

City Council



501 Delta Ave
Marysville, WA 98270

**Work Session
April 3, 2023**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Peter Condyles, Councilmember Mark James, Councilmember Tom King, Councilmember Michael Stevens, Councilmember Kelly Richards, Councilmember Steve Muller, Council President Kamille Norton

Staff: Chief Administrative Officer (CAO) Gloria Hirashima, Interim Finance Director Sandy Langdon, City Attorney Jon Walker, Parks, Culture, and Recreation Director Tara Mizell, CD Director Haylie Miller, Police Chief Erik Scairpon, IT Director Stephen Doherty, Police Chief Erik Scairpon, Community Information Officer (CIO) Connie Mennie, Systems and Database Analyst Will Kaiser, City Engineer Max Phan, Economic Development Manager Terrie Battuello, Public Works Services Manager Skip Knutsen

Approval of the Agenda

Motion to approve the agenda moved by Council President Norton, seconded by Councilmember Muller.

AYES: ALL

Motion to waive normal rules and conduct business this evening moved by Councilmember Richards, seconded by Council President Norton.

AYES: ALL

Discussion Items

Public Comment

None

Approval of Minutes

Consent

- 1.) January 30, 2023 Misc. Payroll in the Amount of \$12,975.45 Paid by EFT Transactions and Check Numbers 34275 through 34279
- 2.) January 31, 2023 Misc. Payroll in the Amount of \$179,633.09 Paid by EFT Transactions and Check Numbers 34280 through 34371
- 3.) February 1, 2023 Misc. Payroll in the Amount of \$20,530.07 Paid by EFT Transactions and Check numbers 34372 through 34466
- 4.) February 9, 2023 Misc. Payroll in the Amount of \$2,096.11 Paid by EFT Transactions and Check Numbers 34485 through 34487
- 5.) February 24, 2023 Misc. Payroll in the Amount of \$2,542.96 Paid by EFT Transactions and Check number 34505
- 6.) March 1, 2023 Misc. Payroll in the Amount of \$9,557.01 Paid by EFT and check numbers 34506 through 34512
- 7.) March 10, 2023 Payroll in the Amount of \$1,784,387.38 Paid by EFT Transactions and Check Numbers 34513 through 34531
- 8.) March 15, 2023 Claims in the Amount of \$761,995.59 Paid by EFT Transactions and Check Numbers 161538 through 161686
- 9.) March 22, 2023 Claims in the Amount of \$2,541,411.04 Paid by EFT Transactions and Check Numbers 161687 through 161871 with Check Number 160958 Voided
- 10.) March 24, 2023 Payroll in the Amount of 1,997,818.89 Paid by EFT Transactions and Check Numbers 34532 through 34545
- 11.) March 29, 2023 Claims in the Amount of \$1,489,641.80 Paid by EFT Transactions and Check Numbers 161872 through 162093 with Check Number 161859 Voided

Motion to approve the entire consent agenda moved by Council President Norton, seconded by Councilmember Richards.

AYES: ALL

Review Bids

Public Hearings

New Business

- 12.) Stillaguamish Treatment Plant Programmable Logic Controllers (PLC) Replacement

City Engineer Max Phan reviewed this item.

Motion to authorize the Mayor to execute the contract for the Stillaguamish Treatment Plant PLC Replacement project to SUEZ Water Technologies and Solutions (SUEZ) in the amount of \$117,823.80 including Washington State Sales Tax and approve a management reserve of \$11,782.38 for a total allocation of \$129,606.18, and where the Zenon filtration system is a proprietary technology, requiring sole source justification, and SUEZ is the direct distributor of Zenon components moved by Council President Norton, seconded by Councilmember Muller.

AYES: ALL

- 13.) Project Acceptance – 2022 Pavement Preservation Project

City Engineer Phan reviewed this item.

Motion to authorize the Mayor to accept the 2022 Pavement Preservation Project, starting the 60-day lien filing period for the project closeout moved by Councilmember Richards, seconded by Councilmember Condyles.

AYES: ALL

- 14.) Project Acceptance – 2022 Sidewalk Infill Program

City Engineer Phan reviewed this item. There were no comments or questions.

Motion to authorize the Mayor to accept the 2022 Sidewalk Infill Project, starting the 60-day lien filing period for the project closeout moved by Councilmember Richards, seconded by Councilmember King.

AYES: ALL

- 15.) Supplemental Agreement No. 2 to the Professional Services Agreement with Transpo Group USA, Inc. for Engineering Services Associated with the 53rd Ave NE and Sunnyside Blvd Intersection Improvements Project

City Engineer Phan reviewed this item

Motion to authorize the Mayor to sign and execute the attached Supplemental Agreement No. 2 with Transpo Group USA, Inc. moved by Council President Norton, seconded by Councilmember James.

AYES: ALL

16.) Ecology Grant Amendment No. 1 WQSWCAP-2121_MaryPW-00193

City Engineer Phan reviewed this item

Motion to authorize the Mayor to sign and execute Amendment No. 1 to the Ecology Grant Agreement WQSWCAP-2121_MaryPW-00193 moved by Councilmember King, seconded by Councilmember Muller.

AYES: ALL

17.) Purchase Order – 2023 Kenworth Hydro Excavator

City Engineer Phan reviewed this item.

Councilmember Richards asked about the purpose of the truck. Mr. Phan explained that it uses water to excavate trenches and is used almost every day.

Councilmember Muller asked about a delivery date. Mr. Phan was not sure but indicated he could follow up

Motion to authorize the Mayor to execute the purchase order with Owen Equipment Company in the amount of \$633,949.30, plus applicable sales tax, for procurement of a 2023 Kenworth Hydro Excavator moved by Councilmember Muller, seconded by Councilmember Richards.

AYES: ALL

18.) Purchase Order – 2023 Crafc0 Asphalt Crack Sealer Trailer

City Engineer Phan reviewed this item.

Councilmember King asked what they would do with the old crack sealer. Mr. Phan replied it would go to auction.

Councilmember Richards asked about life expectancy of one of these. Skip Knutsen stated that the estimated life is 15 years, and the one they are replacing was 17 years old.

Motion to authorize the Mayor to execute the purchase order with Partner Construction Products in the amount of \$96,694.17, plus applicable sales tax, for procurement of a

2023 Crafcro Asphalt Crack Sealer Trailer moved by Council President Norton, seconded by Councilmember Muller.

AYES: ALL

19.) Marysville Farmers Market Special Event Permit (SE23-002)

Director Miller reviewed this special events permit for a Marysville farmers market on 3rd Street

Motion to approve the Marysville Farmers Market Special Event Permit moved by Councilmember Condyles, seconded by Councilmember Richards.

AYES: ALL

20.) Marysville Farmers Market Agreement

Economic Development Manager Terrie Battuello reviewed this item. She noted that Gary Purves was available online if needed.

Motion to authorize the Mayor to sign the Marysville Farmers Market agreement moved by Councilmember James, seconded by Council President Norton.

Councilmember King asked if they have considered putting up banners along the street to advertise this. Ms. Battuello replied they have not but could look into it.

AYES: ALL

21.) Local Agency Agreement (LAA) Supplement 1 with WSDOT for the 88th ST NE Corridor Improvement Project (revised) (

City Engineer Max Phan reviewed this item.

Motion to authorize the Mayor to execute the Local Agency Agreement No. LA10348 Supplement No. 1, as revised, with WSDOT thereby securing right-of-way funds for the 88th St NE Corridor Improvements Project – Phase 1 moved by Council President Norton, seconded by Councilmember James

AYES: ALL

22.) An Ordinance repealing Appendix A of the Lakewood Neighborhood Master Plan, and the current Chapter 22C.065, Lakewood Neighborhood Master Plan Area – Design Requirements, and adopting a new Chapter 22C.065, Lakewood Neighborhood Master Plan Area – Design Requirements, which incorporates the provisions of both Appendix A and the current Chapter 22C.065, and associated amendments.

Director Miller reviewed this item related to Lakewood Neighborhood Master Plan and related amendments.

Motion to adopt Ordinance No. 3265 moved by Council President Norton, seconded by Councilmember King.

AYES: ALL

23.) An Ordinance Amending the Essential Public Facilities Recommended Sites Map

Director Miller reviewed this item related to EPF recommended sites. Staff is recommending removal of Washington Trucking as a recommended EPF site.

Motion to adopt Ordinance No. 3266 moved by Councilmember Muller, seconded by Council President Norton.

AYES: ALL

24.) An Ordinance Maintaining the City Water and Sewer Gross Receipts Tax Rate at Eight and One Half Percent of Gross Receipts

Interim Finance Director Sandy Langdon reviewed the proposed ordinances (items 24 and 25) regarding water, sewer, and surface water gross receipts tax rates.

Motion to adopt Ordinance No. 3267 moved by Councilmember King, seconded by Councilmember Richards.

AYES: ALL

25.) An Ordinance Maintaining the City Surface Water Gross Receipts Tax Rate at Eight and One Half Percent of Gross Receipts

Motion to adopt Ordinance No. 3268 moved by Councilmember Richards, seconded by Council President Norton.

AYES: ALL

26.) A Resolution Authorizing the Implementation of a Service or Convenience Fee on Credit and Debit Card Transactions

Interim Finance Director Langdon reviewed this item regulated to the implementation of a service fee for credit and debit card transactions in order to recoup costs as needed.

Councilmember Muller asked if there is a way to avoid paying the fees. Director Langdon replied that electronic checks are an option.

Motion to adopt Resolution No. 2528 moved by Council President Norton, seconded by Councilmember James.

AYES: ALL

Legal

Mayor's Business

Mayor Nehring had the following comments:

- He gave an update on legislation in Olympia.
- Chief Scairpon sent an email on the concerns they have with the Blake Bill. Mayor Nehring recommended looking at that for a good synopsis.
- There were some really good meetings with the federal delegation last week on funding opportunities.
- Next Monday before this meeting there will be a joint coffee klatch with new Congresswoman DelBene.

Staff Business

CAO Hirashima gave an update on new communications methods which will be implemented in response to feedback the City received. They will start doing a quarterly mailed newsletter. The first one will go out on May 1. Connie Mennie and her team are working with all the city departments to put that together. The City is also doing much more in-person community engagement. There will be neighborhood community meetings attended by city departments. There will be five meetings in the month of May to get feedback on city priorities and strategic planning. CIO Connie Mennie reviewed costs associated with the mailings. Director Mizell provided dates and locations for the community meetings.

City Attorney Walker stated the need for an Executive Session to address two items - one regarding real estate with action expected and one regarding the performance of a public employee with action expected. The total time was estimated to take five minutes.

Call on Councilmembers and Committee Reports

Councilmember Condyles said he was pleased to hear about the increased community engagement meetings and the farmers market. It's good to see Jeff Vaughan. Washington DC was a really great conference.

Councilmember James welcomed Jeff Vaughan. He stated that community meetings are exciting and a step in the right direction. He commented that he also attended the Governmental Affairs meeting. The Washington DC trip was informative.

Councilmember King welcomed Jeff Vaughan and Sandy Langdon. He reported on the Governmental Affairs Committee meeting. The trip to DC was productive as usual.

Councilmember Stevens said he was excited about the farmers market. He was happy to see Jeff Vaughan here today.

Councilmember Richards reported that Washington DC was great. He welcomed Jeff Vaughan back for his visit.

Councilmember Muller said it was good to see Jeff Vaughan. He commented on Washington DC and how well prepared Marysville is at those events.

Council President Norton said she appreciated the opportunity to attend meetings in Washington DC. It's good to see Jeff Vaughan and Sandy Langdon.

Adjournment/Recess

The meeting was recessed from 7:58 p.m. to 8:07 p.m. and then moved into Executive Session.

Executive Session

Executive Session began at 8:07 p.m. and was held for five minutes to discuss one item regarding real estate and one item regarding performance of a public employee with action expected on both.

Reconvene

Council reconvened at 8:12 p.m.

Motion to authorize the Mayor to execute a lease with Don Whitfield to use 25 spaces in the parking lot at 1049 State Avenue for two months for \$1500 moved by Councilmember Richards, seconded by Councilmember Condyles.

AYES: ALL

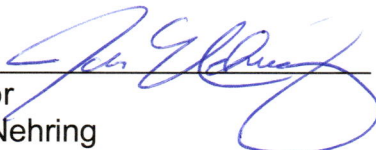
Motion to authorize the Mayor to provide a one percent (1%) deferred compensation match to the Assistant Chief position moved by Councilmember Richards, seconded by Councilmember James

AYES: ALL

Adjournment

The meeting was adjourned at 8:14 p.m.

Approved this 26th day of April, 2023.



Mayor
Jon Nehring