

City Council



501 Delta Ave
Marysville, WA 98270

**Work Session
December 4, 2023**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m. He requested a moment of silence for former Councilmember Donna Wright who passed away last week which was a big loss to the Council and the City.

Pledge of Allegiance

Mayor Nehring led the Council in the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Peter Condyles, Councilmember Mark James, Councilmember Tom King, Councilmember Michael Stevens, Councilmember Kelly Richards, Councilmember Steve Muller

Staff: Chief Administrative Officer (CAO) Gloria Hirashima, City Attorney Jon Walker, Police Chief Erik Scairpon, Parks & Recreation Director Tara Mizell, Community Development Director Haylie Miller, Human Resources Director Megan Hodgson, Public Works Director Jeff Laycock, IT Director Stephen Doherty, Network Systems Administrator Chris Brown, Courts Administrator Suzanne Elsner, Finance Director Jennifer Ferrer-Santa Ines

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Stevens seconded by Councilmember Richards.

AYES: ALL

Consent

1. November 9, 2023 Payroll in the amount of \$1,869,756.46 Paid by EFT Transactions and Check Numbers 34818 through 34824
2. November 22, 2023 Claims in the Amount of \$3,826,588.37 Paid by EFT Transactions and Check Numbers 166479 through 166630 with Check Numbers 165308 and 166248 Voided

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3. November 22, 2023 Payroll in the Amount of \$1,792,462.46 Paid by EFT Transactions and Check Numbers 34836 through 34841
4. November 29, 2023 Claims in the Amount of \$1,556,522.97 Paid by EFT Transactions and Check Numbers 166631 through 166707

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New Business

5. Professional Services Agreement for Indigent Defense Services - Feldman & Lee.

Supp3.pdf Feldman and Lee - Indigent Defense (3).pdf

CAO Hirashima reviewed the renewal of the PSA which would provide for indigent defense services.

6. A Resolution in Support of Using the Housing Action Plan.

Memo re. Housing Action Plan (HAP) DRAFT Housing Action Plan Resolution Housing Action Plan

Director Miller introduced the resolution which would support utilizing the Housing Action Plan to inform the Comprehensive Plan update. She shared some background on this and introduced the consultants from ECO Northwest.

Lee Ann Ryan and Tyler Bump from ECO Northwest made the presentation. Ms. Ryan gave a project overview and highlighted key needs from the Housing Needs Assessment related to population growth, median age, housing unit growth, household size, income/affordability trends, and future housing needs. She summarized that Marysville will need to accommodate an additional 14,253 housing units by 2044, 4760 of which will need to be for lower-income households. She also reviewed the community engagement process to date which is reflected in the plan.

Draft Housing Strategies:

1. Increase housing diversity to expand rental and homeownership opportunities for a wider range of households.
2. Create more housing stability for households at risk of displacement.
3. Support the development of income-restricted affordable and workforce housing.
4. Take a proactive approach to addressing homelessness.

Discussion:

Councilmember King asked for definitions about the different categories of households. Ms. Ryan reviewed these. Director Miller explained this is the first time the State has given them specific income categories that they have to plan for.

Councilmember Stevens asked if they already have protection on mobile home parks. He wondered if this was an increased layer of protection. Director Miller thought it was but indicated she would follow up.

Councilmember Richards also expressed concern about mobile home housing.

Councilmember Muller referred to condominium defect liability laws and said he thought Washington State overturned those. Ms. Ryan explained they did not completely overturn it but the State has tried to improve the process. She does not think it will totally mitigate the problem. Also, insurance companies are not as quick to adjust.

Director Miller stated staff would bring this back for approval at the next meeting.

7. [First Amendment to the Interlocal Agreement for jail services with Lake Stevens Police Department.](#)

[1st Amendment to Lake Stevens Jail ILA.pdf](#)

Chief Scairpon introduced this first amendment to the ILA for jail services with Lake Stevens which will extend the current contract with cost increases for 2024.

Council President Norton asked about medical costs. Chief Scairpon stated they are in the process of writing a new medical contract.

8. [An Ordinance amending the 2023-2024 Biennial Budget for various purposes not known at the time of budget adoption.](#)

[12 4 2023 BA Ordinance.docx](#)

[Q4 2023 Budget Amendment Memov Dec.docx](#)

Finance Director Ferrer Santa-Ines presented the budget amendment for consideration.

9. [Bleachers Lease Extension.](#)

Bleachers Lease Extension.docx

Director Mizell discussed the Bleachers lease extension.

Councilmember Muller asked if all the TI's were done. Director Miller replied that they were.

Mayor Nehring asked if they are on track with the repayment agreement. Director Miller explained they are on track and the agreement continues through this term of the contract.

10. A Resolution of the City Council of the City of Marysville, Washington, honoring the legacy of public service of former City Councilmember Donna Wright.

Resolution_Honoring_Donna_Wright.pdf

Mayor Nehring read the resolution honoring the legacy of Donna Wright.

Motion to waive normal Council rules to take action on this item tonight moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Motion to approve Resolution No. 2544 moved by Council President Norton seconded by Councilmember Condyles.

AYES: ALL

11. A Resolution to amend the Section 8.1, Section 8.3, and Section 8.4 of the City's Personnel Rules.

Resolution for Personnel Rules 12.01.23.pdf

Director Hodgson reviewed proposed changes to personnel rules.

12. Changes to Council Rules Regarding Public Comment.

Public Comment Revisions Draft 12-01-23.pdf

R-2524 Relating to Procedures for the Conduct of Business at Council Meetings

Repealing R-2493 (1).pdf

RCW 35A.11.020.pdf

City Attorney Walker solicited feedback from the Council regarding potential changes to rules regarding public comments. There was discussion about options available to the Council. There appeared to be consensus to prioritize in-person versus online comments while still allowing online comments. City Attorney Walker recommended limiting comments to items that are within the powers of the Council.

City Attorney Walker asked if the Council wanted to require signups for public hearing items. There seemed to be consensus to not require advance sign up for public hearings.

He asked if the Council wants to have a total time limit for public comments. There was agreement to have some sort of limit.

There was discussion about potential scenarios and how they might be handled.

13. [Public Defense Agreements - Professional Service Agreement for Indigent Defense Services \(Conflict Counsel\)](#)

[Conflict Counsel PSA packet 12-11-23.pdf](#)

CAO Hirashima reviewed this item related to backup defender services with Chis Griffen, Meredith Hutchison, and Jamie Kim.

Council President Norton asked how often they need to use these services. Courts Administrator Elsner replied they are used very frequently.

Legal

Mayor's Business

Thanks to everyone who helped with Marysville for the Holidays. He expressed condolences to Donna Wright's family and recalled fond memories of her.

Staff Business

City Attorney Walker stated the need for one executive session regarding potential sale of real estate for 10 minutes with no action expected.

Call on Councilmembers and Committee Reports

Councilmember Condyles:

- He commented that this was the best Marysville for the Holidays ever. Thanks to everyone for their participation.
- He also extended condolences to Donna Wright's family. He also recalled several memories of Donna.

Councilmember James:

- He echoed comments about Donna Wright.
- He asked for an update on the cold weather shelters. Chief Scairpon said he wasn't aware of any negative issues. Director Mizell said she visited recently and it was calm and very organized. She is concerned if they will continue to have

enough volunteers and other resources since they have had to open the shelter so much and so early in the season.

- Marysville for the Holidays was fantastic.

Councilmember King:

- The annual toy drive will take place next week.
- Government Affairs committee met last Thursday.
- This was the biggest year for the parade. Everything looked great.
- He reminisced about Donna and noted she will be missed.

Councilmember Stevens:

- Marysville for the Holidays was great.
- He gave an update on Economic Development Committee meeting where they discussed updates in the CIC and had a presentation from Public Works regarding the Transportation Element of the Comp Plan and a presentation regarding the Whiskey Ridge break in access on Highway 9.
- He recalled favorite memories of Donna Wright and noted she would be missed.

Councilmember Richards:

- He extended condolences to Donna's family.
- The city looks great.

Councilmember Muller:

- Marysville for the Holidays was a great event. The city looks awesome.
- He recalled fond memories of Donna and her family and noted she will be missed.

Council President Norton:

- She agreed that the city looks fantastic, especially the lights in the park. She is happy to see so many people enjoying it.
- She relayed stories about Donna Wright and expressed condolences to her family.

Adjournment/Recess

Council recessed from 8:49 to 8:56 p.m.

Executive Session

Executive Session was held from 8:56 to 9:06 p.m.

Reconvene

The meeting reconvened at 9:06 p.m.

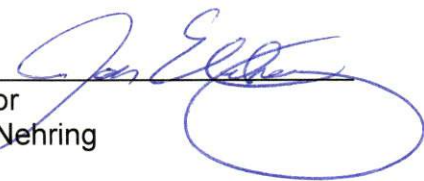
Adjournment

Motion to adjourn at 9:06 p.m. moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

The meeting was adjourned at 9:06 p.m.

Approved this 31st day of January, 2024.



Mayor
Jon Nehring