing project.
- He enjoyed the charette with the consultants. He noted that the point of a charette is to drive out substantial ideas in a short amount of time to give us something to act on. He agreed that time is of the essence.
- Kudos to Mayor Nehring on his *State of the City* address.

Jeff Seibert:

- Thanks to Chief Smith for the SODA update.
- He met with a group called Our Marysville last week who is looking for movement on the Cedar Grove issue. He presented a petition with 2500 signatures and contact information to the Mayor.

Donna Wright:

- The *State of the City* was very well received and shows how great our city is.
- The ribbon cutting on 156<sup>th</sup> was great, even in the rain.
- The waterfront panel project will have to reach out to many people to keep it moving.
- HB 1125 in Olympia is also one item to be addressed regarding RSO's.
- She spoke in support of not allowing smoking in the parks.

Jeff Vaughan:

- He echoed the praise for the *State of the City* address.
- He enjoyed the waterfront panel presentation on Friday. He is excited to move forward with that. He was a little surprised with their recommendation, but they made a very good case.

## Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 7:50 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk