

Call to Order

Pledge of Allegiance

Roll Call

Approval of the Agenda

Committee Reports

Presentations

Discussion Items

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

Consent

1. Approval of the October 18, 2019 Payroll in the Amount of \$1,306,834.50, Paid by EFT Transactions and Check Numbers 32728 through 32748.
2. Approval of the October 30, 2019 Claims in the Amount of \$1,786,862.58 Paid by EFT Transactions and Check Numbers 136007 through 136114 with (Unclaimed Property) Check Numbers 114364, 114426, 117998, 118056, 118101, 118179, 118328, 118565, 118724, 118787, 118890, 119181, 119436, 119606, 120169, 120219, 120241, 120555, 120605, 120803, 121233, 121483, 121591, 121845, 121863, 122197, 123375, 123415, 123476, 123488, 123504, 123676, 124052, 124251, 124597, 125220 & 125223 Voided.

Review Bids

3. Consider the Cedar Field Turf and Lighting Project with Coast to Coast Turf in the Amount of \$608,473.10 and Musco Lighting in the Amount of \$234,523.92, and Approve a Management Reserve of \$45,000.00 for a total allocation of \$887,997.02.

Public Hearings

4. An **Ordinance** Setting the Regular Property Tax Levy for Emergency Medical Care and Services on all Real, Personal, and Utility Property Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2020. **(Action will be taken on November 12, 2019)**
5. An **Ordinance** Setting the Regular Property Tax Levy for all Real, Personal, and Utility Property Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the year 2020. **(Action will be taken on November 12, 2019)**

Marysville City Council Work Session**November 4, 2019****7:00 p.m.****City Hall**

days prior to the meeting date if any special accommodations are needed for this meeting.

Work Sessions are for City Council study and orientation – Public Input will be received at the November 12, 2019 City Council meeting.

Index #1

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS:	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the October 18, 2019 payroll in the amount \$1,306,834.50, paid by EFT Transactions and Check No.'s 32728 through 32748.

COUNCIL ACTION:

Index #2

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

<p>RECOMMENDED ACTION:</p> <p>The Finance and Executive Departments recommend City Council approve the October 30, 2019 claims in the amount of \$1,786,862.58 paid by EFT transactions and Check No.'s 136007 through 136114 with (Unclaimed property) Check No.'s 114364, 114426, 117998, 118056, 118101, 118179, 118328, 118565, 118724, 118787, 118890, 119181, 119436, 119606, 120169, 120219, 120241, 120555, 120605, 120803, 121233, 121483, 121591, 121845, 121863, 122197, 123375, 123415, 123476, 123488, 123504, 123676, 124052, 124251, 124597, 125220 & 125223 voided.</p> <p>COUNCIL ACTION:</p>

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-10

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,786,862.58 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 136007 THROUGH 136114 WITH CHECK NO.'S 114364, 114426, 117998, 118056, 118101, 118179, 118328, 118565, 118724, 118787, 118890, 119181, 119436, 119606, 120169, 120219, 120241, 120555, 120605, 120803, 121233, 121483, 121591, 121845, 121863, 122197, 123375, 123415, 123476, 123488, 123504, 123676, 124052, 124251, 124597, 125220 & 125223 VOIDED.** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.



AUDITING OFFICER

10/30/19

DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **12th DAY OF NOVEMBER 2019.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

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COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/24/2019 TO 10/30/2019

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
136007	REVENUE, DEPT OF	TAXES-SEPT 2019	CITY CLERK	0.12
	REVENUE, DEPT OF		COMMUNITY	1.94
	REVENUE, DEPT OF		RECREATION SERVICES	13.05
	REVENUE, DEPT OF		POLICE ADMINISTRATION	29.71
	REVENUE, DEPT OF		INFORMATION SERVICES	116.25
	REVENUE, DEPT OF		GENERAL FUND	119.31
	REVENUE, DEPT OF		WATER/SEWER OPERATION	217.42
	REVENUE, DEPT OF		GOLF ADMINISTRATION	675.50
	REVENUE, DEPT OF		STORM DRAINAGE	5,384.85
	REVENUE, DEPT OF		GOLF COURSE	13,416.86
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	22,095.91
	REVENUE, DEPT OF		UTIL ADMIN	69,719.27
136008	REVENUE, DEPT OF	2019 UNCLAIMED PROPERTY	GARBAGE-SERVICES	0.89
	REVENUE, DEPT OF		PARKS-RECREATION	5.00
	REVENUE, DEPT OF		PARKS-RECREATION	28.00
	REVENUE, DEPT OF		WATER/SEWER OPERATION	50.79
	REVENUE, DEPT OF		W/S-OTHER MISC REV	54.42
	REVENUE, DEPT OF		WATER/SEWER OPERATION	85.58
	REVENUE, DEPT OF		WATER/SEWER OPERATION	344.47
	REVENUE, DEPT OF		WATER/SEWER OPERATION	1,203.54
136009	SCARSELLA BROS	PAY ESTIMATE #4	GMA - STREET	825,073.79
136010	APSCO, INC.	REBUILD KITS	SEWER LIFT STATION	8,871.58
136011	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	267.97
136012	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	1,872.26
136013	BRUCE CALLEN & ASSO	APPRAISAL FEES	GMA-PARKS	4,300.00
136014	BRUNO, BONI	UB REFUND	WATER/SEWER OPERATION	11.88
136015	BSN SPORTS, LLC	BASKETBALLS	RECREATION SERVICES	97.28
136016	BYLER, MARCUS & NICO	UB REFUND	WATER/SEWER OPERATION	102.48
136017	CADMAN MATERIALS INC	ASPHALT	TRANSPORTATION	2,567.57
136018	CASCADE MACHINERY	COMPRESSOR SERVICE	WASTE WATER TREATMENT	2,761.06
136019	COLVIN, RODNEY	REIMBURSE CDL RENEWAL FEES	UTIL ADMIN	102.00
136020	COMCAST	ACCT #8498310020341322	COMPUTER SERVICES	286.24
136021	COMCAST	CABLE SERVICE-KBCC	COMMUNITY CENTER	36.00
136022	COOK, BARBARA & MIKE	UB REFUND	WATER/SEWER OPERATION	149.80
136023	COOP SUPPLY	PROPANE FILL, ICE MELT AND MUCK TUBS	WASTE WATER TREATMENT	95.28
	COOP SUPPLY	RODENT BAIT STATIONS	SOLID WASTE OPERATIONS	251.28
136024	COPIERS NORTHWEST	PRINTER/COPIER CHARGES	COMMUNITY CENTER	82.51
	COPIERS NORTHWEST		WASTE WATER TREATMENT	83.74
	COPIERS NORTHWEST		PROBATION	170.04
	COPIERS NORTHWEST		UTILITY BILLING	171.60
	COPIERS NORTHWEST		CITY CLERK	191.40
	COPIERS NORTHWEST		FINANCE-GENL	191.40
	COPIERS NORTHWEST		GENERAL	230.79
	COPIERS NORTHWEST		PROPERTY TASK FORCE	375.00
	COPIERS NORTHWEST		POLICE INVESTIGATION	379.26
	COPIERS NORTHWEST		ENGR-GENL	406.91
	COPIERS NORTHWEST		DETENTION & CORRECTION	582.82
	COPIERS NORTHWEST		MUNICIPAL COURTS	593.49
	COPIERS NORTHWEST		PERSONNEL ADMINISTRATION	603.57
	COPIERS NORTHWEST		PARK & RECREATION FAC	840.25
	COPIERS NORTHWEST		POLICE PATROL	955.47
	COPIERS NORTHWEST		UTIL ADMIN	1,000.50
	COPIERS NORTHWEST		LEGAL - PROSECUTION	1,276.10
	COPIERS NORTHWEST		EXECUTIVE ADMIN	1,328.91
	COPIERS NORTHWEST		COMMUNITY	1,451.22
	COPIERS NORTHWEST		OFFICE OPERATIONS	1,923.98
136025	COZY HEATING INC	REFUND MECHANICAL PERMIT FEES	NON-BUS LICENSES AND	4,410.00
136026	DAILY JOURNAL OF COM	LEGAL ADS	GMA - STREET	184.80

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/24/2019 TO 10/30/2019

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
136049	HOME DEPOT USA	JANITORIAL SUPPLIES	UTIL ADMIN	566.79
	HOME DEPOT USA		MAINT OF GENL PLANT	773.94
136050	HYLARIDES, LETTIE	INTERPRETER SERVICES	COURTS	112.50
	HYLARIDES, LETTIE		COURTS	112.50
	HYLARIDES, LETTIE		COURTS	112.50
136051	J.A. BRENNAN ASSOC	PROFESSIONAL SERVICES	GMA-PARKS	1,697.00
136052	JOHNSON, EARL & ALEX	UB REFUND	WATER/SEWER OPERATION	23.37
136053	KRAMER, CASEY	REFUND CLASS FEES	PARKS-RECREATION	25.00
136054	LABOR & INDUSTRIES	OPERATING RENEWAL	PUBLIC SAFETY BLDG	134.10
136055	LAMOUREUX, JANIS	REIMBURSE MEETING SUPPLIES	COMMUNITY	152.59
136056	LANCE, GABE	REIMBURSE CDL PHYSICAL	STORM DRAINAGE	95.00
136057	LANG, MICHAEL	UB REFUND	GARBAGE	71.17
136058	LAWRENSON, BRANDON	PER DIEM 10/30-11/1	POLICE TRAINING-FIREARMS	181.50
136059	LES SCHWAB TIRE CTR	DRIVE AXLE WHEEL	EQUIPMENT RENTAL	309.31
136060	LITTLE, MARY & JERRY	UB REFUND	WATER/SEWER OPERATION	300.40
136061	LOMELI, MARTA	REIMBURSE MEAL	MUNICIPAL COURTS	20.50
136062	LUTON, TERRY M	UB REFUND	WATER/SEWER OPERATION	220.32
136063	MACLEOD RECKORD PLLC	PROFESSIONAL SERVICES	GMA-PARKS	1,988.77
136064	MAILFINANCE	POSTAGE MACHINE LEASE	PROBATION	124.35
	MAILFINANCE		MUNICIPAL COURTS	373.05
136065	MARYSVILLE SCHOOL	FACILITY RENTAL	COMMUNITY	8.00
136066	MARYSVILLE, CITY OF	UTILITY SERVICE-5300 SUNNYSIDE BLVD	SEWER LIFT STATION	58.96
	MARYSVILLE, CITY OF	UTILITY SERVICE-5626 61ST ST NE	PARK & RECREATION FAC	111.48
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	116.56
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	117.83
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	127.09
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	277.80
	MARYSVILLE, CITY OF	UTILITY SERVICE-5315 64TH ST NE	PARK & RECREATION FAC	284.15
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD IRR	PARK & RECREATION FAC	671.75
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	944.37
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	3,197.18
136067	MAXIM CRANE WORKS LP	LEVEL ASSEMBLIES	EQUIPMENT RENTAL	232.87
136068	MC CLURE & SONS INC	PAY ESTIMATE #4	SEWER CAPITAL PROJECTS	151,373.94
136069	MORGAN, JUNE	UB REFUND	WATER/SEWER OPERATION	51.85
136070	MOUNT, HERMAN	LEOFF 1 REIMBURSEMENT	POLICE ADMINISTRATION	437.49
136071	MOUNTAIN MIST	COOLER RENTAL/WATER	WASTE WATER TREATMENT	7.43
	MOUNTAIN MIST		SOLID WASTE OPERATIONS	7.43
	MOUNTAIN MIST		SEWER MAIN COLLECTION	7.44
136072	NELSON PETROLEUM	DIESEL FUEL	SEWER CAPITAL PROJECTS	500.23
	NELSON PETROLEUM	BULK OIL	ER&R	1,776.01
136073	O'BRIEN, APRIL	REIMBURSE MILEAGE/POSTAGE	PERSONNEL ADMINISTRATION	215.46
136074	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	4.38
	OFFICE DEPOT		SEWER PRETREATMENT	8.46
	OFFICE DEPOT		METER READING	12.06
	OFFICE DEPOT		WATER DIST MAINS	12.66
	OFFICE DEPOT		WATER DIST MAINS	16.06
	OFFICE DEPOT		METER READING	55.88
	OFFICE DEPOT		UTIL ADMIN	90.09
	OFFICE DEPOT		ENGR-GENL	90.09
	OFFICE DEPOT		WASTE WATER TREATMENT	127.85
	OFFICE DEPOT		UTIL ADMIN	168.89
	OFFICE DEPOT		UTILITY BILLING	227.66
	OFFICE DEPOT		SEWER PRETREATMENT	268.37
	OFFICE DEPOT		COMMUNITY	438.22
136075	OFFICE OF MINORITY	POLITICAL SUBDIVISION FEE	NON-DEPARTMENTAL	6,288.00
136076	OGDEN, KENNETH	UB REFUND	WATER/SEWER OPERATION	28.29
136077	OTAK	PROFESSIONAL SERVICES	GMA - STREET	15,532.25
136078	OWEN EQUIPMENT	CYCLONE UNIT	EQUIPMENT RENTAL	5,415.99

**CITY OF MARYSVILLE
 INVOICE LIST**

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
136079	OWENS, MADISON	RENTAL DEPOSIT REFUND	GENERAL FUND	500.00
136080	PARAMETRIX	PROFESSIONAL SERVICES	WASTE WATER TREATMENT	8,549.56
136081	PART WORKS INC, THE	VALVE KIT	SOURCE OF SUPPLY	216.93
	PART WORKS INC, THE	PRESSURE ZONE ASSEMBLIES	SUNNYSIDE FILTRATION	281.05
136082	PAYFIRST PROPERTIES	UB REFUND	WATER/SEWER OPERATION	121.38
136083	PAYFIRST PROPERTIES	UB REFUND	WATER/SEWER OPERATION	139.53
136084	PETROCARD SYSTEMS	FUEL CONSUMED	PURCHASING/CENTRAL	11.09
	PETROCARD SYSTEMS		COMPUTER SERVICES	57.19
	PETROCARD SYSTEMS		STORM DRAINAGE	75.62
	PETROCARD SYSTEMS		ENGR-GENL	102.26
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	106.76
	PETROCARD SYSTEMS		COMMUNITY	366.26
	PETROCARD SYSTEMS		PARK & RECREATION FAC	914.71
	PETROCARD SYSTEMS		GENERAL	2,218.45
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	4,360.31
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	4,680.20
	PETROCARD SYSTEMS		POLICE PATROL	8,268.34
136085	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	28.46
	PGC INTERBAY LLC		MAINTENANCE	99.86
	PGC INTERBAY LLC		PRO-SHOP	207.66
	PGC INTERBAY LLC		PRO-SHOP	229.00
	PGC INTERBAY LLC		MAINTENANCE	1,127.78
	PGC INTERBAY LLC		PRO-SHOP	1,143.59
	PGC INTERBAY LLC		MAINTENANCE	2,035.59
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	7,194.51
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	GOLF COURSE	7,768.62
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	13,167.13
136086	PLATT ELECTRIC	BRACKETS AND HARDWARE	MAINT OF GENL PLANT	7.56
	PLATT ELECTRIC	PLASTIC MOUNTING	MAINT OF GENL PLANT	12.09
	PLATT ELECTRIC	EXIT SIGN	UTIL ADMIN	23.75
	PLATT ELECTRIC	SEALS AND SILICONE	SOURCE OF SUPPLY	59.99
136087	PUBLIC SAFETY TESTIN	SUBSCRIPTION FEES	PERSONNEL ADMINISTRATION	898.00
136088	PUD	ACCT #205136245	SEWER LIFT STATION	15.37
	PUD	ACCT #202461034	UTIL ADMIN	15.66
	PUD	ACCT #205195373	PARK & RECREATION FAC	16.44
	PUD	ACCT #200973956	SEWER LIFT STATION	16.64
	PUD	ACCT #202461026	MAINT OF GENL PLANT	17.01
	PUD	ACCT #202031134	PUMPING PLANT	17.17
	PUD	ACCT #202011813	PUMPING PLANT	18.54
	PUD	ACCT #201672136	SEWER LIFT STATION	21.70
	PUD	ACCT #201668043	PARK & RECREATION FAC	24.18
	PUD	ACCT #203569751	STORM DRAINAGE	24.66
	PUD	ACCT #202476438	SEWER LIFT STATION	26.94
	PUD	ACCT #202499489	COMMUNITY EVENTS	28.64
	PUD	ACCT #200061463	PARK & RECREATION FAC	31.08
	PUD	ACCT #201142155	TRANSPORTATION	32.53
	PUD	ACCT #202694337	TRANSPORTATION	35.57
	PUD	ACCT #202012589	PARK & RECREATION FAC	37.00
	PUD	ACCT #200448801	TRANSPORTATION	37.15
	PUD	ACCT #202794657	TRANSPORTATION	37.37
	PUD	ACCT #203005160	STREET LIGHTING	40.31
	PUD	ACCT #202177861	PUMPING PLANT	41.95
	PUD	ACCT #202426482	PUBLIC SAFETY BLDG	48.26
	PUD	ACCT #202524690	PUMPING PLANT	48.67
	PUD	ACCT #220761807	OPERA HOUSE	55.41
	PUD	ACCT #200790061	PARK & RECREATION FAC	57.03
	PUD	ACCT #200571842	TRANSPORTATION	57.30
	PUD	ACCT #203430897	STREET LIGHTING	57.98

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136088	PUD	ACCT #202303301	SEWER LIFT STATION	59.78
	PUD	ACCT #202288585	TRANSPORTATION	64.61
	PUD	ACCT #221115934	MAINT OF GENL PLANT	68.61
	PUD	ACCT #201628880	WASTE WATER TREATMENT	78.76
	PUD	ACCT #220681340	STORM DRAINAGE	83.22
	PUD	ACCT #200084036	TRANSPORTATION	98.69
	PUD	ACCT #201225067	PARK & RECREATION FAC	101.41
	PUD	ACCT #205237738	TRAFFIC CONTROL DEVICES	101.81
	PUD	ACCT #222025900	PUMPING PLANT	113.78
	PUD	ACCT #200625382	SEWER LIFT STATION	119.21
	PUD	ACCT #205239270	TRAFFIC CONTROL DEVICES	122.14
	PUD	ACCT #220761175	OPERA HOUSE	163.48
	PUD	ACCT #203223458	PARK & RECREATION FAC	170.35
	PUD	ACCT #221192545	PUBLIC SAFETY BLDG	219.70
	PUD	ACCT #201247699	STREET LIGHTING	293.18
	PUD	ACCT #200479541	COMMUNITY CENTER	315.40
	PUD	ACCT #200070449	TRANSPORTATION	323.76
	PUD	ACCT #202309720	TRAFFIC CONTROL DEVICES	327.54
	PUD	ACCT #201675634	WASTE WATER TREATMENT	378.39
	PUD	ACCT #201147253	PUMPING PLANT	502.51
	PUD	ACCT #220824148	WASTE WATER TREATMENT	529.91
	PUD	ACCT #200586485	SEWER LIFT STATION	617.49
	PUD	ACCT #202177333	MAINT OF GENL PLANT	626.73
	PUD	ACCT #201587284	WASTE WATER TREATMENT	746.68
	PUD	ACCT #200303477	WATER FILTRATION PLANT	885.29
	PUD	ACCT #201639689	MAINT OF GENL PLANT	904.58
	PUD	ACCT #200223857	PARK & RECREATION FAC	1,221.14
	PUD	ACCT #200824548	MAINT OF GENL PLANT	1,317.29
	PUD	ACCT #221320088	SUNNYSIDE FILTRATION	2,843.86
	PUD	ACCT #201463031	PUBLIC SAFETY BLDG	2,934.70
	PUD	ACCT #201577921	PUMPING PLANT	4,144.97
	PUD	ACCT #202075008	WASTE WATER TREATMENT	6,813.52
	PUD	ACCT #201420635	WASTE WATER TREATMENT	8,505.17
	PUD	ACCT #201721180	WASTE WATER TREATMENT	17,742.92
136089	RAM SPV II, LLC	PORTABLE BUILDING RENTAL	STORM DRAINAGE	437.20
	RAM SPV II, LLC		SEWER SERV MAINT	437.20
136090	RATCLIFF RESIDENCE	UB REFUND	WATER/SEWER OPERATION	30.38
136091	RUSDEN, JOHN	PRO-TEM SERVICES	MUNICIPAL COURTS	1,110.00
136092	SHRED-IT US	MONTHLY SHREDDING SERVICE	LEGAL - PROSECUTION	11.19
	SHRED-IT US		EXECUTIVE ADMIN	11.20
136093	SIGMAN, MICHAEL	LEOFF 1 REIMBURSEMENT	POLICE ADMINISTRATION	2,042.00
136094	SMOKEY POINT CONCRET	HYDRANT METER REFUND	WATER-UTILITIES/ENVIRONMN	-122.80
	SMOKEY POINT CONCRET		WATER/SEWER OPERATION	1,150.00
136095	SMOKEY PT COMMERCIAL		WATER-UTILITIES/ENVIRONMN	-696.05
	SMOKEY PT COMMERCIAL		WATER/SEWER OPERATION	1,150.00
136096	SNO CO AUDITOR	RECORDING FEES	COMMUNITY	102.50
	SNO CO AUDITOR		GMA - STREET	109.50
	SNO CO AUDITOR		GMA - STREET	109.50
136097	SNO CO PUBLIC WORKS	SOLID WASTE CHARGES	SOLID WASTE OPERATIONS	157,387.00
136098	SOUND PUBLISHING	LEGAL ADS	GMA - STREET	92.84
136099	SOUND PUBLISHING		CAPITAL EXPENDITURES	112.64
136100	SOUND PUBLISHING	ADVERTISING	OPERA HOUSE	540.00
136101	SOUND PUBLISHING	LEGAL ADS	COMMUNITY	585.01
136102	STAPLES	OFFICE SUPPLIES	MUNICIPAL COURTS	402.33
	STAPLES		MUNICIPAL COURTS	428.72
136103	STATE AUDITORS OFFIC	AUDIT PERIOD 18-18	UTIL ADMIN	662.04
	STATE AUDITORS OFFIC		NON-DEPARTMENTAL	662.05
136104	SWANK MOTION PICTURE	WILLY WONKA 10/20/19	OPERA HOUSE	155.00

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
136105	TECHPOWER SOLUTIONS	LASER JET PRINTER	IS REPLACEMENT ACCOUNTS	3,059.31
136106	TOCCO, LEAH	REIMBURSE LEADERSHIP ACADEMY EXP	EXECUTIVE ADMIN	56.80
136107	TRIBUNE	ADVERTISING	OPERA HOUSE	301.33
136108	USDA-APHIS-WILDLIFE	APHIS COSTS	STORM DRAINAGE	344.28
136109	WAHLSMITH, JUSTIN	UB REFUND	WATER/SEWER OPERATION	41.35
136110	WALLA WALLA SHERIFFS	BAIL POSTED	GENERAL FUND	500.00
136111	WASTE MANAGEMENT	RECYCLE CART	RECYCLING OPERATION	214.46
136112	WAXIE SANITARY SUPPL	JANITORIAL SUPPLIES	PARK & RECREATION FAC	1,723.89
136113	WEST PAYMENT CENTER	COURT RULES	MUNICIPAL COURTS	1,031.80
136114	WSP USA INC	SERVICES PROVIDED	GMA - STREET	14,684.03
	WSP USA INC		GMA - STREET	45,208.12

WARRANT TOTAL: 1,788,579.96

CHECK #114364	UNCLAIMED PROPERTY	(28.00)	CHECK #120605	UNCLAIMED PROPERTY	(83.69)
CHECK #114426	UNCLAIMED PROPERTY	(5.00)	CHECK #120803	UNCLAIMED PROPERTY	(66.50)
CHECK #117998	UNCLAIMED PROPERTY	(22.76)	CHECK #121233	UNCLAIMED PROPERTY	(18.34)
CHECK #118056	UNCLAIMED PROPERTY	(248.80)	CHECK #121483	UNCLAIMED PROPERTY	(25.86)
CHECK #118101	UNCLAIMED PROPERTY	(15.26)	CHECK #121591	UNCLAIMED PROPERTY	(12.61)
CHECK #118179	UNCLAIMED PROPERTY	(26.53)	CHECK #121845	UNCLAIMED PROPERTY	(28.54)
CHECK #118328	UNCLAIMED PROPERTY	(6.70)	CHECK #121863	UNCLAIMED PROPERTY	(101.87)
CHECK #118565	UNCLAIMED PROPERTY	(137.94)	CHECK #122197	UNCLAIMED PROPERTY	(49.62)
CHECK #118724	UNCLAIMED PROPERTY	(2.46)	CHECK #123375	UNCLAIMED PROPERTY	(26.65)
CHECK #118787	UNCLAIMED PROPERTY	(207.79)	CHECK #123415	UNCLAIMED PROPERTY	(13.47)
CHECK #118890	UNCLAIMED PROPERTY	(10.32)	CHECK #123476	UNCLAIMED PROPERTY	(19.08)
CHECK #119181	UNCLAIMED PROPERTY	(12.12)	CHECK #123488	UNCLAIMED PROPERTY	(21.14)
CHECK #119436	UNCLAIMED PROPERTY	(26.33)	CHECK #123504	UNCLAIMED PROPERTY	(24.14)
CHECK #119606	UNCLAIMED PROPERTY	(133.28)	CHECK #123676	UNCLAIMED PROPERTY	(3.63)
CHECK #120169	UNCLAIMED PROPERTY	(21.76)	CHECK #124052	UNCLAIMED PROPERTY	(11.59)
CHECK #120219	UNCLAIMED PROPERTY	(26.20)	CHECK #124251	UNCLAIMED PROPERTY	(7.95)
CHECK #120241	UNCLAIMED PROPERTY	(26.01)	CHECK #124597	UNCLAIMED PROPERTY	(85.40)
CHECK #120555	UNCLAIMED PROPERTY	(27.51)	CHECK #125220	UNCLAIMED PROPERTY	(29.96)
			CHECK #125223	UNCLAIMED PROPERTY	(102.57)

1,786,862.58

Index #3

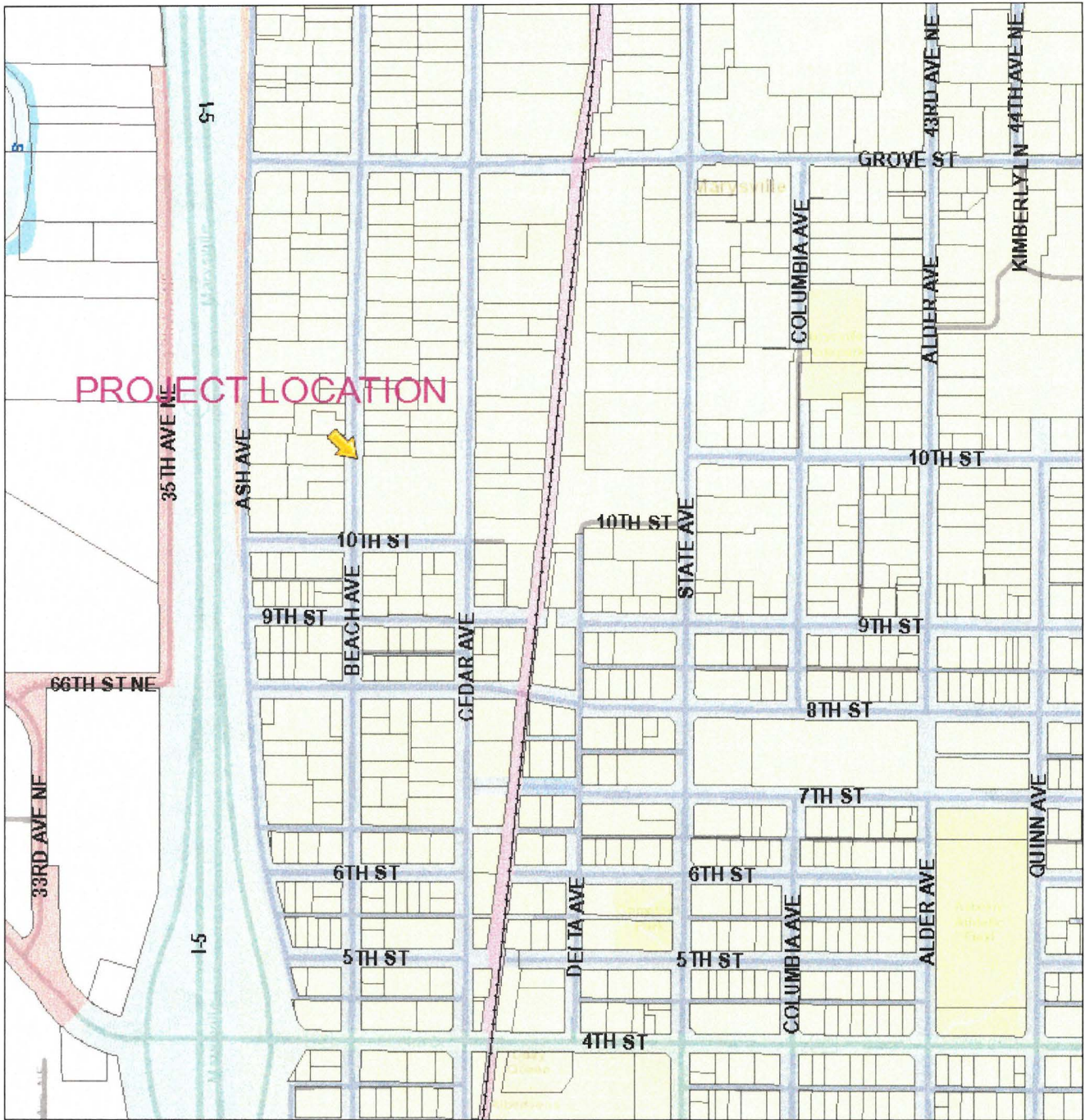
**CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION**

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM:	
Contract Award – Cedar Field Turf and Lighting Improvement	
PREPARED BY:	DIRECTOR APPROVAL: 
Kyle Woods	
DEPARTMENT:	
Engineering	
ATTACHMENTS:	
Vicinity Map Certified Bid Tab	
BUDGET CODE:	AMOUNT:
31000076.563000.P2001	\$887,997.02
SUMMARY:	
<p>The work of this contract involves the construction of a synthetic baseball field playing surface and installation of l.e.d. lighting. The estimate for this project was \$712,857.00 This project is funded in part by the Recreation and Conservation Office, as well as Snohomish County and Marysville Little League. The project was advertised for an October 17, 2019 contractor selection. The City received 3 bids. The low bidder was Coast to Coast Turf at \$608,473.10 for the synthetic surfacing. The low bidder was Musco Lighting at \$234,523.92 for the field lighting. References have been checked and found to be satisfactory.</p>	
Total Bid:	\$ 842,997.02
Management Reserve:	\$ 45,000.00
Total Construction:	\$ 887,997.02
Recreation and Conservation Office	\$ 340,928.00
Snohomish County Parks Neighborhood Imp. Fund	\$ 50,000.00
<u>Marysville Little League</u>	<u>\$ 35,000.00</u>
Total Funding:	\$ 425,928.00
Total Cost to City	\$ 462,069.02

RECOMMENDED ACTION:
 Staff recommends that Council authorize the Mayor to sign and execute the Cedar Field Turf and Lighting project with Coast to Coast Turf in the amount of \$608,473.10 and Musco Lighting in the amount of \$234,523.92, and approve a management reserve of \$45,000.00 for a total allocation of \$887,997.02.

RECOMMENDED MOTION:
 I move to authorize the Mayor to sign and execute the Cedar Field Turf and Lighting project with Coast to Coast Turf in the amount of \$608,473.10 and Musco Lighting in the amount of \$234,523.92, and approve a management reserve of \$45,000.00 for a total allocation of \$887,997.02.



City of Marysville

1:9,028

0 0.075 0.15 0.3 mi

- | | | |
|---------------|---------------------|------------------------------------|
| Points | SNOHOMISH COUNTY | Intermittent stream, not regulated |
| Override 1 | STATE OF WASHINGTON | Piped Stream |
| Parcels | Streams | City limits |
| ROWs | Stream | ARLINGTON |
| MUNICIPALITY | Tributary | EVE RETT |
| PRIVATE | Intermittent stream | LAKE STEVENS |
| RAILROAD | Swale | MARYSVILLE |

THE CITY OF MARYSVILLE DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR WARRANTY OF FITNESS OF THIS DATA FOR ANY PARTICULAR PURPOSE, EITHER EXPRESSED OR IMPLIED. NO REPRESENTATION OR WARRANTY IS MADE CONCERNING THE ACCURACY, CURRENCY, COMPLETENESS OR QUALITY OF DATA DEPICTED. ANY USER OF THIS DATA ASSUMES ALL RESPONSIBILITY FOR USE THEREOF, AND FURTHER AGREES TO HOLD THE CITY OF MARYSVILLE HARMLESS FROM AND AGAINST ANY DAMAGE, LOSS, OR LIABILITY ARISING FROM ANY USE OF THIS DATA.



Cedar Field Turf and Lighting Improvement

31000076.563000.P1702
Certified Bid Tab

10/24/2019

SPEC	ITEM	DESCRIPTION	QUANTITY	UNITS	Coast to Coast Turf		Field Turf	
					UNIT PRICES	TOTAL PRICE	UNIT PRICES	TOTAL PRICE
N/A	1	Synthetic Turf Field	1	LS	\$556,700.00	\$556,700.00	\$750,508.66	\$750,508.66

Base Bid	\$556,700.00	\$750,508.66
Sales Tax @ 9.3%	\$51,773.10	\$69,797.31
Total	\$608,473.10	\$820,305.97

SPEC	ITEM	DESCRIPTION	QUANTITY	UNITS	Musco Lighting	
					UNIT PRICES	TOTAL PRICE
N/A	1	L.E.D. Lighting System	1	LS	\$214,569.00	\$214,569.00

Base Bid	\$214,569.00
Sales Tax @ 9.3%	\$19,954.92
Total	\$234,523.92



24-Oct-19

PUBLIC WORKS CONTRACT

THIS PUBLIC WORKS CONTRACT (the “Contract”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (the “City”) and Coast to Coast Turf, a Corporation, organized under the laws of the State of Washington, located and doing business at 3303 37th Avenue West, Seattle, WA 98199, (the “Contractor”).

WITNESSETH:

Whereas, the City desires to have certain public work performed as hereinafter set forth, requiring specialized skills and other supportive capabilities; and

Whereas, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform the services set forth in this Contract.

NOW, THEREFORE, in consideration of the terms, conditions, and agreements contained herein, the parties hereto agree as follows:

- I. SCOPE OF WORK.** The Contractor agrees to do all work and furnish all labor, tools, materials, equipment, and supplies required to build and construct and to build and construct in a workmanlike manner the work, improvements, and appurtenances in order to accomplish the following project:

Cedar Field Turf and Lighting Improvement, 31000076.563000.P2001

All such work, labor, tools, materials, equipment, and supplies to be procured and furnished in accordance with the following documents (the “Contract Documents”) which are incorporated by reference and are hereby made a part of this Contract:

- A. This Contract;
- B. The Call for Bids, Information for Bidders, and Bidder’s Checklist;
- C. 2018 Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction as modified by all amendments thereto as of the date of the Contractor’s bid
- D. RFP proposal sent on 9/20/2019
- E. All provisions required by law whether set forth and reproduced herein or not.

and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

The Contractor shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract, except as may otherwise be provided in the Contract Documents.

The Contractor shall guarantee said materials and work for a period of one year after completion of this Contract.

- II. TIME FOR COMPLETION & LIQUIDATED DAMAGES.** Substantial completion shall be achieved within Sixty (60) working days of the effective date of the Notice to Proceed. If said work is not completed within the time specified, the Contractor agrees to pay the City liquidated as provided in Section 1-08.9 of the Standard Specifications.
- III. COMPENSATION AND METHOD OF PAYMENT.** The lump sum/total itemized amount of the Contract is Six Hundred Eight Thousand Four Hundred Seventy Three Dollars and Two Cents (\$608,473.02) including Washington State Sales Tax. The total Project cost includes all costs associated with the Project work, including, but not limited to labor, materials, overhead, and administrative, permit, and regulatory costs, unless otherwise agreed in writing. The Project cost is based on the proposal/bid submitted by the Contractor dated 10/17/2019. The basis for final payment will be the actual amount of work performed according to the Contract Documents and payments, whether partial or final, shall be made as specified therein.
- IV. ATTORNEY FEES.** Should either the City or the Contractor commence any legal action relating to the provisions of this Contract, or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses and reasonable attorney fees.
- V. INDEMNIFICATION.** In addition to any other obligations contained in the Contract Documents,
- A. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.
- B. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.
- C. The Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW, as provided in RCW 4.24.115. The indemnification obligation under this Contract shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers compensation acts, disability benefits acts, or other employee benefits acts; provided the Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against the Contractor by the City and does not

include, or extend to, any claims by the Contractor’s employees directly against Contractor. The obligations of Contractor under this subsection have been mutually negotiated by the parties hereto, and Contractor acknowledges that the City would not enter into this Contract without the waiver thereof of Contractor.

_____ (City initials) _____ (Contractor initials)

D. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

VI. CONTRACT ADMINISTRATION.

This Contract shall be administered Steve Webb on behalf of the Contractor and by Kyle Woods on behalf of the City. Any written notices required by the terms of this Contract shall be served or mailed to the following addresses:

Contractor:
Coast to Coast Turf LLC
3303 37th Avenue West
Seattle, WA 98199

City:
City of Marysville
Public Works – Attn: Kyle Woods
80 Columbia Ave
Marysville, WA 98270

VII. PREVAILING WAGES. The Contractor shall comply with all state and federal laws relating to the employment of labor and wage rates to be paid.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

DATED this _____ day of _____, 20_____.

CITY OF MARYSVILLE

By: _____
Jon Nehring, Mayor

DATED this _____ day of _____, 20_____.

_____(CONTRACTOR)

By: _____
_____(Name)

Its: _____

Attested/Authenticated:

_____, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

PUBLIC WORKS CONTRACT

THIS PUBLIC WORKS CONTRACT (the “Contract”) is made and entered into as of the date of the last signature below, by and between the City of Marysville, a Washington State municipal corporation (the “City”) and Musco Sports Lighting, an LLC, organized under the laws of the State of Washington, located and doing business at 100 1st Avenue West, Oskaloosa, IA, 52577-0411, (the “Contractor”).

WITNESSETH:

Whereas, the City desires to have certain public work performed as hereinafter set forth, requiring specialized skills and other supportive capabilities; and

Whereas, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform the services set forth in this Contract.

NOW, THEREFORE, in consideration of the terms, conditions, and agreements contained herein, the parties hereto agree as follows:

- I. SCOPE OF WORK.** The Contractor agrees to do all work and furnish all labor, tools, materials, equipment, and supplies required to build and construct and to build and construct in a workmanlike manner the work, improvements, and appurtenances in order to accomplish the following project:

Cedar Field Turf and Lighting Improvement, 31000076.563000.P2001

All such work, labor, tools, materials, equipment, and supplies to be procured and furnished in accordance with the following documents (the “Contract Documents”) which are incorporated by reference and are hereby made a part of this Contract:

- A. This Contract;
- B. The Call for Bids, Information for Bidders, and Bidder’s Checklist;
- C. 2018 Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction as modified by all amendments thereto as of the date of the Contractor’s bid
- D. RFP proposal sent on 9/20/2019
- E. All provisions required by law whether set forth and reproduced herein or not.

and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

The Contractor shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract, except as may otherwise be provided in the Contract Documents.

The Contractor shall guarantee said materials and work for a period of one year after completion of this Contract.

- II. TIME FOR COMPLETION & LIQUIDATED DAMAGES.** Substantial completion shall be achieved within Sixty (60) working days of the effective date of the Notice to Proceed. If said work is not completed within the time specified, the Contractor agrees to pay the City liquidated as provided in Section 1-08.9 of the Standard Specifications.
- III. COMPENSATION AND METHOD OF PAYMENT.** The lump sum/total itemized amount of the Contract is Two Hundred Thirty Four Thousand Five Hundred Twenty Three and Ninety Two Cents (\$234,523.92) including Washington State Sales Tax. The total Project cost includes all costs associated with the Project work, including, but not limited to labor, materials, overhead, and administrative, permit, and regulatory costs, unless otherwise agreed in writing. The Project cost is based on the proposal/bid submitted by the Contractor dated 10/17/2019. The basis for final payment will be the actual amount of work performed according to the Contract Documents and payments, whether partial or final, shall be made as specified therein.
- IV. ATTORNEY FEES.** Should either the City or the Contractor commence any legal action relating to the provisions of this Contract, or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses and reasonable attorney fees.
- V. INDEMNIFICATION.** In addition to any other obligations contained in the Contract Documents,
- A. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.
- B. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.
- C. The Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW, as provided in RCW 4.24.115. The indemnification obligation under this Contract shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers compensation acts, disability benefits acts, or other employee benefits acts; provided the Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against the Contractor by the City and does not

include, or extend to, any claims by the Contractor’s employees directly against Contractor. The obligations of Contractor under this subsection have been mutually negotiated by the parties hereto, and Contractor acknowledges that the City would not enter into this Contract without the waiver thereof of Contractor.

_____ (City initials) _____ (Contractor initials)

D. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

VI. CONTRACT ADMINISTRATION.

This Contract shall be administered Jim Hansen on behalf of the Contractor and by Kyle Woods on behalf of the City. Any written notices required by the terms of this Contract shall be served or mailed to the following addresses:

Contractor:
Musco Sports Lighting, LLC
Attn: Jim Hansen
3303 37th Avenue West
Seattle, WA 98199

City:
City of Marysville
Public Works – Attn: Kyle Woods
80 Columbia Ave
Marysville, WA 98270

VII. PREVAILING WAGES. The Contractor shall comply with all state and federal laws relating to the employment of labor and wage rates to be paid.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

DATED this _____ day of _____, 20_____.

CITY OF MARYSVILLE

By: _____
Jon Nehring, Mayor

DATED this _____ day of _____, 20_____.

_____(CONTRACTOR)

By: _____
_____(Name)

Its: _____

Attested/Authenticated:

_____, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

Index #4

DRAFT
CITY OF MARYSVILLE
 Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, SETTING THE REGULAR PROPERTY TAX LEVY FOR ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, WASHINGTON FOR THE YEAR 2020.

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2020; and

WHEREAS, on February 11, 2019, the City Council adopted Resolution No. 2460 placing a measure on the ballot at the April 23, 2019, primary election regarding the Regional Fire District (FRA) formation; and

WHEREAS, on February 11, 2019, the City Council, in preparation for the public vote of the RFA, approved setting the property tax levy rate at \$1.15 per \$1,000 of assessed property value; and

WHEREAS, the City's voters approved the ballot measure; and

WHEREAS, the City Council has properly given notice of the public hearing held on November 12, 2019, to consider public comment on the levy for all real, personal, and utility property subject to taxation; and

WHEREAS, the City Council decline the one hundred one percent or less (101%) limit factor authorized under to RCW 84.55.0101

WHEREAS, the population of the City of Marysville is more than 10,000; and

WHEREAS, the City of Marysville's actual regular levy amount from the previous year was \$14,236,521.20

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. The regular property tax levy on taxable property within the City for collection in 2020, is \$10,205,420 at an estimated levy rate of one dollar and fifteen cents (\$1.15) per one thousand dollars (\$1,000.00) of assessed valuation of such property.

SECTION 2. The decrease is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 5. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2019.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

Index #6

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: Lake Stevens Jail Services Agreement Renewal	AGENDA SECTION:	
PREPARED BY: Wendy Wade, Support Services Commander	AGENDA NUMBER:	
ATTACHMENTS: Lake Stevens Contract Renewal	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

This agreement is a renewal of the existing agreement. The agreement is for Jail Services. The term of the agreement is from January 1, 2020 to December 31 2021. The changes to the contract are;

Booking Fee	from \$120.53 to \$123.24
Daily fee per inmate	from \$92.75 to \$94.84
Transportation fee (each transport)	from \$63.06 to \$64.84

This increase is reflective of 2.25% increase.

An additional Video Court Fee of \$58.00 per inmate per hearing has also been added to the agreement. In the past Marysville Jail absorbed the cost of equipment and officer salary for video court, but with a new court ruling, inmates are no longer allowed to be routinely hand cuffed for video court proceedings. This has increased the need for staffing during video court proceedings.

Video Court fee	\$58.00
-----------------	---------

Lake Stevens agrees to pay Marysville a Video Court fee of \$58.00 per prisoner for each court appearance by video. Marysville in its discretion or upon request by Lake Stevens may cause a Lake Stevens inmate to appear for court hearings via the Marysville video court system. The use of video for court hearings will conform to procedures and rules of the Marysville Jail and the Marysville Municipal Court.

City Attorney, John Walker, has reviewed the language contained in the contract and has approved it as to form.

RECOMMENDED ACTION:

Staff recommends that council authorize the Mayor to sign the Lake Stevens agreement for jail services.

AFTER RECORDING RETURN TO:

City of Marysville
 1049 State Avenue
 Marysville, WA 98270

**Fourteenth Amendment
 Interlocal Agreement for Jail Services
 Lake Stevens
 Effective January 1, 2020.**

THIS AMENDMENT TO INTERLOCAL AGREEMENT FOR JAIL SERVICES ("Agreement") is made and entered into by and between the CITY OF MARYSVILLE ("Marysville"), and the CITY OF LAKE STEVENS ("Lake Stevens").

WHEREAS, on September 27, 1999, Marysville and Lake Stevens entered into an Interlocal Agreement for Jail Services (hereinafter known as "Agreement"); and,

WHEREAS, the parties have amended the Agreement from time to time to reflect current costs and services; and

WHEREAS Marysville and Lake Stevens have agreed to Amend Schedule "A" as follows, Booking Fee from \$120.53 to \$123.24, Transportation Fee from \$63.06 per trip to \$64.84 per trip, Daily Maintenance Fee from \$92.75 to \$94.84, and imposing a video court fee of \$58.00 per appearance – Effective January 1, 2020, necessitating the amendment of the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and promises contained herein, Marysville and Lake Stevens mutually agree as follows:

1. **Schedule A**, is adopted and attached to this agreement and Amended as follows, Booking Fee from \$120.53 to \$123.24, Transportation Fee from \$63.06 per trip to \$64.84 per trip, Daily Maintenance Fee from \$92.75 to \$90.71, and imposing a video court fee of \$58.00 per appearance – Effective January 1, 2020.

2. **Section 5, Duration.** This agreement shall commence on January 1, 2020, and end on December 31, 2021.

3. Except as provided herein, all other terms and conditions of the Interlocal Agreement for Jail Services dated September 27, 1999 and all of the written amendments set forth above shall remain in full force and effect unchanged.

4. APPROVALS AND FILING. Each party shall approve this Agreement by resolution, ordinance or otherwise pursuant to the laws of the governing body of said party. The attested signature of the officials identified below shall constitute a presumption that such approval was properly obtained. A copy of this Agreement shall be filed with the Snohomish County Auditor's office or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source pursuant to RCW 39.34.040.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this _____ day of _____, 2019.

CITY OF LAKE STEVENS

CITY OF MARYSVILLE

By _____
John Spencer, Mayor

By _____
Jon Nehring, Mayor

DATE: _____

DATE: _____

APPROVED as to form:

APPROVED as to form:

By _____
_____, City Attorney

By _____
Jon Walker, City Attorney

DATE: _____

DATE: _____

Attest: _____
_____, City Clerk

Attest: _____
Tina Brock, Deputy City Clerk

SCHEDULE A

Effective January 1, 2020

Booking fee beginning January 1, 2020 \$123.24 **

Should Marysville decide to collect booking fees pursuant to RCW 70.48.390 from the funds possessed by the prisoner or defendant directly at the time of booking, the booking fee to be paid by the City of Lake Stevens for such prisoner or defendant shall be adjusted by a credit in favor of the City Lake Stevens of that sum actually paid by the prisoner or defendant.

Inmate transfer administrative fee \$20.00

In cases where Lake Stevens prisoners are relocated to another jail facility other than the Snohomish County jail, Lake Stevens agrees to pay Marysville an Inmate Transfer Administrative Fee of \$20.00 per prisoner.

Marysville Transportation Fee \$64.84 per trip

Lake Stevens agrees to pay Marysville a Transportation Fee of \$64.84 per prisoner for transportation to another facility or for transportation from another facility to the Marysville Municipal Court. For example: Transporting a prisoner from the Marysville Jail to the SCORE facility would be one trip. Transporting a prisoner from SCORE to the Marysville Municipal Court would be one trip. Transporting a prisoner from the Marysville Municipal Court back to SCORE would be one trip. The same examples would apply to transports to and from the Snohomish County Jail.

Daily maintenance fee \$94.84 **

Bed space as needed on a space available basis.

Video Court fee \$58.00

Lake Stevens agrees to pay Marysville a Video Court fee of \$58.00 per prisoner for each court appearance by video. Marysville in its discretion or upon request by Lake Stevens may cause a Lake Stevens inmate to appear for court hearings via the Marysville video court system. The use of video for court hearings will conform to procedures and rules of the Marysville Jail and the Marysville Municipal Court.

Snohomish County Jail

Lake Stevens gives Marysville the authority to receive and pay all Snohomish County Jail bills for the Lake Stevens Prisoners including those cases that are associated with the County District Court and not Marysville Municipal Court and to coordinate and move Lake Stevens Prisoners to and from Snohomish County Jail.

Other Jail Billings

Marysville will be reimbursed by Lake Stevens for all costs including Jail booking and Jail Bed and Daily Maintenance Fees and any other fee charged to Marysville by all other jail facilities for Lake Stevens Prisoners.


**Yearly COLA Increase on Booking Fees and Daily Maintenance Fees

Booking and Daily Maintenance Fees will be increased at a rate of 100% of the Seattle CPI-W June Index for the year prior with a minimum of 0% to a maximum of 2.25%. The rate increase will occur on January 1 of each year unless otherwise negotiated and agreed by the parties. (For example the June 2020 Seattle CPI-W index will set the amount of the January 1, 2021 increase to Booking and Daily Maintenance Fees.)

Index #7

CITY OF MARYSVILLE
EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: PA19-014 – Binding Site Plan Amendments	AGENDA SECTION: New Business	
PREPARED BY: Angela Gemmer, Senior Planner	APPROVED BY: 	
ATTACHMENTS: 1. PC Minutes dated September 10 and 24, 2019 2. Adopting Ordinance <ul style="list-style-type: none"> · Exhibit A – PC Recommendation dated September 24, 2019 · Exhibit B – Binding Site Plan Amendments 	MAYOR	CAO
	BUDGET CODE:	

DESCRIPTION:

The following are proposed amendments to Marysville Municipal Code (MMC) Chapter 22G.100, *Binding Site Plan*. A binding site plan is an alternative method of land division to a standard subdivision or short subdivision that is allowed under State law. The binding site plan is the process used to subdivide commercial and industrial land, and Planned Residential Developments (PRDs). The proposed amendments to this code consist of:

- Amending the final approval procedure to authorize the Mayor to sign the final binding site plan map. Recently the subdivision and short subdivision codes were amended to allow final subdivisions and short subdivisions to be processed administratively, and to authorize the Mayor to sign the final maps. Those amendments have made the final approval process quicker and more efficient, and has minimized the need for standalone easements and right-of-way dedication documents. The goal with the current amendments is to ensure consistency with the subdivision and short subdivision codes, and to make the final binding site plan process similarly efficient; and
- Amending the acknowledgements and certificates that are required on the final binding site plan map to align with those required for subdivisions.

The Planning Commission (PC) held a public workshop on September 10, 2019, and a duly advertised public hearing on September 24, 2019 to review the proposed Binding Site Plan code amendments. There was no public testimony provided at the public hearing. Following the public hearing, the PC made a motion to recommend the Binding Site Plan code amendments to Marysville City Council for adoption by Ordinance.

RECOMMENDED ACTION: Affirm the Planning Commission’s recommendation and adopt the Binding Site Plan code amendments by Ordinance.
COUNCIL ACTION:

PLANNING COMMISSION



MINUTES

September 10, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 10, 2019 meeting to order at 7:00 p.m.

Marysville

Chairman: Steve Leifer

Commissioners: Roger Hoen, Kay Smith, Tom Thetford, Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Jerry Andes, Kelly Richards

APPROVAL OF MINUTES

June 11, 2019

Motion made by Commissioner Hoen, seconded by Commissioner Smith, to approve the June 11, 2019 Meeting Minutes as amended. **Motion** passed unanimously (5-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

- A. MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)

Senior Planner Gemmer reviewed the proposed changes as requested by PSRC. She explained that PSRC's concern was that the LI zoning allows for too many uses which are inconsistent with their goal of preserving industrial land in regional centers. As a

result, the City committed to considering limiting certain non-industrial uses within the LI zone. Some proposed changes would be:

- Limitations on hotels and motels to make sure they are not in conflict with Arlington Airport flight paths
- Limiting some uses such as dry cleaning, pet daycares, etc. to location along the Smokey Point Blvd./State Avenue corridor
- Eliminating the BP zoning designation
- Prohibiting convalescent/retirement, residential care facilities, and self-storage uses within the General Commercial zone

There was some discussion about the reason for the amendment to the hotel/motel provisions.

Chair Leifer commented that he agrees with the basics and the percentages as outlined in CAO Hirashima's letter to the PSRC.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

B. MMC Chapter 226.100, Binding Site Plan (BSP)

Senior Planner Gemmer reviewed this item which would amend the final approval procedure to authorize the Mayor to sign the final binding site plan map, and amend the acknowledgements and certificates that are required on the final binding site plan map to align with those required for subdivisions and short subdivisions.

Motion made by Commissioner Whitaker, seconded by Commissioner Thetford, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

C. MMC Chapter 226.080, Planned Residential Development (PRD)

Senior Planner Gemmer reviewed the proposed amendments to PRDs. The amendments would clarify:

- The specific underlying land use actions that a PRD can be processed with;
- That Mixed Use and multi-family zoned properties using the PRD process are not subject to a minimum lot size; and
- The improvements needed within the required open space, and clearly establish the minimum expectation for improvements within open spaces.

An amendment to the residential permitted uses matrices footnote is also proposed to indicate that multiple single-family residences on a single lot are only permissible within a cottage housing development or for accessory dwelling units.

Chair Leifer noted that there is a separate code for cottage housing concept, but this verbiage implies that it is a part of the PRD ordinance. Senior Planner Gemmer clarified that the footnote only states that "no more than one single-family detached or duplex

dwelling unit is allowed per lot except in cottage housing developments that are developed with all cottages located on a common lot or Accessory Dwelling Units.” There won’t be any reference to PRD’s in the footnote.

Commissioner Whitaker asked approximately how many PRD’s have been permitted in the last five years. Senior Planner Gemmer replied that most of the subdivisions in the Sunnyside/Whiskey Ridge area are PRD’s. She indicated she would bring back more details about the numbers.

Chair Leifer referred to item 4(d) under 22G.080.100 Open Spaces on the last page and expressed concern about the subjective nature of the size of the trails. Senior Planner Gemmer commented that for private trails the requirement would be 5-foot paved trails unless there is a circumstance where gravel makes more sense. For regional trails she has seen up to 8 feet in width. She indicated she could bring back more specific numbers about the widest trail which could be expected. Chair Leifer also suggested that there should be a credit given to developers who do more than what is considered normal. Senior Planner Gemmer explained that residential density incentives are presently available by code when a developer goes above and beyond on the park improvements or provides surplus park area.

Motion made by Commissioner Thetford, seconded by Commissioner Whitaker, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

Other discussion:

There was some discussion about modifications to the townhome provisions that may be proposed in the future.

CITY COUNCIL AGENDA ITEMS AND MINUTES

ADJOURNMENT

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to adjourn the meeting at 7:37 p.m. **Motion** passed unanimously.

NEXT MEETING:

September 24, 2019



 Laurie Hugdahl, Recording Secretary

*DRAFT*PLANNING
COMMISSIONMINUTES

September 24, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 24, 2019 meeting to order at 7:00 p.m.

Roll Call

Chairman: Steve Leifer

Commissioners: Roger Hoen, Jerry Andes, Kay Smith, Tom Thetford,
Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Kelly Richards (excused)

APPROVAL OF MINUTESSeptember 10, 2019

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to approve the September 10, 2019 Meeting Minutes as presented. **Motion** passed unanimously (6-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

None

PUBLIC HEARING – CODE AMENDMENTS

Senior Planner Gemmer reviewed the following code amendments which were presented at the September 10, 2019 Planning Commission meeting. Staff is requesting approval of the amendments with a recommendation for approval to the City Council.

a) **MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:05 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:05 p.m.

Commission deliberation: None

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:07 p.m.

b) **MMC Chapter 22G.100, Binding Site Plan (BSP)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

Senior Planner Gemmer also responded to Commissioner Whitaker's inquiry at a previous meeting about the number of Planned Residential Developments (PRDS) that were permitted in the City in the last five years. She reported that from 2014-2019 there have been 14 PRDs.

The public hearing for this item was opened at 7:10 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:10 p.m.

Commission deliberation:

Commissioner Andes referred to the *Certificates* page and the *Acknowledgement* page and noted one scrivener's error on each page. Commissioner Gemmer indicated those would be corrected.

Motion made by Commissioner Andes, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:12 p.m.

c) MMC Chapter 22G.080, Planned Residential Development (PRD) amendments

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:14 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:14 p.m.

Commission deliberation:

Commissioner Whitaker asked if the impetus for these corrections was requests from the development community or staff corrections. Senior Planner Gemmer explained that it was a combination of both. She reviewed how these had been handled in the past.

Chair Leifer asked if there are any cottage housing proposals in the pipeline. Senior Planner Gemmer replied that there was just the one in the Sunnyside area that was discussed at the Planning Commission previously.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing was closed at 7:20 p.m.

CITY COUNCIL AGENDA ITEMS AND MINUTES

GENERAL DISCUSSION

Commissioner Andes referred to a map of the Arlington Airport Districts and Zones which had been distributed by staff and asked for clarification of the zones. Senior Planner Gemmer provided a brief explanation of the zones, and indicated that additional information is contained in the Arlington's Airport Master Plan.

Commissioner Whitaker asked if there has been only offers on the Public Works property. Senior Planner Gemmer indicated she wasn't aware of anything, but would check to see if there were any updates.

Commissioner Hoen commented that there was a good article in the Seattle Times this week about the positive advantages of cottage housing developments. Specifically, these developments create a neighborhood and sense of community. He is looking forward to seeing more of this kind of development.

ADJOURNMENT

Motion made by Commissioner Whitaker, seconded by Commissioner Smith, to adjourn the meeting at 7:31 p.m. **Motion** passed unanimously.

NEXT MEETING:

October 8, 2019

Laurie Hugdahl, Recording Secretary

CITY OF MARYSVILLE
Marysville, Washington
ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, UPDATING
THE CITY'S DEVELOPMENT REGULATIONS AND AMENDING SECTIONS
22G.100.050, 22G.100.150, AND 22G.100.180 OF CHAPTER 22G.100,
BINDING SITE PLAN, OF THE MARYSVILLE MUNICIPAL CODE.**

WHEREAS, the State Growth Management Act, Chapter 36.70A RCW mandates that cities periodically review and amend development regulations, including zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation, and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's municipal code and development code (MMC Title 22); and

WHEREAS, during public meetings on September 10 and 24, 2019, the Planning Commission discussed proposed amendments to MMC Sections 22G.100.050, *Applicability*, 22G.100.150, *Binding site plan – Acknowledgements and certifications*, and 22G.100.180, *Approval procedure*; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Commerce on September 10, 2019, as required by RCW 36.70A.106; and

WHEREAS, after providing notice to the public as required by law, on September 24, 2019, the Marysville Planning Commission held a Public Hearing on the proposed amendments to the City's development regulations; and

WHEREAS, on September 24, 2019 the Planning Commission made a Recommendation to the City Council recommending the adoption of the proposed amendments to MMC Sections 22G.100.050, *Applicability*, 22G.100.150, *Binding site plan – Acknowledgements and certifications*, and 22G.100.180, *Approval procedure*; and

WHEREAS, at a public meeting on November 12, 2019 the Marysville City Council reviewed and considered the Planning Commission's Recommendation and proposed amendments to the development regulations; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Approval of Planning Commission’s Recommendation and Adoption of Findings and Conclusions. The Planning Commission’s September 24, 2019 Recommendation regarding the proposed development regulation amendments, including the Findings and Conclusions contained therein, as set forth in the attached **Exhibit A**, is hereby adopted and incorporated herein by this reference.

Section 2. Required Findings. In accordance with MMC 22G.010.520, the following findings are made regarding the development regulation amendments which comprise this ordinance:

- (1) The amendments are consistent with the purposes of the comprehensive plan; and
- (2) The amendments are consistent with the purpose of Title 22 MMC; and
- (3) There have been significant changes in the circumstances to warrant a change; and
- (4) The benefit or cost to the public health, safety, and welfare is sufficient to warrant the action.

Section 3. MMC Sections 22G.100.050, 22G.100.150, and 22G.100.180 of the Marysville Municipal Code are hereby amended as set forth in **Exhibit B** attached hereto.

Section 4. MMC Section 22A.010.160, *Amendments*, of the Marysville Municipal Code is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City’s Unified Development Code:

“22A.010.160 Amendments.

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Binding Site Plan Amendments	_____, 2019”

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

Section 6. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 7. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2019.

CITY OF MARYSVILLE

By: _____
 JON NEHRING, MAYOR

Attest:

By: _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____
(5 days after publication)



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

PC Recommendation: Binding Site Plan Amendments

The Planning Commission (PC) of the City of Marysville, having held a public hearing on September 24, 2019 in review of NON-PROJECT action amendments of the Marysville Municipal Code, proposing amendments to Chapter 22G.100, *Binding Site Plans*. Having considered the exhibits and testimony presented, PC does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The Community Development Department held a public meeting to introduce the NON-PROJECT action Binding Site Plan Code Amendments to the community on September 10, 2019.
2. The proposal was submitted to the State of Washington Department of Commerce for 14-day expedited review on September 10, 2019, in accordance with RCW 36.70A.106.
4. The PC held public work sessions to review the NON-PROJECT action amendments proposing adoption of the NON-PROJECT action Binding Site Plan Code Amendments as described above, on September 10 and 24, 2019.
5. The PC held a duly-advertised public hearing on September 24, 2019 and received testimony from city staff and the public.
6. At the public hearing, the PC reviewed and considered the Binding Site Plan Amendments.

CONCLUSION:

At the public hearing, held on September 24, 2019, the PC recommended **APPROVING** the Binding Site Plan Code Amendments.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL** of the NON-PROJECT action known as Binding Site Plan Code Amendments, an amendment to Marysville Municipal Code Chapter 22G.100, *Binding Site Plan*, this **September 24, 2019**.

By:



 Stephen Leifer, Planning Commission Chair

EXHIBIT B

22G.100.050 Applicability.

Any person, firm, corporation or other entity which does not divide their property per the city's subdivision ordinance and seeks to divide ~~business~~, commercial, industrial, ~~recreation~~, public institutional or residential zoned land for the purpose of sale or transfer of ownership is required to apply for and complete a binding site plan as is required by this title.

22G.100.150 Binding site plan ~~—Certifications required—~~ Requirements. Acknowledgments and certifications.

~~(1) A certificate giving a full and correct description of the lands divided as they appear on the binding site plan, including a statement that the division has been made with the free consent and in accordance with the desires of the owners. If the binding site plan is subject to a dedication, the certificate or a separate written instrument shall also contain the dedication of all streets and other areas to the public, and an individual or individuals, religious society or societies or to any corporation, public or private, or other legal entity as shown on the binding site plan and a waiver of all claims for damages against any governmental authority which may be occasioned to the adjacent land by the established construction, drainage and maintenance of the road. The certificate or instrument of dedication shall be signed and acknowledged before a notary public by all parties having any ownership interest in the land divided and recorded as part of the final binding site plan.~~

~~(2) A certification by a licensed surveyor, licensed in the state of Washington, that the binding site plan survey is accurate and conforms to the provisions of these regulations and state law.~~

~~(3) Certification by the community development director that the binding site plan conforms to all conditions of preliminary approval.~~

~~(4) Certification by the city engineer that the binding site plan conforms to survey data, layout of streets, alleys and rights-of-way, design of bridges, sewage and water systems, and all other public improvements.~~

~~(5) A certificate of approval prepared for the signature of the mayor (applicable to binding site plans reviewed through the public review process).~~

~~(6) Recording certificate for the county auditor.~~

Acknowledgments and certificates required by this title shall be in language substantially similar to that indicated in the following subsections:

(1) Dedications. The intention of the owner shall be evidenced by his presentation for filing of a final binding site plan clearly showing the dedication thereof and bearing the following certificate signed by all real parties of interest:

Know all men by these presents that _____ the undersigned owner(s), in fee simple of the land hereby platted, and _____, the mortgage thereof, hereby declare this binding site plan and dedicate to the use of the public forever all streets, avenues, places and sewer easements or whatever public property there is shown on the binding site plan and the use for any and all public purposes not inconsistent with the use thereof for public highway purposes. Also, the right to make all necessary slopes for cuts and fills upon lots, blocks, tracts, etc. shown on this binding site plan in the reasonable original grading of all the streets, avenues, places, etc. shown hereon. Also, the right to drain all streets over and across any lot or lots where water might take a natural course after the street or streets are graded. Also, all claims for damage against any governmental authority are waived which may be occasioned to the adjacent land by the established construction, drainage, and maintenance of said roads.

Following original reasonable grading of the roads and ways hereon, no drainage waters on any lot or lots shall be diverted or blocked from their natural course so as to discharge upon any public road rights-of-way to hamper proper road drainage.

The owner of any lot or lots, prior to making any alteration in the drainage system after the recording of the binding site plan, must make application to and receive approval from the director of the department of public works for said alteration. Any enclosing of drainage waters in culverts or drains or rerouting thereof across any lot as may be undertaken by or for the owner of any lot shall be done by and at the expense of such owner. IN WITNESS WHEREOF we set our hands and seals this _____ day of _____, 20__.

In the event that a waiver of right of direct access is included, then the certificate shall contain substantially the following additional language:

That said dedication to the public shall in no way be construed to permit a right of direct access to street _____ from lots numbered _____ nor shall the city of Marysville or any other local governmental agency ever be required to grant a permit to build or construct an access of approach to said street from said lots.

(2) Acknowledgment.

STATE OF WASHINGTON)

: ss.

COUNTY OF SNOHOMISH)

This is to certify that on this _____ day of _____, 20__ , before me, the undersigned, a notary public, personally appeared _____, to me known to be the person(s) who executed the foregoing dedication and acknowledgment to me that signed the same as _____ free and voluntary act and deed for the uses and purposes therein mentioned.

Witness my hand and official seal the day and year first above-written.

NOTARY PUBLIC in and for the State of Washington, residing at

(Seal)

(3) Restrictions. The following restrictions shall show on the face of the final plat:

(a) No further subdivision of any lot without resubmitting for formal binding site plan procedure.

(b) All landscaped areas in public rights-of-way shall be maintained by the developer and his successor(s) and may be reduced or eliminated if deemed necessary for or detrimental to city road purposes.

(c) The location and height of all fences and other obstructions within an easement as dedicated on this binding site plan shall be subject to the approval of the Director of Public Works or his designee.

(4) Approvals.

(a) Examined and approved this _____ day of _____, 20__ .

City Engineer, City of Marysville

(b) Examined and approved this _____ day of _____, 20__ .

Community Development Director, City of Marysville

(c) Examined, found to be in conformity with applicable zoning and other land use controls, and approved this _____ day of _____, 20__.

Mayor

Attest: City Clerk

(5) Certificates.

(a) I hereby certify that the binding site plan of _____ is based upon an actual survey and subdivision of Section _____, Township _____ North, Range _____ EWM as required by the state statutes; that the distances, courses and angles are shown thereon correctly; that the monuments shall be set and lot and block corners shall be staked correctly on the ground, that I fully complied with the provisions of the state and local statutes and regulations governing platting.

Licensed Land Surveyor (Seal)

(b) I hereby certify that all state and county taxes heretofore levied against the property described herein, according to the books and records of my office, have been fully paid and discharged, including _____ taxes.

Treasurer, Snohomish County

(c) Filed for record at the request of _____ this _____ day of _____, 20__, at _____ minutes past _____ m, and recorded in Vol. _____ of Plats, page _____, records of Snohomish County, Washington.

Auditor, Snohomish County

22G.100.180 Approval procedure.

(1) Applicants for final binding site plan approval shall file all required documents meeting all the requirements of this title with the city's community development department. The community development department shall review the final binding site plan and circulate it to other city departments to determine whether the requirements of this title and preliminary approval have been met.

(2) ~~To ensure all conditions have been met, the community development director and city engineer will determine whether the binding site plan proposed for final approval conforms to all terms of preliminary approval, and whether the binding site plan meets the requirements of this title, applicable state laws and all other local ordinances adopted by the city which were in effect at the time of preliminary approval. If the community development director and city engineer determine that the requirements are met, they shall approve the binding site plan.~~

(3) If either the community development director or the city engineer determines that the requirements have not been met, the final binding site plan shall be returned to the applicant for modification, correction or other action as may be required for approval.

(4) If the community development director and city engineer determine that the conditions and requirements of this title have been met, the community development director, ~~and~~ city engineer, and the mayor shall inscribe and execute ~~their~~ the city's written approval on the face of the binding site plan.


~~(5) If the binding site plan was reviewed through the public review process, the binding site plan shall be subject to the final review process outlined in Chapter 22G.090 MMC, Article III, Final Subdivision Review.~~

Index #8

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: PA19-014 – Commercial Permitted Uses Amendments	AGENDA SECTION: New Business	
PREPARED BY: Angela Gemmer, Senior Planner	APPROVED BY: 	
ATTACHMENTS: 1. Memo to City Council dated October 11, 2019 2. PC Minutes dated September 10 and 24, 2019 3. Adopting Ordinance <ul style="list-style-type: none"> · Exhibit A – PC Recommendation dated September 24, 2019 · Exhibit B – Commercial Permitted Uses Amendments 	MAYOR	CAO
	BUDGET CODE:	AMOUNT:

DESCRIPTION:

The proposed amendments to Marysville Municipal Code (MMC) Sections 22C.020.060, *Permitted uses*, and 22C.020.070, *Permitted uses – Development Conditions*, are primarily in response to feedback received from the Puget Sound Regional Council (PSRC) during the City’s pursuit of the Industrial Growth Center designation for the Cascade Industrial Center (CIC) (formerly Arlington Marysville Manufacturing Industrial Center). In order to increase conformity with PSRC’s Core Industrial Zoning uses, and ensure that Light Industrial (LI) zoned land within the CIC is preserved for industrial and manufacturing uses, amendments are proposed to limit certain general personal service, retail, and other non-industrial/non-manufacturing uses within the LI zone. Additional amendments to the commercial permitted uses matrices are proposed which are unrelated to the PSRC responsive amendments referenced above; these amendments are summarized in the attached memo.

The Planning Commission (PC) held a public workshop on September 10, 2019, and a duly advertised public hearing on September 24, 2019 to review the proposed Commercial Permitted Uses code amendments. There was no public testimony provided at the public hearing. Following the public hearing, the PC made a motion to recommend the Commercial Permitted Uses code amendments to Marysville City Council for adoption by Ordinance.

RECOMMENDED ACTION:

Affirm the Planning Commission’s recommendation and adopt the Commercial Permitted Uses code amendments by Ordinance.

COUNCIL ACTION:



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

MEMORANDUM

DATE: October 11, 2019

TO: City Council

FROM: Angela Gemmer, Senior Planner

RE: Commercial and Industrial Permitted Uses Amendments

CC: Jeff Thomas, Community Development Director
 Chris Holland, Planning Manager
 Cheryl Dungan, Senior Planner
 Amy Hess, Associate Planner

Attached are proposed amendments to Marysville Municipal Code (MMC) Sections 22C.020.060, *Permitted uses*, and 22C.020.070, *Permitted uses – Development Conditions*. The majority of the proposed amendments are in response to feedback received from the Puget Sound Regional Council (PSRC) during the City's pursuit of the Industrial Growth Center designation for the Cascade Industrial Center (CIC) (formerly Arlington Marysville Manufacturing Industrial Center).

In order to increase conformity with PSRC's Core Industrial Zoning uses, and ensure that Light Industrial (LI) zoned land within the CIC is preserved for industrial and manufacturing uses, amendments are proposed to limit certain general personal service, retail, and other non-industrial/non-manufacturing uses within the LI zone. Specifically, several uses such as department and variety stores, agricultural crop sales, and gasoline service stations are proposed to be limited to LI zoned properties that have frontage along State Avenue/Smokey Point Boulevard. Other uses, such as hotels/motels, are proposed to be limited to locations within the LI zone that are compatible with Arlington Airport aviation (airport navigation/flight path) requirements.

Additional amendments to the commercial permitted uses matrices are proposed which are unrelated to the PSRC responsive amendments referenced above. These include, but are not limited to:

- Prohibiting convalescent/nursing/ retirement, residential care facilities, and self-storage (mini storage) within the General Commercial (GC) zone in order to preserve the GC zone for commercial uses; and
- Eliminating the Business Park (BP) zone from the permitted uses matrices as there is no longer BP zoning within the City.

Staff respectfully requests that the City Council affirm the recommendation of the Planning Commission and adopt the proposed commercial and industrial permitted uses amendments by Ordinance.

PLANNING COMMISSION



MINUTES

September 10, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 10, 2019 meeting to order at 7:00 p.m.

Marysville

Chairman: Steve Leifer

Commissioners: Roger Hoen, Kay Smith, Tom Thetford, Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Jerry Andes, Kelly Richards

APPROVAL OF MINUTES

June 11, 2019

Motion made by Commissioner Hoen, seconded by Commissioner Smith, to approve the June 11, 2019 Meeting Minutes as amended. **Motion** passed unanimously (5-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

- A. MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)

Senior Planner Gemmer reviewed the proposed changes as requested by PSRC. She explained that PSRC's concern was that the LI zoning allows for too many uses which are inconsistent with their goal of preserving industrial land in regional centers. As a

result, the City committed to considering limiting certain non-industrial uses within the LI zone. Some proposed changes would be:

- Limitations on hotels and motels to make sure they are not in conflict with Arlington Airport flight paths
- Limiting some uses such as dry cleaning, pet daycares, etc. to location along the Smokey Point Blvd./State Avenue corridor
- Eliminating the BP zoning designation
- Prohibiting convalescent/retirement, residential care facilities, and self-storage uses within the General Commercial zone

There was some discussion about the reason for the amendment to the hotel/motel provisions.

Chair Leifer commented that he agrees with the basics and the percentages as outlined in CAO Hirashima's letter to the PSRC.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

B. MMC Chapter 226.100, Binding Site Plan (BSP)

Senior Planner Gemmer reviewed this item which would amend the final approval procedure to authorize the Mayor to sign the final binding site plan map, and amend the acknowledgements and certificates that are required on the final binding site plan map to align with those required for subdivisions and short subdivisions.

Motion made by Commissioner Whitaker, seconded by Commissioner Thetford, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

C. MMC Chapter 226.080, Planned Residential Development (PRD)

Senior Planner Gemmer reviewed the proposed amendments to PRDs. The amendments would clarify:

- The specific underlying land use actions that a PRD can be processed with;
- That Mixed Use and multi-family zoned properties using the PRD process are not subject to a minimum lot size; and
- The improvements needed within the required open space, and clearly establish the minimum expectation for improvements within open spaces.

An amendment to the residential permitted uses matrices footnote is also proposed to indicate that multiple single-family residences on a single lot are only permissible within a cottage housing development or for accessory dwelling units.

Chair Leifer noted that there is a separate code for cottage housing concept, but this verbiage implies that it is a part of the PRD ordinance. Senior Planner Gemmer clarified that the footnote only states that "no more than one single-family detached or duplex

dwelling unit is allowed per lot except in cottage housing developments that are developed with all cottages located on a common lot or Accessory Dwelling Units.” There won’t be any reference to PRD’s in the footnote.

Commissioner Whitaker asked approximately how many PRD’s have been permitted in the last five years. Senior Planner Gemmer replied that most of the subdivisions in the Sunnyside/Whiskey Ridge area are PRD’s. She indicated she would bring back more details about the numbers.

Chair Leifer referred to item 4(d) under 22G.080.100 Open Spaces on the last page and expressed concern about the subjective nature of the size of the trails. Senior Planner Gemmer commented that for private trails the requirement would be 5-foot paved trails unless there is a circumstance where gravel makes more sense. For regional trails she has seen up to 8 feet in width. She indicated she could bring back more specific numbers about the widest trail which could be expected. Chair Leifer also suggested that there should be a credit given to developers who do more than what is considered normal. Senior Planner Gemmer explained that residential density incentives are presently available by code when a developer goes above and beyond on the park improvements or provides surplus park area.

Motion made by Commissioner Thetford, seconded by Commissioner Whitaker, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

Other discussion:

There was some discussion about modifications to the townhome provisions that may be proposed in the future.

CITY COUNCIL AGENDA ITEMS AND MINUTES

ADJOURNMENT

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to adjourn the meeting at 7:37 p.m. **Motion** passed unanimously.

NEXT MEETING:

September 24, 2019



 Laurie Hugdahl, Recording Secretary

*DRAFT*PLANNING
COMMISSIONMINUTES

September 24, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 24, 2019 meeting to order at 7:00 p.m.

Roll Call

Chairman: Steve Leifer

Commissioners: Roger Hoen, Jerry Andes, Kay Smith, Tom Thetford,
Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Kelly Richards (excused)

APPROVAL OF MINUTESSeptember 10, 2019

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to approve the September 10, 2019 Meeting Minutes as presented. **Motion** passed unanimously (6-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

None

PUBLIC HEARING – CODE AMENDMENTS

DRAFT

Senior Planner Gemmer reviewed the following code amendments which were presented at the September 10, 2019 Planning Commission meeting. Staff is requesting approval of the amendments with a recommendation for approval to the City Council.

a) **MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:05 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:05 p.m.

Commission deliberation: None

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:07 p.m.

b) **MMC Chapter 22G.100, Binding Site Plan (BSP)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

Senior Planner Gemmer also responded to Commissioner Whitaker's inquiry at a previous meeting about the number of Planned Residential Developments (PRDS) that were permitted in the City in the last five years. She reported that from 2014-2019 there have been 14 PRDs.

The public hearing for this item was opened at 7:10 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:10 p.m.

Commission deliberation:

Commissioner Andes referred to the *Certificates* page and the *Acknowledgement* page and noted one scrivener's error on each page. Commissioner Gemmer indicated those would be corrected.

Motion made by Commissioner Andes, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:12 p.m.

c) MMC Chapter 22G.080, Planned Residential Development (PRD) amendments

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:14 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:14 p.m.

Commission deliberation:

Commissioner Whitaker asked if the impetus for these corrections was requests from the development community or staff corrections. Senior Planner Gemmer explained that it was a combination of both. She reviewed how these had been handled in the past.

Chair Leifer asked if there are any cottage housing proposals in the pipeline. Senior Planner Gemmer replied that there was just the one in the Sunnyside area that was discussed at the Planning Commission previously.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing was closed at 7:20 p.m.

CITY COUNCIL AGENDA ITEMS AND MINUTES

GENERAL DISCUSSION

Commissioner Andes referred to a map of the Arlington Airport Districts and Zones which had been distributed by staff and asked for clarification of the zones. Senior Planner Gemmer provided a brief explanation of the zones, and indicated that additional information is contained in the Arlington's Airport Master Plan.

Commissioner Whitaker asked if there has been only offers on the Public Works property. Senior Planner Gemmer indicated she wasn't aware of anything, but would check to see if there were any updates.

Commissioner Hoen commented that there was a good article in the Seattle Times this week about the positive advantages of cottage housing developments. Specifically, these developments create a neighborhood and sense of community. He is looking forward to seeing more of this kind of development.

ADJOURNMENT

Motion made by Commissioner Whitaker, seconded by Commissioner Smith, to adjourn the meeting at 7:31 p.m. **Motion** passed unanimously.

NEXT MEETING:

October 8, 2019

Laurie Hugdahl, Recording Secretary

CITY OF MARYSVILLE
Marysville, Washington
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, UPDATING THE CITY'S DEVELOPMENT REGULATIONS AND AMENDINGS SECTIONS 22C.020.060 AND 22C.020.070 OF CHAPTER 22C.020, COMMERCIAL, INDUSTRIAL, RECREATION AND PUBLIC INSTITUTIONAL ZONES, OF THE MARYSVILLE MUNICIPAL CODE.

WHEREAS, the State Growth Management Act, Chapter 36.70A RCW mandates that cities periodically review and amend development regulations, including zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation, and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's municipal code and development code (MMC Title 22); and

WHEREAS, during public meetings on September 10 and 24, 2019, the Planning Commission discussed proposed amendments to MMC Sections 22C.020.060, *Permitted uses*, and 22C.020.070, *Permitted uses – Development conditions*; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Commerce on September 10, 2019, as required by RCW 36.70A.106; and

WHEREAS, after providing notice to the public as required by law, on September 24, 2019, the Marysville Planning Commission held a Public Hearing on the proposed amendments to the City's development regulations; and

WHEREAS, on September 24, 2019 the Planning Commission made a Recommendation to the City Council recommending the adoption of the proposed amendments to MMC Sections 22C.020.060, *Permitted uses*, and 22C.020.070, *Permitted uses – Development conditions*; and

WHEREAS, at a public meeting on November 12, 2019 the Marysville City Council reviewed and considered the Planning Commission's Recommendation and proposed amendments to the development regulations; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Approval of Planning Commission's Recommendation and Adoption of Findings and Conclusions. The Planning Commission's September 24, 2019 Recommendation

regarding the proposed development regulation amendments, including the Findings and Conclusions contained therein, as set forth in the attached **Exhibit A**, is hereby adopted and incorporated herein by this reference.

Section 2. Required Findings. In accordance with MMC 22G.010.520, the following findings are made regarding the development regulation amendments which comprise this ordinance:

- (1) The amendments are consistent with the purposes of the comprehensive plan; and
- (2) The amendments are consistent with the purpose of Title 22 MMC; and
- (3) There have been significant changes in the circumstances to warrant a change; and
- (4) The benefit or cost to the public health, safety, and welfare is sufficient to warrant the action.

Section 3. MMC Sections 22C.020.060 and 22C.020.070 of the Marysville Municipal Code are hereby amended as set forth in **Exhibit B** attached hereto.

Section 4. MMC Section 22A.010.160, *Amendments*, of the Marysville Municipal Code is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City’s Unified Development Code:

“22A.010.160 Amendments.

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Commercial Permitted Uses Amendments	_____, 2019”

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

Section 6. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 7. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2019.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____
(5 days after publication)



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

PC Recommendation: Commercial Permitted Uses Amendments

The Planning Commission (PC) of the City of Marysville, having held a public hearing on September 24, 2019 in review of NON-PROJECT action amendments of the Marysville Municipal Code, proposing amendments to Sections 22C.020.060-070, *Permitted Uses*. Having considered the exhibits and testimony presented, PC does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The Community Development Department held a public meeting to introduce the NON-PROJECT action Commercial Permitted Uses Code Amendments to the community on September 10, 2019.
2. The proposal was submitted to the State of Washington Department of Commerce for 14-day expedited review on September 10, 2019, in accordance with RCW 36.70A.106.
4. The PC held public work sessions to review the NON-PROJECT action amendments proposing adoption of the NON-PROJECT action Commercial Permitted Uses Code Amendments as described above, on September 10 and 24, 2019.
5. The PC held a duly-advertised public hearing on September 24, 2019 and received testimony from city staff and the public.
6. At the public hearing, the PC reviewed and considered the Commercial Permitted Uses Code Amendments.

CONCLUSION:

At the public hearing, held on September 24, 2019, the PC recommended **APPROVING** the Commercial Permitted Uses Code Amendments.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL** of the NON-PROJECT action known as Commercial Permitted Uses Code Amendments, an amendment to Marysville Municipal Code Sections 22C.020.060-070, *Permitted Uses*, this **September 24, 2019**.

By:

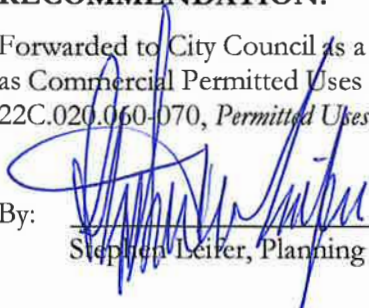

 Stephen Leifer, Planning Commission Chair

EXHIBIT B

22C.020.060 Permitted uses.

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Residential Land Uses										
Dwelling Units, Types:						-				
Townhouse				P6	P	-				
Multiple-family	C4	P4, C5	P4, C5	P4, P6	P	-				
Mobile home	P7	P7	P7	P7	P7	P7	P7	P7		
Senior citizen assisted	P				C	-				P
Caretaker's quarters (3)	P	P	P	P	P	P	P	P	P	P
Group Residences:						-				
Adult family home (70)	P	P	P	P	P	P70	P70	P70	P70	P
Convalescent, nursing, retirement	C	P	P	P	P	-				P
Residential care facility	P	P	P	P	P	P70	P70	P70	P70	P
Master planned senior community (10)					C	-				C
Accessory Uses:						-				
Home occupation (2)	P8	P8, P9	P8, P9	P8, P9	P8, P9	P9	P9	P9		
Temporary Lodging:						-				
Hotel/motel	P	P	P	P	P	P	P75			
Bed and breakfast guesthouse (1)						-				
Bed and breakfast inn (1)	P	P	P			-				
Recreation/Cultural Land Uses										
Park/Recreation:						-				
Park	P11	P	P	P	P	P	P	P	P11	P
Marina				P		-		P	C	P
Dock and boathouse, private, noncommercial				P		-		P	P16	P
Recreational vehicle park			C12			-	C12		C	P
Boat launch, commercial or public				P		-		P		P
Boat launch, noncommercial or private				P		-		P	P17	P
Community center	P	P	P	P	P	P	P	P	P	P
Amusement/Entertainment:						-				
Theater		P	P	P	P	-				

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Theater, drive-in			C			-				
Amusement and recreation services		P18	P18	P18	P19	P	P	C		
Sports club	P	P	P	P	P	P	P	P		
Golf facility (13)		P	P			P	P	P	C	
Shooting range (14)			P15			P15	P15			
Outdoor performance center			C			-	C		C	C
Riding academy						P	P		C	
Cultural:						-				
Library, museum and art gallery	P	P	P	P	P	P	P	P	C	P
Church, synagogue and temple	P	P	P	P	P	P	P	P		P
Dancing, music and art center		P	P	P	P	-			C	P
General Services Land Uses										
Personal Services:						-				
General personal service	P	P	P	P	P	P	P	P		
Dry cleaning plant		P				-	P	P		
Dry cleaning pick-up station and retail service	P	P	P	P	P25	-	P76	P		
Funeral home/crematory		P	P	P	P26	P	P76	P		
Cemetery, columbarium or mausoleum	P24	P24	P24, C20			P	P	P		
Day care I	P70	P70	P70	P70	P70	P70	P21, 70	P70	P70	P70
Day care II	P	P	P	P	P	P21	P21			
Veterinary clinic	P	P	P	P	P	P	P76	P		
Automotive repair and service	P22	C, P28	P			P	P	P		
Electric vehicle (EV) charging station (64)	P	P	P	P	P	P	P	P	P	P
EV rapid charging station (65), (66)	P	P	P	P67	P67	-	P	P		
EV battery exchange station			P			-	P	P		
Miscellaneous repair		P	P			-	P	P		
Social services		P	P	P	P	-				P
Kennel, commercial and exhibitor/breeding (71)		P	P			E	P	P		
Pet daycare (71), (72)		P	P	P	P	P	P76	P		
Civic, social and fraternal association		P	P	P	C	P		P		P

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Club (community, country, yacht, etc.)						P		P		P
Health Services:						-				
Medical/dental clinic	P	P	P	P	P	-				P
Hospital		P	P	P	C	-				C
Miscellaneous health	P68	P68	P68	P68	P68	-				P68
Supervised drug consumption facility						-				
Education Services:						-				
Elementary, middle/junior high, and senior high (including public, private and parochial)		C	C	C	C	-	P	C		C
Commercial school	P	P		P	P27	-				C
School district support facility	C	P	P	P	P	-	P	P		P
Vocational school		P	P	P	P27	-				P
Government/Business Service Land Uses										
Government Services:						-				
Public agency office	P	P	P	P	P	P	P	P		P
Public utility yard			P			-	P			P
Public safety facilities, including police and fire	P29	P	P	P	P	-	P			P
Utility facility	P	P	P		C	P	P	P		P
Private storm water management facility	P	P	P	P	P	P	P	P		P
Public storm water management facility	P	P	P	P	P	P	P	P		P
Business Services:						-				
Contractors' office and storage yard			P30	P30	P30	-	P	P		
Interim recycling facility		P23	P23			-	P			P
Taxi stands		P	P			-	P	P		
Trucking and courier service		P31	P31			-	P	P		
Warehousing and wholesale trade			P			P	P	P		
Mini-storage (36)			P			P	P76	P		
Freight and cargo service			P			P	P	P		
Cold storage warehousing						-	P	P		
General business service and office	P	P	P	P	P30	P	P	P		
Commercial vehicle storage						P	P	P		
Professional office	P	P	P	P	P	P	P			

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Miscellaneous equipment rental		P30, 37	C38		P30, 37	-	P	P		
Automotive rental and leasing			P			-	P	P		
Automotive parking	P	P	P	P	P	P	P	P		
Research, development and testing			P			P	P	P		
Heavy equipment and truck repair						-	P	P		
Automobile holding yard			C			-	P	P		
Commercial/industrial accessory uses (73)	P39, 40	P39	P39	P39, 40	P39, 40	P	P	P		
Adult facility						-		P33		
Factory-built commercial building (35)	P	P	P	P		P	P	P		
Wireless communication facility (32)	P, C	P, C	P, C	P, C	P, C	P, C	P, C	P, C		P, C
State-Licensed Marijuana Facilities:										
Marijuana cooperative (69)						-				
Marijuana processing facility – Indoor only (69)						-				
Marijuana production facility – Indoor only (69)						-				
Marijuana retail facility (69)						-				
Retail/Wholesale Land Uses										
Building, hardware and garden materials	P47	P	P	P	P47	-	P76	P		
Forest products sales		P	P			-	P			
Department and variety stores	P	P	P	P	P	-	P76			
Food stores	P	P	P	P	P45	-	P76			
Agricultural crop sales		P	P		C	-	P76			
Storage/retail sales, livestock feed						-	P76	P		
Motor vehicle and boat dealers		P	P			-	P	P		
Motorcycle dealers		C	P	P49		-	P	P		
Gasoline service stations	P	P	P	P		-	P76	P		
Eating and drinking places	P41	P	P	P	P46	P	P46	P		
Drug stores	P	P	P	P	P	-	P76	P		
Liquor stores		P	P			-				
Used goods: antiques/secondhand shops		P	P	P	P	-				
Sporting goods and related stores		P	P	P	P	-				

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Book, stationery, video and art supply stores	P	P	P	P	P	-				
Jewelry stores		P	P	P	P	-				
Hobby, toy, game shops	P	P	P	P	P	-				
Photographic and electronic shops	P	P	P	P	P	-				
Fabric and craft shops	P	P	P	P	P	-				
Fuel dealers			P43			P43	P43	P43		
Florist shops	P	P	P	P	P	-				
Pet shops	P	P	P	P	P	-				
Tire stores		P	P	P		-	P76	P		
Bulk retail		P	P			-	P76			
Auction houses			P42			-	P76			
Truck and heavy equipment dealers						-	P	P		
Mobile home and RV dealers			C			-	P	P		
Retail stores similar to those otherwise named on this list	P	P	P	P	P48	P44	P44, 76	P44		
Automobile wrecking yards						-	C	P		
Manufacturing Land Uses										
Food and kindred products		P50, 52	P50			-	P50	P		
Winery/brewery		P53	P	P53	P53	-	P	P		
Textile mill products						-	P	P		
Apparel and other textile products			C			-	P	P		
Wood products, except furniture			P			-	P	P		
Furniture and fixtures			P			-	P	P		
Paper and allied products						-	P	P		
Printing and publishing	P51	P51	P		P51	P	P	P		
Chemicals and allied products						-	C	C		
Petroleum refining and related industries						-	C	C		
Rubber and misc. plastics products						-	P	P		
Leather and leather goods						-	C	C		
Stone, clay, glass and concrete products						-	P	P		
Primary metal industries						-	C	P		
Fabricated metal products			C			P	P	P		
Industrial and commercial machinery						-	C	P		

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Heavy machinery and equipment						-	C	P		
Computer and office equipment			C			-	P			
Electronic and other electric equipment			C			-	P			
Railroad equipment						-	C	P		
Miscellaneous light manufacturing			P54, 74	P54		-	P	P		
Motor vehicle and bicycle manufacturing						-	C	P		
Aircraft, ship and boat building						-	C	P		
Tire retreading						-	C	P		
Movie production/distribution			P			-	P			
Resource Land Uses										
Agriculture:						-				
Growing and harvesting crops						P	P	P	P	
Raising livestock and small animals						P	P	P	P	
Greenhouse or nursery, wholesale and retail			P			P	P	P	C	
Farm product processing						-	P	P		
Forestry:						-				
Growing and harvesting forest products						-	P			
Forest research						-	P			
Wood waste recycling and storage						-	C	C		
Fish and Wildlife Management:						-				
Hatchery/fish preserve (55)						P	P	P	C	
Aquaculture (55)						-	P	P	C	
Wildlife shelters	C	C				-			P	
Mineral:						-				
Processing of minerals						-	P	P		
Asphalt paving mixtures and block						-	P	P		
Regional Land Uses										
Jail		C	C			E	C			
Regional storm water management facility		C	C	C		E	C	C		P
Public agency animal control facility			C			-	P	P		C
Public agency training facility		C56	C56		C56	-	C57			C57
Nonhydroelectric generation facility	C	C	C			-	C	C		C

Specific Land Use	NB	CB (63)	GC	DC	MU (63)	BP	LI	GI	REC	P/I
Energy resource recovery facility						-	C			
Soil recycling/incineration facility						-	C	C		
Solid waste recycling						-		C		C
Transfer station						-	C	C		C
Wastewater treatment facility						€	C	C		C
Transit bus base			C			-	P			C
Transit park and pool lot	P	P	P	P	P	P	P	P		P
Transit park and ride lot	P	P	P	P	P	P	P	P		C
School bus base	C	C	C			-	P			C58
Racetrack	C59	C59	C			-	P			
Fairground						P	P	P		C
Zoo/wildlife exhibit		C	C			-				C
Stadium/arena			C			-	C	P		C
College/university	C	P	P	P	P	P	P	P		C
Secure community transition facility						-		C60		
Opiate substitution treatment program facilities		P61, 62	P61, 62	P61, 62		-	P62	P62		

22C.020.070 Permitted uses – Development conditions.

- (1) Bed and breakfast guesthouses and inns are subject to the requirements and standards contained in Chapter 22C.210 MMC, Bed and Breakfasts.
- (2) Home occupations are subject to the requirements and standards contained in Chapter 22C.190 MMC, Home Occupations.
- (3) Limited to one dwelling unit for the purposes of providing on-site service and security of a commercial or industrial business. Caretaker's quarters are subject to the provisions set forth in Chapter 22C.110 MMC, entitled "Temporary Uses."
- (4) All units must be located above a street-level commercial use.
- (5) Twenty percent of the units, but no more than two total units, may be located on the street level of a commercial use, if conditional use permit approval is obtained and the units are designed exclusively for ADA accessibility. The street-level units shall be designed so that the units are not located on the street front and primary access is towards the rear of the building.
- (6) Permitted on the ground floor in the southwest sector of downtown vision plan area, as incorporated into the city of Marysville comprehensive plan.
- (7) Mobile homes are only allowed in existing mobile home parks established prior to October 16, 2006.
- (8) Home occupations are limited to home office uses in multifamily dwellings. No signage is permitted in townhouse or multifamily dwellings.
- (9) Permitted in a legal nonconforming or conforming residential structure.
- (10) Subject to Chapter 22C.220 MMC, Master Planned Senior Communities.
- (11) The following conditions and limitations shall apply, where appropriate:
 - (a) Parks are permitted in residential and mixed use zones when reviewed as part of a subdivision or multiple-family development proposal; otherwise, a conditional use permit is required;
 - (b) Lighting for structures and fields shall be directed away from residential areas; and
 - (c) Structures or service yards shall maintain a minimum distance of 50 feet from property lines adjoining residential zones.

- (12) Recreational vehicle parks are subject to the requirements and conditions of Chapter 22C.240 MMC.
- (13) Golf Facility.
 (a) Structures, driving ranges and lighted areas shall maintain a minimum distance of 50 feet from property lines adjoining residential zones.
 (b) Restaurants are permitted as an accessory use to a golf course.
- (14) Shooting Range.
 (a) Structures and ranges shall maintain a minimum distance of 50 feet from property lines adjoining residential zones;
 (b) Ranges shall be designed to prevent stray or ricocheting projectiles or pellets from leaving the property; and
 (c) Site plans shall include safety features of the range; provisions for reducing noise produced on the firing line; and elevations of the range showing target area, backdrops or butts.
- (15) Only in an enclosed building.
- (16) Dock and Boathouse, Private, Noncommercial.
 (a) The height of any covered over-water structure shall not exceed 20 feet as measured from the line of ordinary high water;
 (b) The total roof area of covered, over-water structures shall not exceed 1,000 square feet;
 (c) The entirety of such structures shall have not greater than 50 percent of the width of the lot at the natural shoreline upon which it is located;
 (d) No over-water structure shall extend beyond the average length of all pre-existing over-water structures along the same shoreline and within 300 feet of the parcel on which proposed. Where no such pre-existing structures exist within 300 feet, the pier length shall not exceed 50 feet;
 (e) Structures permitted hereunder shall not be used as a dwelling; and
 (f) Covered structures are subject to a minimum setback of five feet from any side lot line or extension thereof. No setback from adjacent properties is required for any uncovered structure, and no setback from water is required for any structure permitted hereunder.
- (17) Boat Launch, Noncommercial or Private.
 (a) The city may regulate, among other factors, required launching depth, and length of docks and piers;
 (b) Safety buoys shall be installed and maintained separating boating activities from other water-oriented recreation and uses where this is reasonably required for public safety, welfare and health; and
 (c) All site improvements for boat launch facilities shall comply with all other requirements of the zone in which it is located.
- (18) Excluding racetrack operation.
- (19) Amusement and recreation services shall be a permitted use if they are located within an enclosed building, or a conditional use if located outside. In both instances they would be subject to the exclusion of a racetrack operation similar to other commercial zones.
- (20) Structures shall maintain a minimum distance of 100 feet from property lines adjoining residential zones.
- (21) Permitted as an accessory use; see MMC 22A.020.020, the definition of "Accessory use, commercial/industrial."
- (22) Only as an accessory to a gasoline service station; see retail and wholesale permitted use table in MMC 22C.020.060.
- (23) All processing and storage of material shall be within enclosed buildings and excluding yard waste processing.
- (24) Limited to columbariums accessory to a church; provided, that existing required landscaping and parking are not reduced.
- (25) Drive-through service windows in excess of one lane are prohibited in Planning Area 1.
- (26) Limited to columbariums accessory to a church; provided, that existing required landscaping and parking are not reduced.
- (27) All instruction must be within an enclosed structure.
- (28) Car washes shall be permitted as an accessory use to a gasoline service station.
- (29) Public Safety Facilities, Including Police and Fire.
 (a) All buildings and structures shall maintain a minimum distance of 20 feet from property lines adjoining residential zones;

- (b) Any buildings from which fire-fighting equipment emerges onto a street shall maintain a distance of 35 feet from such street.
- (30) Outdoor storage of materials or vehicles must be accessory to the primary building area and located to the rear of buildings. Outdoor storage is subject to an approved landscape plan that provides for effective screening of storage, so that it is not visible from public right-of-way or neighboring properties.
- (31) Limited to self-service household moving truck or trailer rental accessory to a gasoline service station.
- (32) All WCFs and modifications to WCFs are subject to Chapter 22C.250 MMC including but not limited to the siting hierarchy, MMC 22C.250.060. WCFs may be a permitted use or a CUP may be required subject to MMC 22C.250.040.
- (33) Subject to the conditions and requirements listed in Chapter 22C.030 MMC.
- (34) Reserved.
- (35) A factory-built commercial building may be used for commercial purposes subject to the following requirements:
- (a) A factory-built commercial building must be inspected at least two times at the factory by the State Building and Electrical Inspector during the construction process, and must receive a state approval stamp certifying that it meets all requirements of the International Building and Electrical Codes. At the building site, the city building official will conduct foundation, plumbing and final inspections; and
- (b) A factory-built commercial building cannot be attached to a metal frame allowing it to be mobile. All structures must be placed on a permanent, poured-in-place foundation. The foundation shall be structurally engineered to meet the requirements set forth in Chapter 16 of the International Building Code.
- (36) Mini-storage facilities are subject to the development standards outlined in Chapter 22C.170 MMC.
- (37) Except heavy equipment.
- (38) With outdoor storage and heavy equipment.
- (39) Incidental assembly shall be permitted; provided, it is limited to less than 20 percent of the square footage of the site excluding parking.
- (40) Light industrial uses may be permitted; provided, there is no outdoor storage of materials, products or vehicles.
- (41) Excluding drinking places such as taverns and bars and adult entertainment facilities.
- (42) Excluding vehicle and livestock auctions.
- (43) If the total storage capacity exceeds 6,000 gallons, a conditional use permit is required.
- (44) The retail sale of products manufactured on site shall be permitted; provided, that not more than 20 percent of the constructed floor area in any such development may be devoted to such retail use.
- (45) Limited to 5,000 square feet or less.
- (46) Eating and Drinking Places.
- (a) Limited to 4,000 square feet or less.
- (b) Drive-through service windows in excess of one lane are prohibited in Planning Area 1.
- (c) Taverns, bars, lounges, etc., are required to obtain a conditional use permit **in the**
- Mixed Use zone.**
- (47) Limited to hardware and garden supply stores.
- (48) Limited to convenience retail, such as video, and personal and household items.
- (49) Provided there is no outdoor storage and/or display of any materials, products or vehicles.
- (50) Except slaughterhouses.
- (51) Limited to photocopying and printing services offered to the general public.
- (52) Limited to less than 10 employees.
- (53) In conjunction with an eating and drinking establishment.
- (54) Provided there is no outdoor storage and/or display of any materials, products or vehicles.
- (55) May be further subject to the provisions of city of Marysville shoreline management program.
- (56) Except weapons armories and outdoor shooting ranges.
- (57) Except outdoor shooting ranges.
- (58) Only in conjunction with an existing or proposed school.
- (59) Except racing of motorized vehicles.
- (60) Limited to land located along east side of 47th Avenue NE alignment, in the east half of the northeast quarter of Section 33, Township 30N, Range 5E, W.M., and in the northeast quarter of the

southeast quarter of Section 33, Township 30N, Range 5E, W.M., and land located east side of SR 529, north of Steamboat Slough, south and west of Ebey Slough (a.k.a. TP No. 300533-002-004-00) and in the northwest and southwest quarters of Section 33, Township 30N, Range 5E, W.M., as identified in Exhibit A, attached to Ordinance No. 2452.

(61) Opiate substitution treatment program facilities permitted within commercial zones are subject to Chapter 22G.070 MMC, Siting Process for Essential Public Facilities.

(62) Opiate substitution treatment program facilities, as defined in MMC 22A.020.160, are subject to the standards set forth below:

(a) Shall not be established within 300 feet of an existing school, public playground, public park, residential housing area, child-care facility, or actual place of regular worship established prior to the proposed treatment facility.

(b) Hours of operation shall be restricted to no earlier than 6:00 a.m. and no later than 7:00 p.m. daily.

(c) The owners and operators of the facility shall be required to take positive ongoing measures to preclude loitering in the vicinity of the facility.

(63) Permitted uses include Whiskey Ridge zones.

(64) Level 1 and Level 2 charging only.

(65) The term "rapid" is used interchangeably with Level 3 and fast charging.

(66) Rapid (Level 3) charging stations are required to comply with the design and landscaping standards outlined in MMC 22C.020.265.

(67) Rapid (Level 3) charging stations are required to be placed within a parking garage.

(68) Excepting "marijuana (cannabis) dispensaries," "marijuana (cannabis) collective gardens," and "marijuana cooperatives" as those terms are defined or described in this code and/or under state law; such facilities and/or uses are prohibited in all zoning districts of the city of Marysville.

(69) No person or entity may produce, grow, manufacture, process, accept donations for, give away, or sell marijuana concentrates, marijuana-infused products, or usable marijuana within commercial, industrial, recreation, and public institution zones in the city. Provided, activities in strict compliance with RCW 69.51A.210 and 69.51A.260 are not a violation of the Marysville Municipal Code.

(70) Permitted within existing legal nonconforming single-family residences.

(71) Subject to the requirements set forth in MMC 10.04.460.*

(72) Pet daycares are restricted to indoor facilities with limited, supervised access to an outdoor fenced yard. Overnight boarding may be permitted as a limited, incidental use. Both outdoor access and overnight boarding privileges may be revoked or modified if the facility is not able to comply with the noise standards set forth in WAC 173-60-040.*

(73) Shipping/cargo and similar storage containers may be installed on commercial or industrial properties provided they are screened from public view pursuant to MMC 22C.120.160, Screening and impact abatement.

(74) Tanks, generators, and other machinery which does not generate nuisance noise may be located in the service/loading area. Truck service/loading areas shall not face the public street and shall be screened from the public street.

(75) Hotels/motels are prohibited within Arlington Airport Inner Safety Zones (ISZ) 2, 3, and 4. Hotel/motels that are proposed to locate within Arlington Airport Protection Subdistricts B and C shall be required to coordinate with the Arlington Municipal Airport to ensure that height, glare, and other aspects of the hotels/motels are compatible with air traffic and airport operations.


(76) Use limited to properties that have property frontage along State Avenue/Smokey Point Boulevard.

Index #9

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: PA19-014 – Planned Residential Development Amendments	AGENDA SECTION: New Business	
PREPARED BY: Angela Gemmer, Senior Planner	APPROVED BY: 	
ATTACHMENTS: 1. Memo to City Council dated October 11, 2019 2. PC Minutes dated September 10 and 24, 2019 3. Adopting Ordinance <ul style="list-style-type: none"> · Exhibit A – PC Recommendation dated September 24, 2019 · Exhibit B – Planned Residential Development Amendments 	MAYOR	CAO
	BUDGET CODE:	
AMOUNT:		

DESCRIPTION:

Attached are proposed amendments to Marysville Municipal Code (MMC) Chapter 22G.080, *Planned Residential Developments*. A Planned Residential Development (PRD) is a type of residential development that is pursued when greater flexibility in site design, and modified density and dimensional standards (i.e. smaller setbacks, lot sizes, etc.) are desired or necessary. The proposed amendments to the Planned Residential Development (PRD) code consist of clarifying:

- The specific underlying land use actions that a PRD can be processed with;
- That Mixed Use and multi-family zoned properties using the PRD process are not subject to a minimum lot size; and
- The improvements needed within the required open space. Presently the code is vague on what improvements are expected within the open space areas. The amendment is to clearly establish the minimum expectation for improvements within open space areas.

The Planning Commission (PC) held a public workshop on September 10, 2019, and a duly advertised public hearing on September 24, 2019 to review the proposed Planned Residential Development code amendments. There was no public testimony provided at the public hearing. Following the public hearing, the PC made a motion to recommend the Planned Residential Development code amendments to Marysville City Council for adoption by Ordinance.

RECOMMENDED ACTION: Affirm the Planning Commission’s recommendation and adopt the Planned Residential Development code amendments by Ordinance.
COUNCIL ACTION:



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

MEMORANDUM

DATE: October 11, 2019

TO: Planning Commission

FROM: Angela Gemmer, Senior Planner

RE: Planned Residential Development (PRD) Amendments

CC: Jeff Thomas, Community Development Director
 Chris Holland, Planning Manager
 Cheryl Dungan, Senior Planner
 Amy Hess, Associate Planner

Attached are proposed amendments to Marysville Municipal Code (MMC) Chapter 22G.080, *Planned Residential Developments*. A Planned Residential Development (PRD) is a type of residential development that is pursued when greater flexibility in site design, and modified density and dimensional standards (i.e. smaller setbacks, lot sizes, etc.) are desired or necessary. PRDs are often pursued on sites encumbered by critical areas and associated buffers. In exchange for greater flexibility, significant open space preservation and different on-site amenities such as recreational facilities, alternate access and parking configurations (e.g. modified road standard, decorative paved auto courts, shared driveways, etc.), decorative lighting, and enhanced landscaping are required to be incorporated into the site design.

The proposed amendments to the Planned Residential Development (PRD) code consist of clarifying:

- The specific underlying land use actions that a PRD can be processed with;
- That Mixed Use and multi-family zoned properties using the PRD process are not subject to a minimum lot size; and
- The improvements needed within the required open space. Presently the code is vague on what improvements are expected within the open space areas. The amendment is to clearly establish the minimum expectation for improvements within open space areas.

Staff respectfully requests that the City Council affirm the recommendation of the Planning Commission and adopt the proposed Planned Residential Development amendments by Ordinance.

PLANNING COMMISSION



MINUTES

September 10, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 10, 2019 meeting to order at 7:00 p.m.

Marysville

Chairman: Steve Leifer

Commissioners: Roger Hoen, Kay Smith, Tom Thetford, Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Jerry Andes, Kelly Richards

APPROVAL OF MINUTES

June 11, 2019

Motion made by Commissioner Hoen, seconded by Commissioner Smith, to approve the June 11, 2019 Meeting Minutes as amended. **Motion** passed unanimously (5-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

- A. MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)

Senior Planner Gemmer reviewed the proposed changes as requested by PSRC. She explained that PSRC's concern was that the LI zoning allows for too many uses which are inconsistent with their goal of preserving industrial land in regional centers. As a

result, the City committed to considering limiting certain non-industrial uses within the LI zone. Some proposed changes would be:

- Limitations on hotels and motels to make sure they are not in conflict with Arlington Airport flight paths
- Limiting some uses such as dry cleaning, pet daycares, etc. to location along the Smokey Point Blvd./State Avenue corridor
- Eliminating the BP zoning designation
- Prohibiting convalescent/retirement, residential care facilities, and self-storage uses within the General Commercial zone

There was some discussion about the reason for the amendment to the hotel/motel provisions.

Chair Leifer commented that he agrees with the basics and the percentages as outlined in CAO Hirashima's letter to the PSRC.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

B. MMC Chapter 226.100, Binding Site Plan (BSP)

Senior Planner Gemmer reviewed this item which would amend the final approval procedure to authorize the Mayor to sign the final binding site plan map, and amend the acknowledgements and certificates that are required on the final binding site plan map to align with those required for subdivisions and short subdivisions.

Motion made by Commissioner Whitaker, seconded by Commissioner Thetford, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

C. MMC Chapter 226.080, Planned Residential Development (PRD)

Senior Planner Gemmer reviewed the proposed amendments to PRDs. The amendments would clarify:

- The specific underlying land use actions that a PRD can be processed with;
- That Mixed Use and multi-family zoned properties using the PRD process are not subject to a minimum lot size; and
- The improvements needed within the required open space, and clearly establish the minimum expectation for improvements within open spaces.

An amendment to the residential permitted uses matrices footnote is also proposed to indicate that multiple single-family residences on a single lot are only permissible within a cottage housing development or for accessory dwelling units.

Chair Leifer noted that there is a separate code for cottage housing concept, but this verbiage implies that it is a part of the PRD ordinance. Senior Planner Gemmer clarified that the footnote only states that "no more than one single-family detached or duplex

dwelling unit is allowed per lot except in cottage housing developments that are developed with all cottages located on a common lot or Accessory Dwelling Units.” There won’t be any reference to PRD’s in the footnote.

Commissioner Whitaker asked approximately how many PRD’s have been permitted in the last five years. Senior Planner Gemmer replied that most of the subdivisions in the Sunnyside/Whiskey Ridge area are PRD’s. She indicated she would bring back more details about the numbers.

Chair Leifer referred to item 4(d) under 22G.080.100 Open Spaces on the last page and expressed concern about the subjective nature of the size of the trails. Senior Planner Gemmer commented that for private trails the requirement would be 5-foot paved trails unless there is a circumstance where gravel makes more sense. For regional trails she has seen up to 8 feet in width. She indicated she could bring back more specific numbers about the widest trail which could be expected. Chair Leifer also suggested that there should be a credit given to developers who do more than what is considered normal. Senior Planner Gemmer explained that residential density incentives are presently available by code when a developer goes above and beyond on the park improvements or provides surplus park area.

Motion made by Commissioner Thetford, seconded by Commissioner Whitaker, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

Other discussion:

There was some discussion about modifications to the townhome provisions that may be proposed in the future.

CITY COUNCIL AGENDA ITEMS AND MINUTES

ADJOURNMENT

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to adjourn the meeting at 7:37 p.m. **Motion** passed unanimously.

NEXT MEETING:

September 24, 2019



 Laurie Huggahl, Recording Secretary

*DRAFT*PLANNING
COMMISSIONMINUTES

September 24, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 24, 2019 meeting to order at 7:00 p.m.

Roll Call

Chairman: Steve Leifer

Commissioners: Roger Hoen, Jerry Andes, Kay Smith, Tom Thetford,
Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Kelly Richards (excused)

APPROVAL OF MINUTESSeptember 10, 2019

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to approve the September 10, 2019 Meeting Minutes as presented. **Motion** passed unanimously (6-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

None

PUBLIC HEARING – CODE AMENDMENTS

DRAFT

Senior Planner Gemmer reviewed the following code amendments which were presented at the September 10, 2019 Planning Commission meeting. Staff is requesting approval of the amendments with a recommendation for approval to the City Council.

a) **MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:05 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:05 p.m.

Commission deliberation: None

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:07 p.m.

b) **MMC Chapter 22G.100, Binding Site Plan (BSP)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

Senior Planner Gemmer also responded to Commissioner Whitaker's inquiry at a previous meeting about the number of Planned Residential Developments (PRDS) that were permitted in the City in the last five years. She reported that from 2014-2019 there have been 14 PRDs.

The public hearing for this item was opened at 7:10 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:10 p.m.

Commission deliberation:

Commissioner Andes referred to the *Certificates* page and the *Acknowledgement* page and noted one scrivener's error on each page. Commissioner Gemmer indicated those would be corrected.

Motion made by Commissioner Andes, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:12 p.m.

c) MMC Chapter 22G.080, Planned Residential Development (PRD) amendments

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:14 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:14 p.m.

Commission deliberation:

Commissioner Whitaker asked if the impetus for these corrections was requests from the development community or staff corrections. Senior Planner Gemmer explained that it was a combination of both. She reviewed how these had been handled in the past.

Chair Leifer asked if there are any cottage housing proposals in the pipeline. Senior Planner Gemmer replied that there was just the one in the Sunnyside area that was discussed at the Planning Commission previously.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing was closed at 7:20 p.m.

CITY COUNCIL AGENDA ITEMS AND MINUTES

GENERAL DISCUSSION

Commissioner Andes referred to a map of the Arlington Airport Districts and Zones which had been distributed by staff and asked for clarification of the zones. Senior Planner Gemmer provided a brief explanation of the zones, and indicated that additional information is contained in the Arlington's Airport Master Plan.

Commissioner Whitaker asked if there has been only offers on the Public Works property. Senior Planner Gemmer indicated she wasn't aware of anything, but would check to see if there were any updates.

Commissioner Hoen commented that there was a good article in the Seattle Times this week about the positive advantages of cottage housing developments. Specifically, these developments create a neighborhood and sense of community. He is looking forward to seeing more of this kind of development.

ADJOURNMENT

Motion made by Commissioner Whitaker, seconded by Commissioner Smith, to adjourn the meeting at 7:31 p.m. **Motion** passed unanimously.

NEXT MEETING:

October 8, 2019

Laurie Hugdahl, Recording Secretary

CITY OF MARYSVILLE
Marysville, Washington
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, UPDATING THE CITY'S DEVELOPMENT REGULATIONS, AND AMENDING SECTIONS 22G.080.050, 22G.080.080, AND 22G.080.100 OF CHAPTER 22G.080, PLANNED RESIDENTIAL DEVELOPMENTS, OF THE MARYSVILLE MUNICIPAL CODE.

WHEREAS, the State Growth Management Act, Chapter 36.70A RCW mandates that cities periodically review and amend development regulations, including zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation, and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's municipal code and development code (MMC Title 22); and

WHEREAS, during public meetings on September 10 and 24, 2019, the Planning Commission discussed proposed amendments to MMC Sections 22G.080.050, *Procedures for review and approval*, 22G.080.080, *Modification of development regulations*, and 22G.080.100, *Open spaces*; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Commerce on September 10, 2019, as required by RCW 36.70A.106; and

WHEREAS, after providing notice to the public as required by law, on September 24, 2019, the Marysville Planning Commission held a Public Hearing on the proposed amendments to the City's development regulations; and

WHEREAS, on September 24, 2019 the Planning Commission made a Recommendation to the City Council recommending the adoption of the proposed amendments to MMC Sections 22G.080.050, *Procedures for review and approval*, 22G.080.080, *Modification of development regulations*, and 22G.080.100, *Open spaces*; and

WHEREAS, at a public meeting on November 12, 2019 the Marysville City Council reviewed and considered the Planning Commission's Recommendation and proposed amendments to the development regulations; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Approval of Planning Commission's Recommendation and Adoption of Findings and Conclusions. The Planning Commission's September 24, 2019 Recommendation regarding the proposed development regulation amendments, including the Findings and Conclusions contained therein, as set forth in the attached **Exhibit A**, is hereby adopted and incorporated herein by this reference.

Section 2. Required Findings. In accordance with MMC 22G.010.520, the following findings are made regarding the development regulation amendments which comprise this ordinance:

- (1) The amendments are consistent with the purposes of the comprehensive plan; and
- (2) The amendments are consistent with the purpose of Title 22 MMC; and
- (3) There have been significant changes in the circumstances to warrant a change; and
- (4) The benefit or cost to the public health, safety, and welfare is sufficient to warrant the action.

Section 3. MMC Sections 22G.080.050, 22G.080.080, and 22G.080.100 of the Marysville Municipal Code are hereby amended as set forth in **Exhibit B** attached hereto.

Section 4. MMC Section 22A.010.160, *Amendments*, of the Marysville Municipal Code is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City's Unified Development Code:

"22A.010.160 Amendments.

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Planned Residential Development Amendments	_____, 2019"

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

Section 6. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 7. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2019.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____
(5 days after publication)



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

PC Recommendation: Planned Residential Development (PRD) Amendments

The Planning Commission (PC) of the City of Marysville, having held a public hearing on September 24, 2019 in review of NON-PROJECT action amendments of the Marysville Municipal Code, proposing amendments to Chapter 22G.080, *Planned Residential Developments*. Having considered the exhibits and testimony presented, PC does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The Community Development Department held a public meeting to introduce the NON-PROJECT action Planned Residential Development Code Amendments to the community on September 10, 2019.
2. The proposal was submitted to the State of Washington Department of Commerce for 14-day expedited review on September 10, 2019, in accordance with RCW 36.70A.106.
4. The PC held public work sessions to review the NON-PROJECT action amendments proposing adoption of the NON-PROJECT action Planned Residential Development Code Amendments as described above, on September 10 and 24, 2019.
5. The PC held a duly-advertised public hearing on September 24, 2019 and received testimony from city staff and the public.
6. At the public hearing, the PC reviewed and considered the Planned Residential Development Amendments.

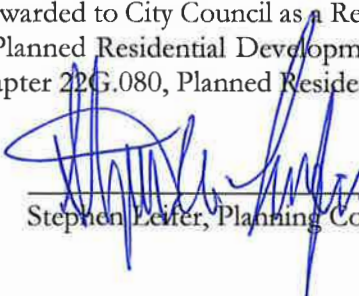
CONCLUSION:

At the public hearing, held on September 24, 2019, the PC recommended **APPROVING** the Planned Residential Development Code Amendments.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL** of the NON-PROJECT action known as Planned Residential Development Code Amendments, an amendment to Marysville Municipal Code Chapter 22G.080, Planned Residential Developments, this **September 24, 2019**.

By:



 Stephen Leiter, Planning Commission Chair

EXHIBIT B

22G.080.050 Procedures for review and approval.

The PRD review and approval process shall occur concurrently with the underlying land use action. ~~Underlying land use actions which can utilize the PRDs shall be processed~~ using the underlying land use actions set forth in ~~include binding~~ Chapters 22G.090, Subdivisions or Short Subdivisions, 22G.100, Binding Site Plan, or 22G.120, Site Plan Review. ~~site plans, short subdivisions, and short subdivisions.~~ The decision-making authority for the underlying land use action shall also be the decision-making authority for the PRD.

The director is authorized to promulgate guidelines, graphic representations, and examples of designs and methods of construction that do or do not satisfy the intent of this chapter. The following resources can be used in interpreting the guidelines: Residential Development Handbook for Snohomish County Communities (prepared for Snohomish County Tomorrow by Makers, Inc.), Site Planning and Community Design for Great Neighborhoods (Frederick D. Jarvis, 1993), and City Comforts (David Sucher, 1996).

(1) Site Plan. A site plan meeting the requirements of this chapter, Chapters 22C.010, 22C.020, 22G.090 and 22G.100 MMC shall be submitted with all applications for a PRD. The site plan may be approved, approved with conditions, or denied by the city. Specific development regulations may be modified in accordance with this chapter and special requirements may be applied to the property within the PRD. Modifications and special requirements shall be specified in the approval and shown on the approved site plan.

(2) Decision Criteria. It is the responsibility of the applicant to demonstrate the criteria have been met. The city may place conditions on the PRD approval in order to fulfill the requirements and intent of the city's development regulations, comprehensive plan, and subarea plan(s). The following criteria must be met for approval of a PRD to be granted:

(a) Consistency with Applicable Plans and Laws. The development will comply with all applicable provisions of state law, the Marysville Municipal Code, comprehensive plan, and any applicable subarea plan(s).

(b) Quality Design. The development shall include high quality architectural design and well conceived placement of development elements including the relationship or orientation of structures.

(c) Design Criteria. Design of the proposed development shall achieve two or more of the following results above the minimum requirements of this title and Chapters 22G.090 and 22G.100 MMC; provided, that such design elements may also be used to qualify for residential density incentives as provided in Chapter 22C.090 MMC.

(i) Improving circulation patterns or the screening of parking facilities;

(ii) Minimizing the use of impervious surfacing materials;

(iii) Increasing open space or recreational facilities on-site;

(iv) Landscaping, buffering, or screening in or around the proposed PRD;

(v) Providing public facilities;

(vi) Preserving, enhancing, or rehabilitating natural features of the subject property such as significant woodlands, wildlife habitats or streams;

(vii) Incorporating energy-efficient site design or building features;

(viii) Incorporating a historic structure(s) or a historic landmark in such a manner as preserves its historic integrity and encourages adaptive reuse.

(d) Public Facilities. The PRD shall be served by adequate public facilities including streets, bicycle and pedestrian facilities, fire protection, water, storm water control, sanitary sewer, and parks and recreation facilities.

(e) When PRDs are located within or adjacent to single-family residential zones and are, or may be, surrounded by traditional development with detached dwelling units, PRDs shall be designed and developed so as to be consistent with a single-family residential environment. If attached dwellings and multiple-family dwellings are part of the PRD they will be dispersed throughout the project to create an integrated mix of housing types.

(f) Perimeter Design. The perimeter of the PRD shall be compatible in design, character, and appearance with the existing or intended character of development adjacent to the subject property and with the physical characteristics of the subject property.

(g) Open Space and Recreation. Open space and recreation facilities shall be provided and effectively integrated into the overall development of a PRD and surrounding uses.

(h) Streets, Sidewalks and Parking. Existing and proposed streets and sidewalks within a PRD shall be suitable and adequate to carry anticipated motorized and pedestrian traffic within

the proposed project and in the vicinity of the subject property. A safe walking path to schools shall be provided if the development is within one-quarter mile of a school (measured via existing or proposed streets or pedestrian corridors) or if circumstances otherwise warrant. Adequate parking shall be provided to meet or exceed the requirements of the MMC.

(i) Landscaping. Landscaping shall be provided for public and semi-public spaces and shall integrate them with private spaces. Landscaping shall create a pleasant streetscape and provide connectivity between homes and common areas, using trees, shrubs, and groundcover throughout the development and providing for shade and visual relief while maintaining a clear line of sight throughout the public and semi-public spaces.

(j) Maintenance Provisions. A means of maintaining all common areas, such as a homeowners' association, shall be established, and legal instruments shall be executed to provide maintenance funds and enforcement provisions.

(3) Amendments. An approved PRD may be amended through the provisions of Chapters 22G.090 and 22G.100 MMC and Chapter 58.17 RCW.

(4) Duration of Approval. The duration of approval for a PRD shall be the same as the underlying land use action set forth in MMC Chapters 22G.090, Subdivisions or Short Subdivisions, 22G.100, Binding Site Plan, or 22G.120, Site Plan Review. ~~plat, or binding site plan.~~

(5) Compliance. Any use of land which requires PRD approval, as provided in this chapter, and for which approval is not obtained, or which fails to conform to an approved PRD and final site plan, constitutes a violation of this title. (Ord. 2852 § 10 (Exh. A), 2011).

22G.080.080 Modification of development regulations.

The city's standard development regulations shall be modified for a PRD as provided in this section:

(1) Density, Dimension, and Parking. The standard development regulations shall apply to all lots and development in a PRD except as specifically modified below and as provided in the design review standards in Chapters 22C.010 and 22C.020 MMC.

Modified Density, Dimension and Parking Table

	PRD
Density: Dwelling unit/acre	As allowed per the underlying zone
Maximum density: ¹	As allowed per the underlying zone or modified through the residential density incentives in Chapter <u>22C.090</u> MMC
Minimum street setback: ²	10 feet
Minimum side yard setback:	5 feet (if no lot line between homes, 10 feet separation required)
Minimum rear yard setback: ³	10 feet (if no lot line between homes, 20 feet separation required)
Base height:	As allowed per the underlying zone
Maximum building coverage:	No maximum building coverage

**Modified Density, Dimension and Parking
Table**

	PRD
Maximum impervious surface:	70 percent
Minimum lot area: ⁴	3,500 square feet
Minimum lot width: ⁵	30 feet
Minimum driveway length: ⁶	20 feet
Minimum parking: ⁷	3 stalls per detached single-family dwelling

Development Conditions:

1. Density may be increased consistent with density incentives, Chapter 22C.090 MMC.
2. Porches may extend as close as seven feet from the street, sidewalk, right-of-way, or public/community improvement.
3. Consistent with MMC 22C.010.310(3), rear yard setbacks may be reduced to zero feet for garages if an alley is provided. Living space is allowed up to the rear property line or alley when above a garage. If the garage does not extend to the property line, the dwelling unit above the garage may be extended to the property line.
4. No minimum lot area for Mixed Use and multifamily zoned properties. In single-family zones, the minimum lot area/dwelling unit area may be reduced to 2,000 square feet for attached single-family dwellings, and duplexes require 5,250 feet per two-dwelling duplex.
5. Minimum lot width may be reduced to 25 feet for zero lot line attached single-family dwellings.
6. Minimum driveway length may be reduced in accordance with MMC 22C.010.310.
7. Parking for multifamily and attached single-family will be computed pursuant to Chapter 22C.130 MMC, Parking and Loading. Detached single-family dwellings will provide three stalls per dwelling unit. Two of the stalls must be on the site and readily available to the dwelling unit. The third stall may be on-street parking or provided nearby to the dwelling.

(2) Street Standards. The city's PRD street standards, as set forth in the engineering development and design standards (EDDS), apply to small lot developments and may be modified as provided below.

The "PRD Access Street with Parking" and "PRD Access Street" road sections may be used in a PRD and modified as follows:

(a) "PRD Access Street with Parking" standard is required for developments containing 20 or more dwellings. For developments containing less than 20 dwelling units the "PRD Access Street" standard may be used, provided parking requirements are met and community parking is provided at a ratio of at least one parking space for each four dwelling units.

(b) Modifications to the "PRD Access Street with Parking" and "PRD Access Street" standards may be requested for sidewalks, planter strips, and on-street parking. The burden to clearly demonstrate the proposed modification meets the requirements of this section is the applicant's. (Note: it is not likely multiple reductions will be allowed along a single section of road.) If requesting a modification, the applicant shall submit an integrated pedestrian travel, landscape and parking plan as well as other information to demonstrate:

(i) Safe, aesthetically pleasing pedestrian travel is provided throughout the development.

(ii) Pedestrian travel within the development shall be tied to pedestrian travel routes outside the development, actual and/or planned.

(iii) Reduction of planter strips shall require additional equivalent or greater landscaping to benefit the development.

(iv) Reduction of on-street parking shall generally require alley access and community parking be provided, such as bump-out parking on the street at a ratio in excess of one parking spot for each four dwelling units.

(v) Any proposed modifications shall allow for efficient flow and movement of automobiles and pedestrians without negatively altering or constraining their movement.

(3) Open Space. Open space requirements may be modified consistent with this chapter.

(4) Additional Modifications. An applicant may request additional dimensional, open space, street, and design standard modifications beyond those provided in this section. Granting of the requested modification(s) will be based on innovative and exceptional architectural design features and/or innovative and exceptional site design and layout that contribute to achieving the purpose of this chapter. (Street modifications may include the elimination of sidewalks on one or both sides, when alternate safe pedestrian connections are provided, and/or the movement of planter strips behind the sidewalk or the elimination of planter strips altogether, when the streetscape is enhanced to provide for a significantly more pleasing appearance.)

(5) Other Development Code Modifications. Modification of development code requirements beyond those provided for in this section may be requested through the variance process set forth in the MMC.

22G.080.100 Open spaces.

(1) A minimum of 15 percent of the net project area shall be established as open space. Critical areas and buffers may be used to satisfy a maximum of 65 percent of the required open space. Thirty five (35) percent of the required open space shall be active open space as outlined in subsection (4)(e) below. Parking areas, driveways, access streets and required yards are not considered to be open space for purposes of this section. Fencing and/or landscaping shall separate, while maintaining visual observability of, recreation areas from public streets, parking areas and driveways.

(2) Open space and recreational facilities shall be owned, operated and maintained in common by the PRD property owners; provided, that by agreement with the city council, open space may be dedicated in fee to the public.

(3) The open space requirements outlined in subsection (1) may be reduced if substantial and appropriate recreational facilities (such as recreational buildings, swimming pools or tennis courts) are provided. If an open space reduction is proposed, detailed plans showing the proposed recreational facilities must be submitted with the preliminary site plan.

(4) Open space excluding critical areas and buffers shall:

(a) Be of a grade and surface suitable for recreation;

(b) Be on the site of the proposed development;

(c) Be one continuous parcel if less than 3,000 square feet in size, not to be located in the front yard setback;

(d) Have no dimensions less than 30 feet (except trail segments). Trail segments shall: be a minimum of five feet in width, meet Americans with Disabilities Act (ADA) standards, and be improved with an appropriate all-weather surface (gravel surfacing is not considered an all-weather surface). Trail segments that are being dedicated to the public, or connecting to a regional or city parks system trail, may be required to be increased in width or construction standard as determined by the parks, culture, and recreation director.

(e) Include a minimum of one large recreational amenity or two small recreational amenities per ¼ acre of active recreation space. Small recreational amenities include commercial-grade benches, picnic tables, small play equipment, and similar amenities. Large recreational amenities include commercial-grade half sport courts, large play equipment, gazebos, and similar amenities. The community development director is specifically authorized to determine what qualifies as a recreational amenity, and whether the recreational amenity should be considered a small or large recreational amenity.

(ef) Be situated and designed to be observable by the public; and

(fg) Be accessible and convenient to all residents within the development.


(h) The community development director is authorized to allow deviations to the standards outlined in subsection (4) when the applicant has clearly demonstrated that the intent of these standards has been met.

Index #10

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM: PA19-014 – Residential Permitted Uses Amendment	AGENDA SECTION: New Business	
PREPARED BY: Angela Gemmer, Senior Planner	APPROVED BY: 	
ATTACHMENTS: 1. PC Minutes dated September 10 and 24, 2019 2. Adopting Ordinance <ul style="list-style-type: none"> · Exhibit A – PC Recommendation dated September 24, 2019 · Exhibit B – Residential Permitted Uses Amendment 	MAYOR	CAO

DESCRIPTION:

Recently City Council adopted amendments to MMC Section 22C.010.280, *Cottage housing developments*. Cottage housing developments can either be developed with all cottages on a single lot or with cottages subdivided onto individual lots. The residential permitted uses matrices footnote is proposed to be amended to indicate that multiple single family residences on a single lot are only permissible within a cottage housing development or accessory dwelling units. Since single family residences within Planned Residential Developments (PRDs) are required to be subdivided onto individual lots, the current reference in this footnote to PRDs is proposed to be eliminated.

The Planning Commission (PC) held a public workshop on September 10, 2019, and a duly advertised public hearing on September 24, 2019 to review the proposed Residential Permitted Uses code amendments. There was no public testimony provided at the public hearing. Following the public hearing, the PC made a motion to recommend the Residential Permitted Uses code amendments to Marysville City Council for adoption by Ordinance.

RECOMMENDED ACTION: Affirm the Planning Commission’s recommendation and adopt the Residential Permitted Uses code amendments by Ordinance.
COUNCIL ACTION:

PLANNING COMMISSION



MINUTES

September 10, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 10, 2019 meeting to order at 7:00 p.m.

Marysville

Chairman: Steve Leifer

Commissioners: Roger Hoen, Kay Smith, Tom Thetford, Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Jerry Andes, Kelly Richards

APPROVAL OF MINUTES

June 11, 2019

Motion made by Commissioner Hoen, seconded by Commissioner Smith, to approve the June 11, 2019 Meeting Minutes as amended. **Motion** passed unanimously (5-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

- A. MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)

Senior Planner Gemmer reviewed the proposed changes as requested by PSRC. She explained that PSRC's concern was that the LI zoning allows for too many uses which are inconsistent with their goal of preserving industrial land in regional centers. As a

result, the City committed to considering limiting certain non-industrial uses within the LI zone. Some proposed changes would be:

- Limitations on hotels and motels to make sure they are not in conflict with Arlington Airport flight paths
- Limiting some uses such as dry cleaning, pet daycares, etc. to location along the Smokey Point Blvd./State Avenue corridor
- Eliminating the BP zoning designation
- Prohibiting convalescent/retirement, residential care facilities, and self-storage uses within the General Commercial zone

There was some discussion about the reason for the amendment to the hotel/motel provisions.

Chair Leifer commented that he agrees with the basics and the percentages as outlined in CAO Hirashima's letter to the PSRC.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

B. MMC Chapter 226.100, Binding Site Plan (BSP)

Senior Planner Gemmer reviewed this item which would amend the final approval procedure to authorize the Mayor to sign the final binding site plan map, and amend the acknowledgements and certificates that are required on the final binding site plan map to align with those required for subdivisions and short subdivisions.

Motion made by Commissioner Whitaker, seconded by Commissioner Thetford, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

C. MMC Chapter 226.080, Planned Residential Development (PRD)

Senior Planner Gemmer reviewed the proposed amendments to PRDs. The amendments would clarify:

- The specific underlying land use actions that a PRD can be processed with;
- That Mixed Use and multi-family zoned properties using the PRD process are not subject to a minimum lot size; and
- The improvements needed within the required open space, and clearly establish the minimum expectation for improvements within open spaces.

An amendment to the residential permitted uses matrices footnote is also proposed to indicate that multiple single-family residences on a single lot are only permissible within a cottage housing development or for accessory dwelling units.

Chair Leifer noted that there is a separate code for cottage housing concept, but this verbiage implies that it is a part of the PRD ordinance. Senior Planner Gemmer clarified that the footnote only states that "no more than one single-family detached or duplex

dwelling unit is allowed per lot except in cottage housing developments that are developed with all cottages located on a common lot or Accessory Dwelling Units.” There won’t be any reference to PRD’s in the footnote.

Commissioner Whitaker asked approximately how many PRD’s have been permitted in the last five years. Senior Planner Gemmer replied that most of the subdivisions in the Sunnyside/Whiskey Ridge area are PRD’s. She indicated she would bring back more details about the numbers.

Chair Leifer referred to item 4(d) under 22G.080.100 Open Spaces on the last page and expressed concern about the subjective nature of the size of the trails. Senior Planner Gemmer commented that for private trails the requirement would be 5-foot paved trails unless there is a circumstance where gravel makes more sense. For regional trails she has seen up to 8 feet in width. She indicated she could bring back more specific numbers about the widest trail which could be expected. Chair Leifer also suggested that there should be a credit given to developers who do more than what is considered normal. Senior Planner Gemmer explained that residential density incentives are presently available by code when a developer goes above and beyond on the park improvements or provides surplus park area.

Motion made by Commissioner Thetford, seconded by Commissioner Whitaker, to set this for a public hearing at the next meeting. **Motion** passed unanimously.

Other discussion:

There was some discussion about modifications to the townhome provisions that may be proposed in the future.

CITY COUNCIL AGENDA ITEMS AND MINUTES

ADJOURNMENT

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to adjourn the meeting at 7:37 p.m. **Motion** passed unanimously.

NEXT MEETING:

September 24, 2019



 Laurie Hugdahl, Recording Secretary

*DRAFT*PLANNING
COMMISSIONMINUTES

September 24, 2019

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the September 24, 2019 meeting to order at 7:00 p.m.

Roll Call

Chairman: Steve Leifer

Commissioners: Roger Hoen, Jerry Andes, Kay Smith, Tom Thetford,
Brandon Whitaker

Staff: Senior Planner Angela Gemmer

Absent: Kelly Richards (excused)

APPROVAL OF MINUTESSeptember 10, 2019

Motion made by Commissioner Smith, seconded by Commissioner Thetford, to approve the September 10, 2019 Meeting Minutes as presented. **Motion** passed unanimously (6-0).

AUDIENCE PARTICIPATION

None

NEW BUSINESS

None

PUBLIC HEARING – CODE AMENDMENTS

DRAFT

Senior Planner Gemmer reviewed the following code amendments which were presented at the September 10, 2019 Planning Commission meeting. Staff is requesting approval of the amendments with a recommendation for approval to the City Council.

a) **MMC Section 22C.020.060, Permitted Uses – amendments requested by Puget Sound Regional Council (PSRC) for Light Industrial (LI) zoning within Cascade Industrial Center (CIC)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:05 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:05 p.m.

Commission deliberation: None

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:07 p.m.

b) **MMC Chapter 22G.100, Binding Site Plan (BSP)**

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

Senior Planner Gemmer also responded to Commissioner Whitaker's inquiry at a previous meeting about the number of Planned Residential Developments (PRDS) that were permitted in the City in the last five years. She reported that from 2014-2019 there have been 14 PRDs.

The public hearing for this item was opened at 7:10 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:10 p.m.

Commission deliberation:

Commissioner Andes referred to the *Certificates* page and the *Acknowledgement* page and noted one scrivener's error on each page. Commissioner Gemmer indicated those would be corrected.

Motion made by Commissioner Andes, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing for this item was closed at 7:12 p.m.

c) MMC Chapter 22G.080, Planned Residential Development (PRD) amendments

Senior Planner Gemmer summarized the code amendments as presented at the September 10, 2019 meeting.

The public hearing for this item was opened at 7:14 p.m. Seeing no public comments, the public testimony portion of the public hearing was closed at 7:14 p.m.

Commission deliberation:

Commissioner Whitaker asked if the impetus for these corrections was requests from the development community or staff corrections. Senior Planner Gemmer explained that it was a combination of both. She reviewed how these had been handled in the past.

Chair Leifer asked if there are any cottage housing proposals in the pipeline. Senior Planner Gemmer replied that there was just the one in the Sunnyside area that was discussed at the Planning Commission previously.

Motion made by Commissioner Thetford, seconded by Commissioner Smith, to forward this item to City Council with a recommendation of approval. **Motion** passed unanimously.

The public hearing was closed at 7:20 p.m.

CITY COUNCIL AGENDA ITEMS AND MINUTES

GENERAL DISCUSSION

Commissioner Andes referred to a map of the Arlington Airport Districts and Zones which had been distributed by staff and asked for clarification of the zones. Senior Planner Gemmer provided a brief explanation of the zones, and indicated that additional information is contained in the Arlington's Airport Master Plan.

Commissioner Whitaker asked if there has been only offers on the Public Works property. Senior Planner Gemmer indicated she wasn't aware of anything, but would check to see if there were any updates.

Commissioner Hoen commented that there was a good article in the Seattle Times this week about the positive advantages of cottage housing developments. Specifically, these developments create a neighborhood and sense of community. He is looking forward to seeing more of this kind of development.

*DRAFT***ADJOURNMENT**

Motion made by Commissioner Whitaker, seconded by Commissioner Smith, to adjourn the meeting at 7:31 p.m. **Motion** passed unanimously.

NEXT MEETING:

October 8, 2019

Laurie Hugdahl, Recording Secretary

CITY OF MARYSVILLE
Marysville, Washington
ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, UPDATING
THE CITY'S DEVELOPMENT REGULATIONS AND AMENDINGS SECTIONS
22C.010.060 AND 22C.010.070 OF CHAPTER 22C.010, RESIDENTIAL
ZONES, OF THE MARYSVILLE MUNICIPAL CODE.**

WHEREAS, the State Growth Management Act, Chapter 36.70A RCW mandates that cities periodically review and amend development regulations, including zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation, and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's municipal code and development code (MMC Title 22); and

WHEREAS, during public meetings on September 10 and 24, 2019, the Planning Commission discussed proposed amendments to MMC Sections 22C.010.060, *Permitted uses*, and 22C.010.070, *Permitted uses – Development conditions*; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Commerce on September 10, 2019, as required by RCW 36.70A.106; and

WHEREAS, after providing notice to the public as required by law, on September 24, 2019, the Marysville Planning Commission held a Public Hearing on the proposed amendments to the City's development regulations; and

WHEREAS, on September 24, 2019 the Planning Commission made a Recommendation to the City Council recommending the adoption of the proposed amendments to MMC Sections 22C.010.060, *Permitted uses*, and 22C.010.070, *Permitted uses – Development conditions*; and

WHEREAS, at a public meeting on November 12, 2019 the Marysville City Council reviewed and considered the Planning Commission's Recommendation and proposed amendments to the development regulations; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Approval of Planning Commission's Recommendation and Adoption of Findings and Conclusions. The Planning Commission's September 24, 2019 Recommendation regarding the proposed development regulation amendments, including the Findings and

Conclusions contained therein, as set forth in the attached **Exhibit A**, is hereby adopted and incorporated herein by this reference.

Section 2. Required Findings. In accordance with MMC 22G.010.520, the following findings are made regarding the development regulation amendments which comprise this ordinance:

- (1) The amendments are consistent with the purposes of the comprehensive plan; and
- (2) The amendments are consistent with the purpose of Title 22 MMC; and
- (3) There have been significant changes in the circumstances to warrant a change; and
- (4) The benefit or cost to the public health, safety, and welfare is sufficient to warrant the action.

Section 3. MMC Sections 22C.010.060 and 22C.010.070 of the Marysville Municipal Code are hereby amended as set forth in **Exhibit B** attached hereto.

Section 4. MMC Section 22A.010.160, *Amendments*, of the Marysville Municipal Code is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City’s Unified Development Code:

“22A.010.160 Amendments.

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Residential Permitted Uses Amendment	_____, 2019”

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

Section 6. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 7. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2019.

CITY OF MARYSVILLE

By: _____
 JON NEHRING, MAYOR

Attest:

By: _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____
(5 days after publication)



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

PC Recommendation: Planned Residential Development (PRD) Amendments

The Planning Commission (PC) of the City of Marysville, having held a public hearing on September 24, 2019 in review of NON-PROJECT action amendments of the Marysville Municipal Code, proposing amendments to Chapter 22G.080, *Planned Residential Developments*. Having considered the exhibits and testimony presented, PC does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The Community Development Department held a public meeting to introduce the NON-PROJECT action Planned Residential Development Code Amendments to the community on September 10, 2019.
2. The proposal was submitted to the State of Washington Department of Commerce for 14-day expedited review on September 10, 2019, in accordance with RCW 36.70A.106.
4. The PC held public work sessions to review the NON-PROJECT action amendments proposing adoption of the NON-PROJECT action Planned Residential Development Code Amendments as described above, on September 10 and 24, 2019.
5. The PC held a duly-advertised public hearing on September 24, 2019 and received testimony from city staff and the public.
6. At the public hearing, the PC reviewed and considered the Planned Residential Development Amendments.

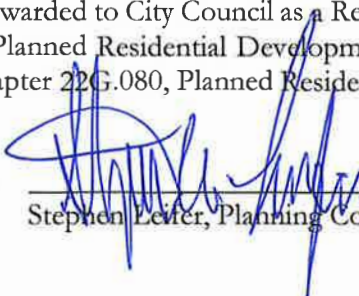
CONCLUSION:

At the public hearing, held on September 24, 2019, the PC recommended **APPROVING** the Planned Residential Development Code Amendments.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL** of the NON-PROJECT action known as Planned Residential Development Code Amendments, an amendment to Marysville Municipal Code Chapter 22G.080, Planned Residential Developments, this **September 24, 2019**.

By:



 Stephen Leiter, Planning Commission Chair

EXHIBIT B

22C.010.060 Permitted uses.

Specific Land Use	R-4.5	R-6.5	R-8	WR R-4-8	R-12	R-18	R-28	WR R-6-18	R-MHP
Residential Land Uses									
Dwelling Units, Types:									
Single detached (14)	P11	P11	P11	P11	P11	P11	P11	P11	P43
Cottage housing (14)	C6	C6	C6	C6	C6	C6	C6	C6	
Duplex (14)	C8	P8	P8	P8	P	P	P	P	
Townhouse	P3	P3	P3	P3	P	P	P	P	
Accessory Uses:									
Residential accessory uses (1), (9), (10), (14), (49), (50)	P	P	P	P	P	P	P	P	P

22C.010.070 Permitted uses – Development conditions.


(14) No more than one single-family detached or duplex dwelling is allowed per lot except in cottage housing developments that are developed with all cottages located on a common lot, in planned residential developments, through the provisions of Chapter 22G.080 MMC, using the binding site plan (BSP) process outlined in Chapter 22G.100 MMC, and designated on the face of the BSP, for multiple single-family detached dwellings on a single parcel; or and accessory dwelling units through the provisions of Chapter 22C.180 MMC.

Index #11

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 12, 2019

AGENDA ITEM:	
Update to MMC 3.51 Petty Cash Fund	
PREPARED BY:	DIRECTOR APPROVAL:
Jan Berg	
DEPARTMENT:	
Finance	
ATTACHMENTS:	
Marysville Municipal Code Chapter 3.51	
BUDGET CODE:	AMOUNT:
	N/A
<p>SUMMARY: The Parks, Recreation, and Culture Department and Finance Department have returned petty cash drawer funds that are no longer needed for the daily operations at these facilities. The Parks, Recreation, and Culture Department has turned in their \$100.00 petty cash fund. The Finance Department has returned their \$250.00 petty cash fund.</p> <p>The attached Municipal Code Chapter 3.51 Petty Cash reflects the updates to this department's petty cash fund.</p>	

RECOMMENDED ACTION: Staff respectfully recommends City Council to approve the Ordinance to amend MMC Chapter 3.51 Petty Cash.

CITY OF MARYSVILLE

Marysville, Washington

ORDINANCE No. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, AMENDING CHAPTER 3.51 OF THE MARYSVILLE MUNICIPAL CODE, "PETTY CASH FUND," TO REFLECT CURRENT OPERATIONS AND STRUCTURE OF CITY GOVERNMENT.

WHEREAS, some of the City's petty cash needs are no longer reflected in the municipal code; and

WHEREAS, it is necessary to harmonize the City's Petty Cash Fund Ordinance with the current operations and structure of City government; and

WHEREAS, other minor revisions to the total amount of the petty cash fund should also be amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1. Amendment. Chapter 3.51 of the municipal code is amended as set forth in Exhibit A.

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 3. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2019.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to from:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (five days after publication): _____

EXHIBIT A

3.51.010 Petty cash fund established

There is created and established a change and imprest fund within the current expense fund, to be designated as the "petty cash fund." Four thousand ~~three hundred fifty~~ dollars is authorized for the petty cash fund.

3.51.020 Petty cash fund distribution.

The petty cash fund herein established shall be distributed as follows:

- (1) Four hundred dollars shall be used by the city's municipal court as a change fund;
- (2) ~~Five~~ Four hundred dollars shall be used by the city's parks, recreation, and culture department, \$100.00 as a change fund and \$300.00 as a change fund; ~~and \$100.00 as a petty cash fund;~~
- (3) Six hundred dollars shall be used by the city's finance department as a change fund;
- ~~(4) Two hundred fifty dollars shall be used by the city's finance department as a petty cash fund;~~
- (4) One hundred fifty dollars shall be used by the city's police department as a petty cash fund;
- (5) Five hundred dollars shall be used by the city's public works department, \$200.00 as a petty cash fund and \$300.00 as a petty cash fund;
- (6) Two hundred dollars shall be used by the city's department of community development, \$100.00 as a petty cash fund and \$100.00 as a change fund;
- (7) One hundred fifty dollars shall be used by the Ken Baxter Senior/Community Center, \$100.00 as a change fund and \$50.00 as a petty cash fund;
- (8) One thousand six hundred dollars shall be used by the Cedarcrest Golf Course as a change fund.

3.51.030 Petty cash fund custodians.

The custodians of the petty cash fund herein established shall be as follows:

- (1) The city's court administrator is designated as the custodian of the municipal court change fund.
- (2) The city's parks, recreation, and culture director is designated as the custodian of the park and recreation change fund and the Ken Baxter Senior/Community Center change fund and petty cash fund.

(3) The finance director is designated as the custodian of the finance department change and ~~petty cash~~ fund.

(4) The police chief is designated as the custodian of the police department change and petty cash fund.

(5) The public works director is designated as the custodian of the public works petty cash fund.

(6) The community development director is designated as the custodian of the community development department petty cash fund.

(7) The parks, recreation, and culture director is designated as the custodian of the Cedarcrest Golf Course change and ~~petty cash~~ fund.