



Work Session
December 3, 2012

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Jeff Seibert, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: Carmen Rasmussen, Michael Stevens

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Commander Robb Lamoureux, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Senior Planner Chris Holland, Court Administrator Suzanne Elsner, Recording Secretary Laurie Hugdahl.

Committee Reports

None

Approval of Minutes

1. Approval of the November 13, 2012, City Council Meeting Minutes.
2. Approval of the November 26, 2012, City Council Meeting Minutes.

Consent

3. Approval of the November 21, 2012, Claims in the Amount of \$730,665.19; Paid by Check Number's 81002 through 81138 with Check Number's 80672 and 80942 Voided.
4. Approval of the November 20, 2012, Payroll in the Amount of \$807,141.65; Paid by Check Number's 26085 through 26117.

Review Bids

Public Hearings

New Business

5. Ninth Amendment to the Interlocal Agreement for Jail Services with the City of Lake Stevens.

Commander Lamoureux stated that this is a renewal of an agreement that is already in place. The only change is that it is changing to a four-year agreement.

6. Local Agency Federal Aid Project Prospectus and Local Agency Funding Agreement with WSDOT thereby Securing Funding for the 2012 City Safety Program.

Public Works Director Nielsen explained that this agreement will start the process to get our grant money to do the State Avenue corridor. This also includes additional westbound lanes and a right-turn pocket at the intersection.

Mayor Nehring commended Public Works for all the grants they have obtained.

7. Visitor and Community Information Center Services Agreement between the Greater Marysville Tulalip Chamber of Commerce and City of Marysville.

Finance Director Langdon stated that this is the renewal to the agreement. There are no changes. A portion of the Hotel Motel Grant funding will go towards this.

8. Affirm the Citizen Advisory Committee 2013 Funding Allocation and Program Year 2012 Amendments, and Direct Staff to Notify Program Year 2013 Sub-recipients of the Funding Recommendations Prepare a Program Year 2013 Annual Action Plan and Amend the 2012 Annual Action Plan in Accordance with the Citizen Participation Plan.

Senior Planner Holland reviewed the recommendations as contained in Council's packet. Mayor Nehring thanked him for all his work on this. CAO Hirashima also thanked him for the tremendous amount of work he did on this. She then thanked Councilmembers Wright and Toyer for their participation on the committee.

Councilmember Muller asked Sr. Planner Holland how he sees this process evolving. Sr. Planner Holland replied that eventually they hope to look into providing revolving loans for elderly / low income home repairs.

9. City Attorney Retainer Agreement between the City of Marysville and Weed, Graafstra, and Benson Inc., P.S.

CAO Hirashima stated that this is the agreement with the City Attorney. It is proposed as a three-year agreement which provides for longer term advanced planning for both the firm and the company. She reviewed details related to the agreement.

Councilmember Toyer asked how timesheets are handled for the attorney services. City Attorney Weed reviewed this. Regarding the three-year agreement, City Attorney Weed explained that it will be helpful to have a three-year horizon for planning purposes.

Councilmember Muller asked how the attorney manages not to spread himself too thin. City Attorney Weed explained that this can be a challenge and he is looking into bringing on another attorney to assist.

10. Professional Services Agreement between the City of Marysville and Strategies 360 for Consultant Services.

CAO Hirashima reviewed this item. The scope of work is attached as Exhibit A. She reviewed some of the priorities.

11. Snohomish County Cities Legislative Priorities.

CAO Hirashima explained that multiple entities have reviewed and agreed to one set of municipal legislative priorities which is built around the theme of aerospace.

12. Renewal of Facility Use Agreement with the United States Bankruptcy Court.

Court Administrator Suzanne Elsner stated that this is a renewal for facility use with US Bankruptcy Court through 2013 with the option of an extension.

13. A Resolution Amending Resolution 2296 of the City of Marysville Authorizing an Interfund Loan Not To Exceed \$841,000 from the Waterworks Utility Fund 401 to the Golf Fund 420, and Providing a Formula for Payment of Interest.

Finance Director Langdon stated that this loan has already been approved. This resolution identifies the terms of the loan and the due date of the interfund loan.

14. An Ordinance of the City of Marysville Amending the 2012 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in Ordinance No. 2881.

Finance Director Langdon stated that this cleans up the budget for the year. The last page is a summary.

15. An Ordinance of the City of Marysville, Washington Increasing Water, Sewer, and Surface Water Utility Rates and Amending Sections 14.07.060, 14.07.070, and 14.19.050 of the Marysville Municipal Code as Allowed Under Section 14.07.075.

Finance Director Langdon explained that this relates to the 2% increase in utility rates as approved in the 2013 budget.

16. Interlocal Agreement between City of Marysville and SR9 Coalition.

CAO Hirashima explained that this is a continuation of the coalition that Marysville had with Arlington, Lake Stevens, and Snohomish which was formed to study and promote development of the SR 9 Corridor. This agreement would extend the work through the 2013 legislative session.

20. Professional Services Agreement between the City of Marysville and Summit Law Group.

CAO Hirashima explained that this is a special counsel agreement for employment law services. Summit Law Group has been doing an outstanding job since 2011. This agreement will continue the services for 2013.

Legal

17. Amendment to Agreement through June 30 to the Professional Services Agreement with Feldman & Lee, P.S. to Provide Indigent Defense Services.

City Attorney Weed stated that this is an extension of the existing agreement which will expire in April of next year through June. This will allow staff additional time to determine what changes, if any, will need to be made as a result of the state's new rule regarding indigent defense.

Mayor's Business

18. LEOFF I Disability Board Reappointments: Donna Wright & Jeff Vaughan.

Mayor Nehring:

- Thanks to everyone for their hard work on the Merrysville for the Holidays event.
- Kudos to the police for detaining the suspect in Saturday's theft at K-Mart.
- Snohomish County Tomorrow has authorized a letter asking for thorough review of all the mitigating factors for the Cherry Point terminal.
- He and Doug Buell met with the Relay for Life Coordinator. A city team will be starting in January. The date has changed to the end of June this year.

- He attended a Mayors Transportation meeting hosted by Mayor McGinn. This is a working group which meets every couple months to try to put together a recommendation to the legislature on the regional transportation package. Last Thursday's meeting was especially productive.

Staff Business

19. Population and Employment Allocations – Vision 2040 Regional Growth Strategy.

CAO Hirashima distributed and discussed a fact sheet regarding the 2015 Comprehensive Plan Update.

Other staff business:

Sandy Langdon had no comments.

Kevin Nielsen:

- Public Works Committee will be this Friday at 2:00
- On the new road to Twin Lakes Blvd., there is a sharp corner at 15 mph. This is an interim feature and the road will eventually, as development occurs, go around Twin Lakes, tie in at 27th, and head out to the signal.
- He announced that Public Works got grant funding for signal at 55th and 88th. There is another signal coming at 53rd with grant money. He gave an update on additional grant funding and transportation projects.
- The fencing on 51st that Councilmember Wright brought up at the last meeting is getting switched right now.
- The full luminaire poles are here and will be going in. The signal poles should be arriving in December.
- There has been a weather warning issued for high winds and lots of rain tonight.

Robb Lamoureux reported that the Merrysville for the Holidays parade event was very successful from the standpoint of the police.

Councilmember Muller noted that there are more transients congregating at 88th. Commander Lamoureux said police would look into it.

Suzie Elsner invited everyone to the ugly holiday sweater day on December 19.

Grant Weed reported that AWC hosted a webinar on the I-502 marijuana bill which gave an overview of the bill, talked about criminal law aspects and challenges associated with the bill, gave an update on the process, and discussed how the bill could affect drugs in the workplace and employers. He emphasized that employers' drug-free workplace policies and procedures still apply.

CAO Hirashima passed out the first draft of a new internal publication, *City Scene*, which they intend to produce on a monthly basis.

Councilmembers

Rob Toyer had no comments.

Steve Muller had no comments.

Donna Wright thanked Kevin Nielsen for the update on the fencing issue. She recently attended the National League of Cities. Their main topics were the funding of transportation, saving CDBG funds, medical marijuana, and RSO's. The next conference in November of 2013 will be in Seattle at the convention center. She recommended inviting youth to participate at that meeting.

Motion made by Councilmember Seibert, seconded by Councilmember Muller, to excuse Councilmember Rasmussen from the meeting tonight. **Motion** passed unanimously (5-0).

Motion made by Councilmember Seibert, seconded by Councilmember Toyer, to excuse Councilmember Stevens from the meeting tonight. **Motion** passed unanimously (5-0).

Mayor Nehring announced that the National League of Cities is coming up. Councilmembers should notify staff if they are able to attend. He commented that they are also looking into starting a Mayor's Youth Council for teenagers.

Jeff Vaughan had no comments.

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 8:03 p.m.

Approved this _____ day of _____, 2012.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk