

PUBLIC NOTICE:

Pursuant to Governor Inslee's Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, City Council Meetings and Work Sessions will take place by teleconference. Councilmembers and members of the public will not attend in person. Anyone wishing to provide written or verbal public comment, must pre-register at this link www.marysvillewa.gov/remotepubliccomment before noon on the day of the meeting.

To listen to the meeting without providing public comment:

Join Zoom Meeting

<https://zoom.us/j/92977133971>

Or

Dial by your location

1-888-475-4499 US Toll-free

Meeting ID: 929 7713 3971

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentations

A. Waterfront Strategic Plan

Audience Participation

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Approval of the March 1, 2021 City Council Work Session Minutes

Consent

2. Approval of the March 3, 2021 Claims in the Amount of \$1,606,034.87 Paid by EFT Transactions and Check Numbers 146784 through 146928

3. Approval of the March 10, 2021 Claims in the Amount of \$603,796.48 Paid by EFT Transactions and Check Numbers 146929 through 147067 with Check Number 145705 Voided

Marysville City Council Meeting**March 22, 2021****7:00 p.m.****City Hall**

4. Approval of the March 10, 2021 Payroll in the Amount of \$1,487,986.04 Paid by EFT Transactions and Check Numbers 33385 through 33400

Review Bids

5. Consider Awarding the Citywide Intersection Improvements, State Avenue – 3rd St. to 80th St. Project to Colacurcio Brothers Construction Company in the Amount of \$1,073,115.00 and Approve a \$100,000.00 Management Reserve, for a Total Allocation of \$1,173,115.00

Public Hearings**New Business**

6. Consider Approving the Interlocal Agreement with Marysville School District 25 for School Resource Officer Services

7. Consider Approving the Agreement with Snohomish County Human Services for the First Responder Flex Funds, Ending Homelessness Program

8. Consider Approving the Agreement with Snohomish County Human Services for the Senior Center Program

9. Consider Approving the HVAC Maintenance and Repair Services Supplemental Agreement No. 3 with D.K. Systems for a New Total Contract Price of \$182,000.00

10. Consider Approving the Administrative Service Contract with Premera Blue Cross

Legal**Mayor's Business****Staff Business****Call on Councilmembers and Committee Reports****Adjournment/Recess****Executive Session**

- A. Litigation
- B. Personnel
- C. Real Estate

March 22, 2021 **Marysville City Council Meeting** **City Hall**
7:00 p.m.

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.

A

Waterfront Strategic Plan

2021 to 2026

A catalyst for revitalizing the
downtown waterfront



MARYSVILLE
WASHINGTON

Contents

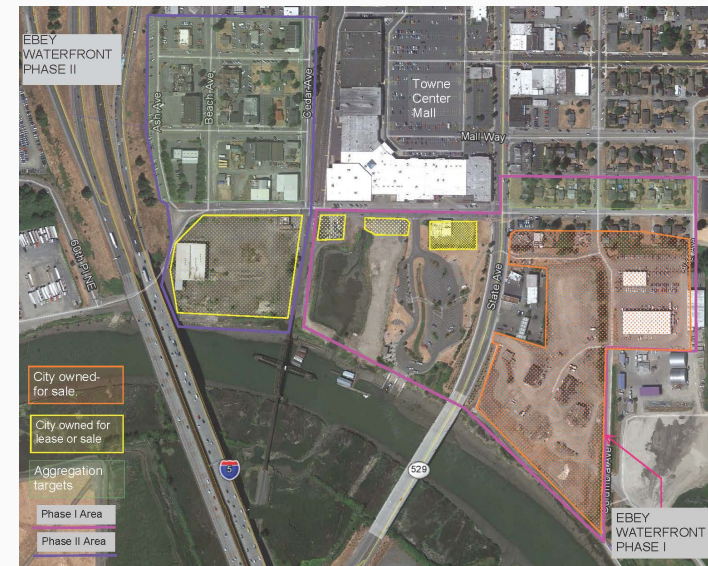
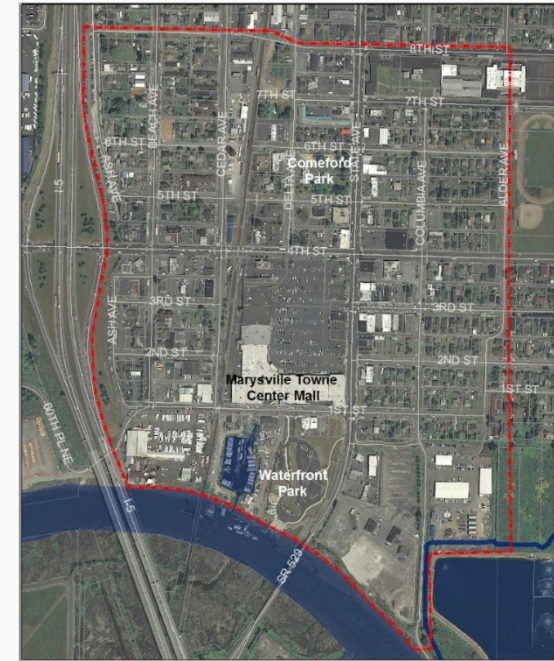
1	INTRODUCTION.....	3
1.1	Project Area	3
1.2	Purpose.....	4
2	PREVIOUS DOWNTOWN ACTIONS, STUDIES AND FINDINGS.....	6
2.1	Downtown Master Plan-Waterfront.....	7
2.2	Leland Consulting Group Report.....	8
2.3	EPA Building Blocks for Sustainable Communities	9
3	VISION PLAN	10
3.1	Vision Key Themes.....	10
3.2	Progress/Accomplishments Over Past Six Years.....	13
3.3	Opportunity Sites.....	14
3.4	Catalyst Projects	16
4	STRATEGIES AND IMPLEMENTATION	48
4.1	Downtown Waterfront Implementation Plan	48

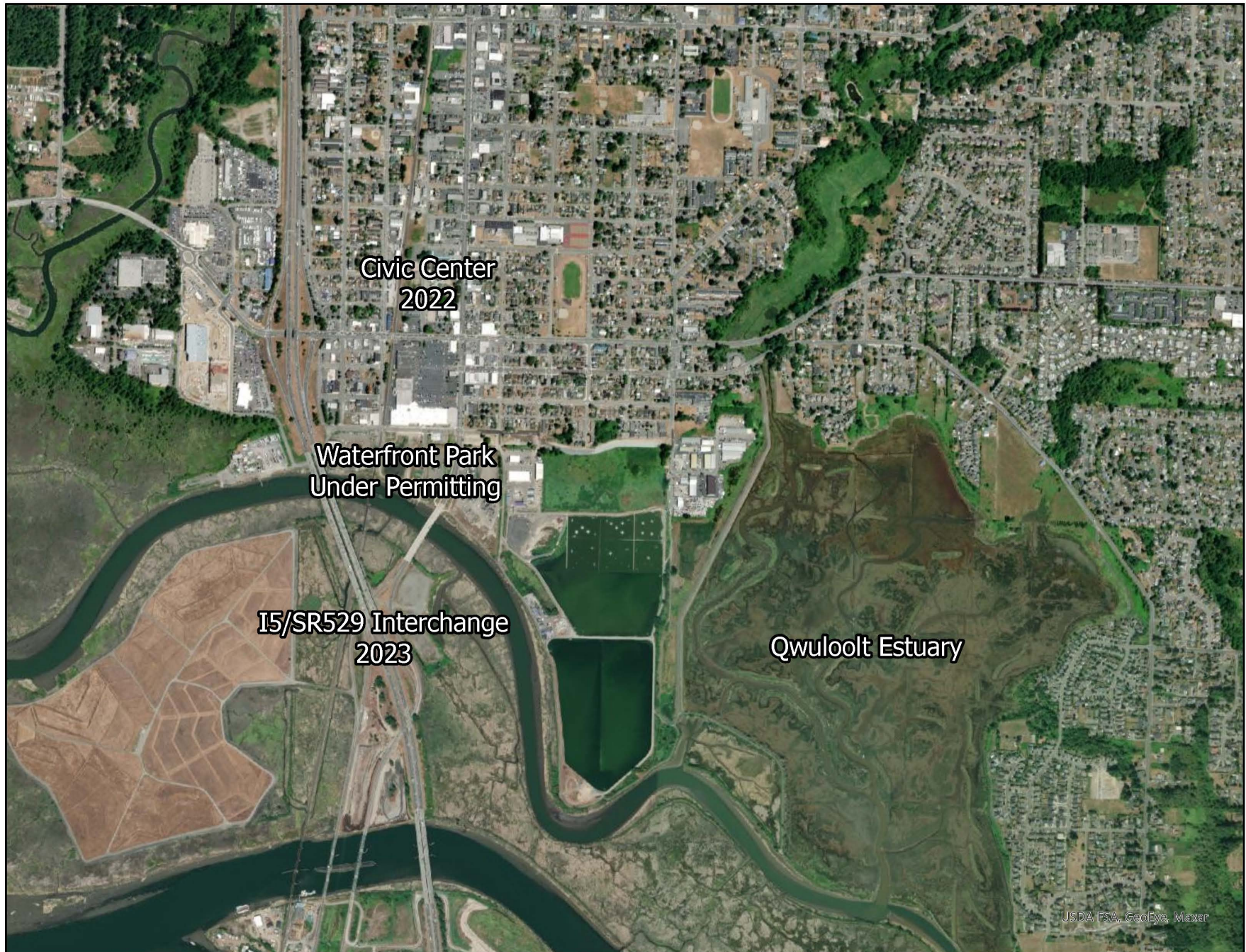
1 INTRODUCTION

1.1 Project Area

Located approximately 35 miles north of Seattle in Snohomish County, Marysville, Washington is a city of approximately 70,000 residents. Historically, Marysville's economy was based in the logging and timber industries. Following the departure of those trades, Marysville's waterfront has been underutilized and in need of general revitalization. The Marysville community wants to reinvigorate this natural asset and redefine the city as a regional recreation and eco-tourism destination.

Marysville's historic downtown and traditional commercial center is just north of the waterfront. The area described within this plan is the downtown waterfront, herein described as Interstate 5 on the west, Eighth Street on the north, Alder Street on the east, and the city limits on the waterfront on the south. It is an active district, but has not attracted sufficient new housing development or redevelopment to create a walkable, mixed-use district.



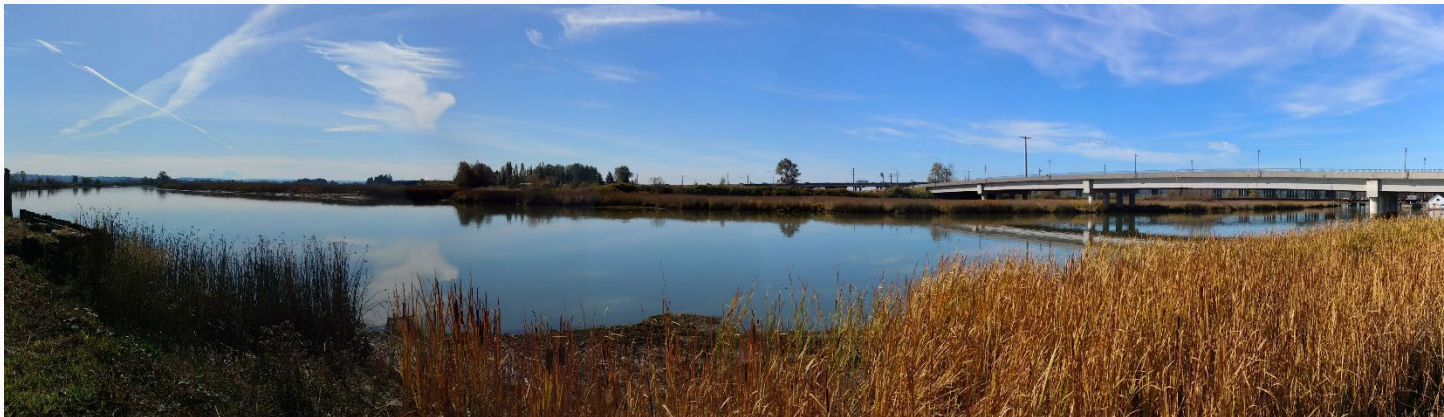


1.2 Purpose

This waterfront strategic plan provides a blueprint for revitalization of the downtown waterfront. It outlines key strategies for improving image and identity within the downtown, as well as opportunities to strengthen business attraction and retention in the City's downtown waterfront district. The timeline for this plan and strategies is six years. There are many small businesses, primarily retail and personal services uses, within the downtown. These businesses have been especially impacted by COVID-19 regulations. This plan provides strategies to enhance the downtown neighborhood in order to support these businesses. It identifies both short-term and long term approaches to increase activity and programs within the district to attract increased visitation and customers to the area.

The downtown waterfront area has the potential to become the social, economic and cultural heart of Marysville. These areas should be the center of arts and entertainment for the city. It is home to a number of community amenities and destinations, including the City Civic Center, Marysville Opera House, Ebey Waterfront Park, Comeford Park and City Plaza.

This Strategic Plan serves as a catalyst for change in downtown and along the waterfront, identifying priorities for public spending and projects needed to improve the community. Community revitalization often begins with public investment in the planning and design process. Changes to both the public realm (e.g. streets and parks) and the private realm (e.g. buildings) are brought about by a commitment to public, private, and public/private partnership projects that lead to area-wide improvements.



2 PREVIOUS DOWNTOWN ACTIONS, STUDIES AND FINDINGS

This Strategic plan builds on previous studies and recommendations. Over the past two decades the City has made plans for revitalizing the downtown and waterfront. An initial step was the adoption of the 2004 Downtown Master Plan, which was updated in 2009. The plans began to gain momentum with purchases of key sites such as the Interfor



mill site and Geddes Marina. Over the past decade, the City has continued to focus on the downtown through public investment, securing all of the waterfront frontage between Interstate 5 and the Public Works building, beginning remediation of contaminated property, and completing many road and stormwater improvements within the downtown. The Qwuloolt estuary was created in August 2015, a project of the Tulalip Tribes and many area partners, including the City. These capital projects have accomplished environmental cleanup, transportation and safety improvements as well as aesthetic beautification of key corridors within the downtown waterfront. In reviewing past studies, there remain many concepts and strategies that remain relevant today. This report provides both review and update of many of the recommendations found in prior reports, as well as builds on actions and themes introduced in recent years.

2.1 Downtown Master Plan-Waterfront

In 2009 Marysville approved the updated City of Marysville Downtown Master Plan initiating plans to reclaim the waterfront and public investment into downtown revitalization. The plans for a downtown civic campus were established along with recommendations to reconnect the downtown to its waterfront. Rezoning was completed to promote retail, service and housing uses along the waterfront, in lieu of the historic industrial uses that had for the most part closed within the decade. The Downtown plan is currently under review and it is anticipated that the update will be completed in 2021.



2.2 Leland Consulting Group Report

The City hired Leland Consulting Group, along with Mayer/Reed and Makers to review the waterfront and make recommendations for the downtown waterfront in 2013. The consultants held workshops and strategy sessions and completed a review of regional market, community demographics, site dynamics and community environment in order to make a series of recommendations for waterfront revitalization.

This process resulted in a report of key next steps and strategies to advance development plans along the waterfront. The Qwuloolt estuary was in permitting stages at the time, and it was believed that the estuary would be a key catalyst in promoting the City's waterfront resurgence. The City initiated waterfront trail planning in order to capitalize on the construction of the estuary and to reintroduce the public to its waterfront. The City also initiated remediation efforts to begin cleanup of the Geddes and Interfor sites.

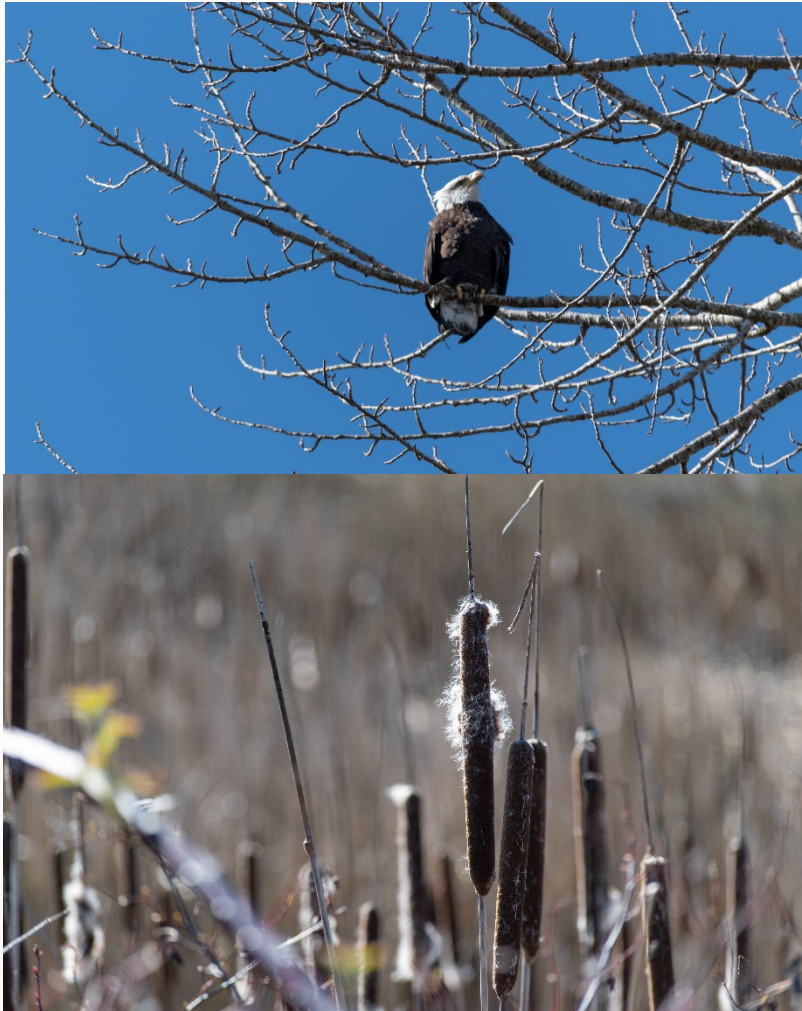
The 2013 report also recommended utilizing the waterfront site for housing and suggested an RFP process for advancing private investment along the waterfront. At the time, key waterfront sites west of State Avenue remained privately held, such as the Baxter Auto Parts store and Welco mill site. The City did run an RFQ process in 2018 to solicit development on the East and West side sites. No submittals resulted, and the developers polled indicated tepid interest in the downtown Marysville market at the time due to concerns about being the first housing project in the downtown neighborhood. In the past year, many public improvements have been completed or advanced, and the City believes the real estate market and timing are now more favorable for private residential development within the downtown.

Many aspects of the Leland study remain relevant today. Excerpts from the report have been reintroduced in this plan as key action strategies for the next six years.



2.3 EPA Building Blocks for Sustainable Communities

In 2015 the City received a technical assistance grant from the Environmental Protection Agency's Office of Sustainable Communities (OSC) for a review of the downtown and waterfront. The OSC produced a technical memorandum with a recommended action plan.



3 VISION PLAN

3.1 Vision Key Themes

The following key themes establish foundation and direction for the Strategic Plan's vision for the future of Marysville's downtown and waterfront.

1. Promote and protect the waterway and Qwuloolt estuary for its environmental significance and natural resource value to the region, community and residents.
 - a. Expand Ebey waterfront park to include additional docks and public amenities
 - b. Construct a regional stormwater facility along the waterfront (former Geddes site) in order to reduce and treat urban pollutants before discharging to the waterway
 - c. Create public viewing points along the Ebey Waterfront trail
 - d. Enhance aesthetics and amenities along trail to expand recreational enjoyment for diverse community groups
2. Create a vibrant and economically diverse place to live, work and play.
 - a. Preserve and enhance affordable housing options



- b. Create a vibrant environment, with activities and uses that will attract residents and visitors during the day and evening hours
 - c. Offer visitor serving uses that enhance public access to the waterfront and estuary
 - d. Promote a diverse mix of commercial uses, providing a broad range of goods and services
 - e. Provide a range of employment opportunities
 - f. Encourage and facilitate reuse and re-occupancy of historic buildings
- 3. Showcase opportunities to discover and highlight the Ebey waterfront and Qwuloolt estuary.
 - a. Create a network of outdoor spaces to socialize, enjoy quiet and natural serenity and appreciate natural viewpoints.
 - b. Promote waterfront activities such as kayaking, birding, paddle boarding, and boating.
 - c. Protect natural wildlife, such as fish, sea mammals, and birds.
 - d. Promote activities for people of all ages, from youth to seniors.
 - e. Promote cultural venues such as the Marysville Opera House and creation of new venues such as a waterfront activity center.
 - f. Offer community outdoor events that reinforce a shared sense of community and place.
- 4. Establish design standards and new places that are unique, eclectic and artistic that highlight the resilient, independent, and authentic character of the community and its residents.
 - a. Update design standards to promote attractive buildings
 - b. Support local, independent businesses that provide identity as a unique shopping and entertainment destination
 - c. Create a welcoming atmosphere for both residents and visitors
 - d. Promote Marysville as a family-friendly destination
 - e. Integrate public art into streets, trails, parks and places
 - f. Create unique wayfinding throughout downtown



5. Embrace and activate the historic structure and history of the downtown and enhance connection to surrounding neighborhoods, parks and destinations.
 - a. Reestablish the street grid between the waterfront and downtown through the Marysville mall
 - b. Connect the downtown and waterfront with pedestrian crossing of Fourth Street (SR528)
 - c. Promote active business frontage and views
 - d. Promote Marysville's and the waterfront's unique history and cultural heritage
 - e. Promote walkable connectivity between parks, business and attractions throughout the downtown
6. Establish strong identity and image for Marysville rooted in waterfront and natural environment
 - a. Create attractive gateways into downtown at Fourth Street and SR529
 - b. Redesign Comeford Park for additional activities and attractions so that it becomes the heart and center of downtown
 - c. Expand waterfront park and program additional activities and attractions so that it becomes a regional destination for waterfront recreation
7. Support a thriving and robust downtown business district.
 - a. Promote ecotourism
 - b. Create a business friendly environment
 - c. Install urban greenery and stormwater mitigation in the public space
 - d. Invest in public infrastructure to reduce future business costs of new businesses within the downtown
 - e. Review development codes and standards to facilitate re-occupancy and reuse of historic buildings within the downtown
 - f. Promote a safe, clean and welcoming downtown



3.2 Progress/Accomplishments Over Past Six Years

In any goal of this scale – downtown revitalization and waterfront, there will be many stages and steps towards success. It is important to celebrate and catalogue successes and accomplishments. While significant work lies ahead, the City has made great strides over the past decade which have greatly advanced the waterfront condition.

Strategic actions over the past six years are identified below:
(2015-2020)

- Construction of Qwuloolt Restoration creating wetlands and estuary
- Construction of Phase 1 of Ebey waterfront trail and SR529 bridge undercrossing from Ebey Waterfront trail
- Extension of Harborview waterfront trail in Sunnyside (Phase 2 of the Ebey waterfront trail)
- Construction of Phase 3 of the Ebey waterfront trail along Sunnyside Blvd.
- Site acquisition, Design, Financing and Bid award for the Civic Center project in downtown Marysville
- Purchase of Marysville Opera House and programming of the facility for community culture and recreation
- New city logo and rebranding
- Purchase of 1408 First Street (formerly Baxter Auto Center)
- Purchase of Welco Mill on First Street
- Purchase of Emissions site on First Street and Beach Avenue
- Assembly of properties and Construction of First Street Bypass from State Avenue to 47th Avenue NE
- Construction of Third Street Low Impact Development improvements from Alder to 47th Avenue NE
- Construction of First Street Low Impact Development improvements from State to Beach Avenue
- Construction of new sidewalks to fill in gaps in the pedestrian system on Alder Avenue and Quinn Avenue
- Grant award for design, permitting and construction of the Downtown Stormwater Treatment Facility on prior Geddes site
- Grant award for Cedar Avenue Low Impact Development Construction

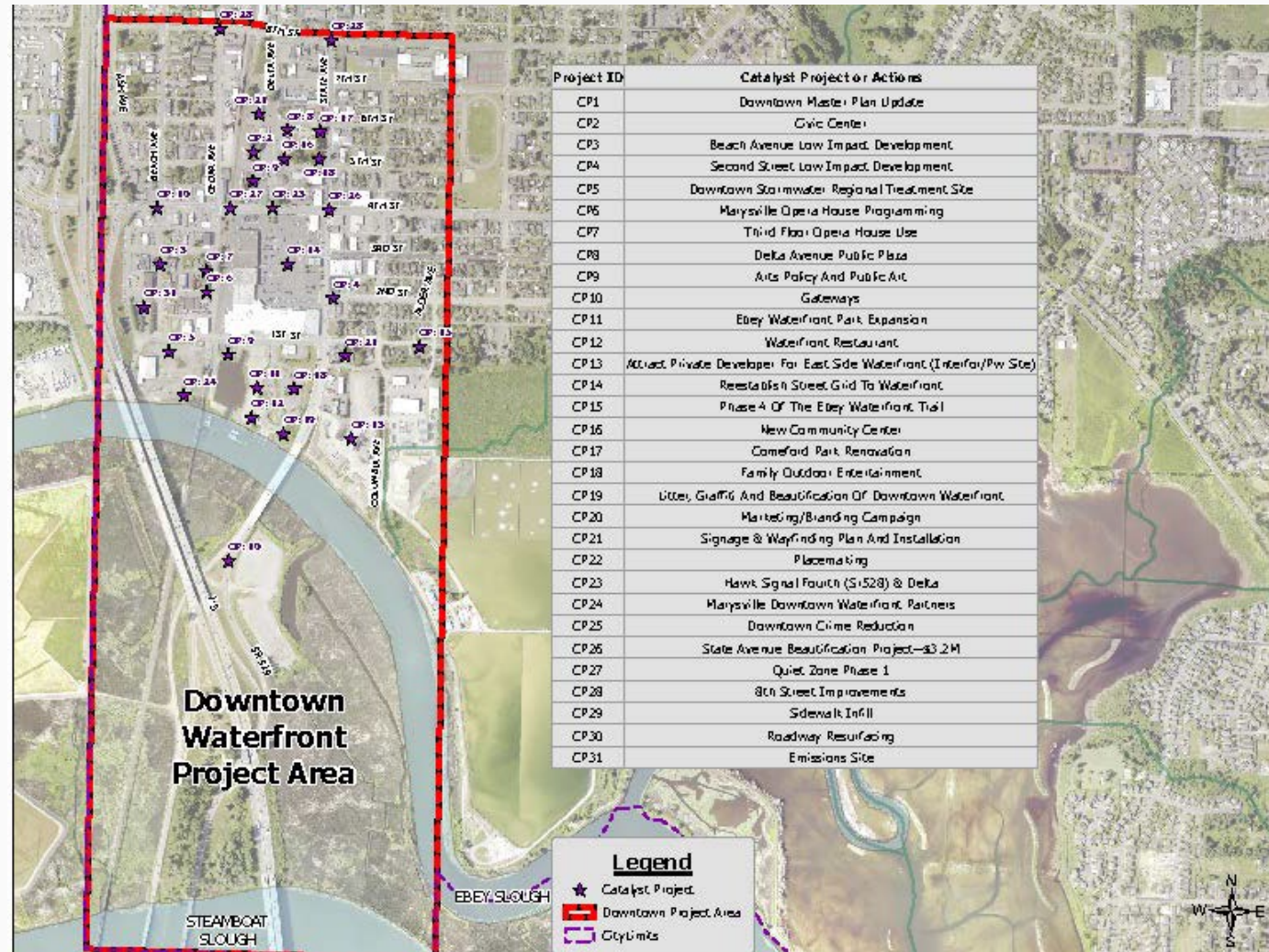


- Grant award for Second Street Low Impact Development Construction
- State financing (Connecting Washington) for SR529 Interchange at south end of city limits to be constructed by 2023
- Established Wetland Mitigation Bank credits within Qwuloolt Estuary



3.3 Opportunity Sites

There are a variety of City and privately owned parcels, parks, streets and right of ways that represent opportunity sites for potential public and private projects in the downtown and waterfront areas. These sites should undergo additional feedback and input on their future development and use. The suggestions herein are based on cursory review of the parcel and facility and warrant analysis to further evaluate and plan the uses.



3.4 Catalyst Projects

The catalyst projects are the top priority actions identified throughout this planning process to catalyze improvements in the downtown and waterfront areas. These projects are described below in greater detail including suggested timing of implementation. Many of these projects should be initiated in the near term (within 1 to 3 years) after the adoption of this plan to promote revitalization in downtown and along the waterfront.

Opportunity sites are identified for each catalyst project, to indicate potential locations where the project could be successfully implemented. Some sites may not be large enough to accommodate an entire catalyst project and will thus require assembly of surrounding parcels, while other sites may be able to accommodate more than one project. Many of these projects will require public and private collaboration to successfully execute. They are not listed in any particular order and do not reflect priority of implementation.



CATALYST PROJECT A: DOWNTOWN MASTER PLAN UPDATE

Description:

Update the Downtown Master Plan, Downtown Development Standards and Planned Action Environmental Impact Statement

Potential Opportunity Site:

Downtown Master Plan Boundary

Why is this a Priority?

The Downtown Master Plan was last updated in 2009. Some of the key Master Plan recommendation have been implemented or are under construction, while others such as housing redevelopment have not progressed. Identification of additional zoning measures may be necessary to advance these goals. With the passage of time, the plan must be updated to remain relevant to the City's vision and goals.

Proposed Funding Source: Department of Commerce

Lead Responsibility: Community Development Staff

Timing: This has been initiated, with completion scheduled for Summer 2021

City of Marysville Downtown Master Plan



October, 2009

CATALYST PROJECT B: CIVIC CENTER

Description:

Construction of Civic Center City Hall, Courts, Police and Jail Facility

Potential Opportunity Site:

Fourth to Eighth Street, west side of Delta Avenue

Why is this a Priority?

The Civic Center will consolidate city services in the heart of downtown at Comeford Park. The City will be a leader in designing a building consistent with City standards providing a signature development in downtown symbolic of future investment. The City is redeveloping parts of its downtown that were unattractive, underutilized and vacant.



Proposed Funding Source(s): Criminal justice sales tax, Bonds, General fund

Lead Responsibility: Executive Department

Timing: Under Construction, Completion by Spring 2022

CATALYST PROJECT C: CEDAR AVENUE LOW IMPACT DEVELOPMENT

Description:

Construction of Cedar Avenue Low Impact Development (LID) and Roadway Improvements

Potential Opportunity Site:

Cedar Avenue, 1st Street to 4th Street

Why is this a Priority?

Redevelopment of downtown infrastructure provides aesthetic and environmental benefit within the downtown. LID provides stormwater treatment facilities to enhance water quality. The project also introduces a landscaping aesthetic as well as traffic calming into the public street.



Above image of First Street LID

Proposed Funding Source: Department of Ecology, City Stormwater Utility Funds

Lead Responsibility: Public Works Department

Timing: Underway, To be completed in 2021

CATALYST PROJECT D: SECOND STREET LOW IMPACT DEVELOPMENT

Description:

Second Street Low Impact Development (LID) Roadway Improvements

Potential Opportunity Site:

Second Street, State Avenue to 47th Avenue NE

Why is this a Priority?

Redevelopment of downtown infrastructure provides aesthetic and environmental benefit within the downtown. LID provides stormwater treatment facilities to enhance water quality. The project also introduces a landscaping aesthetic as well as traffic calming into the public street.



Above image of Third Street improvements and LID

Proposed Funding Source: Department of Ecology, City Stormwater Utility Funds

Lead Responsibility: Public Works Department

Timing: Underway, To be completed in 2022

CATALYST PROJECT E: DOWNTOWN STORMWATER TREATMENT FACILITY

Description:

Downtown Stormwater Treatment Facility

Potential Opportunity Site:

First Street, Former Geddes Site

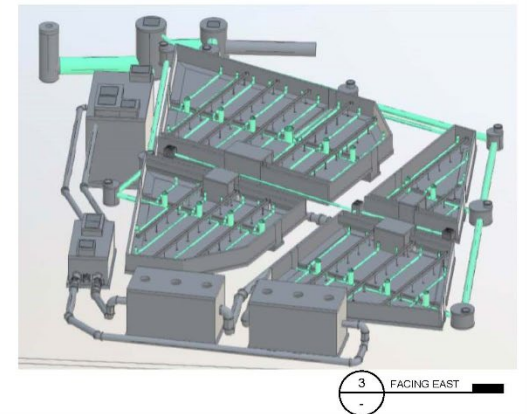
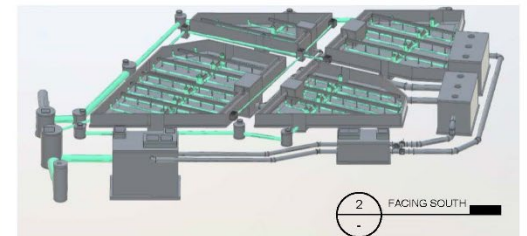
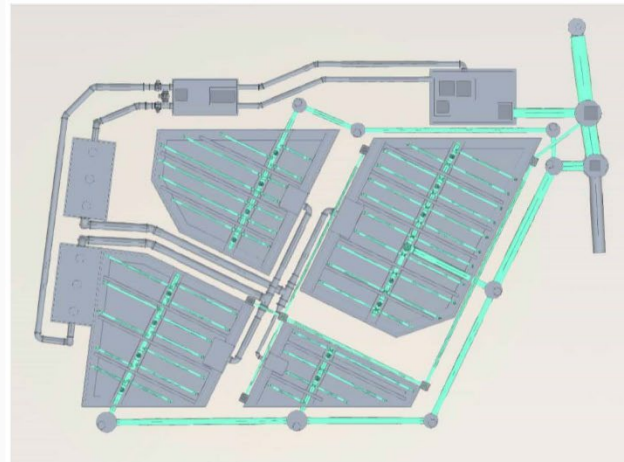
Why is this a Priority?

Redevelopment of downtown infrastructure provides aesthetic and environmental benefit within the downtown. This regional stormwater treatment site will treat stormwater water from the downtown basin that discharges to Ebey Slough via the Geddes Marina outfall. This is an important step in improving water quality prior to release into Ebey Slough. The project also introduces an urban landscaping aesthetic that will serve a secondary use as a public park open space. The project will also serve as environmental education within the downtown.

Proposed Funding Source: Department of Ecology, City Stormwater Utility Funds

Lead Responsibility: Public Works Department

Timing: Underway; To be completed in 2022



CATALYST PROJECT F: MARYSVILLE OPERA HOUSE PROGRAMMING

Description:

Develop expanded programming for the Marysville Opera House that provides art and culture offerings to diverse audiences. In addition to serving the key segments already residing within the Marysville community, also target visitors outside of Marysville that support ecotourism and creative segments key to Marysville's growth.

Potential Opportunity Site:

Marysville Opera House

Why is this a Priority?

The City's historic Opera House provides a facility steeped in Marysville history that can serve as an important venue in developing culture and art offerings within the downtown. The community lacks private facilities offering entertainment.

Proposed Funding Source: City general funds and private sponsors

Lead Responsibility: Parks, Culture and Recreation

Timing: Review programming for 2022; Annual review thereafter



CATALYST PROJECT G: THIRD FLOOR OPERA HOUSE USE

Description:

Develop use for Third Floor of Marysville Opera House that fulfills goal of supporting arts and innovation within downtown Marysville. Potential uses could be artist workshop space, gallery space for local arts, business incubator uses for startup offices and business.

Potential Opportunity Site:

Marysville Opera House

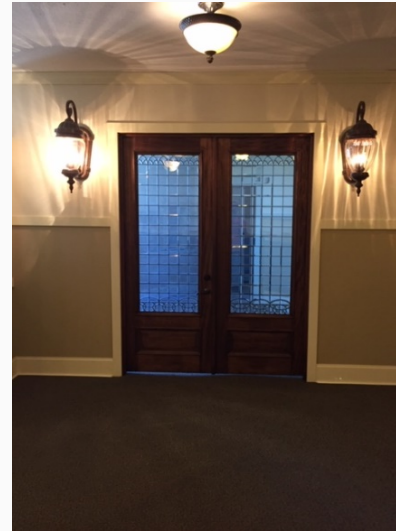
Why is this a Priority?

The city purchased the building in 2018, and made additional improvements in the form of sprinkler system in 2021. The third floor, approximately 5000 square feet, has been unoccupied. The space, with separate entry available from the street, could be used for complementary businesses to the arts programming. These uses could enhance the building and district in supporting arts, culture and business within the downtown waterfront district.

Proposed Funding Source: City, Private business, Foundations and Grants

Lead Responsibility: Parks, Culture and Recreation Departments

Timing: 2021-2022



CATALYST PROJECT H: DELTA AVENUE PUBLIC PLAZA

Description:

Construction of the Delta Avenue Public Plaza as a Vehicle/Pedestrian Place

Potential Opportunity Site:

Delta Avenue, immediately east of the Marysville Civic Center

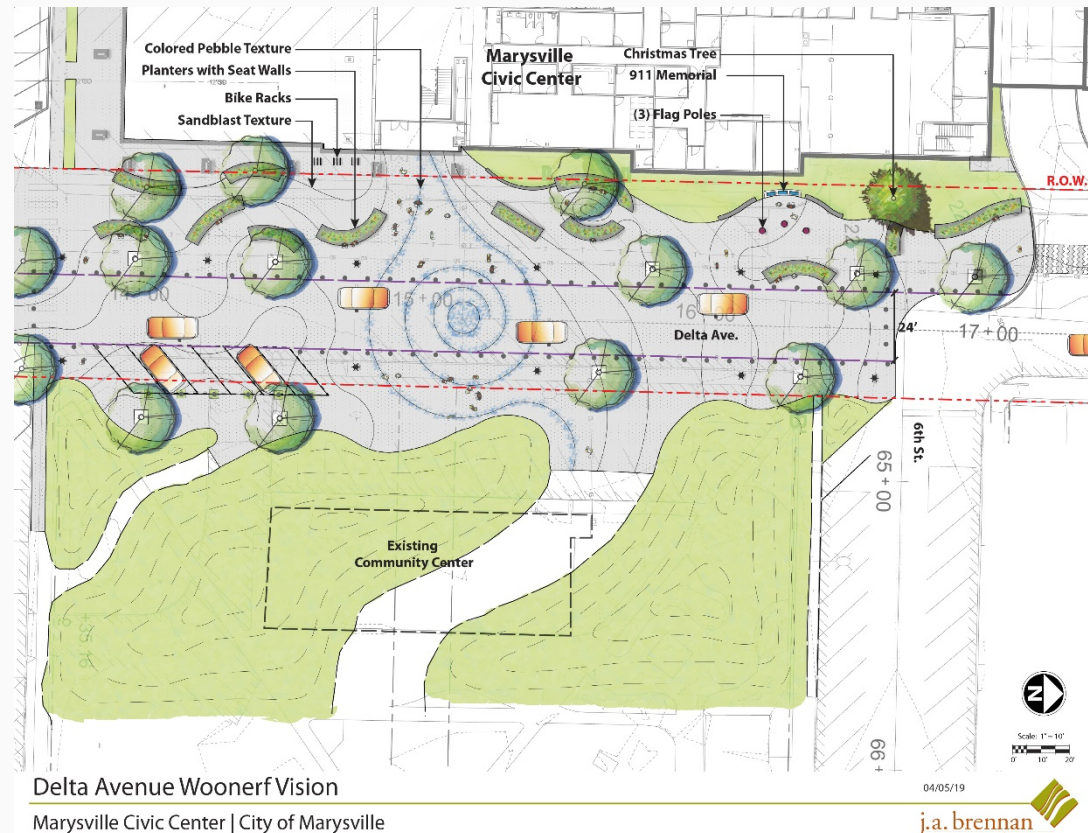
Why is this a Priority?

This public plaza will provide a new public place that will encourage pedestrian movement between Comeford Park and the Civic Center. It will be designed for public events and parks programming in front of the Civic building. This space was described as a "woonerf" (Dutch for living street) in the 2009 Downtown Master Plan, important to the creation of a pedestrian friendly downtown environment.

Proposed Funding Source: City general fund

Lead Responsibility: Executive, Parks Culture & Recreation Departments

Timing: Under construction in 2021; Completion by 2022



CATALYST PROJECT I: ARTS POLICY AND PUBLIC ART

Description:

Create an Arts Policy and Integrate public art into public buildings, parks and the public realm

Potential Opportunity Site(s):

Civic Center site and building,
Comeford Park, Waterfront

Why is this a Priority?

Developing an arts policy is critical to creating an aesthetically pleasing city landscape. The City lacks public art and there are few examples of art to be seen in and around the City at this time. There is an opportunity at the Civic Center, Comeford Park and downtown waterfront.

Proposed Funding Source: Marysville general funds – Civic campus budget

Lead Responsibility: Parks, Culture and Recreation Department

Timing: Underway, 2021-2022



CATALYST PROJECT J: GATEWAYS

Description:

Develop attractive gateways into the downtown and waterfront districts.

Potential Opportunity Site:

New roundabout at SR 529 southern entrance into City and Fourth Street, from Interstate 5 to State Avenue

Why is this a Priority?

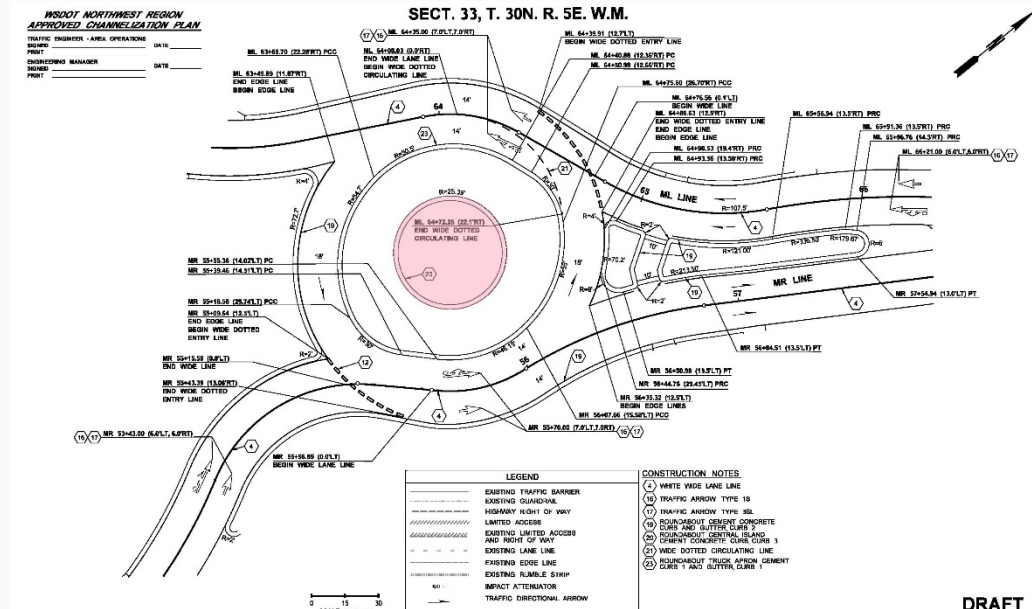
The entryways into the downtown serve as important gateways into the City. These entries impact a traveler's

impression of the City and create the City's identity for visitors to Marysville. Currently, the Fourth Street corridor is unattractive with a variety of signage looming over Fourth, some quite dilapidated, overhead power lines, no landscaping, an unattractive assortment of older single story residential and commercial buildings that lack architectural appeal along much of Fourth Street.

Proposed Funding Source: City general funds

Lead Responsibility: Public Works, Parks Culture & Recreation Departments

Timing: 2023 SR529 Gateway; 4th Street currently not funded



CATALYST PROJECT K: EBAY WATERFRONT PARK EXPANSION

Description:

Waterfront Park Construction and Expansion. Expansion of the waterfront park to include additional water features to encourage kayaking, boating and water oriented recreation. Construction of docks, extension of the waterfront trail, a looped pathway within the park, and additional grassy areas for passive recreation and viewing. Construction of building with boat storage facilities, meeting space and vendor space.

Potential Opportunity Site:

Ebay Waterfront Park, former Geddes Marine site and former Welco site into a recreational destination.



Why is this a Priority?

Increasing waterfront amenities are critical to expanding and increasing usage of the waterfront. Promoting layers of use to include walking, biking, kayaking, paddle boarding, boating, play areas for different age groups, sitting, viewing, eatery and vending areas are important to developing a destination waterfront area.

Proposed Funding Source: City General Fund, Grants

Lead Responsibility: Public Works, Parks Culture & Recreation Departments

Timing:

Not determined. Construction not funded. Permitting underway since 2019; 2021-Review methods and means to attain more reliable schedule for permitting advancement. Also develop construction phases and funding plan.

CATALYST PROJECT L: WATERFRONT RESTAURANT

Description:

Renovate 1408 First Street building into a waterfront restaurant and eatery space.

Potential Opportunity Site:

Why is this a Priority?

There are limited independent, destination restaurants with indoor seating in Marysville. The Baxter Auto Center building could be renovated into a restaurant space and provide an amenity to the waterfront park that would attract visitors as well as serve park guests. Providing a unique, or even eclectic, dining experience in the downtown with a waterfront or seafood theme could reinforce Marysville's vision. This building was purchased by the City with the intent of supporting the creation of a waterfront destination.

Proposed Funding Source: City of Marysville, Private lessee/tenant

Lead Responsibility: Executive; Parks, Culture & Recreation Departments

Timing: Target 2022; currently unfunded



CATALYST PROJECT M: ATTRACT PRIVATE DEVELOPER FOR EAST SIDE WATERFRONT (INTERFOR/PW SITE)

Description:

Master plan and market the east side waterfront site for housing. Conduct planning to include a fit test and construction costing analysis of the site in order to market the site to developers. Complete a development agreement on the site to incorporate public goals such as waterfront access and waterfront trail extension through the site. Identify minimum density goals for the housing development.

Potential Opportunity Site:

Former Interfor site, Public Works site

Why is this a Priority?

Development of the site for housing will support a new neighborhood in downtown that will energize downtown revitalization in the surrounding business district.



Proposed Funding Source: Public-Private partnership; City funds to be used for master plan fit test, and costing.

Lead Responsibility: Executive, Community Development and Public Works Departments

Timing: 2021-2022, Currently unfunded

CATLAYST PROJECT N: REESTABLISH STREET GRID TO WATERFRONT

Description:

Reestablish historic road grid through Marysville Town Center site, from First to Fourth Street

Potential Opportunity Site:

Marysville Town Center

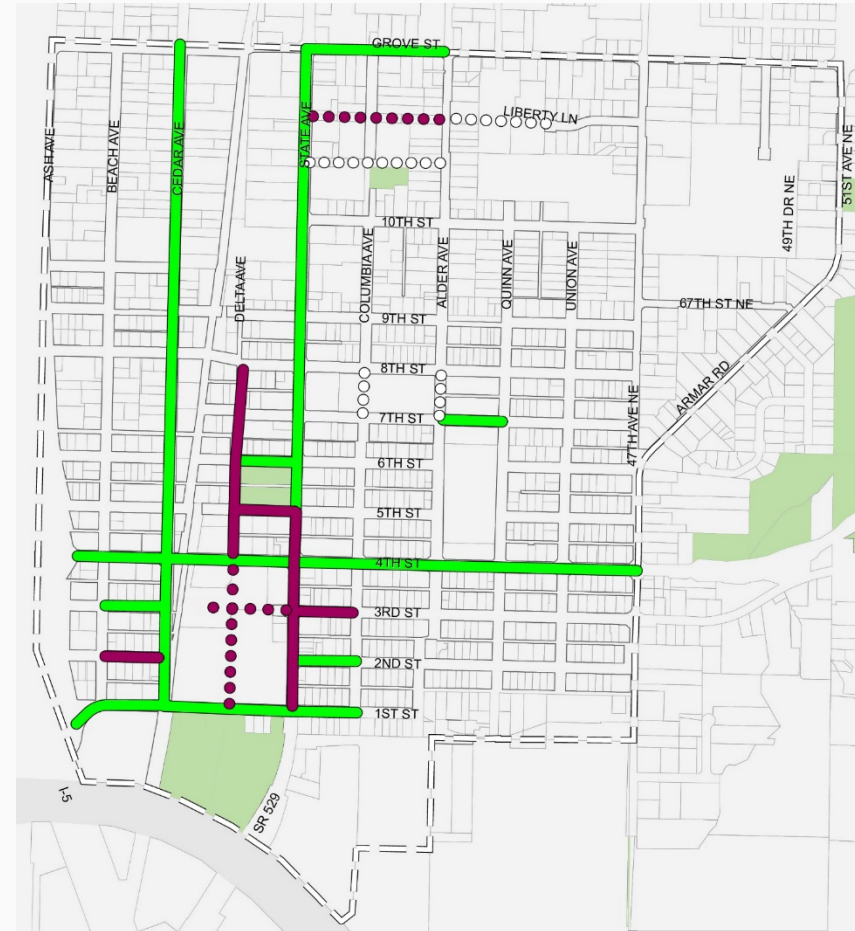
Why is this a Priority?

The Marysville Town Center development closed off the historic road grid and resulted in construction of a building that closes off the waterfront. Opening up the road grid would provide access and visibility to the waterfront.

Proposed Funding Source: None allocated at this time.

Lead Responsibility: Executive, Community Development and Public Works Departments

Timing: Not determined



CATALYST PROJECT O: PHASE 4 OF THE EBEE WATERFRONT TRAIL

Description:

Construction of Phase 4 of the Ebey Waterfront trail connecting the Phase 1 and 3 between Sunnyside and Downtown. This involves purchase of property on Sunnyside next to the Sunnyside sewer lift station and along the trail alignment. The project also includes construction of the trail along the existing dike from Sunnyside to the WWTP dike. A new signal at the intersection of 53rd/Sunnyside Blvd will also be constructed including extension of the trail north along 53rd Ave NE with connection to Jennings Park.



Potential Opportunity Site:

Property next to Sunnyside lift station.

Why is this a Priority?

This connection would extend the trail experience and connect the two sections of existing trail.

Proposed Funding Source: City of Marysville, Grant funds

Lead Responsibility: Public Works, Parks Culture & Recreation Departments

Timing: 2021-2022

CATALYST PROJECT P: NEW COMMUNITY CENTER

Description:

Design and construction of Community Center to replace Ken Baxter Community Center

Potential Opportunity Site:
Sites under review

Why is this a Priority?

With the construction of the Civic Center, the new public plaza and street improvements will remove much of the current frontage and parking for the Ken Baxter Community Center. The City's community center needs have exceeded the current space. This presents an opportunity to integrate the Comeford Park site into the Civic Center design



Proposed Funding Source: Marysville General fund.

Lead Responsibility: Executive Department – real estate; Parks, Culture and Recreation – community center design

Timing: 2021-2022

CATALYST PROJECT Q: COMEFORD PARK RENOVATION

Description:

Redesign and renovation of Comeford Park for active year-round use. Activity clusters would include amphitheater from public plaza, potential skating rink, skate ramp, playground equipment, musical instrument play, and other uses that would promote year round activity.

Potential Opportunity Site:

Comeford Park

Why is this a Priority?

Comeford Park with its downtown location forms a central activity site for residents and visitors. User activity changed significantly with the construction of the spray park in 2015. Refreshing the park with new uses can make this a vital activity center for a diverse range of users.

Proposed Funding Source: City General Fund

Lead Responsibility: Parks, Culture and Recreation Department

Timing: 2021-2022



Schematic Plan
Comeford Park



CATALYST PROJECT R: FAMILY OUTDOOR ENTERTAINMENT

Description:

Encourage development of outdoor family oriented entertainment activities at the waterfront and downtown. Promote year round events such as July 4, music concerts and picnics in the park at these locations.

Potential Opportunity Site:

Ebey Waterfront Park, Comeford Park

Why is this a Priority?

The downtown and waterfront area currently lack sufficient entertainment for people of all ages. Additional outdoor events and activities will provide more entertainment opportunities and bring more life to these areas.



Proposed Funding Source: Marysville General Fund Private Sponsors

Lead Responsibility: Parks, Culture and Recreation Department

Timing: 2022

CATALYST PROJECT S: LITTER, GRAFFITI AND BEAUTIFICATION OF DOWNTOWN WATERFRONT

Description:

Deploy cleanup teams to pick up litter, clean up graffiti, and to identify opportunities for low cost beautification with landscape or painting throughout the waterfront area and downtown neighborhood south of 4th Street. Waterfront trail – fence along WWTP

Potential Opportunity Site:

Ebey Waterfront and Waterfront district, Trails, WWTP Fence, Ash & Beach Avenue to I-5 interchange

Why is this a Priority?

The City only gets one opportunity to make a first impression. If the first impression of the waterfront is one of litter and unkempt facilities, then the public may deem the area and the community as unsafe and unsanitary. These improvements can enhance the City's image and identity.

Proposed Funding Source: City General Fund

Lead Responsibility: Marysville Public Works Department

Timing: Year round from 2021



CATALYST PROJECT T: MARKETING/BRANDING CAMPAIGN

Description:

Conduct a marketing/branding campaign for downtown Marysville and the waterfront.

Potential Opportunity Site:

Not site specific

Why is this a Priority?

The City wishes to rebrand its identity around the natural environment and waterfront. The City completed a new logo in 2020. We are working on reintegrating the new logo, signage into the Civic Center project. A larger rebranding campaign, run around the same timeline could be effective in resetting the City's image and promoting Marysville experiences. A social media and communications strategy should focus on positive stories and messaging to enhance Marysville's image and identify.

Proposed Funding Source: City General Fund

Lead Responsibility: Executive, Parks, Culture and Recreation

Timing: 2022



CATALYST PROJECT U: SIGNAGE & WAYFINDING PLAN AND INSTALLATION

Description:

Adopt a new signage and wayfinding plan for the waterfront and downtown. Install unifying signage and wayfinding through the waterfront district and downtown. This project could also include consideration of historic signage and street naming within the waterfront district.



Potential Opportunity Site:

Waterfront district and downtown to Civic Center.

Why is this a Priority?

Consistent signage and wayfinding plans would provide directional information to visitors, as well as an attractive image for the downtown district.

Proposed Funding Source: City general fund, Hotel/Motel Grants

Lead Responsibility: Parks, Culture and Recreation and Public Works Departments

Timing: 2021-2022

CATALYST PROJECT V: PLACEMAKING

Description:

Identify opportunity sites including vacant land, both public and private, that can be utilized either temporarily or permanently for place making improvements. This might include addition of amenities such as landscaping, sitting area, artwork or other additions that provide street interest or a unique sense of place that enhances the public realm experience.

Potential Opportunity Site:

To Be Determined.

Why is this a Priority?

Vacant land and unused right of way can become eyesores and detract from the street aesthetic. Marysville's downtown image could be improved. Private redevelopment may take many years, and in the meantime, the city should take small steps, including better utilization of vacant land and right of way, to make progress on achieving a more desirable image.

Proposed Funding Source: City funds; Private landowners

Lead Responsibility: Community Development, Public Works, Parks, Culture and Recreation Departments

Timing: 2022-2023



CATALYST PROJECT W: HAWK SIGNAL FOURTH (SR528) & DELTA

Description:

Construct a HAWK signal on Fourth Street at Delta Avenue to enable pedestrians to cross from the Civic Center site to the waterfront.

Potential Opportunity Site:

Delta Avenue

Why is this a Priority?

The City wishes to encourage pedestrian access within its central business district. The Civic Center is currently under construction north of Fourth Street on Delta. Delta Avenue is being constructed as a public plaza with Delta Avenue design encouraging pedestrian movement and access. The City plans to continue the grid to the south through the Marysville Town Center to encourage access to the waterfront.



Above image of current HAWK signal located on Fourth St. near Asbery Field

Proposed Funding Source: City General Fund, Transportation Funds, Grants

Lead Responsibility: Public Works Department

Timing: 2023-2025

CATALYST PROJECT X: MARYSVILLE DOWNTOWN WATERFRONT PARTNERS

Description:

Create a task force composed of City elected officials, staff, downtown business and property owners, residents and other interests to champion the downtown waterfront initiatives.

Potential Opportunity Site:

Downtown waterfront boundary



Why is this a Priority?

The task force would promote and cultivate enthusiasm for revitalization of the waterfront and encourage continued focus and progress on the city's initiatives. The task force would serve as an important resource for community feedback and support partnership with private land owners and businesses on various initiatives. The task force would be a forum for new ideas, projects and programs. The group would also help to celebrate successes and inform the community of progress.

Proposed Funding Source: Limited funding needed, mostly time.

Lead Responsibility: Executive, Community Development

Timing: Ongoing

CATLAYST PROJECT Y: DOWNTOWN CRIME REDUCTION

Description:

Monitor crime statistics within the Downtown SODA. Address nuisance crime issues and communicate regularly with business owners.

Potential Opportunity Site:

Downtown waterfront

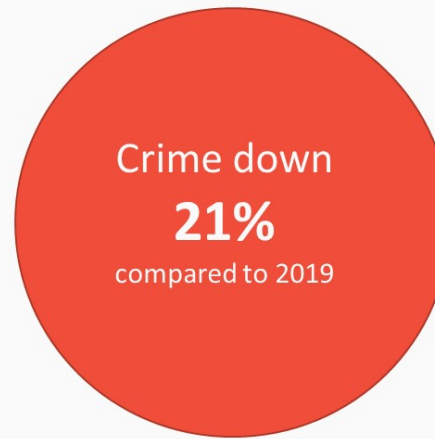
Why is this a Priority?

The downtown waterfront area currently has a significant amount of vacant parcels (many city owned) and vacancy. This reduces eyes on the street and allows for vagrancy and nuisance uses. These conditions reduce the perception of safety for downtown businesses and visitors. Police presence and rapid response to nuisance conditions can alleviate these concerns.

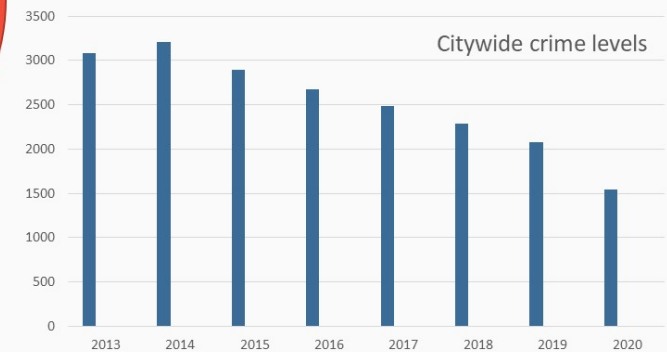
Proposed Funding Source: Staff time

Lead Responsibility: Police Department

Timing: 2021, Ongoing



Police



The above graph shows 2020 crime levels throughout the City of Marysville compared to prior years.

CATALYST PROJECT Z: STATE AVENUE BEAUTIFICATION PROJECT

Description:

Reconstruct State Avenue to incorporate landscape islands and bulb-outs to improve the aesthetic along the corridor.

Potential Opportunity Site:

State Avenue, south city limits to Grove Street

Why is this a Priority?

State Avenue aesthetic could be improved with the installation of landscaping islands and bulb-outs. This would improve the image of downtown Marysville. Recoating of signal and illuminations poles, including conversion to LED, would also be considered as part of this project.



Proposed Funding Source: Transportation Funds

Lead Responsibility: Public Works

Timing: 2026-2027

CATALYST PROJECT AA: QUIET ZONE PHASE 1

Description:

Implementing a quiet zone from 1st to 88th would remove the train horn from each public railroad crossing.

Potential Opportunity Site:

Phase 1 for the Quiet Zones is identified from 1st Street to 88th Street.

Why is this a Priority?

The number of crossings, speed of trains and sheer volume of trains through the City's downtown contribute towards a significant

noise barrier. If the train horns were silenced, this would promote a better environment and significantly reduce the noise interruptions throughout the day and night.

Proposed Funding Source: General Fund

Lead Responsibility: Executive, Public Works

Timing: 2024-2026



CATALYST PROJECT BB: 8th STREET IMPROVEMENTS

Description:

Improvements to 8th Street are currently funded through the Transportation Benefit District. The project will include signal improvements at State Avenue, curb extensions and a four way stop at Cedar Avenue, minor sidewalk improvements and roadway resurfacing.

Potential Opportunity Site:

8th Street between Cedar and State Avenue

Why is this a Priority?

The improvements are required to address traffic impacts associated with the opening of the Civic Center.

Proposed Funding Source: Transportation Benefit District

Lead Responsibility: Public Works

Timing: 2021/2022



CATALYST PROJECT CC: SIDEWALK INFILL

Description:

Gaps in the downtown sidewalk system limit pedestrian mobility. While efforts have been made to complete gaps, such as Alder Ave. and Quinn Ave., there are still gaps that need to be addressed.

Potential Opportunity Site:

Various sites throughout downtown

Why is this a Priority?

Sidewalk infill is critical to continuing to make downtown more walkable.

Proposed Funding Source: Transportation Benefit District, City Transportation funds, Grants

Lead Responsibility: Public Works

Timing: Not determined



CATALYST PROJECT DD: ROADWAY RESURFACING

Description:

Resurfacing and restoring streets due to condition and age to bring new life, improve ride and enhance safety.

Potential Opportunity Site:

Various sites throughout downtown

Why is this a Priority?

Deteriorated streets make the area look old and tired. Resurfacing will improve the image of downtown while improving the ride. Resurfacing projects also require upgrades to ramps to meet ADA, again promoting mobility within downtown. In addition, the roadway striping could be revised to address parking or enhance safety.



Proposed Funding Source: Transportation Benefit District, City Transportation funds, Grants

Lead Responsibility: Public Works

Timing: Not determined

CATALYST PROJECT EE: EMISSIONS SITE

Description:

Identify long term plan for site along with other waterfront plans

Potential Opportunity Site:

North of 1st Street, East of I-5

Why is this a Priority?

Purchase of the site provides an opportunity to extend waterfront plans and also improve the street system at First Street and Beach Avenue.

Proposed Funding Source: City Transportation funds, General Fund, Grants

Lead Responsibility: Executive, Public Works



4 STRATEGIES AND IMPLEMENTATION

4.1 Downtown Waterfront Implementation Plan

Funding – Y= Yes Full Funding, N=Not Funded, P- Partial Funding

Acronyms: Executive Department = EX, Public Works Department=PW, Community Development Department =CD, Parks Culture and Recreation Department = PCR, Police Department = PD, Finance = F

Priority Definitions: Short Term- 1-2 years; Mid Term – 2-4 years; Long Term 4-6 years; Ongoing – continuous throughout Plan period

ID	Funding	Catalyst Project or Action(s)	Priority: Short Term Mid Term Long Term Ongoing	Lead	Support
Catalyst Project A	Yes	DOWNTOWN MASTER PLAN UPDATE Description: Update the Downtown Master Plan, Downtown Development Standards and Planned Action Environmental Impact Statement	Short Term	CD	PW
Catalyst Project B	Yes	CIVIC CENTER Description: Construction of Civic Center City Hall, Courts, Police and Jail Facility	Short Term	EX	F, PW

Catalyst Project C	\$1.2M Yes	CEDAR AVENUE LOW IMPACT DEVELOPMENT Description: Construction of Cedar Avenue Low Impact Development (LID) Roadway Improvement Project	Short Term	PW	
Catalyst Project D	\$2.0M Yes	SECOND STREET LOW IMPACT DEVELOPMENT Description: Second Street Low Impact Development (LID) Roadway Improvement Project	Short Term	PW	
Catalyst Project E	\$10M Yes	DOWNTOWN STORMWATER TREATMENT FACILITY Description: Downtown Stormwater Treatment Facility	Short Term	PW	
Catalyst Project F	Yes; New programs may require additional funding	MARYSVILLE OPERA HOUSE PROGRAMMING Description: Develop expanded programming for the Marysville Opera House that provides art and culture offerings to diverse audiences. In addition to serving the key segments already residing within the Marysville community, also target visitors outside of Marysville that support ecotourism and creative segments key to Marysville's growth.	Short Term/ Ongoing	PCR	Private sponsors
Catalyst Project G	No	THIRD FLOOR OPERA HOUSE USE Description: Develop use for Third Floor of Marysville Opera House that fulfills goal of supporting arts and innovation within downtown Marysville. Potential uses could be artist workshop space, gallery space for local arts, business incubator uses for startup offices and business.	Short Term	PCR	Private sponsors

Catalyst Project H	Yes	<p>DELTA AVENUE PUBLIC PLAZA</p> <p>Description: Construction of the Delta Avenue Public Plaza as a Vehicle/Pedestrian Place</p>	Short Term	EX/PCR	PW
Catalyst Project I	Yes for Civic Center installations; Additional funding required for future installations	<p>ARTS POLICY AND PUBLIC ART</p> <p>Description: Create an Arts Policy and Integrate public art into public buildings, parks and the public realm</p>	Short Term	PCR	EX, F
Catalyst Project J	<p>\$65K (SR529)</p> <p>Yes</p>	<p>GATEWAYS</p> <p>Description: Develop attractive gateways into the downtown and waterfront districts.</p>	Short Term	PW	PCR
Catalyst Project K	<p>\$20M</p> <p>No</p>	<p>EBEY WATERFRONT PARK EXPANSION</p> <p>Description: Waterfront Park Construction and Expansion. Expansion of the waterfront park to include additional water features to encourage kayaking, boating and water oriented recreation. Construction of docks, extension of the waterfront trail, a looped pathway within the park, and additional grassy areas for passive recreation and viewing. Construction of building with boat storage facilities, meeting space and vendor space.</p>	Long Term	PW, PCR	EX, CD
Catalyst Project L	No	<p>WATERFRONT RESTAURANT</p> <p>Description: Renovate 1408-First Street building into a waterfront restaurant and eatery space.</p>	Mid Term	EX, PCR	Developers or Business

Catalyst Project M	No	<p>ATTRACT PRIVATE DEVELOPER FOR EAST SIDE WATERFRONT (INTERFOR/PW SITE)</p> <p>Description: Master plan and market the east side waterfront site for housing. Conduct planning to include a fit test and construction costing analysis of the site in order to market the site to developers. Complete a development agreement on the site to incorporate public goals such as waterfront access and waterfront trail extension through the site. Identify minimum density goals for the housing development.</p>	Mid Term	EX, CD, PW	Developers
Catalyst Project N	No	<p>REESTABLISH STREET GRID TO WATERFRONT</p> <p>Description: Reestablish historic road grid through Marysville Town Center site, from First to Fourth Street</p>	Long Term	CD, PW	
Catalyst Project O	\$2M P	<p>PHASE 4 OF THE EBAY WATERFRONT TRAIL</p> <p>Description: Construction of Phase 4 of the Ebay Waterfront trail connecting the Phase 1 and 3 between Sunnyside and Downtown. This involves purchase of property on Sunnyside next to the Sunnyside lift station and construction of the trail along the existing dike from Sunnyside to the WWTP dike.</p>	Short Term	PW	EX, PCR
Catalyst Project P	No	<p>NEW COMMUNITY CENTER</p> <p>Description: Design and construction of Community Center to replace Ken Baxter Community Center</p>	Short Term	PCR	EX

Catalyst Project Q	No	<p>COMEFORD PARK RENOVATION</p> <p>Description: Redesign and renovation of Comeford Park for active year-round use. Activity clusters would include amphitheater from public plaza, potential skating rink, skate ramp, playground equipment, musical instrument play, and other uses that would promote year round activity.</p>	Mid Term	PCR	EX
Catalyst Project R	P	<p>FAMILY OUTDOOR ENTERTAINMENT</p> <p>Description: Encourage development of outdoor family oriented entertainment activities at the waterfront and downtown. Promote year round events such as July 4, music concerts and picnics in the park at these locations.</p>	Short Term Ongoing	PCR	
Catalyst Project S	P	<p>LITTER, GRAFFITI AND BEAUTIFICATION OF DOWNTOWN WATERFRONT</p> <p>Description: Deploy cleanup teams to pick up litter, clean up graffiti, and to identify opportunities for low cost beautification with landscape or painting throughout the waterfront area and downtown neighborhood south of 4th Street. Waterfront trail fence along WWTP</p>	Short Term Ongoing	PW	
Catalyst Project T	P	<p>MARKETING/BRANDING CAMPAIGN</p> <p>Description: Conduct a marketing/branding campaign for downtown Marysville and the waterfront.</p>	Short Term Ongoing	EX	

Catalyst Project U	P	<p>SIGNAGE & WAYFINDING PLAN AND INSTALLATION</p> <p>Description: Adopt a new signage and wayfinding plan for the waterfront and downtown. Install unifying signage and wayfinding through the waterfront district and downtown. This project could also include consideration of historic signage and street naming within the waterfront district.</p>	Short Term	PW, PCR	EX
Catalyst Project V	No	<p>PLACEMAKING</p> <p>Description: Identify opportunity sites including vacant land, both public and private, that can be utilized either temporarily or permanently for place making improvements. This might include addition of amenities such as landscaping, sitting area, artwork or other additions that provide street interest or a unique sense of place that enhances the public realm experience.</p>	Mid Term	CD	
Catalyst Project W	<p>\$600k</p> <p>No</p>	<p>HAWK Signal Fourth (SR528) & Delta</p> <p>Description: Construct a HAWK signal on Fourth Street at Delta Avenue to enable pedestrians to cross from the Civic Center site to the waterfront.</p>	Mid Term	PW	
Catalyst Project X	Yes – staff time	<p>Marysville Downtown Waterfront Partners</p> <p>Description: Create a task force composed of City elected officials, staff, downtown business and property owners, residents and other interests to champion the downtown waterfront initiatives.</p>	Mid Term	CD, EX	

Catalyst Project Y	Yes – staff time	<p>DOWNTOWN CRIME REDUCTION</p> <p>Description: Monitor crime statistics within the Downtown SODA. Address nuisance crime issues and communicate regularly with business owners.</p>	Short Term Ongoing	PD	
Catalyst Project Z	<p>\$3.2 M</p> <p>No</p>	<p>STATE AVENUE BEAUTIFICATION PROJECT</p> <p>Description: Reconstruct State Avenue to incorporate landscape islands and bulb-outs to improve the aesthetic along the corridor.</p>	Long Term	PW	
Catalyst Project AA	No	<p>QUIET ZONE PHASE 1</p> <p>Description: Implementing a quiet zone from 1st to 88th to remove the train horn from each public railroad crossing.</p>	Long Term	EX, PW	
Catalyst Project BB	<p>\$700,000</p> <p>Yes TBD Funds</p>	<p>8TH STREET IMPROVEMENTS</p> <p>Description: Improvements to 8th Street will include signal improvements at State Avenue, curb extensions and a four way stop at Cedar Avenue, minor sidewalk improvements and roadway resurfacing.</p>	Short Term	PW	
Catalyst Project CC	No CDBG and TBD funds	<p>SIDEWALK INFILL</p> <p>Description: Infill existing gaps in the downtown sidewalk system to improve pedestrian mobility.</p>	Mid Term Ongoing	PW	

Catalyst Project DD	No Council allocated \$260,000 in TBD funds for 2020 projects	ROADWAY RESURFACING Description: Resurfacing and restoring streets due to condition and age to bring new life, improve ride and enhance safety	Mid Term Ongoing	PW	
Catalyst Project EE	No	EMISSIONS SITE PLAN Description: Identify long term plan for site along with other waterfront properties	Mid Term	EX/PW	



MARYSVILLE

For more information, please visit
www.marysvillewa.gov/waterfront

Index #1

City Council



**1049 State Avenue
Marysville, WA 98270**

**Work Session
Minutes
March 1, 2021**

Call to Order

Mayor Nehring called the March 1 Work Session to order via Zoom at 7:00 p.m.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Kelly Richards, Councilmember Michael Stevens, Councilmember Steve Muller

Staff: Chief Administrative Officer (CAO) Gloria Hirashima, Finance Director Sandy Langdon, City Engineer Jeff Laycock, Police Chief Erik Scairpon, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Interim Community Development Director Allan Giffen, Fire Chief Martin McFalls, Community Information Officer (CIO) Connie Mennie, Human Resources Manager Teri Lester, Information Services Manager Worth Norton, Systems Analyst Mike Davis

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Richards seconded by Council President Norton.

AYES: ALL

Presentations

A. Pallet Shelter Housing Project

Presenters: John Hull, Everett Gospel Mission; Sarah Higginbotham, North County Community Outreach; Amy King, Pallet Housing.

CAO Hirashima introduced this item. The current code has a provision for allowing temporary housing for up to 90 days. This group is looking at putting together a proposal with a local church to do this kind of shelter project. The location has not been announced until proper notice has been given.

Mr. Hull and Ms. King discussed myths surrounding community shelters and gave an overview of community sheltering options stressing the need for preparation for even more homelessness as a result of economic issues related to the COVID-19 crisis. Mr. Hull explained how congregate housing helps to reduce trauma, increase safety and allow individuals to stabilize and heal. Ms. King reviewed how the pallet housing model has been successful in other communities while they are waiting for permanent housing. She discussed details of the pallet shelters including construction and layout. Ms. Higginbotham reviewed work done by North County Community Outreach and what is being proposed at a church in Marysville beginning in April for a 90-day shelter to house 8-16 people. She also discussed the management of the community, which will be provided by their organization, as well as other resources which will be available to residents.

Mayor Nehring commented that this sounds similar to the MESH program in some ways. He asked what would happen if there is a substance abuse problem by one of the residents. Ms. Higginbotham explained that the management would not allow substance use on-site, but users are allowed to stay even if they are in active use. This is part of the code of conduct that residents have to agree to. Mayor Nehring asked if Everett Gospel Mission would pull them back into the shelter if they were asked to leave the community because of on-site drug use. Mr. Hull confirmed they would be happy to provide that partnership. He also noted that the residents will be selected for this particular property. The church has chosen to have a low-barrier shelter meaning that residents do not have to stop using drugs in order to be housed there.

Council President Norton asked where the residents housed in the shelter will be coming from. Ms. Higginbotham commented they would likely be coming from primarily Marysville and Arlington. Council President Norton asked about the problems with cold weather shelters in the past. Ms. Higginbotham explained that in Arlington there were specific issues with substance use on properties. She also received feedback from the participants that the inconsistency between locations and differing expectations were problematic. Mr. Hull added that long-term stability for the individuals is the key. Winter shelters are lifesaving, but don't necessarily support life change.

Council President Norton asked if residents would be participating in the same sort of programs that Everett Gospel Mission provides at other locations. Ms. Higginbotham

explained that North County Community Outreach would lean into partners such as Salvation Army, Arlington Community Resource Center, and the Lake Stevens Resource Center. These people are already engaged with the individuals that the shelter will be working with. They are not looking at having a social worker on site at this point, but they may look at that in the future. Mr. Hull commented that Everett Gospel Mission's first program is giving the individuals on the property a sense of purpose, place, and dignity. This has the most significant impact of any of their programs. Other life recovery programs, such as drug addiction recovery and life skills, are important, but they come second after this first program.

Mayor Nehring stressed the need to give priority to people from Marysville experiencing homelessness since it will be located here, and Marysville has a big homeless problem. Mr. Hull noted that Everett is in the same situation; they take all of their referrals from the Everett Police Department's embedded social workers. Ms. Higginbotham noted the need to eventually have these shelter communities in every community. She spoke to the importance of having a successful pilot project.

CAO Hirashima commented that the group would be meeting with staff this week, and one of the things they had specifically requested was meeting with the embedded social worker team. She noted that the group was expecting to come back to Council after 45 days of successful operation to request an extension to the current 90-day limit.

Councilmember James asked about current regulations. CAO Hirashima discussed notification requirements and Marysville's 90-day time limit which is grandfathered in even though the state has since adopted other regulations. City Attorney Walker explained that state law says that the City cannot limit shelters to less than four consecutive months or six months in a calendar year for religious organizations which is a little longer than what Marysville currently has.

Councilmember James asked about the utility infrastructure. Ms. Higginbotham reviewed the setup including electricity and hygiene such as porta potties and shower facilities. The church is on a bus line for transportation, and there may be shuttles. Ms. King explained there is someone from the Pallet Shelters team who will work closely with the shelter to work out details around electricity and utilities. Usually a certified electrician does the actual connecting of the shelter to electricity, but they come ready to plug in. Pallet Shelters is also about to release a bathroom unit to go with the shelter communities in the future.

Councilmember James asked about supervision on the site. Ms. Higginbotham explained they would coordinate with local law enforcement, but there will be paid staff on site 24 hours a day. She commented that the emphasis is generally more about keeping people out that do not belong than controlling those who are inside.

Councilmember Richards asked how hard these units are to move once they are set up. Ms. King explained they actually come apart faster than they go together, and they are very lightweight and simple to move and reassemble.

Councilmember Muller asked how the congregate shelter options fit into this. Mr. Hull explained that it would not be part of this project, but if anyone is aware of a building that would be an option for a longer-term congregate shelter they would love to talk about it.

Councilmember King asked about provisions for preparing food on the sites. Ms. Higginbotham explained there are no facilities, but they are looking at bringing meals in.

Councilmember James asked what would happen to a shelter if a church went out of business or changed ownership. Ms. Higginbotham did not think they would want to stay at a place where they were not wanted. Councilmember James asked if there are examples of cities that host these. Ms. King explained that the vast majority of sites are funded by and managed by municipal partners, but there is always a non-profit service provider that is in partnership with the shelter.

Councilmember Vaughan asked about metrics of success, such as transition to permanent housing, in other cities. Ms. King replied their sites are pretty new – within the last year - so they do not have good metrics yet. She stated that the people who build shelters at the plant in Everett could be available to talk about their lived experience with homelessness and what helped them. Mr. Hull stressed there is not much permanent housing to move people into, so metrics related to that are not very useful anyway. He also believes this situation will get worse because of the current and coming COVID-19 economic crisis. Mayor Nehring concurred that the current lack of permanent housing is an issue; this is the reason he feels people from Marysville need to be the focus of any shelter located in Marysville. He thanked the group for their presentation and for their work.

Councilmember James expressed an interest in touring the facility and talking with people involved. CAO Hirashima indicated she would follow up on this.

Approval of Minutes (Written Comment Only Accepted from Audience.)

Consent

1. Approval of the February 10, 2021 Misc. Payroll in the Amount of \$29,991.62 Paid by EFT Transactions and Check Numbers 33374 through 33375
2. Approval of the February 17, 2021 Claims in the Amount of \$3,352,892.43 Paid by EFT Transactions and Check Numbers 146497 through 146653
3. Approval of the February 25, 2021 Payroll in the Amount of \$1,453,575.61 Paid by EFT Transactions and Check Numbers 33376 through 33384
4. Approval of the February 24, 2021 Claims in the Amount of \$668,885.00 Paid by EFT Transactions and Check Numbers 146654 through 146783

Review Bids

Public Hearings

New Business

5. Consider the Supplemental Agreement No. 5 with HDR, Inc. for Phase 2 of the State Avenue (100th Street NE to 116th Street NE) Corridor Improvement Project in the Amount of \$298,543.93 and Extending the Term to June 30, 2022

City Engineer Jeff Laycock reviewed this agreement with HDR to complete design for Phase 2 of State Avenue and help to secure the right-of-way.

6. Consider the Amending the Grant Agreement with the Department of Ecology for the Downtown Stormwater Treatment Project

City Engineer Jeff Laycock reviewed this amendment to an existing grant for the downtown stormwater treatment project. This would provide for an extension of the terms of the existing grant.

7. Consider the Professional Services Agreement with BHC Consultants for the Design of the WWTP Near Term Improvement Project

City Engineer Jeff Laycock reviewed this Professional Services Agreement with BHC for near-term wastewater treatment plant improvements.

8. Consider the Water Easement Relinquishment with WK Investments, LLC

City Engineer Jeff Laycock explained that this item and the next are related to easements which are no longer used or relevant.

Councilmember Richards asked about the City's original investment in this easement and if they would be losing money. City Engineer Laycock was not aware of the historical amount from 1969 that would have been involved, but did not think it would be significant. City Attorney Walker was not certain, but he thought it was likely that these were both part of a plat that was never developed with no purchase of the easement involved.

Councilmember James asked about potential impacts to the skate park. City Engineer Laycock commented that the skate park would not be impacted, but the old batting cages site would be.

9. Consider the Sewer Easement Relinquishment with WK Investments, LLC

See above.

10. Consider an Ordinance Consenting to the Change of Control of Astound Broadband LLC

City Attorney Walker explained that this item and the next item are cable television/telecommunications franchises. Both were acquired by Wave or the company that owns Wave. This allows the new entity to take over these franchises.

Councilmember Muller asked about consolidating the renewal times of the two contracts in order to be more efficient. City Attorney Walker suggested that could be discussed during negotiations in 2022.

11. Consider an Ordinance Consenting the Change of Control of WaveDivision I, LLC

See above.

12. Consider a Resolution to Increase Cedarcrest Golf Course Rates

Director Mizell shared the new rate schedule for 2021-2025 as discussed during the golf course presentation last week. There were no comments or questions.

Legal

Mayor's Business

Mayor Nehring acknowledged and recognized Director Langdon and the finance team for achieving the Awarded Certificate of Achievement for Excellence in Finance Reporting from Government Finance Officers Association (GFOA) for their Comprehensive Annual Report.

Staff Business

Chief Scairpon reported that the police returned an electric mobility trike to a resident who had it stolen from them in December. Commander Thomas worked with some local vendors to help restore the trike to brand new after Officer Vincent found the trike and arrested the individual who had taken it.

Interim Director Giffen had no comments.

CIO Mennie noted the passing of former city administrator John Garner. She also announced a Herald story coming up about sprinklering the Opera House.

Chief McFalls congratulated Director Langdon and the finance team. He thanked Connie Mennie for the coverage on John Garner and the upcoming story of the sprinklers at the Opera House.

Finance Director Langdon thanked Mayor Nehring for the recognition and noted that it is Finance's 13th award.

City Engineer Laycock noted there would be a Public Works Committee meeting on Friday. He explained that parking on 2nd Street between State Avenue and 47th Avenue would be converted to parallel parking similar to 3rd street.

Director Mizell had no further comments.

HR Manager Lester had no comments.

CAO Hirashima had no further comments.

City Attorney Walker had no further comments.

Call on Councilmembers and Committee Reports

Councilmember Richards:

- He reported on last Wednesday's Snohomish County Tomorrow meeting. The new Economic Alliance for Snohomish County CEO Gary Clark introduced himself. They reappointed Michael Finch as a citizen representative and elected officers for Snohomish County Tomorrow. They also got an update on federal and state funding in Olympia for regional priorities.
- He has heard that visibility of signage from the north at the new Soper Hill roundabout is not very clear. City Engineer Laycock indicated staff would look into that.

Councilmember Stevens congratulated the finance team on their achievements.

Councilmember Muller also congratulated the finance team.

Councilmember Vaughan had no further comments.

Councilmember James:

- He asked for confirmation about the Finance Committee meeting tomorrow. Staff confirmed the meeting.
- Councilmember James congratulated the finance team for their achievement.
- He talked with some community business owners this week who had asked about expediting either completion or demolition of the unfinished hotel on 116th. They also commended police for their quick response to an alarm at their business. He also asked about the status of the solid waste recycle facility. Mayor Nehring explained that the City is still in talks with Waste Away. They are also meeting with Arlington. Interim Director Giffen noted that the City has been in contact with the new owners of the hotel who are planning on finishing the hotel as it was planned.

Councilmember King:

- He congratulated Finance Director Langdon and her staff.
- He and his daughter participated in outdoor Bingo last week and had a great time. They are looking forward to the upcoming drive-in movie.
- He volunteered at the museum yesterday, and a couple from Everett came in who are frequent users of Marysville's trails and parks.
- He asked about the status of naming the First Street Bypass. Councilmember Muller noted it was on hold until they worked through the whole waterfront plan to come up with a more cohesive project.

Council President Norton had no comments.

Adjournment

Motion to adjourn the meeting at 8:40 p.m. moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

The meeting was adjourned at 8:40 p.m.

Approved this _____ day of _____, 2021.

Mayor
Jon Nehring

Index #2

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the March 3, 2021 claims in the amount of \$1,606,034.87 paid by EFT transactions and Check No.'s 146784 through 146928.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-03

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,606,034.87 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 146784 THROUGH 146928**, THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **22th DAY OF MARCH 2021**.

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/3/2021 TO 3/3/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146784	BENEFIT COORDINATORS	MARCH 2021 PREMIUMS	MEDICAL CLAIMS	138,154.85
146785	ALLIANT INSURANCE	INSURANCE POLICY COVERAGE	RISK MANAGEMENT	3,127.00
146786	PREMERA BLUE CROSS	PREMERA CLAIMS 2/21-2/28/21	MEDICAL CLAIMS	69,935.59
146787	ABOU-ZAKI, KAMAL	INTERPRETER SERVICE LSP CASE	COURTS	100.00
146788	ALL BATTERY SALES &	ELECTRICAL CONNECTORS	EQUIPMENT RENTAL	91.43
146789	AMAZON CAPITAL	OFFICE SUPPLIES	LEGAL - PROSECUTION	19.42
	AMAZON CAPITAL	SUPPLIES	POLICE INVESTIGATION	22.78
	AMAZON CAPITAL	MOUSE PADS	POLICE PATROL	41.56
	AMAZON CAPITAL	BINGO CARDS	RECREATION SERVICES	61.12
	AMAZON CAPITAL	CLEANING SUPPLIES	CUSTODIAL SERVICES	62.28
	AMAZON CAPITAL	WEBCAMS	COMPUTER SERVICES	230.60
	AMAZON CAPITAL	SUPPLIES	POLICE INVESTIGATION	273.08
	AMAZON CAPITAL	HARD DRIVES	COMPUTER SERVICES	382.40
146790	AMERICAN PLANNING	MEMBERSHIP FEES - HESS	COMMUNITY DEVELOPMENT-	388.00
146791	ANDERSON, KRISTEN	PROTEM SERVICE 2/22 & 2/24	MUNICIPAL COURTS	370.00
	ANDERSON, KRISTEN	PROTEM SERVICE 2/9 - 2/11	MUNICIPAL COURTS	925.00
146792	APS, INC.	POSTAGE MACHINE SUPPLIES	UTILITY BILLING	13.11
	APS, INC.		LEGAL - PROSECUTION	13.11
	APS, INC.		CITY CLERK	13.12
	APS, INC.		EXECUTIVE ADMIN	13.12
	APS, INC.		FINANCE-GENL	13.12
	APS, INC.		PERSONNEL ADMINISTRATIOI	13.12
146793	ARAMARK UNIFORM	UNIFORM CLEANING	SMALL ENGINE SHOP	6.56
	ARAMARK UNIFORM		SMALL ENGINE SHOP	6.56
	ARAMARK UNIFORM		EQUIPMENT RENTAL	56.56
	ARAMARK UNIFORM		EQUIPMENT RENTAL	58.04
146794	BADGER, CRISTINA & G	UB REFUND	WATER/SEWER OPERATION	259.14
146795	BICKFORD FORD	SIGNAL SWITCH #P175	EQUIPMENT RENTAL	56.44
	BICKFORD FORD	VEHICLE MAINTENANCE #P174	EQUIPMENT RENTAL	521.40
	BICKFORD FORD	VEHICLE REPAIR #P175	EQUIPMENT RENTAL	521.40
	BICKFORD FORD	2021 FORD #P206	EQUIPMENT RENTAL	50,436.53
146796	BILLING DOCUMENT SPE	BILL PRINTING 2/2-2/15	UTILITY BILLING	3,597.08
146797	BOYS & GIRLS CLUBS	CDBG CAPITAL PROJECT	COMMUNITY DEVELOPMENT-	4,823.74
146798	CADENA, MICHAEL	INTERPRETER SERVICES	COURTS	150.00
146799	CARDWELL, IRATXE	INTERPRETER SERVICE JAIL	COURTS	103.33
	CARDWELL, IRATXE	INTERPRETER SERVICES - JAIL	COURTS	103.33
	CARDWELL, IRATXE	INTERPRETER SERVICES JAIL	COURTS	103.33
	CARDWELL, IRATXE		COURTS	103.33
146800	CASCADE COLUMBIA	POLY ALUMINUM CHLORIDE	WASTE WATER TREATMENT F	13,773.62
146801	CASCADE NATURAL GAS	NATURAL GAS 1/15-2/11/21	WATER FILTRATION PLANT	2,031.81
146802	CHAPMAN, KATHY	UB REFUND	WATER/SEWER OPERATION	175.42
146803	COASTAL FARM & HOME	HOG RINGS	WATER RESERVOIRS	37.13
	COASTAL FARM & HOME	UNIFORM REPLACEMENT POTTER	UTIL ADMIN	297.25
146804	CODE PUBLISHING	ORDINANCES 3172/3173	CITY CLERK	111.28
146805	COMCAST	CABLE AT KBCC 2/16-3/15/21	COMMUNITY CENTER	35.96
146806	COMMERCIAL FIRE	SPRINKLER/BACKFLOW TEST	MAINT OF GENL PLANT	258.75
146807	COPIERS NORTHWEST	CANON PRINTER/COPIER	COMMUNITY CENTER	43.53
	COPIERS NORTHWEST		PROPERTY TASK FORCE	44.11
	COPIERS NORTHWEST		GENERAL SERVICES - OVERH	104.26
	COPIERS NORTHWEST		LEGAL - PROSECUTION	142.81
	COPIERS NORTHWEST		PROBATION	147.85
	COPIERS NORTHWEST		WASTE WATER TREATMENT F	152.62
	COPIERS NORTHWEST		ENGR-GENL	160.48
	COPIERS NORTHWEST		UTILITY BILLING	171.60
	COPIERS NORTHWEST		CITY CLERK	191.40
	COPIERS NORTHWEST		FINANCE-GENL	191.40
	COPIERS NORTHWEST		EXECUTIVE ADMIN	195.62
	COPIERS NORTHWEST		DETENTION & CORRECTION	244.67

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146807	COPIERS NORTHWEST	CANON PRINTER/COPIER	MUNICIPAL COURTS	260.64
	COPIERS NORTHWEST		POLICE INVESTIGATION	265.77
	COPIERS NORTHWEST		POLICE PATROL	286.08
	COPIERS NORTHWEST		PARK & RECREATION FAC	347.26
	COPIERS NORTHWEST		UTIL ADMIN	384.09
	COPIERS NORTHWEST		COMMUNITY DEVELOPMENT-	477.46
	COPIERS NORTHWEST		PERSONNEL ADMINISTRATIO	594.50
	COPIERS NORTHWEST		OFFICE OPERATIONS	707.45
146808	CORE & MAIN LP	PVC WATER SERVICE	WATER SERVICE INSTALL	81.44
	CORE & MAIN LP	HYDRANT	WATER CAPITAL PROJECTS	2,565.00
	CORE & MAIN LP	VEHICLE INVENTORY	WATER/SEWER OPERATION	3,581.50
146809	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	3,805.62
146810	CRYSTAL SPRINGS	WATER COOLER RENTAL	COMMUNITY DEVELOPMENT-	38.08
146811	CTS LANGUAGE LINK	INTERPRETER SERVICES	COURTS	51.40
146812	DAY WIRELESS SYSTEMS	EXPERT WITNESS	MUNICIPAL COURTS	87.84
146813	DELL	POWER ADAPTERS	IS REPLACEMENT ACCOUNTS	323.48
146814	DICKS TOWING	TOWING	POLICE PATROL	77.47
	DICKS TOWING		POLICE PATROL	77.47
	DICKS TOWING		POLICE PATROL	77.47
	DICKS TOWING		POLICE PATROL	77.47
	DICKS TOWING		POLICE PATROL	327.90
146815	DK SYSTEMS, INC.	LABOR WWTP	WASTE WATER TREATMENT F	284.18
	DK SYSTEMS, INC.	HVAC PW MAINTENANCE	MAINT OF GENL PLANT	861.72
146816	DOBBS PETERBILT	FLEET INVENTORY	ER&R	1,596.11
146817	DOBBS PETERBILT		ER&R	212.07
	DOBBS PETERBILT	BRAKE VALVE	ER&R	215.16
146818	DOBYNS FAMILY LLC	UB REFUND 5123 64TH ST NE 98270	WATER/SEWER OPERATION	65.69
146819	DOCKSTADER, LISA & C	UB REFUND	WATER/SEWER OPERATION	216.59
146820	E&E LUMBER	CABLE CLAMP	SOURCE OF SUPPLY	12.06
	E&E LUMBER	PLUNGERS - PW	MAINT OF GENL PLANT	24.10
	E&E LUMBER	DOOR KNOB OPERA HOUSE	OPERA HOUSE	31.47
	E&E LUMBER	WHITE FLOOR PAINT	ROADSIDE VEGETATION	35.66
	E&E LUMBER	HOOKS/HOSE CLAMPS	WASTE WATER TREATMENT F	37.81
	E&E LUMBER	SHELVING FOR OFFICE	PUBLIC SAFETY BLDG	63.04
	E&E LUMBER	LUMBER	PARK & RECREATION FAC	180.22
146821	EAGLE FENCE	WATERSHED FENCE REPAIR	SOURCE OF SUPPLY	76.51
146822	ELIPHAZ, FNU	BUSINESS LICENSE REFUND	GENL FUND BUS LIC & PERMI	65.00
146823	EVERETT TIRE & AUTO	TIRES FLEET INVENTORY	ER&R	1,193.84
146824	EVERETT, CITY TREAS	WATER FILTRATION SERVICE	SOURCE OF SUPPLY	208,719.27
146825	FELDMAN & LEE P.S.	TRANSCRIPTION RE-IMBURSEMENT	MUNICIPAL COURTS	68.25
146826	FLORIAN, ADRIAN	INTERPRETER SERVICES ROMANIAN	COURTS	100.00
146827	FROEHLICH, JULIE & T	UB REFUND	GARBAGE	358.35
146828	FULTON, ASHLEY		WATER/SEWER OPERATION	32.73
146829	GALLS, LLC	HAT	POLICE PATROL	-61.20
	GALLS, LLC	HAT, SCAIRPON	POLICE ADMINISTRATION	120.22
	GALLS, LLC	EAR ADAPTERS	POLICE PATROL	546.39
146830	GARNER'S NORTHWEST	LANDSCAPE PLANTS	STORM DRAINAGE	3,707.55
146831	GLATTFELDER, JERRY	CANCELLATION DUE TO COVID	PARKS-RECREATION	80.00
146832	GRAINGER	WRENCHES SUNNYSIDE WTP	SUNNYSIDE FILTRATION PLAT	10.33
	GRAINGER	BUTANE INVENTORY	ER&R	80.94
	GRAINGER	TAPE MEASURES	ER&R	87.01
	GRAINGER	WINDSHIELD WASHER	ER&R	112.80
	GRAINGER	CARBOY GALLONS	WASTE WATER TREATMENT F	216.28
	GRAINGER	THERMOMETER	WASTE WATER TREATMENT F	628.78
146833	GRANITE CONST	ASPHALT PATCHES	ROADWAY MAINTENANCE	298.44
146834	GRAVITY PAYMENTS	PAYMENT PROCESSING JAN 2021	UTILITY BILLING	9,840.11
146835	GRAY AND OSBORNE	PROFESSIONAL SERVICES 1/1-1/30/21	WASTE WATER TREATMENT F	1,021.15
146836	GREEN RIVER CC	TRAINING STROPE	UTIL ADMIN	250.00

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146837	HACH COMPANY	LDO PROBE	WASTE WATER TREATMENT F	1,713.82
146838	HD FOWLER COMPANY	PENTAGON INVENTORY	ER&R	114.93
	HD FOWLER COMPANY	T-HANDLE INVENTORY	ER&R	390.90
	HD FOWLER COMPANY	BRASS INVENTORY	WATER/SEWER OPERATION	1,184.75
146839	HELM	FORD IDS RENEWAL QP307	EQUIPMENT RENTAL	874.40
146840	HEWLETT PACKARD	TONER AND MAINTENANCE	PARK & RECREATION FAC	2.84
	HEWLETT PACKARD		WATER QUAL TREATMENT	5.43
	HEWLETT PACKARD		SEWER MAIN COLLECTION	5.97
	HEWLETT PACKARD		STORM DRAINAGE	5.97
	HEWLETT PACKARD		UTIL ADMIN	7.27
	HEWLETT PACKARD		COMMUNITY SERVICES UNIT	12.27
	HEWLETT PACKARD		WASTE WATER TREATMENT F	59.30
	HEWLETT PACKARD		CITY CLERK	63.07
	HEWLETT PACKARD		FINANCE-GENL	63.07
	HEWLETT PACKARD		MUNICIPAL COURTS	88.98
	HEWLETT PACKARD		UTILITY BILLING	124.44
	HEWLETT PACKARD		COMPUTER SERVICES	306.48
146841	HOME DEPOT USA	SANITATION KEY HOLDER	SOLID WASTE OPERATIONS	23.17
	HOME DEPOT USA	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	87.31
	HOME DEPOT USA		CUSTODIAL SERVICES	114.50
146842	HUMAN SERVICES	SOCIAL WORKER 4TH QTR 2020	EMBEDDED SOCIAL WORKER	39,605.16
146843	INTERSTATE BATTERY	CREDIT FOR RETURN	ER&R	-178.94
	INTERSTATE BATTERY	BATTERIES	ER&R	544.30
146844	IRON MOUNTAIN	WWTP ROCK FOR LAGOON	WASTE WATER TREATMENT F	275.52
146845	JOHN, TRAVIS & AMAND	UB REFUND	WATER/SEWER OPERATION	18.70
146846	JONES, WENDIE		WATER/SEWER OPERATION	36.46
146847	JP COOKE COMPANY,THE	ANIMAL LICENSE TAGS	GENERAL FUND	-7.99
	JP COOKE COMPANY,THE		COMMUNITY DEVELOPMENT-	93.94
146848	JULZ ANIMAL HOUZ	SUPPLIES	K9 PROGRAM	144.11
146849	KIM, JAMIE S.	PROFESSIONAL SERVICES	PUBLIC DEFENSE	300.00
	KIM, JAMIE S.		PUBLIC DEFENSE	300.00
146850	KNOX COMPANY	KNOXLOCK - OPERA HOUSE	OPERA HOUSE	687.50
146851	LAYTON TREE CONSULT	ARBORIST SERVICES	FORESTRY MAINTENANCE	588.40
146852	LEID, ROBERT S	UB REFUND	WATER/SEWER OPERATION	138.98
146853	LES SCHWAB TIRE CTR	TIRE REPAIR	EQUIPMENT RENTAL	120.22
	LES SCHWAB TIRE CTR	REPAIR FLAT TIRE #J018	EQUIPMENT RENTAL	123.52
	LES SCHWAB TIRE CTR	TIRE REPAIR	EQUIPMENT RENTAL	125.12
	LES SCHWAB TIRE CTR	TRACTION CAP	ER&R	506.50
146854	LOWES HIW INC	SUPPLIES	PUBLIC SAFETY BLDG	7.68
	LOWES HIW INC		FACILITY MAINTENANCE	16.55
	LOWES HIW INC		OPERA HOUSE	48.75
	LOWES HIW INC	BATTERY	WATER DIST MAINS	265.73
146855	LUCKEY, MYRA	UTILITY TAX REBATE	NON-DEPARTMENTAL	43.10
	LUCKEY, MYRA		UTIL ADMIN	43.29
	LUCKEY, MYRA		UTIL ADMIN	161.39
146856	MAGNESS, MARVIN & AV	UB REFUND	WATER/SEWER OPERATION	283.96
146857	MAGNUSSON, CHARLES &		WATER/SEWER OPERATION	302.79
146858	MANGUNE, ULYSSES L	INTERPRETER SERVICES TAGALOG	COURTS	130.00
146859	MARYSVILLE PRINTING	PRINTING SERVICE	POLICE PATROL	61.70
	MARYSVILLE PRINTING	BUSINESS CARDS	YOUTH SERVICES	68.53
	MARYSVILLE PRINTING	PRINTING SERVICES	POLICE PATROL	68.53
	MARYSVILLE PRINTING	PRINTING SERVICE	POLICE PATROL	373.81
146860	MARYSVILLE, CITY OF	5300 SUNNYSIDE BLVD	SEWER LIFT STATION	62.07
	MARYSVILLE, CITY OF	6915 ARMAR RD	PARK & RECREATION FAC	122.73
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	145.63
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	147.98
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	284.97
	MARYSVILLE, CITY OF	5315 64TH ST NE	PARK & RECREATION FAC	290.21

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146860	MARYSVILLE, CITY OF	6915 ARMAR RD	PARK & RECREATION FAC	1,687.21
146861	MCLOUGHLIN & EARDLEY	STROBE BULBS	ER&R	301.45
146862	MOUNTAIN MIST	WATER COOLER	SEWER MAIN COLLECTION	16.68
	MOUNTAIN MIST		WASTE WATER TREATMENT F	16.69
	MOUNTAIN MIST		SOLID WASTE OPERATIONS	16.69
146863	NAPA AUTO PARTS	BRAKE REPAIR #P171	EQUIPMENT RENTAL	20.75
	NAPA AUTO PARTS	MIRROR KIT	EQUIPMENT RENTAL	46.04
	NAPA AUTO PARTS	FILTERS	ER&R	165.09
	NAPA AUTO PARTS		ER&R	349.78
	NAPA AUTO PARTS	BATTERY	ER&R	580.68
146864	NATIONAL BARRICADE	PLASTIC TORCH PADS	TRAFFIC CONTROL DEVICES	86.11
	NATIONAL BARRICADE		TRAFFIC CONTROL DEVICES	344.44
146865	NELSON, JESSICA	WITHDRAW SOCCER	PARKS-RECREATION	65.00
146866	NEW RESTORATION	4311 151 PL NE SEWER	SEWER MAIN COLLECTION	934.52
146867	NGUYEN, CAO HIEN	UB REFUND	WATER/SEWER OPERATION	177.13
146868	NORTH COAST ELECTRIC	AUTOMATION TECH SUPPORT	WATER DIST MAINS	3,124.69
	NORTH COAST ELECTRIC		WATER FILTRATION PLANT	3,124.69
	NORTH COAST ELECTRIC		WASTE WATER TREATMENT F	3,124.69
146869	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER QUAL TREATMENT	984.00
146870	NORTHWESTERN AUTO	VEHICLE REPAIR #P162	EQUIPMENT RENTAL	2,218.40
146871	NURNBERG SCIENTIFIC	WATER QUALITY SAMPLING	WATER QUAL TREATMENT	448.89
146872	NW SEWER & DRAIN	SEWER INSPECTION	SEWER MAIN COLLECTION	327.90
146873	OFFICE DEPOT	SUPPLIES	COMMUNITY DEVELOPMENT-	19.91
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	40.10
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	104.91
146874	ORLOWSKI, DANIEL	UB REFUND	WATER/SEWER OPERATION	8.21
146875	PEACE OF MIND	PLANNING COMMISSION MINUTES 02/09	COMMUNITY DEVELOPMENT-	149.60
146876	PETROCARD SYSTEMS	FUEL COMSUMED	STORM DRAINAGE	29.61
	PETROCARD SYSTEMS		COMPUTER SERVICES	40.83
	PETROCARD SYSTEMS		ENGR-GENL	62.76
	PETROCARD SYSTEMS		DEVELOPMENT SERVICES	127.75
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	135.58
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	149.13
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	149.22
	PETROCARD SYSTEMS		PARK & RECREATION FAC	765.44
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	3,624.11
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,865.48
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	4,289.22
	PETROCARD SYSTEMS		POLICE PATROL	7,224.40
146877	PGC INTERBAY LLC	REIMBURSEMENT FOR GOLF COURSE	PRO-SHOP	37.42
	PGC INTERBAY LLC		PRO-SHOP	99.43
	PGC INTERBAY LLC		MAINTENANCE	134.81
	PGC INTERBAY LLC		PRO-SHOP	181.18
	PGC INTERBAY LLC		PRO-SHOP	240.00
	PGC INTERBAY LLC		PRO-SHOP	415.24
	PGC INTERBAY LLC		MAINTENANCE	588.90
	PGC INTERBAY LLC		PRO-SHOP	836.47
	PGC INTERBAY LLC		PRO-SHOP	900.00
	PGC INTERBAY LLC		MAINTENANCE	932.11
	PGC INTERBAY LLC		PRO-SHOP	991.03
	PGC INTERBAY LLC		MAINTENANCE	1,224.78
	PGC INTERBAY LLC		MAINTENANCE	1,294.08
	PGC INTERBAY LLC		MAINTENANCE	1,401.77
	PGC INTERBAY LLC		MAINTENANCE	2,210.49
	PGC INTERBAY LLC		MAINTENANCE	2,224.67
	PGC INTERBAY LLC		GOLF COURSE	3,469.42
	PGC INTERBAY LLC	GOLF MAINTENANCE PROSHOP	PRO-SHOP	6,987.91
	PGC INTERBAY LLC		MAINTENANCE	10,133.48

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INVOICE LIST

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146878	PILCHUCK RENTALS	BOOM LIFT RENTAL	ROADSIDE VEGETATION	1,475.55
146879	PREMIER FENCE INC	FENCE- GATE	WASTE WATER TREATMENT F	1,624.98
146880	PUD	ACCT #205136245	SEWER LIFT STATION	16.43
	PUD	ACCT #202031134	PUMPING PLANT	16.60
	PUD	ACCT #202461034	UTIL ADMIN	16.74
	PUD	ACCT #205195373	PARK & RECREATION FAC	18.71
	PUD	ACCT #202012589	PARK & RECREATION FAC	18.74
	PUD	ACCT #201668043	PARK & RECREATION FAC	20.83
	PUD	ACCT #202476438	SEWER LIFT STATION	24.24
	PUD	ACCT #203569751	STORM DRAINAGE	25.53
	PUD	ACCT #202011813	PUMPING PLANT	25.72
	PUD	ACCT #202499489	COMMUNITY EVENTS	27.77
	PUD	ACCT #202694337	TRANSPORTATION MANAGEM	32.32
	PUD	ACCT #202794657	TRANSPORTATION MANAGEM	33.73
	PUD	ACCT #203199732	TRANSPORTATION MANAGEM	50.38
	PUD	ACCT #203005160	STREET LIGHTING	52.95
	PUD	ACCT #203430897	STREET LIGHTING	56.08
	PUD	ACCT #200571842	TRANSPORTATION MANAGEM	61.78
	PUD	ACCT #202288585	TRANSPORTATION MANAGEM	62.96
	PUD	ACCT #202368544	TRANSPORTATION MANAGEM	64.35
	PUD	ACCT #202175956	TRAFFIC CONTROL DEVICES	69.27
	PUD	ACCT #202524690	PUMPING PLANT	76.43
	PUD	ACCT #202303301	SEWER LIFT STATION	85.44
	PUD	ACCT # 222772634	TRANSPORTATION MANAGEM	95.65
	PUD	ACCT #205237738	TRAFFIC CONTROL DEVICES	107.86
	PUD	ACCT #200790061	PARK & RECREATION FAC	116.53
	PUD	ACCT #200084036	TRANSPORTATION MANAGEM	119.68
	PUD	ACCT #220761803	OPERA HOUSE	122.30
	PUD	ACCT #205239270	TRAFFIC CONTROL DEVICES	123.98
	PUD	ACCT #222025900	PUMPING PLANT	157.40
	PUD	ACCT #202426482	PUBLIC SAFETY BLDG	161.35
	PUD	ACCT #220761175	OPERA HOUSE	165.12
	PUD	ACCT #203223458	PARK & RECREATION FAC	169.57
	PUD	ACCT #205419765	PUBLIC SAFETY BLDG	227.50
	PUD	ACCT #200223857	PARK & RECREATION FAC	234.03
	PUD	ACCT #201628880	WASTE WATER TREATMENT F	259.11
	PUD	PUD 4708 79TH AVE NE	PARK & RECREATION FAC	268.09
	PUD	ACCT #204821227	TRAFFIC CONTROL DEVICES	296.70
	PUD	ACCT #200070449	TRANSPORTATION MANAGEM	321.55
	PUD	ACCT #201247699	STREET LIGHTING	330.77
	PUD	ACCT #202309720	TRAFFIC CONTROL DEVICES	351.48
	PUD	ACCT #221192545	PUBLIC SAFETY BLDG	383.74
	PUD	ACCT #201147253	PUMPING PLANT	452.25
	PUD	ACCT #200625382	SEWER LIFT STATION	530.56
	PUD	ACCT #220824148	WASTE WATER TREATMENT F	567.77
	PUD	ACCT #200586485	SEWER LIFT STATION	1,355.46
	PUD	ACCT #200824548	MAINT OF GENL PLANT	1,404.98
	PUD	ACCT #200303477	WATER FILTRATION PLANT	1,498.96
	PUD	ACCT #201463031	PUBLIC SAFETY BLDG	3,275.54
	PUD	ACCT #201577921	PUMPING PLANT	4,658.41
	PUD	ACCT #221320088	SUNNYSIDE FILTRATION PLA	5,055.13
	PUD	ACCT #202075008	WASTE WATER TREATMENT F	11,885.00
	PUD	ACCT #201420635	WASTE WATER TREATMENT F	15,316.49
	PUD	ACCT #201721180	WASTE WATER TREATMENT F	22,325.90
146881	RACINE, CHERYL	REFUND BALANCE	PARKS-RECREATION	20.00
146882	REECE TRUCKING	BARK	ROADSIDE VEGETATION	279.55
	REECE TRUCKING		ROADSIDE VEGETATION	720.72
	REECE TRUCKING		ROADSIDE VEGETATION	1,033.03

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/3/2021 TO 3/3/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146882	REECE TRUCKING	BARK	ROADSIDE VEGETATION	1,489.48
146883	RH2 ENGINEERING INC	ASSESSMENT/EMERGENCY PLAN	UTIL ADMIN	3,721.52
146884	ROY ROBINSON	CRANK SENSOR #P149	EQUIPMENT RENTAL	47.99
	ROY ROBINSON	BRAKE SET	ER&R	752.71
146885	SCOTT, JAMES & DENIS	UB REFUND	WATER/SEWER OPERATION	25.31
146886	SEATTLE TIMES, THE	SUBSCRIPTION 2/22-5/23	EXECUTIVE ADMIN	128.70
146887	SISKUN POWER EQUIPME	VEHICLE INVENTORY	SMALL ENGINE SHOP	215.07
	SISKUN POWER EQUIPME	POLE SAW/CLIPPERS	SMALL ENGINE SHOP	229.02
146888	SIX ROBBLEES INC	SNOW PLOW	ER&R	144.17
146889	SNO CO PUBLIC WORKS	SOLID WASTE JANUARY 2021	SOLID WASTE OPERATIONS	162,278.00
146890	SONSHINE TREE CARE	TREE REMOVE 7911 58TH PL NE	FORESTRY MAINTENANCE	710.45
146891	SOUND SAFETY	UNIFORM REPLACEMENT THORSON	SMALL ENGINE SHOP	143.28
	SOUND SAFETY	UNIFORM REPLACEMENT SZECHENYI	PARK & RECREATION FAC	221.37
	SOUND SAFETY	UNIFORM REPLACEMENT ROTH	PARK & RECREATION FAC	230.53
	SOUND SAFETY	UNIFORM REPLACEMENT BUELL	UTIL ADMIN	342.45
146892	SOURCE, INCORPORATED	WIRELESS MODEMS	SEWER LIFT STATION	1,286.56
146893	SPRINGBROOK NURSERY	ROCK	PARK & RECREATION FAC	57.13
146894	STAPLES	LAMINATING SHEETS	RECREATION SERVICES	36.69
	STAPLES	OFFICE SUPPLIES	PERSONNEL ADMINISTRATIOI	79.29
	STAPLES	SUPPLIES	MUNICIPAL COURTS	278.73
146895	STATE PATROL	FINGERPRINT ID SERVICE	INTERGOVERNMENTAL CUST	649.25
146896	STILSON, DAVID	UB REFUND	WATER/SEWER OPERATION	141.99
146897	STINE, CLAUDIA		WATER/SEWER OPERATION	207.59
146898	SUPERIOR PRINTING	DEPOSIT BAGS	GENERAL FUND	-7.77
	SUPERIOR PRINTING		MUNICIPAL COURTS	91.32
146899	SUPERIOR SOLE WELDIN	POST STAND	PARK & RECREATION FAC	109.30
146900	TUMANAO, LANI	UB REFUND	WATER/SEWER OPERATION	243.58
146901	ULINE	ANTI-FATIGUE MATS	WASTE WATER TREATMENT F	263.51
146902	UNITED PARCEL SERVIC	SHIPPING LATE FEES	POLICE PATROL	2.24
146903	WA STATE TREASURER	PUBLIC SAFETY BLDG REVENUE	GENERAL FUND	34,603.86
146904	WABO	CODE AMENDMENTS BOOK STORE	COMMUNITY DEVELOPMENT-	444.44
146905	WASTE MANAGEMENT	WM YARD/RECYCLING FEB 2021	RECYCLING OPERATION	144,117.19
146906	WATCH SYSTEMS	RSO MAILING	POLICE INVESTIGATION	70.94
	WATCH SYSTEMS		POLICE INVESTIGATION	99.79
146907	WHISTLE WORKWEAR	UNIFORM REPLACEMENT PHIPPS	SOLID WASTE OPERATIONS	118.57
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT BARTLETT	GENERAL SERVICES - OVERH	138.32
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT BRYANT	UTIL ADMIN	148.20
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT BARTLETT	GENERAL SERVICES - OVERH	187.75
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT BRYANT	UTIL ADMIN	200.00
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT GESSNER	UTIL ADMIN	276.65
146908	YURIY & IRINA KOZHAR	UB REFUND	WATER/SEWER OPERATION	230.84
146909	ZIONS BANK	CUSTODIAN FEB 21 - MAY 2021	CAPITAL EXPENDITURES	156.25
	ZIONS BANK		GMA - STREET	156.25
	ZIONS BANK		FINANCE-GENL	241.25
	ZIONS BANK		ENTERPRISE D/S	241.25
146910	ZIPLY FIBER	TELEPHONE SERVICE AT DEERING ACRES	PARK & RECREATION FAC	59.45
	ZIPLY FIBER	TELEPHONE SERVICE DEERING ACRES	PARK & RECREATION FAC	60.03
	ZIPLY FIBER	ACCT #3606583136	MUNICIPAL COURTS	73.94
	ZIPLY FIBER	ACCT #3606582766	MUNICIPAL COURTS	89.20
146911	BILLS BLUEPRINT INC	PRINTING CENTENNIAL TRAIL	GMA-PARKS	341.02
146912	COASTAL FARM & HOME	UNIFORM REPLACEMENT BRISCOE	TRANSPORTATION MANAGEM	200.00
146913	EVERGREEN RURAL WATE	CLASS REGISTRATION	UTIL ADMIN	125.00
146914	MARYSVILLE, CITY OF	SELF SERVICE KIOSK	GENERAL FUND	800.00
146915	PEACE OF MIND	COUNCIL MINUTES 02/22	CITY CLERK	85.00
146916	PLATT ELECTRIC	LIGHTING	STREET LIGHTING	82.93
146917	SHRED-IT US	SERVICE 02/26/21	CITY CLERK	5.56
	SHRED-IT US		UTILITY BILLING	5.56
146918	STRATEGIES 360	SERVICE DECEMBER 2020	GENERAL SERVICES - OVERH	1,050.00

DATE: 3/4/2021
TIME: 11:44:24AM

**CITY OF MARYSVILLE
INVOICE LIST**

PAGE: 7
79

FOR INVOICES FROM 3/3/2021 TO 3/3/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146918	STRATEGIES 360	SERVICE DECEMBER 2020	WASTE WATER TREATMENT F	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
146919	STRIDER CONSTRUCTION	PAY ESTIMATE #10	GMA - STREET	459,578.32
146920	TRANSPO GROUP	PROFESSIONAL SERVICE 1/29/21	GMA - STREET	2,713.71
	TRANSPO GROUP		GMA - STREET	7,152.90
	TRANSPO GROUP		GMA - STREET	10,615.76
146921	WESTERN SYSTEMS	ATCC CABINET PARTS	TRANSPORTATION MANAGEN	1,359.75
	WESTERN SYSTEMS		TRANSPORTATION MANAGEN	2,141.81
146922	WETLAND RESOURCES	RECONNAISSANCE AND REPORT	GMA - STREET	3,960.00
146923	CONNELLY, PATRICK	PATROL/K9 CONFERENCE	POLICE PATROL	213.50
146924	HUMAN SERVICES	LIQUOR BOARD 4TH 2020	NON-DEPARTMENTAL	4,937.67
146925	OATES, DEREK	PATROL/K9 CONFERENCE	POLICE PATROL	213.50
146926	PREMIER GOLF CENTERS	MANAGEMENT-GOLF MAR 2021	GOLF ADMINISTRATION	9,016.15
146927	SMITH, BRAD	PATROL/K9 CONFERENCE	POLICE PATROL	213.50
146928	SNO CO PUBLIC WORKS	MIXED WASTE PARKS	PARK & RECREATION FAC	59.00
	SNO CO PUBLIC WORKS		PARK & RECREATION FAC	114.00

WARRANT TOTAL:

1,606,034.87

REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the March 10, 2021 claims in the amount of \$603,796.48 paid by EFT transactions and Check No.'s 146929 through 147067 with check number 145705 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
 FOR
PERIOD-3

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$603,796.48 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 146929 THROUGH 147067 WITH CHECK NUMBER 145705 VOIDED**, THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

 AUDITING OFFICER

3/12/21
 DATE

 MAYOR

 DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **22ND DAY OF MARCH 2021**.

 COUNCIL MEMBER

 COUNCIL MEMBER

 COUNCIL MEMBER

 COUNCIL MEMBER

 COUNCIL MEMBER

 COUNCIL MEMBER

 COUNCIL MEMBER

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/10/2021 TO 3/10/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146929	ADEYEMI, LAWRENCE	UTILITY TAX REBATE	NON-DEPARTMENTAL	61.47
146930	ADVANCED TRAFFIC	PUSH BUTTON 116TH ST & 38TH	TRANSPORTATION MANAGEM	6,208.53
146931	AFFORDABLE ENVIRO	JENNINGS PARK HOMELESS CLEAN UP	PARK & RECREATION FAC	4,372.00
146932	ALLMAX SOFTWARE, INC	MAINTENANCE SUPPORT 4/30/21	WASTE WATER TREATMENT F	1,360.00
146933	AMAZON CAPITAL	OFFICE SUPPLIES	ENGR-GENL	25.22
	AMAZON CAPITAL	CABLE ADAPTERS	COMPUTER SERVICES	84.18
	AMAZON CAPITAL	STABILIZER 51ST LIFT STATION	SEWER LIFT STATION	195.76
	AMAZON CAPITAL	POWER CORDS	EQUIPMENT RENTAL	390.00
	AMAZON CAPITAL	OFFICE SUPPLIES	COMPUTER SERVICES	466.59
	AMAZON CAPITAL	WIRELESS ANTENNA	ER&R	1,039.26
146934	BARTLETTE, CHELSIE	REFUND SOCCER	PARKS-RECREATION	65.00
146935	BEACH STREET TOPSOIL	TOPSOIL	ROADSIDE VEGETATION	371.07
146936	BICKFORD FORD	FUEL TANK ASSEMBLY	EQUIPMENT RENTAL	126.92
	BICKFORD FORD	BREAK ROTOR/PAD SET	EQUIPMENT RENTAL	406.60
	BICKFORD FORD	2021 FORD #P203	EQUIPMENT RENTAL	50,436.40
	BICKFORD FORD	HYBRID #P207 POLICE	EQUIPMENT RENTAL	50,436.40
146937	BOYD, RAE	CONTRACT NURSE SERVICE	DETENTION & CORRECTION	650.00
146938	BRAKE AND CLUTCH	BRAKE REPAIR	EQUIPMENT RENTAL	220.39
146939	BRENNEMAN, STEVEN P	UB REFUND	WATER/SEWER OPERATION	211.55
146940	BUELL, MIKE	SOCIAL WORKER	EMBEDDED SOCIAL WORKER	13.08
146941	BUILDERS EXCHANGE	PUBLISH PROJECTS ONLINE	GMA - STREET	131.70
146942	CAPITAL INDUSTRIES	6 YARD DUMPSTER	SOLID WASTE OPERATIONS	9,153.88
	CAPITAL INDUSTRIES	6 YARD DUMPSTERS	SOLID WASTE OPERATIONS	10,432.69
146943	CARLILE, DEREK	PER DIEM CARLILE	POLICE INVESTIGATION	10.00
	CARLILE, DEREK	TRAVEL AIR FARE	POLICE INVESTIGATION	264.49
146944	CASCADE MACHINERY	LEAK REPAIR #460 COMPRESSOR	WASTE WATER TREATMENT F	731.76
146945	CENTRAL WELDING SUPP	GLOVES	ER&R	29.51
	CENTRAL WELDING SUPP	VESTS	ER&R	45.91
	CENTRAL WELDING SUPP	PADLOCKS	ER&R	75.42
	CENTRAL WELDING SUPP	VESTS/PADLOCKS/GLOVES/PLUGS	ER&R	912.88
146946	CHAVEZ, KAY	UTILITY TAX REBATE	UTIL ADMIN	43.29
	CHAVEZ, KAY		NON-DEPARTMENTAL	45.47
	CHAVEZ, KAY		UTIL ADMIN	161.39
146947	CHRISTENSEN, ESTHER		UTIL ADMIN	43.29
	CHRISTENSEN, ESTHER		NON-DEPARTMENTAL	65.81
	CHRISTENSEN, ESTHER		UTIL ADMIN	161.39
146948	CITY OF MOUNT VERNON	INVESTIGATIONS ASSISTANCE	POLICE INVESTIGATION	500.00
146949	CLEAN CUT TREE & STU	TREE REMOVAL	ROADSIDE VEGETATION	1,093.00
	CLEAN CUT TREE & STU		STORM DRAINAGE	2,186.00
146950	COASTAL FARM & HOME	CREDIT UNIFORM KEEFE	UTIL ADMIN	-126.76
	COASTAL FARM & HOME	CREDIT UNIFORM BOND	PURCHASING/CENTRAL STOF	-52.42
	COASTAL FARM & HOME	UNIFORM REPLACEMENT BOND	PURCHASING/CENTRAL STOF	52.42
	COASTAL FARM & HOME	UNIFORM REPLACEMENT KEEFE	UTIL ADMIN	126.76
	COASTAL FARM & HOME	UNIFORM REPLACEMENT PETEK	UTIL ADMIN	279.76
	COASTAL FARM & HOME	UNIFORM REPLACEMENT BOND	PURCHASING/CENTRAL STOF	288.41
	COASTAL FARM & HOME	UNIFORM REPLACEMENT GIEBEL	UTIL ADMIN	305.90
146951	COMCAST	ACCT #8498310020341322	COMPUTER SERVICES	312.92
146952	COMMERCIAL ALARM	PUBLIC SAFETY REPAIR	PUBLIC SAFETY BLDG	1,262.42
146953	COMMERCIAL FIRE	FIRE EXTINGUISHER/BRAKETS	ER&R	611.10
146954	CORE & MAIN LP	CREDIT METER BOXES/LIDS	WATER SERVICE INSTALL	-1,080.75
	CORE & MAIN LP		WATER SERVICE INSTALL	-1,065.69
	CORE & MAIN LP	CREDIT INVOICE #N629971	WATER SERVICE INSTALL	-465.35
	CORE & MAIN LP	METER BOX	WATER SERVICE INSTALL	1,065.69
	CORE & MAIN LP	METER BOX LIDS	WATER SERVICE INSTALL	1,080.76
	CORE & MAIN LP	METER BOX/LIDS	WATER SERVICE INSTALL	3,599.10
	CORE & MAIN LP	NEPTUNE METERS	WATER SERVICES	44,787.33
146955	CRITERION PICTURES	MOVIE 2/19/21	RECREATION SERVICES	350.00
146956	CUES	CCTV REPAIRS	SEWER MAIN COLLECTION	1,154.33

PAGE: 2 84

Item 3 - 4

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/10/2021 TO 3/10/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
146977	GIRON, LUIS & VICKI	UB REFUND	WATER/SEWER OPERATION	260.02
146978	GRAINGER	REFLECTIVE SIGN	OPERA HOUSE	17.05
	GRAINGER	SILICONE PASTE	WASTE WATER TREATMENT F	32.85
146979	GRANITE CONST	ROCK	ROADWAY MAINTENANCE	136.37
146980	GREEN RIVER CC	WETRC CONFERENCE MAR 23-24 BUELL	UTIL ADMIN	250.00
	GREEN RIVER CC	ONLINE TRAINING 3/31-6/17/21 GILBERT	UTIL ADMIN	500.00
146981	GRUENHAGEN, PAT	KEYBOARD	ENGR-GENL	58.56
146982	HARRISON, JOHN	UTILITY TAX REBATE	NON-DEPARTMENTAL	44.51
146983	HDR ENGINEERING	PROFESSIONAL SERVICE 12/27-1/30/21	GMA - STREET	8,981.24
	HDR ENGINEERING	PROFESSIONAL SERVICE 12/27/21	GMA - STREET	10,649.57
146984	HOME DEPOT USA	JANITORIAL SUPPLIES	CUSTODIAL SERVICES	162.70
	HOME DEPOT USA		UTIL ADMIN	212.61
	HOME DEPOT USA		WASTE WATER TREATMENT F	243.73
	HOME DEPOT USA		CITY HALL	311.18
	HOME DEPOT USA		PUBLIC SAFETY BLDG	370.30
	HOME DEPOT USA		COURT FACILITIES	388.31
	HOME DEPOT USA		MAINT OF GENL PLANT	411.12
	HOME DEPOT USA		SOLID WASTE OPERATIONS	770.54
146985	HUNTER,PATRICIA F.	UTILITY TAX REBATE	NON-DEPARTMENTAL	58.91
146986	J & B TOOLS, LLC	SOCKET SETS	EQUIPMENT RENTAL	877.65
146987	J. THAYER COMPANY	BUSINESS SOURCE PAPER	WATER DIST MAINS	134.35
146988	JACOBS, JAMIE N	UB REFUND	WATER/SEWER OPERATION	9.14
146989	JAEGER, HENRY	UTILITY TAX REBATE	NON-DEPARTMENTAL	52.18
146990	JAGGAR, LARRY		NON-DEPARTMENTAL	60.35
146991	JULZ ANIMAL HOUZ	CRATE AND MAT	K9 PROGRAM	89.57
146992	KAISER PERMANENTE	EMPLOYEE PHYSICAL	GENERAL SERVICES - OVERH	250.00
	KAISER PERMANENTE		UTIL ADMIN	250.00
146993	KELLEY, SCOTT	UB REFUND	WATER/SEWER OPERATION	242.83
146994	KENWORTH NORTHWEST	FLEET INVENTORY	ER&R	240.33
146995	KIM, CHANG & SA	UTILITY TAX REBATE	NON-DEPARTMENTAL	60.18
146996	KIM, JAMIE S.	PROFESSIONAL SERVICES	PUBLIC DEFENSE	300.00
146997	KINGSFORD, ANDREA	SUPPLIES FOR PARK EVENTS	RECREATION SERVICES	591.50
146998	KONCOSKI, JOEY & LIN	UB REFUND	WATER/SEWER OPERATION	39.29
146999	LAKESIDE INDUSTRIES	ASPHALT	ROADWAY MAINTENANCE	944.57
147000	LAMPTON, KATHLEEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	49.26
147001	LES SCHWAB TIRE CTR	TIRES	ER&R	506.50
147002	LORENZEN, GARY	UTILITY TAX REBATE	UTIL ADMIN	43.29
	LORENZEN, GARY		NON-DEPARTMENTAL	87.91
	LORENZEN, GARY		UTIL ADMIN	161.39
147003	LOVE, PATRICIA GAIL		NON-DEPARTMENTAL	62.64
147004	LOWES HIW INC	CEDAR FIELD PARK SUPPLIES	PARK & RECREATION FAC	42.26
	LOWES HIW INC	WASH BAY SUPPLIES/PARTS	WATER DIST MAINS	360.88
147005	MARYSVILLE PRINTING	PURCHASE ORDER BOOKS	WATER DIST MAINS	456.41
147006	MARYSVILLE, CITY OF	3RD & STATE	PARK & RECREATION FAC	24.52
	MARYSVILLE, CITY OF	60 STATE AVE	MAINT OF GENL PLANT	39.04
	MARYSVILLE, CITY OF	1049 STATE AVE	CITY HALL	77.84
	MARYSVILLE, CITY OF	1221 3RD ST	OPERA HOUSE	115.94
	MARYSVILLE, CITY OF	514 DELTA AVE RSTRM	PARK & RECREATION FAC	115.94
	MARYSVILLE, CITY OF	1218 1ST ST	PUBLIC SAFETY BLDG	128.03
	MARYSVILLE, CITY OF		PUBLIC SAFETY BLDG	199.40
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	MAINT OF GENL PLANT	215.36
	MARYSVILLE, CITY OF	61 STATE AVE	PARK & RECREATION FAC	216.68
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	ROADWAY MAINTENANCE	221.64
	MARYSVILLE, CITY OF	7115 GROVE ST	GOLF ADMINISTRATION	286.28
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	EQUIPMENT RENTAL	394.34
	MARYSVILLE, CITY OF	514 DELTA AVE	COMMUNITY CENTER	669.70
	MARYSVILLE, CITY OF	1015 STATE AVE	COURT FACILITIES	687.51
	MARYSVILLE, CITY OF	1225 3RD ST	OPERA HOUSE	689.81

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/10/2021 TO 3/10/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
147006	MARYSVILLE, CITY OF	1049 STATE AVE	CITY HALL	771.59
	MARYSVILLE, CITY OF	6810 84TH ST NE	GOLF ADMINISTRATION	886.86
	MARYSVILLE, CITY OF	7007 GROVE ST	GOLF ADMINISTRATION	1,121.29
	MARYSVILLE, CITY OF	80 COLUMBIA AVE	WASTE WATER TREATMENT F	1,146.30
	MARYSVILLE, CITY OF		WASTE WATER TREATMENT F	2,213.94
	MARYSVILLE, CITY OF		MAINT OF GENL PLANT	2,869.37
147007	MCCLELLAN, LINDA	UTILITY TAX REBATE	NON-DEPARTMENTAL	89.11
147008	MCMASTER-CARR	FITTING, PLUGS, VALVES, PIPE	WASTE WATER TREATMENT F	378.24
147009	MEYEN, ALBERT	UTILITY TAX REBATE	UTIL ADMIN	43.29
	MEYEN, ALBERT		NON-DEPARTMENTAL	48.22
	MEYEN, ALBERT		UTIL ADMIN	205.27
147010	MORGAN, MARIE	UB REFUND	WATER/SEWER OPERATION	20.98
147011	MOTOR TRUCKS	OIL	ER&R	116.30
147012	MOUNTAIN MIST	BOTTLED WATER	WASTE WATER TREATMENT F	17.78
	MOUNTAIN MIST		SOLID WASTE OPERATIONS	17.78
	MOUNTAIN MIST		SEWER MAIN COLLECTION	17.78
147013	MOYER, SHARON	UTILITY TAX REBATE	NON-DEPARTMENTAL	35.73
	MOYER, SHARON		UTIL ADMIN	43.29
	MOYER, SHARON		UTIL ADMIN	161.39
147014	NAHINU, PATSY	REFUND FOR CLASS	PARKS-RECREATION	75.00
147015	NAPA AUTO PARTS	CREDIT CORE DEPOSIT	EQUIPMENT RENTAL	-144.28
	NAPA AUTO PARTS	VEHICLE FLUID	SMALL ENGINE SHOP	82.46
	NAPA AUTO PARTS	2.5 GAL BLUE DEF	STREET CLEANING	292.27
	NAPA AUTO PARTS	CALIPERS AND CORE DEPOSITS	EQUIPMENT RENTAL	294.06
	NAPA AUTO PARTS	BRAKE PADS AND ROTORS #J019	EQUIPMENT RENTAL	383.30
	NAPA AUTO PARTS	FILTERS	ER&R	406.71
	NAPA AUTO PARTS	FILTERS, BACK UP LIGHT	ER&R	574.34
147016	NATIONAL BARRICADE	SIGNS FOR LIFT STATION	SEWER LIFT STATION	479.97
147017	NAVIA BENEFIT	FLEXPLAN FEES - JAN	PERSONNEL ADMINISTRATIO	145.25
	NAVIA BENEFIT	FLEXPLAN FEES - FEB	PERSONNEL ADMINISTRATIO	149.40
147018	NORTH SOUND HOSE	HOSES	WATER DIST MAINS	428.70
147019	NORTHWEST HYDRAULIC	PROFESSIONAL SERVICE 1/31/21	STORM DRAINAGE	2,142.50
147020	OFFICE DEPOT	OFFICE SUPPLIES	CUSTODIAL SERVICES	5.24
	OFFICE DEPOT	BATTERIES	CITY CLERK	6.66
	OFFICE DEPOT	DISINFECTING WIPES	UTIL ADMIN	16.57
	OFFICE DEPOT		ENGR-GENL	16.57
	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	26.30
	OFFICE DEPOT		SEWER PRETREATMENT	30.59
	OFFICE DEPOT		UTIL ADMIN	34.32
	OFFICE DEPOT		ENGR-GENL	34.32
	OFFICE DEPOT		ENGR-GENL	46.05
	OFFICE DEPOT		UTIL ADMIN	46.06
	OFFICE DEPOT		WATER FILTRATION PLANT	52.45
	OFFICE DEPOT		UTIL ADMIN	57.39
	OFFICE DEPOT		POLICE PATROL	85.23
	OFFICE DEPOT		OFFICE OPERATIONS	104.80
	OFFICE DEPOT		PRO ACT TEAM	157.89
	OFFICE DEPOT		POLICE PATROL	211.12
	OFFICE DEPOT		POLICE PATROL	406.94
147021	OREILLY AUTO PARTS	FUEL SEPARATOR	ER&R	38.78
147022	PACIFIC POWER BATTER	BATTERIES	PUBLIC SAFETY BLDG	12.59
147023	PACIFIC TOPSOILS	DUMP FEES	ROADWAY MAINTENANCE	342.00
	PACIFIC TOPSOILS		ROADWAY MAINTENANCE	405.00
147024	PALITZ, JUSTIN	CDL LICENSE RENEWAL	WATER DIST MAINS	102.00
147025	PARAMETRIX	PROFESSIONAL SERVICES 1/1-1/31/21	SURFACE WATER CAPITAL PF	71,282.70
147026	PGC INTERBAY LLC	REIMBURSEMENT CEDARCREST GOLF	MAINTENANCE	29.12
	PGC INTERBAY LLC		MAINTENANCE	88.83
	PGC INTERBAY LLC		PRO-SHOP	99.43

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/10/2021 TO 3/10/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
147026	PGC INTERBAY LLC	REIMBURSEMENT CEDARCREST GOLF	PRO-SHOP	119.45
	PGC INTERBAY LLC		MAINTENANCE	129.84
	PGC INTERBAY LLC		PRO-SHOP	170.70
	PGC INTERBAY LLC		PRO-SHOP	225.00
	PGC INTERBAY LLC		PRO-SHOP	271.34
	PGC INTERBAY LLC		PRO-SHOP	365.93
	PGC INTERBAY LLC		PRO-SHOP	495.99
	PGC INTERBAY LLC		MAINTENANCE	598.96
	PGC INTERBAY LLC		PRO-SHOP	1,182.50
	PGC INTERBAY LLC		MAINTENANCE	1,237.03
	PGC INTERBAY LLC		MAINTENANCE	2,035.59
	PGC INTERBAY LLC		GOLF COURSE	9,855.98
147027	PILCHUCK RENTALS	EQUIPMENT RENTAL	ROADSIDE VEGETATION	2,323.54
147028	PLATT ELECTRIC	AERATOR RELOCATION PARTS	WASTE WATER TREATMENT F	89.53
	PLATT ELECTRIC	COMPRESSOR PARTS	WASTE WATER TREATMENT F	151.22
	PLATT ELECTRIC	AERATOR RELOCATION PARTS	WASTE WATER TREATMENT F	455.17
147029	POSTAL SERVICE	POSTAGE	PROBATION	1,000.00
	POSTAL SERVICE		MUNICIPAL COURTS	3,000.00
147030	PR DIAMOND PRODUCTS	BLADES	WATER/SEWER OPERATION	-96.26
	PR DIAMOND PRODUCTS		WATER DIST MAINS	1,131.26
147031	PUD	ACCT #205026479	STREET LIGHTING	1.41
	PUD	ACCT #204584361	STREET LIGHTING	2.02
	PUD	ACCT #202220760	GOLF ADMINISTRATION	7.99
	PUD	ACCT #205283641	STREET LIGHTING	10.61
	PUD	ACCT #200998532	PARK & RECREATION FAC	16.44
	PUD	ACCT #204933311	PUMPING PLANT	18.14
	PUD	ACCT #202791166	PUMPING PLANT	22.03
	PUD	ACCT #201380995	PUMPING PLANT	25.41
	PUD	ACCT #205026479	STREET LIGHTING	28.26
	PUD	ACCT #201610185	TRANSPORTATION MANAGEN	28.35
	PUD	ACCT #202178158	SEWER LIFT STATION	29.69
	PUD	ACCT #200650745	TRANSPORTATION MANAGEN	31.02
	PUD	ACCT #204584361	STREET LIGHTING	40.40
	PUD	ACCT #201670890	TRANSPORTATION MANAGEN	40.50
	PUD	ACCT #202140489	TRANSPORTATION MANAGEN	41.25
	PUD	ACCT #202368536	TRANSPORTATION MANAGEN	42.02
	PUD	ACCT #201672136	SEWER LIFT STATION	46.98
	PUD	ACCT #201065281	PARK & RECREATION FAC	47.65
	PUD	ACCT #202102190	TRANSPORTATION MANAGEN	50.18
	PUD	ACCT #220153100	TRANSPORTATION MANAGEN	54.95
	PUD	ACCT #202183679	TRANSPORTATION MANAGEN	55.22
	PUD	ACCT #200827277	TRANSPORTATION MANAGEN	57.31
	PUD	ACCT #200800704	STREET LIGHTING	60.35
	PUD	ACCT #220792733	STREET LIGHTING	62.23
	PUD	ACCT #200869303	TRANSPORTATION MANAGEN	71.54
	PUD	ACCT #221100092	GMA - STREET	72.78
	PUD	ACCT #202143111	TRANSPORTATION MANAGEN	76.01
	PUD	ACCT #220298624	STREET LIGHTING	87.33
	PUD	ACCT #202557450	STREET LIGHTING	101.83
	PUD	ACCT #203231006	TRANSPORTATION MANAGEN	106.86
	PUD	ACCT #202463543	SEWER LIFT STATION	109.89
	PUD	ACCT #202576112	STREET LIGHTING	122.38
	PUD	ACCT #202490637	SEWER LIFT STATION	149.60
	PUD	ACCT #202572327	STREET LIGHTING	159.73
	PUD	ACCT #220838882	TRAFFIC CONTROL DEVICES	180.33
	PUD	ACCT #202294336	STREET LIGHTING	191.83
	PUD	ACCT #202689105	WASTE WATER TREATMENT F	198.86
	PUD	ACCT #203344585	STREET LIGHTING	203.39

CITY OF MARYSVILLE
INVOICE LIST

FOR INVOICES FROM 3/10/2021 TO 3/10/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
147031	PUD	ACCT #202604203	STREET LIGHTING	209.07
	PUD	ACCT #220731285	STREET LIGHTING	211.40
	PUD	ACCT #202030078	TRANSPORTATION MANAGEM	214.99
	PUD	ACCT #202000329	PARK & RECREATION FAC	243.56
	PUD	ACCT #202368551	PARK & RECREATION FAC	282.58
	PUD	ACCT #200084150	TRANSPORTATION MANAGEM	335.34
	PUD	ACCT #200479541	COMMUNITY CENTER	390.94
	PUD	ACCT #201021607	PARK & RECREATION FAC	512.19
	PUD	ACCT #201021698	PARK & RECREATION FAC	735.63
	PUD	ACCT #201639630	GOLF ADMINISTRATION	903.39
	PUD	ACCT #202689287	WASTE WATER TREATMENT F	986.95
	PUD	ACCT #202882098	STREET LIGHTING	1,080.06
	PUD	ACCT #202576112	STREET LIGHTING	2,447.58
	PUD	ACCT #202604203	STREET LIGHTING	4,181.45
	PUD	ACCT #202882098	STREET LIGHTING	21,601.23
147032	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	45.05
	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	98.53
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	110.06
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	120.55
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	150.95
	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	226.45
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	445.73
	PUGET SOUND ENERGY	ACCT #2200092074345	OPERA HOUSE	495.96
	PUGET SOUND ENERGY	ACCT #200023493808	CITY HALL	510.54
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	791.05
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG	1,642.68
147033	PUGET SOUND SECURITY	KEYS	OPERA HOUSE	12.02
147034	REECE TRUCKING	BARK	ROADSIDE VEGETATION	384.38
	REECE TRUCKING		ROADSIDE VEGETATION	1,009.00
147035	ROACH, RICHARD	UTILITY TAX REBATE	NON-DEPARTMENTAL	62.40
147036	ROLLINS, COLLEEN		UTIL ADMIN	43.29
	ROLLINS, COLLEEN		NON-DEPARTMENTAL	93.54
	ROLLINS, COLLEEN		UTIL ADMIN	205.27
147037	ROSEMOUNT ANALYTICAL	PUMP 115 VAC	SUNNYSIDE FILTRATION PLAI	1,170.43
147038	SALLEE, BONNY	UTILITY TAX REBATE	NON-DEPARTMENTAL	27.81
147039	SHRED-IT US	SHRED IT 1/29/21	UTIL ADMIN	15.97
	SHRED-IT US		ENGR-GENL	15.97
147040	SIX ROBBLEES INC	WHEEL SUPPLIES	EQUIPMENT RENTAL	62.95
	SIX ROBBLEES INC	WHEEL REPAIR SUPPLIES	EQUIPMENT RENTAL	250.77
147041	SMITH, KAREN L	UTILITY TAX REBATE	NON-DEPARTMENTAL	49.00
147042	SMITH, MARABELLE		NON-DEPARTMENTAL	52.58
147043	SNOHOMISH CO 911	DISPATCH SERVICES	COMMUNICATION CENTER	88,026.43
147044	SONITROL	MONITORING	NON-DEPARTMENTAL	134.00
	SONITROL		STORM DRAINAGE	143.00
	SONITROL		UTIL ADMIN	144.56
	SONITROL		COMMUNITY CENTER	154.96
	SONITROL		PUBLIC SAFETY BLDG	202.72
	SONITROL		SUNNYSIDE FILTRATION PLAI	239.00
	SONITROL		OPERA HOUSE	277.00
	SONITROL		PARK & RECREATION FAC	287.04
	SONITROL		MAINT OF GENL PLANT	315.12
	SONITROL		CITY HALL	361.92
	SONITROL		WASTE WATER TREATMENT F	576.04
147045	SOUND SAFETY	UNIFORM REPLACEMENT SZECHENYI	PARK & RECREATION FAC	74.86
	SOUND SAFETY	UNIFORM REPLACEMENT GUENZLER	UTIL ADMIN	79.26
	SOUND SAFETY	UNIFORM REPLACEMENT MILLER	UTIL ADMIN	315.74
	SOUND SAFETY	UNIFORM REPLACEMENT AKAU	PARK & RECREATION FAC	364.35
147046	SPENCER, KATHLEEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	51.28

**CITY OF MARYSVILLE
INVOICE LIST**

FOR INVOICES FROM 3/10/2021 TO 3/10/2021

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
147047	STANIFER, HANNAH & B	UB REFUND	WATER/SEWER OPERATION	192.76
147048	STONE, MARGARET		WATER/SEWER OPERATION	214.30
147049	SUBURBAN PROPANE	PROPANE TANK RENTAL	MAINTENANCE	1.09
147050	SULLIVAN, MICHAEL	UB REFUND	WATER/SEWER OPERATION	62.50
147051	THORLEIFSON, JOANNE	UTILITY TAX REBATE	NON-DEPARTMENTAL	29.95
147052	TIERNEY, HELEN		NON-DEPARTMENTAL	65.11
147053	TRANSPORTATION, DEPT	PROJECT COST JAN 2021	GMA-PARKS	706.38
	TRANSPORTATION, DEPT		GMA - STREET	1,498.14
147054	UNITED PARCEL SERVIC	SHIPPING	POLICE PATROL	95.42
147055	UTILITIES UNDERGROUN	EXCAVATION NOTICE FEB 2021	UTILITY LOCATING	706.86
147056	VERIZON	AMR LINES	METER READING	288.84
147057	WA ASPHALT PAVEMENT	WSDOT/WAPA CONFERENCE WETZEL	TRAINING	60.00
147058	WA ASSOC SW DIST	JOB POSTING	UTIL ADMIN	50.00
147059	WAGNER, SAM	UB REFUND	WATER/SEWER OPERATION	117.99
147060	WHISTLE WORKWEAR	UNIFORM REPLACEMENT KEEFE	UTIL ADMIN	143.26
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT WOOD	GENERAL SERVICES - OVERH	148.55
	WHISTLE WORKWEAR	UNIFORM REPLACEMENT KEEFE	UTIL ADMIN	197.63
147061	WHITE CAP CONSTRUCT	STORY POLE	WATER DIST MAINS	76.50
147062	WHITE, LON	UTILITY TAX REBATE	NON-DEPARTMENTAL	77.67
147063	WIDE FORMAT COMPANY	MONTHLY CHARGE MAR 2021	UTIL ADMIN	130.07
147064	WILSON, MORNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	28.61
147065	WIMAN CORPORATION	PET WASTE BAGS	STORM DRAINAGE	2,011.12
147066	WOLF, BRAD	UB REFUND	WATER/SEWER OPERATION	838.49
147067	ZIPLY FIBER	ACCT #3606512517	STREET LIGHTING	53.33
	ZIPLY FIBER	ACCT #3606517319	TRAFFIC CONTROL DEVICES	57.96
	ZIPLY FIBER	ACCT #3606534741	WASTE WATER TREATMENT F	57.96
	ZIPLY FIBER	ACCT #3606580924	PUBLIC SAFETY BLDG	58.20
	ZIPLY FIBER	ACCT #3606577108	STREET LIGHTING	59.34
	ZIPLY FIBER	ACCT #3606583358	POLICE PATROL	59.34
	ZIPLY FIBER	ACCT #3606577075	POLICE PATROL	59.49
	ZIPLY FIBER	ACCT #3601970339	SEWER LIFT STATION	61.61
	ZIPLY FIBER	ACCT #4253359912	SUNNYSIDE FILTRATION PLAI	67.33
	ZIPLY FIBER	ACCT #3606596212	MAINT OF GENL PLANT	73.94
	ZIPLY FIBER	ACCT #3606537208	OPERA HOUSE	81.98
	ZIPLY FIBER	ACCT# 3606515087	PARK & RECREATION FAC	87.70
	ZIPLY FIBER	ACCT #3606597667	OFFICE OPERATIONS	89.20
	ZIPLY FIBER	ACCT #3606519123	WATER FILTRATION PLANT	107.64
	ZIPLY FIBER	ACCT #3606594398	PUBLIC SAFETY BLDG	108.27
	ZIPLY FIBER	ACCT #3606534028	CITY HALL	110.28

WARRANT SUBTOTAL: 603,937.67

LESS VOIDED CHECK # 145705 CHECK LOST/DAMAGED (142.19)

WARRANT TOTAL: 603,796.48

REASON FOR VOIDS:

INITIATOR ERROR

CHECK LOST/DAMAGED

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS:	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the March 10, 2021 in the amount \$1,487,986.04, paid by EFT Transactions and Check No.33385 through 33400.


COUNCIL ACTION:

Index #5

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM: Contract Award – Citywide Intersection Improvements, State Avenue - 3rd St. to 80th St. Project											
PREPARED BY: Patrick Gruenhagen, Project Manager	DIRECTOR APPROVAL: 										
DEPARTMENT: Engineering											
ATTACHMENTS: Certified Bid Tabulation, Vicinity Map, Public Works Contract											
BUDGET CODE: 30500030.563000 R-1302	AMOUNT: \$1,173,115.00										
SUMMARY:											
<p>The Citywide Intersection Improvements, State Avenue - 3rd St. to 80th St. Project is funded by a Federal grant awarded to the City under the FHWA's "Highway Safety Improvement Program." (HSIP) The project will focus on installation of pedestrian signal improvements at the intersections of State Avenue and 3rd Street, 4th Street, 6th Street, 8th Street, and 76th Street NE; along with a complete new traffic signal at the 80th Street NE intersection. Improvements will include upgrade of curb ramps and pedestrian push-button controllers to maintain compliance with ADA standards, as well as installation of new curb, sidewalk, and driveway approaches.</p> <p>Bids for the project were received on March 8, 2021, and publicly read aloud. A total of four (4) bid proposals were received. The low bidder was Colacurcio Brothers Construction Company, with a bid of \$1,073,115.00. By comparison, the Engineer's Estimate for the project is \$1,300,210.00.</p> <p>Staff have checked the references listed for the apparent low, responsive bidder, Colacurcio Brothers Construction Company, received satisfactory comments, and thereby determined that Colacurcio Brothers Construction Company is in fact a responsible bidder. Staff therefore recommends Award to the apparent low bidder, Colacurcio Brothers Construction Company, in the amount of \$1,073,115.00. Staff also recommends that Council authorize a \$100,000.00 Management Reserve, which would allow the City to react swiftly and decisively when managing unanticipated changes that may arise during construction.</p> <table> <tr> <td>Contract Bid:</td> <td>\$1,073,115.00</td> </tr> <tr> <td><u>Management Reserve:</u></td> <td><u>\$100,000.00</u></td> </tr> <tr> <td>Total Construction Allocation:</td> <td>\$1,173,115.00</td> </tr> <tr> <td> <u>Federal HSIP Grant (construction):</u></td> <td> <u>\$1,190,524.50</u></td> </tr> <tr> <td>Total Projected Construction Cost to City:</td> <td>\$0</td> </tr> </table>		Contract Bid:	\$1,073,115.00	<u>Management Reserve:</u>	<u>\$100,000.00</u>	Total Construction Allocation:	\$1,173,115.00	 <u>Federal HSIP Grant (construction):</u>	 <u>\$1,190,524.50</u>	Total Projected Construction Cost to City:	\$0
Contract Bid:	\$1,073,115.00										
<u>Management Reserve:</u>	<u>\$100,000.00</u>										
Total Construction Allocation:	\$1,173,115.00										
 <u>Federal HSIP Grant (construction):</u>	 <u>\$1,190,524.50</u>										
Total Projected Construction Cost to City:	\$0										
RECOMMENDED ACTION:											
Staff recommends that Council authorize the Mayor to award the bid for the Citywide Intersection Improvements, State Avenue - 3rd St. to 80th St. Project to Colacurcio Brothers Construction Company in the amount of \$1,073,115.00 and approve a \$100,000.00 Management Reserve, for a total allocation of \$1,173,115.00.											
RECOMMENDED MOTION:											
I move to authorize the Mayor to award the bid for the Citywide Intersection Improvements, State Avenue - 3rd St. to 80th St. Project to Colacurcio Brothers Construction Company in the amount of \$1,073,115.00 and approve a \$100,000.00 Management Reserve, for a total allocation of \$1,173,115.00.											



Certified Bid Tabulation
Citywide Intersection Improvement Project
State Avenue — 3rd Street to 80th Street NE

Bid Opening: March 8, 2021 at 10:00 a.m.

Marysville Project R-1302
Federal Aid No. HSIP-2691 (005)

Item No.	Bid Item Description	Unit	Approx. Qty.	Engineer's Estimate		Colacurcio Brothers, Inc.		Award Construction		SRV Construction		Granite Construction	
				Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.
1	Minor Changes	FA	1	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00
2	ADA Feature Surveying	LS	1	\$11,500.00	\$11,500.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,975.00	\$3,975.00	\$5,600.00	\$5,600.00
3	Roadway Surveying	LS	1	\$18,500.00	\$18,500.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$6,950.00	\$6,950.00	\$11,000.00	\$11,000.00
4	Record Drawings (Minimum Bid \$5,000)	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
5	SPCC Plan	LS	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00
6	Type A Progress Schedule (minimum bid \$500)	LS	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
7	Mobilization	LS	1	\$140,000.00	\$140,000.00	\$98,000.00	\$98,000.00	\$90,000.00	\$90,000.00	\$137,000.00	\$137,000.00	\$81,000.00	\$81,000.00
8	Project Temporary Traffic Control	LS	1	\$57,000.00	\$57,000.00	\$18,000.00	\$18,000.00	\$30,000.00	\$30,000.00	\$22,625.00	\$22,625.00	\$92,000.00	\$92,000.00
9	Traffic Control Supervisor	HR	480	\$85.00	\$40,800.00	\$78.00	\$37,440.00	\$85.00	\$40,800.00	\$70.00	\$33,600.00	\$150.00	\$72,000.00
10	Flaggers	HR	480	\$65.00	\$31,200.00	\$68.00	\$32,640.00	\$75.00	\$36,000.00	\$67.00	\$32,160.00	\$110.00	\$52,800.00
11	Contractor Provided Uniformed Police Officer	HR	160	\$120.00	\$19,200.00	\$115.00	\$18,400.00	\$120.00	\$19,200.00	\$115.00	\$18,400.00	\$138.00	\$22,080.00
12	Clearing and Grubbing	LS	1	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,250.00	\$2,250.00	\$2,200.00	\$2,200.00
13	Removal of Structure and Obstruction	LS	1	\$4,750.00	\$4,750.00	\$20,000.00	\$20,000.00	\$6,000.00	\$6,000.00	\$11,000.00	\$11,000.00	\$5,000.00	\$5,000.00
14	Roadway Excavation Incl. Haul	CY	185	\$85.00	\$15,725.00	\$32.00	\$5,920.00	\$170.00	\$31,450.00	\$200.00	\$37,000.00	\$365.00	\$67,525.00
15	Crushed Surfacing Top Course	TON	175	\$65.00	\$11,375.00	\$62.00	\$10,850.00	\$115.00	\$20,125.00	\$50.00	\$8,750.00	\$25.00	\$4,375.00
16	HMA Cl. 1/2" PG 64-22	TON	100	\$400.00	\$40,000.00	\$225.00	\$22,500.00	\$350.00	\$35,000.00	\$245.00	\$24,500.00	\$400.00	\$40,000.00
17	Adjust Catch Basin	EA	3	\$900.00	\$2,700.00	\$1,000.00	\$3,000.00	\$800.00	\$2,400.00	\$1,165.00	\$3,495.00	\$800.00	\$2,400.00
18	Relocate Existing Yard Drain	EA	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$2,250.00	\$2,250.00	\$4,000.00	\$4,000.00
19	Moving Existing Hydrant	EA	1	\$10,000.00	\$10,000.00	\$2,300.00	\$2,300.00	\$4,000.00	\$4,000.00	\$5,700.00	\$5,700.00	\$12,000.00	\$12,000.00
20	Resetting Existing Hydrant	EA	1	\$1,200.00	\$1,200.00	\$1,300.00	\$1,300.00	\$1,500.00	\$1,500.00	\$4,350.00	\$4,350.00	\$4,500.00	\$4,500.00
21	ESC Lead	DAY	60	\$50.00	\$3,000.00	\$10.00	\$600.00	\$65.00	\$3,900.00	\$125.00	\$7,500.00	\$10.00	\$600.00
22	Inlet Protection	EA	14	\$100.00	\$1,400.00	\$60.00	\$840.00	\$90.00	\$1,260.00	\$82.00	\$1,148.00	\$200.00	\$2,800.00
23	Erosion/Water Pollution Control	LS	1	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
24	Topsoil Type A	CY	1	\$200.00	\$200.00	\$900.00	\$900.00	\$155.00	\$155.00	\$650.00	\$650.00	\$500.00	\$500.00
25	Bark or Wood Chip Mulch	CY	1	\$200.00	\$200.00	\$900.00	\$900.00	\$160.00	\$160.00	\$850.00	\$850.00	\$500.00	\$500.00
26	Property Restoration	EST	1	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
27	Cement Conc. Traffic Curb and Gutter	LF	540	\$55.00	\$29,700.00	\$55.00	\$29,700.00	\$45.00	\$24,300.00	\$125.00	\$67,500.00	\$28.00	\$15,120.00
28	Cement Concrete Pedestrian Curb	LF	220	\$40.00	\$8,800.00	\$55.00	\$12,100.00	\$40.00	\$8,800.00	\$130.00	\$28,600.00	\$27.00	\$5,940.00
29	Cement Conc. Driveway Approach, 3-Day Mix	SY	80	\$250.00	\$20,000.00	\$95.00	\$7,600.00	\$110.00	\$8,800.00	\$208.00	\$16,640.00	\$85.00	\$6,800.00
30	Cement Conc. Sidewalk	SY	240	\$100.00	\$24,000.00	\$70.00	\$16,800.00	\$80.00	\$19,200.00	\$163.00	\$39,120.00	\$62.00	\$14,880.00
31	Cement Conc. Curb Ramp	SY	170	\$200.00	\$34,000.00	\$100.00	\$17,000.00	\$145.00	\$24,650.00	\$130.00	\$22,100.00	\$106.00	\$18,020.00
32	Detectable Warning Mats	SF	160	\$80.00	\$12,800.00	\$65.00	\$10,400.00	\$30.00	\$4,800.00	\$150.00	\$24,000.00	\$30.00	\$4,800.00
33	Remove and Reset Brick Pavers	SF	90	\$120.00	\$10,800.00	\$50.00	\$4,500.00	\$40.00	\$3,600.00	\$45.00	\$4,050.00	\$111.00	\$9,990.00
34	Modification of Traffic Signal System - 3rd Street and State Avenue, Complete	LS	1	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$40,000.00	\$40,000.00	\$31,300.00	\$31,300.00	\$25,500.00	\$25,500.00
35	Modification of Traffic Signal System - 4th Street and State Avenue, Complete	LS	1	\$37,000.00	\$37,000.00	\$35,000.00	\$35,000.00	\$28,000.00	\$28,000.00	\$25,600.00	\$25,600.00	\$18,000.00	\$18,000.00
36	Modification of Traffic Signal System - 6th Street and State Avenue, Complete	LS	1	\$55,000.00	\$55,000.00	\$50,000.00	\$50,000.00	\$63,000.00	\$63,000.00	\$42,750.00	\$42,750.00	\$35,500.00	\$35,500.00
37	Modification of Traffic Signal System - 8th Street and State Avenue, Complete	LS	1	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	\$44,000.00	\$44,000.00	\$35,350.00	\$35,350.00	\$25,000.00	\$25,000.00
38	Modification of Traffic Signal System - 76th Street and State Avenue, Complete	LS	1	\$35,000.00	\$35,000.00	\$30,000.00	\$30,000.00	\$37,500.00	\$37,500.00	\$23,800.00	\$23,800.00	\$20,000.00	\$20,000.00
39	Replacement of Traffic Signal System - 80th Street and State Avenue, Complete	LS	1	\$462,000.00	\$462,000.00	\$435,000.00	\$435,000.00	\$525,000.00	\$525,000.00	\$430,600.00	\$430,600.00	\$375,000.00	\$375,000.00
40	Plastic Crosswalk Line	SF	900	\$10.00	\$9,000.00	\$5.50	\$4,950.00	\$6.00	\$5,400.00	\$6.00	\$5,400.00	\$6.00	\$5,400.00
41	Plastic Stop Line	LF	250	\$12.00	\$3,000.00	\$5.50	\$1,375.00	\$6.00	\$1,500.00	\$6.00	\$1,500.00	\$6.00	\$1,500.00
42	Remove Pavement Markings	LS	1	\$2,500.00	\$2,500.00	\$1,600.00	\$1,600.00	\$1,800.00	\$1,800.00	\$3,250.00	\$3,250.00	\$1,700.00	\$1,700.00
SubTotal					\$1,299,850.00		\$1,073,115.00		\$1,223,800.00		\$1,206,713.00		\$1,108,030.00
9.3% Sales Tax (N/A)					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
TOTAL					\$1,299,850.00		\$1,073,115.00		\$1,223,800.00		\$1,206,713.00		\$1,108,030.00

LOW

3rd

2nd



We hereby certify that this bid tabulation represents all bids received
and that all calculations have been checked and are correct.
(Highlighted entries denote math correction made.)



PART 3 - CONTRACT DOCUMENTS

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PUBLIC WORKS CONTRACT

This Contract is made and entered into this ____ day of March, 2021 by and between the City of Marysville, a municipal corporation under the laws of the State of Washington, hereinafter referred to as “the City”, and Colacurcio Brothers , Inc., a Washington corporation, hereinafter referred to as “the Contractor.”

WITNESSETH:

Whereas, the City desires to have certain public work performed as hereinafter set forth, requiring specialized skills and other supportive capabilities; and

Whereas, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform the services set forth in this Contract.

NOW, THEREFORE, in consideration of the terms, conditions, and agreements contained herein, the parties hereto agree as follows:

- I. SCOPE OF WORK.** The Contractor agrees to do all work and furnish all labor, tools, materials, equipment, and supplies required to build and construct and to build and construct in a workmanlike manner the work, improvements, and appurtenances in order to accomplish the following project:

Citywide Intersection Improvement Project State Avenue – 3rd St to 80th St

All such work, labor, tools, materials, equipment, and supplies to be procured and furnished in accordance with the following documents (the “Contract Documents”) which are incorporated by reference and are hereby made a part of this Contract:

- A. This Contract;
- B. The Call for Bids, Information for Bidders, and Bidder’s Checklist;
- C. 2016 Standard Specifications for Road, Bridge, and Municipal Construction
- D. Prevailing Wage Rates
- E. FHWA Special Provisions
- F. Amendments to the Standard Specifications
- G. General Special Provisions
- H. Construction Plans
- I. WSDOT Standard Plans
- J. Not Used
- K. All provisions required by law whether set forth and reproduced herein or not.

and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

The Contractor shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract, except as may otherwise be provided in the Contract Documents.

The Contractor shall guarantee said materials and work for a period of one year after completion of this Contract.

- II. TIME FOR COMPLETION & LIQUIDATED DAMAGES.** Substantial completion shall be achieved within Forty (40) working days of the effective date of the Notice to Proceed. If said work is not completed within the time specified, the Contractor agrees to pay the City liquidated as provided in Section 1-08.9 of the Standard Specifications.
- III. COMPENSATION AND METHOD OF PAYMENT.** The lump sum/total itemized amount of the Contract is One Million Seventy Three Thousand One Hundred Fifteen and No Hundredths Dollars (\$1,073,115.00) including Washington State Sales Tax. The total Project cost includes all costs associated with the Project work, including, but not limited to labor, materials, overhead, and administrative, permit, and regulatory costs, unless otherwise agreed in writing. The Project cost is based on the proposal/bid submitted by the Contractor dated March 8, 2021. The basis for final payment will be the actual amount of work performed according to the Contract Documents and payments, whether partial or final, shall be made as specified therein.
- IV. ATTORNEY FEES.** Should either the City or the Contractor commence any legal action relating to the provisions of this Contract, or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses and reasonable attorney fees.
- V. INDEMNIFICATION.** In addition to any other obligations contained in the Contract Documents,
 - A. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.
 - B. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.
 - C. The Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW, as provided in RCW 4.24.115. The indemnification obligation under this Contract

shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers compensation acts, disability benefits acts, or other employee benefits acts; provided the Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against the Contractor by the City and does not include, or extend to, any claims by the Contractor's employees directly against Contractor. The obligations of Contractor under this subsection have been mutually negotiated by the parties hereto, and Contractor acknowledges that the City would not enter into this Contract without the waiver thereof of Contractor.

_____ (City initials) _____ (Contractor initials)

- D. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

VI. CONTRACT ADMINISTRATION.

This Contract shall be administered Chris Colacurcio on behalf of the Contractor and by Patrick Gruenhagen on behalf of the City. Any written notices required by the terms of this Contract shall be served or mailed to the following addresses:

Contractor:

Colacurcio Brothers, Inc.
3287 H STREET RD.
BLAINE, WA 98230

City:

City of Marysville
Public Works Attn: Patrick Gruenhagen
80 Columbia Ave
Marysville, WA 98270

- VII. PREVAILING WAGES.** The Contractor shall comply with all state and federal laws relating to the employment of labor and wage rates to be paid.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

CITY OF MARYSVILLE

COLACURCIO BROTHERS INC.

By: _____
Jon Nehring, Mayor

By: _____
Chris Colacurcio, Sec./Treas.

Attest:

Tina Brock, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

**PERFORMANCE BOND
to City of Marysville, WA**

Bond No. _____

The City of Marysville, Washington (the "City"), has awarded to _____ (the "Principal"), a contract for the construction of the project designated as _____, Project No. _____, in Marysville, Washington (the "Contract"), and said Principal is required to furnish a bond for performance of all obligations under the Contract.

The Principal, and _____ (the "Surety"), a corporation organized under the laws of the State of _____ and licensed to do business in the State of Washington as surety and named in the current list of "Surety Companies Acceptable in Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury Dept., are jointly and severally held and firmly bound to the City in the sum of _____ U.S. Dollars (\$ _____) Total Contract Amount, subject to the provisions herein.

This statutory performance bond shall become null and void, if and when the Principal, its heirs, executors, administrators, successors, or assigns shall well and faithfully perform all of the Principal's obligations under the Contract and fulfill all terms and conditions of all duly authorized modifications, additions, and changes to said Contract that may hereafter be made, at the time and in the manner specified; and if such performance obligations have not been fulfilled, this bond shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration, or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way, affect its obligation on this bond, and waives notice of any change, extension of time, alteration, or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to the Surety is not required for such increased obligation.

This bond may be executed in two (2) original counterparts and shall be signed by the parties' duly authorized officers. This bond will only be accepted if its accompanied by a fully executed and original power of attorney for the office executing on behalf of the Surety.

Principal

Surety

Principal Signature Date

Surety Signature Date

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Name, address, and telephone number of local office/agent of Surety is:

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Index #6

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM: Amended ILA for School Resource Officer Services to the Marysville School District	AGENDA SECTION:	
PREPARED BY: Commander Wendy Wade	AGENDA NUMBER:	
ATTACHMENTS: Interlocal Agreement Marysville School District 25 and City of Marysville School Resource Officer Agreement 2020-2022;	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT: \$397,329	

Two Marysville Police Officers, assigned as School Resource Officers (SRO's), will provide assistance with safety and security issues on the Marysville School District campuses and at other school events. The officers will respond to criminal activity that may occurred on the assigned campuses as well as assist to identify, investigate, deter, and respond to incidents involving weapons, violence, harassment, intimidation, youth gang involvement and other crime related activities. The officers will also serve as a positive resource to students, parents, school staff and administrators.

The Marysville School District agrees to make an annual payment to the City due within 30 days of the commencement of services for the upcoming school year and receipt of the City's invoice. The payment is for 75% of the 12 month salary for 2 School Resource Officer (SRO's) for the 2020-2021 school year beginning February 1, 2021 and the 2021-2022 school year.

This ILA replaces the previous agreement dated September 10, 2019. Due to the impacts of the Covid -19 pandemic, the District's budget and need for SRO's has altered from 4 SRO's to 2 SRO's

Payment Schedule:

***2020-2021 School year** (February 1, 2021 to the end of the 2021 school year, date yet to be determined)

2 SRO's 75% of 12 month salary	\$129,806.00 (Estimate)
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***2021-2022 School year** (Dates to be determined)

2 SRO's 75% of 12 month salary	\$267,523.00 (Estimate)
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RECOMMENDED ACTION:

Staff recommends that council authorize the Mayor to sign the Interlocal Agreement with Marysville School District 25 for SRO services.

COUNCIL ACTION:

Marysville School District No. 25
And
City of Marysville
School Resource Officer Agreement
2020-2021 and 2021-2022 School Years

This agreement made by and between the City of Marysville (hereinafter referred to as the City) and the Marysville School District (hereinafter referred to as the School District) is effective as of the date of the last signature below

WITNESSETH

WHEREAS, the City of Maryville and the Marysville School District agree that it is in the best interest of both parties to continue with the School Resource Officer program by assigning police officers to the selected schools of the District; and

WHEREAS, under prior agreements four officers and one sergeant were assigned as School Resource Officers (SRO) during the 2019-2020 school year; and

WHEREAS, the parties agree that the SRO's have provided valuable services to the School District and its students; and

WHEREAS, the parties agree that the SRO program increases public safety; and

WHEREAS, the parties agree that the SRO program is a high priority; and

WHEREAS, the COVID-19 pandemic has impacted the District's budget and altered school schedules which has altered the need for SRO's; and

WHEREAS, the parties agree that two officers should be assigned as SRO's for a portion of the remaining 2020-2021 school year, for the 2021-2022 school year, and this Agreement replaces the previous SRO Agreement between the parties dated September 10, 2019; and

WHEREAS, the Marysville School District agrees to provide funding for School Resource Officers as set forth in this agreement, unless terminated according to this agreement.

Now Therefore it is Mutually Agreed As Follows:

1. Purpose

The Marysville Police Department and the Marysville School District will assign two (2) regularly employed Marysville Police Officers to serve as School Resource officers within the District's schools. The officers will provide assistance with safety and security issues on the school campuses and at other school events. The officers shall respond to reports of criminal activity which have occurred on the assigned campus and shall assist to identify, investigation, deter, and respond to incidents involving weapons, violence, harassment, intimidation, youth gang involvement or other crime related activities.

In addition, and when time allows, the officers will serve as a positive resource to provide school students, parents, school staff and administrators with information, support, and problem-solving mediation and facilitation.

The parties agree that the School Resource Officers (SROs) will not be responsible for requests to resolve routine discipline problems involving students. The administration of student discipline, including student code of conduct violations and student misbehavior, is the responsibility of the School District administrators unless the violation or misbehavior involves criminal conduct.

The School Resource Officers' mission includes the Community Policing Strategy outlined by the United States Department of Justice's Community Oriented Police Services ("COPS"). The strategy is summarized as: "Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem solving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime."

It is agreed that the City shall select the officers to be assigned to the schools in consultation with the school administration. The officers shall be assigned to the school assignment for their regular workweek minus any scheduled vacation time, sick time, training time, court time, or any other police related emergency.

Scheduling for the officers while school is in session will be mutually agreed upon by the school administration, and the officers' police supervisor. On scheduled workdays when school is not in session (summer vacation, school breaks, holidays, etc.) the officers will work on assignments as determined by the police supervisor.

2. Payment

The Marysville School District shall make an annual payment to the City due within 30 days of the commencement of services for the upcoming school year and receipt of the City's invoice. The payments represent the financial responsibility of the Marysville School District outlined in this

Agreement. The School District will pay the City an amount equal to seventy-five percent (75%) of the 12-month salary and benefits for the SROs for the school year as set forth in Exhibit A. The parties intend that two (2) officers will be assigned as SRO's and that the School District will pay for two (2) officers for the 2020-2021 and the 2021-2022 school year. This agreement does not constitute an employment agreement between the District and the City.

Throughout the duration of this agreement, each SRO will remain an employee of the City for all relevant employment purposes and obligations under federal, state, and local law. The City shall be responsible all costs of employing the officers, such as overtime, benefits, etc. The annual amount of the School District's obligation for the 2020-2021 and 2021-2022 school year shall be in accordance with the payment schedule attached as Exhibit A. The City and the School District will engage in discussions regarding continuing the program for subsequent school years.

3. Agreement for Sole Benefit of Parties

It is understood and agreed to that this agreement is entered into solely for the benefit of the parties hereto and gives no right to any other party.

4. No Joint Venture or Separate Entity

No joint venture or partnership is formed as a result of this agreement.

5. Reporting Obligations

The City and its representatives, as well as the District and its representatives, understand and acknowledge that any SROs assigned to schools have a lawful duty and obligation to report suspected abuse or neglect of any child under the age of 18 pursuant to the provisions of Chapter 26.44 RCW.

In addition, the City and its representatives, as well as the District and its representatives, understand and acknowledge that any SROs assigned to schools have a lawful duty and obligation to report to the building or program administrator any use of restraint or force used on any student engaged in school-sponsored instruction or activities. SROs will also follow-up with any required written notice or report detailing such the facts of such incident in compliance with RCW 28A.600.485.

6. Policies and Procedures of the District

Each SRO assigned to a school will become familiar with the District's policies and procedures, including District Policy 3226 and implementing procedure 3226P (Interviews and interrogations of Students on School Premises) and District Policy 3230 and implementing procedure 3230P (Student Privacy and Searches) - and will strive to comply with and promote

the policies and mission of the District while assigned to a school. Each SRO acknowledges the importance of adult role models in the lives of students served by the District, and agrees to conduct himself/herself at all times and in all interactions with students in a manner consistent with community expectations, the highest professional standards, and District Policy 5253 and implementing procedure 5253P (Maintaining Professional Staff/Student Boundaries).

7. Student Education Records (FERPA)

Notes, records, and other documents related to a student that have been created or maintained by an SRO while working with the school may be “education records” within the meaning of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. Sec. 1232g and 34 C.F.R. Part 99, as well as corresponding state law, unless the document is exempted from the “education record” definition by federal regulation. When such notes, records, and other documents fall within the definition of an “education record,” such notes, records, and other documents are subject to the request and confidentiality provisions of FERPA, and must be shared with the school or a student’s parent/guardian upon request unless a specific exception applies.

SROs working on school grounds may also have access to additional student education records while assigned to school to carry out the SROs duties and responsibilities. Any education records containing a student’s personally identifiable information may not be further disclosed by an SRO to any third party without express written permission of the student’s parent/guardian or unless otherwise authorized by federal or state law.

Both parties are subject to the Public Records Act (PRA), chapter 42.56 RCW and shall comply with the PRA and cooperate to ensure compliance with the PRA and with FERPA.

8. Independent Contractor

The SROs will remain under the supervision, direction, and policies of the City and all City property used by the SROs will remain City property. In the event the School District provides the use of School District property to the officers, it shall be on a temporary basis and will remain the property of the School District.

9. Administration

The Chief of Police will direct the SROs. To the extent any joint decisions are necessary the Chief and the Superintendent or the Superintendent’s designee (e.g., the school building administrator) will confer or cause their subordinates to confer to carry out the purposes of this Agreement.

10. Liability and Indemnification

Each Party assumes responsibility and liability for the acts and omissions of its employees, officers, and agents in the performance of this Agreement or in enjoying the benefits of this Agreement. The City agrees to defend, indemnify, and hold harmless the District, its officers, agents, and employees from and against any loss, claim, or liability arising from or out of the negligent, reckless, or wrongful acts or omissions of the City, its employees, officers, or agents. The District agrees to defend, indemnify, and hold harmless the City, its officers, agents, and employees from and against any loss, claim, or liability arising from or out of the negligent, reckless, or wrongful acts or omissions of the District, its employees, officers, or agents. In cases of joint liability, liability shall be apportioned between the parties or other defendants in accordance with the laws of the State of Washington. Neither party shall be responsible to the other party for the consequences of any acts or omission of any person, firm, or corporation not a party to this agreement. Neither party to this agreement is the agent of the other party.

The indemnification, protection, defense and hold harmless obligations contained herein shall survive the expiration, abandonment or termination of this Agreement.

No liability shall attach to the City or the District by reason of entering into this agreement except as expressly provided herein.

11. Nondiscrimination

The City and District agree that no individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, denied employment in, or adversely affected in his or her education in the administration of or in connection with any aspect of this agreement because of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of trained dog guide or service animal by a person with a disability. The parties agree to abide by the standards of responsibility toward the disabled as specified by the Americans with Disabilities Act and Washington Law Against Discrimination, and agree to promptly investigate, respond to, and eliminate harassment involving students of which they have knowledge, as required by the provisions of federal and state law.

In the event that one of the parties hereto refuses to comply with the above provision, this Agreement may be canceled, terminated, or suspended in whole or in part by the other party.

12. Dispute Resolution

Any disputes between the District and the City in regard to the agreement shall be referred for determination to the Chief of Police, or his/her designee, and the Superintendent and his/her designee, for resolution.

13. Termination

Either party may terminate this Agreement for any reason if it provides the other party with at least 60 days advance written notice. In the event of termination of the agreement, the School District shall pay the City a prorated amount based upon the number of days worked by each SRO compared to the total number of days in the school year. Either party may commence renegotiation of the terms of this Agreement if it provides the other party with at least 60 days advance written notice. The parties also may renegotiate at any time by mutual agreement, provided that any change to the terms of this Agreement must be in writing.

14. Venue

This agreement and the parties' interpretation of this agreement shall be governed by Washington law, and the venue for any claim or dispute arising out of this agreement shall be Snohomish County, Washington.

15. Duration

This Agreement shall run from the effective date until the School District makes payment in full for both school years covered by this agreement.


16. Entire Agreement

This agreement constitutes the entire understanding between the parties and no other agreements, oral, or otherwise, are in existence or shall be deemed binding upon the parties. This agreement may be amended by written instrument executed by the parties.

City of Marysville

Marysville School District

Mayor Jon Nehring


Superintendent
Jason Thompson

Date: _____

Date: 3-4-2021

Attest:

Tina Brock, Deputy City Clerk

Approved as to form:

City Attorney Jon Walker

Exhibit A
Marysville School District No. 25
and
City of Marysville
School Resource Officers Agreement

Payment Schedule Addendum

2020-2021 School Year (February 1, 2021 to the end of the 2021 school year)

Two (2) SRO's

Estimated Cost for 2020-2021 School Year (75% of SRO's 12-month salary and benefits) \$
\$129,806.00

Two (2) SRO's

Estimated Cost for 2021-2022 School Year (75% of SRO's 12-month salary and benefits)
\$267,523.00

2021 – 2022 School Year (commencing the first day of school through the end of the school year)

Index #7

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 03/22/2021

AGENDA ITEM: Contract with Snohomish County Human Resources: Ending Homelessness Program FLEX FUNDS	AGENDA SECTION:	
PREPARED BY: Wendy Wade, Commander	AGENDA NUMBER:	
ATTACHMENTS: Basic Terms and Conditions, Business Associate, Specific Terms and Conditions Statement of Work/Project Description, Approved Budget, Approved Invoice	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:\$9,295	

The attached documents are the contract between the City of Marysville and the Snohomish County Human Services for the First Responder Flex Funds as part of the Snohomish County Ending Homelessness Program.

In this contract the Snohomish County Human Services agrees to provide Flex Funds in the amount of \$9,295 for the 12 month period starting January 1, 2021 and ending December 31, 2021.

This Flex Fund is used by the Marysville Embedded Social Worker Program to procure goods and or services directly related to the needs of participants, which cannot be met through existing categorical services or formal/informal community mechanism. Expenditures from this fund may include, but are not limited to, food, shelter, clothing, medical care, transportation, or other basic needs. The Flex Fund shall not be paid directly to the participants or used for the purchase of alcohol, tobacco, vaping products, or marijuana products.

The goal of the Snohomish County Ending Homelessness Program is to assist participants by removing barriers to housing and or abate emergency situations through the provision of Flex Fund assistance.

RECOMMENDED ACTION: Accept and approve the attached contract with the Snohomish County Services for the First Responder Flex Funds, as part of the Snohomish County Ending Homelessness Program. Funding is for a 12 month period starting January 1, 2021 and ending December 31, 2021.
COUNCIL ACTION:

Snohomish County Human Services
3000 Rockefeller Avenue, M/S 305 | Everett, WA 98201
(425) 388-7200



CONTRACT SPECIFICS	Contract Number: <u>BH-21-62-08-200</u> Maximum Contract Amount: <u>\$9,295</u>			
	Title of Project / Service: <u>First Responders Flex Fund</u>			
	Start Date: <u>01/01/2021</u>		End Date: <u>12/31/2021</u>	
Status Determination: <u>Subrecipient</u>				
CONTRACTING ORGANIZATION	Agency Name: <u>City of Marysville</u>			
	Address: <u>1049 State Ave</u>			
	City, State & Zip: <u>Marysville, WA 98270</u>		IRS Tax No. / EIN: <u>91-6001459</u>	
	Contact Person: <u>Mark Thomas</u>		Unique Entity Identifier: <u>076658673</u>	
	Telephone: <u>360.363.8088</u>		Email Address: <u>mthomas@marysvillewa.gov</u>	
FUNDING SPECIFICS	Funding Authority: <u>Ending Homelessness Program</u>			
	CFDA No. & Title: <u>N/A</u>			
	Funding Specifics: <u>RCW 36.22.1791 and 43.185c</u>			
	Federal Agency: <u>N/A</u>		Federal Award ID No: <u>N/A</u>	
Federal Award Date: <u>N/A</u>				
COUNTY	Program Division	Contact Person	Contact Email	Contact Phone
	<u>Behavioral Health</u>	<u>Cleo Harris</u>	<u>cleo.harris@snoco.or</u>	<u>425-388-7423</u>

Additional terms of this Contract are set out in and governed by the following, which are incorporated herein by reference:

Basic Terms and Conditions HSD-2018- 103-200, maintained on file at the Human Services Department:

Business Associate Agreement BAA-2018- 103-200, maintained on file at the Human Services Department:

Specific Terms and Conditions Attached as Exhibit A

Statement of Work/Project Description Attached as Exhibit B

Approved Contract Budget Attached as Exhibit C

Approved Invoice Attached as Exhibit D

In the event of any inconsistency in this contract, the inconsistency shall be resolved by giving precedence in the following order: (a) appropriate provisions of state and federal law, (b) Specific Terms and Conditions, (c) Basic Terms and Conditions, (d) Business Associate Agreement, (e) other attachments incorporated by reference, and (f) other documents incorporated by reference.

THE CONTRACTING ORGANIZATION IDENTIFIED ABOVE (HEREINAFTER REFERRED TO AS AGENCY), AND SNOHOMISH COUNTY (HEREINAFTER REFERRED TO AS COUNTY), HEREBY ACKNOWLEDGE AND AGREE TO THE TERMS OF THIS CONTRACT. SIGNATURES FOR BOTH PARTIES ARE REQUIRED BELOW. BY SIGNING, THE AGENCY IS CERTIFYING THAT IT IS NOT DEBARRED, SUSPENDED, OR OTHERWISE EXCLUDED FROM PARTICIPATING IN FEDERALLY FUNDED PROGRAMS.

FOR THE CONTRACTING ORGANIZATION:

FOR SNOHOMISH COUNTY:

(Signature) (Date)

Mary Jane Brell Vujovic, Director (Date)

Department of Human Services

(Title)

EXHIBIT A

SPECIFIC TERMS AND CONDITIONS

FIRST RESPONDER FLEX FUNDS

I. DEFINITION OF TERMS

- A. Access to Care Standards (ACS): The Division of Behavioral Health and Recovery (DBHR) minimum eligibility requirements for Medicaid adults & Medicaid older adults guidelines reflect the most restrictive eligibility criteria that can be applied, pursuant to RCW 70.96A and 70.96B. North Sound Behavioral Health Administrative Services Organization (BH-ASO) may expand coverage based on availability of local resources.
- B. Adjudicated youth: Refers to a youth who has been determined by a juvenile court judge to have committed a delinquent offense.
- C. Advanced directive: A written document that contains directions and preferences for treatment and care during times an individual is having difficulty communicating or making decisions.
- D. Aging Population: Age 65 and older.
- E. ASAM: Acronym for American Society of Addiction Medicine.
- F. Behavioral health: The prevention, treatment of, and recovery from substance use disorders, mental health disorders, and/or problem and pathological gambling disorders.
- G. Case Management: Assistance to a recipient and family (or significant other) to obtain, maintain, or develop appropriate resources.
- H. Child: Refers to an individual under the age of ten (10).
- I. Community Outreach and Intervention: Services to link individuals to treatment and other appropriate support services.
- J. Complaint: A verbal or written statement by a participant that expresses dissatisfaction with some aspect of services covered under this Agreement, the Primary Care Provider, or Agency.
- K. Contingency Management: An evidence-based practice allowing individuals to earn tangible rewards to reinforce positive behaviors such as service

attendance, abstaining from drugs and alcohol, and involvement in pro-social activities.

- L. Corrective Action/Compliance Review: When findings from monitoring efforts or audits show that there are apparent violations of this Contract, the Agency shall implement corrective action within specified timeframes determined by the County.
- M. Corrective Action Plan (CAP): A written plan specifying what Contractor is required to do to be in compliance. This includes required improvements and a timeline for such action(s) to be accomplished.
- N. Counselors: Personnel employed by the Agency who meet the criteria as defined in WAC.
- O. COVID-19: An infectious disease caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).
- P. Cultural Competence: A set of congruent behaviors, attitudes and policies that come together in a system or agency and enable that system or agency to work effectively in cross-cultural situations. A culturally competent system of care acknowledges and incorporates at all levels the importance of language and culture, assessment of cross-cultural relations, knowledge and acceptance of dynamics of cultural differences, expansion of cultural knowledge and adaptation of services to meet culturally unique needs.
- Q. Cultural Humility: The lifelong practice of being aware and thinking of one's own values, beliefs, own biases, and social position within the context of the present moment and also be aware of and sensitive to historic realities like legacies of violence and oppression against certain groups of people.
- R. Direct Student Services (DSS): Include, face-to-face sessions with an individual student and/or the student's family to address the student's needs.
- S. Department of Social and Health Services (DSHS), or the department, or the Department: DSHS of the State of Washington and its Secretary, officers, employees and authorized agents.
- T. DSM 5: Acronym for the Diagnostic and Statistical Manual of Mental Disorders fifth edition.
- U. Evidenced Based Treatment: A program, policy or practice recognized by research that, when applied in treatment, has improved outcomes for clients, participants or communities.

- V. Fair Hearing: A grievance hearing before the Washington State Office of Administrative Hearings.
- W. Family: Those the individual defines as family or those appointed/assigned (e.g., parents, foster parents, guardians, siblings, caregivers, and significant others).
- X. Flex funds: Funds provided through a program that are used to procure goods and/or services directly related to the needs of the participant as outlined in Exhibit B.
- Y. GAIN-SS: Acronym for Global Appraisal of Individual Needs Short Screening.
- Z. Grievance: An expression of dissatisfaction about any matter. The term is also used to refer to the overall process that includes grievances handled at the NSBHASO level and access to the state fair hearing process. Possible subjects for grievances include, but are not limited to, the quality of care or services provided, and aspects of interpersonal relationships such as rudeness, or failure to respect the enrollee's rights.
- AA. Hardship Insured: Individuals' with insurance who cannot afford to pay insurance deductibles or co-pays.
- BB. HCA: Refers to the Health Care Authority.
- CC. Healing Organization: An organizational system where staff policies, procedures, services, and treatment models apply an understanding of trauma embedded within them. Their approaches to providing services are trauma-shielding or trauma-reducing.
- DD. HIPAA: Acronym for "Health Insurance Portability and Accountability Act." Additional information is outlined in the Business Associate Agreement as referenced on the face sheet of this Contract.
- EE. Housing Services: The services or activities designed to assist individuals or families in locating, obtaining or retaining suitable housing. Component services or activities may include tenant counseling, helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests and assisting individuals and families to understand leases, secure utilities and make moving arrangements.

- FF. Independent Peer Review: To assess the quality, appropriateness and efficiency of treatment services provided in the state to individuals under the program involved.
- GG. Indirect Student Services (ISS): Include all contact with an individual student's support system.
- HH. Individual treatment: Planned therapeutic or counseling activity provided to a sole eligible individual by one (1) or more counselors.
- II. Individual: Previously known as client, consumer, patient, or participant.
- JJ. Labor Harmony Requirement: A "No Service Disruption Guarantee" outlined in Exhibit E, as applicable.
- KK. Low Income: Participants whose monthly income does not exceed 220% of the national poverty index, or as negotiated in your Contract.
- LL. MCO: Acronym for Managed Care Organization.
- MM. Mental Disorder: A disorder as defined in RCW 71.34.020(13) for children and RCW 71.05.020(26) for adults.
- NN. Mental Health Professional (MHP): Personnel employed by the Agency who meet the criteria as defined in WAC.
- OO. NSBHASO: Acronym for "North Sound Behavioral Health Administrative Services Organization."
- PP. No Service Disruption Guarantee: An agreement to maintain services and prevent a disruption of service caused by labor unrest. See "Labor Harmony Requirement" above. Additional information is outlined in Exhibit E., Attachment A, as applicable
- QQ. Nurse Family Partnership (NFP): An evidence based, community health program for vulnerable mothers pregnant with their first child.
- RR. Outcome: An outcome defines changes that have taken place as a result of the program's work. Examples include: Short Term (a change in learning: awareness, knowledge, skills, motivations); Intermediate (a change in action: behavior, practice, decision-making, policies); Long Term (consequences: social, economic, environmental, etc).

- SS. Outpatient Counseling: The provision of substance abuse treatment, mental health treatment and other support services according to a prescribed plan in a non-residential setting.
- TT. Output: An output details what the program does and is usually a count of something. Examples include: Activities (the actual tasks done such as screenings, assessments, workshops, etc); Participation (who the program serves; customers and stakeholders).
- UU. Outreach/Education Services (OES): Training and information sharing to Agency staff and external providers about the Student Support Advocate program not directly related to a particular case management student.
- VV. Personal Information: Information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- WW. Quality Assurance: A focus on compliance to minimum requirements (e.g. rules, regulations, and contract terms) as well as reasonably expected levels of performance, quality, and practice.
- XX. Recovery: The processes through which people are able to live, work, learn, and participate fully in their communities.
- YY. Referral: A process of directing an Individual to available specialty care or services.
- ZZ. Remote Learning: Also referred to as distance learning, gives learners who aren't in a physical location for in-person education access to online training materials.
- AAA. RCW: Acronym for "Revised Code of Washington."
- BBB. Resiliency: The personal and community qualities that enable individuals to rebound from adversity, trauma, tragedy, threats, or other stresses, and to live productive lives.
- CCC. Shall: Compliance is mandatory.
- DDD. SHP: Acronym for Supportive Housing Program.
- EEE. Substance Use Disorder Professional (SUDP) (formerly CDP): Personnel employed by the Agency who meet the criteria defined in WAC.

- FFF. Substance Use Disorder Professional Trainee (SUDPT) (formerly CDPT): Personnel employed by the Agency who meet the criteria defined in WAC.
- GGG. Serious Mental Illness (SMI): According to Federal Register Vol. 58, No. 96, May 20, 1993, persons age 18 and over who currently, or at any time during the past year, have a diagnosable mental, behavioral, or emotional disorder of sufficient duration to meet diagnostic criteria specified within the current DSM, that has resulted in functional impairment which substantially limits one or more major life activities.
- HHH. Strengthening Families Program 10-14: Refers to the evidence-based prevention program developed at Iowa State University for families and young adolescents.
- III. Student Support Advocate (SSA): Personnel hired by the school district to perform contracted services.
- JJJ. Substance Use Disorder (SUD): Acronym for "Substance Use Disorder." This definition replaces the definition for Chemical Dependency.
- KKK. Telehealth: The distribution of health-related service and information via electronic information and telecommunication technologies.
- LLL. TILT Team: Refers the Trauma-Informed Leadership Team, the selected group of staff dedicated to the advancement of Trauma-Informed Practices in the school.
- MMM. Trauma: Refers to experiences that cause intense physical and psychological stress reactions. It can refer to "a single event, multiple events, or a set of circumstances that is experienced by an individual as physically and emotionally harmful or threatening and that has lasting adverse effects on the individual's physical, social, emotional, or spiritual well-being
- NNN. Trauma-informed: A trauma-informed approach to the delivery of behavioral health services includes an understanding of trauma and an awareness of the impact it can have across setting, services, and populations. It involves viewing trauma through an ecological and cultural lens and recognizing that context plays a significant role in how individuals perceive and process traumatic events, whether acute or chronic. Per SAMHSA, the three key elements of a trauma-informed approach include: realizing the prevalence of trauma; recognizing how trauma affects all individuals involved with the program, organization, or system, including its own workforce; and responding by putting this knowledge into practice

- OOO. Trauma-Informed Care: TIC is a strengths-based service delivery approach “that is grounded in understanding of and responsiveness to the impact of trauma, that emphasizes physical, psychological, and emotional safety for both providers and survivors, and that creates opportunities for survivors to rebuild a sense of control and empowerment. It also involves vigilance in anticipating and avoiding institutional processes and individual practices that are likely to retraumatize individuals who already have histories of trauma, and it upholds the importance of consumer participation in the development, delivery, and evaluation of services
- PPP. Trauma-Informed System: An organizational system which has developed a shared language to define, normalize, and address the impact of trauma on clients and the workforce. The organization operates from a foundational understanding of the nature and impact of trauma.
- QQQ. Veteran: A veteran is defined as an individual that has served as a member of the armed forces, active duty or reserves, for at least one day. This will also include service in the National Guard, as well as Merchant Marines in support of US resources in wartime. Veteran status may be verified through self-identification, discharge certificate, or Department of Defense Form DD-214.
- RRR. WAC: Acronym for “Washington Administrative Code”.
- SSS. WSUE: Refers to Washington State University Extension, a division of Snohomish County Parks & Recreation Department (PRD).
- TTT. Youth: Means a person from age ten (10) through age seventeen (17).

II. PERFORMANCE STANDARDS AND LICENSING

- A. The Agency shall meet the requirements of WAC, applicable local and state rules, and state and federal statutes. In addition, the Agency shall meet the applicable specific program requirements for licensure and certification to perform contracted services. A copy of the certification shall be submitted to the County upon request.
- B. The Agency shall maintain relevant and appropriate licensure by the State of Washington to provide behavioral health and/or community support services. The Agency shall notify the County in writing within five (5) business days of any change in licensure status.

III. COMPLIANCE WITH SPECIFIC LAWS AND REGULATIONS

- A. All services provided under this Contract shall meet all standards set forth in current, revised and replaced WAC's and RCW's.
- B. The Agency shall meet all applicable standards for program operations set forth in WAC and RCW. The Agency shall ensure that WAC and RCW requirements are followed and are adjusted as the WAC's and RCW's are amended, revised, eliminated or added.
- C. The Agency shall operate and adhere to fidelity of the model of services utilized by the Agency and as negotiated with the County.
- D. The Agency must have policies and procedures in place to protect and safeguard individually identifiable health information obtained in the course of providing services under this Contract. The Agency shall not disclose an individual's information, directly or indirectly, except to the extent allowed under applicable state or federal laws and regulations. The Agency shall comply with all terms and conditions of Federal Confidentiality of Substance Use Disorder Patient Records, 42 CFR Part 2 and applicable provisions of the Health Insurance Portability and Accountability Act (HIPAA).
- E. Staff and volunteers who have access to children or vulnerable adults are required to have a background check per RCW and WAC. A background check is required at the time of employment or commencement of volunteer duties. An Agency shall conduct additional background checks if circumstances arise that cause the Agency concern. The Agency shall ensure that all persons convicted of crimes preventing contact with vulnerable populations are prohibited from having access to those populations.
- F. The Agency shall enter data as negotiated with the County. The Agency shall make use of data and specific to the Agency systems or electronic records for the purpose of evaluating and reporting individual and program service outcomes.
- G. The Agency shall comply with all terms and conditions of the Business Associate Agreement.

IV. REIMBURSEMENT PROCEDURES

Services rendered under this Contract shall be reimbursed based on the attached Budget (Exhibit C). Services shall be provided per the attached Statement of Work (Exhibit B).

V. REIMBURSEMENT LIMITATION

- A. The Agency shall utilize the contracted dollar amount to provide services throughout the duration of this Contract.
- B. The Agency shall be responsible for ensuring budget is maintained and that invoices to the County do not exceed the budgeted amount as stated in Exhibit C, Approved Contract Budget.
- C. Utilization of County funding available to this program will be reviewed monthly and the Contract allocation may be reduced and re-allocated at the discretion of the County, where needed if expenditures are not sufficient to fully utilize available funding.
- D. The Agency certifies that work to be performed under this Contract will not duplicate any work to be charged against any other contract, subcontract or source.

VI. REPORTING REQUIREMENTS

The Agency shall submit all required reports documenting performance in a timely manner. All reports shall be completed on approved forms and in accordance with procedures as issued by the County. In the event the Agency fails to maintain its reporting obligations, the County reserves the right to withhold reimbursements to the Agency or order payment stopped to the Agency in an amount proportions to the data estimated to be outstanding until such time that the data is current.

VII. OTHER REVENUES

Revenues generated by the Agency from other funding sources (e.g. donations, fund-raising) under this program, including fees collected from low-income participants, shall be separately identified and recorded as project income. These funds shall be used exclusively to provide increased levels of service.

VIII. SUBCONTRACTING

- A. The Agency is prohibited from subcontracting any funding and/or services contained within this Contract unless otherwise negotiated with the County.

- B. All rules, regulations and requirements contained in the Basic Terms and Conditions must be met for all subcontracts executed pursuant to this Contract. All subcontracting arrangements require prior written approval from the County.

IX. RECORDS RETENTION

The Agency shall retain all fiscal and clinical books, records, documents and other materials relevant to this Contract in accordance with WAC.

X. LOCATION AND HOURS OF SERVICE

- A. Services provided under this Contract shall be available in Snohomish County for Snohomish County residents.
- B. To ensure participants have consistent access to treatment services, the Agency shall minimally maintain business hours from 9:00 AM through 5:00 PM Monday through Friday, excluding recognized holidays or as negotiated with the County. Any reduction in service hours shall be submitted in writing to the County for approval, fifteen (15) calendar days prior to implementation.
- C. The Agency shall notify the County within ten (10) days of change in personnel which may affect the faithful execution of this Contract.

XI. ELIGIBILITY

- A. County funds shall be the dollar of last resort for billing. The Agency shall determine at time of intake if the individual has medical insurance, including state-sponsored programs providing low-cost health care coverage through private health plans, which covers substance use disorder treatment services. If the individual has medical insurance that covers substance use disorder treatment services, the medical insurance shall be used as the first source of billing to pay for treatment services. The Agency shall ensure that only one source of funding is used at any given time.
- B. Termination of a Contract shall not be grounds for a fair hearing for the service applicant or a grievance for the recipient if similar services are immediately available in the County.
- C. The Agency shall have policies and procedures in place for participant grievances in the case of denial or termination of service or failure to act upon a request for services with reasonable promptness.

XII. MONITORING AND EVALUATION

The Agency shall cooperate with the County in monitoring activities a minimum of once per year or more as deemed appropriate by the County.

XIII. INTERAGENCY COORDINATION

- A. The Agency shall identify the primary agencies with whom they have regular relationships and whose activities substantially affect the delivery of services under this Contract. The Agency shall negotiate and execute working agreements with these agencies to ensure coordinated services and appropriate referral procedures.
- B. Working agreements shall minimally address the following:
 - 1. Program description;
 - 2. Referral procedures and timelines;
 - 3. Release of information procedures;
 - 4. Follow up procedures;
 - 5. Procedures for exchanging information concerning program changes and unavailability of services; and
 - 6. Procedures for problem solving between two (2) agencies.

XIV. EMERGENCY PROCEDURES

The Agency shall have a plan for serving individuals during periods when normal services may be disrupted. Disruption to normal services may include earthquakes, floods, snowstorms, and other natural disasters. Particular attention should be made for those individuals who are most at risk. When services are delivered at the Agency's workplace the plan shall include: contact information for high-risk individuals, a list of emergency services, and stores of emergency provisions.

XV. CONTINUING EDUCATION

The Agency shall ensure their staff is effectively trained to implement the services they agree to provide under the terms of this Contract. The Agency is encouraged to inquire about the availability of additional training funds and opportunities to support their continuing education efforts.

XVI. MEETING PARTICIPATION

The Agency shall ensure they have representation at any County-sponsored trainings or meetings. The County shall notify the Agency a minimum of two (2) weeks prior to the event.

XVII. DEFINITIONS AND TERMS

The Agency shall utilize the definitions and terms in this Exhibit A as applicable throughout this Contract or as negotiated with the County.

EXHIBIT B

STATEMENT OF WORK / PROJECT DESCRIPTION

FIRST RESPONDERS FLEX FUND

I. DESCRIPTION

- A. The Project shall assist Individuals to remove barriers to housing and/or abate emergency situations through the provision of Flex Fund assistance.
- B. The Project shall serve eligible Individuals only. The individuals/families must be experiencing homelessness or at risk of homelessness.

II. PROGRAM ACTIVITIES

In compliance with the terms of the Contract, the City shall perform the tasks and services as follows:

- A. The City shall develop and maintain a process to disburse Flex Funds to First Responders/Social Workers, not to exceed the total amount included in the Approved Project Budget (Exhibit C).
- B. First Responders/Social Workers shall access Flex Funds in order to procure goods and/or services directly related to the needs of Individuals, which cannot be met through existing categorical services or formal/informal community mechanisms. Examples of such purchases may include, but are not limited to shelter, food, clothing, medical care, transportation, or other basic needs.
- C. Flex Funds shall not be paid directly to the Individuals or used for the purchase of alcohol, tobacco, vaping products, or marijuana products.
- D. The City shall utilize flex funds throughout the duration of this Contract and shall not use these funds at the end of the year to “stock up” in lieu of providing assistance to individuals and families to help end homelessness.
- E. The City shall submit supporting documentation for expenses covered by Flex Funds with the Approved Invoice (Exhibit D) for reimbursement.
- F. The City shall include receipts for services and purchases with the invoice as supporting documentation.
- G. The City shall submit invoices by the tenth (10th) day of the month following flex fund use. Exception: the December invoice must be submitted no later than

January 6, 2022.

- H. The County will review fund usage throughout this Contract period and may reallocate underused funds to cities that are in need of additional funds.
- I. Funds allocated to the First Responder Flex Fund are determined on an annual basis based on funding availability and are not guaranteed.

III. REPORTS

The City shall submit one narrative each quarter providing a description of at least one individual or family that was able to remove a barrier to housing or abate an emergency situation as a result of the Project. The quarterly narrative shall be submitted with the monthly invoice.

EXHIBIT C
CONTRACT BUDGET - COST REIMBURSEMENT
FIRST RESPONDERS FLEX FUND

AGENCY NAME: City of Marysville
CONTRACT PERIOD: 1/1/2021 to 12/31/2021

FUNDS AWARDED UNDER CONTRACT:

REVENUE SOURCE	FUNDING PERIOD	AMOUNT	AMENDMENT	TOTAL AMOUNT
EHP	1/1/2021 to 12/31/2021	\$ 9,295		\$ 9,295
				-
				-
				-
				-
				-
TOTAL FUNDS AWARDED:		\$ 9,295	\$ -	\$ 9,295

MATCHING RESOURCES:

N/A N/A

TOTAL MATCHING RESOURCES: N/A

MATCH REQUIREMENTS FOR CONTRACT: % N/A AMOUNT: N/A

OTHER PROGRAM RESOURCES (Identify):

SOURCE	FUNDING PERIOD	AMOUNT
TOTAL OTHER RESOURCES:		\$ -

EXPENDITURES

CATEGORY	FUND SOURCE EHP	FUND SOURCE	FUND SOURCE	FUND SOURCE	FUND SOURCE	FUND SOURCE	TOTAL	OTHER RESOURCES
Salaries/Wages							\$ -	
Benefits							-	
Supplies/Minor Equip.							-	
Prof. Services							-	
Postage							-	
Telephone							-	
Mileage/Fares							-	
Meals							-	
Lodging							-	
Advertising							-	
Leases/Rentals							-	
Insurance							-	
Utilities							-	
Repairs/Maint.							-	
Client Flex Funds							-	
Printing							-	
Dues/Subscrip.							-	
Regis./Tuition							-	
Machinery/Equip.							-	
Administration							-	
Indirect							-	
Miscellaneous							-	
Flex Funds	9,295						9,295	
Misc. Construction							-	
Acquisition							-	
Relocation							-	
							-	
TOTAL	\$ 9,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,295	\$ -

EXPENDITURE NARRATIVE

AMOUNT	CATEGORY	NARRATIVE (provide justification describing each category supported with funds awarded under this contract)
9,295	Flex Funds	Cost of Flex Funds distributed to First Responders
\$ 9,295	TOTAL	

DETAIL SALARIES / WAGES

POSITION	FUND SOURCE	% OF TIME TO FUND SOURCE	TOTAL MONTHLY	MONTHLY CHARGE TO FUND SOURCE	# OF MONTHS	TOTAL CHARGE TO FUND SOURCE
N/A						
					TOTAL:	\$0

NOTE: Above figures may reflect rounding



Snohomish County Human Services Department - 3000 Rockefeller, M/S 305, Everett, WA 98201

Contracting City and Address: City of Marysville 1049 State Ave Marysville,WA 98270	Contract #: BH-21-62-08-200	
	Project Title: First Responders Flex Fund	
	Contract Manager: Cleo Harris (425)388-7423 cleo.harris@snoco.org	
	Reporting Period: _____	To: _____

SUB OBJ	Account Title	Current Expenditures	Contract To Date Expenditures	Total Contract Budget	Contract Budget Balance
52	Flex Funds			\$ 9,295.00	\$ 9,295.00
	TOTALS	\$ -	\$ -	\$ 9,295.00	\$ 9,295.00

REVIEWED FOR PAYMENT:
AUTHORIZED FUND:

Exhibit D
BH-21-62-08-200
City of Marysville
Page 1 of 2

AGENCY CERTIFICATION FORM

Agency Certification: I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise, or services furnished to Snohomish County, and that all goods furnished and/or services rendered have been provided without discrimination on the grounds of race, creed, national origin, handicap, sex, or age.

AUTHORIZING SIGNATURE: _____ **DATE:** _____

[illegible]

(Use Additional Pages as Necessary)

Total:	\$ -	\$ -	\$ -
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Index #8

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM:	
Snohomish County Human Services Grant	
PREPARED BY:	DIRECTOR APPROVAL:
Dave Hall	
DEPARTMENT:	
Parks, Culture and Recreation	
ATTACHMENTS:	
Snohomish County Human Services Contract	
BUDGET CODE:	AMOUNT:
00110337 370700	\$15,000.00
<p>SUMMARY: The Parks, Culture and Recreation Department has been awarded a renewal grant-in-aid agreement through the Snohomish County Human Services Department to offset personnel costs and benefits for senior programs. The total grant of \$15,000 will cover part of the salary of the Program Specialist assigned to the Ken Baxter Community Center.</p> <p>The Parks, Culture and Recreation Department will generate all reporting documents required by Snohomish County for this grant.</p>	

RECOMMENDED ACTION:

Staff recommends that the Council authorize the Mayor to sign the “Snohomish County Human Service Contract”.

Snohomish County Human Services
3000 Rockefeller Avenue, M/S 305 | Everett, WA 98201
(425) 388-7200



CONTRACT SPECIFICS	Contract Number: <u>A-21-75-03-200</u> Maximum Contract Amount: <u>\$15,000.00</u>			
	Title of Project / Service: <u>Senior Centers</u>			
	Start Date: <u>01/01/2021</u>		End Date: <u>12/31/2021</u>	
Status Determination: <u>Contractor</u>				
CONTRACTING ORGANIZATION	Agency Name: <u>City of Marysville / Ken Baxter Community Center</u>			
	Address: <u>6915 Armar Road</u>			
	City, State & Zip: <u>Marysville, WA 98270</u>		IRS Tax No. / EIN: <u>91-6001459</u>	
	Contact Person: <u>Dave Hall</u>		Unique Entity Identifier: <u>076658673</u>	
	Telephone: <u>(360) 363-8403</u>		Email Address: <u>dhall@marysvillewa.gov</u>	
FUNDING SPECIFICS	Funding Authority: <u>2021 County Budget Ordinance: County General Revenue, 1/10th of 1% Sales Tax</u>			
	CFDA No. & Title: <u>N/A</u>			
	Funding Specifics: <u>SCCO 20-075, RCW 82.14.460</u>			
	Federal Agency: <u>N/A</u>		Federal Award ID No: <u>N/A</u>	
Federal Award Date: <u>N/A</u>				
COUNTY	Program Division	Contact Person	Contact Email	Contact Phone
	<u>Long Term Care and Aging</u>	<u>Michal Glauner</u>	<u>michal.glauner@snoco.org</u>	<u>(425) 388-7407</u>

Additional terms of this Contract are set out in and governed by the following, which are incorporated herein by reference:

Basic Terms and Conditions HSD-2018- 103-200, maintained on file at the Human Services Department:

Business Associate Agreement BAA-2018- 103-200, maintained on file at the Human Services Department:

Specific Terms and Conditions	Attached as Exhibit A	Major Incident Policy Procedures	Attached as Exhibit I
Statement of Work/Project Description	Attached as Exhibit B	Senior Center Standards	Attached as Exhibit M
Approved Contract Budget	Attached as Exhibit C		

In the event of any inconsistency in this contract, the inconsistency shall be resolved by giving precedence in the following order: (a) appropriate provisions of state and federal law, (b) Specific Terms and Conditions, (c) Basic Terms and Conditions, (d) Business Associate Agreement, (e) other attachments incorporated by reference, and (f) other documents incorporated by reference.

THE CONTRACTING ORGANIZATION IDENTIFIED ABOVE (HEREINAFTER REFERRED TO AS AGENCY), AND SNOHOMISH COUNTY (HEREINAFTER REFERRED TO AS COUNTY), HEREBY ACKNOWLEDGE AND AGREE TO THE TERMS OF THIS CONTRACT. SIGNATURES FOR BOTH PARTIES ARE REQUIRED BELOW. BY SIGNING, THE AGENCY IS CERTIFYING THAT IT IS NOT DEBARRED, SUSPENDED, OR OTHERWISE EXCLUDED FROM PARTICIPATING IN FEDERALLY FUNDED PROGRAMS.

FOR THE CONTRACTING ORGANIZATION:

FOR SNOHOMISH COUNTY:

(Signature) (Date)

(Title)

Mary Jane Brell Vujovic, Director
Department of Human Services (Date)

EXHIBIT A

SPECIFIC TERMS AND CONDITIONS

SENIOR CENTERS

I. DOCUMENTS INCORPORATED BY REFERENCE

In performing the services under this Contract, the Agency shall comply with the *Senior Center Standards and Self-Assessment Workbook: Guidelines for Practice*, 1990 Edition, National Council on the Aging, incorporated by reference and maintained on file at Snohomish County Human Services Long Term Care & Aging, hereinafter referred to as "County."

II. REPORTING REQUIREMENTS

The Agency shall submit required reports (electronic submission preferred) on a format supplied or approved by the County. The County may withhold payment until receipt of overdue reports.

Report Titles	Due Date
Senior Center Quarterly Report: Unduplicated Participants, Volunteer Hours and Large Events	15th of the month following the reporting quarter
2021 Opioid Education Outreach Report	January 31, 2022
All regularly published and mailed senior center newsletters, brochures, and other documents that detail programs/services	When printed and/or published

III. HOURS OF SERVICE

The Agency shall be open and provide services during normal business hours of 10:00 a.m. through 3:00 p.m. Monday through Friday.

IV. REIMBURSEMENT

In addition to the Reimbursement Procedures in Section XXXII of the Basic Terms and Conditions agreement, the Agency shall submit monthly requests for reimbursement based on program expenses and be accompanied by monthly expenditure reports showing line item expenditures corresponding to the attached Exhibit C, Contract Budget or amended Exhibit C.

V. TRAINING REQUIREMENTS

The Agency shall establish a training plan for all employees performing services under this Contract. The plan shall provide for orientation of new employees and ongoing in-service training for continuing employees. The training must be provided by qualified persons and will include either formal training sessions or on-the-job training. The dates and topics of training received shall be documented in a central file or in the personnel files of all employees who have received the training.

VI. EMERGENCY PROCEDURES

- A. The Agency shall establish written procedures to be followed in the event a client becomes ill or is injured while at the Agency senior center or if staff is at the client's home. The plan must be thoroughly explained to staff and volunteers.
- B. The Agency shall have a plan for serving clients during periods when normal services may be disrupted. Disruption to normal services may include earthquakes, floods, snowstorms, and other natural disasters. Particular attention should be made for those clients who are most at risk.
 - 1. When services are delivered at the Agency senior center, the plan will include contact information for high-risk clients, a list of emergency services, and stores of emergency provisions.
 - 2. When services are delivered off site, the plan will include contact information for high-risk clients.

VII. CLIENT GRIEVANCE PROCEDURES

Written information regarding Grievance Procedures shall be posted in the Agency senior center in a location readily visible to clients.

VIII. INTERAGENCY COORDINATION

The Agency shall identify agencies with whom it has regular relationships and whose activities provide a substantial impact upon the delivery of services under this Contract. The Agency shall negotiate and execute working agreements with these agencies to assure coordinated services and appropriate referral procedures.

IX. STAFF REQUIREMENTS

The Agency shall retain sufficient qualified staff (paid or volunteer) to perform the following services:

- A. Administration and staff supervision;
- B. Accounting;
- C. Clerical services; and
- D. Custodial services.

X. NONDISCRIMINATION

In addition to the provisions contained in Section XVII of the Basic Terms and Conditions agreement referenced on the Contract face page, the following terms apply:

The Agency and any subagencies shall comply with International Building Code Requirements for Barrier-Free Accessibility, WAC 51-50-005, as amended. The Agency and subagencies shall provide barrier-free access to and egress procedures from facilities, meeting places, and structures that will enable the use of all programs and services for the disabled community.

XI. MONITORING AND EVALUATION

The Agency shall cooperate with the County in monitoring activities of senior center operations annually or as deemed appropriate by the County.

XII. ENTIRE AGREEMENT

This Contract, including all documents attached to or incorporated by reference, contains all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract, shall be deemed to exist or bind the parties.

EXHIBIT B
STATEMENT OF WORK
SENIOR CENTERS

I. SERVICE DEFINITION

The Agency shall operate or provide for the operation of a senior center. A senior center is a community facility where Snohomish County residents, age 55 and over, come together for services and participate in activities that reflect their experience and interests, enhance their dignity, support their independence and encourage involvement in and with the senior center and the community.

II. MINIMUM SERVICE REQUIREMENTS

The Agency shall meet the minimum service requirements described below:

A. Reports

The Agency shall promptly submit all required reporting forms completed in prescribed detail on the dates set forth in Exhibit A, Specific Terms and Conditions. The County may withhold payment until receipt of overdue reports.

B. Unduplicated Participants

The Agency shall provide programs, services and activities to a minimum of 250 unduplicated participants per year. An unduplicated participant is an eligible participant who is counted only once during a funding year without regard to how many direct services and activities the participant engages in.

C. Quarterly Reports

The Agency shall submit Quarterly Reports, in a report form supplied by the County, that document verifiable unduplicated participant data and total volunteer hours for the quarter. To be eligible as a participant, a person must be a Snohomish County resident, aged 55 or older, who has signed in and participated in a center-sponsored activity and for whom the Agency has a name, date of birth and/or age, and address. The Agency shall also report data for large and/or special events held at the senior center.

D. Opioid Education Outreach Activities

In collaboration with the County, the Agency shall promote public awareness of opioid educational trainings and/or presentations to senior center members and the community. Opioid educational trainings and/or presentations shall be provided or approved by the County and shall take place virtually using Zoom or another video conferencing platform.

1. The Agency shall, at a minimum, deliver the following opioid education outreach activities:
 - a. Messaging of scheduled trainings and/or presentations in senior center newsletters, flyers, website, email, etc. The County shall notify the Agency of scheduled training and/or presentation opportunities.
 - b. Publish opioid abuse prevention curriculum provided by the County in the Agency's senior center newsletter or other publications approved by the County two (2) times during the Contract period.

2. Opioid Education Outreach Report

The Agency shall maintain documentation of outreach activities delivered and submit electronically in a report form supplied by the County no later than January 31, 2022.

E. Snohomish County Senior Center Standards

The Agency shall organize and operate the senior center in compliance with the attached Exhibit M, Snohomish County Senior Center Standards, which are derived from the National Council on Aging and National Institute of Senior Centers accreditation standards.

F. Council on Aging Senior Center Committee

The Agency shall send a representative to scheduled Council on Aging Senior Center Committee meetings.

EXHIBIT C
CONTRACT BUDGET - COST REIMBURSEMENT
SENIOR CENTERS

AGENCY NAME: City of Marysville / Ken Baxter Community Center

CONTRACT PERIOD: 1/1/2021 to 12/31/2021

FUNDS AWARDED UNDER CONTRACT:

REVENUE SOURCE	FUNDING PERIOD	AMOUNT	AMENDMENT	TOTAL AMOUNT
County General Revenue	1/1/2021 - 12/31/2021	\$ 7,500		\$ 7,500
1/10th of 1% Sales Tax	1/1/2021 - 12/31/2021	\$ 7,500		7,500
				-
				-
				-
				-
TOTAL FUNDS AWARDED:		\$ 15,000	\$ -	\$ 15,000

MATCHING RESOURCES:

N/A

TOTAL MATCHING RESOURCES: \$ -

MATCH REQUIREMENTS FOR CONTRACT: % N/A AMOUNT:

OTHER PROGRAM RESOURCES (Identify):

SOURCE	FUNDING PERIOD	AMOUNT
TOTAL OTHER RESOURCES:		\$ -

EXPENDITURES

CATEGORY	FUND SOURCE County General Revenue	FUND SOURCE 1/10th of 1% Sales Tax	FUND SOURCE	FUND SOURCE	FUND SOURCE	FUND SOURCE	TOTAL	MATCHING RESOURCES	OTHER RESOURCES
Salaries/Wages	\$ 7,500	\$ 7,500					\$ 15,000		
Benefits							-		
Supplies/Minor Equip.							-		
Prof. Services							-		
Postage							-		
Telephone							-		
Mileage/Fares							-		
Meals							-		
Lodging							-		
Advertising							-		
Leases/Rentals							-		
Insurance							-		
Utilities							-		
Repairs/Maint.							-		
Client Flex Funds							-		
Client Rent							-		
Printing							-		
Dues/Subscrip.							-		
Regis./Tuition							-		
Machinery/Equip.							-		
Administration							-		
Indirect							-		
Occupancy							-		
Miscellaneous							-		
Misc. Construction							-		
Acquisition							-		
Relocation							-		
							-		
TOTAL	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -

EXPENDITURE NARRATIVE

AMOUNT	CATEGORY	NARRATIVE (provide justification describing each category supported with funds awarded under this contract)
\$ 15,000	Salaries/Wages	See Salaries-Wages Detail.
\$ 15,000	TOTAL	

DETAIL SALARIES / WAGES

POSITION	FUND SOURCE	% OF TIME TO FUND SOURCE	TOTAL MONTHLY	MONTHLY CHARGE TO FUND SOURCE	# OF MONTHS	TOTAL CHARGE TO FUND SOURCE
Community Center Manager	Revenue, 1/10th of 1% Sales Tax	100.00%	\$1,250	\$1,250	12.00	\$15,000
					TOTAL:	\$15,000

NOTE: Above figures may reflect rounding

EXHIBIT I

MAJOR INCIDENT REPORTING POLICIES AND PROCEDURES

SENIOR CENTERS

I. POLICY

- A. The Agency must report suspected abuse, abandonment, neglect, self-neglect, exploitation and financial exploitation of vulnerable adults or children immediately to DSHS Adult Protective Services (APS) at 866-221-4909 or Child Protective Services (CPS) at 866-363-4276 per RCW 74.34 and RCW 26.44.

If the person you suspect is being abused or neglected is living in a nursing home, assisted living facility, or adult family home, call the DSHS Complaint Resolution Unit Hotline at 800-562-6078 or submit an online report.

- B. The Agency must report major incidents as outlined below to the County, in addition to any other mandated reporting authorities, within one business day from when the Agency becomes aware of the incident. When personal safety is at stake, reporting should occur as soon as the safety of all persons is assured and all necessary emergency measures have been taken. This refers specifically to County contracted services.
1. Death, disappearance, or significant injury requiring hospital admission of a client when suspicious or unusual;
 2. Major disruption of a County contracted service;
 3. Any event involving known media interest or litigation;
 4. Any violent act to include rape or sexual assault, as defined in RCW 71.05.020 and RCW 9.94A.030, or any homicide or attempted homicide committed by a client or Agency staff;
 5. Confidential data loss that would potentially compromise the security or privacy of confidential information held by the County or the Agency;
 6. Any breach or loss of client data in accordance with HIPAA regulations; and
 7. Credible allegations of fraud committed against the Agency by staff or volunteers.

- C. If the County becomes aware of major incidents as described in Section I. B., which may not be known by the Agency, the County will report the incident to the Agency's management within one business day of when the County becomes aware of the incident.
- D. Each Agency must distribute the Major Incident Reporting Policies and Procedures to all of its employees.

II. PROCEDURES

- A. Agencies will establish a written policy on procedures to follow in reporting major incidents to the County, with clearly delineated chain of command.
- B. Major incidents as described in Section I.B. must be reported by phone or email to the LTCA supervisor or County division manager. The report must include the following:
 - 1. A description of the issue;
 - 2. Relevant background;
 - 3. Agency actions or recommendations; and
 - 4. Follow up if needed to close out the issue.

EXHIBIT M
SNOHOMISH COUNTY
SENIOR CENTER STANDARDS

I. PURPOSE

A senior center shall:

- A. Present a mission statement consistent with the National Council on Aging (NCOA) and National Institute of Senior Centers (NISC) senior center definition and philosophy.
- B. Use a written planning document with goals, objectives, and action plans based on its mission.

II. COMMUNITY

A senior center shall:

- A. Participate in cooperative community planning, establish service delivery arrangements with other community partners, and serve as a focal point in the community.
- B. Provide information and referral services at the senior center.

III. GOVERNANCE

- A. A senior center shall be organized to create effective relationships among participants, staff, governing structure, and the community in order to achieve the senior center's mission, goals and objectives.
- B. A senior center's governing structure shall be organized to operate efficiently and effectively.
- C. The governing structure shall have written documents that define and establish procedures for the following (must have a minimum of 8):
 - 1. Qualifications for membership in the governing structure;
 - 2. Election and tenure of office;
 - 3. Specification of officers' duties;
 - 4. Regular and special meetings;

5. Committees;
 6. Parliamentary procedures for the conduct of meetings;
 7. Quorums;
 8. Recording of minutes;
 9. Amending of written documents;
 10. Securing of funds; and
 11. Dissolution of the organization (if needed).
- D. The governing structure shall perform or delegate the following responsibilities:
1. Hold regular meetings and make minutes available to interested individuals;
 2. Formulate, and regularly review, senior center mission, goals and objectives;
 3. Establish policies and procedures and maintain standards of operation;
 4. Regularly evaluate senior center's activities and services;
 5. Adopt and implement an annual budget, receive financial reports, make contracts, and arrange for an annual independent audit per the Basic Terms and Conditions, Section XXXIV, Audit Requirements;
 6. Employ a chief administrative person and delegate authority to that person for management of daily affairs in accordance with center policies and procedures;
 7. Secure physical facilities;
 8. Coordinate senior center's program with other agencies to ensure provision of adequate services for older adults in the community;
 9. Plan and carry out public information activities; and
 10. Establish a participant organization and, if possible, arrange for its representation on the governing structure.
- E. Committees have clearly defined responsibilities. They consist of designated members who regularly meet, document minutes, and make them available to the governing structure and other members of the senior center.

IV. ADMINISTRATION AND HUMAN RESOURCES

The senior center shall have clear administrative and human resources policies and procedures in place that contribute to the effective management of its operation. It shall be staffed by qualified personnel, paid and volunteer, capable of implementing its programs.

V. PROGRAM PLANNING

A. As part of a comprehensive community strategy to meet the needs of older adults, senior centers offer services and activities within a senior center, outside the center, and link participants with resources offered by other agencies. Senior center programs consist of a variety of individual and group services and activities that include, but are not limited to, the following:

1. Health and wellness;
2. Arts and humanities programming;
3. Intergenerational programs and activities;
4. Employment assistance;
5. Information and referral services;
6. Social and recreational activities;
7. Transportation services;
8. Volunteer and civic engagement opportunities;
9. Educational opportunities;
10. Financial and benefits assistance; and
11. Meal and nutrition programs.

B. Senior centers shall provide a minimum of twelve (12) different programs and activities. Programs and activities must be provided in at least six (6) different categories listed above. The same program/activity may not be used for multiple categories.

VI. EVALUATION

A. The senior center shall have appropriate and adequate arrangements to evaluate and report on operations and programs on a regular basis.

- B. The senior center shall demonstrate an understanding and implementation of evaluations to seek outcome-based measurements.

VII. FISCAL MANAGEMENT

The senior center shall practice sound fiscal planning and management, financial record keeping, and reporting including:

- A. Preparation and publishing of an annual budget document;
- B. The senior center's budget, accounting, and financial reporting practices conform to an appropriate and accepted accounting standard; and
- C. Liability insurance coverage for assets, staff, participants, volunteers, and governing structure.

VIII. RECORDS AND REPORTS

- A. The senior center shall keep complete records required to operate, plan, and review its programs including:
 - 1. Standardized participant records;
 - 2. Program records and reports on services and activities; and
 - 3. Confidentiality policy limiting access to certain records and files.
- B. The senior center shall regularly prepare and circulate reports to inform its governing structure, participants, staff, funders, and the public about all aspects of its operation, program, and services.

IX. FACILITY


- A. A senior center shall make use of facilities that promote effective program operation and provide for the health, safety, and comfort of participants, staff, and community.
- B. A senior center provides barrier-free access in accordance with applicable laws.

Index #9

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 22, 2021

AGENDA ITEM:																				
HVAC Maintenance & Repair Services Contract – Supplemental Agreement No. 3																				
PREPARED BY:		DIRECTOR APPROVAL:																		
JR Myers, Solid Waste/Support Services Supervisor																				
DEPARTMENT:																				
Public Works, Facilities																				
ATTACHMENTS:																				
HVAC Maintenance & Repair Services Contract – Supplemental Agreement No. 3																				
BUDGET CODE:		AMOUNT:																		
Various		\$17,000.00																		
SUMMARY:																				
<p>On January 2, 2019, the City solicited bids for the maintenance and repair of the City's facilities HVAC systems and components. The City received two responsive bid proposals with D.K. Systems providing the lowest bid for requested services. The contract is for one year with the option to extend for three additional one-year terms.</p> <p>This will be the third Supplemental Agreement to the contract and the second one-year extension to the contract. Supplemental Agreement No. 3 is requesting \$17,000.00 additional funds and will extend the contract to April 2022.</p>																				
<table border="1"> <thead> <tr> <th>Description</th> <th>Increase</th> <th>NTE Amount</th> </tr> </thead> <tbody> <tr> <td>Original Contract</td> <td>\$75,000</td> <td></td> </tr> <tr> <td>Supplemental Agreement No. 1</td> <td>\$55,000</td> <td>\$130,000</td> </tr> <tr> <td>Supplemental Agreement No. 2</td> <td>\$35,000</td> <td>\$165,000</td> </tr> <tr> <td>Supplemental Agreement No. 3</td> <td>\$17,000</td> <td>\$182,000</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Description	Increase	NTE Amount	Original Contract	\$75,000		Supplemental Agreement No. 1	\$55,000	\$130,000	Supplemental Agreement No. 2	\$35,000	\$165,000	Supplemental Agreement No. 3	\$17,000	\$182,000			
Description	Increase	NTE Amount																		
Original Contract	\$75,000																			
Supplemental Agreement No. 1	\$55,000	\$130,000																		
Supplemental Agreement No. 2	\$35,000	\$165,000																		
Supplemental Agreement No. 3	\$17,000	\$182,000																		
The not to exceed total contract sum increases to \$182,000.00.																				

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to sign and execute the HVAC Maintenance & Repair Services contract Supplemental Agreement No.3 between the City of Marysville and D.K. Systems for a new total contract price of \$182,000.00.

RECOMMENDED MOTION:

I move to authorize the Mayor to sign and execute Supplemental Agreement No. 3 with D.K. Systems for the HVAC Maintenance & Repair Contract for a new contract total in the amount of \$182,000.00.

**SUPPLEMENTAL AGREEMENT NO. 3 TO
SMALL PUBLIC WORKS CONTRACT BETWEEN
CITY OF MARYSVILLE
AND D.K. SYSTEMS INC.**

THIS SUPPLEMENTAL AGREEMENT NO. 3 (“Supplemental Agreement No. 3”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (“City”) and D.K. Systems, Inc., a Washington Corporation (“Contractor”).

WHEREAS, the parties hereto have previously entered into an agreement for HVAC Maintenance and Repair Services (the “Original Contract”), said Original Contract being dated March 26, 2019; and

WHEREAS, the parties extended the term and provided additional compensation of the Original Contract in a supplemental agreement (the “Supplemental Agreement No. 1”), said Supplemental Agreement No. 1 being dated May 12, 2020; and

WHEREAS, the parties provided additional compensation of the Original Contract in a supplemental agreement (the “Supplemental Agreement No. 2”), said Supplemental Agreement No. 2 being dated December 1, 2020; and

WHEREAS, both parties desire to extend the term and provide additional compensation of the contract in a supplemental agreement,

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Contract, “Term of Contract”, the parties agree to extend the term of the contract for an additional one (1) year. For the avoidance of doubt, this Supplemental Agreement No. 3 is the second one-year extension. The parties may extend the term of the Contract one more year upon executing a written supplemental agreement.

2. Section 4.a. of the Original Contract, “Total Contract Sum for the Project”, is amended and shall read as follows: “The City shall pay the Contractor for satisfactory completion of the Project, a Total Contract Sum not to exceed **ONE HUNDRED EIGHTY TWO THOUSAND DOLLARS (\$182,000.00)** including all applicable Washington State Sales Tax.”

The total compensation payable to the Contract is summarized as follows:

Original Agreement: \$75,000.00

Supplemental Agreement No. 1: \$55,000.00

Supplemental Agreement No. 2: \$35,000.00

Supplemental Agreement No. 3: \$17,000.00

SUPPLEMENTAL AGREEMENT - Page 1 of 2

On-Call Extension Rev. 4/2020

Grand Total: \$182,000.00

3. Each and every provision of the Original Contract for Small Public Works dated March 26, 2019, shall remain in full force and effect, except as modified herein.

DATED this _____ day of _____, 2021.

CITY OF MARYSVILLE

By _____
Jon Nehring, Mayor

DATED this _____ day of _____, 2021.

D.K. SYSTEMS, INC.

By _____
Darron Drake
Its: President

ATTEST/AUTHENTICATED:

Tina Brock, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

Index #10

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE:

AGENDA ITEM:	
Administrative Service Contract between Premera Blue Cross and City of Marysville	
PREPARED BY:	DIRECTOR APPROVAL:
Teri Lester	
DEPARTMENT:	
Human Resources	
ATTACHMENTS:	
1. Premera Blue Cross contract.	
BUDGET CODE:	AMOUNT:
<p>SUMMARY: With Marysville becoming self-insured for health benefits, the City needs to execute agreements with insurers and service providers with annual updates.</p> <p>Premera Blue Cross continued as the City's self-insured claims administrator effective January 1, 2021.</p> <p>WHEREAS, the City of Marysville has established an employee benefit plan which provides for payment of certain welfare benefits to and for certain eligible individuals as defined in writing by the City, and,</p> <p>WHEREAS, the City of Marysville has chosen to self-insure the benefit program(s) provided under the Plan; and</p> <p>WHEREAS, the City of Marysville desires to engage the services of Premera Blue Cross as the Claims Administrator to provide administrative services for the Plan.</p>	

<p>RECOMMENDED ACTION: Staff recommends the council authorize the Mayor to execute the agreement with Premera Blue Cross.</p>
--

ADMINISTRATIVE SERVICE CONTRACT
BETWEEN
PREMERA BLUE CROSS
AND
CITY OF MARYSVILLE
EFFECTIVE JANUARY 1, 2021 THROUGH DECEMBER 31, 2021
(THE "CONTRACT PERIOD")

This Contract is effective by and between the group named above (hereinafter referred to as the "Plan Sponsor"), and Premera Blue Cross (hereinafter referred to as the "Claims Administrator" or "we," "us," or "our").

WHEREAS, the Plan Sponsor has established an employee benefit plan (hereinafter referred to as the "Plan") which provides for payment of certain welfare benefits to and for certain eligible individuals as defined in writing by the Plan Sponsor, such individuals being hereinafter referred to as "Members"; and,

WHEREAS, the Plan Sponsor has chosen to self-insure the benefit program(s) provided under the Plan; and

WHEREAS, the Plan Sponsor desires to engage the services of the Claims Administrator to provide administrative services for the Plan;

NOW THEREFORE, in consideration of the mutual covenants and conditions as contained herein the parties hereto agree to the provisions in this Contract, including any Attachments and endorsements thereto. The parties below have signed as duly authorized officers and have hereby executed this Contract. If this Contract is not signed and returned to the Claims Administrator within sixty (60) days of its delivery to the Plan Sponsor or its agent, the Claims Administrator will assume the Plan Sponsor's concurrence and the Plan Sponsor will be bound by its terms.

IN WITNESS WHEREOF the parties hereto sign their names as duly authorized officers and have executed this Contract.

City of Marysville

BY: _____

DATE: _____

Title

ADDRESS: _____

Premera Blue Cross

BY: _____

DATE: January 1, 2021



Jeffrey Roe
President and Chief Executive Officer

P.O. Box 327
Seattle, WA 98111-0327

TABLE OF CONTENTS

1. DEFINITIONS	1
2. DUTIES AND RESPONSIBILITIES OF THE PLAN SPONSOR	3
2.1. Documentation	3
2.2. Plan Sponsor's Fiduciary Authority	3
2.3. Defense of the Plan	3
2.4. Administrative Duties	3
2.5. Taxes, Assessments, And Fees	4
2.6. Compliance With Law	4
2.7. Appeals	5
2.8. Funding	5
3. DUTIES AND RESPONSIBILITIES OF THE CLAIMS ADMINISTRATOR	5
3.1. Administrative Duties	5
3.2. Appeals	6
3.3. Claims Processing	6
3.4. Funding Support	6
3.5. Participation In Class Action Suits	6
4. LIMITS OF THE CLAIMS ADMINISTRATOR'S RESPONSIBILITY	7
4.1. Recoveries	7
4.2. Independent Contractor	7
4.3. Limits of Liability	8
5. FEES OF THE CLAIMS ADMINISTRATOR	8
5.1. Payment Time Limits	8
5.2. Late Payments	8
5.3. Customization Fees	8
6. AUDIT	8
7. TERM OF CONTRACT	9
7.1. Contract Period	9
7.2. Changes to Fees	9
8. TERMINATION	10
8.1. Termination With Notice	10
8.2. Contract Period Expiration	10
8.3. Termination Due to Insolvency	10
8.4. Termination Due to Inability to Perform	10
8.5. Termination For Nonpayment	10
8.6. Plan Sponsor Liability Upon Termination	10

8.7. Claims Runout.....	10
9. DISCLOSURE	11
10. OTHER PROVISIONS.....	11
10.1. Choice of Law	11
10.2. Proprietary Information	11
10.3. Parties To The Contract.....	11
10.4. Notice	11
10.5. Integration	11
10.6. Assignment	12
10.7. Survival	12
10.8. Independent Contractors	12
11. ATTACHMENTS TO THE ADMINISTRATIVE SERVICE CONTRACT	12
ATTACHMENT A – OUT-OF-AREA SERVICES	13
ATTACHMENT B – CENSUS INFORMATION	16
ATTACHMENT C – REPORTING.....	17
ATTACHMENT D – FEES OF THE CLAIMS ADMINISTRATOR	18
ATTACHMENT E – BUSINESS ASSOCIATE AGREEMENT.....	21
ATTACHMENT F – CARECOMPASS360°	22
Appendix 1 Care Facilitation Services	23
Appendix 2 Personal Health Support Services	24
Appendix 3 BestBeginnings Maternity Program	25
Appendix 4 Neonatal Intensive Care Risk Assessment and Case Management	26
ATTACHMENT G – EXTENDED POST-PAYMENT RECOVERY SERVICES.....	27
ATTACHMENT H – PREMIERA VALUE-BASED PROVIDER ARRANGEMENTS	29

1. DEFINITIONS

Adverse Benefit Determination Any of the following: a denial, reduction, or termination of, or a failure to provide or make payment (in whole or in part) for, a benefit, including payment that is based on a determination of the eligibility of a Member to participate in the Plan. This includes any denials, reductions, or failures to provide or make payment resulting from the application of utilization review or limitations on experimental and investigational services, medical or dental necessity, or appropriateness of care. It also includes a decision to rescind a Member's coverage unless the rescission is due to nonpayment of subscription charges.

Affordable Care Act The Patient Protection and Affordable Care Act of 2010 (Public Law 111-148) as amended by the Health Care and Education Reconciliation Act of 2010 (Public Law 111-152).

Allowed Amount The Plan provides benefits based on the Allowed Amount for covered services. The Plan Sponsor's liability for covered services is calculated on the basis of the Allowed Amount.

The Claims Administrator reserves the right to determine the amount allowed for any given service or supply unless specified otherwise in this Contract. The Allowed Amount is described below. There are different rules for dialysis and emergency services. These rules are shown below the general rules.

a. General Rules

1. Providers In Washington and Alaska Who Have Agreements With the Claims Administrator

For any given service or supply, the amount these providers have agreed to accept as payment in full pursuant to the applicable agreement between the Claims Administrator and the provider.

2. Providers Outside The Service Area Who Have Agreements With Other Blue Cross Blue Shield Licensees

For covered services and supplies received outside the Service Area, Allowed Amounts are determined as stated in "Attachment A – Out-of-Area Services."

3. Providers Who Don't Have Agreements With The Claims Administrator Or Another Blue Cross Blue Shield Licensee

The Allowed Amount for providers in the Service Area that don't have a contract with the Claims Administrator is the least of the three (3) amounts shown below. The Allowed Amount for providers outside the Service Area that don't have a contract with the Claims Administrator or the local Blue Cross and/or Blue Shield Licensee is also the least of the three (3) amounts shown below.

An amount that is no less than the lowest amount the Plan pays for the same or similar service from a comparable provider that has a contracting agreement with the Claims Administrator

- 125 percent of the amount allowed by Medicare, if available
- The provider's billed charges. Note: Ambulances are always paid based on billed charges.
- If applicable law requires a different Allowed Amount than the least of the three (3) amounts above, this Plan will comply with that law.

b. Dialysis Due To End Stage Renal Disease

1. Providers Who Have Agreements With the Claims Administrator Or Other Blue Cross Blue Shield Licensees

For any given service or supply, the amount these providers have agreed to accept as payment in full pursuant to the applicable agreement between the Claims Administrator and the provider.

2. Providers Who Don't Have Agreements With the Claims Administrator Or Another Blue Cross Blue Shield Licensee

The amount the Plan allows for dialysis during Medicare's waiting period will be no less than 125 percent of the amount allowed by Medicare and no more than 90 percent of billed charges.

The amount the Plan allows for dialysis after Medicare's waiting period is 125 percent of the Medicare-approved amount, even when a Member who is eligible for Medicare does not enroll in Medicare.

c. Emergency Care

Consistent with the requirements of the Affordable Care Act, the Allowed Amount will be the greatest of the following amounts:

1. The median amount that Heritage Network Providers have agreed to accept for the same services
2. The amount Medicare would allow for the same services
3. The amount calculated by the same method the Claims Administrator uses to determine payment to Non-Contracted Providers

Note: Non-Contracted Ambulances are always paid based on billed charges.

In addition to any deductible, copays and coinsurance, Members are responsible for charges received from Non-Contracted Providers above the Allowed Amount.

Claims Administrator Premiera Blue Cross.

Contract Period The period shown on the face page of this Contract. The Contract Period begins at 12:01 a.m. on the starting date shown on the face page and ends at midnight on the ending date shown on the face page.

Effective Date The date this Contract takes effect (the first day of the Contract Period). The Effective Date is shown on the face page of this Contract.

Medically Necessary Those covered services and supplies that a physician, exercising prudent clinical judgment, would provide to a patient for the purpose of preventing, evaluating, diagnosing or treating an illness, injury, disease or its symptoms, and that are:

- In accordance with generally accepted standards of medical practice;
- Clinically appropriate, in terms of type, frequency, extent, site and duration, and considered effective for the patient's illness, injury or disease; and
- Not primarily for the convenience of the patient, physician, or other health care provider, and not more costly than an alternative service or sequence of services at least as likely to produce equivalent therapeutic or diagnostic results as to the diagnosis or treatment of that patient's illness, injury or disease.

For these purposes, "generally accepted standards of medical practice" means standards that are based on credible scientific evidence published in peer reviewed medical literature generally recognized by the relevant medical community, physician specialty society recommendations and the views of physicians practicing in relevant clinical areas and any other relevant factors.

Member A Subscriber or dependent who is eligible for coverage as stated in the Plan and who is enrolled as required in the Plan.

In-Network Provider A provider that is in one of the provider networks chosen by the Plan Sponsor for the Plan.

Non-Contracted Provider A provider that does not have a network provider contract with the Claims Administrator or, for out-of-area providers, with the local Blue Cross and/or Blue Shield Licensee.

Out-Of-Network Provider A provider that is not in one of the provider networks chosen by the Plan Sponsor for the Plan.

Non-Grandfathered Health Plan A Plan benefit package that does not meet the requirements to be a grandfathered health plan set forth in the federal Affordable Care Act regulations. If the Plan consists of more than one (1) benefit package, the federal regulations on non-grandfathered plan status apply separately to each benefit package.

PEPM "Per employee per month."

Plan The employee benefit plan established and maintained by the Plan Sponsor that is being administered under this Contract. The Plan may consist of one (1) or more benefit packages.

Plan Sponsor City of Marysville.

Service Area The area in which the Claims administrator directly operates a provider network. This area is made up of the states of Washington (except Clark County) and Alaska

Subscriber A person who is eligible for coverage under the Plan by virtue of an employee-employer relationship or other relationship between the person and the Plan Sponsor, and who is enrolled as required in the Plan.

2. DUTIES AND RESPONSIBILITIES OF THE PLAN SPONSOR

2.1. Documentation

The Plan Sponsor shall provide the Claims Administrator with a copy of any documents describing the benefit program(s) that the Claims Administrator needs to rely upon in performing its responsibilities under this Contract.

2.2. Plan Sponsor's Fiduciary Authority

The Plan Sponsor shall have final discretionary authority to determine the benefit provisions and to construe and interpret the terms of the Plan.

The Plan Sponsor shall have final discretionary authority to determine eligibility for benefits and the amount to be paid by the Plan.

2.3. Defense of the Plan

Except as stated in subsection 4.3, the Plan Sponsor shall be responsible for defending any legal action brought against the Plan, including a claim for benefits by or on behalf of any individual or entity, including but not limited to any Member or former Member, any fiduciary or other party. This responsibility includes the selection and payment of counsel. The Plan Sponsor shall not settle any legal action or claim without the prior consent of the Claims Administrator if the action or claim could result in the Claims Administrator being liable, including for example, any liability for contribution to or indemnification of the Plan Sponsor or other third party either directly or indirectly.

2.4. Administrative Duties

Unless specifically delegated to the Claims Administrator by this Contract, the Plan Sponsor shall be responsible for the proper administration of the Plan including the following:

- a. The Plan Sponsor shall provide the Claims Administrator a complete and accurate list of all individuals eligible for benefits under the benefit program(s) and to update those lists monthly. The Claims Administrator shall be entitled to rely on the most recent list until it receives documentation of any change thereto.

Retroactive enrollments shall be effective on the most recent of two (2) dates:

- The date the Member's coverage would have been validly in force
- The first day of the fifth full calendar month preceding the month in which the Claims Administrator receives the request for retroactive enrollment.

Retroactive terminations of coverage shall be effective on the most recent of two (2) dates:

- The date the Member's coverage would have been terminated, had notification been timely
- The first day of the fifth full calendar month preceding the month in which the Claims Administrator receives the request for retroactive termination.

- b. The Plan Sponsor shall distribute to all Members all appropriate and necessary materials and documents, including but not limited to benefit program booklets, summary plan descriptions, material modifications, enrollment applications and notices required by law or that are necessary for the operation of the Plan.
- c. The Plan Sponsor shall provide the Claims Administrator with any additional information necessary to perform its functions under this Contract as may be requested by the Claims Administrator from time to time.
- d. If the Plan Sponsor writes or revises its benefit booklet, the Claims Administrator must review and approve in advance the draft of the benefit booklet that is printed and distributed to Members.
The Plan Sponsor must also include BlueCard disclosure language approved by the Blue Cross Blue Shield Association in its booklet.
- e. In order to place calls to Members, the Claims Administrator may receive Member phone numbers provided by the Plan Sponsor or by a third party (such as a producer) on the Plan Sponsor's behalf. For the Claims Administrator and its affiliates to contact Members in accordance with telecommunication-related laws and regulations, the Plan Sponsor confirms the following with respect to Member phone numbers that the Plan Sponsor has provided or will provide to the Claims Administrator:
 - The Member provided his or her phone number on his or her Plan application, or otherwise provided or updated his or her phone number with the Plan Sponsor with the expectation that it will be

provided to the Claims Administrator in connection with the Member's coverage under the Plan.

- The Plan Sponsor only obtains phone numbers directly from the Member and not through a lookup service or other third party.
- The Plan Sponsor retains contact information and will furnish that information to the Claims Administrator upon request in a timely manner.

2.5. Taxes, Assessments, And Fees

The Plan Sponsor shall be responsible for all taxes, assessments and fees levied by any local, state or federal authority in connection with the Claims Administrator's duties pursuant to this Contract.

2.6. Compliance With Law

- The Plan Sponsor shall be responsible for the Plan's continuing compliance with all applicable federal, state and local laws and regulations, as currently amended. These include but are not limited to:
 - The Internal Revenue Code of 1986, as amended
 - The Affordable Care Act.
 - The Paul Wellstone and Pete Domenici Mental Health Parity and Addiction Equity Act of 2008 (MHPAEA)
 - The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
 - Law and regulations governing the treatment and benefits of Members covered by Medicare. These include, but are not limited to, the Medicare Secondary Payer law and regulations, the Medicare Prescription Improvement and Modernization Act of 2004 (MMA), and the Medicare, Medicaid, and SCHIP Extension Act of 2007 (MMSEA).

As required by MMSEA, the Plan Sponsor agrees to provide us the following information:

- Employer Tax Identification Number (TIN/EIN);
- Social Security Numbers (SSNs) of all Members (employees and dependents); and
- Medicare Health Insurance Claim Numbers (HICNs) for all Medicare-entitled Members.

To comply with the Medicare Secondary Payer law and regulations, the Plan Sponsor also agrees to notify us promptly if the Plan Sponsor experiences a change in total employee count that would change the order of liability according to federal guidelines.

MMA requires groups that provide prescription drug coverage to Medicare eligible individuals to provide Medicare Part D Creditable Coverage Notices, and report creditable coverage status to the Center for Medicare and Medicaid Services (CMS).

The Plan Sponsor, and not the Claims Administrator, is the "plan administrator" and the "plan sponsor" for purposes of all federal laws that apply to the Plan Sponsor and impose duties or obligations on such entities. The Plan Sponsor shall be responsible for determining whether it is subject to COBRA and, if so, for notifying Members of their COBRA rights both initially and upon the occurrence of a qualifying event, for calculating and collecting premiums for COBRA continuation of coverage and for promptly notifying the Claims Administrator when an individual is no longer eligible for COBRA continuation of coverage. If the Plan Sponsor is subject to ERISA, the Plan Sponsor is responsible to prepare and maintain its ERISA plan document.

- The Plan Sponsor shall defend, indemnify and hold harmless Claims Administrator and its directors, officers, employees, and agents from and against any and all costs, liabilities, damages, claims, losses or expenses (including reasonable attorneys' fees) arising out of or connected to the Claims Administrator's administration of any benefit design authorized by the Plan Sponsor. The Plan Sponsor acknowledges its sole responsibility to test and design benefits compliant with all laws.
- If the Plan Sponsor is a governmental entity that elects to opt out of compliance with certain federal mandates as allowed by federal law, the Plan Sponsor is responsible to file its opt-out with federal regulators for each contract period and to notify Members of the opt-out in accordance with federal law and regulations then in effect. The Plan Sponsor agrees to hold the Claims Administrator and the Network harmless for any and all consequences arising from the Plan Sponsor's failure to file an opt-out as required by law for a given contract period, errors in the opt-out filing, or failure to notify a Member as required by federal law.

2.7. Appeals

If an adverse decision on a Member appeal results from the Plan's internal appeal process, the Plan shall offer the Member a review by an Independent Review Organization (IRO) as described in subsection 3.2.

2.8. Funding

The Plan Sponsor shall be solely liable for all benefits payable to Members under the Plan that are subject to this Contract. The Plan Sponsor agrees to the following:

- a. **Provision Of Funds** The Plan Sponsor shall maintain adequate funds from which the total cost of all claims and fees described herein for each preceding week will be paid to the Claims Administrator by electronic funds transfer (EFT). Funds must be provided within two (2) business days of notification by the Claims Administrator to a person designated by the Plan Sponsor.
- b. **Late Payments** If timely payment for the claims is not received by the Claims Administrator, the Plan Sponsor shall pay the Claims Administrator a daily late charge. This late charge is calculated from the first day following the period of two (2) business days stated above. This late charge is based on the average monthly prime rate posted by Claims Administrator's designated bank during the Contract Period, plus two (2) percent on the amount of the late payments for the number of days late. Late charges are due at the end of the Contract Period or, if earlier, upon termination of the Contract.
- c. **Notices** Notices required by this subsection and subsection 3.4 shall be by secure e-mail unless another method is agreed upon in writing by the Plan Sponsor and the Claims Administrator.

3. DUTIES AND RESPONSIBILITIES OF THE CLAIMS ADMINISTRATOR

3.1. Administrative Duties

The Claims Administrator agrees to perform the following administrative services for the Plan Sponsor. The Claims Administrator shall:

- a. assist in the preparation and printing of the benefit program booklets, identification cards, and other materials necessary for the operation of the Plan; and distribute identification cards to Members.
The Claims Administrator shall be responsible to include approved BlueCard program disclosure language in the booklets it prepares. If the Plan Sponsor prepares its own booklets, the Claims Administrator shall provide approved language to the Plan Sponsor for inclusion in the booklets;
- b. perform reasonable internal audits as stated in section 6 of this Contract;
- c. answer inquiries from the Plan Sponsor, Members, and service providers regarding the terms of the Plan, although final authority for construing the terms of the Plan's eligibility and benefit provisions is the Plan Sponsor's;
- d. prepare and provide the Plan Sponsor with reports of the operations of the Plan in accordance with "Attachment C – Reporting";
- e. coordinate with any stop-loss insurance carrier;
- f. when the plan makes use of one (1) or more of the Claims Administrator's provider networks, maintain a network of healthcare facilities and professionals as applicable to the plan design. Paid claims to such providers will reflect any applicable provider discounts;
- g. perform care facilitation services as identified in "Attachment F – Carecompass360°."
- h. manage the formulary chosen by the Plan Sponsor.
- i. **Pharmacy Benefit Program** For pharmacy benefit claims, Claims Administrator will pay Plan Sponsor a prescription drug rebate payment equal to a specific amount per paid brand-name prescription drug claim. Prescription drug rebates Claims Administrator receives from its pharmacy benefit administrator in connection with Claims Administrator's overall pharmacy benefit utilization may be more or less than the Plan Sponsor's rebate payment. The Plan Sponsor's rebate payment shall be made to the Plan Sponsor on a calendar quarterly basis unless agreed upon otherwise.

The allowable charge for prescription drugs is higher than the price paid to the pharmacy benefit manager for those prescription drugs.

The parties hereby agree that the difference between the allowable charge for prescription drugs and the price paid to the pharmacy benefit manager, and the prescription drug payments received by Claims Administrator from its pharmacy benefit manager, constitutes our property, and not part of the compensation payable to Plan Sponsor under this Contract, and that Claims Administrator is entitled to retain and shall retain such amounts and may apply them to the cost of its operations and the pharmacy benefit.

Medical Benefit Drug Program The medical benefit drug program is separate from the pharmacy program. It includes claims for drugs delivered as part of medical services. For medical benefit drug claims, the Claims Administrator may contract with subcontractors that have rebate contracts with various manufacturers. Rebate subcontractors retain a portion of rebates collected as a rebate administration fee. The Claims Administrator retains a portion of the rebate. The Plan Sponsor's medical benefit drug rebate payment shall be made to the Plan Sponsor on an annual basis if the rebate is \$500 or more. If less than \$500, the Claims Administrator will retain the medical benefit drug rebate.

- j. The Claims Administrator, at its sole discretion, reserves the right to delegate some or all of its duties and responsibilities under this Contract to a third party.

3.2. Appeals

- a. The Claims Administrator shall review and respond to the initial appeals made by Members of Adverse Benefit Determinations (see section 1) as described in the benefit booklet provided by the Claims Administrator for this Plan.

The Claims Administrator shall also provide a second review of adverse Member appeal decisions made after its initial review. This review will be conducted as described in the benefit booklet provided by the Claims Administrator for this Plan.

- b. If an adverse decision on a Member's appeal results from the Plan's internal appeal process, the Claims Administrator agrees to facilitate a review of the appeal by an Independent Review Organization (IRO) on behalf of the Plan Sponsor. The Claims Administrator will submit all required documentation regarding the appeal to the IRO and work with the IRO as needed to complete its review.

The external appeal process for Non-Grandfathered Plans will be offered and administered in accordance with the requirements of the Affordable Care Act.

The Plan Sponsor is responsible for all costs charged by the IRO to perform its review. If the Plan Sponsor chooses to share that cost with Members to the extent allowed under the Affordable Care Act, the Plan Sponsor is responsible to charge and collect any such fee from a Member.

3.3. Claims Processing

The Claims Administrator shall process all eligible claims incurred after the Effective Date of this Contract which are properly submitted in accordance with the procedures set forth in the Plan Sponsor's benefit booklet.

The Claims Administrator shall make reasonable efforts to determine that a claim is covered under the terms of the Plan as described in the benefit booklet, to apply the coordination of benefits provisions, and prepare and distribute benefit payments to Members and/or service providers. The Claims Administrator shall make reasonable efforts to identify and recover overpayments due to claim processing errors that were within its control, retroactive cancellations, or fraudulent billing practices. "Reasonable" for the purposes of this section shall be determined by the Claims Administrator.

3.4. Funding Support

The Claims Administrator shall follow the steps below to facilitate the Plan Sponsor's funding of its Plan.

- a. Claim payment checks will be issued on the Claims Administrator's check stock. However, as stated in subsection 2.8 above, the responsibility for funding benefits is the Plan Sponsor's and the Claims Administrator is not acting as an insurer.
- b. Each week, the Claims Administrator shall notify the Plan Sponsor of the amount due for the prior week's claims. Notice will be by secure e-mail unless another method is agreed upon in writing by the Claims Administrator and the Plan Sponsor.

3.5. Participation In Class Action Suits

The Plan Sponsor hereby delegates to the Claims Administrator the authority to participate on behalf of the Plan Sponsor, and at the Claims Administrator's sole discretion, in class action lawsuits or settlements regarding any

services or supplies covered under the terms of the Plan. Examples of such services or supplies include prescription or specialty drugs or medical devices. Such participation shall be limited to those instances in which the Claims Administrator determines that it will submit a claim in the subject suit on behalf of its insured book of business. The Claims Administrator shall have no obligation to participate on behalf of the Plan Sponsor in any other lawsuit or settlement. The Claims Administrator will have no obligation to file claims on behalf of a Plan Sponsor with which the Claims Administrator does not have a contract at the time the claims for recovery are submitted.

The Plan Sponsor will recover the amount it is due under the terms of the settlement in question based upon the data submitted by the Claims Administrator. Any amounts recovered by the Claims Administrator hereunder shall be net of the Claims Administrator's fee as set forth below as well as fees paid to outside counsel in connection with the lawsuit and/or settlement.

For each class action lawsuit or settlement in which the Claims Administrator participates hereunder on the Plan Sponsor's behalf, the Plan Sponsor shall pay the Claims Administrator a fee representing a proportionate share of a fixed amount intending to compensate the Claims Administrator for its work in connection with pursuing recovery in these cases. The fixed amount is shown in "Attachment D – Fees Of The Claims Administrator." This fixed amount is subject to change on an annual basis with at least 60 days' advance notice to the Plan Sponsor. The amount of the Claims Administrator's fee payable by each Plan Sponsor shall be based on the proportion of the total amount recovered by the Claims Administrator on behalf of the Plan Sponsor compared to the amount recovered by Claims Administrator for all lines of business. The fee will be deducted from the amount of any recovery received on behalf of the Plan Sponsor and will in no event exceed the amount of such recovery.

Payment hereunder shall be made within 60 days of the Claims Administrator's receipt of the settlement funds.

The Claims Administrator shall have no obligation to forward settlement funds to any group hereunder if the amount due to the group is less than \$5.

The Plan Sponsor may elect to decline to participate in the Claims Administrator's recovery process related to class action lawsuits or settlements regarding any services or supplies covered under the Plan by providing the Claims Administrator written notice. Except as set forth below, in the event the Plan Sponsor opts out, the Claims Administrator shall have no further obligation whatsoever to the Plan Sponsor in connection with the recovery process. The Plan Sponsor may request that the Claims Administrator gather data necessary for the Plan Sponsor to submit its own claim. In any such case, the Plan Sponsor shall pay the amount shown in "Attachment D – Fees Of The Claims Administrator" for the data-gathering services. Additionally, the Plan Sponsor shall make any such request in writing a minimum of 30 days in advance of the claim filing deadline.

4. LIMITS OF THE CLAIMS ADMINISTRATOR'S RESPONSIBILITY

It is recognized and understood by the Plan Sponsor that the Claims Administrator is not an insurer and that the Claims Administrator's sole function is to provide claims administration services and the Claims Administrator shall have no liability for the funding of benefits.

The Claims Administrator is empowered to act on behalf of the Plan Sponsor in connection with the Plan only as expressly stated in this Contract or as mutually agreed to in writing by the Claims Administrator and the Plan Sponsor.

This Contract is between the Claims Administrator and the Plan Sponsor and does not create any legal relationship between the Claims Administrator and any Member or any other individual.

4.1. Recoveries

If, during the course of an audit performed internally by the Claims Administrator as described in subsection 3.1.b. above or by the Plan Sponsor pursuant to section 6 below, any error is discovered, the Claims Administrator shall use reasonable efforts to recover any loss resulting from such error.

4.2. Independent Contractor

The Claims Administrator is an independent contractor with respect to the services being performed pursuant to this Contract and shall not for any purpose be deemed an employee of the Plan Sponsor.

4.3. Limits of Liability

It is recognized by the parties that errors may occur, and it is agreed that the Claims Administrator will not be held liable for such errors unless they resulted from its gross negligence or willful misconduct. The Plan Sponsor agrees to defend, indemnify and hold harmless the Claims Administrator from all claims, damages, liabilities, losses and expenses arising out of the Claims Administrator's performance of administration services under the terms of this Contract, so long as they did not arise out of the Claims Administrator's gross negligence or willful misconduct. In the event that Claims Administrator becomes aware of an inaccurately priced claim, Claims Administrator shall ensure that Plan Sponsor's funding obligation is limited to the accurate price of such claim.

5. FEES OF THE CLAIMS ADMINISTRATOR

5.1. Payment Time Limits

By the first of each month, The Plan Sponsor shall pay the Claims Administrator in accordance with the fee schedule set forth in "Attachment D – Fees Of The Claims Administrator."

5.2. Late Payments

- a. If, for any reason whatsoever, the Plan Sponsor fails to make a timely payment required under this Contract by the thirtieth day of the month in which payment is due, the Claims Administrator may suspend performance of services to the Plan Sponsor, including processing and payment of claims, until such time as the Plan Sponsor makes the required payment, including interest as set forth in c. below.
- b. In the event of late payment, the Claims Administrator may terminate this Contract pursuant to subsection 8.5 below. Acceptance of late payments by the Claims Administrator shall not constitute a waiver of its right to cancel this Contract due to subsequent delinquent or nonpayment of fees.
- c. The Claims Administrator will charge interest to the Plan Sponsor on all payments received after the thirtieth day of the month in which they are due, including amounts paid to reinstate this Contract after termination pursuant to subsection 8.5 below, at the average prime rate posted by Claims Administrator's designated bank during the Contract Period plus two (2) percent on the amount of the late payments for the number of days late. Interest will be in addition to any other amounts payable under this Contract.

5.3. Customization Fees

The Plan Sponsor shall pay the Claims Administrator a "customization fee" when the Plan Sponsor requests either of the following:

- a. A plan benefit configuration that the Claims Administrator has not determined to be standard for the plan type. Customization fees for nonstandard plan benefits assessed at this Contract's Effective Date are listed in "Attachment D – Fees Of The Claims Administrator."
- b. An off-anniversary benefit change, regardless of whether the desired benefit is standard for the plan type. The customization fee for each off-anniversary change shall be \$2,000. Customization fees for off-anniversary changes shall be invoiced separately to the Plan Sponsor.

For purposes of customization fees, "benefits" include eligibility, termination, continuation, and benefit payment provisions, benefit terms, limitations, and exclusions, funding arrangement changes, and any other standard provisions of the Plan. Fees are computed based on current administrative costs to implement and administer the benefit.

Customization fees for custom benefits that take effect on the Effective Date shown on the face page of this Contract are due and payable prior to that Effective Date. Customization fees for off-anniversary benefit changes are due and payable prior to the effective date of the change.

6. AUDIT

Within thirty (30) days of written notice from the Plan Sponsor, the Claims Administrator shall allow an authorized agent of the Plan Sponsor to inspect or audit all records and files maintained by the Claims Administrator which are directly pertinent to the administration of the Plan and which relate to a random, statistically valid number of claims for the current or most recently ended contract period. Such documents shall be made available at the

administrative office of the Claims Administrator during normal business hours. The Plan Sponsor shall be liable for any and all fees charged by the auditor. All audits shall be subject to the Claims Administrator's audit policies and procedures then in effect. Audits will be requested no more than once in every 12 consecutive months, unless the parties agree that the additional audit is needed to address a specific issue or is required by law. To the extent that the Plan Sponsor requests data and reports that are beyond the scope of the Claim Administrator's audit policies and procedures, the Plan Sponsor shall reimburse the Claims Administrator for the additional administrative costs incurred in producing such data and reports.

Any agent or auditor who has access to the records and files maintained by the Claims Administrator shall agree not to disclose any proprietary or confidential information used in the business of the Claims Administrator.

7. TERM OF CONTRACT

7.1. Contract Period

The term of this Contract shall be the Contract Period shown on the face page of this Contract. If the Plan Sponsor and the Claim Administrator agree to extend the Contract for another contract period by means of an amendment, the term of this Contract shall be the Contract Period shown on the amendment.

Except as stated otherwise in this section and in subsection 7.2 below, the terms and conditions of this Contract and the fee schedule set forth in "Attachment D – Fees Of The Claims Administrator" are established for the Contract Period. Midyear benefit or administrative changes (other than those in 8.2.a.6.) require thirty (30) days advance written notice and the advance approval of the Claims Administrator.

The Claims Administrator reserves the right to amend this Contract at any time if needed to comply with applicable law or regulation.

7.2. Changes to Fees

The Plan Sponsor acknowledges that the fee schedule set forth in "Attachment D – Fees Of The Claims Administrator" and the services provided for in this Contract are based upon the terms of the Plan and the enrollment as they exist on the Effective Date of this Contract.

- a. Any substantial changes, whether required by law or otherwise, in the terms and provisions of the Plan or in enrollment may require that the Claims Administrator incur additional expenses. The parties agree that any substantial change, as determined by the Claims Administrator after consultation with the Plan Sponsor, shall result in the alteration of the fee schedule, even if the alteration is during the Contract Period. The phrase "any substantial change" shall include, but not be limited to:
 1. a fluctuation of ten (10) percent or more in the number of Members as set forth on the census information included in "Attachment B – Census Information" which is herein incorporated by reference and made a part of this Contract;
 2. the addition of benefit program(s) or any change in the terms of the Plan's eligibility rules, benefit provisions or record keeping rules that would increase administration costs by more than \$2,000;
 3. any change in claims administrative services, benefits or eligibility required by law;
 4. any change in administrative procedures from those in force at the inception of this Contract that is agreed upon by the parties;
 5. any additional services which the Claims Administrator undertakes to perform at the request of the Plan Sponsor which are not specified in this Contract such as the handling of mailings or preparation of statistical reports and surveys not specified in the Claims Administrator's standard Employer Group Reporting set.
 6. A change in the third-party administrator, if any, used by the Plan Sponsor with respect to the benefits provided under this Contract. The Plan Sponsor will provide the Claims Administrator no less than 120 days' advance written notice of any such change.
- b. The Claims Administrator may also adjust the fees during the Contract Period by giving thirty (30) days advance written notice to the Plan Sponsor or its agent, if the Plan Sponsor agrees with the Claims Administrator that the fees are based in whole or in part upon a mistake that materially impacts such fees.

8. TERMINATION

8.1. Termination With Notice

The Plan Sponsor may terminate this Contract at any time by giving the Claims Administrator thirty (30) days written notice.

8.2. Contract Period Expiration

This Contract will terminate on the last day of the Contract Period or the last day of any extension of the Contract Period granted by the Plan Sponsor.

8.3. Termination Due to Insolvency

Either party may terminate this Contract effective immediately by giving written notice to the other if a party becomes insolvent, makes a general assignment for the benefit of creditors, files a voluntary petition of bankruptcy, suffers or permits the appointment of a receiver for its business or assets, or becomes subject to any proceeding under any bankruptcy or insolvency law, whether foreign or domestic. A party is insolvent if it has ceased to pay its debts in the ordinary course of business; cannot pay its debts as they become due; or the sum of its debts is greater than the value of its property at a fair valuation.

8.4. Termination Due to Inability to Perform

If loss of services is caused by, or either party is unable to perform any of its obligations under this Contract, or to enjoy any of its benefits because of natural disaster, action or decrees of governmental bodies or communication failure not the fault of the affected party, such loss or inability to perform shall not be deemed a breach. The party who has been so affected shall immediately give notice to the other party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this Contract shall be immediately suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of such notice, the party whose performance has not been so affected may, as its sole remedy, terminate this Contract by written notice to the other party effective immediately. In the event of such termination, the Plan Sponsor shall remain liable to the Claims Administrator for all payments due, together with interest thereon as provided for in subsection 5.2.c. above.

8.5. Termination For Nonpayment

The Claims Administrator may, at its sole discretion, terminate this Contract effective as of a missed payment due date in the event that the Plan Sponsor fails to make a timely payment required under this Contract.

8.6. Plan Sponsor Liability Upon Termination

In the event this Contract is terminated, the Plan Sponsor shall remain liable to the Claims Administrator for all delinquent sums together with interest thereon as provided for in subsection 5.2.c. above.

At the expense of the Plan Sponsor, the Claims Administrator shall make available a record of deductibles and coinsurance levels for each Member and deliver this information to the Plan Sponsor or its authorized agent.

8.7. Claims Runout

The Plan Sponsor continues to be solely liable for claims received by the Claims Administrator after the Contract terminates. For the fifteen (15)-month period following termination of this Contract, the Claims Administrator shall continue to process eligible claims incurred prior to termination, or adjustments to claims incurred prior to termination, that the Claims Administrator receives no more than twelve (12) months after the date of termination at the claims runout processing fee rate set forth in "Attachment D – Fees Of The Claims Administrator."

The runout processing charge will be due in full with the first request for claims reimbursement made during the runout period.

If the Claims Administrator receives claims for Plan benefits more than twelve (12) months after the date this Contract terminates, Claims Administrator shall deny those claims. If the Plan Sponsor wants to negotiate a different arrangement, the Plan Sponsor must contact the Claims Administrator no later than the start of the fourteenth month after the date this Contract terminates.

This "Claims Runout" provision shall survive termination of this Contract.

9. DISCLOSURE

It is recognized and understood by the Plan Sponsor that the Claims Administrator is subject to all laws and regulations applicable to Claims Administrators and health care service contractors.

It is also recognized and understood by the Plan Sponsor that the Claims Administrator is not acting as an insurer and also is not providing stop-loss insurance.

10. OTHER PROVISIONS

10.1. Choice of Law

The validity, interpretation, and performance of this Contract shall be controlled by and construed under the laws of the state of Washington, unless federal law applies. Any and all disputes concerning this Contract shall be resolved in King County Superior Court or federal court as appropriate.

10.2. Proprietary Information

The Claims Administrator reserves the right to, the control of, and the use of the words "Premera Blue Cross" and all symbols, trademarks and service marks existing or hereafter established. The Plan Sponsor shall not use such words, symbols, trademarks or service marks in advertising, promotional materials, materials supplied to Members or otherwise without the Claims Administrator's prior written consent which shall not be unreasonably withheld.

The Claims Administrator's provider reimbursement information is proprietary and confidential to the Claims Administrator and will not be disclosed to the Plan Sponsor unless and until a separate Confidentiality Agreement is executed by the parties. For the purposes of this section, "provider reimbursement information" means data containing, directly or indirectly (a) diagnostic, procedures or other code sets; and (b) billed amount, allowed amount, paid amount or any other financial information for In-Network and Out-Of-Network hospitals, clinics, physicians, other health care professionals, pharmacies and any other type of facility. Such data may or may not specifically identify providers. No other provision of this Contract or any other agreement or understanding between the parties shall supersede this provision.

10.3. Parties To The Contract

The Plan Sponsor hereby expressly acknowledges, on behalf of itself and all of its Members, its understanding that this Administrative Service Contract constitutes a Contract solely between the Plan Sponsor and the Claims Administrator, that the Claims Administrator is an independent corporation operating under a license with the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans (the "Association") permitting the Claims Administrator to use the Blue Cross Service Mark in the States of Washington and Alaska, and that the Claims Administrator is not contracting as the agent of the Association.

The Plan Sponsor further acknowledges and agrees that it has not entered into this Administrative Service Contract based upon representations by any person other than the Claims Administrator, and that no person, entity or organization other than the Claims Administrator shall be held accountable or liable to the Plan Sponsor for any of the Claims Administrator's obligations to the Plan Sponsor created under this Administrative Service Contract. This provision shall not create any additional obligations whatsoever on the Claims Administrator's part other than those obligations created under other provisions of this Administrative Service Contract.

10.4. Notice

Except for the notice given pursuant to the "Funding" subsection of Section 2, any notice required or permitted to be given by this Contract shall be in writing and shall be deemed delivered three (3) days after deposit in the United States mail, postage fully prepaid, return receipt requested, and addressed to the other party at the address as shown on the face page of this Contract or such other address provided in writing by the parties.

10.5. Integration

This Contract, including any appendices, amendments or attachments incorporated herein by reference, embodies the entire Contract and understanding of the parties and supersedes all prior oral and written communications between them. Only a writing signed by both parties hereto hereof may modify the terms.

10.6. Assignment

Neither party shall assign this Contract or any of its duties or responsibilities hereunder without the prior written approval of the other.

10.7. Survival

The following provisions shall survive the termination of this Contract:

- a. The funding of claims incurred prior to termination and processed during the runout period described in 8.7 Claims Runout. The funding provisions are described in subsections 2.8 and 3.4, and the payment of runout processing fees is described in subsection 8.7.
- b. The liability, hold harmless and indemnification provisions of subsection 4.3
- c. The Effect on Termination section in the Business Associate Agreement

10.8. Independent Contractors

All health care providers who provide services and supplies to a Member do so as independent contractors. None of the provisions of the plan or this Contract are intended to create, nor shall they be deemed or construed to create, any employment or agency relationship between the Claims Administrator and the provider of service other than that of independent contractors.

11. ATTACHMENTS TO THE ADMINISTRATIVE SERVICE CONTRACT

The following attach to and become part of the body of this Contract and they are herein incorporated by reference.

ATTACHMENT A – OUT-OF-AREA SERVICES

ATTACHMENT B – CENSUS INFORMATION

ATTACHMENT C – REPORTING

ATTACHMENT D – FEES OF THE CLAIMS ADMINISTRATOR

ATTACHMENT E – BUSINESS ASSOCIATE AGREEMENT

ATTACHMENT F – CARECOMPASS360°

ATTACHMENT G – EXTENDED POST-PAYMENT RECOVERY SERVICES

ATTACHMENT H – PREMIER VALUE-BASED PROVIDER ARRANGEMENTS

ATTACHMENT A – OUT-OF-AREA SERVICES

As a Licensee of the Blue Cross and Blue Shield Association (BCBSA), the Claims Administrator has arrangements with other Blue Cross and/or Blue Shield Licensees ("Host Blues") for Members care outside the Service Area. These arrangements are called "Inter-Plan Arrangements." The Claims Administrator is required by BCBSA to disclose the information below about these Inter-Plan Arrangements to groups with which the Claims Administrator does business. The Plan Sponsor has consented to this disclosure to permit the Claims Administrator to satisfy its contractual obligations to BCBSA. This provision defines or modifies the rights and obligations of the parties under this Contract only for the processing of claims for care outside the Service Area.

The Inter-Plan Arrangements follow rules and procedures set by BCBSA. The Claims Administrator remains responsible to the Plan Sponsor for fulfilling its obligations under this Contract.

A Member's receiving services through these Inter-Plan Arrangements does not change covered benefits, benefit levels, or any eligibility requirements of the Plan.

The BlueCard® Program is the Inter-Plan Arrangement that applies to most claims from Host Blues' In-Network Providers. The Host Blue is responsible for contracting and handling all interactions with its In-Network Providers. Other Inter-Plan Arrangements apply to providers that are not in the Host Blues' networks (Non-Contracted Providers). This Attachment explains how the Plan pays both types of providers.

Note: The Claims Administrator processes claims for the Prescription Drugs benefit directly, not through an Inter-Plan Arrangement.

BlueCard Program

Except for copays, the Claims Administrator will base the amount Members must pay for claims from Host Blues' In-Network Providers on the lower of the provider's billed charge for the covered services or the Allowed Amount that the Host Blue made available to the Claims Administrator.

Most often, the Plan Sponsor's liability for those claims is calculated based on the same amount on which the Member's liability is calculated. However, sometimes the Host Blue's Allowed Amount may be greater than the billed charges if the Host Blue has negotiated with an In-Network Provider an exclusive allowance (such as a per-case or per-day amount) for specific services. This excess amount may be needed to secure (a) the provider's participation in the Host Blue's network and/or (b) the overall discount negotiated by the Host Blue. Because the Member never has to pay more than the billed charge, the Plan Sponsor may be liable for the amount above the provider's billed charge even when the Member's deductible, if any, has not been satisfied.

Host Blues determine Allowed Amounts for covered services, which are reflected in the terms of their In-Network Provider contracts. The Allowed Amount can be one of the following:

- An actual price. An actual price is a negotiated amount passed to the Claims Administrator without any other increases or decreases.
- An estimated price. An estimated price is a negotiated price that is reduced or increased to take into account certain payments negotiated with the provider and other claim- and non-claim-related transactions. Such transactions may include, but are not limited to, anti-fraud and abuse recoveries, provider refunds not applied on a claim-specific basis, retrospective settlements, and performance-related bonuses or incentives.
- An average price. An average price is a percentage of billed charges for the covered services representing the aggregate payments that the Host Blue negotiated with all of its In-Network Providers or its In-Network Providers in the same or similar class. It may also include the same types of claim- and non-claim-related transactions as an estimated price.

The use of estimated or average pricing may result in a difference between the amount the Plan Sponsor pays on a specific claim and the actual amount the Host Blue pays to the provider. However, the BlueCard Program requires that the Host Blue's Allowed Amount for a claim is final for that claim. No future estimated or average price adjustment will change the pricing of past claims.

Any positive or negative differences in estimated or average pricing on a claim are accounted for through variance accounts maintained by the Host Blue and are incorporated into future claim prices. As a result, the amounts to be charged to the Plan Sponsor will be adjusted in a following year, as necessary, to account for over- or underestimation of past years' prices. The Host Blue will not receive compensation from how the estimated or average price methods, described above, are calculated. Because all amounts paid are final, neither variance account funds held to be paid in the following year, nor the funds expected to be received in the following year, are due to or from the Plan Sponsor. If this Contract terminates, the Plan Sponsor will not receive a refund or charge from the variance account.

Variance account balances are small amounts compared to overall claims amounts and will be drawn down over time. Some Host Blues may retain interest earned, if any, on funds held in variance accounts.

Clark County Providers Services in Clark County, Washington are processed through BlueCard. However, some providers in Clark County do have contracts with the Claims Administrator. These providers will submit claims directly to the Claims Administrator and benefits will be based on the Claims Administrator's Allowed Amount for the covered service or supply.

Value-Based Programs Members might receive covered services from providers that participate in a Host Blue's value-based program (VBP). Value-based programs focus on meeting standards for treatment outcomes, cost and quality, and coordinating care when the Member is seeing multiple providers. Some of these programs are similar to those the Claims Administrator has in Washington. Types of value-based programs are accountable care organizations, global payment/total cost of care arrangements, patient-centered medical homes and shared savings arrangements.

The Host Blue may pay VBP providers for meeting standards for treatment outcomes, cost and quality, and coordinating care over a period of time called a measurement period. The Claims Administrator then passes these payments through to the Plan Sponsor. Sometimes, VBP payments are made before the end of the measurement period.

The Host Blue may bill VBP payments for Members in one of two ways:

- **In the Allowed Amount** Host Blues may adjust the Allowed Amount for VBP provider claims to include VBP payments. The actual dollar amount or a small percentage increase may be included.

If the VBP pays a fee to the provider for coordinating the Member's care with other providers, the Host Blues may also bill these fees with claims. They will use a separate procedure code for care coordination fees.

Members will have to pay a share of VBP payments when Host Blues include VBP charges in claims and a deductible or coinsurance applies to the claim. Members will not be billed for any VBP care coordination fees.

- **Billed Separately** Instead of adjusting claims, some Host Blues bill VBP payments as a "per Member per month" (PMPM) charge for each Member who participates in the Value Based Program. The Claims Administrator passes these PMPM amounts on to the Plan Sponsor.

Some Host Blues' claims adjustments or PMPM amounts used for VBP payments may be estimates. As a result, these Host Blues hold part of the amounts paid by the Plan Sponsor and Member in a variance account. The Host Blues will use these funds to adjust future VBP payments as explained under "BlueCard Program" above.

Taxes, Surcharges And Fees

In some cases, a law or regulation may require that a surcharge, tax, or other fee be applied to claims under this Plan. When this occurs, the Claims Administrator will disclose that surcharge, tax or other fee to the Plan Sponsor as part of its liability.

Non-Contracted Providers

When covered services are provided outside the Claims Administrator's Service Area by Non-Contracted providers, the Allowed Amount will generally be based on either the Claims Administrator's Allowed Amount for these providers or the pricing requirements under applicable law. Members are responsible for the difference

between the amount that the Non-Contracted Provider bills and this Plan's payment for the covered services. Please see the definition of "Allowed Amount" in Section 1 in this Contract for details on Allowed Amounts.

Return of Overpayments

Recoveries of overpayments can arise in several ways. Examples are anti-fraud and abuse recoveries, provider/hospital bill audits, credit balance audits, utilization review refunds, and unsolicited refunds. Recovery amounts will generally be applied on either a claim-by-claim or prospective basis. In some cases, the Host Blue will engage a third party to assist in identification or collection of recovery amounts. The fees of such a third party may be charged to the Plan Sponsor separately. The fee is usually a percentage of the amount recovered.

Unless otherwise agreed to by the Host Blue, the Claims Administrator may request adjustments from the Host Blue for full refunds from providers due to the retroactive cancellation of Members, but never more than one year after the date of the Inter-Plan financial settlement process for the original claim. In some cases, recovery of claim payments associated with retroactive cancellations may not be possible if, as an example, the recovery conflicts with the Host Blue's state law or its provider contracts or would jeopardize its relationship with its providers.

Blue Cross Blue Shield Global® Core

If Members are outside the United States, the Commonwealth of Puerto Rico, and the U.S. Virgin Islands (the "BlueCard service area"), they may be able to take advantage of Blue Cross Blue Shield Global Core. Blue Cross Blue Shield Global Core is unlike the BlueCard Program available in the BlueCard service area in certain ways. For instance, although Blue Cross Blue Shield Global Core helps Members access a provider network, they will typically have to pay the provider and submit the claims themselves to get reimbursement for covered services. However, if Members need hospital inpatient care, the Service Center can often direct them to hospitals that will not require them to pay in full at the time of service. These hospitals will also submit the Member's claims to Blue Cross Blue Shield Global Core.

Fees and Compensation

In-Network Providers The Plan Sponsor understands and agrees to reimburse the Claims Administrator for certain fees and compensation which the Claims Administrator is obligated under applicable Inter-Plan Programs requirements to pay to the Host Blues, to BCBSA, and/or to Inter-Plan Programs vendors, as described below. The fees may be revised in accordance with Inter-Plan Programs standard procedures, which do not provide for prior approval by any plan sponsor. Such revisions typically are made on January 1, but may occur at any time. Revisions do not necessarily coincide with the Plan Sponsor's benefit period under this Contract.

Only the "access fee" can be charged separately each time a claim is processed. The access fee is charged by the Host Blue to the Claims Administrator for making its applicable provider network available to Members. The access fee will only apply to In-Network Providers' claims. If such a fee is charged, it will be a percentage of the discount/differential the Claims Administrator receives from the Host Blue. The access fee will not exceed \$2,000 for any claim.

All other Inter-Plan Programs-related fees are covered by the Claims Administrator's general administration fee. See "Attachment D – Fees of the Claims Administrator."

Non-Contracted Providers All fees related to Non-Contracted Provider claims are covered by the Claims Administrator's general administration fee.

ATTACHMENT B – CENSUS INFORMATION

Administration Fees, effective January 1, 2021, are based on the following:

Number of Active and Retired Members:	677	
	Employee	Dependents

Medical	264	413
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Number of COBRA Members:	3	
	Employee	Dependents

Medical	1	0
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Other Carriers Offered:	None
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ATTACHMENT C – REPORTING

A standard package of reports covering the Contract Period will be provided to the Plan Sponsor within the fees set forth in "Attachment D – Fees Of The Claims Administrator." The reports will cover:

- Funding revenue
- Paid claims
- Census data
- Claims summaries by:
 - Provider type
 - Service type
 - Coverage type

Please note that reports, format, and content may be modified from time to time as needed.

If the Plan Sponsor requests a report that includes information not provided in our standard package of reports or a custom format for standard data, we reserve the right to charge additional fees as needed for that report.

ATTACHMENT D – FEES OF THE CLAIMS ADMINISTRATOR

**ATTACHMENT D
to the Administrative Service Contract
between**

**PREMERA BLUE CROSS
and
City of Marysville
Group Number: 4018895
Effective: 1/1/2021 through 12/31/2021**

Pursuant to the Administrative Service Contract, the Plan Sponsor shall pay the Claims Administrator the fees, as set forth below, for administrative services.

Administration Fees:

\$53.83 per employee per month

Administration Fee Breakdown:

Administration Fee (Medical/Rx)	\$53.83
Total	\$53.83

Claims Runout Processing Fee:

The charge for processing runout claims is an amount equal to the active administration fee at the time of termination, times the average number of subscribers for the 3-month period preceding the termination date, times two.

BlueCard Fee Amount:

BlueCard Fees are tracked and billed monthly in addition to claims expense.

Value-Based Program Payments

Provider groups enter into agreements with Premiera or other Blue Cross and/or Blue Shield Licensees (Host Blues) for value-based programs. Such programs include the Blue Distinction Total Care program, Global Outcomes Contracts, accountable care organizations, patient-centered medical homes, shared savings arrangements, and global payment/total cost of care arrangements. Premiera and the Host Blues may pay value-based program providers for meeting the programs' standards for treatment outcomes, cost, quality, and care coordination. The Plan Sponsor shall pay the Claims Administrator a per-member-per month (PMPM) amount established for each value-based program provider group. The PMPM amount will be multiplied by the number of the Plan Sponsor's Members that are attributed to each provider group. The PMPM amounts differ between the provider groups, and may change during the Contract Period.

Fee For Class Action Recoveries

The Plan Sponsor shall pay the Claims Administrator a fee for its work in pursuing class action recoveries on behalf of the Plan Sponsor as described in Subsection 3.5. The fee shall be a proportionate share of \$50,000, based on the proportion of the amount recovered on behalf of the Plan Sponsor compared to the total amount recovered by the Claims Administrator for all lines of business.

CareCompass360°

See "Attachment F – Carecompass360°" for an overview of services provided. Services are included in the Claims Administrator's Administration Fee except where stated below.

Personal Health Support (See Appendix 2)	Not included in Administration Fee. \$245 per actively engaged Member per month of active engagement.	
BestBeginnings Maternity (See Appendix 3)	Engagement fee:	\$50 one-time fee per Member when the Member registers for the program and downloads the mobile application
	High Risk Maternity Case Management	\$350 additional one-time fee for Members engaged in high-risk case management
Neonatal Intensive Care Risk Assessment & Case Management (See Appendix 4)	Fee waived	

Extended Post-Payment Recovery Services:

Claims Administrator will perform the services listed below on a pay-for-performance, contingent fee ("Contingent Fee") basis, which shall be calculated as a percentage of the gross amount recovered with respect to any particular claim. See "Attachment G – Extended Post-Payment Recovery Services" for an overview of services provided.

Post Payment Recovery Category	Contingent Fee
Coordination of Benefits	25 percent
Subrogation	25 percent unless Claims Administrator, in its sole option or discretion, engages outside counsel, in which case the Contingent Fee amount shall be 35 percent, whether or not the case involves litigation or other dispute resolution process. 25 percent if, after Claims Administrator has worked a subrogation case, the Plan Sponsor takes over responsibility for the case and settles directly.

	In all cases, Plan Sponsor is also responsible for payment of any court costs, such as filing fees, witness fees or court reporter fees.
Provider Billing Errors	25 percent
Credit Balance	25 percent
Hospital Billing and Chart Review	35 percent

ATTACHMENT E – BUSINESS ASSOCIATE AGREEMENT

The Plan Sponsor should keep its signed business associate agreement and any signed amendments behind this page.

ATTACHMENT F – CARECOMPASS360°

Claims Administrator agrees to make available to the Plan Sponsor certain components of the CareCompass360° program, which are more particularly described in the appendices attached hereto and incorporated herein. Claims Administrator, in its sole and absolute discretion, may upgrade, change Program Managers or otherwise modify these services. Fees for these services are shown in "Attachment D – Fees Of The Claims Administrator."

Information and Data

- For Plan Sponsors for whom the Claims Administrator does not have claims data as it determines necessary for the prior 24-month period, the Plan Sponsor will attempt to obtain such data from the Plan Sponsor's previous health plan(s), 90 days prior to the Plan Sponsor Effective Date. The Claims Administrator will cooperate with Plan Sponsor's effort in obtaining such data. All such data shall be provided by the Plan Sponsor in a mutually agreeable electronic format.
- **Inability to Provide Data.** The Parties recognize that the provision of data referenced above is critical to the success of the services. Therefore, the Plan Sponsor agrees that if any or all data referenced above is unavailable or cannot be obtained in a timely fashion, this could, at the Claims Administrator's option, affect the terms, range and availability of services available to the Plan Sponsor. In the event that at least 24 months of historical data is not available, then the Claims Administrator shall adjust reporting and measurement requirements for such Plan Sponsor accordingly.

General Provisions

- The parties understand, acknowledge and agree that the services provided to the Plan Sponsor hereunder are designed only for availability to the population of Plan Sponsor Members eligible for such services and not for application to each and every Member.
- **Severability.** In the event that any provision hereof is found invalid or unenforceable pursuant to judicial decree or decision, the remainder of this Attachment shall remain valid and enforceable according to its terms.

Appendix 1 Care Facilitation Services

Claims Administrator agrees to provide the following care facilitation services.

Service	Description
Care Management	
Clinical review	Prospective and retrospective review for medical necessity, appropriate application of benefits.
Quality Programs	Includes provision of evidence-based clinical practice and preventive care guidelines to Members and providers, chart tools, and quality of care program activities.
NurseLine	Round-the-clock access for Members to registered nurses to answer questions about their health care.
Pharmacy	
Prescription drug formulary promotion	Development of formulary and access to providers and Members on-line
Physician-based pharmacy management	Physician education on cost-effective prescribing
Enhanced Controlled Substances Utilization Program (Opioid Management)	Our program identifies and investigates Members who show signs of drug misuse or addiction. When warranted, these Members will only be able to get opioid prescriptions from a particular pharmacy and may also be restricted to one prescriber.
ePocrates	Software to provide physicians with up-to-date drug and plan formulary information.
Point-of-sale Pharmacy	Follow-up with Members and physicians to minimize inappropriate or excessive drug therapies identified when drugs are dispensed.
Virtual Care	<p>The Claims Administrator has contracted with one or more vendors that use technology to provide Members easier and more convenient access to medical care. Providers covered under the Virtual Care benefit offer their services exclusively through secure chat, text, voice or audio messaging and video chat.</p> <p>The virtual care services do not include real-time visits via online and telephonic methods between Members and their doctors.</p>

Appendix 2

Personal Health Support Services

Services of the Personal Health Support program may include:

- Telephonic personal health support, including a clinician designated as the participant's single point of contact for personal health support.
- Engagement team triage
- Periodic reporting on program enrollment and activities

Eligible Health Conditions

Members eligible for services include those who are classified by Claims Administrator, in its sole discretion, using its own methodology or criteria, as high-risk and/or have two (2) or more of the chronic conditions designated by Claims Administrator for the program. Claims Administrator may change the methodology for determining eligibility or terms of or criteria for eligibility, at its sole discretion, from time to time.

Active Engagement

The separate monthly program fee is charged only for Members who are actively engaged in personal health support services during the month. "Active engagement" means that a Member or their authorized designee (such as the parent of a minor child or an individual with power of attorney) has at least one (1) two-way conversation with their personal health support clinician in which health goals are discussed. The initial outreach contact to the Member does not count. No charges are made for a month in which there is no active engagement.

Appendix 3

BestBeginnings Maternity Program

The BestBeginnings Maternity program offers education and support services to pregnant Members and case management for pregnant Members identified as high risk. Member participation is voluntary. The program helps educate Members about normal symptoms of pregnancy, as well as risks and problems, including warning signs.

BestBeginnings Program Description

The BestBeginnings program has two components:

- A mobile application for the Member's smartphone or tablet. Members can download this mobile application from the Internet after they register for the BestBeginnings program. There is no charge to the Member. The application covers important health issues in pregnancy. It provides surveys to help identify high-risk pregnancies and post-partum depression. It also offers information, tools, milestones, alerts on pregnancy-related issues, and reminders. Content is updated quarterly as needed.
- The Claims Administrator will provide outreach to Members identified as having the potential for a high risk pregnancy. These Members can click in the mobile application to call one of the Claims Administrator's maternity specialists. These specialists are the Claims Administrator's personal health support clinicians who have specific maternity training. Maternity specialists are available from 6:00 a.m. to 8:00 p.m. on Monday through Friday and 9:00 a.m. to 1:00 p.m. on Saturday, Pacific time.

Appendix 4

Neonatal Intensive Care Risk Assessment and Case Management

The Neonatal Intensive Care Unit (NICU) Program provides case management for babies admitted to the NICU. The program is administered by the Claims Administrator's designated program manager (the "Program Manager"). The Claims Administrator and/or the hospital refers Members who are admitted to the NICU or a specialty care nursery to the Program Manager. The Program Manager then contacts the parents to get consent for the newborn Member to participate in the NICU Program. Member participation is voluntary.

Services include:

- Coordination of care for newborns throughout their stays in the NICU
- Assistance with management of the baby's care from discharge to the baby's transition home
- Comprehensive booklet that educates parents about the NICU and the needs of the child in the NICU
- Measures health outcomes
- Recommends appropriate levels of care to the Claims Administrator

ATTACHMENT G – EXTENDED POST-PAYMENT RECOVERY SERVICES

Claims Administrator, through its affiliate, Calypso, shall provide a set of Extended Post Payment Recovery Services to the Plan Sponsor as described below. Claims Administrator will perform these services on a pay-for-performance, contingent fee ("Contingent Fee") basis, which shall be calculated as a percentage of the gross amount recovered with respect to any particular claim. Contingent Fees are shown in "Attachment D – Fees Of The Claims Administrator."

Post Payment Recovery Category	Explanation of Services
Coordination of Benefits	Claims Administrator's investigators and auditors will work to identify and pursue overpayments due to Member's missing or inaccurate COB information. Claims Administrator utilizes questionnaires and interviews with providers, employers and Members to determine if Plan Sponsor's Plan is primary or secondary.
Subrogation	<p>Claims Administrator's investigators, auditors and attorneys identify and pursue overpayments due to Subrogation opportunities. Claims Administrator's research to obtain accurate subrogation information and determine group's subrogation rights include questionnaires and interviews with providers, employers and Members. As Claims Administrator deems necessary, Claims Administrator manages attorney and Member notification, coordinates case documentation, coordinates with potentially responsible parties and provides representation for hearings.</p> <p>Claims Administrator will notify Plan Sponsor in the event that Claims Administrator recommends that the Plan Sponsor file suit. Plan Sponsor retains the right to authorize or deny any legal action.</p> <p>Claims Administrator will not initiate legal action to enforce the plan's subrogation provision without prior approval from the Plan Sponsor.</p> <p>If Plan Sponsor brings any legal action on its own, Plan Sponsor will be solely responsible for the case, and (1) The Claims Administrator will cooperate with the Plan Sponsor; (2) Any court costs and attorneys' fees incurred in pursuing such subrogation claims shall be the responsibility of the Plan Sponsor; and (3) If Claims Administrator had already opened a subrogation case, Plan Sponsor shall pay Claims Administrator its subrogation fee set forth in "Attachment D – Fees Of The Claims Administrator." (If Claims Administrator had not already opened a subrogation case, no fees shall be due the Claims Administrator.)</p>
Provider Billing Errors	Claims Administrator's post-payment editing programs and investigators and auditors perform additional screens and tests where billing information is inconsistent with age/services rendered or where there appears to be up-coding or unbundling of services. A recovery process is then employed to request and recover verified overpayments.

Post Payment Recovery Category	Explanation of Services
Credit Balance	This service requires an on-site review of the provider's financial records and discussions with their staff. Credit balances are verified as owed to Plan Sponsor and the source of the credit is determined. The credit is reviewed with the provider and approved for payment back to Claims Administrator or the Plan Sponsor.
Hospital Billing and Chart Review	<p>This service requires an on-site review of the Member's medical charts and interviews with provider staff by registered nurses. Calypso out-sources the on-site review work to an independent vendor who ensures that:</p> <ul style="list-style-type: none"> • Service is consistent with diagnosis and billing is consistent with services. • There has been no unbundling of services, diagnosis up-coding or billing maximization. • Services rendered were prescribed by the physician and the doctor's notes were signed. • Standardized billing and payment policies were used. <p>Calypso provides support for this vendor's efforts as well as processes all recoveries.</p>

ATTACHMENT H – PREMIERA VALUE-BASED PROVIDER ARRANGEMENTS

The Claims Administrator provides access for Members to provider groups that participate in Claims Administrator's value-based programs (VBPs). VBPs focus on improving treatment outcomes, cost and quality, and coordinating care when the Member is seeing multiple providers.

The Claims Administrator pays VBP providers for meeting standards for treatment outcomes, cost and quality, and coordinating care over a period of time called a measurement period. The Claims Administrator will then pass these VBP payments through to the Plan Sponsor.